



DISTRICT OF 100 MILE HOUSE
COMMITTEE OF THE WHOLE
TO BE HELD IN DISTRICT COUNCIL CHAMBERS
Tuesday February 11th, 2025, AT 5:00 PM

	<p><u>CALL TO ORDER</u></p> <p>Mayor to call the Committee of the Whole meeting to order.</p> <p>Mayor acknowledges that this meeting is being held on Tsqescencúlecw.</p>
A.	<u>APPROVAL OF AGENDA:</u>
	<p>A1</p> <p>BE IT RESOLVED THAT the February 11th, Committee of the Whole agenda <u>be approved</u>.</p>
B.	<u>INTRODUCTION OF LATE ITEMS</u>
C.	<u>DELEGATIONS:</u>
D.	<u>UNFINISHED BUSINESS</u>
E.	<u>CORRESPONDENCE</u>
Neutral Space Bylaw Request	<p>E1</p> <p>BE IT RESOLVED THAT the correspondence requesting the District Council consider a neutral space bylaw <u>be received</u>.</p>

F.	<u>STAFF REPORTS:</u>
G.	<u>BYLAWS:</u>
H.	<u>OTHER BUSINESS:</u>
I.	<u>QUESTION PERIOD:</u>
J.	<u>ADJOURNMENT:</u>
	BE IT RESOLVED THAT the Committee of the Whole meeting of February 11 th , 2025, adjourn: PM:

***“Committee of the Whole”** means a committee comprised of all Council Members of the District of 100 Mile House to consider and recommend on matters of the Districts’ business. The Committee sits in a deliberative rather than a legislative capacity, for informal debate and preliminary consideration of matters awaiting action.*

Neutral Space Bylaw/Policy Proposal 100 Mile House Mayor and Council

February 6, 2025

Proposal to Mayor and Council of 100 Mile House in consideration to implement a "Neutral Space Bylaw or Policy".

A Neutral Space Policy would protect Mayor and Council from unwanted conflict by making governing decisions easier to implement, allowing our elected officials to remain neutral and avoid division in our community.

For clarification; neutral means the state of not supporting or favouring either side in a conflict, dispute, or debate. It implies impartiality, objectivity, and an absence of bias or preference toward any specific group, viewpoint, ideology, or outcome.

NEUTRAL SPACE BYLAW

BEING A BYLAW OF THE TOWN OF 100 MILE HOUSE IN THE PROVINCE OF BRITISH COLUMBIA FOR THE PURPOSE OF ENSURING PUBLIC BUILDINGS, CROSSWALKS AND FLAGS ON PUBLIC PROPERTY REMAIN NEUTRAL IN THE TOWN.

The NEUTRAL SPACE BYLAW will ensure that public buildings, crosswalks and flags on public property remain neutral, adhering to the following:

Crosswalks will only be painted in the standard white striped pattern (meaning "continental" or "ladder") between two parallel lines.

Decorations will not be permitted on Crosswalks.

Only national flags, the provincial flag of British Columbia, or Town of 100 Mile House flags are to be raised on flagpoles on Public Property or facilities.

Flags displaying or supporting Political Movements, Social Movements, Religious Movements, or Commercial Entities, will not be permitted to be displayed on flags on Public Property or facilities.


Any Crosswalks or flags located in the Town that contravene this bylaw shall be removed, and no grandfathering shall be authorized.

Proposed on behalf of concerned citizens of 100 Mile House and District.

Coleen Welton

Mart Blazina



		POLICY AND PROCEDURE MANUAL	
Category: Administrative Services	Number: ORG.06(C)	FLAG ETIQUETTE	
Type: <input checked="" type="checkbox"/> Policy <input type="checkbox"/> Procedure	Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Administrative	Approved By: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Chief Administrative Officer <input type="checkbox"/> Department Head	
Office of Primary Responsibility: Corporate Administration			
Date Adopted: May 17, 2004	Council Resolution No: 04/665	Date to be Reviewed:	
Manner Issued: Pipeline			

PURPOSE

The purpose of this policy is to ensure that all flags at City Hall and other City owned or operated facilities are flown and displayed in a consistent and appropriate manner.

POLICY

1. Definitions

“Chief Administrative Officer” means the individual appointed by Council to the position of Chief Administrative Officer (or his/her designate) as the head of Administration.

“Council” means the duly elected officials of the City, those being the Mayor and Councillors.

