



## **DISTRICT OF 100 MILE HOUSE**

### **AGENDA FOR THE REGULAR MEETING OF THE MUNICIPAL COUNCIL TO BE HELD IN MUNICIPAL COUNCIL CHAMBERS Tuesday, July 8<sup>th</sup>, 2025 at 5:30 PM**

<b>A.</b>	<b><u>CALL TO ORDER</u></b>
	Mayor to call the regular meeting to order at 5:30 PM. Acknowledgement that this meeting is being held on Tsqescencúlecw.
<b>B.</b>	<b><u>APPROVAL OF AGENDA:</u></b>
	<b>B1</b> <b>BE IT RESOLVED THAT</b> the July 8 <sup>th</sup> , 2025 Regular Council agenda <u>be approved</u> .
<b>C.</b>	<b><u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u></b>
<b>D.</b>	<b><u>DELEGATIONS / PUBLIC HEARING:</u></b>
<b>100 Mile Youth Initiative - Skatepark</b>	<b>D1</b> 100 Mile Youth Initiative Presenting results on public feedback of proposed Centennial Park location.
<b>E.</b>	<b><u>MINUTES:</u></b>
<b>Regular – June 23<sup>rd</sup>, 2025</b>	<b>E1</b> <b>BE IT RESOLVED THAT</b> the minutes of the Regular Council meeting of June 23 <sup>rd</sup> , 2025 <u>be adopted</u> .

<b>F.</b>	<b><u>UNFINISHED BUSINESS:</u></b>
<b>G.</b>	<b><u>MAYOR’S REPORT:</u></b>
<b>H.</b>	<b><u>CORRESPONDENCE:</u></b>
<b>100 Mile House Nordics</b>	<p><b>H1</b></p> <p><b>BE IT RESOLVED THAT</b> the correspondence from the 100 Mile House Nordics requesting financial assistance with danger tree removal <u>be received</u>.</p> <p><b><i>“Further direction at the discretion of Council”</i></b></p>
<b>Chamber of Commerce</b>	<p><b>H2</b></p> <p><b>BE IT RESOLVED THAT</b> the correspondence from the Chamber of Commerce requesting subsidized use of the community hall <u>be received</u>.</p> <p><b><i>“Further direction at the discretion of Council”</i></b></p>
<b>108 ATV Club</b>	<p><b>H3</b></p> <p><b>BE IT RESOLVED THAT</b> the correspondence from the 108 ATV Club requesting financial support for the 2025 MLA ride <u>be received</u>.</p> <p><b><i>“Further direction at the discretion of Council”</i></b></p>
<b>Engage Sport North</b>	<p><b>H4</b></p> <p><b>BE IT RESOLVED THAT</b> the correspondence from Engage Sport North requesting relief from the Centennial Park Fees for the use of Centennial Park to host Park Play Days <u>be received</u>.</p> <p><b><i>“Further direction at the discretion of Council”</i></b></p>
<b>FYI Correspondence</b>	<p><b>H5</b></p> <p><b>BE IT RESOLVED THAT</b> the For Information Correspondence List dated July 3<sup>rd</sup>, 2025 <u>be received</u>.</p>

<b>I.</b>	<b><u>STAFF REPORTS:</u></b>
<b>Shipping Container Discussion / Direction</b>	<p><b>I1</b></p> <p><b>BE IT RESOLVED THAT</b> the shipping container information report dated May 23<sup>rd</sup>, 2025 from Administration <u>be received</u>.</p> <hr/> <p><i>Staff is requesting direction from Council on shipping container enforcement, clarification on screening and future zoning/restrictions.</i></p>
<b>Local Government Climate Action Program</b>	<p><b>I2</b></p> <p><b>BE IT RESOLVED THAT</b> the 2024 Local Government Climate Action Program report <u>be received</u>.</p>
<b>Commissionaires Report May 2025</b>	<p><b>I3</b></p> <p><b>BE IT RESOLVED THAT</b> the Bylaw report for the period of June 1<sup>st</sup> to 30<sup>th</sup>, 2025 <u>be received</u>.</p>
<b>Development Variance Permit – 270 Third Street</b>	<p><b>I4</b></p> <p><b>BE IT RESOLVED THAT</b> Council of the District of 100 Mile House authorize staff to proceed with the notification process, including notification of adjoining property owners, of Council's intent to consider issuance of a Development Variance Permit to the Cariboo Chilcotin Regional Hospital Board for the property located at 270 Third Street and legally described as Lot 2, Plan 8930, DL 31, Lillooet District to vary Zoning Bylaw No. 1290, 2016 as follows:</p> <ul style="list-style-type: none"> <li>a) To vary section 5.0 Off-street Parking and Loading Requirements, Tables 1 and 2 from the combined off-street parking requirements totalling 13 spaces to 12 spaces;</li> <li>b) To vary section 5.2.6 a) from an off-street parking space width of 2.8 metres to 2.5 metres for one small-car parking space; and</li> <li>c) To vary section 10.1.9 Minimum Floor Area for 2 one-bedroom apartments from 61m<sup>2</sup> to 45m<sup>2</sup> and 49m<sup>2</sup>.</li> </ul> <p>in substantial accordance with the application as submitted on June 4, 2025.</p>

<b>Declassify In-Camera Resolution</b>	<b>I5</b>  <b>BE IT RESOLVED THAT</b> In-Camera Resolution #45-25 be declassified.
<b>Development Permit – 683 Alder Avenue</b>	<b>I6 – Late Item</b>  <b>BE IT RESOLVED THAT</b> Council of the District of 100 Mile House authorizes a Highway 97 Corridor Development Permit be issued to McDonald’s Restaurants of Canada Ltd, Inc No A0131058, for the construction of a new McDonald’s restaurant with drive through as proposed, and in substantial accordance with the application submitted on Mar. 21, 2025, on the property having a legal description of Lot A, Plan KAP90500, DL 32, Lillooet District, also known as 683 Alder Ave; and further <b>BE IT RESOLVED THAT</b> as a condition of executing this Development Permit, the following conditions must first be met: <ul style="list-style-type: none"> <li>• Security for off-site works, including a sidewalk extension from Horse Lake Road along the west side of Cariboo Trail to the new proposed access in the amount of \$67,249 be taken;</li> <li>• Security for landscaping in the amount of \$181,853.50 be taken;</li> <li>• Security to support future signal installation at Horse Lake Road and Cariboo Trail, in the amount of \$75,000 be taken;</li> <li>• A contribution toward the design of future traffic control infrastructure in the amount of \$50,000 be taken;</li> <li>• Implementation of an interim all-way stop at the intersection, in advance of the restaurant’s opening in December 2025;</li> <li>• Completion of a follow-up traffic study within one year after the restaurant’s opening; and further</li> </ul> <b>BE IT RESOLVED THAT</b> the Director of Corporate Administration duly executes the Permit; and finally  <b>BE IT RESOLVED THAT</b> this Development Permit shall expire 2 years after the date it is issued, as per section 504 (1) of the <i>Local Government Act</i> .



<b>J.</b>	<b><u>BYLAWS:</u></b>
<b>OCP &amp; Zoning Amendment Bylaw No. 1452 &amp; 1453, 2025</b>	<p><b>J1</b></p> <p><b>BE IT RESOLVED THAT</b> Official Community Plan Amendment Bylaw No. 1452, 2025 be adopted this 8<sup>th</sup> day of July, 2025; and further</p> <p><b>BE IT RESOLVED THAT</b> Zoning Amendment Bylaw No. 1453, 2025 be adopted this 8<sup>th</sup> day of July, 2025.</p>
<b>OCP &amp; Zoning Amendment Bylaw No. 1454 &amp; 1455</b>	<p><b>J2</b></p> <p><b>BE IT RESOLVED THAT</b> Official Community Plan Amendment Bylaw No. 1454, 2025 be adopted this 8<sup>th</sup> day of July, 2025; and further</p> <p><b>BE IT RESOLVED THAT</b> Zoning Amendment Bylaw No. 1455, 2025 be adopted this 8<sup>th</sup> day of July, 2025</p>
<b>K.</b>	<b><u>VOUCHERS</u></b>
<b>Paid Vouchers (June 16<sup>th</sup> – 30<sup>th</sup>) #30719 – #30765 &amp; EFTs</b>	<p><b>K1</b></p> <p><b>BE IT RESOLVED THAT</b> the paid manual vouchers #30719 to #30765 and EFT's totaling <b>\$602,936.17</b> <u>be received</u>.</p>
<b>L.</b>	<b><u>OTHER BUSINESS:</u></b>
<b>Verbal Update</b>	<p><b>L1</b></p> <p>Director of Finance to provide Council with a verbal update on the utility rate review underway.</p>
<b>M.</b>	<b><u>QUESTION PERIOD:</u></b>
	Call for questions from the public for items relevant to the agenda.
	<b><u>IN CAMERA SESSION:</u></b>
<b>In Camera</b>	<b>BE IT RESOLVED THAT</b> , pursuant to Section 92 of the <i>Community Charter</i> , this meeting of the Council be closed to the public under Section 90 (1)(k) of the Community Charter.

	Regular meeting called back to order at:
N.	<b><u>ADJOURNMENT:</u></b>  <b>BE IT RESOLVED THAT</b> this July 8 <sup>th</sup> , 2025, meeting of Council be adjourned:        Time:

Below, please write your name(s), street address, and indicate if you do or do not support the proposed skatepark location (Centennial Park, North end). Thank you!

Name(s): Doug Giesen

Address: 245 Dogwood Ave

Please circle one:

☒ I/we support the proposed skatepark location

☐ I/we do not support the proposed skatepark location

Comment: Great start a skatepark would be

Name(s): Donna Stevens

Address: 185 Dogwood Ave

Please circle one:

☒ I/we support the proposed skatepark location

☐ I/we do not support the proposed skatepark location

Comment: Love this idea!

Name(s): Brad & Samantha Hess

Address: 325 Dogwood Ave

Please circle one:

☒ I/we support the proposed skatepark location

☐ I/we do not support the proposed skatepark location

Comment: Water Fountain Needed for exhaustion/health purposes

Name(s): Dawna & James Lace

Address: 215 Evergreen Cres

Please circle one:

☒ I/we support the proposed skatepark location

☐ I/we do not support the proposed skatepark location

Comment: \_\_\_\_\_

Name(s): Blythe Day

Address: 5273 Evergreen Dr.

Please circle one:

☒ I/we support the proposed skatepark location

☐ I/we do not support the proposed skatepark location

Comment: \_\_\_\_\_

Name(s): Amanda Taylor + Xavier + Trinity Taylor

Address: Bonaville - top site

Please circle one:



I/we support the proposed skatepark location

I/we do not support the proposed skatepark location

Comment: AWESOME!

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Please circle one:

I/we support the proposed skatepark location

I/we do not support the proposed skatepark location

Comment: \_\_\_\_\_

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Please circle one:

I/we support the proposed skatepark location

I/we do not support the proposed skatepark location

Comment: \_\_\_\_\_

Name(s): Meadow & Wayne Musika

Address: 130 evergreen crescent, 100 mile house. - ~~Bottom site~~

Please circle one:

☒ I/we support the proposed skatepark location

☐ I/we do not support the proposed skatepark location

Comment: This is awesome!

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Please circle one:

☐ I/we support the proposed skatepark location

☐ I/we do not support the proposed skatepark location

Comment: \_\_\_\_\_

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Please circle one:

☐ I/we support the proposed skatepark location

☐ I/we do not support the proposed skatepark location

Comment: \_\_\_\_\_

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**From:** Maria Roddick <100mileyouthinitiative@gmail.com>  
**Sent:** June 11, 2025 2:10 PM  
**To:** Tammy Boulanger  
**Subject:** Fwd: Skatepark

----- Forwarded message -----

**From:** Doug Friesen [REDACTED]  
**Date:** Mon, May 5, 2025 at 3:55 PM  
**Subject:** Skatepark  
**To:** <[100mileyouthinitiative@gmail.com](mailto:100mileyouthinitiative@gmail.com)>

I am 245 Dogwood Ave, I support skatepark  
Sent from my iPhone



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**From:** Maria Roddick <100mileyouthinitiative@gmail.com>  
**Sent:** June 11, 2025 2:10 PM  
**To:** Tammy Boulanger  
**Subject:** Fwd: Skateboard Park support

----- Forwarded message -----

**From:** Simon Dengel [REDACTED]  
**Date:** Tue, May 6, 2025 at 12:00 PM  
**Subject:** Skateboard Park support  
**To:** <[100mileyouthinitiative@gmail.com](mailto:100mileyouthinitiative@gmail.com)>

Hello:

My husband Simon and myself would like to express our support for the new skate board park. It is long overdue for this community.

We reside at 345 Dogwood Avenue S (have lived at this address since 1986)

We would like to know if there will be hours restrictions so that the park is not being used late at night and causing noise complaints from residents close by.

Thank you for reaching out to us with your flyer and if let me know if you need anymore information from us.

I look forward to your reply,

Debbie and Simon Dengel



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**From:** Maria Roddick <100mileyouthinitiative@gmail.com>  
**Sent:** June 11, 2025 2:10 PM  
**To:** Tammy Boulanger  
**Subject:** Fwd: Proposed Skatepark - 225 Dogwood Avenue

----- Forwarded message -----

**From:** Machaela Mullaly [REDACTED]  
**Date:** Tue, May 6, 2025 at 12:06 PM  
**Subject:** Proposed Skatepark - 225 Dogwood Avenue  
**To:** [100mileyouthinitiative@gmail.com](mailto:100mileyouthinitiative@gmail.com) <[100mileyouthinitiative@gmail.com](mailto:100mileyouthinitiative@gmail.com)>

Hi,

My husband and I live at 225 Dogwood and wanted to note we are in full support of adding a skatepark to Centennial Park.

The youth in this town deserve spaces for healthy recreation. We are parents ourselves to 2 under 2 and we would love to see more activities for our children around town as they grow.

Thank you,  
Machaela Mullaly & Nick Moore

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**From:** Maria Roddick <100mileyouthinitiative@gmail.com>  
**Sent:** June 11, 2025 2:11 PM  
**To:** Tammy Boulanger  
**Subject:** Fwd: Skatepark input

----- Forwarded message -----

**From:** Gaven Crites [REDACTED]  
**Date:** Fri, May 9, 2025 at 4:04 PM  
**Subject:** Skatepark input  
**To:** <[100mileyouthinitiative@gmail.com](mailto:100mileyouthinitiative@gmail.com)>

Hi Maria, we won't be able to attend that meeting. We live at 155 Evergreen, so our backyard faces into the park.

As a big proponent of pro-social recreation for kids and youth, I think it's important you get this skatepark proposal right. I can foresee some push back.

The main concerns I see are three things:

- 1) the noise level / how to manage that. Pickleball was shut down there because of the noise it would cause. We can even hear the basketball hit the rim (not super annoying to us, but there are people closer to the park who will be impacted more). I think there would need to be strict hours when the park is open. There are lights currently that I think are on until 10pm. If there's music and skateboarding going on, I can imagine that aggravating the neighbourhood. The noise carries pretty good down there and it's quite literally right in people's back yards.
- 2) garbage and debris. Our backyard faces directly into a little swimming hole at the creek. It's sad how much garbage is left there by teens. There would need to be rules about this that need to be strictly enforced and garbage cans, etc., that are emptied regularly, otherwise that area of the park is going to be a dump.
- 3) has District property around the rec centre been explored? To me that is a better location for a skatepark as it competes less with neighbours and other centennial park users. It'll be better for everyone honestly.

I grew up skateboarding so I know the stigma and the "not in my backyard" attitude for local resources like this. So for us we are not against your project, I think there should be a skatepark in town, but it's important to mitigate the concerns of the other users in the park and the neighbourhood. Thanks for seeking out input. Can call if you have more questions.

