



## ANNUAL INTAKE GRANT FOR ASSISTANCE APPLICATION

### SOUTH CARIBOO (Electoral Areas G, H, AND L) and DISTRICT OF 100 MILE HOUSE

On an annual basis, **Electoral Areas G, H, and L** of the **Cariboo Regional District (CRD)** and the **District of 100 Mile House** jointly provide Grants for Assistance to local **non-profit organizations** for projects, activities and events that strengthen and enhance the wellbeing of the community, promote volunteerism and support the goals and priorities of the CRD and the District.

Applications may be submitted to the **Cariboo Regional District** via mail or by hand at Suite D, 180 North Third Ave., Williams Lake, BC V2G 2A4 or by hand to Unit 3 – 170 Cedar Avenue 100 Mile House; facsimile at 250-392-2812; or via email at [mailbox@cariboord.ca](mailto:mailbox@cariboord.ca)

Applications may also be submitted to the **District of 100 Mile House** via mail to PO Box 340, 100 Mile House, BC V0K 2E0 or by hand to #1-385 Birch Avenue, 100 Mile House, BC; facsimile at 250-395-1232; or email at [district@100milehouse.com](mailto:district@100milehouse.com)

**THE DEADLINE FOR APPLICATIONS IS OCTOBER 2<sup>ND</sup>, 2023.**

Before submitting your application, please ensure you have included all required documentation.

- Completed and signed application form
- Minutes of last Annual General Meeting
- List of current Directors
- Most current financial statements
- Required report for previous Grant for Assistance (if applicable and not already submitted. If unsure, please contact us. The report should contain the following information:
  - How the funds were utilized;
  - The success of the project or event;
  - The way the CRD was publicly recognized for providing funding.
- Budget for project you are requesting funds

If you have any questions, please contact the Cariboo Regional District or District of 100 Mile House.



**Grant for Assistance Application – South Cariboo / District of 100 Mile House**

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**Organization Information:**

Name of Organization:	
Mailing Address:	
Physical Address:	
Telephone (office):	email (office):
Purpose of Organization:	
What community(ies) does the organization serve?	
How long has the organization operated in the community?	
BC Society Registration Number: (if applicable)	
Federal Charitable Registration Number: (if applicable)	
Chairperson’s name:	
Telephone:	email:
Treasurer or Financial Officer’s name:	
Telephone:	email:

**Date of your last AGM:**

**Previous Grant from CRD (if applicable):** \$ \_\_\_\_\_

**Current Grant Request:** \$ \_\_\_\_\_

**A final report for your last grant received MUST be included with this submission, if not previously submitted.**



**Grant for Assistance Application – South Cariboo / District of 100 Mile House**

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**Project Information:**

Brief description of proposed use of grant:

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How do you know there is a need for this project/event in your community?

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Start date of the project:

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End date for the project:

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Describe the key activities and timelines to complete the project

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How will you determine if the project/event is successful?

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Does your organization have sustainable funding? Please explain.

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Is your organization applying for funds from other sources for this project/event? If yes, what other organization(s)? How much? \$ \_\_\_\_\_

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**Grant for Assistance Application – South Cariboo / District of 100 Mile House**

Describe the impact of this application being denied or approval of an amount less than requested. Will you be able to complete the project/event if you do not receive the funds applied for?

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Does your organization charge user fees/membership/admission? If yes, attach your current fee structure.

Does your organization receive any other support(s) from the CRD?    Yes             No   
(i.e. financial support, rental subsidies, contribution agreements, tax exemption, use of CRD-owned facility)

If yes, what support(s) and how much?

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How will you recognize the CRD’s contribution to your organization?

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**THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

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**President/Chairperson**

\_\_\_\_\_  
**Date**