

DISTRICT OF 100 MILE HOUSE – REGULAR COUNCIL AGENDA
- MEETING HELD IN MUNICIPAL COUNCIL CHAMBERS -

**December 12th,
2023
6:00 PM**



A.	<u>CALL TO ORDER</u>
	<p>Mayor to call the regular meeting to order at 6:00 PM.</p> <p>Acknowledgement that this meeting is being held on Secwepemculecw.</p> <p>BE IT RESOLVED THAT, pursuant to Section 92 of the <i>Community Charter</i>, that this meeting of Council be closed to the public under Section 90 (1)(c)(e)(g)(k) of the Community Charter.</p> <p>Regular meeting to be called back to order at 7:00 PM.</p>
B.	<u>APPROVAL OF AGENDA:</u>
	<p>B1</p> <p>BE IT RESOLVED THAT the December 12th, 2023 Regular Council agenda <u>be approved</u>.</p>
C.	<u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u>
D.	<u>DELEGATIONS:</u>
Cariboo Brain Injury Alliance	<p>D1</p> <p>Mike Dewing, delegation to provide Council information on the Cariboo Brain Injury Alliance and the benefits it provides to the Community.</p>
E.	<u>MINUTES:</u>
Regular Council – November 14th, 2023	<p>E1</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of November 14th, 2023 <u>be adopted</u>.</p>

Committee of the Whole – November 14th, 2023	E2 BE IT RESOLVED THAT the minutes of the Committee of the Whole Council meeting of November 14 th , 2023 <u>be adopted</u> .
F.	<u>UNFINISHED BUSINESS:</u>
G.	<u>MAYOR’S REPORT:</u>
H.	<u>CORRESPONDENCE:</u>
I.	<u>STAFF REPORTS:</u>
Bylaw Enforcement Policy	I1 BE IT RESOLVED THAT the District of 100 Mile House Council endorse the Bylaw Enforcement Policy as received.
Council Meeting Schedule 2024	I2 BE IT RESOLVED THAT the 2024 Regular Council meeting schedule be approved
Fire Department Personnel Policy	I3 BE IT RESOLVED THAT the District of 100 Mile House Council endorse the Fire Department Personnel Policy as received.
J.	<u>BYLAWS:</u>
Fireworks Bylaw No. 1410, 2023	J1 BE IT RESOLVED THAT the Fireworks Bylaw No. 1410, 2023 be read a first, second, and third time 12 th day of December, 2023.
OCP Amendment Bylaw No. 1411, 2023	J2 BE IT RESOLVED THAT Official Community Plan Amendment Bylaw No. 1411, 2023 be read a third time this 12 th day of December, 2023
Zoning Amendment Bylaw No. 1412, 2023	J3 BE IT RESOLVED THAT Zoning Amendment Bylaw No. 1412, 2023 be read a third time this 12 th day of December, 2023; and further BE IT RESOLVED THAT a covenant be prepared and registered over part of Lot 3, Plan EPP 62833, except plan EPP117522, DL31, Lillooet District, at the property owner’s sole expense, and approved by District of 100 Mile House, limiting outdoor storage to non-hazardous materials

	on, and not visible from Cariboo Highway 97, and the requirement for District approval prior to any construction on the lots.
Council Procedure Amendment Bylaw No. 1413, 2023	J4 BE IT RESOLVED THAT Council Procedure Bylaw Amendment No. 1413, 2023 be adopted this 12 th day of December, 2023.
Financial Plan Amendment Bylaw No. 1414, 2023	J5 BE IT RESOLVED THAT the Financial Plan Amendment Bylaw No. 1414, 2023 be adopted this 12 th day of December, 2023.
Fees & Charges Bylaw No. 1409, 2023	J6 BE IT RESOLVED THAT the Fees & Charges Bylaw No. 1409, 2023 be read a first, second, and third time 12 th day of December, 2023.
Land Use and Development Application Procedures Bylaw No. 1415, 2023	J7 BE IT RESOLVED THAT the Land Use and Development Application Procedures Bylaw No. 1415, 2023 be read a first, second, and third time 12 th day of December, 2023.
K.	<u>VOUCHERS</u>
Paid Vouchers (October & November) #28924 to #29135 & EFTs	K1 BE IT RESOLVED THAT the paid manual vouchers #28924 to #29135 and EFT's totaling \$743,803.01 <u>be received</u> .
L.	<u>OTHER BUSINESS:</u>
M.	<u>QUESTION PERIOD:</u>
N.	<u>ADJOURNMENT :</u> BE IT RESOLVED THAT this December 12 th , 2023 meeting of Council be adjourned: Time:



DISTRICT OF 100 MILE HOUSE
MEETING HELD IN DISTRICT COUNCIL CHAMBERS

Tuesday, November 14th, 2023, AT 6:30 PM

PRESENT: Mayor Maureen Pinkney
 Councillor Donna Barnett
 Councillor Ralph Fossum
 Councillor Jenni Guimond
 Councillor Dave Mingo

STAFF: CAO Tammy Boulanger
 Dir. of Finance Sheena Elias
 Dir. of Com. Services Todd Conway

OTHERS: (4)
 (1) Media

A

CALL TO ORDER

Mayor Pinkney called the meeting to order at 6:30 PM

Mayor Pinkney acknowledged that this meeting is being held on Secwepemculecw.

Res: 171/23

Moved By: Councillor Guimond

Seconded By: Councillor Mingo

BE IT RESOLVED THAT, pursuant to Section 92 of the *Community Charter*, that this meeting of Council be closed to the public under Section 90 (1)(j)(k) of the *Community Charter*.

CARRIED.

B	<u>APPROVAL OF AGENDA</u>
	<p>B1</p> <p>Res: 172/23 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the November 14th, 2023, Regular Council agenda be approved.</p> <p>CARRIED.</p>
C	<u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE</u>
D	<u>DELEGATIONS</u>
Cariboo Chilcotin Coast Tourism Association	<p>D1</p> <p>Soren Christensen, Destination Experience Manager with Cariboo Chilcotin Coast Tourism Association (CCCTA) presented council with a overview on tourism in the region as well as an ongoing work in the local area.</p>
Mr. Scott Myers	<p>D2</p> <p>Mr. Scott Myers, scheduled to attend before Council did not appear.</p>
E	<u>MINUTES</u>
Regular Council – October 10th, 2023	<p>E1</p> <p>Res: 173/23 Moved By: Councillor Fossum Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of October 10th, 2023, <u>be adopted</u>.</p> <p>CARRIED</p>



<p>Committee of the Whole October 12th, 2023</p>	<p>E2</p> <p>Res: 174/23 Moved By: Councillor Mingo Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the minutes of the Committee of the Whole Council meeting of October 12th, 2023 <u>be adopted</u>.</p> <p>CARRIED</p>
<p>Committee of the Whole October 30th, 2023</p>	<p>E3</p> <p>Res: 175/23 Moved By: Councillor Barnett Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT the minutes of the Committee of the Whole Council meeting of October 30th, 2023 <u>be adopted</u>.</p> <p>CARRIED</p>
<p>F.</p>	<p><u>UNFINISHED BUSINESS</u></p>
<p>G.</p>	<p><u>MAYOR'S REPORT</u></p>
<p>H</p>	<p><u>CORRESPONDENCE</u></p>
<p>Bill C-310 Support</p>	<p>H1</p> <p>Res: 176/23 Moved By: Councillor Mingo Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the correspondence from the Fire Underwriters Survey to support Bill C-310 amendments to the Income Tax Act <u>be received</u>; and further;</p> <p>BE IT RESOLVED THAT staff be directed to compose a letter to the Fire Underwriters in support of the proposed Bill C-310 by the Government of Canada.</p> <p>CARRIED</p>



<p>Remembrance Day Parade – Street Closure</p>	<p>H2</p> <p>Res: 177/23 Moved By: Councillor Mingo Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the Council of the District of 100 Mile House ratifies the email poll authorizing the closure of Birch Avenue between First Street and Third Street on November 11th, 2023 between the hours of 10:00 AM and 11:30 AM; and further</p> <p>BE IT RESOLVED THAT the proponents be directed to coordinate all activities with the Director of Community Services.</p> <p style="text-align: center;">CARRIED</p>
<p>Commissionaires Report September 2023</p>	<p>H3</p> <p>Res: 178/23 Moved By: Councillor Mingo Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the Bylaw Officer report for the period of September 1st to 30th, 2023 <u>be received</u>.</p> <p style="text-align: center;">CARRIED</p>
<p>Commissionaires Report October 2023</p>	<p>H4</p> <p>Res: 179/23 Moved By: Councillor Guimond Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT the Bylaw Officer report for the period of October 1st to 31st, 2023 <u>be received</u>.</p> <p style="text-align: center;">CARRIED</p>



I	<u>STAFF REPORTS</u>
Declassify In-Camera Resolution	<p>I1</p> <p>Res: 180/23 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT In-Camera Resolution 35-23 be declassified.</p> <p style="text-align: center;">CARRIED</p>
Agricultural Land Commission Exclusion Policy	<p>I2</p> <p>Res: 181/23 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT Council of the District of 100 Mile House endorses the Agricultural Land Reserve Exclusion Policy No. 7.5; and further</p> <p>BE IT RESOLVED THAT staff be directed to make the necessary changes to the Fees and Charges Bylaw and the Land Use and Development Application Procedures Bylaw and return them to Council for review at the next Regular Meeting.</p> <p style="text-align: center;">CARRIED</p>



<p>NDI – Business Façade Program</p>	<p>I3</p> <p>Res: 182/23 Moved By: Councillor Mingo Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT Council of the District of 100 Mile House supports the application to Northern Development Initiative Trust for a grant up to \$20,000 for the 2024 Business Façade Program from the Cariboo-Chilcotin/Lillooet Regional Development Account.</p> <p style="text-align: center;">CARRIED</p> <hr/> <p>Council requested staff work with organizations such as the Chamber of Commerce to promote the program to the business community.</p>
<p>Hinsche Pit Referral</p>	<p>I4</p> <p>Res: 183/23 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the memo from J. Doddridge, Director of Planning for the Hinsche Pit referral <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT staff proceed with the submission of no objection comments to Front Counter BC on behalf of the District.</p> <p style="text-align: center;">CARRIED</p>
<p>Rural Economic Diversification and Infrastructure Program (REDIP)</p>	<p>I5</p> <p>Res: 184/23 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the memo from J. Doddridge, Director of Planning for the REDIP funding application <u>be received</u>.</p> <p style="text-align: center;">CARRIED</p>



<p>Accessibility Committee</p>	<p>I6</p> <p>Res: 185/23 Moved By: Councillor Fossum Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the report from T. Boulanger, Administration on the Accessibility Committee update <u>be received.</u></p> <p style="text-align: center;">CARRIED</p> <hr/> <p>Council thanks the volunteers and appreciates the work being done.</p>
<p>J</p>	<p><u>BYLAWS</u></p>
<p>OCP Amendment Bylaw No, 1411, 2023</p>	<p>J1</p> <p>Res: 186/23 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT Official Community Plan Amendment Bylaw No, 1411, 2023 be read a first and second time this 14th day of November, 2023.</p> <p style="text-align: center;">CARRIED</p>



<p>Zoning Amendment Bylaw No. 1412, 2023</p>	<p>J2</p> <p>Res: 187/23 Moved By: Councillor Mingo Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT Zoning Amendment Bylaw No. 1412, 2023 be read a first and second time this 14th day of November, 2023; and further</p> <p>BE IT RESOLVED THAT a covenant be prepared and registered over part of Lot 3, Plan EPP 62833, except plan EPP117522, DL31, Lillooet District, at the property owners' sole expense, and approved by District of 100 Mile House, limiting outdoor storage to non-hazardous materials on, and not visible from Cariboo Highway 97, and the requirement for District approval prior to any construction on the lots.</p> <p style="text-align: center;">CARRIED</p> <hr/> <p>There were general concerns over unsightly industrial operations occurring as lots are developed. J. Doddridge, Director of Planning will explore the possibility of implementing Development Permits in the Industrial Area.</p>
<p>Council Procedure Bylaw Amendment</p>	<p>J3</p> <p>Res: 188/23 Moved By: Councillor Barnett Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT the report amending the Council Procedure Bylaw from T. Boulanger, Administration <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT the Council Procedure Amendment No. 1413, 2023 be read a first, second and third time this 14th day of November 2023.</p> <p style="text-align: center;">CARRIED</p>



November 14th, 2023

Financial Plan Amendment Bylaw	J4 Res: 189/23 Moved By: Councillor Mingo Seconded By: Councillor Guimond BE IT RESOLVED THAT the report amending the Financial Plan Bylaw from S. Elias, Director of Finance <u>be received</u> ; and further BE IT RESOLVED THAT the Financial Plan Amendment Bylaw No. 1414, 2023 be read a first, second and third time this 14 th day of November, 2023. <p style="text-align: center;">CARRIED</p>
K	<u>GENERAL VOUCHERS</u>
Paid Vouchers (September) #28752 to #28923 & EFTs	K1 Res: 190/23 Moved By: Councillor Guimond Seconded By: Councillor Mingo BE IT RESOLVED THAT the paid manual vouchers # 28752 to # 28923 and EFT's totaling \$387,713.33 <u>be received</u> . <p style="text-align: center;">CARRIED</p>
L	<u>OTHER BUSINESS:</u>
M	<u>QUESTION PERIOD:</u>
<p>Council reconvened the In-Camera meeting of Council at 8:00 PM</p> <p>Mayor Pinkney called the Regular meeting of Council back to order at 8:10 PM</p>	



N	<u>ADJOURNMENT</u> Res: 191/23 Moved By: Councillor Mingo Seconded By: Councillor Guimond BE IT RESOLVED THAT this October 10 th , 2023 meeting of Council be adjourned: Time: 8:10 PM CARRIED.
	I hereby certify these minutes to be correct. _____ Mayor _____ Corporate Officer





DISTRICT OF 100 MILE HOUSE

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MUNICIPAL COUNCIL HELD IN DISTRICT COUNCIL CHAMBERS

Tuesday, November 14th, 2023, AT 6:00 PM

PRESENT: Mayor	Maureen Pinkney
Councillor	Jenni Guimond
Councillor	Dave Mingo
Councillor	Ralph Fossum

STAFF: CAO	Tammy Boulanger
Dir. Of Finance	Sheena Elias
Dir. Of Com. Services	Todd Conway

OTHER: Roy Scott

	<p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the Committee of the Whole meeting to order at 6:00 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Secwepemculecw.</p>
A	<p><u>APPROVAL OF AGENDA</u></p>
	<p>A1</p> <p>Res:21/23 Moved By: Councillor Fossum Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the November 14th, 2023 Committee of the Whole agenda <u>be approved</u>.</p> <p style="text-align: right;">CARRIED.</p>

B	<u>INTRODUCTION OF LATE ITEMS</u>
C	<u>DELEGATIONS</u>
D	<u>UNFINISHED BUSINESS</u>
E	<u>CORRESPONDENCE</u>
F	<u>STAFF REPORTS</u>
Draft Bylaw Enforcement Policy	<p>F1</p> <p>Res: 22/23 Moved By: Councillor Mingo Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT the Bylaw enforcement policy be referred to the next regular Council meeting as amended.</p> <p style="text-align: center;">CARRIED</p> <hr/> <p>Council requested an amendment to the draft policy, Section - <u>Investigations</u> to include:</p> <p style="padding-left: 40px;">“A Bylaw Officer, acting in the regular course of his or her duties, may initiate investigations and conduct inspections to determine compliance with all regulations, prohibitions and requirements of District bylaws.”</p>
G	<u>BYLAWS</u>
Draft Fireworks Bylaw	<p>G1</p> <p>Res: 23/23 Moved By: Councillor Fossum Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the Fireworks Bylaw be referred to the next regular Council meeting as presented for three readings.</p> <p style="text-align: center;">CARRIED</p>

Fees & Charges Bylaw Amendment	<p>G2</p> <p>Res: 24/23 Moved By: Councillor Mingo Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the Fees & Charges Bylaw be referred to the next regular Council meeting as amended for three readings.</p> <p style="text-align: center;">CARRIED</p> <p>Council requested the Electric Vehicle Rental Rate be removed as District Staff and Council members are currently the only permitted operators. Associated policy shall be rescinded.</p> <p>Council requested the following for memorial bench fees:</p> <ul style="list-style-type: none">• Keep current price for installing a memorial bench at pre-existing locations.• Provide the option of choosing an alternative location with the approval of the Director of Community Services at the increased prices as indicated.
H	<u>OTHER BUSINESS</u>
I	<u>QUESTION PERIOD</u>
J	<p><u>ADJOURNMENT</u></p> <p>Res: 25/23 Moved By: Councillor Guimond Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT this Committee of the Whole meeting for November 14th, 2023, be adjourned at 6:20 PM.</p> <p style="text-align: center;">CARRIED.</p>
<p>I hereby certify these minutes to be correct.</p> <p>_____ Mayor</p> <p>_____ Corporate Officer</p>	



DISTRICT OF 100 MILE HOUSE Policy & Procedures

8.1 BYLAW ENFORCEMENT AND COMPLIANCE

Policy Objective

The District of 100 Mile House will, from time to time and in accordance with this policy, take enforcement action with respect to contraventions of its bylaws. It is the goal of Council to achieve voluntary compliance through increased public education and awareness of District regulations and their rationale. To address complaints in a fair and consistent manner, a policy is required for the general enforcement of bylaws.

The purpose of this policy is to provide guidance to staff on the receipt of complaints and initiation of investigation and enforcement proceedings related to contraventions of bylaw. The District of 100 Mile House has no duty to take enforcement action with respect to every contravention of a bylaw that may occur within its jurisdiction. The District will use discretion on a case-by-case basis to evaluate contraventions, and take reasonable steps to investigate contraventions in accordance with this policy and operational guidelines of the District. Council may provide other policy guidance or direction on specific complaints or enforcement issues.

DEFINITIONS

"Bylaw Enforcement Officer" is a person prescribed under the *Community Charter* who is designated by a local government as a Bylaw Enforcement Officer

"Valid Complaint" means a complaint that describes the location and general nature of a potential bylaw contravention, which includes the complainant's name, address and telephone number, and which is not a vexatious complaint.

"Vexatious Complaint" means a complaint that is made for retaliatory or bad faith purposes, or otherwise forms part of a pattern of conduct by the complainant that amounts to an abuse of the complaint process.