250-644-0491

Gaven and Lindsay Crites

Sent from my iPhone

Brian Thorsteinson  
100 Mile House, B.C.



May 7, 2025

Dear Village Council and 100 Mile Youth Initiative,

I would like to start with kudos on the installation of the basketball/tennis courts. As a park rim resident, I have watched the basketball court become hugely popular with our youth and some of our newer residents practicing cricket. I fully understand the need for youth sports as a co-coach of the 100 Mile Wild Cats junior girls' softball team for eight years and an active participant in the Lone Butte 4-H Club for four years.

As far as a skateboard park is concerned, I think the sound of boards slapping on hard surfaces ringing through the little valley would be highly disruptive to parkgoers looking for a little relaxation time, as well as the residents living around it.

There are graphs on Google showing how sound amplifies as it travels upwards. In its proposed location, some of the residential properties are a mere one hundred feet from the site. Pause for a moment and ask yourself, would I like a skateboard park literally and figuratively in my backyard? I'm certainly not opposed to having a skateboard park for our youth, and who knows, maybe even adults, but I am opposed to its proposed location.

I do have some ideas for alternate locations, perhaps we could discuss them at some point.

Sincerely,

Brian Thorsteinson

**CONFIDENTIALITY NOTICE:** If you choose to respond to this email, any emails received by the District are subject to the Freedom of Information and Protection of Privacy Act and may be released or shared in accordance with the law. This electronic transmission, and any documents attached to it, may contain confidential information belonging to the District of 100 Mile House. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance upon the contents of this information is prohibited. If you have received this transmission in error, please notify the sender immediately and delete the message and all documents.

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**From:** Royce McDonlad <[REDACTED]>  
**Sent:** Friday, May 30, 2025 1:03 PM  
**To:** [100mileyouthinitiative@gmail.com](mailto:100mileyouthinitiative@gmail.com)  
**Cc:** District of 100 Mile <[district@100milehouse.com](mailto:district@100milehouse.com)>  
**Subject:** Proposed skate park in Centennial park

Hello,

Thank you to the 100 Mile House Youth Initiative for sharing your letter about the proposed skate park at the north end of Centennial Park. Unfortunately, I was away on the day of the community gathering to discuss this project. I live on Evergreen Crescent.

While I support the idea of the youth in 100 Mile having a skate park, I do not think the north end of Centennial Park is the right place for it. This area of the park is a highly sensitive ecosystem that supports a number of wildlife in the area, including as a breeding ground for migrating birds during this time of year. In addition, this area of the park has access to a sandy area of Bridge creek, which offers a peaceful spot for families and youth to enjoy nature and go for a swim during the hotter months. This area of the park is also not accessible by road, or a paved path, making it difficult for skaters to access, as well as emergency vehicles in the event of an accident. There are also a number of houses that back onto this area of the park and inevitably a skate park will be noisy, which will not only be unpleasant for residents, but will also certainly disturb the sensitive wildlife in the area.

There are other spots in town that would make more sense for this skate park and that are also more accessible to skaters. One spot that comes to mind is the old tennis court that is beside the daycare on Cedar Ave. Or, it could go near the rec centre, which would concentrate the communities recreational activities in the same area, and is removed from residential areas, yet still close to the highschool.

I have included the District of 100 Mile House on this email, for their awareness, and with the request that they please share this with the appropriate individuals.

I do hope the Youth Initiative is able to find a more suitable spot in town for the new skate park.





E1

## **DISTRICT OF 100 MILE HOUSE**

### **MEETING HELD IN DISTRICT COUNCIL CHAMBERS**

**Monday, June 23<sup>rd</sup>, 2025, AT 5:30 PM**

PRESENT: Mayor Maureen Pinkney  
 Councillor Donna Barnett  
 Councillor Jenni Guimond  
 Councillor David Mingo  
 Councillor Marty Norgren

STAFF: CAO T. Boulanger  
 Dir. of Community Services T. Conway  
 Dir. of Ec.Dev. & Planning J. Doddridge  
 Dir. of Finance S. Elias

Other: (8) Media: (0)

<b>A</b>	<p><b><u>CALL TO ORDER</u></b></p> <p>Mayor Pinkney called the regular meeting to order at 5:30 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsqescencú'ecw.</p>
<b>B</b>	<p><b><u>APPROVAL OF AGENDA</u></b></p>
	<p><b>B1</b></p> <p><b>Res: 146/25</b>          Moved By: Councillor Guimond          Seconded By: Councillor Norgren</p> <p><b>BE IT RESOLVED THAT</b> the June 23<sup>rd</sup>, 2025 Regular Council agenda <u>be approved.</u></p> <p><b>CARRIED</b></p>

<b>C</b>	<b><u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u></b>
<b>D</b>	<b><u>DELEGATIONS / PUBLIC HEARINGS:</u></b>
<b>2024 Annual Report</b>	<p><b>Res: 147/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the 2024 Annual Report <u>be approved.</u></p> <p style="text-align: center;"><b>CARRIED</b></p>
<b>590 Horse Lake Road - Creekside Phase 2 – OCP &amp; Zoning Amendment</b>	<p><b>D1 – Public Hearing</b></p> <p><b>OPEN PUBLIC HEARING – 5:35 PM</b></p> <p>Mayor Pinkney read the opening statement summary to call for verbal and written submissions regarding the Zoning and OCP Amendment for 590 Horse Lake Road - Creekside Phase 2 Development.</p> <p>One written submission was received and read aloud.</p> <p>Questions from the gallery included height of proposed buildings, overall land development, storm sewer connection and tree clearing. All questions were answered by the developer who was also in attendance.</p> <p>Being no further questions or comments Mayor Pinkney read the closing statement and closed the public hearing.</p> <p><b>CLOSE PUBLIC HEARING – 5:43 PM</b></p>

<b>810 &amp; 820 Exeter Truck Route – OCP &amp; Zoning Amendment</b>	<b>D2 – Public Hearing</b>  <b>OPEN PUBLIC HEARING – 5:43 PM</b>  Mayor Pinkney read the opening statement summary to call for verbal and written submissions regarding the Zoning and OCP Amendment for 810 & 820 Exeter Truck Route.  No written submissions, comments or questions were received.  Being no further questions or comments Mayor Pinkney read the closing statement and closed the public hearing.  <b>CLOSE PUBLIC HEARING – 5:45</b>
<b>E</b>	<b><u>MINUTES</u></b>
<b>COW – June 10<sup>th</sup>, 2025</b>	<b>E1</b>  <b>Res: 148/25</b> Moved By: Councillor Mingo Seconded By: Councillor Guimond  <b>BE IT RESOLVED THAT</b> the minutes of the Committee of the Whole Council meeting of June 10 <sup>th</sup> , 2025 <u>be adopted</u> .  <b>CARRIED</b>
<b>Regular – June 10<sup>th</sup>, 2025</b>	<b>E2</b>  <b>Res: 149/25</b> Moved By: Councillor Guimond Seconded By: Councillor Norgren  <b>BE IT RESOLVED THAT</b> the minutes of the Regular Council meeting of June 10 <sup>th</sup> , 2025 <u>be adopted</u> .  <b>CARRIED</b>



<b>F</b>	<b><u>UNFINISHED BUSINESS:</u></b>
<b>G</b>	<b><u>MAYORS REPORT:</u></b>
	<p>Mayor Pinkney noted the following:</p> <ul style="list-style-type: none"> <li>➤ Indigenous day celebrated by many</li> <li>➤ Regional board on the road BBQ well attended at the Secwepemc Cultural Centre.</li> <li>➤ Toured the newly acquired equestrian estate in Lac La Hache by the Stswecem'c First Nation.</li> <li>➤ Congratulations to all of the 2025 Grad Class, wonderful to see all of the grads receiving their diplomas</li> <li>➤ BC DragIt looked like it was a success</li> </ul> <p>Councillor Mingo noted the following:</p> <ul style="list-style-type: none"> <li>➤ Attended the BC DragIt – great to see the community come out, it was a lot of fun.</li> <li>➤ Attended the grad parade and helped shuttle people within the park between rain showers – Congrats to all the youth</li> <li>➤ July 4th – Music in the Park starts!</li> </ul> <p>Councillor Norgren noted the following:</p> <ul style="list-style-type: none"> <li>➤ Grad parade was amazing – great to see the future generation coming of age.</li> </ul> <p>Councillor Guimond noted the following:</p> <ul style="list-style-type: none"> <li>➤ Attended the BBQ at the Secwepemc Cultural Centre</li> <li>➤ Grad parade was fantastic</li> <li>➤ Party in the ballpark is coming up this weekend – 13 teams and Friday at 8:00 pm is an all-star game</li> </ul> <p>Councillor Barnett noted the following:</p> <ul style="list-style-type: none"> <li>➤ Just returned from Africa</li> <li>➤ Trappers convention this past weekend was a success, attendees loved the venue and hope to return</li> <li>➤ July 1<sup>st</sup>, Canada Day @ 108 Heritage Site.</li> <li>➤ July 5<sup>th</sup> – Family Fun day in the park &amp; Duck Race – Get your duck tickets!</li> </ul>



<b>H</b>	<b><u>CORRESPONDENCE:</u></b>
<b>FYI Correspondence</b>	<p><b>H1</b></p> <p><b>Res: 150/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the For Information Correspondence List dated June 17<sup>th</sup>, 2025 <u>be received</u>.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<b>I</b>	<b><u>STAFF REPORTS:</u></b>
<b>Development Variance Permit – 61 Dogwood Avenue</b>	<p><b>I1</b></p> <p><b>Res: 151/25</b>  Moved By: Councillor Norgren  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> Council of the District of 100 Mile House issue a Development Variance Permit to Emma Raine for the property located at 61 Dogwood Avenue and legally described as Lot 14, Plan 12075, DL 31, Lillooet District to vary Zoning Bylaw no. 1290, 2016, section 4.12.2 a) and b) fence heights as follows:</p> <ul style="list-style-type: none"> <li>a) To increase the height of a fence by 0.61m between the front parcel line and the building on the parcel from 1.2 m to 1.81 m; and</li> <li>b) To increase the height of a fence by 0.61 m elsewhere on the parcel from 2.0 m to 2.61 m.</li> </ul> <p>In substantial accordance with the application as submitted on April 29, 2025; and further</p> <p><b>BE IT RESOLVED THAT</b> the approved variance shall apply exclusively to the specific fence style and type as submitted by the applicant; and further</p> <p><b>BE IT RESOLVED THAT</b> the Corporate Officer duly executes the Permit.</p> <p style="text-align: center;"><b>CARRIED</b></p>

**100 Mile Lodge  
Improvements****I2****Res: 152/25**

Moved By: Councillor Barnett

Seconded By: Councillor Mingo

**BE IT RESOLVED THAT** the memo from finance regarding the 100 Mile Lodge Floor Structural Improvements Capital project funding be received; and further

**BE IT RESOLVED THAT** the District of 100 Mile House and the 100 Mile Historical Society reaffirm their joint commitment to the preservation and restoration of the 100 Mile Lodge and the establishment of a museum at the site; and further

**BE IT RESOLVED THAT** Council fully supports a joint grant application to the Northern Development Initiative Trust (NDIT) in partnership with the 100 Mile Historical Society for funding to undertake the infrastructure repairs and improvements to the 100 Mile Lodge; and further

**BE IT RESOLVED THAT** staff be directed to work with the 100 Mile Historical Society to prepare and submit the aforementioned grant application to NDIT as a priority; and further

**BE IT RESOLVED THAT** should the grant application be unsuccessful, Council authorizes the allocation of up to \$76,356 from the Community Forest Reserve to complete the infrastructure works.

**CARRIED**

<p><b>Martin Exeter Hall Air Conditioning and Heat Control Project</b></p>	<p><b>I3</b></p> <p><b>Res: 153/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the memo from finance regarding Martin Exeter Hall Air Conditioning and Heat Control Capital project funding be received; and further</p> <p><b>BE IT RESOLVED THAT</b> staff be authorized to proceed with the project, with total funding of \$111,000 to be allocated from the Municipal Infrastructure Reserve; and</p> <p><b>BE IT RESOLVED THAT</b> the Municipality's Purchasing Policy be waived, and that the project be awarded directly to Cameo Plumbing and Garth's Electric in order to ensure efficiency and continuity of the project.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b>Mile of Music Accessibility Project</b></p>	<p><b>I4</b></p> <p><b>Res: 154/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Norgren</p> <p><b>BE IT RESOLVED THAT</b> District Council approves the area identified at the community hall for the 100 Mile House accessibility committee to have District staff install musical play equipment.</p> <p style="text-align: center;"><b>CARRIED</b></p>
<p><b>J</b></p>	<p><b><u>BYLAWS:</u></b></p>



<p><b>OCP &amp; Zoning Amendment Bylaw No. 1452 &amp; 1453, 2025</b></p>	<p><b>J1</b></p> <p><b>Res: 155/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> Official Community Plan Amendment Bylaw No. 1452, 2025 be read a third time this 23rd day of June, 2025; and further</p> <p><b>BE IT RESOLVED THAT</b> Zoning Amendment Bylaw No. 1453, 2025 be read a third time this 23rd day of June, 2025.</p> <p><b>CARRIED</b></p>
<p><b>OCP &amp; Zoning Amendment Bylaw No. 1454 &amp; 1455</b></p>	<p><b>J2</b></p> <p><b>Res: 156/25</b>  Moved By: Councillor Mingo  Seconded By: Councillor Guimond</p> <p><b>BE IT RESOLVED THAT</b> Official Community Plan Amendment Bylaw No. 1454, 2025 be read a third time this 23rd day of June, 2025; and further</p> <p><b>BE IT RESOLVED THAT</b> Zoning Amendment Bylaw No. 1455, 2025 be read a third time this 23rd day of June, 2025.</p> <p><b>CARRIED</b></p>
<p><b>K</b></p>	<p><b><u>GENERAL VOUCHERS:</u></b></p>
<p><b>Paid Vouchers (June 1<sup>st</sup> – 15<sup>th</sup>, 2025) #30716 – #30717 &amp; EFTs</b></p>	<p><b>K1</b></p> <p><b>Res: 157/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Guimond</p> <p><b>BE IT RESOLVED THAT</b> the paid manual vouchers #30716 to #30717 and EFT's totaling <b>\$579,798.23</b> be received.</p> <p><b>CARRIED</b></p>
<p><b>L</b></p>	<p><b><u>OTHER BUSINESS:</u></b></p>

<b>M</b>	<p><b><u>QUESTION PERIOD:</u></b></p> <p>Call for questions from the public for items relevant to the agenda. – None received.</p>
<b>In Camera</b>	<p><b>Res: 158/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Norgren</p> <p><b>BE IT RESOLVED THAT</b>, pursuant to Section 92 of the <i>Community Charter</i>, this meeting of the Council be closed to the public under Section 90 (1)(c &amp; k) of the <i>Community Charter</i>.</p> <p style="text-align: center;"><b>CARRIED</b></p> <p>Regular meeting called back to order at: 7:30</p>
<b>N</b>	<p><b><u>ADJOURNMENT:</u></b></p> <p><b>Res: 159/25</b>  Moved By: Councillor Barnett  Seconded By: Councillor Norgren</p> <p><b>BE IT RESOLVED THAT</b> this June 23<sup>rd</sup>, 2025 regular meeting of Council be adjourned: 7:30 PM</p> <p style="text-align: center;"><b>CARRIED</b></p>
	<p>I hereby certify these minutes to be correct.</p> <p>_____  Mayor</p> <p>_____  Corporate Officer</p>



District of 100 Mile House  
385 Birch Avenue  
100 Mile House, B.C.  
V0K 2E1

July 2, 2025

Re: Fire mitigation adjacent to the 100 Mile Nordics Lodge and outbuildings.