“Policy” means general statements or guidelines that are high-level in nature, as opposed to being operationally oriented, which direct a plan, course of action or decision, according to a standard or performance outcome.

2. Flag Etiquette

- a) Only the National Flag of Canada, the Provincial Flag of British Columbia, and the City of Mission Flag are raised at City facilities. During Veterans' Week, the City of Mission Flag shall be replaced with the Royal Canadian Legion's Poppy Flag.
- b) Flags displayed at City facilities shall be displayed, in general, in accordance with the Government of Canada Flag Protocol, as amended from time to time. Flags should always be treated with dignity and displayed properly out of respect for what and who they represent.
- c) When used on a speaker's platform, the Canadian Flag should be flown to the right of the speaker. If displayed flat against the wall at the back of the platform, the flag should be above and behind the speaker. The Canadian Flag shall not be used to cover a table or seat or be draped in front of a platform, dais, barrier, etc. When used in the body of a meeting place, the Canadian Flag should be flown to the left of the audience, as seen by the audience.

- d) Flags flown together should be approximately the same size and flown from separate flagpoles at the same height.
- e) No flag shall be flown or displayed above the Canadian Flag.
- f) When two, or more than three flags are flown together, the Canadian Flag shall be on the left, as seen by spectators in front of the flags, with the other flags flown in order or precedence.
- g) When three flags are flown together, the Canadian Flag shall occupy the central position, with the next ranking flag to the left, and the third ranking flag to the right, as seen by spectators in front of the flags.
- h) When it is practical, the Canadian Flag is flown from sunrise to sunset; however, it is not contrary to etiquette to have the flag flying at night.
- i) While it is not technically incorrect to use the Canadian Flag to cover a statue, monument, or plaque for an unveiling ceremony, this practice should be discouraged.

3. Flag Care

- a) Every effort should be made to ensure that flags are kept in good repair.
- b) When a flag becomes noticeably worn, faded or otherwise unfit for service, to prevent its desecration, it should be disposed of privately by burning.

4. Half-Masting

- a) A flag flown at half-mast is the universal symbol of mourning. Only flags secured to flagpoles with halyards and pulleys will be half-masted.
- b) On occasions requiring one flag to be flown at half-mast, all other flags flown with it should also be at half-mast.
- c) Flags shall remain at half-mast from the time of death, until the evening of the day of the funeral or one week, whichever is shortest.
- d) Flags shall be flown at half-mast on the following occasions:
 - i. Throughout Canada on the death of the Sovereign or a member of the Royal Family related in the first degree to the Sovereign (i.e. husband or wife, son, or daughter, father, mother, brother or sister).
 - ii. Prime Minister or former Prime Minister of Canada.
 - iii. The Governor General of Canada or a former Governor General or Lieutenant-Governor.
 - iv. A Senator, or a Member of the House of Commons.
 - v. A Federal Cabinet Minister.
 - vi. The Premier of the Province.
 - vii. The Lieutenant -Governor of a Province.
 - viii. A British Columbia Provincial Cabinet Minister.
 - ix. A member of the British Columbia Provincial Legislature.
 - x. The current Mayor or a current Councillor, or a former Mayor or Councillor.
 - xi. Line of duty death of a member of the Police, Fire, or Ambulance organization within the Province.

- xii. In exceptional circumstances, and in consultation with the Chief Administrative Officer, the Mayor may approve the half-masting of flags on occasions not provided for in this policy.
- xiii. The Fire Chief, may at his discretion, and in consultation with the Chief Administrative Officer, lower the flags at all Mission Fire Stations to half-mast upon notification of the death of a firefighter in the line of duty.
- xiv. A Freedom of the City Medal Recipient.

RELATED POLICIES, PROCEDURES, AGREEMENTS AND/OR BYLAWS:

*** END OF POLICY ***

RECORD OF AMENDMENTS/REVIEW

<u>Policy #</u>	<u>Date Adopted</u>	<u>Date Reviewed</u>	<u>Amended (Y/N)</u>	<u>Date Reissued</u>	<u>Authority (Resolution #)</u>
ORG.06	May 17, 2004				04/665
ORG.06		Dec 6, 2005	Y	Dec 6, 2005	05/1062
ORG.06(C)		Apr 19, 2022	Y	Apr 19, 2022	C2022-061
ORG.06(C)		March 20, 2023	Y	March 20, 2023	RC23-158/159

POLICY DIRECTIVE NO. J-10

SUBJECT: FLAG GUIDELINES

APPROVAL DATE: April 5, 2016 LAST REVIEW DATE: _____

REFERENCE: _____

A. PURPOSE:

The purpose of this Policy Directive is to ensure that all flags at City Hall and other City owned or operated facilities are flown and displayed in a consistent and appropriate manner.