PRIORITY OF INVESTIGATIONS

Upon receipt of a bylaw complaint, infractions will first be ordered on the basis of the date the complaint was received, and will then be assigned a priority level of:



DISTRICT OF 100 MILE HOUSE Policy & Procedures

Priority #1: the alleged bylaw violation may adversely impact the environment or public safety. These violations will be investigated and enforced as soon as possible given the availability of staff or other resources. Prior warning notices or education may not be appropriate or practical.

Priority #2: the alleged bylaw contravention is significantly impacting adjacent properties in a negative manner, but it generally does not pose an immediate risk to the health or public safety of the community. The District's investigation and enforcement of Priority 2 matters will most often be initiated in response to valid complaints received by the District.

Priority #3: the alleged bylaw contravention may be a matter that is a general community concern. These contraventions are less serious in nature and generally do not affect the health or public safety of the community. The District's investigation and enforcement of Priority #3 matter is initiated in response to complaints. Staff receiving a complaint will use discretion to determine where there is sufficient geographic or other connection between the complainant and the location of the alleged violation to constitute a valid complaint. Investigating staff will focus on education and will provide opportunities to bring the property or situation into compliance that are appropriate in the circumstances. If a confirmed violation is minor in nature and/or if it appears the complaint may be a vexatious complaint or is part of a larger neighbourhood conflict, staff may conclude it is not in the District's or community's best interest to pursue the matter.

COMPLAINTS

Bylaw complaints shall be in written form and signed by the complainant. The complaint may be made by letter, email or on a form provided by the District. The District will, upon request, email/mail a complaint form to the complainant.

The complainant is to provide the name, address, telephone number, and nature of the complaint.

Complaints that fall within the scope of Priority #1 and require immediate investigation to preserve life or to address immediate health or safety violations or risks to the environment may be made verbally.



DISTRICT OF 100 MILE HOUSE Policy & Procedures

The District's bylaw enforcement resources are prioritized to ensure the timely receipt and investigation of complaints. It is not the District's practice to proactively provide follow-up information to complainants. Staff will respond to specific requests for information (subject to confidentiality requirements) as time permits.

Upon receipt of a complaint, the District staff will:

- Provide acknowledgment of receipt of the complaint;
- Conduct a preliminary review of the complaint to ensure it is a valid complaint and directly related to an enforceable bylaw;
- Log and record the complaint and assign it to the Bylaw Enforcement Officer for follow-up and investigation; and
- Direct the complainant to the appropriate agency if the complaint is outside the District's jurisdiction.

Anonymous Complaints: will not be investigated unless potential safety, health, or liability issues are identified.

Vexatious Complaints will not be acted on.

INVESTIGATIONS

A Bylaw officer, acting in the regular course of his or her duties, may initiate investigations and conduct inspections to determine compliance with all regulations, prohibitions and requirements of District bylaws.

As the District does not have the resources to proactively ensure compliance with all bylaws at all times, bylaw contravention investigations will primarily be initiated by public complaints.

Upon receipt of an assigned valid complaint, the Bylaw Enforcement Officer will begin an investigation in accordance with the priorities described in this policy and by operational procedures developed by staff.

If during an investigation, the Bylaw Officer determines that the issue is a civil matter, any persons involved will be notified and the investigation halted.



DISTRICT OF 100 MILE HOUSE Policy & Procedures

ENFORCEMENT

Where investigation reveals a contravention, the primary goal of enforcement action is to achieve voluntary compliance with District bylaws through communication, education and non-penalty enforcement, including providing a reasonable timeframe to comply.

Occasionally, compliance based on education or warning notices may not be appropriate or effective. In some cases, a more direct enforcement approach is required and may include immediate ticketing. In determining whether to issue a bylaw fine, the Bylaw Enforcement Officer may consider one or more of the following criteria:

- If human health, safety or security is at risk;
- If environmental safety or security is at risk;
- If the infraction is occurring on public property
- If Council has prioritized direct enforcement to address a specific issue or type of issue; and/or
- If the offence is reoccurring.

Bylaw Enforcement Notices may be issued at the discretion of the Bylaw Officer and in accordance with this Policy, the *District of 100 Mile House Municipal Ticket Information Bylaw No. 1340, 2019* and the *Local Government Act*.

The Bylaw Enforcement Officer will maintain written records of inspections and investigations undertaken and record the disposition of all complaints received. All records are to be stored at the District municipal office.

Where the District seeks to recover the expense of direct or remedial enforcement measures from a person in contravention of a bylaw, reasonable efforts will be made to provide the person with an estimate of the cost of the expense prior to undertaking the direct or remedial action.

CONFIDENTIALITY

Confidentiality is necessary to ensure complainants are not exposed to retaliation or other adverse actions as a result of the complaint, and to maintain effective investigation techniques. The identity of the complainant and any identifying information will not be disclosed to the alleged offender or any member of the public, except as required by law. Likewise, the details of an investigation or



DISTRICT OF 100 MILE HOUSE Policy & Procedures

enforcement steps will not be disclosed to the complainant.

Despite the foregoing, the District will not guarantee the anonymity and confidentiality of complainants and may disclose personal information in bylaw enforcement files in the following circumstances:

- If the complaint has been publicly disclosed by the complainant;
- If the investigation results in enforcement proceedings and disclosure is necessary to proceed with enforcement;
- If disclosure is required pursuant to the terms of the *Freedom of Information and Protection of Privacy* "Act or pursuant to an order issued by the Information and Privacy Commission under the Act; and
- Where disclosure is otherwise required by law.

GENERAL

The individual members of Council will not be involved in day-to-day bylaw enforcement matters. Council may, through a formal decision of Council, direct staff to investigate or enforce with respect to a specific complaint or enforcement issue. An individual member of Council may refer a matter to the appropriate department for review by the Bylaw Enforcement Officer.

The safety of District staff is of utmost importance. If a Bylaw Enforcement Officer is verbally or physically threatened or assaulted while administering the bylaws of the District, no further action will be carried out until a written statement has been completed and forwarded to the District of 100 Mile House RCMP and appropriate security measures are taken to safeguard the Bylaw Enforcement Officer, which may include but is not limited to arranging for a police officer to accompany the Bylaw Enforcement Officer in carrying out his/her duties.

The Bylaw Enforcement Officer may enter on or into property without the consent of the owner or occupier for the purposes of bylaw enforcement in accordance with the applicable provisions of the *Community Charter*.

A decision made by a Bylaw Enforcement Officer in handling a complaint or enforcement matter is subject to review by the Officer's supervisor or management staff responsible for the Department that has conduct of the file.



DISTRICT OF 100 MILE HOUSE

M E M O

Date: November 17th, 2023
To: Mayor & Council
From: Administration
Subject: 2024 Council Meeting Schedule

Pursuant to Section 127 of the Community Charter (notice of council meetings), Council must prepare annually a schedule of the dates, times and place of regular Council meeting and must make the schedule available to the public by posting it at the Public Notice Posting Places.

Please find attached the proposed meeting schedule for the 2024 calendar year.

June, July, August and December meetings have been reduced to a single meeting. In the event sufficient materials are presented demanding Council attention a special meeting will be scheduled at Council's convenience. Some meetings have been adjusted due to other provincial/municipal events.

Committee of the Whole meetings are generally scheduled for the fourth Tuesday of the month. Council schedules are posted on the District website and on the public notice posting board.

Recommendation:

BE IT RESOLVED THAT the 2024 Regular Council meeting schedule be approved.



Tammy Boulanger, CAO



District of 100 Mile House

385 Birch Avenue, P.O. Box 340, 100 Mile House, British Columbia Canada V0K 2E0
T: 250.395.2434 • F: 250.395.3625 • E: district@100milehouse.com

SCHEDULE OF COUNCIL MEETINGS FOR JANUARY TO DECEMBER 2024

Regular Council Meetings are generally held on the second and fourth Tuesday of the month commencing at 5 p.m. and held in Council Chambers located at 385 Birch Avenue (Fourth Street entrance). Notices are posted on the bulletin board in the foyer at the District Office.

Committee of the Whole meetings are generally held on the fourth Tuesday of the month commencing at 4:00 p.m.

<u>MONTH</u>	<u>Regular</u>		<u>Committee of the Whole</u>
January	9 th	23 rd	23 rd
February	13 th	27 th	27 th
March		26 th	26 th
April	9 th	23 rd	23 rd
May	2 nd (Thursday)	28 th	28 th
June	11 th		
July	9 th		
August	13 th		
September	10 th	24 th	24 th
October	8 th	22 nd	22 nd
November	12 th	26 th	26 th
December	10 th		10 th



DISTRICT OF

100 Mile House 2024 Council Meetings

Council meetings are generally held the second and fourth Tuesday of the month commencing at 5:00 p.m. in Council Chambers, 385 Birch Avenue (Fourth Street Entrance).

Committee of the Whole meetings are generally held on the fourth Tuesday of the month commencing at 4:00 p.m. in Council Chambers.

January						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

March						
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25	26	27	28	29	30	31

April						
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May						
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27	28	29	30	31		

June						
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July						
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29	30	31				

August						
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			1	2	3	4
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September						
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30						



October						
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28	29	30	31			

November						
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December						
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23	24	25	26	27	28	29
30	31					

 District Council Meetings

 NCLGA / UBCM
 Holiday

 South Cariboo Joint Meeting
 Accessibility Committee

The District of 100 Mile House tries to assure the accuracy of all information presented, please confirm all information before making any decisions based on it. Information can be confirmed through the District by calling (250) 395-2434 or email info@100milehouse.com

(Add) May 29/14

(6) Disqualification under subsection (5) is disqualification from holding office

- (a) on a local government,
- (b) on the council of the City of Vancouver or on the Park Board established under section 485 of the *Vancouver Charter*, or
- (c) as a trustee under the *Islands Trust Act* until the next general local election.

(Sub) Jun 02/22

(7) The disqualification under subsection (5) does not apply if the absence is

- (a) because of illness or injury,
- (b) with leave of the council, or
- (c) because the council member is on a leave of absence under section 109.3 [*mandatory leave of absence*].

2003-26-125; 2014-19-14; 2022-15-7.

Calling of special council meetings

(Am) Mar 30/23

126. (1) The mayor may call a special council meeting in the mayor's discretion.

(2) Two or more council members may, in writing, request that the mayor call a special council meeting.

(3) Two or more council members may themselves call a special council meeting if,

- (a) within 24 hours after receiving a request under subsection (2), no arrangements are made under subsection (1) for a special council meeting to be held within the next 7 days, or
- (b) both the mayor and the person designated under section 130 [*designation of member to act in place of mayor*] are absent or otherwise unable to act.

(4) If a special council meeting is called under subsection (3), the council members calling the meeting or the corporate officer must sign the notice under section 127 [*notice of council meetings*] in place of the mayor.

2003-26-126; 2023-10-81.

Notice of council meetings

127. (1) A council must

- (a) make available to the public a schedule of the date, time and place of regular council meetings, and
- (b) give notice of the availability of the schedule in accordance with section 94 [*public notice*] at least once a year.

(2) Subject to subsection (4), notice of a special council meeting must be given at least 24 hours before the time of meeting by

- (a) posting a copy of the notice at the regular council meeting place,
- (b) posting a copy of the notice at the public notice posting places, and
- (c) leaving one copy for each council member at the place to which the member has directed notices be sent.

(3) The notice under subsection (2) must include the date, time and place of the meeting, describe in general terms the purpose of meeting and be signed by the mayor or the corporate officer.

(4) Notice of a special council meeting may be waived by unanimous vote of all council members.

2003-26-127.

Time and Location of Meetings

6. (1) All Council meetings must take place within the District Council Chambers except when Council resolves to hold meetings elsewhere.
- (2) Regular Council meetings must:
 - (a) be held on Tuesdays the dates and times shall be established by Council resolution on or before December 15th of each year for the subsequent year;
 - (b) be adjourned not later than three (3) hours after being called to order unless Council resolves to proceed beyond that time in accordance with section 27;
 - (c) if the day in 2(a) falls on a statutory holiday, the regular meeting will be held on the next business day.

Notice of Regular Council Meeting

7. (1) A schedule of the date, time and place of Regular Council meetings shall be prepared annually on or before December 20th and must be made available to the public by posting it at the Public Notice Posting Place.
- (2) Where revisions are necessary to the annual schedule of regular Council meetings, the Corporate Officer must, as soon as possible, post a notice at the Public Notice Posting place which indicates any revisions to the date, time and place or cancellation of a regular Council meeting.
- (3) The Corporate Officer need not give public notice of a cancelled or rescheduled meeting in respect of which Council has resolved to exclude the public.

Notice of Special Meetings

8. (1) Special Council meetings may be subject to the provisions of s.126 of the *Community Charter*.
- (2) Except where notice of a special meeting is waived by unanimous vote of all council members pursuant to provisions of the Community Charter, a notice of date, hour, and place of a special Council meeting must be given at least 24 hours before the time of meeting by:
 - (a) posting a copy of the notice at the Public Notice Posting Place; and
 - (b) e-mailing members at the usual address with a follow up phone call or message to the member's home or cellular telephone number.
- (3) The notice under subsection (1) must describe in general terms the purpose of the meeting and be signed by the Mayor or the Corporate Officer.



**District of
100 Mile House**

**COUNCIL REPORT
File No. 570-01**

Regular Council Date – Dec: 12th, 2023

REPORT DATE: December 7th, 2023
TITLE: Fire Department Personnel Policy Update
PREPARED BY: T. Boulanger, Administration

PURPOSE:

The purpose of this report is to provide Council with information on the proposed updates to the Fire Department Personnel Policy

RECOMMENDATION:

Recommended Resolution

BE IT RESOLVED THAT the District of 100 Mile House Council endorse the Fire Department Personnel Policy as received.

BACKGROUND INFORMATION:

The Fire Department Policy was written and approved by Council in January of 2014 which was to be reviewed every three (3) years. The last approved amendment was November 2016. Staff has prepared an amended Fire Department Policy for Councils consideration. Administrative and pay rate changes made are highlighted in the attached policy. Most significant update to note is the base rate change from \$15.00/hr to \$18.00/hr.

DISCUSSION:

100 Mile House Fire-Rescue is unique, not only for the variety of responses, but the substantial volume of annual calls spread over an area over 95 sq kilometers. Paid-On-Call members are increasingly being called upon to respond to traumatic accidents, medical incidents involving mental health distresses in addition to protecting life and property during fire events. Retaining current and attracting new recruits has increasingly become a challenge.

for current members that have a long-term investment in the department and members of the community considering joining the department as new recruits.

The current entry level pay rate for paid-on-call members is \$15.00/hr; the current minimum wage in BC is \$16.75. A survey of similar fire departments was completed to provide a comparison of paid-on-call wages and the average entry level for a recruit was \$16.44/hr. As recruits complete further education, driving training, and reach the full interior certification the current policy provides for an increase to acknowledge the distinct levels of training completed.

The current policy was circulated to the Fire Chief, Deputy Fire Chief and payroll staff to acquire feedback, or comments on other areas the policy could be improved. They fully support the proposal to raise the current base rate from \$15.00/hr to fixed rate of \$18.00/hr. The progressive levels of certification will be increased to reflect the \$3.00/hr base rate update. The minimum rate of pay for stand-by and duty officer for paid-on-call members was increased to acknowledge the commitment during weekends and statutory holidays. The paid-on-call members acquire approximately 6,000 hours/year.

The District strives to create an attractive paid-on-call environment assisting in the recruitment attraction and retainment process and is hopeful this modest change will have positive impact.

OPTIONS:

1. Endorse the proposed policy
2. Direct staff to amend the proposed policy
3. Direct staff to continue to operate with current policy rates

BUDGETARY IMPACT: *Approximate increase to annual budget by \$25,000*

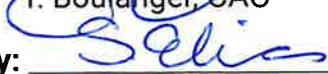
POLICY IMPLICATION: *Updated Policy*

ATTACHMENTS:

District of 100 Mile House Fire Department Personnel Policy

Prepared By: 
T. Boulanger, CAO

Date: Dec 7 / 23

Reviewed By: 
S. Elias, Director of Financial Administration

Date: Dec 7 / 23



DISTRICT OF

100 Mile House

The logo is a shield-shaped emblem. At the top, it says "100 MILE HOUSE" in a curved banner. In the center is a Maltese cross with "FIRE" in the top arm and "RESCUE" in the bottom arm. The cross is white with red outlines. At the bottom of the shield, it says "EST 1956" with a small Canadian flag in the middle.

FIRE DEPARTMENT

Personnel Policy

Approved by: Council

Date: December 12, 2023



DISTRICT OF 100 MILE HOUSE Fire Department Personnel Policy

GENERAL STATEMENT

The District of 100 Mile House will provide benefits for the Fire Department Personnel as outlined in this policy and will review the benefit package at least every three (3) years.

The Fire Department Personnel Policy in conjunction with the Personnel Policy will provide Fire Department Personnel with information on the employment practices and conditions at the District of 100 Mile House municipality.

1. COMPENSATION ADMINISTRATION

(a) PAID-ON-CALL FIRE FIGHTERS

100 Mile House Fire-Rescue is staffed by Paid-On-Call Fire Fighters. Fire Fighters are compensated for their attendance at incident responses, training and fire prevention activities.

Pay Rates

Recruit	\$15.00/hr \$18.00/hr (Base)
Exterior Fire Fighter	Base + \$1.00/hr (\$16.00 -\$19.00/hr)
Interior Fire Fighter	Base + \$3.00/hr (\$18.00 -\$21.00/hr)
Full Service Fire Fighter (1001 II)	Base + \$5.00/hr (\$20.00 -\$23.00/hr)
Team Leader (Interior)	Base + \$7.00/hr (\$22.00 -\$25.00/hr)
Company Officer	Base + \$9.00/hr (\$24.00 -\$27.00/hr)
Medical Responder	Rate + \$1.00/hr
Apparatus Operator	Rate + \$1.00/hr

Incident responses are paid 1hr minimum between 07:00–19:59.

Incident responses are paid 2hr minimum between 22:00 – 06:59.

Time beyond the minimum callout will be paid in 1/2hr increments.



DISTRICT OF 100 MILE HOUSE Fire Department Personnel Policy

(b) DUTY OFFICER

The District of 100 Mile House recognizes the need for a Duty Officer to respond to emergency incidents and non-emergency incidents (burning complaints, confirmed false alarms, general inquiries, FOCC inquiries etc.) outside of normal office hours (Monday – Friday 8:00am – 4:00pm). Although some of these responses are considered non-emergency the need for a prompt response is recognized.