Dear Tammy Boulanger, Chief Administration Officer:

Hello Tammy, as discussed in recent email correspondence, the 100 Mile Nordics lodge and outbuildings situated at 500 Ainsworth Road require fire mitigation in areas immediately adjacent to the back of the lodge and the area surrounding the two machine outbuildings. There are approximately 35 trees that should be removed. Three are dead mature Fir and the remaining are a mix of various sizes of fir and spruce.

The two machine outbuildings hold approximately \$500,000 worth of grooming equipment and are currently vulnerable to both falling trees and fire due to proximity of these trees to the buildings.

Removal of these trees to safeguard our buildings and our equipment is a priority of the Nordics executive. Knowing that our lodge and outbuildings are located within Woodlot #0577, we reached out to Tyrell Law to discuss our options for removal of these trees. Tyrell was kind enough to meet myself and executive member Olaf Strumper on site June 18th to assess the situation.

Prior to our meeting with Tyrell, we had Larsons Tree Removal assess the trees and provide us with a quote for removal of trees that were of most concern. I sent this quote to both you and Tyrell on June 23, 2025.

The quote was for a maximum fee of \$14,000 plus GST. The quote was for cutting the 35 trees down, limbing the trees and chipping limbs and small trees for removal. Options for the remaining larger trees, once cut down and limbed, was left with Tyrell to get back to us on. If left for the Nordics to deal with we could arrange to have volunteers buck the trees up for firewood for the lodge and cabins.

In closing we appreciate your attention to this matter and look forward to hearing how we may deal with these trees, ideally this summer/fall season, and if the District of 100 Mile would consider covering the cost of the tree removal. The three dead fir and those trees that are leaning towards the outbuildings are posing a real risk to our outbuildings and assets.

We would be happy to arrange another site visit or to send photos if that would be helpful.

Sincerely,

Treasurer  
100 Mile Nordic Ski Society

Larsons Wood Chipping and Tree Removal

276 North Birch Ave, PO BOX 1568

100 Mile House BC V0K 2E0

[Larsonswoodchippingtreeremoval@gmail.com](mailto:Larsonswoodchippingtreeremoval@gmail.com)

(250) 706-3877

100 Mile Nordics Society

500 Ainsworth Road, PO BOX 1888

100 Mile House BC V0K 2E0

(250) 395-2104

### **Proposal for 99 Mile Ski Trails and area:**

Removal of trees surrounding buildings.

Falling of 30-35 trees \$6,000-\$7,000

Clean up and chipping of fallen trees \$6,000-\$7,000

Total cost \$12,000-\$14,000 + 5% GST

Barry Larson Owner Operator

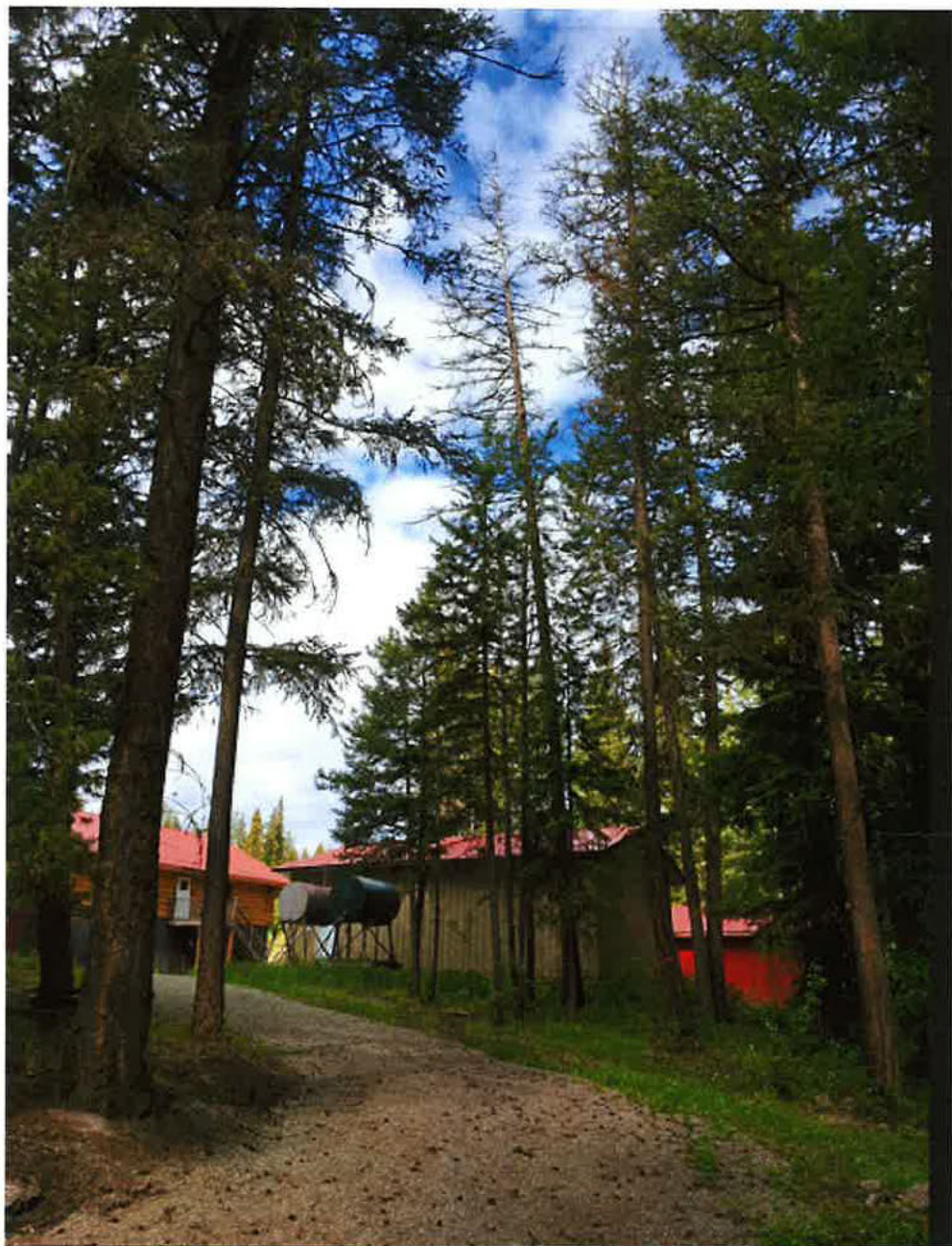
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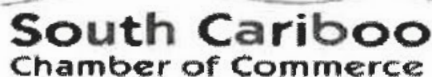












South Cariboo Chamber of Commerce  
PO Box 2312  
100 Mile House, B.C. V0K2E0  
(250) 395-6124  
[manager@southcariboochamber.org](mailto:manager@southcariboochamber.org)  
[www.southcariboochamber.com](http://www.southcariboochamber.com)

Providing a united voice for business and working to enhance the economic prosperity of the South Cariboo Community

---

I am emailing to ask for consideration on the price for our event on Oct 04 2025.

The Business Excellence awards have not been put on since 2019. This is a 100 Mile event. We have put on fundraisers, and thankfully to the business community we have raised a bit.

Our goal is to put on a black-tie, red-carpet event, as I'm sure you can understand the red-carpet price tag we are absorbing. I ask only for the 1/2 day on Sunday the 5th of October.

Please consider donating that 1/2 day to us.

Or we would welcome the District of 100 Mile House as a sponsor of our event. This would help the SC Chamber financially.

I look forward to hearing from you.

Kind regards

Robert Fry

Manager at the South Cariboo Chamber of Commerce

Re: Business Excellence Awards



**DISTRICT OF 100 MILE HOUSE**  
**Schedule “L”**  
**Municipal Facilities & Events Bookings**

**COMMUNITY HALL**

<b>1. Booking Fees (non-refundable)</b>	<b>\$ 25.00</b>
<b>2. Day rental – 8 hours or more</b>	<b>\$ 400.00</b>
<b>3. Half day rental – 8am-3pm or 4pm – 12pm</b>	<b>\$ 250.00</b>
<b>4. Hourly rate up to 4 hours</b> (over 4 hours goes to the half day rate or full day rate)	<b>\$ 50.00/hr</b>
<b>5. Kitchen only</b>	<b>\$ 80.00</b>
<b>6. Bar area only</b>	<b>\$ 60.00</b>
<b>7. Damage Deposit - (refundable)</b>	<b>\$ 500.00</b>
<b>8. Key Deposit (refundable)</b>	<b>\$ 35.00</b>

All rental fees and deposits are payable at the time of booking in order to secure the day(s) of the event.

Cancellations less than 30 days prior to event, will receive a refund for the damage deposit only.



108 ATV Club  
PO Box 915  
108 Mile Ranch BC V0K 2Z0  
604-819-5375  
[108atvclub@gmail.com](mailto:108atvclub@gmail.com)

June 26, 2025

District of 100 Mile House  
#1-385 Birch Avenue  
100 Mile House, BC  
V0K 2E0

Dear Mayor and Council,

Re: Financial support for MLA ride August 14 and 15, 2025

The 108 ATV Club is planning an MLA ATV riding experience for August 14, 15 and 16, 2025 on the Gold Rush Snowmobile Trail from the 100 Mile Snowmobile Club House. We have invited MLAs and local government officials to tour on an ATV and Side-by-Side (ORV) through the beautiful South Cariboo backcountry. We believe this is an excellent opportunity to showcase the significant local tourism and economic opportunities that an expanded and supported ATV/ORV sport can bring directly to our municipalities and region.

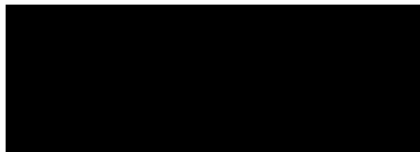
We would like to book the 100 Mile Community Hall for the evening of Thursday August 14<sup>th</sup> for a dinner with presentations from local industry and tourism stakeholders.

We are looking for any financial support the district could help assist with this event.

Your support would be greatly appreciated.

Thank you for your consideration.

Respectfully,



Mark Redl  
President, 108 ATV Club  
Director, ATVBC





Dear: Mayor and Council,

On behalf of Engage Sport North, I am writing to formally request that the District of 100 Mile House kindly consider waiving the park rental fees for *Centennial Park* to be used for our *Park Play Days* program this summer.

Engage Sport North is a not-for-profit organization dedicated to strengthening communities across Northern British Columbia through physical literacy, sport participation, and recreation. We work to ensure that residents of all ages—especially children and youth—have access to high-quality, inclusive, and low-barrier opportunities to be active, develop skills, and connect with their community.

We are proud to have delivered the *Park Play Days* program in 100 Mile House for the past seven summers, providing free, drop-in physical activity programming for children ages 2–12. This program activates public park space by transforming Centennial Park into a vibrant, welcoming hub where children can avoid screens, play outside, build fundamental movement skills, and connect with peers in a safe, supervised setting.

The benefits to the community extend beyond the children themselves:

- Local youth gain valuable summer employment and leadership experience as program leaders.
- Parents and caregivers enjoy accessible, no-cost recreation opportunities.
- Tourists who discover *Park Play Days* through our province wide advertising contribute to community vitality by spending time (and money) at local businesses during their visit.
- The program helps create a positive, active park atmosphere that encourages healthy outdoor activity for all.

In addition to *Park Play Days*, Engage Sport North has invested in the community of 100 mile house through other initiatives, including establishing the South Cariboo basketball association in 2022 through the *Physical Activity for Communities* grant. We see enormous potential for future partnerships with 100 Mile House and we would very much welcome the opportunity to continue the conversation on how we can collaborate further.

As a non-profit organization, our budgets are tight and built around community partnership. In the past, the District has generously provided access to the public park at no cost to support this valuable program—a practice consistent with all other municipalities across Northern BC who recognize the importance of removing barriers to free community programming. I respectfully ask that the District of 100 Mile House continue its support by waiving the rental fees for Centennial Park for the purpose of delivering *Park Play Days* this summer. Your partnership ensures that more local children can benefit from free, high-quality outdoor recreation and that we can continue to provide safe, healthy, and positive park spaces for the entire community.

Thank you very much for considering this request and I would welcome the opportunity to present to Council or meet at your convenience to discuss this request and explore future partnership opportunities.

Sarah Saunders | Executive Director  
 ENGAGE SPORT NORTH  
[Sarah@engagesportnorth.com](mailto:Sarah@engagesportnorth.com)







# Park Play DAYS

100 Mile House 2025

**FREE!**

**join us in the parks** *for a summer of fun, games & physical literacy!*

Throughout the months of July and August, Engage Sport North will set up fun activities for children at community parks around the Cariboo Region. Program Leaders will lead physical literacy games and activities designed to help children enjoy being physically active while developing fundamental movement skills.

## **Mondays**

July 7 - Aug 18

Centennial Park,  
100 Mile House

## **Tuesdays**

July 8 - Aug 19

Centennial Park,  
100 Mile House

## **Wednesdays**

July 9 - Aug 20

Centennial Park,  
100 Mile House

## **Thursdays**

July 10 - Aug 21

Centennial Park,  
100 Mile House

## **Fridays**

July 11 - Aug 22

Centennial Park,  
100 Mile House

➤ Choose 1 of the 2 sessions to attend!

Session 1: **10:00am - 12:00pm**

Session 2: **12:30pm - 2:30pm**



Children aged 6-12 may be dropped off to play! ➤

\*Younger children are welcome with a caregiver present

## **Drop-in!**

Register at the park or  
[engagesportnorth.com](https://engagesportnorth.com)

➤ **ENGAGE  
SPORT  
NORTH**



**viaSPORT**  
ACCREDITED 2024/25



100 Mile House

## PROGRAM OVERVIEW

**Park Play Days** is a free, outdoor summer drop-in program designed to promote physical activity, social connection, and the development of essential movement skills for children aged 2–12. Delivered in community parks across Northern BC, this program provides a low-barrier opportunity for children to engage in a variety of sports and physical activities, fostering a foundation for lifelong participation in physical activity.

The program is designed to be inclusive and accessible, particularly for families from equity-deserving and low-income communities. By offering trained Engage Sport North leaders, Park Play Days creates a safe and welcoming environment where children can learn fundamental movement skills while caregivers have the chance to socialize and build community connections.

In the summer of 2024, we successfully engaged over 1,000 families across eight communities, including Prince George, Smithers, Dawson Creek, Fort St. John, Chetwynd, and Hudson's Hope. We aim to expand to additional northern communities, including Terrace, Prince Rupert, and Kitamaat, with funding support.

---

## PROGRAM GOALS & OBJECTIVES

1. **Safety & Accessibility:** Provide a secure, inclusive space for children and families to engage in physical activity.
2. **Skill Development:** Equip children (ages 2–12) with fundamental movement skills that form the foundation for lifelong physical activity.
3. **Social Connection:** Foster a community atmosphere where children and caregivers can build relationships through shared activities.
4. **Inclusivity:** Ensure the program is accessible to children of all abilities and backgrounds, particularly those from low-income and equity-deserving communities.
5. **Activating Park Spaces:** Transform local parks into vibrant, safe, and active spaces, encouraging families to be active outdoors and creating more connected communities.

---

## TARGET AUDIENCE

- **Primary:** Children ages 2–12 and their caregivers.
- **Secondary:** Families from equity-deserving and low-income backgrounds who may not have access to registered or paid programming.



## PROGRAM FEATURES



- Free and accessible for all.
- Led by trained and certified program leaders.
- Focus on physical literacy, social-emotional development, and active play.
- Safe, outdoor environments that encourage physical activity.
- Promotes community building and social interaction for both children and caregivers.