B. PROCEDURE:

1. Displaying of Flags

- (a) Only the National Flag of Canada, the Provincial Flag of British Columbia, and the City of Chilliwack Flag are raised on the flagpoles at the facilities identified in Appendix A, Flagpole Locations. In the event that only one flagpole exists on the property, either the Canadian Flag or the City of Chilliwack Flag may be displayed.
- (b) Flags displayed at City facilities shall be displayed according to the official protocol recommended by the Government of Canada and the Province of British Columbia unless otherwise stated in this policy.
- (c) Flags may be temporarily changed to accommodate filming at the discretion of the City of Chilliwack.
- (d) The City of Chilliwack will not display flags or guest organizational banners on City flagpoles as listed in Appendix A, other than those described above.
- (e) Flags will be maintained in good condition and replaced when showing signs of wear, tear or discolouration.
- (f) Flags removed from service will be disposed of in a dignified manner and immediately replaced.
- (g) At no time will the City of Chilliwack display flags deemed to be inconsistent with the City's policies or bylaws, or those supporting discrimination, prejudice, hatred or violence.
- (h) Subject to (c), the City will not display flags supporting political or religious movements or commercial entities.
- (i) Flags on property owned by the City of Chilliwack but operated by a third party are excluded from this Policy.

2. Half-Masting of Flags

- (a) Flags are flown at half-mast as a sign of mourning. The flag is brought to the half-mast position by raising it to the top of the mast and immediately lowering it slowly to half-mast.
- (b) The decision to fly flags at half-mast usually occurs at the lead of the Federal or Provincial governments, although the City does not always fly flags at half-mast when senior levels of government decide to do so.
- (c) The official period of mourning is defined as “the day of passing until sunset on the day of the funeral or celebration of life”.
- (d) Flags will be flown at half-mast at all City facilities to mark periods of official mourning upon the death of:
 - i. The Sovereign;
 - ii. An immediate relative of the Sovereign;
 - iii. The Governor General of Canada;
 - iv. The Prime Minister of Canada;
 - v. The Lieutenant-Governor of BC;
 - vi. The Premier of BC;
 - vii. A local Member of the Legislative Assembly;
 - viii. A local Member of Parliament;
 - ix. The Mayor, or former Mayor, of the City of Chilliwack;
 - x. A Councillor, or former Councillor, of the City of Chilliwack; or,
 - xi. An in the line of duty death of a City of Chilliwack employee.
- (e) Flags will be flown at half-mast on an annual basis to commemorate the following occasions:

Date	Occasion	Duration
April 28	National Day of Mourning for Persons Killed or Injured in the Workplace	Sunrise to Sunset
November 11	Remembrance Day	Sunrise to Sunset

- (f) The Administration Department is responsible for coordinating the lowering of flags at City Facilities.
- (g) Should half-masting need to be commenced on a weekend or statutory holiday, flags are permitted to be lowered on Friday evening prior to the half-masting date and raised again on the Monday morning.

3. Half-Masting of Flags (continued)

- (a) In the event of a death not specified in this policy, the City of Chilliwack will follow the direction of the Federal Department of Canadian Heritage.
- (b) Decisions to fly flags at half-mast on municipal property, on occasions not provided for in this policy, will be made in consultation between the Mayor and Chief Administrative Officer.

4. Responsibility and Maintenance of Flags

- (a) The Administration Department has the responsibility and authority for making decisions regarding half-masting and other discretionary matters.
- (b) Maintenance of the flags flown at City Hall is the responsibility of the Recreation and Culture Department.
- (c) Maintenance of the flags at other buildings will be delegated within each department as appropriate.

Chief Administrative Officer

EXAMPLE

Appendix "A"

FLAGPOLE LOCATIONS

1. Chilliwack City Hall
2. The Landing Sports Centre
3. Evergreen Hall
4. Townsend Park
5. Chilliwack Museum and Archives
6. Veterans Memorial Park Cenotaph
7. All Sappers Memorial Park Cenotaph
8. RCMP Community Policing Office
9. Public Works Yard
10. Fire Halls Nos. 1, 2, 3, 4, 5, and 6
11. Waste Water Treatment Plant

EXAMPLE

BYLAW NO. 08-2024
NEUTRUAL SPACE BYLAW

BEING A BYLAW OF THE TOWN OF BARRHEAD IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF ENSURING PUBLIC BUILDINGS, CROSSWALKS AND FLAGS ON PUBLIC PROPERTY REMAIN NEUTRAL IN THE TOWN.