GENERAL STATEMENT

A Duty Officer schedule will be assembled annually and rotate the individuals involved (Fire Chief, Deputy Fire Chief, ~~Training Officer~~, ~~Lieutenant~~, Captains) on a weekly basis. The Duty Officer will have the use of Squad ~~1~~ 2 as a response vehicle while on shift.

Duty Officers shall have the flexibility to swap or change scheduled shifts.

Where employees (Exempt and Paid-on-Call) are required to be available as duty officer under conditions which restrict their normal off-duty activities, they shall be compensated as follows:

Weekday Duty Officer (Monday – Friday 4:30pm – 8:00am)

Weekday Standby will be covered by exempt staff (Fire Chief & ~~Deputy Chief~~) and they shall be compensated as follows:

- One (1) week additional annual holidays for duty officer coverage

In the event that the exempt staff member is on annual holidays or out of the area for approved training/conference then a Paid-on-Call Officer will provide coverage and they shall be compensated as follows:

- ~~One (1)~~ Two (2) hours pay at ~~\$24/hr~~ current wage of paid-on-call member per day of coverage



DISTRICT OF 100 MILE HOUSE Fire Department Personnel Policy

Weekend Duty Officer (Saturday & Sunday 8:00 am – 8:00 am)

- ~~Three (3)~~ Four (4) hours pay at ~~\$24/hr~~ current wage of paid-on-call member. for each day of rest (Saturday or Sunday).
- ~~Four (4)~~ Six (6) hours pay at ~~\$24/hr~~ current wage of paid-on-call member for each statutory holiday

(c) STANDBY

The District of 100 Mile House recognizes the need for a minimum crew to be available to respond to emergency incidents at all times. During the summer months and long weekends throughout the year it is recognized that there is a greater need to ensure a crew of three fire fighters plus a duty officer (minimum crew size) is available to respond. This is due to the large number of P-O-C Fire Fighters that may be away on annual vacation or out of the area for the weekends.

GENERAL STATEMENT

Standby Schedule

An annual schedule will be posted for all statutory long weekends and include statutory days that fall during the week. The schedule will also identify standby weekends during the summer months from the end of June to the beginning of September.

Standby Compensation

Standby will be covered by Paid-On-Call staff and be compensated at:

~~\$24/day~~ Two (2) hours pay at current wage of paid-on-call member per day for weekend standby 6:00am – 6:00am (24hr shift) Saturday and Sunday

~~\$36/day~~ Four (4) hours pay at current wage of paid-on-call for stat holiday standby 6:00am – 6:00am (24hr shift)



DISTRICT OF 100 MILE HOUSE Fire Department Personnel Policy

(d) EMERGENCY SERVICES TRAINING CENTRE

The District of 100 Mile House through the 100 Mile House Fire-Rescue Department operates the Emergency Services Training Centre (ESTC). In order to maintain the facility, make improvements to the facility and operate training courses at the facility there is a need to have casual employees.

Trained fire department personnel will be utilized to fill the positions required to provide and operate ESTC training courses delivered at the ESTC.

Members will be paid their current paid-on-call wage rate for instructor, fire tech and labourer/maintenance duties.

Pay Rates

Instructor ————— \$ 30.00/hr

Fire Tech ————— \$ 25.00/hr

ESTC Labourer/Maintenance ————— \$ 22.00/hr

2. PAID ON CALL (P-O-C) TRAINING & DEVELOPMENT

Paid-on-Call Staff training and development will consist of professional/technical and personal development training opportunities and are subject to budget availability. Approval of such requests shall be at the discretion of the Fire Chief. **Career Fire Department Staff will follow the District of 100 Mile House Staff Training & Development Policy and Procedure.**

PROCEDURES

The Fire Chief and Deputy Chief are delegated the authority to approve requests for firefighter training and development. All training and development requests are required to have a "Staff Training & Development Authorization" form completed ~~by the Chief Training Officer~~ and submitted to the Fire Chief or Deputy Chief for approval. Once approval is given, distribution will be as follows:



DISTRICT OF 100 MILE HOUSE Fire Department Personnel Policy

- Original – Director of Financial Administration
- Copies – Training Officer, P-O-C member

Upon completion of any training not required in the P-O-C Certification Program, the P-O-C Firefighter shall submit a completed copy of the “Training and Development Report” to the **Fire Chief / Deputy Chief** ~~Training Officer~~.

The reason for this report is two-fold:

1. To ensure that the course is beneficial to the operation of the Fire Department and the information could be passed onto others.
2. To ensure that the Fire Department is spending training funds wisely in assisting its firefighters with upgrading, this in turn benefits the Fire Department and District of 100 Mile House.

Professional/Technical Training

Professional/Technical training involves task or profession-specific training and course work which usually has a measurable outcome and includes learning activities.

- designed to improve current job performance;
- increase the competency and ability of firefighters to progress with the organization as it grows and changes
- improves firefighter competence beyond that required for the position they now hold

Development needs shall be identified during the Annual Training Requirement review and/or at the time of budget considerations and funding allocations shall be determined for training through the budget process.

Professional/Technical development includes (a) training that is required by the Fire Department (b) enhanced training that is not required but is beneficial to the firefighter in his/her current position, or supported by the department for advancement within the 100 Mile House Fire-Rescue Department. This would include:



DISTRICT OF 100 MILE HOUSE Fire Department Personnel Policy

- External Courses
- External workshops/seminars
- In-House training
- Health & Safety training
- Conferences and conventions

The firefighter will received 100% reimbursement on related costs incurred for attendance at courses, seminars, conferences, etc.

Training/Development Reimbursements

(a) Hotel Accommodation

If required, hotel accommodations shall be arranged by the ~~Finance Clerk 100 Mile House Fire-Rescue Administrative Assistant~~. The cost of accommodations will be approved by the Fire Chief. The Fire Chief will put in a request to the Finance Department to pre-pay the hotel accommodations.

(b) Meals/Per Diem

If the employee requests an advance for the meals/per diem, the ~~paid-on-call member Chief Training Officer~~ shall complete the "Employee Statement for Training and Development Travel Expense" form and submit it to the Fire Chief for approval and the Director of Financial Administration for payment.

(c) Completion of Training & Development

Upon the completion of the training & development, the ~~paid-on-call member Chief Training Officer~~ shall complete an "Employee Statement for Training and Development Travel Expenses" form in its entirety and submit to the Fire Chief for authorization of payment. All original receipts must be attached (Ferry, Taxi, Hotels, etc.). The Fire Chief shall authorized and code the document, then submit to the Finance Department for payment.



DISTRICT OF 100 MILE HOUSE Fire Department Personnel Policy

Upon completion of any training not required in the P-O-C Certifications Program, the P-O-C Firefighter shall submit a completed copy of the "Training and Development Report" to the **Fire Chief / Deputy Chief Training Officer**.

DISTRICT OF 100 MILE HOUSE
BYLAW NO. 1410

J1

A Bylaw to regulate and prohibit the sale and exploding of fireworks.

WHEREAS pursuant to the provisions contained in Section 8(3)(d) of the Community Charter, Council may, by Bylaw, prohibit and impose requirements in relation to firecrackers, fireworks and explosives;

AND WHEREAS pursuant to the provisions contained in Section 8 of the Community Charter, Council may, by Bylaw, regulate, prohibit and impose requirements in relation to the protection and enhancement of the well-being of its community in relation to noise, vibration, odor, dust, illumination or any other matter that is liable to disturb the quiet, peace, rest, enjoyment, comfort or convenience of individuals or the public;

NOW THEREFORE the Council of the District of 100 Mile House in open meeting assembled enacts as follows:

SECTION 1 – TITLE

This bylaw may be cited for all purposes as District of 100 Mile House ***“Fireworks Bylaw No. 1410, 2023”***.

SECTION 2 - DEFINITIONS

In this Bylaw:

“Consumer Fireworks” means low-hazard firework articles designed for recreational use by the public and includes, but is not limited to, firework articles referred to as roman candles, sparklers, fountains, wheels, volcanoes, mines and snakes.

“Council” shall mean the Municipal Council of the District of 100 Mile House.

“Display Fireworks” means high-hazard firework articles designed for use by professionals and includes, but is not limited to, firework articles referred to as aerial shells, cakes, roman candles, waterfalls, lances and wheels.

“District” means the District of 100 Mile House.

“Explosive Act” means the Explosives Act, R.S.C. 1985, c E-17, as may be amended from time to time and includes all regulations thereunder.

“Fire Chief” means the person appointed by Council as Fire Chief for the District of 100 Mile House.

“Fireworks Supervisor” means a person who holds a valid fireworks supervisor certificate from Natural Resources Canada – Explosives Regulatory Division.

“Officer” means any employee of the District appointed by resolution of Council as a Bylaw Enforcement Officer of the District for the purpose of enforcing this Bylaw and any member of the Fire Department appointed from time to time to the positions of Fire Chief, Deputy Fire Chief and Assistant Chief.

“Pyrotechnic Special Effects” means high-hazard pyrotechnic articles designed for use by professionals and includes, but is not limited to, pyrotechnic articles described as gerbs, mines, comets and crossettes and special purpose pyrotechnics manufactured for live performances and the film and television industry.

“Sell” includes offer for sale, cause or permit to be sold, trade, give, donate or to otherwise dispose of in any quantity; and to possess for the purpose of sale; and the words “selling” and “sold” have a similar meaning.

“Special Function” means the observance or celebration of a special event or festival where a permit may be issued to allow the discharge of fireworks.

SECTION 3 – AGE REQUIREMENT

- a) No person under the age of 18 years shall light, hold or explode any fireworks at any time.
- b) No person under the age of 18 years shall possess any fireworks in the District of 100 Mile House.
- c) No person shall sell, give or dispose of any fireworks of any class or description to a person who is under the age of 18 years.

SECTION 4 – CONSUMER FIREWORKS SALES PERMIT

The *Fire Chief* or designated *Officer* is authorized to issue a permit to sell *Consumer Fireworks* from a place of business within the District of 100 Mile House, subject to the following terms:

- a) all applications to sell *Consumer Fireworks* shall be in writing addressed to the *Fire Chief* or a designated *Officer* and on a form prescribed for that purpose by the *Fire Chief*;
- b) an applicant to sell *Consumer Fireworks* must have a valid Business License issued by the municipality;

- c) the property where the Consumer Fireworks will be dispensed must be inspected and approved by the Fire Department in advance;
- d) all storage areas must meet the requirements set out in the Natural Resources Canada "Consumer Fireworks Retail Package", as amended;
- e) *Consumer Fireworks* may only be dispensed from the location specified in the permit.
- f) the permit will expire after one year.

SECTION 5 – AUTHORIZED DATES OF SALES

No person shall sell or dispose of *Consumer Fireworks* or *Display Fireworks* except between:

- a) the twenty-fifth (25th) day of June and the first (1st) day of July in each calendar year;
- b) the twenty-fourth (24th) day of October and the thirty-first (31st) day of October in each calendar year;
- c) the twenty-seventh (27th) day of December and the thirty-first (31st) day of December in each calendar year.

SECTION 6 – RESTRICTION ON USE OF FIREWORKS

No person shall discharge, propel, point or throw *Consumer Fireworks* or *Display Fireworks* at any person, animal, vehicle, building or structure.

SECTION 7 – RESTRICTED AREAS FOR FIREWORKS

No person shall explode any *Consumer Fireworks* or *Display Fireworks* on any highway, street, park, playground, school grounds or any other public place within the District of 100 Mile House without the express written consent of the owner of the highway, street, park, playground, school grounds or other public place.

SECTION 8 – LIGHTING OF FIREWORKS ONLY PERMITTED ON SPECIFIED DATES

Except as authorized by a permit issued pursuant to Section 9 or Section 12, no person shall light or explode any fireworks within the District of 100 Mile House at any time except on:

- a) the first (1st) day of July each calendar year;
- b) the thirty-first (31st) day of October in each calendar year;
- c) the thirty-first (31st) day of December in each calendar year.

SECTION 9 – CONSUMER FIREWORKS PERMITS

- 9.1 *The Fire Chief or designated Officer* is authorized to issue a permit to light or explode *Consumer Fireworks* to:
- a) a person who is 18 years of age or older, or
 - b) an organization represented by a person who is over the age of 18 years, for the purpose of the observance or celebration of a special event or festival.
- 9.2 An application for a permit issued pursuant to this Section 9, shall be in writing on a form prescribed for that purpose by the *Fire Chief* and addressed to the *Fire Chief* or a designated *Officer*.

SECTION 10 – LIGHTING OF DISPLAY FIREWORKS OR PYROTECHNIC SPECIAL EFFECTS

No person shall explode, light, or activate *Display Fireworks* or *Pyrotechnic Special Effects* unless authorized to do so by a permit issued pursuant to Section 12.

SECTION 11 – SALE OF DISPLAY FIREWORKS OR PYROTECHNIC SPECIAL EFFECTS

No person shall sell, give or dispose of *Display Fireworks* or *Pyrotechnic Special Effects* to any other person unless that other person is a holder of a permit issued pursuant to Section 12.

SECTION 12 – DISPLAY FIREWORKS AND PYROTECHNICS SPECIAL EFFECTS PERMITS

- 12.1 *The Fire Chief or designated Officer* is authorized to issue a permit to light or explode *Display Fireworks* or *Pyrotechnic Special Effects* to a person who is over the age of 18 years and has a valid certification as required by the Explosives Regulatory Division of Natural Resources Canada, provided that the applicant meets all the requirements of this Bylaw and first:
- a) submits a copy of the Explosives Regulatory Division event approval;
 - b) submits a fire safety plan in a form acceptable to the *Fire Chief*;
 - c) submits an event and site plan detailing how the *Display Fireworks* or *Pyrotechnic Special Effects* will be used and all appropriate safety measures for the event and all persons in attendance;
 - d) submits proof that the applicant meets the insurance requirements as laid out in Schedule “B “ of this Bylaw: and

- e) submits proof acceptable to the Fire Chief or designated Officer, that the applicant holds either a valid *Fireworks Supervisor Level 1* card, or for unconventional sites as defined by the Explosives Regulatory Division, a valid *Fireworks Supervisor Level 2* card, issued by the Explosives Regulatory Division or Department of Natural Resources Canada.

12.2 Every permit issued pursuant to this Section 12 shall:

- a) specify the *Display Fireworks* and *Pyrotechnic Special Effects* that the permit holder is authorized to light or explode; and
- b) specify the date on which and the hours during which the *Display Fireworks* and *Pyrotechnic Special Effects* may be discharged and used, and the description of the property or place where the *Display Fireworks* and *Pyrotechnic Special Effects* may be discharged and used.

12.3 Every holder of a permit under this Section 12 shall:

- a) present the permit to the seller of *Display Fireworks* or *Pyrotechnic Special Effects*;
- b) light or explode only those *Display Fireworks* and *Pyrotechnic Special Effects* specified in the permit;
- c) light or explode the *Display Fireworks* and *Pyrotechnic Special Effects* only in accordance with the terms of the permit;
- d) light or explode the *Display Fireworks* and *Pyrotechnic Special Effects* only in accordance with the fire safety plan;
- e) ensure that the *Display Fireworks* and *Pyrotechnic Special Effects* are only lit or exploded under their direct supervision and responsibility; and
- f) ensure that the use, handling, discharge, sale, possession and storage of the *Display Fireworks* and *Pyrotechnic Special Effects* shall comply with the regulations made pursuant to the *Explosives Act*, R.S.C., 1985, c. E-17, the fireworks manual published by the Explosives Regulatory Division, and this Bylaw.

SECTION 13 – FIRE PROTECTION FOR PYROTECHNIC SPECIAL EFFECTS

Fire protection may be provided for *Pyrotechnic Special Effect* displays at a rate approved by the *Fire Chief*.

SECTION 14 - OFFENCE

- 6.1 Every person who violates a provision of this Bylaw or who consents, allows or permits any Act or thing to be done in violation of a provision or neglects to or refrains from doing anything required to be done by a provision of this bylaw, is guilty of an offence and is liable on summary conviction, to a fine of not less than \$2,500.00 and not exceeding \$10,000.00 and is guilty of a separate offence each day that a violation continues to exist.
- 6.2 Every person who commits an offence is liable on summary conviction to a fine or to imprisonment, or to both a fine and imprisonment, not exceeding a maximum allowed by the *Offence Act*.

SECTION 15 – ENFORCEMENT

Any officer as described in Section 2, may enforce this Bylaw pursuant to the District of 100 Mile House Ticket Information Bylaw.

SECTION 16 - SEVERABILITY

- 8.1 If any section, paragraph or phrase of this bylaw is for any reason held to be invalid by a decision of a Court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.

SECTION 9 - REPEAL

- 9.1 The District of 100 Mile House Fireworks Bylaw No. 576, 1992, and all amendments thereto are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME this 14th day of November, 2023.

ADOPTED this ____ day of _____, 2023.

Mayor

Clerk

SCHEDULE "A"
FIREWORKS BYLAW NO. 1410, 2023
APPLICATION FOR PERMIT TO SELL, PURCHASE, POSSESS & DISCHARGE
FIREWORKS

Date: _____

Name of Applicant: _____

Birthdate: _____

Age: _____

Mailing Address: _____

Phone: _____ Cell: _____ E-mail: _____

Fireworks Supervisor Card No. _____
(attach photocopy)

THE APPLICANT HEREBY applies to Sell ____ Discharge ____ fireworks on property within the District of 100 Mile House as follows:

Sale or Discharge Location: (circle one)

Date: _____ Time: (Start) _____ Time: (End) _____

Description of Event:

Estimated Number of Spectators: _____

Type and quantity of Fireworks: _____

Contact name and phone for organizer or sponsor Special Public Event:

Contact name and phone for property owner: _____

READ CAREFULLY

THE APPLICANT CERTIFIES that the applicant understands and will be guided by the provisions of the District of 100 Mile House Fireworks Bylaw No. 1410, 2023, as amended from time to time, and all applicable Provincial and Federal laws and regulations, as amended from time to time, and any conditions or restrictions imposed in this permit by the Fire Chief.

THE APPLICANT FURTHER CERTIFIES that the applicant is authorized to the appropriate level by Natural Resources Canada to possess and fire, set off or explode Fireworks of the class specified within this application.