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## PARK PLAY DAYS AS A FOUNDATION FOR SPORT

Park Play Days plays a key role in developing physical literacy and supporting the Long-Term Athlete Development (LTAD) framework. By emphasizing the Active Start and FUNdamentals stages of LTAD, this program provides children with the skills they need to build confidence and competence in physical activity. Early exposure to these fundamental skills helps set the foundation for lifelong participation in sports and physical activity, contributing to both personal well-being and the development of Canada's future athletes.

Through trained leaders and positive early experiences, Park Play Days helps children develop balance, coordination, agility, and other essential movement skills, which in turn supports future engagement in organized sports.

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## PROGRAM REACH & IMPACT

In 2024, **1,081 families** across eight communities participated in Park Play Days. With your support, we aim to expand the program to additional communities in Northern BC, including Terrace, Prince Rupert, and Kitimaat, reaching more children and families in need of accessible and engaging outdoor activities.

### Testimonials:

"I am so grateful for the Kids Park and Play Day program! It's such a wonderful initiative that allows parents to drop off their kids at a different park each day, where the leaders plan engaging games and activities to keep them active and entertained. The best part is that this program is completely free, making it accessible to families who may not be able to afford summer camp."

"My kids have had an incredible time, and as a mom, it's been a lifesaver! It has given me the chance to get things done over the summer while knowing my kids are having fun and staying engaged. I will definitely use this program again in the future and highly recommend it to others!"

"Park Play days has been a great benefit to our family, it is nice to have a free program available in the summer that keeps kids active and off screens. It also gives parents a chance to do some errands kid-free too. Thank-you Engage Sport North!"

## FUNDING REQUEST

Engage Sport North is seeking **\$50,000–\$100,000 per year** to sustain the Park Play Days program in current communities and expand to additional areas. These funds will support:

- Program delivery (staffing and training)
- Equipment costs
- Marketing and community engagement efforts
- Administrative expenses

The flexibility of our funding model allows us to scale the program according to the available resources, ensuring that we can continue to serve communities across Northern BC while adapting to fluctuating funding levels.

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## SUSTAINABILITY & MULTI-YEAR FUNDING COMMITMENT

To ensure the program's long-term impact, we seek multi-year funding commitments. Long-term support allows us to:

- Maintain a consistent and high-quality program year after year.
- Build strong community partnerships and trust.
- Expand to new communities, increasing the program's reach and sustainability.

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## PROGRAM MONITORING AND EVALUATION

To ensure the program remains effective and continues to meet the needs of participants, Engage Sport North will:

- Track attendance and participation rates.
- Collect feedback through surveys and informal conversations with participants and caregivers.
- Evaluate the impact on physical literacy, social connection, and community engagement.
- Use the data gathered to refine and improve program delivery.

## FUNDING PARTNER RECOGNITION



Engage Sport North is committed to providing visibility for our funding partners. Recognition includes:

- Social media mentions and highlights on Facebook, Instagram, and YouTube.
  - Recognition in our monthly newsletter (sent to 1,000+ subscribers).
  - Logo placement on program signage, flyers, and posters.
  - Customizable recognition opportunities based on your goals and preferences.
- 

## CONCLUSION

Park Play Days is a vital program that fosters physical literacy, community connection, and overall well-being for children and families in Northern BC. By developing foundational movement skills in children, we are not only contributing to healthier communities but also laying the groundwork for future success in sports and physical activity.

We invite you to partner with us in creating lasting, positive change in the lives of children and families in Northern BC. Your support will help ensure the program's continued success, expansion, and long-term impact.

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## CONTACT INFORMATION

Sarah Saunders (she/her) - *Executive Director*

Engage Sport North

Email: [sarah@engagesportnorth.com](mailto:sarah@engagesportnorth.com)

Phone: 250.961.1451



February 5, 2025

To Whom it May Concern:

Re: Support for Engage Sport North funding applications

On behalf of Northern Health's Population and Public Health department, I am writing to express my enthusiastic support for Engage Sport North and their invaluable programs that promote physical literacy and active living for children and families in Northern BC. Engage Sport North works toward their mission of fostering healthy, active lifestyles by offering many free and accessible opportunities that help children build fundamental movement skills, stay active, and experience the joy of play while removing financial barriers to participation.

The importance of facilitating physical literacy in fostering healthy, active lifestyles for children cannot be overstated. By developing fundamental movement skills, children gain the confidence and competence to participate in a variety of physical activities, setting the foundation for lifelong health and well-being.

Programs like *Park Play Days* and *Active Star* are excellent examples of offerings that align with the goals of Population and Public Health and the Healthy Living and Chronic Disease Prevention portfolios, which are centred around improving health equity across the north. These free programs provide structured, yet fun, environments where children can engage in physical activity, learn new skills, and develop healthy habits that will benefit them throughout their lives. These programs not only benefit the children but also strengthen community bonds and foster a culture of active living.

The value of collaboration between health, recreation, and sport sectors in creating sustainable, community-driven solutions is immense. By working together, we can ensure that our communities have the resources and support needed to promote active living and prevent chronic diseases. Engage Sport North's initiatives are a testament to the power of such collaborations, demonstrating how we can collectively make a positive impact on the health and well-being of our community.

In conclusion, I wholeheartedly support Engage Sport North's efforts and urge you to consider providing the necessary funding to continue these essential programs. Together, we can create a healthier, more active future for the children and families of Northern BC.

Thank you for your consideration.  
Sincerely,



Dr. Rakel Kling, MD MSc MPH FRCPC  
Public Health, Medical Health Officer  
Northern Interior HSDA

## **Schedule “J” – Parks**

### **1. Municipal Campsite**

(a) Campsite fees per site \$ 15.00 per night

### **2. Parks**

	<b>Non-Refundable Booking Fee</b>	<b>Refundable Deposit</b>
(a) Park Events: Private/Commercial/Public Use (eg: weddings, charity fund raising music festivities)	\$ 20.00	\$ 150.00
(b) Multi-Authority: (Use-All)	\$ 20.00	\$ 150.00
(c) Serving of Alcoholic Beverages: (Use-All)	\$ 20.00	\$ 200.00
(d) All Other Uses: (Use-All)	\$ 20.00	\$ 150.00

**NOTE:** \* “Charity” use is defined as an event where at least 95% of all net proceeds go to a recognized charity.

**\*\* Where any vehicular traffic is used for events the Refundable Damage Deposit shall be increased to \$1,000.00.\*\***



**DISTRICT OF 100 MILE HOUSE**

**FOR INFORMATION CORRESPONDENCE – July 3<sup>rd</sup>, 2025  
Received July 8<sup>th</sup> - Special Council Meeting**

- Correspondence from the South Cariboo Weavers, Spinners and Fiber Artists Guild. Poppy Banner on Community Hall request.
- Correspondence from P. Swann – Deer Population
- Correspondence from BWSS- Local public safety
- Correspondence from 100 Mile House & District Figure Skating Club – Thank You!

## FOR INFORMATION CORRESPONDENCE

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**From:** [REDACTED]  
**Sent:** June 27, 2025 7:15 PM  
**To:** District of 100 Mile  
**Subject:** Tammy  
**Attachments:** 20250627\_105637.jpg

Dear Madam:

My name is Rozanne Sander. I am a member of the South Cariboo Weavers, Spinners and Fiber Artists Guild. Our members are creating a poppy banner to honour our veterans and the fallen. We would like to display it for the month of November 2025 on the upper portion of the community hall, facing Birch Avenue.

We are able to have it put up and taken down and are seeking the districts permission to do this.

Attached is a picture of just where on the building we would like to display the poppy banner.

You can contact me at this email address or call me at [REDACTED]

Thank you for your consideration of this request.

Sincerely  
Rozanne Sander



FOR INFORMATION CORRESPONDENCE



## FOR INFORMATION CORRESPONDENCE

---

**From:** Peter Swann <p.bayly22@gmail.com>  
**Sent:** June 25, 2025 8:40 AM  
**To:** District of 100 Mile  
**Subject:** Deer

I'm reaching out to you for support regarding our local deer population in regards to the ongoing damage we are experiencing in our community.

Please begin the nesenary steps to the introduction of a cull with a plan of future mitigation towards any future growth of this population .

Thank you

Peter Swann [REDACTED]

Sent from my iPhone

# Province Seeks Feedback on Liquor to Go Policy

**Publishing Date:** June 25, 2025

The Province is seeking stakeholder feedback regarding its 'Liquor to Go' policy, which allows certain businesses to sell liquor for off-site consumption with the purchase of a meal for takeout or delivery. Local governments are invited to provide their input on this policy by responding to a provincial **engagement paper** by August 7, 2025.

Provincial regulations were temporarily amended in 2020, authorizing Food Primary (e.g., restaurants) and Liquor Primary (e.g., bars, pubs, nightclubs) licensees to sell 'Liquor to Go' with the purchase of a meal. These changes were made to support the hospitality industry at a time when COVID-19 restrictions were in place for in-house dining. This policy was made permanent in 2021.

The Liquor and Cannabis Regulation Branch (LCRB) is examining changes to the 'Liquor to Go' policy to ensure that it meets the Province's objectives: supporting the hospitality industry, and balancing public health and safety.

As part of the March 2025 UBCM-PSSG Liquor Policy Working Group meeting, the Province and local governments discussed compliance challenges associated with this policy. Notable compliance issues related to the requirement to serve a meal



with liquor; the interpretation of what constitutes a meal; and, that some establishments were emphasizing and focused on liquor sales for off-site consumption as opposed to their core responsibilities to provide in-house food and beverage services.

The Province's engagement paper includes several questions for consideration. Local governments are invited to answer these questions, and provide additional input on the benefits and challenges associated with this policy. Questions and/or input regarding this engagement may be sent to the [LCRB](#).

Local government staff members interested in joining the Liquor Policy Working Group are asked to contact [Bhar Sihota](#), UBCM Senior Policy Analyst.

#### Tags

[Feedback & Input](#)

[Mental Health & Addictions](#)

[Policing](#)

[Home](#) > [About the UBCM](#) > [Latest News](#)

> [Province Seeks Feedback on Liquor to Go Policy](#)



June 20, 2025

**Dear Mayor and Council Members,**

Across British Columbia, residents are asking urgent questions about safety—on our streets, in our neighbourhoods, and in our homes. For women, girls, and gender-diverse people, the answer is often clear: **they do not feel safe.**

At Battered Women's Support Services (BWSS), we've launched **#DesignedWithSurvivors**, a province-wide initiative that reframes **gender-based violence (GBV) as a public safety crisis.** This campaign is rooted in one essential question:

**What would public safety look like if it were designed with survivors in mind?**

As municipal leaders, you shape the environment where safety is experienced—or where it fails. You oversee transit systems, public spaces, housing, policing budgets, and community programs. The decisions you make ripple through every part of daily life, especially for those most at risk.

Too often, GBV is treated as a private issue, disconnected from the public realm. But women and girls are harmed on buses, in parks, at workplaces, and in their homes—homes often located in your jurisdictions, with limited access to shelter, legal protection, or trauma-informed support.

**Public safety is local. And local leadership matters.**

We are inviting you to:

- Acknowledge gender-based violence as a public safety emergency in your municipality
- Commit to survivor-informed urban planning, policing oversight, and community investment
- Share the #DesignedWithSurvivors message to signal that your city, town, or village is part of the solution

This is not about blame—it is about vision. We believe municipalities can lead the way in building safer, more equitable communities by listening to survivors, investing in prevention, and aligning public safety with care, not control.

We would welcome the opportunity to speak with you about how this work could support your public safety, housing, and equity goals. Please reach out if you're open to a conversation.

**Safety starts here—and it starts with you.**

Warm regards,  
Angela Marie MacDougall

Executive Director  
Battered Women's Support Services  
(BWSS)

**BUSINESS LINE 604.687.1868**

**www.bwss.org**

**PO BOX 21503 • 1424 COMMERCIAL DR. • VANCOUVER, BC V5L 5G2**



# FOR INFORMATION CORRESPONDENCE



100 MILE HOUSE & DISTRICT FIGURE SKATING CLUB  
BOX 934, #2-175B WRANGLER WAY  
100 MILE HOUSE, BC  
V0K 2E0  
250-395-1842  
[100milefigureskatingclub@gmail.com](mailto:100milefigureskatingclub@gmail.com)



Dear South Cariboo Joint Committee, District of 100 Mile House,

Thank you for the 2025 Grants for Assistance Program Grant of \$250 to assist with the costs of our 50<sup>th</sup> Anniversary Ice Show – Gliding Through the Ages two show performances held at the South Cariboo Recreation Center on April 5, 2025.

Our ice show production was a great success with tickets selling out quickly online by the end of January. Our hockey arena was transformed into a grand theatre with curtains, lights and sound with musical features that delighted the audience. We had a packed arena with community residents and visitors from out of town of all ages that enjoyed commemorating our club's over 50 years of skating in the community with a choreographed musical ice showcase filled with colorful costumes and ice routines featuring music and movie clips from the past five decades. Our show opened with a local Tsq'escen drummer, who did an honor song and two elders who gave a Secwepemc welcome and prayer. We featured the talents and skills of our local skaters and enjoyed feature numbers by Olympians Elvis Stojko and Gladys Orozco as we took a look back over the last 50 years.

The event brought the community together in so many ways. We had incredible support from our local corporate sponsorship including the Cariboo Regional District which assisted with the costs of bringing in our guest skaters and ice rental fees. Numerous businesses donated products and services gift cards for raffle baskets fundraiser that were featured at both show and then raffled off at the end of the evening. We had several volunteers from various local organizations and community individuals who volunteered and help make our show a community effort and event. This support helped to make a positive economic impact on the community not only making a show of this calibre easily assessable and affordable for our residents without travelling to a big city but also brought people from other surrounding and northern communities to 100 Mile House who stayed in hotels, ate in restaurants and discovered some of the gems of our town. For our skaters, to meet, talk and skate with these former Olympians was inspiring and encouraged our skaters to shoot higher knowing that big goals are attainable with hard work and dedication. For many in community they were delighted to speak to Elvis and Gladys and get their autographs. Many left the show with a smile and positive feeling about our community.

The District of 100 Mile House along with many other sponsors received recognition in our show programs, lobby sponsor board, on our Facebook page and finally, with a Free Press thank you acknowledgement to go out very soon.

Thank you for your support!

100 Mile House & District Figure Skating Club



**District of  
100 MILE HOUSE**

**COUNCIL REPORT  
File No. 570-01**

**Regular Council – June 23<sup>rd</sup>, 2025**

**REPORT DATE:** June 17<sup>th</sup>, 2025

**TITLE:** Shipping Container Discussion

**PREPARED BY:** Administration

**PURPOSE:** To provide Council with information and request formal direction on shipping container enforcement.

**RECOMMENDATION:** Recommended Resolution

**BE IT RESOLVED THAT** the shipping container information report dated May 23<sup>rd</sup>, 2025 from Administration be received.

***"Further action and discussion at the discretion of Council"***

#### **BACKGROUND INFORMATION / DISCUSSION:**

At the Committee of the Whole meeting held May 28<sup>th</sup>, 2024 Council received information and discussed Zoning Bylaw housekeeping items, one concern in particular related to shipping containers.

Council confirmed the standpoint whereas shipping containers should not be permitted within residential areas, should not be visible in commercial areas and the District should be enforcing the shipping container regulations in the Zoning Bylaw. Council agreed that shipping container use is acceptable in the industrial areas, subject to prohibiting visibility from Highway 97.

Council directed staff to prepare a detailed summary on the specific location and number of containers located within the municipality that currently do not conform to the District Zoning Bylaw, No. 1290, 2016 to gain the full scope of the concerns.