WHEREAS pursuant to Section 7 of the *Municipal Government Act*, Chapter M-26, R.S.A. 2000, and amendments thereto, the Council may pass a bylaw respecting the safety, health and welfare of people and the protection of people and property; people, activities and things in, on or near a public place or place that is open to the public; and the enforcement of bylaws, and

WHEREAS pursuant to Section 232 of the *Municipal Government Act*, Chapter M-26, R.S.A. 2000, and amendments thereto, Electors may petition for a new bylaw, and

WHEREAS on July 26, 2024 the Town of Barrhead received a petition, hereby petitioning Council to:

- Ensuring public buildings, crosswalks and flag on public property remain neutral, adhering to the following:
 - Crosswalks will only be painted in the standard white striped pattern (“continental” or “ladder”) between two parallel lines.
 - Only the national flags, provincial flag of Alberta, or Town of Barrhead flags are raised on flagpoles on public property or facilities.
 - There will be no decorations on Town crosswalks or displaying of flags supporting political, social, or religious movements or commercial entities.
 - No grandfathering of any existing crosswalks or flags that contravene the new bylaw will be authorized, and

WHEREAS a copy of the petition by electors, as received on July 26, 2024 is attached and forms part of this bylaw; and

WHEREAS during the September 3, 2024 Council Meeting, the CAO for the Town of Barrhead declared the petition to be sufficient and satisfied the requirements of the Act; and

WHEREAS pursuant to Section 233 of the *Municipal Government Act*, Chapter M-26, R.S.A. 2000, and amendments thereto, within 30 days after the day on which the Chief Administrative Officer declares a petition submitted under Section 232 to be sufficient, council must give first reading of a bylaw dealing with the subject matter of the petition and any other matters council considers necessary; and

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WHEREAS pursuant to Section 233 of the *Municipal Government Act*, Chapter M-26, R.S.A. 2000, and amendments thereto if a bylaw is not required to be advertised under this or another enactment, Council must within 30 days after the bylaw receives 1st reading pass the bylaw or, fix a date that is within 90 days after the bylaw receives 1st reading for a vote of the electors on the bylaw; and

WHEREAS pursuant to Section 239 of the *Municipal Government Act*, Chapter M-26, R.S.A. 2000, and amendments thereto, if a vote of the electors is conducted on a bylaw or resolution, the council may refuse any further petition on the same or similar subject filed within one year after the date of the vote; and

WHEREAS pursuant to Section 240 of the *Municipal Government Act*, Chapter M-26, R.S.A. 2000, and amendments thereto, a bylaw or resolution that Council was required to pass as a result of a vote of the electors may be amended or repealed only if,

- a) a vote of the electors is held on the proposed amendment or repeal and the majority of the electors voting vote in favour of the proposed amendment or repeal
- b) three years have passed from the date that the bylaw or resolution was passed and the proposed amendment or repeal is advertised, or
- c) ten years have passed from the date that the bylaw or resolution was passed.

NOW THEREFORE, the Council of the Town of Barrhead, in the Province of Alberta, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. SHORT TITLE

- 1.1 This Bylaw may be cited as the “Neutral Space Bylaw.”

2. DEFINITIONS

- 2.1 **2SLGBTQ+** means an acronym representing a broad spectrum of sexual orientations and gender identities, including Two-Spirit, Lesbian, Gay, Bisexual, Transgender, Queer or Questioning, and others.
- 2.2 **Act** means the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 as amended.
- 2.3 **Chief Administrative Officer (CAO)** means the person appointed as chief administrative officer of the Town of Barrhead or designate.
- 2.4 **Commercial Entity** means any individual, organization or business engaged in

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NEUTRUAL SPACE BYLAW

activities primarily for the purpose of generating profit or providing goods and services in exchange for financial compensation. This includes but not limited to, corporations, partnerships, sole proprietorships, franchises and other business organizations that operate in a marketplace, whether publicly or privately.