IN CONSIDERATION of being granted this permit, the applicant covenants that the applicant will indemnify and save harmless the District of 100 Mile House and its elected officials, employees, officers, agents and contractors from and against any and all manner of actions or cause of action, damages, costs, loss or expenses of whatever kind (including, without limitation, legal fees) which the District or its elected officials, employees, officers, agents or contractors may sustain, incur, or be put to by reason of or arising out of:

- a. the issuance of this permit;
- b. the Fireworks event, including, without limitation, the handling, storage, firing or setting off, exploding or other use of Fireworks in connection with this permit;
- c. the applicant's use or occupation of the location upon which the consumer Fireworks Event; or
- d. any act or omission of the applicant or any person for whom the applicant is at law, responsible, including, without limitation, the non-observance or non-performance of any obligation imposed by Federal or Provincial law.

The applicant agrees to pay a fee to the District of 100 Mile House equivalent to any costs incurred by the District for fire fighting or remediation work, materials and resources expended as a result of a fire caused by fireworks used during the event authorized by this permit.

Signature of Applicant:

Date:

PERMISSION IS GRANTED to the above applicant to fire, set off or explode Fireworks at the location and on the date and time(s) as set out above, subject to Fireworks Bylaw No. 1410, 2023, as amended from time to time, and to the following conditions and restrictions:

- a. This permit is not transferable. Only the applicant is authorized under this permit to fire or set off or explode Fireworks.
- b. The applicant may only fire or set off or explode the type and quantity of Fireworks described in the application.
- c. The applicant must ensure that all debris and litter related to a consumer Fireworks Event or display Fireworks Event that occurs on District property, including any litter left by the spectators, is removed from the location at the conclusion of the Special Public Event.
- d. The applicant, except where the applicant is District of 100 Mile House Fire Department, must obtain a Comprehensive General Liability insurance policy with an inclusive limit of not less than \$ 5,000,000.00 per occurrence for bodily injury or property damage and provide evidence of the same to the Fire Chief no later than fourteen (14) days prior to the Special Public Event.

Other conditions:

Fire Chief or Designated Officer: _____

Date of Issue: _____

SCHEDULE "B"
FIREWORKS BYLAW NO. 1410, 2023
INSURANCE REQUIREMENTS

1. A display permit holder shall, at his or her own expense, for the duration of the fireworks event, secure and maintain a Comprehensive General Liability insurance policy with an inclusive limit of not less than \$5,000,000.00 per occurrence for bodily injury and property damage.
2. The Comprehensive General Liability insurance policy shall:
 - a) include all premises and operations necessary or incidental to the fireworks event;
 - b) include "Broad Form" Property Damage coverage on an occurrence basis, including loss of use of property;
 - c) include, but not necessarily be limited to, the following coverages:
 - i) Contingent Employers Liability;
 - ii) Owners and Contractors Protective Liability;
 - iii) Contractual Liability assumed with respect to the event;
 - iv) Non-Owned and Hired Auto; and
 - v) Personal Injury Liability;
 - d) include the District, its elected officials, officers, agents and employees and contractors acting on behalf of the District, as additional insureds;
 - e) be primary and non-contributing with respect to any insurance carried by the District;
 - f) not include a deductible greater than \$5,000.00 per occurrence (unless the District advises in writing that it has determined that a greater deductible is acceptable) or any exclusions or restrictions with respect to the use of explosives.
 - g) include a Cross Liability/Severability of Interests clause;
 - h) preclude subrogation claims by the insurer against any of the insureds;
 - i) include a provision requiring the insurer to give the District 30 days' prior written notice before making any material change to the insurance coverage, or the termination or cancellation thereof;

- j) provide that the District, its elected officials, officers, agents and employees, and contractors acting on behalf of the District are protected notwithstanding any act, neglect or misrepresentation of the display permit holder which might otherwise result in the avoidance of a claim and that such policy is not affected or invalidated by any act, omission or negligence of any third party which is not within the knowledge or control of the insureds; and
 - k) be underwritten by a responsible insurance company or companies licensed to do business in the Province of British Columbia and that meet with the reasonable approval of the District.
3. Seven days prior to the fireworks event and upon the District's written request from time to time, the display permit holder shall furnish the District with a certificate or certificates of insurance as evidence that the required insurance is in force.
 4. Maintenance of the insurance required herein and the performance by the display permit holder of his or her obligations under this clause shall not relieve the display permit holder from liability under any covenant to indemnify the District.
 5. It shall be the sole responsibility of the display permit holder to determine his or her own additional insurance coverages, if any, including workers' compensation, that are necessary and advisable for his or her own protection or to fulfil his or her obligations with respect to the fireworks event. Any such additional insurance shall be secured and maintained by the display permit holder at his or her own expense.
 6. The foregoing insurance provisions shall not limit the insurance the display permit holder is required to secure and maintain by provincial or federal law.
 7. If the display permit holder fails to secure or maintain insurance as required herein, then the District shall have the right, but not the duty or obligation, to secure and maintain such insurance and give evidence thereof to the display permit holder. The display permit holder shall pay the cost thereof to the District on demand or the District may deduct such cost from any amount that is due or may become due to the display permit holder from the District.

SCHEDULE "C"

FIREWORKS BYLAW NO. 1410, 2023

AGREEMENT OF PROPERTY OWNER FOR FIREWORKS EVENT

Name of Applicant: _____

Name of Organizer or Sponsor of Fireworks Event: _____

Location of Fireworks Event: _____

Date: _____ Time: _____

Name of Property Owner: _____

Mailing Address: _____

Phone: _____ Contact Name (if any) _____

The Property Owner has agreed and consented to the Organizer/Sponsor holding and the Applicant performing a fireworks event on the date and at the location and time described above. The Applicant has applied to the District of 100 Mile House for a permit to perform such fireworks event.

In consideration of \$1.00 and other good and valuable consideration (the receipt and sufficiency of which are hereby acknowledged by the Property Owner), the Property Owner hereby remises, releases and forever discharges the District of 100 Mile House and its elected officials, employees, officers, agents and contractors of and from any and all matter of actions, damages, causes of action, suits, debts, claims, demands and damages of any nature or kind whatsoever which the Property Owner may at any time have against the District of 100 Mile House or its elected officials, employees, officers, agents or contractors arising out of any cause, matter or thing in respect of or arising out of:

- (1) the issuance of the permit to the Applicant;
- (2) the fireworks event, including, without limitation, the handling, storage, firing, setting off, exploding or other use of fireworks in connection therewith;
- (3) the use or occupation of the location upon which the fireworks event is to occur; or
- (4) any act or omission of the Applicant or Organizer/Sponsor or any persons for whom either is, at law, responsible, including, without limitation, the non-observance or non-performance of any obligation imposed by federal or provincial law.

The Property Owner acknowledges that he or she has had the opportunity to seek independent legal advice as to the contents of this agreement and that he or she is not under any legal disability.

Signature(s) of Property Owner

Date

SCHEDULE "D"

FIREWORKS BYLAW NO. 1410, 2023

AGREEMENT OF ORGANIZER OR SPONSOR OF PUBLIC FIREWORKS EVENT

Name of Applicant: _____

Location of Fireworks Event: _____

Date: _____ Time: _____

Name of Organizer or Sponsor of Fireworks Event: _____

Mailing Address: _____

Phone: _____ Contact Name (if any): _____

The Organizer/Sponsor has engaged the Applicant to perform a fireworks event on the date and at the location and time described above. The Applicant has applied to the District of 100 Mile House for a permit to perform such fireworks event.

In consideration of \$1.00 and other good and valuable consideration (the receipt and sufficiency of which are hereby acknowledged by the Organizer/Sponsor), the Organizer/Sponsor hereby covenants to indemnify and save harmless the District and its elected officials, employees, officers, agents and contractors from and against any and all manner of actions or causes of action, damages, costs, loss, or expenses of whatever kind (including, without limitation, legal fees) which the District or its elected officials, employees, officers, agents or contractors may sustain, incur, or be put to by reason of or arising out of:

- (1) the issuance of the permit to the Applicant;
- (2) the fireworks event, including, without limitation, the handling, storage, firing, setting off, exploding or other use of fireworks in connection therewith;
- (3) the use or occupation of the location upon which the fireworks event is to occur; or
- (4) any act or omission of the Organizer/Sponsor or Applicant or any persons for whom either is, at law, responsible, including, without limitation, the non-observance of non-performance of any obligation imposed by federal or provincial law.

The Organizer/Sponsor acknowledges that he or she has had the opportunity to seek independent legal advice as to the contents of this agreement and that he or she is not under any legal disability.

Signature(s) of Organizer/Sponsor

Date

DISTRICT OF 100 MILE HOUSE**Bylaw No. 1411**

A bylaw to amend the District of 100 Mile House Official Community Plan
Bylaw No. 1288-2016

This bylaw may be cited for all purposes as ***“Official Community Plan Amendment Bylaw No. 1411, 2023.”***

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Official Community Plan Bylaw No. 1288, 2016 is hereby amended as follows:
 - a. Amend Schedule B: Land Use District Wide and Main Community Inset to change the designation of part of Lot 3, Plan EPP62833, except Plan EPP117522, DL 31, Lillooet District, located on Exeter Station Road and shown in heavy black outline on attached Schedule A, from Commercial Vehicle Oriented to **Industrial**.
 - b. Amend Schedule G: Development Permit Areas to add part of Lot 3, Plan EPP62833, except Plan EPP117522, DL 31, Lillooet District, located on Exeter Station Road and shown in heavy black outline on attached Schedule B to **DPA #2 Highway 97 Corridor Development Permit Area**.

READ A FIRST AND SECOND TIME this 14th day of November, 2023.

ADVERTISEMENTS in the paper November 30th and December 7th, 2023.

PUBLIC HEARING HELD this 12th day of December, 2023.

READ A THIRD TIME this 12th day of December, 2023.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

this _____ day of _____, 2023. _____
Ministry of Transportation and Infrastructure

ADOPTED this _____ day of _____, 2023.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE**Bylaw No. 1412**

A bylaw to amend the District of 100 Mile House Zoning Bylaw No. 1290, 2016

This bylaw may be cited for all purposes as ***“Zoning Amendment Bylaw No. 1412, 2023”***.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Zoning Bylaw No. 1290, 2016 is hereby amended for part of Lot 3, Plan EPP62833, except Plan EPP117522, DL 31, Lillooet District, located on Exeter Station Road and shown in heavy black outline on attached Schedule A, to be rezoned from Small Holdings Zone (A-2) to **Light Industrial Zone (I-1)**;
- (2) That consequential map changes be made to Schedule 2 Zoning Bylaw Map District Wide and Main Community Inset.

READ A FIRST AND SECOND TIME this 14th day of November, 2023.

ADVERTISED November 30th and December 7th, 2023.

PUBLIC HEARING held this 12th day of December, 2023.

READ A THIRD TIME this 12th day of December, 2023.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

this _____ day of _____, 2023. _____
Ministry of Transportation and Infrastructure

ADOPTED this _____ day of _____, 2023.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE
Bylaw No. 1413-2023

A bylaw to amend Council Procedure Bylaw No. 1336 - 2018

This bylaw may be cited for all purposes as “**Council Procedure Amendment Bylaw No. 1413, 2023**”.

The Council of the District of 100 Mile House, in open meeting assemblies, enacts as follows :

1. That the “District of 100 Mile House Council Procedure Bylaw No. 1336, 2018, as amended, is hereby amended as follows:
 - a) By adding Public Hearings to Order of Proceedings within Section 15. 1. (c)

READ A FIRST, SECOND AND THIRD TIME THIS 14th day of November, 2023.

ADOPTED THIS _____ day of _____, 2023.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE
Bylaw No. 1414, 2023

A bylaw to amend the 2023 to 2027 Financial Plan.

The Council of the District of 100 Mile House in open meeting assembled, hereby enacts as follows:

TITLE

1. This bylaw may be cited for all purposes as "**District of 100 Mile House 2023 Financial Plan Amendment Bylaw No. 1414, 2023**".

ENACTMENT

2. THAT, Bylaw No. 1399-2023 Financial Plan Schedule "A" be repealed and replaced with the Schedule "A" attached to and forming part of this bylaw.

READ A FIRST, SECOND AND THIRD TIME this 14th day of November, 2023.

ADOPTED this _____ day of _____, 2023.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE
2023 Financial Plan Amendment Bylaw No. 1414, 2023
Schedule A

REVENUES	2023	2024	2025	2026	2027
Taxes & Grants In Lieu	\$ 3,091,970	\$ 3,125,690	\$ 3,159,905	\$ 3,199,405	\$ 3,239,780
Utility Rates	1,018,183	1,068,950	1,122,155	1,178,020	1,236,680
Sales of Services	183,385	177,394	179,425	181,520	183,685
Government Grants	1,484,880	1,112,462	1,117,170	1,121,967	1,122,507
Contributions & DCC	4,090	4,090	4,090	4,090	4,090
Other Revenue	612,585	311,385	311,385	311,385	311,385
Transfer from Reserves	168,510	43,500	43,500	43,500	43,500
Transfer from Other	1,497,660	1,464,585	1,411,350	1,373,490	1,333,595
	\$ 8,061,263	\$ 7,308,056	\$ 7,348,980	\$ 7,413,377	\$ 7,475,222

EXPENDITURES	2023	2024	2025	2026	2027
General Government	\$ 1,087,000	\$ 1,039,390	\$ 1,052,625	\$ 1,095,900	\$ 1,093,225
Protective Services	774,075	761,965	767,815	782,795	785,890
Transportation Services	1,591,475	1,478,225	1,510,240	1,528,695	\$ 1,538,120
Environmental & Public Health	141,580	139,135	141,295	145,000	145,895
Recreation & Culture	211,785	210,440	212,240	218,065	218,585
Utility Operations	1,054,394	947,514	962,517	988,970	1,000,650
Development & Planning	648,510	303,215	305,278	312,399	312,813
Interest & Bank Charges	7,130	7,130	7,130	3,200	3,200
Principal Debt Payment	5,275	5,280	5,280	-	-
Amortization	1,467,655	1,464,585	1,411,350	1,373,490	1,333,595
Transfer to Capital Reserve	255,064	343,731	388,843	439,385	498,885
Transfer to Equipment Reserve	156,000	156,000	156,000	156,000	156,000
Transfer to Other Reserves	661,320	451,446	428,367	369,478	388,364
	\$ 8,061,263	\$ 7,308,056	\$ 7,348,980	\$ 7,413,377	\$ 7,475,222

	\$ -	\$ -	\$ -	\$ -	\$ -
--	-------------	-------------	-------------	-------------	-------------

CAPITAL	2023	2024	2025	2026	2027
Capital Expenditure	9,206,775	6,302,345	1,083,000	530,000	544,000
Transfer from Operating Surplus	111,500	-	-	-	-
Transfer from Reserves	6,356,515	6,302,345	1,083,000	530,000	544,000
Grant Funding	2,738,760	-	-	-	-
	\$ -	\$ -	\$ -	\$ -	\$ -

DISTRICT OF 100 MILE HOUSE

J6

Bylaw No. 1303-1409

Being a bylaw to establish fees and charges for goods and services provided by the District of 100 Mile House.

That the Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

(1) This bylaw may be cited as ***"Fees and Charges Bylaw No. 1303, 2016."***
1409,2023

(2) That the fees and charges for goods and services provided by or conducted by the District of 100 Mile House be established as outlined in the attached Schedules A through L, attached to and forming part of this Bylaw and that the following District of 100 Mile House bylaws are amended as follows:

Amended Bylaw

Repealed Section

Animal Control and Pound Operation Bylaw
No. 1131, 2008

Part 2 Subsection 2.4,2.5,2.9
Part 8 Subsection 8.7(a) & (b)
Part 8 Subsection 8.10(a)

Building Bylaw No. 695, 1996

Schedule "A" & "B"
Part 5 Subsection 5.3(f)

Business License Bylaw No. 1252, 2013

Section 3 (3.12)(3.16)&(3.17)
Section 5 (5.4) (5.7) (5.32)
Section (5.37) (5.38) (5.40)
Section (5.46) (5.50) (5.61)
Section (5.66)

Fire Services Bylaw No. 959, 2005

Schedule "A"

Land Use and Development Application
Procedures and Fees Bylaw No. 1275, 2014

Schedule "A"

Road Right of Way Usage Bylaw No. 804, 1999

Schedule "A"
Division Five Subsection 502
Division Eight Subsection 804
Div. Twelve Subsection 1203

Sewer Rates & Regulations Bylaw
No. 1204, 2011

Schedule "A" & "B"

Sign Bylaw No. 1121, 2008

Division 6 Subsection 6.5

Solid Waste and Recyclables Regulation
Bylaw No. 1284, 2015

Section 11(a) & (b)

Amended Bylaw

Repealed Section

Storm Sewer Bylaw No. 693, 1996

Schedule "A"

Use of Municipal Building Bylaw No. 757, 1998

Schedule "B"

Water Rates & Regulations Bylaw No. 1202, 2011

Schedule "A" & "B"
Part 7 Subsection 12
Part 12 Subsection 2

- (3) Any person requesting or receiving a good or service by category outlined in the attached Schedules shall pay a fee as outlined in Schedules A through L, attached to and forming part of this Bylaw:

<u>Type of Good or Service by Category</u>	<u>Fees and Charges Schedule</u>	<u>Page#</u>
Animal Control	A	4
Administrative	B	5
Building Permits	C	8
Business Licenses	D	12
Community Service	E	14
Financial	F	17
Fire Services	G	18
Land Use and Development	H	19
Liquor & Cannabis License	I	21
Parks	J	22
Utilities	K	25
Community Hall	L	31

- (4) All applicable taxes will be added to each goods and service.
- (5) All fees and charges must be paid in cash, by cheque, or by debit card in advance of the service or delivery of goods.
- (6) District of 100 Mile House Fees and Charges Bylaw No. ~~1297~~, **1303**, 2016 and all amendments thereto are hereby repealed.
- (7) Wherever this Bylaw sets out fees and charges with respect to other District Bylaws and such other Bylaws containing similar fees and charges, this Bylaw is deemed to prevail.

READ A FIRST, SECOND AND THIRD TIME this 29th day of November, 2016
23.

ADOPTED this 13th day of December, 2016 23.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE Schedule "A" – Animal Control

1. ~~Annual~~ License Fee

- | | |
|--|----------|
| (a) Each neutered male or spayed female dog | \$ 30.00 |
| (b) Each male dog other than a neutered male | 50.00 |
| (c) Each female dog other than a spayed female | 50.00 |

An application for a license ~~or a renewal license~~ received on or before February 28th in a licensing year will be issued at no cost to the applicant.