Some containers were in place pre-2012 whereas the Zoning Bylaw of the time was silent and did not include definitions or regulations associated with shipping container placement.



The District Zoning Bylaw is currently under review, and this is a good opportunity to re-evaluate shipping container regulation and provide any recommendations.

Shipping containers are increasingly being sourced and used for storage of a variety of items including dangerous goods. While offering low-cost, durable options for storage they raise significant concerns related to aesthetics, safety, land use compatibility and enforcement.

The current interpretation of “screened from view” is 100% out of view from a municipal roadway. There should be clear communication and interpretation on screening and what will be permitted. Although many properties meet the lot size requirements for containers it’s important to factor in whether they are properly screened from view.

The current penalty levied for each person who violates the provisions of the Zoning Bylaw is liable on *summary conviction*, to a fine not exceeding \$2,000.00 and the costs of prosecution.

As of May 15<sup>th</sup>, 2025 bylaw enforcement has identified the following container compliance concerns:

**Residential Zones:**

- Total Containers Identified: 1
- Non-Compliant Containers: 1

**Commercial Zones:**

- Total Containers Identified: 24
- Non-Compliant Containers: 24

**Industrial Zones:**

- Total (approximate) Containers Identified: 82+/-
- Non-Compliant Containers: 50+/-

**Public Institutional Zones:**

- Total Containers Identified: 9
- Non-Compliant Containers: 9

Primary reasons for non-compliance include:

- location not meeting current zoning regulations
- not screened
- number of containers is in excess





## OPTIONS:

### Enforce Current Regulations

- Work with property owners to obtain voluntary compliance; deliver a written notice requesting corrective action by either removing the container or screening within a period of six months.
- Where feasible, work collaboratively with property owners to find compliant solutions. (e.g. temporary storage alternatives, relocation timeline)
- Any property owners that choose to ignore the warning issue formal notice of violation and fines under the existing bylaw.
- Prioritize enforcement in residential and commercial areas. The main areas where there are infractions are in the C-3 zone (along Hwy 97), which is not a tourist-commercial area per se, but problematic, nonetheless.

### Bylaw Amendments

- Consider updating the new zoning bylaw to:
  - Prohibit containers in all residential and commercial zones.
  - Allow for temporary use permits (TUP) for residential and commercial use (with clear duration and regulations). Incorporating TUP's would create a significant demand of staff time.
  - If permitted, clearly define placement and screening standards in commercial zones.
  - Consider options for container permits and refundable bonds.

**BUDGETARY IMPACT:** N/A

**LEGISLATIVE CONSIDERATIONS:** Zoning Bylaw 1290, 2016

### ATTACHMENTS:

- Shipping container definitions & regulations
- Listing of current container locations
- Section 2.0 Zoning Bylaw – Bylaw Enforcement

Prepared By: \_\_\_\_\_

T. Boulanger, CAO

Date: \_\_\_\_\_

June 17, 2025

Reviewed By: \_\_\_\_\_

J. Doddridge, Director of Economic Development and Planning

Date: \_\_\_\_\_

**“service station”** means a development used for the retail sale of gasoline and other petroleum products, an electrical charging station, a gas bar, card lock facility, washing of motor vehicles and minor servicing of motor vehicles including the sale and changing of tires, lubrication, mufflers and auto accessories but does not include vehicle sales, rental and repair.



**“setback”** means the minimum required distance between the foundation of a building or structure and a parcel line.

**“shipping container”** means a prefabricated container or box, usually metal, and normally designed, constructed, and used for the transportation of goods by rail, ship, or truck. Shipping containers include metal storage containers sometimes known as cargo containers, roll off containers, sea cans, intermodal containers, freight containers, tractor trailers, twenty-foot equivalent units (TEU) and by other names, but does not include dumpsters and recycling receptacles intended for the collection and recycling of solid waste.

**“shipping container housing”** means the use of a shipping container for housing purposes.

**“shopping centre”** means a group of commercial establishments, planned, developed, owned and managed as a unit, with parking provided on the property. A shopping centre may be enclosed with access through one or more common mall entrances or with direct access to each use and may include retail stores, department stores, food stores, professional and financial services and personal service shops.

**“single detached dwelling”** means a dwelling which meets the BC Building Code, is freestanding, separate and detached from other buildings or structures which contains only one dwelling unit and is attached to a permanent foundation, crawl space or basement. This excludes, but is not limited to, CAN/CSA Z-240 MH Series certified homes, recreational vehicles, park model trailers, and shipping container housing.

**“site coverage”** means the total horizontal area of all principal and accessory buildings and structures on a parcel measured where the foundation meets the ground, calculated as a percentage of the total parcel area.



## 1.2 Shipping Containers

1.2.1 Shipping containers are permitted in all zones subject to the following regulations.

1.2.2 In residential zones, one shipping container per parcel is permitted only on a temporary basis, **to a maximum of 2 years, during** active construction on the property, such construction the subject of a valid Building Permit, provided the shipping container is removed within two weeks of the completion of construction or the expiration of the permit.

1.2.3 In all other zones, shipping containers are permitted on either a temporary or permanent basis.

1.2.4 Shipping containers may not comprise the sole use of the property; they must be ancillary to an existing principal permitted use.

1.2.5 Placement of shipping containers is subject to all zoning regulations, including setbacks, site coverage, maximum height.

1.2.6 Shipping containers which are placed permanently must be screened from a highway or roadway, and the container must not be visible above the screening. This applies to all zones except industrial zones, where screening is only required if visible from Cariboo Highway 97.

~~1.2.7 Shipping containers are not permitted to be used as components of buildings. This includes, among other things, that roofs are prohibited unless the roof is self-supporting, and completely independent of the shipping container.~~

**Shipping containers are not to be used as habitable buildings or building components, unless professional involvement is provided.**

1.2.8 Shipping containers are not permitted to be used as fencing, screening, principal purpose of advertising, or as a commercial storage facility.

1.2.9 A maximum of 1 shipping container per parcel is permitted except where parcels are larger than 0.4 hectare in area, one additional shipping container shall be permitted.

1.2.10 Where multiple shipping containers are permitted, no more than two shipping containers may be stacked on top of one another.

Bylaw No.  
1371,2020

Bylaw No.  
1371,2020

## SECTION 2.0 BYLAW ENFORCEMENT



### 2.1 Appointment of Enforcement Officers

- 2.1.1 The Planner, Bylaw Enforcement Officer and Building Inspector are appointed by the District Council as Enforcement Officers and are hereby authorized when the District's office is open during regular business hours, to enter on any property that is subject to regulation under this Bylaw, to ascertain whether the regulations or directions under this Bylaw are being observed.

### 2.2 Violation

- 2.2.1 Every person who:

- a) contravenes any provision of this Bylaw;
- b) causes or permits any act or thing to be done in contravention of any of the provisions of this Bylaw;
- c) neglects or omits to do anything required under this Bylaw;
- d) carries out, causes or permits to be carried out any development in a manner prohibited by or contrary to any of the provisions of this Bylaw;
- e) fails to comply with an order, direction or notice given under this Bylaw; or
- f) prevents or obstructs, or attempts to prevent or obstruct, the authorized entry of an Enforcement Officer to enforce this Bylaw on property, will be deemed to have violated the provisions of this Bylaw.

### 2.3 Notice of Violation

- 2.3.1 Once an Enforcement Officer has found a violation of this Bylaw, the Enforcement Officer may notify the owner of the property, the person in possession of the land or development or the person responsible for the Bylaw violation or contravention, by either:
- a) delivering, in person or by ordinary mail or fax, a Warning Notice of Violation; or
  - b) posting a Warning Notice of Violation in a conspicuous location on the site.



**2.3.2 A Warning Notice of Violation must state:**

- a) the nature of the violation of this Bylaw;
- b) the scope of the corrective measures required to comply with this Bylaw; and
- c) the time limit within which such corrective measures must be performed.

**2.3.3 Pursuant to the provisions of the Local Government Act, the District Council may direct the owner of the property, the person in possession of the land or buildings, or the person responsible for the contravention to comply with the provisions of this Bylaw, by way of an Order.**

**2.3.4 The District Council may order any person carrying out any development or doing anything in contravention of this Bylaw to:**

- a) immediately stop the development or use of the land, building, structure, or sign in whole or in part; or
- b) take such other measures as are specified in the Order so that the development or use of the land or building is in accordance with this Bylaw; and
- c) comply with the provisions of this Bylaw within the time specified by the Order.

**2.4 Order**

**2.4.1 This Order must be delivered by registered mail or be personally served to the person identified in Section 2.3.**

**2.4.2 Where a person fails or refuses to comply with the Order, the Enforcement Officer must take such action as is necessary to enforce the Order.**

**2.4.3 Any costs or expenses incurred by the District in carrying out an Order will be placed on the tax roll as an additional tax against the property concerned, and that amount will be collected in the same manner as taxes on the land.**

**2.5 Penalties**

**2.5.1 Each person who violates any of the provisions of this Bylaw is liable on summary conviction, to a fine not exceeding \$2,000.00 and the costs of prosecution.**

2.5.2 Each day's continuance of an offence under Section 2.2 constitutes a new and distinct offence.





SHIPPING CONTAINER LISTING - DISTRICT OF 100 MILE HOUSE									
Name	Business Address	Folio#	Zone	Parcel Size	Number of Shipping Containers Permitted	Containers on Site	# of Containers that MUST be removed under current restrictions	Screened? Y/N	Notes
Kal Tire	360 Taylor Ave	00295.275	C-2	0.49891	2	8	6	N	11 Containers pre-existing
Lee's Flooring	160 Horse Lk Rd	00325.000	C-3	0.12987	1	1	0	N	1 Container pre-existing
Integra Tire	699 Alder Ave	00295.415	C-3	0.20304	1	3	2	N	1 Container & Semi-trailer pre-existing
Glass Shop (Previous Quilt Shop	701 Alder Ave	00295.417	C-3	0.19104	1	1	0	N	1 Container pre-existing
Car Wash	755 Alder Ave	00600.005	C-3	0.4144	2	2	0	N	REMOVED
Regency Chrysler	831 Alder Ave	00600.014	C-3	0.56081	2	1	0	N	
Performance All Terrain	867 Alder Ave	00606.000	C-3	0.2303	1	4	3	N	2 Containers pre-existing
Sunrise Ford	872 Alpine Ave	00672.000	C-3	0.68412	2	3	1	N	
Northwest Sprinter Glass	916 Alpine Ave	00694.010	C-3	0.17685	1	1	0	N	
PSO High School	200 Seventh St	00295.712	P-1	4.99727	2	3	1	N	2 Containers pre-existing
CMHA & Hospital	555 Cedar Ave	00277.000	P-1	3.85113	2	2	0	N	1 Container pre-existing / 1 Container on hospital back lot
RCMP	841 Alder Ave	00616.001	P-1	0.46938	2	2	0	N	
SCRC & Ballfields	175 Wrangler Way	00295.262	P-3	9.11119	2	2	0	N	
Timbermart	200 McDermid	41702.16	I-1	2.16931	2	3	1	N/A	3 Containers pre-existing
McNeil Logging	220 McDermid	41702.17	I-1	1.17279	2	1	0	N/A	
Lot adjacent to 100 mile glass	285 Industrial	41702.21	I-1	0.33381	1	2	1	N/A	
Burgess	300 Industrial	41702.25	I-1	0.47314	2	2	0	N/A	2 Containers pre-existing
Fortis	310 Industrial	41702.26	I-1	0.31504	1	1	0	N/A	2 Containers pre-existing
SD Bus Garage	330 Industrial	292	I-1	0.80927	2	3	1	N/A	1 Container pre-existing
Exco	350 Industrial	295.11	I-1	1.44281	2	1	0	N/A	5 Containers pre-existing
GT Auto	301 Moore	41702.56	I-1	0.90929	2	2	0	N/A	
Bridge Lk Towing	310 Moore	41702.64	I-1	0.76598	2	1	0	N/A	
Rod Dillman	790 Moore	41702.55	I-1	0.29883	1	3	2	N/A	
E360	694 Sollows	41702.47	I-1	0.21587	1	1	0	N/A	
New & Used Auto Recyclers	728 Sollows	41702.5	I-1	0.24155	1	1	0	N/A	2 Containers pre-existing / 3 parcels / 0.447632 / 0.22805
NAPA	260 Exeter Station	296.085	I-1	0.27513	1	2	1	N/A	
BPC	600 Exeter Station	41702.65	I-1	0.68027	2	6	4	N/A	
MD Fab	602 Exeter Station	40031.019	I-1	0.45507	2	1	0	N/A	
Country Tire (Container Rentals	614 Exeter Station	40013.03	I-1	0.31489	1	20	19	N/A	14 Containers pre-existing
Henderson Contracting	762 Exeter Station	40031.009	I-1	0.24467	1	2	1	N/A	1 Container pre-existing
Rigid Truck	786 Exeter Station	40031.007	I-1	0.31415	1	1	0	N/A	3 Containers pre-existing
Antle Towing	802 Exeter Station	40031.018	I-1	0.51791	2	0	0	N/A	2 Containers pre-existing
814 Exeter	814 Exeter Station	40031.017	I-1	0.25481	1	1	0	N/A	
G7 Fabrication	902 Exeter Station	40031.026	I-1	0.70839	2	13	11	N/A	
CN	979 Exeter Station	87800		0.49008	2	2	0	N/A	1 Container pre-existing
New Wave Docks	990 Exeter McKinley	40581.875	I-2	2.01094	2	9	7	N/A	5 Containers pre-existing
Rockstad					1	3	2	N/A	
Soccer Association - Fields	600 North Birch	41694.02	P-3	4.53	2	1	0	N/A	1 Container pre-existing

\*Please note there may be some errors/ommissions

**SCHEDULE "S"****DISTRICT OF 100 MILE HOUSE ZONING**  
**BYLAW NO. 1290, 2016**

<b><u>COLUMN 1</u></b>	<b><u>COLUMN 2</u></b>	<b><u>COLUMN 3</u></b>
<b><u>Offence</u></b>	<b><u>Bylaw Section</u></b>	<b><u>Fine</u></b>
Obstructing Municipal Official	2.2 (f)	\$150.00
Unlawful Construction in a Flood Plain	4.24 (1-5 inclusive)	\$100.00
Parking Prohibited Vehicle/Trailer/Camper/ Motor-home/Boat in Residential zone	5.1.1 (a,b,c,d)	\$ 50.00
Inadequate Off-Street Parking \$100.00	5.2.4 (a-h) 5.2.4 (a-h)	
Unlawful Land Use	4.11.1 (a-c) 7.1.2, 7.1.3, 7.2.2, 7.2.3, 7.3.2, 7.3.3 8.1.2, 8.1.3, 8.2.2, 8.2.3 8.3.2, 8.3.3, 8.4.2, 8.4.3, 8.5.2, 8.5.3, 8.6.2, 8.6.3, 9.1.2, 9.1.3, 9.2.2, 9.2.3, 9.3.2, 9.3.3, 10.1.2, 10.1.3, 10.2.2, 10.2.3, 10.3.2, 10.3.3, 10.4.2, 10.4.3, 10.5.2, 10.5.3, 10.6.2, 10.6.3, 11.1.2, 11.1.3, 11.2.2, 11.2.3, 11.3.2, 11.3.3, 12.1.2, 12.1.3, 12.2.2, 12.2.3, 12.3.2, 12.3.3, 13.1.2, 13.1.3, 13.2.2, 13.2.3,	\$100.00

COPY  
Minutes  
May 28th,  
2024

<p><b>Zoning</b></p>	<p><b>F2</b></p> <p><b>Res: 16/24</b> Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the Council Report from the Director of Economic Development and Planning regarding Zoning Issues <u>be received</u>;</p> <p>CARRIED</p> <p>Director of Planning &amp; Economic Development J. Doddridge reviewed some of the current Zoning Bylaw concerns. Definitions are broad, can be open to interpretation and be problematic.</p> <p>Mayor Pinkney stressed that 100 Mile House is open for business and the highway corridor is our first impression. The highway is a gateway into the community, and it is also important to encourage people to visit the downtown area.</p> <p>Council agreed that for highway frontage assembly, trade contractor and health should be removed, office should be defined and businesses should be highway, tourism orientated.</p> <p>Council agreed that shipping containers should not be permitted within residential areas, visible in commercial areas and the District should be enforcing this as per the Bylaw.</p> <p>Council agreed that definitions need modification and some uses should be eliminated. Council directed staff to complete housekeeping items.</p> <p>Council does not want to permit backyard chickens at this time and believes that should be a permitted rural or agricultural use.</p> <p>Council discussed paved driveways, the struggle for homeowners to adhere to requirements. Council is satisfied with the requirements for residents to have a well-drained solid surface that does not contribute to mud and debris being tracked onto municipal roads.</p>
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**District of  
100 MILE HOUSE**

**COUNCIL REPORT  
File No. 570-01**

**Regular Council Meeting  
July 8, 2025**

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**REPORT DATE:** July 3, 2025

**TITLE:** Local Government Climate Action Program (LGCAP)

**PREPARED BY:** J. Doddridge, Director of Economic Development & Planning

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**PURPOSE:** To provide information and make the LGCAP 2024 Report publicly available.