- 2.5 **Continental** means the pattern drawn or illustrated on Crosswalks as set out in the following image:



- 2.6 **Council** means the municipal Council for the Town of Barrhead
- 2.7 **Crosswalk** means
- (a) that part of a Municipal Road at an intersection included within the lateral line of the sidewalks on opposite sides of the Municipal Road measured from the curbs or in the absence of curbs, from the edges of the Municipal Road; or
 - (b) any part of a Municipal Road at an intersection or elsewhere distinctly indicated for pedestrian crossing by signs, by lines or by other markings on the road surface.
- 2.8 **Decorations** means any decorative or artistic items or illustrations, aside from the permitted Continental and Ladder patterns.
- 2.9 **Facilities** means any buildings, structures, or land owned, operated, or maintained by the Town of Barrhead for public use or municipal purposes. This includes, but is not limited to, recreational centers, parks, public works buildings, community halls, libraries, administrative offices, aquatics centers, sports fields, playgrounds, parking lots, and other infrastructure or spaces designated for public service, municipal operations, or community events.

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NEUTRUAL SPACE BYLAW

- 2.10 **Ladder** means the pattern drawn or illustrated on Crosswalks as set out in the following image:



- 2.11 **Municipal Road** means a road as defined in the Act which is under the direction, control and management of the Town.
- 2.12 **Neutral** means the state of not supporting or favouring either side in a conflict, dispute, or debate. It implies impartiality, objectivity, and an absence of bias or preference toward any specific group, viewpoint, ideology, or outcome.
- 2.13 **Political Movement** means an organized effort by a group of individuals or organizations to influence, advocate for, or achieve specific political goals or changes within a government or political system. This includes, but is not limited to, movements related to political parties, electoral campaigns, legislation advocacy, or governmental policy changes, whether at the municipal, province, national or international level.
- 2.14 **Public Building** means a structure with a roof and walls, standing more or less permanently in one place, designed for human occupancy, habitation, or use, such as for living, working, or storing materials, solely owned by the Town of Barrhead and located on Public Property.
- 2.15 **Public Property** means land located within the Town of Barrhead for which the Town of Barrhead is the sole registered owner, and that the Town owns and utilizes for the benefit and use of the public.
- 2.16 **Religious Movement** means an organized effort by a group of individuals or organizations to promote, practice or advance specific religious beliefs, practices or ideologies. This includes movements that aim to spread religious teachings, establish religious norms in public or private life, or advocate for policies or actions based on religious doctrines or principals.
- 2.17 **Social Movement** means a collective effort by a group of individuals or organizations to bring about or resist social change or promote specific values or norms. This includes movements aimed at addressing societal issues such as civil rights, environmental protection, gender equality, pro-life, racial equality, 2SLGBTQ+ right and other causes that seek to influence societal attitudes, behaviours or practices.

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2.18 **Town** means the municipal corporation of the Town of Barrhead or the geographical area within the municipal boundaries of the Town of Barrhead, as the context may require.

3 CROSSWALKS AND FLAGS

- 3.1 Crosswalks will only be painted in the standard white striped pattern (meaning Continental, or Ladder patterns) between two parallel lines.
- 3.2 No Decorations will be permitted on Crosswalks.
- 3.3 Only national flags, the provincial flag of Alberta, or Town of Barrhead flags are to be raised on flagpoles on Public Property or facilities.
- 3.4 No flags displaying or supporting Political Movements, Social Movements, or Religious Movements, or Commercial Entities, shall be displayed on flags on Public Property or facilities.
- 3.5 At the time this Bylaw comes into effect, any Crosswalks or flags located in the Town that contravene sections 3.1, 3.2, 3.3, and 3.4 of this bylaw shall be removed, and no grandfathering shall be authorized.

4 ENFORCEMENT

4.1 In the event of a contravention of this bylaw, the Chief Administrative Officer (CAO) or their designate is authorized to remove any non-compliant items from Public Property or Public Buildings, with any costs incurred by the Town in removing the items constituting a debt owing to the Town.

5 SEVERABILITY

5.1 If any part of this bylaw is deemed invalid, the invalid portion shall be severed, and the remaining parts of the bylaw will continue to be in force.

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NEUTRUAL SPACE BYLAW

6 **EFFECTIVE**

6.1 This Bylaw shall take come into force and effect upon third and final reading.

Read a first time this _____ day of _____, A.D., 2024.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Edward LeBlanc

Read a second time this _____ day of _____, A.D., 2024.

Mayor, Dave McKenzie

CAO, Edward LeBlanc

Read a third time this _____ day of _____, 2024 and passed.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Edward LeBlanc

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NEUTRUAL SPACE BYLAW

EXAMPLE