Where a dog is not four months old until after the 30th day of June in the current calendar year, or a dog has been moved into the District after the 30th day of June, the license fee shall be as follows:

- | | |
|--|----------|
| (d) Each neutered male or spayed female dog | \$ 20.00 |
| (e) Each male dog other than a neutered male | 35.00 |
| (f) Each female dog other than a spayed female | 35.00 |

2. Impoundment Fees

Fees for impounding any animal shall be:

- | | |
|--|----------|
| (a) First impoundment | \$ 25.00 |
| (b) Second impoundment | 50.00 |
| (c) Third impoundment | 150.00 |
| (d) Fourth and subsequent impoundments plus applicable license fees if the dog is unlicensed | 250.00 |

Plus Maintenance Fees

- | | |
|-------------------------------------|--------------|
| (e) Maintenance fees for any animal | \$ 15.00/day |
|-------------------------------------|--------------|

Plus a license fee where the impounded animal is a dog and the dog is unlicensed.

Plus any fine or penalty imposed under the most current Animal Control and Pound Operation Bylaw.

3. Replacement License

- | | |
|--|---------|
| (a) Issuance of a replacement license or license tag | \$ 2.50 |
|--|---------|

4. Destruction of Animals at Owner's Request

- (a) \$ 25.00 plus the veterinarian fee

DISTRICT OF 100 MILE HOUSE Schedule "B" – Administration

1. Annual Tax Notices (copy)

(a) Owner	No charge
(b) Owner – Each Previous Year requested	No charge
(c) Non-Owner	\$ 5.00/each
(d) Non-Owner Faxed	\$ 5.00/each (plus fax fee)

~~2. Building Permit Information~~ ~~\$ 10.00/each~~

3. Business License Directory \$ 15.00/each

4. Certified copies of records in District files request \$ 25.00/each (plus other fees that may apply)

5. Certification by Commissioner for Taking Affidavits No charge

6. Collector's Certificate for Transport Purposes \$ 25.00/each Accompanies the application to Transport (Relocate) a mobile home

7. Comfort Letter \$ 100.00/each

8. District Pins \$ 1.00/each

9. Faxes

(a) Outgoing – In Province	\$ 1.00/page
(b) Outgoing – Out of Province	\$ 2.00/page

10. Freedom of Information

- (a) Request for information under the Freedom of Information and Protection of Privacy Act will be charged out as per the schedule of fees as set out in the Freedom of Information and Protection of Privacy Act and Regulation.

11. Information Requiring Research

- (a) A fee of \$40.00 per hour (plus applicable taxes) calculated in 15 min. increments, will be charged for a written response to a written request for information where research of District records is necessary in order to provide a response specifically involving confirmation of such items of, but not limited to, zoning, official community plan, charges, building or fire. Additional fees will be charged out accordingly for on-site inspections.

DISTRICT OF 100 MILE HOUSE Schedule "B" – Administration

12. List of Electors (Council candidates only)

(a) 1 st copy	No Charge
(b) 2 nd copy	\$ 10.00/each

13. Mortgage Companies

(a) Property Listing for Mortgage Companies	\$ 1.00/folio
(b) Mortgage Company Tax Refund	\$ 5.00/folio

14. Municipal Flags \$ 90.00/each

15. Photocopies

(a) Letter size & Legal size	\$ 1.00/page
(b) Letter size – up to a maximum (80)	\$ 30.00
(c) Legal size – up to a maximum (80)	\$ 35.00
(d) Ledger size	\$ 2.00/page
(e) Ledger size – up to a maximum (75)	\$ 40.00
(f) Oversized documents (maps)	\$ 20.00 \$ 10.00/page
(g) Scanning of Electronic Documents	
Letter/Legal/Ledger Size	\$ 1.00/page
Oversized (plotter)	\$ 5.00/page
(h) Bylaws	
1 to 20 pages	\$ 5.00
Over 20 pages	\$ 20.00
OCP Bylaw	\$ 50.00

16. Tax Certificates

(a) Owner – Current Year	No charge
(b) Owner – Previous Year	No charge
(c) Non-Owner	\$25.00/property

DISTRICT OF 100 MILE HOUSE
Schedule “B” – Administration

~~17. Event & Municipal Building Rental Rates~~

(a) City Hall	Rental	Damage
	Rate/Day	Deposit
Private	\$ 75.00	\$ 300.00
Commercial	100.00	500.00
Public Non-Profit	n/c	n/c

18. Electric Vehicle Rental Rates	Refundable
	Deposit
Public Non-Profit	\$ N/C \$ 300.00

Note: “Charity” use is defined as an event where at least 95% of all net proceeds go to a recognized charity.

“Public” use is defined as non-profit

Damage deposit and book fee requirements may be set at a higher rate at the discretion of Council.

DISTRICT OF 100 MILE HOUSE Schedule "C" – Building Permits

1. PLAN PROCESSING **CHECKING** FEES

- (a) For a permit application to construct a new One-Family Dwelling \$ 100.00
- (b) For permit applications for other than a new One-Family Dwelling:
- i. the plan processing fee shall be fifty percent (50%) of the estimated permit fee required pursuant to Section 3 below, to the nearest dollar;
 - ii. the plan processing fee shall not exceed \$2000.00 and;
 - iii. the minimum plan processing fee is \$ 50.00
- (c) For buildings exceeding 600 square metres
Review of Proposed Alternative Solutions: \$ 1000.00 - \$3000.00

(whether approved or not the fee will be charged and depending on complexity and time required the fee will be set by the Administrator)

An Alternative Solution must be presented in a format where objective and performance is documented in a measurable, quantitative way to equal or better prescriptive B.C. Building Code standards.

- (c) **Re-Plan Checking Fee** – If an issued permit is active or application plans have been reviewed and the owner proposes significant modifications to the building whereby the design changes and the value of the work changes regardless of whether the value increases or decreases. \$100.00

2. APPLICATION FEES

- ~~(a) For all new construction and renovation and for all demolition~~
- (a) A non-refundable permit application fee shall be charged for all permits except for when the building permit fee is less than the application fee.
(excluding plumbing and chimney/fireplace applications) ~~\$ 80.00~~
\$ 200.00

3. BUILDING PERMIT FEES

- ~~(a) .6% of the estimated value of construction.~~
- ~~(b) Fees double if work commences prior to the issuance of a building permit.~~

~~FORMULA FOR ESTIMATED VALUE OF CONSTRUCTION~~

- ~~a) Residential Buildings~~

~~\$915 per square metre~~
~~\$140 per square foot — full basement home~~

~~\$840 per square metre~~
~~\$120 per square foot — crawl space only~~

~~\$430 per square metre~~
~~\$ 90 per square foot — finished second floor~~

~~\$270 per square metre~~
~~\$ 40 per square foot — garages and workshops~~

~~\$161 per square metre~~
~~\$ 25 per square foot — carports~~

~~\$129 per square metre~~
~~\$ 25 per square foot — sun decks~~

~~\$215 per square metre~~
~~\$ 35 per square foot — covered decks~~

~~\$323 per square metre~~
~~\$ 40 per square foot — unfinished, unheated mobile home addition~~

~~\$538 per square metre~~
~~\$ 50 per square foot — finished mobile home addition~~

Estimated Construction Values

Fee

(a) \$ 1.00 to \$ 1,000;

\$200.00

(b) \$ 1,000 to \$ 200,000

\$200 plus \$10.00 per \$1,000 up to \$200,000

(c) Exceeding \$200,000

As (b) above then \$6.00 per \$1,000 value construction of excess of \$200,000

Building permit fees may be refunded only upon written request from the original applicant, up to six (6) months from the date of issue of the building permit, subject to the following conditions:

- (1) No permit-related work on site has commenced, and
- (2) A reduction of \$100 or twenty percent (20%) of the *permit fee*, whichever is the greater reduction.

b) Industrial, and Commercial, Institutional Public Buildings

- (a) ~~Industrial and commercial buildings at~~ Fee formula applied to the contract price or if there is no contract, at the cost estimated by the Building Inspector with due regard to the contract price for the most recent work of a similar nature done in the past two years within a distance of 16 kilometres in the closest proximity to the proposed project. If the

applicant disputes the value estimated by the Building Inspector, the issue is to be referred to an arbitrator pursuant to the *Arbitration Act* at the cost of the applicant. Then the average of two professional appraisals at the cost of the applicant, shall be used.

- (b) Where a professional engineer or architect is retained by the owner and an undertaking is provided to co-ordinate the design and field reviews of the project, to certify that the project design complies with the building regulations, the building fee will be reduced by five (5) percent to a maximum reduction of \$500.00 for any one property.

4. BUILDING MOVE FEES-RELOCATION

- (a) For a building that is to be moved from location within the municipality to a location outside of the municipality: \$ 200.00

<u>Value of the Building</u>	<u>Fee Payable</u>
Up to \$1000.00	\$ 80.00
\$1000.00 and over	\$ 120.00

- (b) For a building that is to be moved from a location within the municipality to another location within the municipality:

~~Fee: .5% of the latest appraised value of the building only.~~

Base Fee: \$ 200.00 plus:

Fee formula applied to the value of the new foundation plus the value of any upgrading carried out, or required to be carried out by the Building Inspector.

- (c) For a building ~~(except a factory built residential building calculated below in 4(d))~~ that is to be moved from a location outside the municipality to a location within the municipality:

Fee calculated as follows:

- i. \$50 per hour, plus
- ii. Normal traveling expenses for two persons, for all traveling and inspection time spent in reaching and inspecting the building at the site from which it is to be removed, **(both (a) and (b) are to be submitted with the application for permit, and are not refundable), plus**
- iii. ~~.5% of the latest appraised value for the building only~~
fee formula applied to value of the new foundation plus the value of any upgrading carried out, or required to be carried out, by the Building Inspector.

- (d) Mobile or Modular Dwellings: \$50 fee plus .5% of value of foundations and additions

5. OTHER BUILDING PERMIT FEES

- (a) **Demolition** or removal of a building ~~\$ 80.00~~ **\$150.00**

- (b) **Plumbing Fixture** (per plumbing fixture rough-in) \$ 7.00
~~(per plumbing fixture in a factory-built building)~~ **\$ 4.00**

Basic Plumbing Permit – includes 1 fixture (minimum fee) \$ 200.00
\$ 10.00 per fixture after first fixture

Fixture includes domestic water heater, DWV trapped rough-in, and trapped industrial equipment.

(c) Installation of a chimney or a new solid fuel appliance \$ 95.00 — \$150.00

(d) Minimum Fee \$ 80.00

(e) **Fire Sprinkler Systems:** fee formula applied to actual construction value

(f) Inspections due to a change of occupancy where no alterations are made \$ 80.00

6. TEMPORARY BUILDING PERMIT

(a) For one year or any portion thereof \$ 300.00

Fee formula applied to the value of building (non-refundable).

7. RE-INSPECTION FEE

(a) Where it has been determined by the Building Inspector that due to non-compliance with the provisions of the Building Bylaw or due to unsatisfactory workmanship, more than two inspections are necessary for each type of inspection, the fee for each inspection after the second inspection shall be \$ 50.00

For inspections subsequent to the first re-inspection, unless re-inspected
In conjunction with another required construction inspection \$ 100.00

8. SPECIAL INSPECTION FEES

(a) For a special inspection during normal working hours to establish the condition of a building, or where an inspection requires special arrangements because of time, locations, or construction techniques the additional fee for each such inspection \$ 90.00
(in addition to other required fees)

Where a request is made for a: voluntary inspection, change of occupancy inspection (where no alternations have been made) code compliance or any other similar special inspection \$ 150.00

(b) For a required permit inspection for building bylaw compliance, which cannot be carried out during normal working hours and where there is a request to carry out such inspection **AFTER HOURS** during which

~~the offices of the municipal hall are normally open, the fee to be based on the time actually spent in making such inspection, including traveling time, with a minimum inspection fee of 4 hours, for each hour or part thereof~~

~~\$ 90.00~~
(in addition to other required fees)

8. PERMIT TRANSFER OR ASSIGNMENT FEE

- ~~(a) For the transfer or assignment of a building permit or an application for a building permit, when requested in writing by the applicant pursuant to section 5.7.3 of the Building Bylaw an additional fee shall be paid of ten percent (10%) of the original permit fee or \$50.00, whichever is greater.~~ when requested in writing by the original applicant \$ 200.00

9. PERMIT EXTENSION FEE

- ~~(a) For the extension of a building permit when requested in writing by the applicant pursuant to section 5.9 of the Building Bylaw, an additional fee shall be paid of ten percent (10%) of the original permit fee or \$50.00, whichever is the greater.~~

Where a building permit has expired prior to the project being completed., upon written request by the applicant, the cost of the permit extension shall be calculated based on the value of the remaining work to complete.

Fee Minimum of \$200 to a maximum of \$500

- (b) Any permit application that was received for plan review prior to the adoption of the Building Bylaw shall pay the permit fees that existed at that time for a period not exceeding 30 days from the date the permit is ready to be issued.

10. WORK COMMENCED WITHOUT PERMIT

Where work for which a permit is required by this bylaw has been commenced prior to issuance of a permit, and a stop work order has been posed on that work, the applicant shall pay double the building permit fee prescribed in this Schedule provided that the additional fee shall not exceed: \$ 750.00

11. RESTORATION AND CLEAN-UP SECURITY

- | | |
|------------------------------|-------------|
| (a) Commercial construction | \$ 2,500.00 |
| (b) Residential construction | \$ 500.00 |

12. Construction type and costs per square foot to determine construction value

Type of Construction

Residential: Town/Row Houses
Semi-detached
Single Family
Garage
Carport
Open Porch
Enclosed Porch
Breezeway
Solid Wall Log Exterior Walls
Post and Beam Frame

Cost per Square Foot

As determined by the Building Inspector through application of the RS Means "Square Foot Costs" construction cost reference publications, as amended from time to time.

Mobile Home Additions:

Unfinished, unheated	\$ 75.00 per square foot
Finished	\$ 100.00 per square foot

DISTRICT OF 100 MILE HOUSE Schedule "D" – Business Licenses

LICENSE FEES

- 4 Except where otherwise stated, the fees payable for a new Business License for the first calendar year of the application will be **One Hundred and Twenty Dollars (\$120.00)**, which fee will be reduced to **Eighty Dollars (\$80.00)** in the second and subsequent calendar years. ~~The full fee is to be paid at the time the initial application is submitted to the License Inspector; 50% shall be returned to the applicant if such application is rejected.~~
- 2 The fees payable for a Business License for the first calendar year of the application will be **Eighty Dollars (\$80.00)**, where a person submits an application and commences business after July 31st of the given calendar year. ~~The full fee is to be paid at the time the initial application is submitted to the License Inspector; 50% shall be returned to the applicant if such application is rejected.~~

License fees that remain unpaid after January 31st will be treated as a new application and the appropriate fees shall apply.

3 Adult Services – Escort Service; Body Rub Parlor	\$ 1,000.00
4 Buskers	Seasonal License (May 1st to September 30th) \$ 15.00
	Temporary License (for a maximum of 3 days) \$ 3.00/day
5 Cannabis – Production or Retail Sales	\$ 500.00
6 Canvassers (Door to Door Sales)	\$ 200.00
7 Carnivals and Circuses	\$ 175.00/day
8 Farmer's Market	\$ 80.00
9 Gambling/Gaming Establishments	\$ 1,000.00
10 Mobile/Street Vendor	\$ 200.00
	\$ 250.00
11 Off-Premises Sales	\$ 100.00 per event
12 Rentals & Lodging	

For any person offering for rent or lease of lodging, where more than 2 rooms are available for letting or renting.

- a) Apartment Houses \$ 5.00 per unit

b) Boarding/Rooming Houses	\$ 2.00 per unit
c) Motel-Motor Hotel	\$ 5.00 per unit
d) Hotel	\$ 2.00 per room
e) Hotel-Coffee House, Dining Room, Banquet Room, Beer Parlor, Liquor Lounge	\$ 50.00 each

Minimum Business License Fee for Rentals & Lodging shall be **Eighty Dollars (\$80.00)**.

The above noted rates will apply to new or existing Business Licenses. License fees that remain unpaid after January 31st of any given year, will be cancelled and a new license will be charged out at the appropriate rates, as calculated above, plus 50%.

13 Special Events (per event)	\$ 100.00
14 Transfer Fee	\$ 35.00
15 Transfer fee where only a name of a business has changed (ownership and location remains the same)	\$ 10.00

(a) Items requiring reimbursement for municipal services rendered shall include actual cost of labor, overhead for labor, equipment machinery and material costs. An administration cost of 10% shall be added thereto.

(a) Hanger Fees \$ ~~360.00/annually~~ ————— \$ 1,000.00/annually
plus: additional \$4.00/square metre

(a) Access Permit	\$ 50.00
(b) Culverts up to and including 7.0 meters in length	\$ 850.00
(c) Culverts over 7.0 meters to a maximum of 14.0 meters in length	\$120.00/lineal meter

(d) Ditch Enclosures and Construction

- i. Fees shall be estimated construction cost + 25%.
- ii. Engineering costs shall be borne by the District

(a) The annual charges for collection of residential garbage and recycling will be determined by way of a tax levy. This levy will be imposed on all properties assessed as "Class 1-Residential" by BC Assessment Authority ~~and who are in possession of a garbage container and recycling container~~ and will appear as a charge together with the annual property tax notice.

(b) Trade Waste Container rental and pick up fees as supplied by the Contractor, will be invoiced to the property owner by the Contractor on a monthly basis, and paid directly to the Contractor.

DISTRICT OF 100 MILE HOUSE Schedule "E" – Community Service

5. Memorials

(a) Memorial Tree Program	\$ 800.00/tree
(b) Memorial Bench Program (existing location / with armrests)	\$ 1,830.00/bench
Memorial Bench Program (new location / with armrests)	\$ 3,000.00/bench
(c) Bench Armrests (optional)	\$ 140.00/bench
Additional Plaque	\$ 400.00/each

6. Permit Processing Fees

(a) Signs in Road Right-of-Way	\$ 30.00
(b) Commercial Uses with the Road Right-of-Way	\$ 30.00
(c) Permit Application for Highway Excavation	\$ 20.00

7. Sign Permit Fees

- (a) A permit fee based on the estimated value of the sign and any supporting structure shall be paid prior to issuance of a sign permit with the amount of the fee to be calculated as follows:

<u>Estimated Value</u>	<u>Fee</u>
\$ 1.00 - \$5,000.00	1% of sign value, with a minimum fee of \$30.00
\$5,000.00 - \$20,000.00	\$50.00 plus 0.75% of sign value over \$5,000
Greater than \$20,000	\$165.00 plus 0.5% of sign value over \$20,000

- (b) No permit fee is payable when a building permit fee is paid for the sign or sign structure pursuant to the District's building regulation bylaw.