**RECOMMENDATION:**

Recommended Resolution

BE IT RESOLVED THAT the 2024 Local Government Climate Action Program report be received.

**BACKGROUND INFORMATION / DISCUSSION:**

Attached is the District's report of Climate Actions completed in 2024, which was submitted to the Province on July 3, 2025. We are required to submit the report showing how the funding was used and post the report publicly (District website).

In 2024 \$13,410.57 was spent on LED building and street light upgrades, all remaining climate action spending was placed on hold for use in 2025 on LED lighting and HVAC upgrades at Martin Exeter Hall.

No action from Council is required at this time.

**OPTIONS:** N/A

**BUDGETARY IMPACT:** N/A as LGCAP funding was used for the upgrades.





**LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws):** N/A

**ATTACHMENTS:**

LGCAP 2024 Report

**Prepared By:**   
J. Doddridge, Dir Ec Dev & Planning

**Date:** July 3/25

**Reviewed By:**   
T. Boulanger, CAO

**Date:** July 3/25

# LGCAP 2024

## The Survey

Question 1: How many staff in full time equivalents (FTEs) are dedicated to working specifically on climate action?\*

Please estimate FTE(s) for climate-related work (e.g. 100% time = 1.0; 50% time = 0.5; 25% time = 0.25).

0.25

Question 2: Does your local government or Nation have a community-wide climate action plan or other guiding document(s)? \*

( ) Yes

(X) No

Please select the type of plan(s) from the list.\*

In the textbox, indicate the date the plan was adopted/approved in format YYYY-MM. If you don't remember the month, you can enter "01" for January.

☐ Integrated climate plan (addressing mitigation, adaptation and/or energy use)

☐ Integrated climate plan (addressing mitigation and adaptation)

☐ Integrated climate plan (addressing mitigation and energy)

☐ Integrated climate plan (addressing adaptation and energy)

☐ Standalone mitigation plan

☐ Standalone adaptation plan

☐ Standalone energy-related plan

☐ Don't know

Please include a link to the document or webpage if available.

If not, please select one or more options from the list.\*

☐ No, but we are currently undertaking one and it will be completed in the next two years.

☐ No, we are not intending to undertake one due to lack of financial capacity.

☒ No, we are not intending to undertake one due to lack of expertise or technical capacity.

Question 3: Does your local government or Nation have a corporate climate action plan or other guiding document(s)? \*

(X) Yes

( ) No

Please select the type of plan(s) from the list.\*

In the textbox, indicate the date the plan was adopted/approved in format YYYY-MM. If you don't remember the month, you can enter "01" for January.

☐ Integrated climate plan (addressing mitigation, adaptation and/or energy use)

☐ Integrated climate plan (addressing mitigation and adaptation)

☐ Integrated climate plan (addressing mitigation and energy)

- ☐ Integrated climate plan (addressing adaptation and energy)
- ☐ Standalone mitigation plan
- ☐ Standalone adaptation plan
- ☒ Standalone energy-related plan  
2013-02
- ☐ Don't know

Please include a link to the document or webpage if available.

If not, please select one or more options from the list.\*

- ☐ No, but we are currently undertaking one and it will be completed in the next two years.
- ☐ No, we are not intending to undertake one due to lack of financial capacity.
- ☐ No, we are not intending to undertake one due to lack of expertise or technical capacity.

Question 4: Please select up to 3 challenges impeding the advancement of climate action in your community.\*

- ☐ Lack of jurisdiction.
- ☒ Lack of staff capacity or expertise.
- ☒ Lack of financial resources.
- ☐ Lack of data or information.
- ☐ Lack of provincial or federal government support or collaboration.
- ☒ Competing priorities.
- ☐ Other.

Question 5: For the 2024 calendar year, has your local government or Nation measured and reported associated traditional services GHG emissions?\*

If your local government or Nation is only reporting traditional services inventory through this LGCAP survey, please select "Yes".

- ☐ Yes
- ☒ No
- ☐ No, but for a past year. (Please enter most recent year completed: YYYY)

If your local government or Nation measured 2024 traditional services GHG emissions, please report the GHG emissions from services delivered directly (in tonnes of carbon dioxide equivalent) from your scope 1 and 2 sources.\*

Format: Up to two decimal places and no commas (e.g. 1250.47)

If your local government or Nation measured 2024 traditional services GHG emissions, please report the GHG emissions from contracted services (in tonnes of carbon dioxide equivalent) from scope 1 and scope 2 sources.\*

Format: Up to two decimal places and no commas (e.g. 1250.47)

If your local government or Nation measured 2024 traditional services GHG emissions, please report the total GHG emissions from both directly delivered and contracted services (in tonnes of carbon dioxide equivalent) from scope 1 and scope 2 sources.\*

This would be the sum of the two questions above.

Format: Up to two decimal places and no commas (e.g. 1250.47)

Optional: If your local government or Nation estimated fuel consumption and emissions from contracted services (because you were unable to obtain fuel consumption data directly from all contractors), please report the average percentage you applied to all contracts that was associated with fuel consumption (calculated from a sample of contracts and entered in the Contracted Services Calculator in the field 'Fuel % cost of overall contracted service cost').

This information will allow us to modify our Contracted Emissions Calculator to provide default percentages for small, medium and large communities.

Format: Numbers, no percentage sign (e.g. 45)

If your local government or Nation measured 2024 traditional services GHG emissions, please report what protocol you used to measure emissions.\*

- ☐ LGCAP methodology (our guidance documents such as the BC Best Practices Methodology for Quantifying GHG Emissions and the LGCAP Traditional Services Boundaries and Scope Guidance)
- ☐ CDP
- ☐ Greenhouse Gas Protocol
- ☐ Other (please specify):

Optional: Please indicate how many tonnes of CO<sub>2</sub>e are associated with facilities.

Format: Up to two decimal places and no commas (e.g. 1250.47)

Optional: Please indicate how many tonnes of CO<sub>2</sub>e are associated with mobile sources.

Format: Up to two decimal places and no commas (e.g. 1250.47)

Please provide the link to the public report if available.

Optional

If not, please select all that apply.\*

- ☐ No, due to lack of staff and technical capacity.
- ☐ No, due to lack of financial resources.
- ☐ No, due to lack of awareness regarding which GHG accounting tools are available.
- ☒ No, traditional services emissions are measured but not reported.
- ☐ Measurement is in-progress.
- ☐ Traditional services inventory is not developed annually.

Optional: Please provide any further comments you wish to share on traditional services emissions measurement and reporting here (e.g. system or approach used to measure traditional services emissions).

Question 6: For the 2024 calendar year, have community-wide GHG emissions been measured for your local government or Nation?\*

- ☐ Yes
- ☐ In-progress
- ☒ No

If your local government or Nation measured 2024 community-wide GHG emissions, please report your community-wide on-road transportation sector emissions in tonnes of CO<sub>2</sub>e for 2024.\*

Format: Up to two decimal places and no commas (e.g. 1250.47)

If your local government or Nation measured 2024 community-wide GHG emissions, please report your community-wide buildings sector emissions in tonnes of CO<sub>2</sub>e for 2024.\*

Format: Up to two decimal places and no commas (e.g. 1250.47)

If your local government or Nation measured 2024 community-wide GHG emissions, please report your community-wide municipal solid waste sector emissions in tonnes of CO<sub>2</sub>e for 2024.\*

Format: Up to two decimal places and no commas (e.g. 1250.47)



If your local government or Nation measured 2024 community-wide GHG emissions, please report the total for the buildings, solid waste and on-road transportation sectors.\*

This would be the sum of the three questions above.

Please note: No commas are to be used in numerical fields.

If your local government or Nation measured your community-wide emissions, please report the protocol(s) you used to measure emissions.\*

- ☐ Global Protocol for Community-Scale Greenhouse Gas Emissions Inventories (GPC).
- ☐ GCoM Common Reporting Framework (CRF).
- ☐ 2006 IPCC Guidelines for National Greenhouse Gas Inventories.
- ☐ U.S. Community Protocol for Accounting and Reporting of Greenhouse Gas Emissions (ICLEI USA).
- ☐ Regional specific methodology (CEEI).
- ☐ Jurisdiction specific methodology.
- ☐ Other.

If your local government or Nation is measuring community-wide emissions, please report the protocol(s) being used to measure emissions.\*

- ☐ Global Protocol for Community-Scale Greenhouse Gas Emissions Inventories (GPC).
- ☐ GCoM Common Reporting Framework (CRF).
- ☐ 2006 IPCC Guidelines for National Greenhouse Gas Inventories.
- ☐ U.S. Community Protocol for Accounting and Reporting of Greenhouse Gas Emissions (ICLEI USA).
- ☐ Regional specific methodology (CEEI).
- ☐ Jurisdiction specific methodology.
- ☐ Other.

If not, please select all that apply from the list.\*

- ☐ No, community GHG emissions were not reported because the 2024 Provincial Community Energy and Emissions Inventory data has not been released.
- ☒ No, we do not measure and report community-wide emissions data due to lack of financial capacity.
- ☒ No, we do not measure and report community-wide emissions data due to lack of staff and technical capacity.
- ☐ No, we do not measure and report community-wide emissions annually. (Please indicate most recent year completed: YYYY)

If not, has your community or Nation measured and reported community-wide emissions in the past?\*

☐ Yes

☒ No

When was the last year your community or Nation reported its community-wide emissions and what is the interval for reporting (e.g. 2022, every 5 years)?\*

Please report your community-wide on-road transportation sector emissions in tonnes of CO<sub>2</sub>e for the most recent year available.\*

Format: Up to two decimal places and no commas (e.g. 1250.47)

Please report your community-wide buildings sector emissions in tonnes of CO<sub>2</sub>e for the most recent year available.\*

Format: Up to two decimal places and no commas (e.g. 1250.47)

Please report your community-wide municipal solid waste sector emissions in tonnes of CO<sub>2</sub>e for the most recent year available.\*

Format: Up to two decimal places and no commas (e.g. 1250.47)

If your local government or Nation measured your community-wide emissions, please report the protocol(s) you used to measure emissions.\*

- ☐ Global Protocol for Community-Scale Greenhouse Gas Emissions Inventories (GPC).
- ☐ GCoM Common Reporting Framework (CRF).
- ☐ 2006 IPCC Guidelines for National Greenhouse Gas Inventories.
- ☐ U.S. Community Protocol for Accounting and Reporting of Greenhouse Gas Emissions (ICLEI USA).
- ☐ Regional specific methodology (CEEI).
- ☐ Jurisdiction specific methodology.
- ☐ Other.

When was the last year your community or Nation reported its community-wide emissions and what is the interval for reporting (ex. 2022, every 5 years)?\*

Please report your community-wide transportation sector emissions in tonnes of CO<sub>2</sub>e for the most recent year available.\*

Please report your community-wide buildings sector emissions in tonnes of CO<sub>2</sub>e for the most recent year available.\*

Please report your community-wide solid waste sector emissions in tonnes of CO<sub>2</sub>e for the most recent year available.\*

For the 2024 calendar year, did your community use raw data from the Community Energy and Emissions Inventory initiative to calculate community-wide emissions?\*

- ☐ Yes
- ☐ No
- ☐ Not sure

Question 7: Currently, the Province's legislated GHG emission reduction targets are 40% by 2030, 60% by 2040 and 80% by 2050, relative to 2007. Please state your local government or Nation's target(s).\*

Please enter "0" if no targets or baseline are established for the years given in the table.

	Reduction Percentage (format: e.g., 40)	Baseline Year (format: e.g., 2007)
2030	0	
2040	0	
2050	0	

If your local government or Nation's targets don't conform to the target years noted above, please enter them here.

Format e.g.: target 2035 50% baseline 2010, target 2060 70% baseline 2010, ...

Question 8: Does your local government or Nation have net-zero or carbon-neutral emissions target(s)?\*

For the purposes of our reporting, we're only asking about net-zero and carbon neutrality, but acknowledge that there are a variety of corporate targets.

Net-zero refers to a jurisdiction or organization achieving a balance between greenhouse gas emissions produced and removed from the atmosphere (e.g. planting trees or using carbon capture technologies)

Carbon neutral refers to an organization reducing emissions as much as practicable and then offsetting the remainder by purchasing offsets or other similar mechanisms. Please select all that apply.

- ☐ Yes: Community-wide net-zero target
- ☐ Yes: Corporate carbon neutrality
- ☐ Yes: Corporate net-zero target
- ☒ No

Question 9: Please select up to three supporting indicators that would be most valuable to your local government or Nation to advance climate action.\*

Previously, the Province reported these indicators through the Community Energy and Emissions Inventory initiative. The Province could prioritize publishing these indicators again in the future.

- ☐ Housing type: Private dwellings by structural type
- ☐ Floor area: Average floor area by building category and era
- ☐ Residential density: Population and dwelling units per square land area (km<sup>2</sup>)
- ☐ Commute by mode: Employed labour force by mode of commute
- ☐ Greenspace: Land area that is parks and protected greenspace
- ☐ Walk score: Proximity to services
- ☐ Proximity to transit: Persons, dwelling units and employment within walking distance of a transit stop/line
- ☒ Other

*Having a 3rd party collect the supporting indicators would be helpful.*

Optional: Please provide any further comments you wish to share on community-wide emissions measurement and reporting here.

Question 10: Please indicate all climate initiatives your local government or Nation had in-progress, ongoing or completed in the 2024 calendar year related to the buildings sector.\*

This should not be limited to what your LGCAP funding supported.

- ☒ Corporate
- ☐ Community
- ☐ Not applicable

Corporate buildings policies, programs and actions.\*

- ☐ Highest efficiency standards for new space and water heating equipment.
- ☐ BC Energy Step Code adoption (Step 4 or higher).
- ☐ Zero Carbon Step Code adoption.
- ☒ Efficiency upgrades/retrofits.
- ☐ Requirement to use mass timber in new buildings.
- ☐ Requirement to measure embodied carbon.
- ☐ Other.

Please enter the step for Part 3 buildings (Energy Step Code).

Optional

Please enter the step for Part 9 buildings (Energy Step Code).

Optional

Please enter the Emissions Level required for Part 3 buildings (Zero Carbon Step Code).