8. Storm Sewer Connection

- (a) The connection fee shall be:

- i. For 100mm diameter service \$ 600.00
- ii. For a service connection in excess of 150mm diameter, the fee will be the actual cost of construction with a deposit at the time of application of an amount equal to the estimated cost of construction by the Director of Community Service.
- iii. To connect a disconnected sewer connection, the fee will be the actual cost of construction with a deposit at the time of application, of an amount equal to the estimated cost of construction, plus 10%, as determined by the Director of Community Service.

DISTRICT OF 100 MILE HOUSE Schedule "E" – Community Service

(b) The administration fee shall be:

- i. For each connection irrespective of diameter \$ 60.00

(c) Extra Length and Deep Service Connections

For any service connection which exceeds twenty (20) metres in length, or which has a depth in excess of 3.6 metres over more than half its length, the fee will be the actual cost of construction, plus 10%, with a deposit at the time of application in the amount equal to the estimated cost of the work as determined by the Director of Community Service.

(d) Disconnection Charge

Disconnection from the sewer connection or public sewer \$ 150.00

(e) Building Sewer Installed by Municipality

Where an owner fails to comply with an order to connect to the sewer connection and the work is directed to be done by the Municipality, the entire cost of the work plus a supervision and overhead charge not exceeding 20% of the total amount for labour, equipment and materials will be charged to the owner.

DISTRICT OF 100 MILE HOUSE
Schedule “F” – Financial

1. Accounts Receivable Interest

General Accounts Receivable will be subject to interest being charged at 2% per month on accounts outstanding on the last day of the month following the billing date.

2. Non-Sufficient Funds (NSF) Cheques and Returned Cheques

(a) NSF cheque (per cheque fee)	\$ 20.00each
(b) Cheque returned for any other reason	\$ 20.00each
(c) NSF Pre-Authorized Payment (per occurrence)	\$ 20.00each

DISTRICT OF 100 MILE HOUSE Schedule "G" – Fire Services

COST RECOVERY

SECTION	DESCRIPTION	COST RECOVERY
Fire Protection File Searches	File searches for outstanding code violations or infractions on occupancies.	As approved by the Fire Chief.
Cost Recovery for Failure to Notify	Activation of alarm system, failure to notify of testing, repair, maintenance, adjustments or alterations.	\$300.00 per occurrence. Failure to pay results in costs being applied to the property tax of the owner.
Failure to Provide Clearance Within Time on Notice	Failure to remove an obstruction or provide 1 metre clearance around a fire hydrant within a specified time.	Cost of removal by municipal crews or private contractors and invoiced to the registered owner. Failure to pay results in costs being applied to the property tax of the owner.
Inspection Fee Cost Recovery	Fee charged after second re-inspection during year.	\$150.00 per occurrence. Failure to pay results in costs being applied to the property tax of the owner.
Excessive False Alarm Incidents	More than two false alarms at an occupancy during a 1 year period where no fire or emergency situations existed, and was not a result of testing, repair, maintenance, adjustments or alterations.	\$300.00 per occurrence after initial 2 false alarms. Failure to pay results in costs being applied to the property tax of the owner.

**DISTRICT OF 100 MILE HOUSE
Schedule "G" – Fire Services
EMERGENCY SERVICES TRAINING CENTRE**

FACILITY RENTAL RATES

Facility Only	\$ 1,000/day
Half day (up to 4 hrs)	\$ 500/session

- Burn Building
- Classroom
- Washrooms>Showers
- Vehicle Extrication Pad
- Natural Gas – Fired Props
 - Car Fire
 - Flammable Liquid Fire – 100 sq. ft. pan
 - Garbage Dumpster
 - BLEVE
 - Broken Meter

BURN BUILDING ONLY **\$ 500/day**

Fire practice Special – Burn Props Only **\$ 100/session**
(2 hr. weekday evening sessions)

Fire Apparatus **\$ 500/day**
(with operator) can be supplied if required (1996 Freightliner FL80 1040gpm)

Classroom Only

- Classroom (plus any requested consumables) **\$ 125/day**
- Classroom (plus any requested consumables) **\$ 75/half day**
- Meeting Night Special (2hrs, plus any requested consumables) **\$ 30/night**

**DISTRICT OF 100 MILE HOUSE
Schedule "G" – Fire Services
EMERGENCY SERVICES TRAINING CENTRE**

ADDITIONAL FEES (if required)

- | | | |
|--|----|----------------|
| ➤ Instructor/Evaluator (1 to 5 ratio) | \$ | 300/day |
| Practice night | \$ | 35/hr |
| ➤ Live Fire Tech | \$ | 240/day |
| Practice night | \$ | 30/hr |
| ➤ Fire Extinguisher for Training Purposes @ current re-charge Rates/size (must be arranged for in advance) | | |
| ➤ Foam @ actual replacement cost + freight (must be arranged for in advance) | | |
| ➤ Lunches can be provided for on a contract basis (must be arranged for in advance) | | |

All Live Fire Training must be conducted as per the ESTC Policies and all Live Fire Instructors must be qualified to instruct (NFPA 1001, Fire Service Instructor 1 and the ESTC Instructor Course or recognized by the COTR or JIBC as a live fire instructor, NFPA 1403) and approved by the District of 100 Mile House Fire Chief. Live Fire Techs must be qualified and approved by the District of 100 Mile House Fire Chief.

DISTRICT OF 100 MILE HOUSE

Schedule "H" – Land Use and Development

1. Zoning Bylaw Amendments

- (a) Application Fee* \$ 800.00
(to be paid at the time of application)
- (b) Refundable fee of \$400.00 if the application does not proceed to a public hearing and public notice.

2. Official Community Plan Amendments

- (a) Application fee* \$ 800.00
(to be paid at the time of application)
- (b) Refundable fee of \$400.00 if the application does not proceed to a public hearing and public notice.

3. Official Community Plan and Zoning Amendment (Joint Application)

- (a) Application fee* \$ 1,000.00
(to be paid at the time of application)
- (b) Refundable fee of \$400.00 if the application does not proceed to a public hearing and public notice.

4. Development Permits

Non-Refundable application fee (to be paid at the time of application)

- (a) For works up to \$100,000 value \$ 300.00
- (b) For works between \$100,000 and \$500,000 value \$ 400.00
- (c) For works greater than \$500,000 value \$ 500.00
- (d) For amendment to existing Development Permit \$ 100.00

5. Development Variance Permits

- (a) Application fee* \$ 400.00
(to be paid at time of application)
- (b) Refundable fee \$150.00 if application does not proceed to advertising.

6. Board of Variance

- (a) Non-refundable application fee \$ 400.00
(to be paid at time of application)

DISTRICT OF 100 MILE HOUSE

Schedule “H” – Land Use and Development

7. Land Use Application – Subdivision of Land, Conversion of Strata of Existing Building or Bare Land

- | | |
|---|---------------------------|
| (a) Non-refundable application fee | \$ 500.00/1-4 units |
| (to be paid at the time of application) | \$ 125.00/each additional |
| (b) Preliminary Layout Review extension fee | \$ 250.00 |
| (c) Substantial revision fee | \$ 250.00/each revision |
| (d) Site Profile Disclosure Statement fee | \$ 100.00 |
| (e) Inspection fee | |
| 2% of estimated construction costs, as determined by consulting engineer. | |
| (Applicable to the works that will become owned by the District) | |
| (f) Servicing Agreement (Interest rate payable) | Prime Plus 2% |

8. Road Closure Application

- | | |
|--|-----------|
| (a) Non-refundable application fee | \$ 100.00 |
| (to be paid at the time of application) | |
| (b) Non-refundable processing fee | \$ 500.00 |
| (to be paid at time of submitting the Offer to Purchase) | |

9. ALR Exclusion Application

- | | |
|--|-------------|
| (a) Non-refundable Expression of Interest fee | \$ 250.00 |
| (b) Non-refundable ALR Exclusion Application fee | \$ 1,000.00 |
| (c) Non-refundable public consultation fee | \$ 250.00 |
| (d) Non-refundable notice fee | \$ 500.00 |

10. Other Fees

- ~~(a)~~ Any additional costs, including but not limited to advertising, legal survey, preparation and registration of restrictive covenants, statutory rights of way, road closure and disposition. **District's legal fees, District's agent fees, taxes, etc. which are required in the processing of any of the applications listed in this Schedule H are payable by the applicant, together with an administrative fee of 15% of that amount. will be borne by the applicant.**

*includes advertising costs.

**DISTRICT OF 100 MILE HOUSE
Schedule "I" – Liquor License**

- | | |
|--|------------------|
| 1. Amendments to existing Liquor Licenses ** | \$ 1,000.00/each |
| 2. New Liquor License | \$ 1,000.00/each |

\$600 will be refunded where a "no comment" resolution is passed

- | | |
|---|------------------|
| 3. New Retail Cannabis Sales License | \$ 1,500.00/each |
| 4. Amendments to existing Retail Cannabis Sales License | \$ 1,500.00/each |

Retail Cannabis Licensing fees are non-refundable

DISTRICT OF 100 MILE HOUSE Schedule "J" – Parks

1. Municipal Campsite

- (a) Campsite fees per site \$ 15.00 per night

2. Parks ~~(includes ballfields & soccer Fields)~~

	Non-Refundable Booking Fee	Refundable Deposit
(a) Park Events: Private/Commercial/Public Use (eg: weddings, charity fund raising music festivities)	\$ 20.00	\$ 150.00
(b) Sports Events: Private/Commercial/Public Use (eg: volleyball, T-Ball, soccer, races, league games)	\$ 20.00	\$ 150.00
(c) Sports Tournaments: Per field day (Use All)	\$ 20.00	\$ 150.00
(d) Multi-Authority: (Use-All)	\$ 20.00	\$ 150.00
(e) Serving of Alcoholic Beverages: (Use-All)	\$ 20.00	\$ 200.00
(f) All Other Uses: (Use-All)	\$ 20.00	\$ 150.00

NOTE: * "Charity" use is defined as an event where at least 95% of all net proceeds go to a recognized charity.

**** Where any vehicular traffic is used for events the Refundable Damage Deposit shall be increased to \$1,000.00.****

DISTRICT OF 100 MILE HOUSE Schedule "K" – Utilities

1.Sewer Connection

(a) Non Refundable Application Fee

Domestic Service	\$ 20.00
Commercial Service	\$ 40.00

(b) Connection Fee

4" Service Connection	\$ Actual Cost
Pre-Serviced Lots	\$ 905.00 flat fee

Applied parameters are:

- a) Length does not exceed 45 feet (13.72m)
- b) Removal and replacement of concrete and asphalt at additional actual costs.

(c) Other Connection Fees

All other connections are to be charged out at actual cost of labour including all benefits related thereto, equipment and materials and an administration fee of ten percent (10%) of the labour, equipment, and materials, with the estimated cost being deposited with the Collector on application. Where the work involves the disruption of asphalt or other hard road or sidewalk surface, the costs shall include the removal and replacement of that surface.

AND FURTHER, the District reserves the right to refuse to make main extensions and install service pipe to a customer's property line under frost conditions that would, in the opinion of the District, make such undertaking impractical. If the customer still requests an extension or installation under frost conditions, then, if approved by the District, the customer shall deposit with the District, in advance of construction, an amount equal to the estimated cost of the installation, and any difference between the deposit and actual costs shall be either refunded to or paid by the customer.

2. Sewer Rates – Quarterly Billing

	Effective <u>Jan 1, 2023</u>	Effective <u>Jan 1, 2024</u>
RESIDENTIAL		
Single Family	\$ 69.95	\$ 73.45
Duplex	139.90	146.90
Triplex	209.80	220.35
Fourplex	279.75	293.80
Fiveplex	349.70	367.25
Mobile Home/Apartment/Suite	69.95	73.45
Strata Unit	69.95	73.45
COMMERCIAL		
Arena	445.35	467.60
Barber Shop: per chair	29.05	30.50
Bank	133.55	140.25
Beauty Parlor: per chair	33.50	35.20
Beer Parlor	445.25	467.50
Business Office	60.20	63.20
Café/Restaurant: per seat	16.10	16.90
Car Wash: per bay	111.30	116.85
Church	102.30	107.40
Deli/Bakery: 1-9 seats	66.90	70.25
Deli/Bakery: 10-15 seats	84.65	88.90
Deli/Bakery: 16-20 seats	106.90	112.30
Dental Clinic	111.30	116.85
Dining/Banquet Room	133.55	140.15
Dormitories: per bed	22.20	23.30
Drive-In Café	173.70	182.40
Garage	102.30	107.40
Hall/Club/Poolroom/ Bowling Alley: per unit	133.55	140.15
Hospital: per bed	89.05	93.50
Hotels/Motels: per room	22.20	23.30
Laundries	244.95	257.20
Laundromat: per washer	26.65	28.00

Library	66.90	70.25
Licenced Club/Lounge	244.95	257.20
Medical Clinic	244.95	257.20
Public Washroom	151.60	159.20

	<u>Effective Jan 1, 2023</u>	<u>Effective Jan 1, 2024</u>
Sani-Station	222.65	233.80
Schools: per room	86.85	91.20
Service Station	244.95	257.20
Stores: per washroom	73.45	77.10
Theatre	173.85	182.55

3. Water Connection

(a) Non Refundable Application Fee

Domestic Service	\$ 20.00
Commercial Service	\$ 40.00

(b) Connection Fee

20m (3/4") Service Connection	\$ Actual Cost
Pre-Serviced Lots	\$ 925.00 flat fee

Applied parameters are:

- a) Length does not exceed 50 feet (15.2m)
- b) Removal and replacement of concrete and asphalt at additional actual costs.

(c) Other Connection Fees:

All other connections are to be charged out at actual cost of labour including all benefits related thereto, equipment and materials and an administration fee of ten percent (10%) of the labour, equipment, and materials with the estimated cost being deposited with the Collector on application. Where the work involves the disruption of asphalt or other hard road or sidewalk surface, the costs shall include the removal and replacement of that surface.

(d) Water Turn-On/Turn Off:	\$ 35.00 for each turn on or turn off
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(e) Service Pipes

Extra Inspection requirement due to defective service work or work not ready for inspection	\$ 30.00
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(f) DISCONTINUATION OF SERVICE

Reconnection as a result of disconnection for violation of the provision of the current Water Rates & Regulations Bylaw, payable in advance.	\$ 50.00
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4. Water Rates – Quarterly Billing

	<u>Effective</u> <u>Jan 1, 2023</u>	<u>Effective</u> <u>Jan 1, 2024</u>
RESIDENTIAL		
Single Family	\$ 116.80	\$ 122.65
Duplex	233.55	245.15
Triplex	350.40	367.90
Fourplex	467.15	490.50
Fiveplex	583.95	613.15
Mobile Home (per pad)		
/Apartment (per unit)		
Suite (per unit)	93.45	98.10
Strata Unit	93.45	98.10
COMMERCIAL		
Barber Shop: per chair	42.50	44.60
Beauty Parlor: per chair	49.55	52.05
Bowling Alley: per alley	13.00	13.65
Coffee Shop/Restaurant		
Dining: per seat	10.75	11.30
Deli/Bakery: maximum 20 seats	120.35	126.35
Drive-In Restaurant	122.75	128.90
Garage: per washroom	42.60	44.75
Halls & Clubs: per washroom	70.90	74.45
Halls & Clubs: per kitchen	70.90	74.45
Hotel/Motel: per room	30.75	32.30
Laundries	233.65	245.35
Laundromat: per washer	61.60	64.70
Licensed Club/Lounge	10.75	11.30
Office/Store: per washroom	42.60	44.75
Pools	134.55	141.30
Pool Rooms: per table	13.00	13.65
Schools: per room	70.90	74.45
School Dormitory: per bed	30.75	32.30
Service Station: per washroom	70.90	74.45

Up to 5,000 gallons	4.75	5.00
5,001 to 30,000 gallons	4.85	5.10
over 30,000 gallons	5.25	5.50

Effective	Effective
<u>Jan 1, 2023</u>	<u>Jan 1, 2024</u>

**COMMERCIAL METERED
(MINIMUM CHARGE)**

20mm meter	\$ 116.80	\$ 122.65
25mm meter	143.00	150.15
40mm meter	285.60	299.90
50mm meter	415.50	436.25
Hospital	415.50	436.25
Standpipe	30.75	32.30
Hydrants	73.25	76.90

FIRE HOSE CONNECTION

1 1/2" (40mm) diameter outlet	26.25	27.55
2 1/2" (65mm) diameter outlet	52.05	54.65

SPRINKLER SYSTEM CONNECTION

Up to 4" (100mm) diameter connection	106.25	111.55
6" (150)mm diameter connection	151.10	158.65

Other: per fixture	10.70	11.25
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****NOTE: Full "economic rate" to be charged on all public recreation facilities (ballfields, parks, soccer fields).****

5. BULK WATER RATES

a) Account Access Fee	\$ 100.00
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b) Bulk Water \$ ~~0.01~~/litre \$ 0.015/litre

DISTRICT OF 100 MILE HOUSE Schedule "L" – Community Hall

1. Day rental – 8 hours or more	\$ 400.00
2. Half day rental – 8am-3pm or 4pm – 12pm	\$ 250.00
3. Hourly rate up to 4 hours -over 4 hours goes to the half day rate or full day rate	\$50.00/hr.
4. Kitchen only	\$ 80.00
5. Bar area only	\$ 60.00
6. Damage Deposit - Hall	\$ 200.00
7. Damage Deposit – Bar and/or Kitchen	\$ 200.00
8. Key Deposit	\$ 35.00

Deposits are due 45 days prior to the event date. Hall rental payment is due in full 30 days prior to the event. If the event is booked less than 45 days then full amount including deposit and hall rental is due.

Cancellations less than 30 days prior to event, will only receive the damage deposit back.

**District of
100 MILE HOUSE****COUNCIL REPORT
File No. 570-01****Regular Council – Dec. 12th, 2023**

REPORT DATE: December 6, 2023**TITLE:** District of 100 Mile House Land Use and Development Application Procedures Bylaw No. 1415, 2023**PREPARED BY:** J. Doddridge, Director of Planning and Economic Development

PURPOSE:

The purpose of this report is to provide Council with information on the proposed Land Use and Development Application Procedures Bylaw No. 1415, 2023.

RECOMMENDATION:Recommended Resolution

THAT the District of 100 Mile House Land Use and Development Application Procedures Bylaw No. 1415, 2023 be referred to the next Regular Council meeting as presented for three readings.

BACKGROUND INFORMATION:

A new Land Use & Development Procedures Bylaw has been drafted to replace Bylaw 1275. The new bylaw includes the new ALR Exclusion procedures and removes references to the fees formerly mentioned in the purpose statement.

Land Use & Development Application Procedures and Fees Bylaw No. 1275 will need to be repealed upon adoption of the new bylaw No. 1415.

OPTIONS:

1. That the Land Use and Development Application Procedures Bylaw No. 1415, 2023 be referred to the next regular council meeting as presented for three readings.
2. That Council direct staff to make additional edits to the bylaw.



BUDGETARY IMPACT: n/a

POLICY IMPLICATION: Yes – Original Bylaw No. 1275, 2014 will be repealed and new bylaw will be in force

ATTACHMENTS:

District of 100 Mile Land Use and Development Application Procedures Bylaw No. 1415, 2023

Prepared By: J. Doddridge **Date:** Dec. 7 / 23
J. Doddridge, Director of Planning and Economic Development

Reviewed By: T. Boulanger **Date:** Dec. 7. 23.
T. Boulanger, CAO

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1415

Being a bylaw to establish procedures for land use and development applications in the District of 100 Mile House.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

This bylaw may be cited for all purposes as "District of 100 Mile House Land Use and Development Application Procedures Bylaw No. 1415, 2023."

DEFINITIONS

1) In this bylaw:

"Agricultural Land Reserve Exclusion Policy" means the District of 100 Mile Agricultural Land Reserve Exclusion Policy No 7.5, as amended.

"Fees and Charges Bylaw" means the District of 100 Mile House *Fees and Charges Bylaw No. 1409, 2023*, as amended.

"Planner" means the person designated as such.

"Official Community Plan" means the District of 100 Mile House *Official Community Plan Bylaw No. 1288, 2016*, as amended.

"Zoning Bylaw" means the District of 100 Mile House *Zoning Bylaw No. 1290, 2016*, as amended.

LAND USE APPLICATIONS

2) An application for an amendment to the *Zoning Bylaw* and/or the *Official Community Plan Bylaw* shall:

- a) be submitted in writing to the Planner, together with such plans and particulars as specified on the application; and
- b) be accompanied by the applicable fees as set out in the *Fees and Charges Bylaw*.

PERMITS

- 3) An application for a Development Permit or a Development Variance Permit, or an application to the Board of Variance shall:
- a) be submitted in writing to the Planner, together with such plans and particulars as specified on the application; and
 - b) be accompanied by the applicable fees as set out in the *Fees and Charges Bylaw*.

SUBDIVISION APPLICATION

- 4) An application for Subdivision or for the conversion to Strata of an existing building shall be completed on a form approved by the District, and shall:
- a) be submitted in writing to the Planner, together with such plans and particulars as specified on the application; and
 - b) be accompanied by the applicable fees as set out in the *Fees and Charges Bylaw*.

ROAD CLOSURE APPLICATION

- 5) An application for a Road Closure shall:
- a) be submitted in writing to the Planner, together with such plans and particulars as specified in the "Guide to the Closure and Sale of Roads"; and
 - b) be accompanied by the applicable fees as set out in the *Fees and Charges Bylaw*.

ALR EXCLUSION APPLICATION

- 6) An application for an ALR Exclusion shall:
- a) be submitted in writing to the Planner in accordance with the *Agricultural Land Reserve Exclusion Policy*, as amended; and
 - b) be accompanied by the applicable fees as set out in the *Fees and Charges Bylaw*.

RE-APPLICATION

- 7) Where Council has denied an application under section 2, 3, 4, 5, or 6, it will not consider a like application in respect of the same parcel or parcels within six months of the date of such denial.

REPEALS

- 8) Upon final adoption of this bylaw, *Application Procedures and Fees Bylaw No. 1275, 2014* and all amendments thereto are hereby repealed.

SEVERABILITY

- 9) If any section, subsection, sentence, clause, definition, or phrase in this bylaw is for any reason held to be invalid by the decision of any Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this bylaw.

READ A FIRST, SECOND, and THIRD TIME this _____ day of _____, 2023.

ADOPTED this _____ day of _____ 2023.

Mayor

Corporate Administrator

DISTRICT OF 100 MILE HOUSE

Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Dec 07, 2023

Time :

K1

Supplier : 079850 To ZZ9950

Pay Date : 01-Oct-2023 To 30-Nov-2023

Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
28838	15-Sep-2023	CHER50	CHERKOWSKI MARSDEN LLP	Cancelled	314	C	-25.00
28924	16-Oct-2023	1MDE50	100 MILE DEVELOPMENT CORPORATION	Cleared	328	C	168.00
28925	16-Oct-2023	1MFI50	100 MILE FIREMEN'S SOCIETY	Issued	328	C	1,100.00
28926	16-Oct-2023	ABCC50	ABC WEBlink	Cleared	328	C	105.00
28927	16-Oct-2023	ACEC50	ACE COURIER SERVICES	Cleared	328	C	86.77
28928	16-Oct-2023	BCNR50	BC NORTHERN REAL ESTATE BOARD	Cleared	328	C	125.00
28929	16-Oct-2023	BISD50	BISSAT, DAVID	Cleared	328	C	140.12
28930	16-Oct-2023	BLAK50	BLACK PRESS GROUP LTD	Cleared	328	C	1,013.19
28931	16-Oct-2023	BOBS50	COUNTRY TIRE SERVICE	Cleared	328	C	2,045.60
28932	16-Oct-2023	BRAN50	BRANDT TRACTOR LTD	Cleared	328	C	764.67
28933	16-Oct-2023	BRID50	BRIDGE LAKE TOWING	Cleared	328	C	126.00
28934	16-Oct-2023	BURG50	BURGESS PLUMBING HEATING & ELECTRIC/	Cleared	328	C	74.61
28935	16-Oct-2023	CAME50	CAMEO PLUMBING LTD	Cleared	328	C	205.17
28936	16-Oct-2023	CARN50	CARO ANALYTICAL SERVICES	Cleared	328	C	436.81
28937	16-Oct-2023	CENU50	CENTURY HARDWARE LTD	Cleared	328	C	52.80
28938	16-Oct-2023	CINT50	CINTAS CANADA LIMITED	Cleared	328	C	576.39
28939	16-Oct-2023	CITN50	CITY OF NANAIMO	Cleared	328	C	210.00
28940	16-Oct-2023	CIVI50	CIVICINFO BC	Issued	328	C	357.00
28941	16-Oct-2023	CLEN50	CLEANWAY SUPPLY INC	Cleared	328	C	21.27
28942	16-Oct-2023	COMI50	COMMISSIONAIRES BRITISH COLUMBIA	Issued	328	C	2,119.00
28943	16-Oct-2023	CORI50	ICONIX WATERWORKS	Cleared	328	C	1,198.49
28944	16-Oct-2023	DHLE50	LOOMIS EXPRESS	Cleared	328	C	148.48
28945	16-Oct-2023	DONA50	DONAHUE AIRFIELD SERVICES	Cleared	328	C	1,050.00
28946	16-Oct-2023	DUNA50	DUNCAN, ADAM G AND DUNCAN, RAYANN E	Cleared	328	C	1,609.00
28947	16-Oct-2023	DWBF50	DWB CONSULTING SERVICES LTD	Issued	328	C	2,571.45
28948	16-Oct-2023	FIRT50	FIRST TRUCK CENTRE	Cleared	328	C	573.84
28949	16-Oct-2023	FIVE50	5 STAR SERVICES AND PRODUCTS INC.	Cleared	328	C	246.75
28950	16-Oct-2023	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Cleared	328	C	5,383.59
28951	16-Oct-2023	GOLT50	GOLD TRAIL RECYCLING LTD	Cleared	328	C	92.43
28952	16-Oct-2023	GUIJ50	GUIMOND, JENNI J	Cleared	328	C	1,259.00
28953	16-Oct-2023	INNO50	INNOV8 DIGITAL SOLUTIONS	Cleared	328	C	562.44
28954	16-Oct-2023	INTO50	INTERIOR LOCKSMITH	Cleared	328	C	456.82
28955	16-Oct-2023	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Cleared	328	C	1,003.76
28956	16-Oct-2023	KALT50	KAL TIRE	Cleared	328	C	1,239.13
28957	16-Oct-2023	KAMO50	KAMLOOPS COMMUNICATIONS INC	Cleared	328	C	2,304.58
28958	16-Oct-2023	KGCF50	KGC FIRE RESCUE INC	Cleared	328	C	1,293.32
28959	16-Oct-2023	LOES50	LOEWEN, SOLOMON G AND ALMASI, CASSID	Cleared	328	C	25.00
28960	16-Oct-2023	LONE50	LONE BUTTE SUPPLY LTD	Cleared	328	C	203.66
28961	16-Oct-2023	LORD50	LORDCO AUTO PARTS LTD	Cleared	328	C	5.66
28962	16-Oct-2023	MACC50	MA, CHIEN C AND HU, YUAN Y	Cleared	328	C	500.00
28963	16-Oct-2023	MACW50	MACDONALD, WILLOW	Cleared	328	C	500.00
28964	16-Oct-2023	MCNM50	MCNEIL, MICHAEL LEONARD	Cleared	328	C	770.00
28965	16-Oct-2023	MIND50	MINGO, DAVE	Issued	328	C	1,953.64
28966	16-Oct-2023	MINI50	MINISTER OF FINANCE	Issued	328	C	214.85
28967	16-Oct-2023	NAPA50	NAPA AUTO PARTS - 100 MILE HOUSE	Cleared	328	C	4,413.82
28968	16-Oct-2023	NORM50	NORTHERN COMPUTER	Cleared	328	C	306.88
28969	16-Oct-2023	OCTO50	OCTO ENGINEERING	Cleared	328	C	1,890.00
28970	16-Oct-2023	PARA50	LASZLO RETI	Cleared	328	C	365.00
28971	16-Oct-2023	PARJ50	PARKER, JOHN	Cleared	328	C	181.10
28972	16-Oct-2023	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Cleared	328	C	104.35
28973	16-Oct-2023	PINM50	PINKNEY, MAUREEN	Cleared	328	C	2,153.64
28974	16-Oct-2023	PURO50	PUROLATOR INC	Cleared	328	C	54.54
28975	16-Oct-2023	ROCY50	ROCKY MOUNTAIN PHOENIX	Cleared	328	C	17,757.60
28976	16-Oct-2023	SAVE50	SAVE ON FOODS	Cleared	328	C	116.63

DISTRICT OF 100 MILE HOUSE

Cheque Register-Summary-Bank



AP5090

Page : 2

Date : Dec 07, 2023

Time : 3:12 pm

Supplier : 079850 To ZZ9950
 Pay Date : 01-Oct-2023 To 30-Nov-2023
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4 ROYAL BANK - CURRENT ACCOUNT							
28977	16-Oct-2023	SCFA50	SOUTH CARIBOO FARMERS MARKET	Cleared	328	C	235.00
28978	16-Oct-2023	SHAS50	SHAWS ENTERPRISES LTD	Cleared	328	C	2,783.24
28979	16-Oct-2023	SHEN50	SHERINE INDUSTRIES LTD	Cleared	328	C	13,280.71
28980	16-Oct-2023	SUNN50	SUNNY GREEN ENVIRONMENTAL (1265813 B	Cleared	328	C	2,086.88
28981	16-Oct-2023	TASC50	TASCO SUPPLIES LTD	Cleared	328	C	1,313.34
28982	16-Oct-2023	TOMK50	TOMKO SPORT SYSTEMS INC.	Cleared	328	C	848.26
28983	16-Oct-2023	TSUN50	TSUNAMI SOLUTIONS LTD.	Cleared	328	C	46.20
28984	16-Oct-2023	VALE50	VALLEY TRAFFIC SYSTEMS	Cleared	328	C	6,145.65
28985	16-Oct-2023	WILL50	WILLIAMS LAKE WATER FACTORY	Issued	328	C	106.25
28986	16-Oct-2023	WILO50	WILLIAM LOVE	Cleared	328	C	1,468.69
28987	16-Oct-2023	WURT50	WURTH CANADA LTD	Cleared	328	C	923.18
28988	31-Oct-2023	1MDE50	100 MILE DEVELOPMENT CORPORATION	Issued	346	C	50,000.00
28989	31-Oct-2023	ACEC50	ACE COURIER SERVICES	Issued	346	C	173.74
28990	31-Oct-2023	BCTR50	BC TRANSIT	Issued	346	C	23,883.37
28991	31-Oct-2023	BITM50	BITTERSWEET MANAGEMENT SERVICES INC	Issued	346	C	500.00
28992	31-Oct-2023	BRAN50	BRANDT TRACTOR LTD	Issued	346	C	793.67
28993	31-Oct-2023	BREE50	BREE CONTRACTING LTD	Issued	346	C	9,733.50
28994	31-Oct-2023	CAME50	CAMEO PLUMBING LTD	Issued	346	C	119.43
28995	31-Oct-2023	CENT50	CENTRAL CARIBOO DISPOSAL SERVICES LT	Issued	346	C	7,416.50
28996	31-Oct-2023	CINT50	CINTAS CANADA LIMITED	Issued	346	C	1,961.75
28997	31-Oct-2023	EXEE50	EXCEED ELECTRICAL ENGINEERING	Issued	346	C	2,565.94
28998	31-Oct-2023	FIVE50	5 STAR SERVICES AND PRODUCTS INC.	Issued	346	C	136.50
28999	31-Oct-2023	FLOW50	FLOWPOINT ENVIRONMENTAL SYSTEMS	Issued	346	C	1,226.40
29000	31-Oct-2023	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	346	C	452.46
29001	31-Oct-2023	GOWJ50	GOWER, JESSE	Issued	346	C	500.00
29002	31-Oct-2023	HAMM50	HAMMER COLLISION LTD	Issued	346	C	500.00
29003	31-Oct-2023	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	346	C	44.93
29004	31-Oct-2023	INTO50	INTERIOR LOCKSMITH	Issued	346	C	6.84
29005	31-Oct-2023	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	346	C	503.70
29006	31-Oct-2023	IRLT50	DAWSON INTERNATIONAL TRUCK CENTRES	Issued	346	C	73.94
29007	31-Oct-2023	KEAC50	KEAM, CHRIS	Issued	346	C	126.00
29008	31-Oct-2023	LAND50	LAND TITLE & SURVEY AUTHORITY OF BC	Issued	346	C	31.27
29009	31-Oct-2023	MEGA50	MEGA-TECH	Issued	346	C	22,125.95
29010	31-Oct-2023	MORR50	MORRISON, ROB	Issued	346	C	900.00
29011	31-Oct-2023	NCMA50	NORTH CENTRAL LOCAL GOVERNMENT ASS	Issued	346	C	1,697.07
29012	31-Oct-2023	NORM50	NORTHERN COMPUTER	Issued	346	C	2,624.89
29013	31-Oct-2023	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Issued	346	C	176.96
29014	31-Oct-2023	REGE50	REGENCY CHRYSLER	Issued	346	C	321.83
29015	31-Oct-2023	ROTA50	ROTARY CLUB OF 100 MILE HOUSE	Issued	346	C	435.00
29016	31-Oct-2023	SAVE50	SAVE ON FOODS	Issued	346	C	85.57
29017	31-Oct-2023	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	346	C	2,352.00
29018	31-Oct-2023	SPAB50	SPARREBOOM, BOB	Issued	346	C	95.00
29019	31-Oct-2023	TEAR50	TERRA ARCHAEOLOGY	Issued	346	C	34,367.32
29020	31-Oct-2023	THCH50	THE CHARTREUSE MOOSE	Issued	346	C	321.14
29021	31-Oct-2023	TRUE50	TRUE CONSULTING GROUP	Issued	346	C	16,329.64
29022	31-Oct-2023	WESR50	WESTERRA EQUIPMENT LP	Issued	346	C	1,110.21
29023	14-Nov-2023	ACEC50	ACE COURIER SERVICES	Issued	359	C	248.11
29024	14-Nov-2023	AIKG50	AIKEN, GREG	Issued	359	C	400.00
29025	14-Nov-2023	ARPA50	ARPAC	Issued	359	C	1,858.62
29026	14-Nov-2023	BCOE50	BC ONE CALL	Issued	359	C	155.61
29027	14-Nov-2023	BCRE50	BC RECREATION & PARKS ASSOCIATION	Issued	359	C	403.00
29028	14-Nov-2023	BEHR50	BEHREND'S BRONZE INC	Issued	359	C	352.65
29029	14-Nov-2023	BLAK50	BLACK PRESS GROUP LTD	Issued	359	C	175.01