Optional

Please enter the Emissions Level required for Part 9 buildings (Zero Carbon Step Code).

Optional

Community-wide buildings policies, programs and actions.\*

- ☐ Topping up Provincial energy efficiency incentive programs.
- ☐ Bylaw changes to facilitate heat pump installations or electrical upgrades (please explain):
- ☐ BC Energy Step Code adoption (Step 4 or higher).
- ☐ Zero Carbon Step Code adoption.

- ☐ Requirement to use mass timber in new buildings.
- ☐ Requirement to measure embodied carbon.
- ☐ Other.

Please enter the step for Part 3 buildings (Energy Step Code).

Optional

Please enter the step for Part 9 buildings (Energy Step Code).

Optional

Please enter the Emissions Level required for Part 3 buildings (Zero Carbon Step Code).

Optional

Please enter the Emissions Level required for Part 9 buildings (Zero Carbon Step Code).

Optional

Please enter the Emissions Level required for Part 3 buildings (Zero Carbon Step Code).

Optional

Please enter the Emissions Level required for Part 9 buildings (Zero Carbon Step Code).

Optional

Please highlight a community project(s) that was in-progress, ongoing or completed in the 2024 calendar year related to buildings.\*

Please enter NA if your community reported no buildings initiatives ongoing, completed or in-progress for 2024.

*We completed lighting and other energy efficiency upgrades.*

Question 11: Please indicate all climate initiatives your local government or Nation had in-progress, ongoing or completed in the 2024 calendar year related to the transportation sector.\*

This should not be limited to what your LGCAP funding supported.

- ☒ Corporate
- ☐ Community
- ☐ Not applicable

Corporate transportation policies, programs and actions.\*

- ☐ Programs to increase high-occupancy (2 or more people) vehicle trips (i.e. carpooling).
- ☐ Established personal (passenger) transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for active transportation and zero-emission vehicles.
- ☐ Established commercial transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles.
- ☐ Implemented zero-emission vehicle first procurement policy for all local government on and off-road vehicles purchases.
- ☐ Implemented a zero-emission vehicle preference or requirement for contracted work from a service provider.
- ☒ Active transportation infrastructure investments.
- ☒ Active transportation education and encouragement programs.
- ☐ Expanded micromobility access, bylaws and/or infrastructure (e.g. introduced or expanded bike/e-bike/e-scooter sharing programs, built new bike/scooter lanes, updated bylaws for use of bikes/scooters).
- ☐ Installation of secure bike parking (i.e. bike valet).
- ☐ Electric vehicle charging studies/planning.
- ☒ Electric vehicle charging infrastructure investments.



- ☐ Electric vehicle purchases and electric equipment/machinery purchases (i.e. electric zambonis)
- ☐ Required new and/or existing gasoline and card lock fuel stations to include zero-emission vehicle infrastructure development.
- ☐ Other.

#### Community-wide transportation policies, programs and actions.\*

- ☐ Programs to increase high-occupancy (2 or more people) vehicle trips (i.e. carpooling).
- ☐ Improving or expanding public transportation.
- ☐ Mode shift targets for passenger and/or commercial transportation (shifting from private vehicles to sustainable modes like walking, cycling and public transit) in Official Community Plan, Regional Growth Strategy or other guiding documents.
- ☐ Established personal (passenger) transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for active transportation and zero-emission vehicles.
- ☐ Established commercial transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles.
- ☐ Bylaws updated to prioritize energy efficient transportation hierarchy (i.e. pedestrians first).
- ☐ Revising existing bylaws or implementing new ones to support active transportation.
- ☐ Active transportation planning.
- ☐ Active transportation infrastructure investments.
- ☐ Active transportation education and encouragement programs.
- ☐ Expanded micromobility access, bylaws and/or infrastructure (e.g. introduced or expanded bike/e-bike/e-scooter sharing programs, built new bike/scooter lanes, updated bylaws for bikes/scooter uses).
- ☐ Bylaws that reduce or eliminate off street parking requirements.
- ☐ Implement pedestrian plazas, car-free streets (temporary or permanent) or limited-access automobile streets.
- ☐ Installation of secure public bike parking (i.e. bike valet).
- ☐ Neighbourhood or community-wide speed limit reductions.
- ☐ Electric vehicle charging studies/planning.
- ☐ Mandatory EV infrastructure in new construction.
- ☐ Established electric vehicle charging ready bylaws.
- ☐ Electric vehicle charging infrastructure investments.
- ☐ Streamlined hydrogen fueling station permitting process.
- ☐ Required new and/or existing gasoline and card lock fuel stations to include zero-emission vehicle infrastructure development.
- ☐ Required green roads certification for any new or significantly modified existing roads.
- ☐ Other.

Please highlight a community project(s) that was in-progress, ongoing or completed in the 2024 calendar year related to transportation.\*

Please enter NA if your community reported no transportation initiatives ongoing, completed or in-progress for 2024.

*We completed our Charge North installation of 2 Level 2 EV Charging Stations.*

Question 12: Please indicate all other climate initiatives (excluding buildings, transportation, and adaptation and resilience) your local government or Nation had in-progress, ongoing or completed in the 2024 calendar year related to community-wide and corporate action. \*

This section includes initiatives such as land-use planning, renewable energy projects, waste diversion, etc. This should not be limited to what your LGCAP funding supported.

- ☐ Corporate
- ☐ Community
- ☒ Not applicable

#### Corporate climate policies, programs and actions\*

- ☐ Circular economy or zero waste strategy.

- ☐ Sustainable procurement policy.
- ☐ Renewable energy investments (e.g. district energy, waste heat recovery, biomass).
- ☐ Supporting green/blue carbon sequestration.
- ☐ Developing compliance carbon offset projects.
- ☐ Developing voluntary carbon offset projects.
- ☐ Other.

**Community-wide climate policies, programs and actions.\***

- ☐ Complete, compact communities
- ☐ Organics diversion
- ☐ Circular economy or zero waste strategy
- ☐ Renewable energy investments (e.g. district energy, waste heat recovery, biomass)
- ☐ Supporting green/blue carbon sequestration
- ☐ Climate engagement
- ☐ Other

**Complete, Compact Communities - Please select all that apply.\***

See Complete Communities Guide and Program for supports advancing identified community goals through the creation of more complete, compact and energy efficient communities.

- ☐ Rezoning
- ☐ Smaller lots
- ☐ Density bonuses
- ☐ Infill development
- ☐ Urban containment boundaries
- ☐ Regional Growth Strategies
- ☐ Community Development Plans

Please highlight a community project(s) that was in-progress, ongoing or completed in the 2024 calendar year related to community-wide or corporate action.\*

Please enter NA if your community reported no community-wide or corporate initiatives ongoing, completed or in-progress for 2024.

NA

Question 13 a): Please indicate all initiatives your local government or Nation had completed, ongoing or in-progress in the 2024 calendar year to adapt to and build resilience to climate impacts.\*

This should not be limited to what your LGCAP funding supported.

- ☐ Corporate
- ☐ Community
- ☒ Not applicable

**Corporate resilience and adaptation policies, programs and actions.\***

- ☐ Undertaking or completing a risk assessment at the asset or project level.
- ☐ Undertaking or completing a Hazard Risk Vulnerability Analysis (HRVA) at the asset or project level.
- ☐ Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions.
- ☐ Collaboration with other communities on resilience planning/initiatives.
- ☐ Monitoring climate risks or impacts (floods, wildfire, etc.).
- ☐ Providing training (adaptation and mitigation skills).

- ☐ Creation of policy/procedures to affect change (climate considerations into decision-making processes).
- ☐ Creating data systems to support climate action.
- ☐ Utilizing natural assets/nature-based solutions.
- ☐ Developing emergency/hazard response plans.
- ☐ Developing business continuity or similar plan(s)
- ☐ Other.

**Community-wide resilience and adaptation policies, programs and actions.\***

- ☐ Undertaking or completing a risk assessment at the community level.
- ☐ Undertaking or completing a Hazard Risk Vulnerability Analysis (HRVA) at the community level.
- ☐ Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions.
- ☐ Collaboration with other communities on resilience planning/initiatives.
- ☐ Hydro climatological data collection.
- ☐ Monitoring climate risks or impacts (floods, wildfire, etc.).
- ☐ Public engagement on climate risks and actions.
- ☐ Providing training (adaptation and mitigation skills).
- ☐ Creation of policy/procedures to affect change (climate considerations into decision-making processes).
- ☐ Creating data systems to support climate action.
- ☐ Developing, acquiring, or already have hazard or climate risk mapping (e.g., floodplains), data or similar information.
- ☐ Utilizing natural assets/nature-based solutions.
- ☐ Developing emergency/hazard response plans.
- ☐ Other.

Please highlight one or more climate adaptation project(s) that were completed, ongoing or in-progress in the 2024 calendar year to reduce risk and increase resilience.\*

Please enter NA if your community reported no initiatives to reduce risk and increase resilience that were ongoing, completed or in-progress for 2024.

Please note that highlights for resilience actions may be shared with the Ministry of Emergency Management and Climate Readiness (EMCR) for them to use on ClimateReadyBC as part of their work on sharing info on climate resilience in BC. EMCR may follow up for more details if needed.

N/A

**Question 13 b): Staff time for developing plans and assessments**

How many full-time equivalent (FTE) staff are dedicated to developing the plans and assessments listed below? This includes plans and assessments done collaboratively with other local or Indigenous government partners. \*

Please estimate e.g., 100% time = 1.0; 50% time = 0.5; 25% time = 0.25.

- ☒ Emergency management plans that address preparedness, response and/or recovery; also includes hazard specific response plans such as an extreme heat response plan  
0.10
- ☐ Business continuity plans
- ☐ Hazard and climate risk assessments (e.g., Hazard, Risk and Vulnerability Assessment (HRVA), floodplain mapping, sea level rise risk assessment)
- ☐ Hazard and climate risk reduction / adaptation plans (e.g., flood risk management plan, community wildfire protection plan, water supply management plans)
- ☐ Not applicable

Question 13 c): Funding for developing plans and assessments

What is the annual budget allocated for the plans and assessments listed below? This includes plans and assessments done collaboratively with other local or Indigenous government partners. \*

Please estimate and round to the nearest thousand and enter numbers with no dollar sign or comma.

- ☐ Emergency management plans that address preparedness, response and/or recovery; also includes hazard specific response plans such as an extreme heat response plan)
- ☐ Business continuity plans
- ☐ Hazard and climate risk assessments (e.g., Hazard, Risk and Vulnerability Assessment (HRVA), flood plain mapping, sea level rise risk assessment)
- ☐ Hazard and climate risk mitigation/adaptation plans (e.g., flood risk management plan, community wildfire protection plan, water supply management plans)
- ☒ Not applicable

Question 14 a): Has a climate risk and vulnerability or similar assessment been undertaken for your local government or Nation?\*

Please select all that apply.

If completed, please provide the year of completion in the textbox (YYYY).

- ☐ Yes at the community level
- ☐ Yes at the asset or project level
- ☒ No

If available, please provide a link to the document:

If not, please select one or more options from the list.\*

- ☐ No, but we are currently undertaking one and it will be complete in the next two years.
- ☒ No, we are not intending to undertake due to lack of financial capacity.
- ☒ No, we are not intending to undertake due to lack of staff and technical capacity.
- ☐ No, we are waiting for directions from the Provincial Government before undertaking an assessment.

Question 14 b): Are you integrating climate risk into asset management, budgeting and climate action plans?\*

- ☐ Yes, in asset management
- ☒ Yes, in budgeting
- ☐ Yes, in climate action plans
- ☐ No

Question 15: Please select the most significant climate hazards and impacts faced by your jurisdiction and please specify the associated adaptation measures completed or in-progress in the 2024 calendar year, if any.\*

If entering a hazard under "Other", please also write the hazard in the textbox.

Textbox limit: 998 characters

- ☒ Extreme heat and heat stress  
*cooling centres established; public education*
- ☐ Extreme cold, snow and ice
- ☐ Water shortages
- ☒ Wildfire  
*emergency preparedness*
- ☐ Wildfire smoke



- ☐ Overland flooding
- ☐ Coastal flooding, storm surge events and/or other coastal hazards
- ☐ Wind, rain, and other storm events
- ☐ Ecological impacts (examples of ecological impacts include biodiversity loss and erosion)
- ☐ Cultural impacts (examples of cultural impacts include threats to identities, languages, and livelihoods)
- ☐ Human health impacts
- ☐ Power outages
- ☐ Landslides
- ☐ Not applicable/no hazards
- ☐ Not sure
- ☐ Other

Question 16: What information do you need to know to be able to plan effectively for the future of your community, with respect to the hazards and impacts identified in Question 15?\*

Please select one or more of what you consider the most valuable types of information for planning.

- ☐ Local knowledge
- ☐ Localized climate modelling and projected scenarios
- ☐ Assessment of potential community impacts
- ☐ Assessment of community vulnerabilities
- ☐ Risk assessment of hazards
- ☐ Mapping of climate change impacts and hazards
- ☐ Demographic information
- ☐ Projected development
- ☐ Adaptation planning information
- ☐ Technical expertise to implement solutions
- ☐ Community/partner engagement and support
- ☐ Information on partnership opportunities
- ☒ Examples of actions taken by other communities
- ☐ Not sure
- ☐ Other

Optional: What climate resilience indicators are of the most value to your local government or Nation?

E.g., Percentage of buildings retrofitted for energy efficiency and climate resilience; Percentage of urban tree canopy cover to mitigate heat island effects; Number of households with access to cooling centers during extreme heat events

Question 17: Please indicate all initiatives your local government or Nation had in-progress, ongoing or completed in the 2024 calendar year related to collaborating with their neighbouring communities, businesses or community organizations, critical infrastructure providers and/or other partners.\*

Please select all that apply.

- ☐ Emergency Management and Disaster Climate Risk Management related activities such as preparing, reviewing or revising hazard risk assessments, emergency/hazard response and/or hazard risks plans.
- ☐ Entering into agreements with other jurisdictions related to emergency management, hazard and climate risk reduction, etc. (This request would exclude information on mutual aid type of agreements in relation to (e.g.) fire protection services.)
- ☒ Preparing, reviewing or revising a risk assessment or an emergency management plan.
- ☐ Not applicable

Question 18: Has your local government or Nation completed a natural asset inventory (an assessment of natural resources like forests, wetlands, and waterways for their ecosystem services and value)?\*

- ☐ Yes
- ☒ No
- ☐ Currently in progress

If no, what are the primary barriers preventing your local government or Nation from completing a natural asset inventory?  
Please select all that apply.

- ☐ Lack of awareness
- ☐ Lack of funding
- ☒ Lack of capacity (staff, expertise, etc.)
- ☐ Not a current priority for council, directors, or leadership
- ☐ Other (please specify)

Is your local government or Nation actively managing your natural assets based on this inventory?

- ☐ Yes
- ☐ No
- ☐ Planning to start soon

If your local government or Nation is not actively managing natural assets, what are the primary reasons?  
Please select all that apply.

- ☐ Not required/mandated
- ☐ Lack of capacity (staff, expertise, etc.)
- ☐ Lack of understanding of the benefits
- ☐ Lack of funding
- ☐ Not a current priority for council, directors, or leadership
- ☐ Cross-jurisdictional challenges (natural assets existing outside your jurisdictional boundary)
- ☐ Other (please specify):

Question 19: How does your local government or Nation ensure equitable access to and distribution of climate action opportunities and benefits?\*

Please select all that apply.