Cheque Register-Summary-Bank



Supplier : 079850 To ZZ9950
 Pay Date : 01-Oct-2023 To 30-Nov-2023
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4 ROYAL BANK - CURRENT ACCOUNT							
29030	14-Nov-2023	BOBS50	COUNTRY TIRE SERVICE	Issued	359	C	1,814.18
29031	14-Nov-2023	BURG50	BURGESS PLUMBING HEATING & ELECTRIC	Issued	359	C	69.19
29032	14-Nov-2023	CAN250	CANADIAN 2 FOR 1 PIZZA	Issued	359	C	131.87
29033	14-Nov-2023	CAND50	CANADIAN NATIONAL	Issued	359	C	1,540.00
29034	14-Nov-2023	CARE50	CARIBOO REGIONAL DISTRICT	Issued	359	C	7,241.08
29035	14-Nov-2023	CARN50	CARO ANALYTICAL SERVICES	Issued	359	C	992.27
29036	14-Nov-2023	CENH50	GUSTAFSON'S CENTRAL CHEVROLET GMC E	Issued	359	C	83.16
29037	14-Nov-2023	CENT50	CENTRAL CARIBOO DISPOSAL SERVICES LT	Issued	359	C	7,205.95
29038	14-Nov-2023	CENU50	CENTURY HARDWARE LTD	Issued	359	C	167.70
29039	14-Nov-2023	CINT50	CINTAS CANADA LIMITED	Issued	359	C	366.92
29040	14-Nov-2023	CLEA50	CLEARTECH INDUSTRIES INC	Issued	359	C	1,776.46
29041	14-Nov-2023	COMI50	COMMISSIONAIRES BRITISH COLUMBIA	Issued	359	C	2,270.36
29042	14-Nov-2023	CONN50	CONNECT HEARING	Issued	359	C	727.65
29043	14-Nov-2023	CORI50	ICONIX WATERWORKS	Issued	359	C	10,596.16
29044	14-Nov-2023	CRCB50	CARWEN CUSTOM BUILDERS LTD	Issued	359	C	4,069.54
29045	14-Nov-2023	CRDG50	CARIBOO RIDGE DEVELOPMENT DP LTD	Issued	359	C	500.00
29046	14-Nov-2023	DHLE50	LOOMIS EXPRESS	Issued	359	C	455.73
29047	14-Nov-2023	ERIC50	ERIC OHLUND CONSTRUCTION LTD	Issued	359	C	500.00
29048	14-Nov-2023	EXCO50	PACIFIC BENDING INC	Issued	359	C	1,058.13
29049	14-Nov-2023	FINN50	FINNING	Issued	359	C	80.86
29050	14-Nov-2023	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	359	C	19,737.05
29051	14-Nov-2023	GFLE50	GFL ENVIRONMENTAL SERVICES INC	Issued	359	C	165.37
29052	14-Nov-2023	HABA50	HABKIRK, ALLISON	Issued	359	C	5,410.00
29053	14-Nov-2023	HICC50	HILLSIDE COMMUNITY CHURCH OF 100 MILE	Issued	359	C	500.00
29054	14-Nov-2023	HUNC50	HUN CITY MOUNTAIN BIKE CLUB	Issued	359	C	1,000.00
29055	14-Nov-2023	INLA50	INLAND KENWORTH PARTNERSHIP	Issued	359	C	159.66
29056	14-Nov-2023	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	359	C	544.55
29057	14-Nov-2023	INTO50	INTERIOR LOCKSMITH	Issued	359	C	228.42
29058	14-Nov-2023	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	359	C	500.48
29059	14-Nov-2023	KALT50	KAL TIRE	Issued	359	C	1,746.26
29060	14-Nov-2023	KAMO50	KAMLOOPS COMMUNICATIONS INC	Issued	359	C	1,227.52
29061	14-Nov-2023	LONE50	LONE BUTTE SUPPLY LTD	Issued	359	C	661.36
29062	14-Nov-2023	MINI50	MINISTER OF FINANCE	Issued	359	C	435.00
29063	14-Nov-2023	NAPA50	NAPA AUTO PARTS - 100 MILE HOUSE	Issued	359	C	3,594.35
29064	14-Nov-2023	NORM50	NORTHERN COMPUTER	Issued	359	C	10,146.61
29065	14-Nov-2023	NORW50	NORTH-WESTERN SPRINTER GLASS INC.	Issued	359	C	233.43
29066	14-Nov-2023	PATE50	PATERSON SEPTIC SERVICE	Issued	359	C	6,709.50
29067	14-Nov-2023	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Issued	359	C	656.25
29068	14-Nov-2023	PETR50	PETERS BROS CONSTRUCTION LTD	Issued	359	C	2,289.72
29069	14-Nov-2023	PURO50	PUROLATOR INC	Issued	359	C	78.72
29070	14-Nov-2023	SAVE50	SAVE ON FOODS	Issued	359	C	241.75
29071	14-Nov-2023	SHAS50	SHAWS ENTERPRISES LTD	Issued	359	C	3,952.55
29072	14-Nov-2023	SHEN50	SHERINE INDUSTRIES LTD	Issued	359	C	4,296.96
29073	14-Nov-2023	SPAC50	SPARREBOOM, COLE AUSTIN	Issued	359	C	265.89
29074	14-Nov-2023	TASC50	TASCO SUPPLIES LTD	Issued	359	C	4,393.66
29075	14-Nov-2023	TECS50	TECHNICAL SAFETY BC	Issued	359	C	310.00
29076	14-Nov-2023	TIMH50	TIM HORTON'S	Issued	359	C	76.67
29077	14-Nov-2023	TODB50	TODD, BARRY	Issued	359	C	146.99
29078	14-Nov-2023	TSUN50	TSUNAMI SOLUTIONS LTD.	Issued	359	C	71.40
29079	14-Nov-2023	UNBC50	UNION OF BC MUNICIPALITIES	Issued	359	C	123.90
29080	14-Nov-2023	UNIT50	UNITED CONCRETE & GRAVEL LTD	Issued	359	C	896.00
29081	14-Nov-2023	VILL50	VILLAGE OF CLINTON	Issued	359	C	1,812.51
29082	14-Nov-2023	WILO50	WILLIAM LOVE	Issued	359	C	1,400.44

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 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4 ROYAL BANK - CURRENT ACCOUNT							
29083	14-Nov-2023	WURT50	WURTH CANADA LTD	Issued	359	C	3,120.19
29084	30-Nov-2023	1MTC50	100 MILE TRAFFIC CONTROL	Issued	374	C	869.61
29085	30-Nov-2023	1MWJ50	100 MILE WRANGLERS JR. B HOCKEY SOCIE	Issued	374	C	500.00
29086	30-Nov-2023	94QU50	9494-3461 QUEBEC INC	Issued	374	C	200.00
29087	30-Nov-2023	A&TH50	AWARDS & TROPHIES HEADQUARTERS	Issued	374	C	130.20
29088	30-Nov-2023	ACEC50	ACE COURIER SERVICES	Issued	374	C	159.66
29089	30-Nov-2023	AIGL50	AIG LIFE INSURNACE COMPANY OF CANADA	Issued	374	C	6,530.00
29090	30-Nov-2023	BAKA50	BARRICK, KATHRYN	Issued	374	C	235.00
29091	30-Nov-2023	BARD50	BARNETT, DONNA	Issued	374	C	125.80
29092	30-Nov-2023	BCEC50	BC ECONOMIC DEVELOPMENT ASSOCIATION	Issued	374	C	385.88
29093	30-Nov-2023	BCTR50	BC TRANSIT	Issued	374	C	20,757.07
29094	30-Nov-2023	BOBS50	COUNTRY TIRE SERVICE	Issued	374	C	1,415.41
29095	30-Nov-2023	BREE50	BREE CONTRACTING LTD	Issued	374	C	513.45
29096	30-Nov-2023	BRID50	BRIDGE LAKE TOWING	Issued	374	C	1,575.00
29097	30-Nov-2023	BROG50	BROGAN FIRE AND SAFETY	Issued	374	C	15,227.84
29098	30-Nov-2023	CAME50	CAMEO PLUMBING LTD	Issued	374	C	587.11
29099	30-Nov-2023	CAN250	CANADIAN 2 FOR 1 PIZZA	Issued	374	C	205.72
29100	30-Nov-2023	CARE50	CARIBOO REGIONAL DISTRICT	Issued	374	C	6,810.05
29101	30-Nov-2023	CARN50	CARO ANALYTICAL SERVICES	Issued	374	C	533.94
29102	30-Nov-2023	CENU50	CENTURY HARDWARE LTD	Issued	374	C	437.92
29103	30-Nov-2023	CHRS50	CHRISTENSEN, SOREN	Issued	374	C	235.00
29104	30-Nov-2023	CINT50	CINTAS CANADA LIMITED	Issued	374	C	792.27
29105	30-Nov-2023	CITN50	CITY OF NANAIMO	Issued	374	C	66.15
29106	30-Nov-2023	COMI50	COMMISSIONAIRES BRITISH COLUMBIA	Issued	374	C	1,059.50
29107	30-Nov-2023	CONC50	CONCEPT CONTROLS INC	Issued	374	C	1,080.80
29108	30-Nov-2023	DHLE50	LOOMIS EXPRESS	Issued	374	C	143.40
29109	30-Nov-2023	DODJ50	DODDRIDGE, JOANNE	Issued	374	C	129.20
29110	30-Nov-2023	DONA50	DONAHUE AIRFIELD SERVICES	Issued	374	C	1,050.00
29111	30-Nov-2023	DUNB50	DUNCAN, BARBARA J	Issued	374	C	1,768.55
29112	30-Nov-2023	FIRT50	FIRST TRUCK CENTRE	Issued	374	C	34.81
29113	30-Nov-2023	FULT50	FULTON & COMPANY	Issued	374	C	5,741.06
29114	30-Nov-2023	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	374	C	4,163.25
29115	30-Nov-2023	INLA50	INLAND KENWORTH PARTNERSHIP	Issued	374	C	136.66
29116	30-Nov-2023	INTO50	INTERIOR LOCKSMITH	Issued	374	C	664.93
29117	30-Nov-2023	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	374	C	493.96
29118	30-Nov-2023	JUST50	JUSTICE INSTITUTE OF BC	Issued	374	C	571.21
29119	30-Nov-2023	KALT50	KAL TIRE	Issued	374	C	2,694.39
29120	30-Nov-2023	MTSM50	MTS MAINTENANCE TRAINING SYSTEMS INC	Issued	374	C	793.07
29121	30-Nov-2023	PATE50	PATERSON SEPTIC SERVICE	Issued	374	C	178.50
29122	30-Nov-2023	PAUS50	PAULSEN, SUSAN	Issued	374	C	76.59
29123	30-Nov-2023	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Issued	374	C	583.03
29124	30-Nov-2023	PURO50	PUROLATOR INC	Issued	374	C	243.92
29125	30-Nov-2023	RECE50	RECEIVER GENERAL OF CANADA	Issued	374	C	2,858.32
29126	30-Nov-2023	RIDG50	RIGID TRUCK & TRAILER LTD	Issued	374	C	1,053.93
29127	30-Nov-2023	RITE50	RITE-WAY FENCING INC.	Issued	374	C	3,456.42
29128	30-Nov-2023	SAVE50	SAVE ON FOODS	Issued	374	C	583.10
29129	30-Nov-2023	SHEN50	SHERINE INDUSTRIES LTD	Issued	374	C	350.98
29130	30-Nov-2023	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	374	C	2,394.00
29131	30-Nov-2023	SOUL50	SOULSTICE TEAS INC	Issued	374	C	500.00
29132	30-Nov-2023	TRUE50	TRUE CONSULTING GROUP	Issued	374	C	20,248.74
29133	30-Nov-2023	WESR50	WESTERRA EQUIPMENT LP	Issued	374	C	370.07
29134	30-Nov-2023	WILL50	WILLIAMS LAKE WATER FACTORY	Issued	374	C	93.75
29135	30-Nov-2023	WILO50	WILLIAM LOVE	Issued	374	C	798.00

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Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 10C

Seq : Cheque No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4 ROYAL BANK - CURRENT ACCOUNT							
04305-0001	01-Oct-2023	CLIF50	CANADA LIFE	Cleared	307	E	7,965.18
04306-0001	03-Oct-2023	POST50	POSTAGE BY PHONE	Cleared	309	E	820.00
04307-0001	04-Oct-2023	FRCO50	FOUR RIVERS CO-OPERATIVE	Cleared	310	E	7,509.21
04308-0001	04-Oct-2023	SHAW50	SHAW CABLE	Cleared	311	E	190.40
04309-0001	04-Oct-2023	SHAW50	SHAW CABLE	Cleared	312	E	151.20
04310-0001	04-Oct-2023	SHAW50	SHAW CABLE	Cleared	313	E	100.75
04311-0001	08-Oct-2023	SCOO50	SCOTT, ROY	Cleared	315	E	11,865.00
04312-0001	11-Oct-2023	FORT50	FORTIS BC - NATURAL GAS	Cleared	316	E	33.58
04313-0001	11-Oct-2023	PENS50	PENSION CORPORATION	Cleared	317	E	8,338.76
04314-0001	11-Oct-2023	ROYL50	ROYAL BANK VISA	Cleared	318	E	1,479.48
04315-0001	11-Oct-2023	ROYL50	ROYAL BANK VISA	Cleared	319	E	922.20
04316-0001	11-Oct-2023	WORK50	WORKERS' COMPENSATION BOARD	Cleared	320	E	14,483.03
04317-0001	11-Oct-2023	FORT50	FORTIS BC - NATURAL GAS	Cleared	322	E	788.42
04318-0001	12-Oct-2023	RECE50	RECEIVER GENERAL OF CANADA	Cleared	323	E	14,013.38
04319-0001	12-Oct-2023	RECE50	RECEIVER GENERAL OF CANADA	Cleared	324	E	1,177.36
04320-0001	12-Oct-2023	RECE50	RECEIVER GENERAL OF CANADA	Cleared	325	E	250.37
04321-0001	12-Oct-2023	BCHY50	BC HYDRO & POWER AUTHORITY	Cleared	326	E	12,715.68
04322-0001	12-Oct-2023	ROYL50	ROYAL BANK VISA	Cleared	327	E	1,605.51
04323-0001	19-Oct-2023	GRAY50	ADT SECURITY SERVICES CANADA INC	Cleared	329	E	193.99
04324-0001	19-Oct-2023	VANH50	VAN HOUTTE COFFEE SERVICES INC	Cleared	330	E	153.76
04325-0001	19-Oct-2023	RECE50	RECEIVER GENERAL OF CANADA	Cleared	331	E	13,467.30
04326-0001	20-Oct-2023	RECE50	RECEIVER GENERAL OF CANADA	Cleared	332	E	6,406.29
04327-0001	20-Oct-2023	PENS50	PENSION CORPORATION	Cleared	333	E	8,293.10
04328-0001	20-Oct-2023	TELM50	TELUS MOBILITY CELLULAR INC	Cleared	334	E	630.24
04329-0001	20-Oct-2023	SHAW50	SHAW CABLE	Cleared	335	E	395.14
04330-0001	20-Oct-2023	TELU50	TELUS COMMUNICATIONS COMPANY	Cleared	336	E	17.01
04331-0001	30-Oct-2023	PENS50	PENSION CORPORATION	Cleared	339	E	9,031.89
04332-0001	25-Oct-2023	SHAW50	SHAW CABLE	Cleared	340	E	254.19
04333-0001	25-Oct-2023	SHAW50	SHAW CABLE	Cleared	341	E	305.54
04334-0001	25-Oct-2023	BCLA50	BC LAND TITLE & SURVEY	Cleared	342	E	250.00
04335-0001	30-Oct-2023	RECE50	RECEIVER GENERAL OF CANADA	Cleared	343	E	24,621.35
04336-0001	30-Oct-2023	RECE50	RECEIVER GENERAL OF CANADA	Cleared	344	E	1,179.99
04337-0001	27-Oct-2023	PITN50	PITNEY BOWES GLOBAL CREDIT SERVICES	Cleared	345	E	433.40
04338-0001	01-Nov-2023	CLIF50	CANADA LIFE	Issued	347	E	8,168.94
04339-0001	06-Nov-2023	FRCO50	FOUR RIVERS CO-OPERATIVE	Issued	348	E	6,959.08
04340-0001	06-Nov-2023	SHAW50	SHAW CABLE	Issued	349	E	190.40
04341-0001	06-Nov-2023	SHAW50	SHAW CABLE	Issued	350	E	151.20
04342-0001	06-Nov-2023	SHAW50	SHAW CABLE	Issued	351	E	100.75
04343-0001	06-Nov-2023	SCOO50	SCOTT, ROY	Issued	352	E	11,865.00
04344-0001	09-Nov-2023	PITN50	PITNEY BOWES GLOBAL CREDIT SERVICES	Issued	353	E	433.40
04345-0001	14-Nov-2023	PENS50	PENSION CORPORATION	Issued	354	E	8,662.52
04346-0001	14-Nov-2023	FORT50	FORTIS BC - NATURAL GAS	Issued	355	E	80.81
04347-0001	14-Nov-2023	ROYL50	ROYAL BANK VISA	Issued	356	E	50.00
04348-0001	14-Nov-2023	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	357	E	81.21
04349-0001	14-Nov-2023	FORT50	FORTIS BC - NATURAL GAS	Issued	358	E	1,664.56
04350-0001	15-Nov-2023	RECE50	RECEIVER GENERAL OF CANADA	Issued	360	E	14,085.26
04351-0001	15-Nov-2023	RECE50	RECEIVER GENERAL OF CANADA	Issued	361	E	1,403.86
04352-0001	15-Nov-2023	SHAW50	SHAW CABLE	Issued	362	E	395.14
04353-0001	15-Nov-2023	GRAY50	ADT SECURITY SERVICES CANADA INC	Issued	363	E	193.99
04354-0001	15-Nov-2023	ROYL50	ROYAL BANK VISA	Issued	364	E	50.00
04355-0001	17-Nov-2023	ROYL50	ROYAL BANK VISA	Issued	365	E	691.36
04356-0001	22-Nov-2023	TELM50	TELUS MOBILITY CELLULAR INC	Issued	366	E	621.15
04357-0001	22-Nov-2023	ROYL50	ROYAL BANK VISA	Issued	367	E	1,633.02

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Supplier : 079850 To ZZ9950
Pay Date : 01-Oct-2023 To 30-Nov-2023
Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4 ROYAL BANK - CURRENT ACCOUNT							
04358-0001	22-Nov-2023	ROYL50	ROYAL BANK VISA	Issued	368	E	2,628.38
04359-0001	23-Nov-2023	PENS50	PENSION CORPORATION	Issued	369	E	8,540.43
04360-0001	28-Nov-2023	RECE50	RECEIVER GENERAL OF CANADA	Issued	370	E	1,177.36
04361-0001	28-Nov-2023	RECE50	RECEIVER GENERAL OF CANADA	Issued	371	E	12,430.22
04362-0001	23-Nov-2023	SHAW50	SHAW CABLE	Issued	372	E	305.72
04363-0001	23-Nov-2023	SHAW50	SHAW CABLE	Issued	373	E	254.19
04364-0001	30-Nov-2023	PITW50	PITNEYWORKS	Issued	376	E	820.00
Total Computer Paid :		510,122.36	Total EFT PAP :		233,680.65	Total Paid :	
Total Manually Paid :		0.00	Total EFT File :		0.00		

273 Total No. Of Cheque(s) ...

CAPITAL: \$110,829.25