- ☐ By collecting and analyzing disaggregated and/or spatial data on the impacts of climate policy and change.
- ☐ By engaging with equity seeking groups/frontline communities most impacted by climate policy and change.
- ☐ By designing and implementing climate actions that remove barriers to participation in planning and programs faced by equity seeking groups/frontline communities most impacted by climate change.
- ☒ There are no specific measures in place to ensure equitable access to and distribution of opportunities and benefits.
- ☐ Not sure how to integrate equity into our climate action work.
- ☐ Not sure if equity is being integrated into our climate action work.

Optional: Please highlight a climate initiative completed or in-progress in the 2024 calendar year that promotes equity and inclusion.

Question 20 a): How has your local government or Nation spent or committed its LGCAP funding received in March 2024?

This is the 3-years' upfront lump sum totaling: \$167,254\*

**Instructions:**

Please select all that apply and indicate the total dollar value associated with each initiative.

Please ensure the amount(s) entered below equals your local government or Nation's total LGCAP funding amount received in 2024 (noted above).

For the purposes of this question, "committed" funding refers to money that has been officially allocated or earmarked for specific projects with certainty, even if it has not yet been spent.

Please select "funds on hold" for any funding that was not spent or committed during the 2024 calendar year.

Format: no dollar sign, no comma and up to two decimal places.

- ☐ Corporate
- ☐ Community
- ☒ Funds on hold

167254

**Corporate Initiatives**

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

- ☐ Staffing
- ☐ Energy study
- ☐ Climate study
- ☐ Traditional services emissions reporting
- ☐ Asset management
- ☐ Climate finance planning
- ☐ Leveraging funds from other sources/ grant stacking
- ☐ Buildings initiatives
- ☐ Transportation initiatives
- ☐ Corporate-wide initiatives
- ☐ Resilience and adaptation initiatives
- ☐ Other

**Corporate buildings policies, programs and actions.\***

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

- ☐ Highest efficiency standards for new space and water heating equipment.
- ☐ BC Energy Step Code adoption (Step 4 or higher).
- ☐ Zero Carbon Step Code adoption.
- ☐ Efficiency upgrades/retrofits.
- ☐ Requirement to use mass timber in buildings construction.

☐ Requirement to measure embodied carbon.

☐ Other.

**Corporate transportation policies, programs and actions.\***

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

☐ Programs to increase high-occupancy (2 or more people) vehicle trips (i.e. carpooling).

☐ Established personal (passenger) transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for active transportation and zero-emission vehicles.

☐ Established commercial transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles.

☐ Implemented zero-emission vehicle first procurement policy for all local government on and off-road vehicles purchases.

☐ Implemented a zero-emission vehicle preference or requirement for contracted work from a service provider.

☐ Active transportation infrastructure investments.

☐ Active transportation education and encouragement programs.

☐ Expanded micromobility access, bylaws and/or infrastructure (e.g. introduced or expanded bike/e-bike/e-scooter sharing programs, built new bike/scooter lanes, updated bylaws for use of bikes/scooters).

☐ Installation of secure bike parking (i.e. bike valet).

☐ Electric vehicle charging studies/planning.

☐ Electric vehicle charging infrastructure investments.

☐ Electric vehicle purchases and electric equipment/machinery purchases (i.e. electric zambonis)

☐ Required new and/or existing gasoline and card lock fuel stations to include zero-emission vehicle infrastructure development.

☐ Other.

**Corporate climate policies, programs and actions\***

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

☐ Circular economy or zero waste strategy.

☐ Sustainable procurement policy.

☐ Renewable energy investments (e.g. district energy, waste heat recovery, biomass).

☐ Supporting green/blue carbon sequestration.

☐ Developing compliance carbon offset projects.



☐ Developing voluntary carbon offset projects.

☐ Other.

Corporate resilience and adaptation policies, programs and actions.\*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

☐ Undertaking or completing a risk assessment at the asset or project level.

☐ Undertaking or completing a Hazard Risk Vulnerability Analysis (HRVA) at the asset or project level.

☐ Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions.

☐ Collaboration with other communities on resilience planning/initiatives.

☐ Monitoring climate risks or impacts (floods, wildfire, etc.).

☐ Providing training (adaptation and mitigation skills).

☐ Creation of policy/procedures to affect change (climate considerations into decision-making processes).

☐ Creating data systems to support climate action.

☐ Utilizing natural assets/nature-based solutions.

☐ Developing emergency/hazard response plans.

☐ Other.

Community-wide Initiatives

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

☐ Climate engagement

☐ Climate study

☐ Energy study

☐ Asset management

☐ Buildings initiatives

☐ Transportation initiatives

☐ Community-wide initiatives

☐ Resilience and adaptation initiatives

☐ Topping up programs/incentives

☐ Other

Community-wide buildings policies, programs and actions.\*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

- ☐ Topping up Provincial energy efficiency incentive programs.
- ☐ BC Energy Step Code adoption (Step 4 or higher).
- ☐ Zero Carbon Step Code adoption.
- ☐ Requirement to use mass timber in buildings construction.
- ☐ Requirement to measure embodied carbon.
- ☐ Other.

Community-wide transportation policies, programs and actions.\*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

- ☐ Programs to increase high-occupancy (2 or more people) vehicle trips (i.e. carpooling).
- ☐ Improving or expanding public transportation.
- ☐ Mode shift targets for passenger and/or commercial transportation (shifting from private vehicles to sustainable modes like walking, cycling and public transit) in Official Community Plan, Regional Growth Strategy or other guiding documents.
- ☐ Established personal (passenger) transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for active transportation and zero-emission vehicles.
- ☐ Established commercial transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles.
- ☐ Bylaws updated to prioritize energy efficient transportation hierarchy (i.e. pedestrians first).
- ☐ Revising existing bylaws or implementing new ones to support active transportation.
- ☐ Active transportation planning.
- ☐ Active transportation infrastructure investments.
- ☐ Active transportation education and encouragement programs.
- ☐ Expanded micromobility access, bylaws and/or infrastructure (e.g. introduced or expanded bike/e-bike/e-scooter sharing programs, built new bike/scooter lanes, updated bylaws for use of bikes/scooters).
- ☐ Bylaws that reduce or eliminate off street parking requirements.
- ☐ Implement pedestrian plazas, car-free streets (temporary or permanent) or limited-access automobile streets.
- ☐ Installation of public secure bike parking (i.e. bike valet).
- ☐ Neighbourhood or community-wide speed limit reductions.
- ☐ Electric vehicle charging studies/planning.

- ☐ Mandatory EV infrastructure in new construction.
- ☐ Established electric vehicle charging ready bylaws.
- ☐ Electric vehicle charging infrastructure investments.
- ☐ Streamlined hydrogen fueling station permitting process.
- ☐ Required new and/or existing gasoline and card lock fuel stations to include zero-emission vehicle infrastructure development.
- ☐ Required green roads certification for any new or significantly modified existing roads.
- ☐ Other.

Community-wide climate policies, programs and actions.\*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

- ☐ Complete, compact communities
- ☐ Organics diversion
- ☐ Circular economy or zero waste strategy
- ☐ Renewable energy investments (e.g. district energy, waste heat recovery, biomass)
- ☐ Supporting green/blue carbon sequestration
- ☐ Other

Complete, compact communities.\*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

- ☐ Rezoning
- ☐ Smaller lots
- ☐ Density bonuses
- ☐ Infill development
- ☐ Urban containment boundaries
- ☐ Official Community Plans
- ☐ Regional Growth Strategies
- ☐ Community Development Plans
- ☐ Other

Community-wide resilience and adaptation policies, programs and actions.\*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

- ☐ Undertaking or completing a risk assessment at the community level.
- ☐ Undertaking or completing a Hazard Risk Vulnerability Analysis (HRVA) at the community level.
- ☐ Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions.
- ☐ Collaboration with other communities on resilience planning/initiatives.
- ☐ Hydroclimatological data collection.
- ☐ Monitoring climate risks or impacts (floods, wildfire, etc.).
- ☐ Public engagement on climate risks and actions.
- ☐ Creation of policy/procedures to affect change (climate considerations into decision-making processes).
- ☐ Creating data systems to support climate action.
- ☐ Developing, acquiring, or already have hazard or climate risk mapping (e.g., floodplains), data or similar information.
- ☐ Utilizing natural assets/nature-based solutions.
- ☐ Developing emergency/hazard response plans.
- ☐ Other.

**Funds on hold - How will funds be allocated?**

- ☒ Please indicate the project(s) and the amount of funding allocated to each of them, if known.

*municipal facility lighting , upgrades \$42,889  
and municipal facility HVAC efficiency  
upgrades \$124,365*

- ☐ No decision has been made.

To expand upon your selection(s), please highlight the initiative(s) your local government or Nation's LGCAP funding received in March 2024 has gone towards\*

*All funds on hold, our tentative plans are for municipal facility lighting , upgrades \$42,889 and municipal facility HVAC efficiency upgrades \$124,365*

**Question 20 b): How has your local government or Nation spent or committed its remaining LGCAP funding received in 2022 and 2023?**

Based on our records, for your community, these funds total: \$16,192.02. (This is your community's total LGCAP funding received in 2022 and 2023 minus what was reported as spent in the last two LGCAP surveys.)\*

Your community needs to report on this whether or not you've submitted an LGCAP Spending Forecast Form.

You can see what your community has previously reported for LGCAP funding in the LGCAP Raw Survey Data. Instructions: Please select all that apply and indicate the total dollar value associated with each initiative.

Please ensure the amount(s) entered below equals your local government or Nation's total LGCAP funding amount that was previously reported as in reserve (noted above).

It doesn't matter which year the previously reserved funds received in 2022 and 2023 were spent or committed in.

Format: no dollar sign, no comma and up to two decimal places.

- ☒ Corporate
- ☐ Community



☐ Not applicable (Amount above is \$0 as funds were reported as spent in the last two LGCAP surveys)

#### Corporate Initiatives

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

- ☐ Staffing
- ☐ Energy study
- ☐ Climate study
- ☐ Traditional services emissions reporting
- ☐ Asset management
- ☐ Climate finance planning
- ☐ Leveraging funds from other sources/ grant stacking
- ☒ Buildings initiatives
- ☐ Transportation initiatives
- ☐ Corporate-wide initiatives
- ☐ Resilience and adaptation initiatives
- ☐ Other

#### Corporate buildings policies, programs and actions.\*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

- ☐ Highest efficiency standards for new space and water heating equipment.
- ☐ BC Energy Step Code adoption (Step 4 or higher).
- ☐ Zero Carbon Step Code adoption.
- ☒ Efficiency upgrades/retrofits.  
13410.57
- ☐ Requirement to use mass timber in buildings construction.
- ☐ Requirement to measure embodied carbon.
- ☒ Other.  
2781.45 Funds on Hold - See note below

#### Corporate transportation policies, programs and actions.\*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

- ☐ Programs to increase high-occupancy (2 or more people) vehicle trips (i.e. carpooling).
- ☐ Established personal (passenger) transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for active transportation and zero-emission vehicles.

- ☐ Established commercial transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles.
- ☐ Implemented zero-emission vehicle first procurement policy for all local government on and off-road vehicles purchases.
- ☐ Implemented a zero-emission vehicle preference or requirement for contracted work from a service provider.
- ☐ Active transportation infrastructure investments.
- ☐ Active transportation education and encouragement programs.
- ☐ Expanded micromobility access, bylaws and/or infrastructure (e.g. introduced or expanded bike/e-bike/e-scooter sharing programs, built new bike/scooter lanes, updated bylaws for use of bikes/scooters).
- ☐ Installation of secure bike parking (i.e. bike valet).
- ☐ Electric vehicle charging studies/planning.
- ☐ Electric vehicle charging infrastructure investments.
- ☐ Electric vehicle purchases and electric equipment/machinery purchases (i.e. electric zambonis)
- ☐ Required new and/or existing gasoline and card lock fuel stations to include zero-emission vehicle infrastructure development.
- ☐ Other.

**Corporate climate policies, programs and actions\***

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

- ☐ Circular economy or zero waste strategy.
- ☐ Sustainable procurement policy.
- ☐ Renewable energy investments (e.g. district energy, waste heat recovery, biomass).
- ☐ Supporting green/blue carbon sequestration.
- ☐ Developing compliance carbon offset projects.
- ☐ Developing voluntary carbon offset projects.
- ☐ Other.

**Corporate resilience and adaptation policies, programs and actions.\***

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

- ☐ Undertaking or completing a risk assessment at the asset or project level.
- ☐ Undertaking or completing a Hazard Risk Vulnerability Analysis (HRVA) at the asset or project level.

- ☐ Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions.
- ☐ Collaboration with other communities on resilience planning/initiatives.
- ☐ Monitoring climate risks or impacts (floods, wildfire, etc.).
- ☐ Providing training (adaptation and mitigation skills).
- ☐ Creation of policy/procedures to affect change (climate considerations into decision-making processes).
- ☐ Creating data systems to support climate action.
- ☐ Utilizing natural assets/nature-based solutions.
- ☐ Developing emergency/hazard response plans.
- ☐ Other.

#### Community-wide Initiatives

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

- ☐ Climate engagement
- ☐ Climate study
- ☐ Energy study
- ☐ Asset management
- ☐ Buildings initiatives
- ☐ Transportation initiatives
- ☐ Community-wide initiatives
- ☐ Resilience and adaptation initiatives
- ☐ Topping up programs/incentives
- ☐ Other

#### Community-wide buildings policies, programs and actions.\*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

- ☐ Topping up Provincial energy efficiency incentive programs.
- ☐ BC Energy Step Code adoption (Step 4 or higher).
- ☐ Zero Carbon Step Code adoption.
- ☐ Requirement to use mass timber in buildings construction.
- ☐ Requirement to measure embodied carbon.

☐ Other.

Community-wide transportation policies, programs and actions.\*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

- ☐ Programs to increase high-occupancy (2 or more people) vehicle trips (i.e. carpooling).
- ☐ Improving or expanding public transportation.
- ☐ Mode shift targets for passenger and/or commercial transportation (shifting from private vehicles to sustainable modes like walking, cycling and public transit) in Official Community Plan, Regional Growth Strategy or other guiding documents.
- ☐ Established personal (passenger) transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for active transportation and zero-emission vehicles.
- ☐ Established commercial transportation target goals, and measures to reach them, in annual reports – may include target goals for vehicle kilometre reduction, mode share for energy efficient commercial transportation and zero-emission vehicles.
- ☐ Bylaws updated to prioritize energy efficient transportation hierarchy (i.e. pedestrians first).
- ☐ Revising existing bylaws or implementing new ones to support active transportation.
- ☐ Active transportation planning.
- ☐ Active transportation infrastructure investments.
- ☐ Active transportation education and encouragement programs.
- ☐ Expanded micromobility access, bylaws and/or infrastructure (e.g. introduced or expanded bike/e-bike/e-scooter sharing programs, built new bike/scooter lanes, updated bylaws for use of bikes/scooters).
- ☐ Bylaws that reduce or eliminate off street parking requirements.
- ☐ Implement pedestrian plazas, car-free streets (temporary or permanent) or limited-access automobile streets.
- ☐ Installation of public secure bike parking (i.e. bike valet).
- ☐ Neighbourhood or community-wide speed limit reductions.
- ☐ Electric vehicle charging studies/planning.
- ☐ Mandatory EV infrastructure in new construction.
- ☐ Established electric vehicle charging ready bylaws.
- ☐ Electric vehicle charging infrastructure investments.
- ☐ Streamlined hydrogen fueling station permitting process.
- ☐ Required new and/or existing gasoline and card lock fuel stations to include zero-emission vehicle infrastructure development.



☐ Required green roads certification for any new or significantly modified existing roads.

☐ Other.

Community-wide climate policies, programs and actions.\*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

☐ Complete, compact communities

☐ Organics diversion

☐ Circular economy or zero waste strategy

☐ Renewable energy investments (e.g. district energy, waste heat recovery, biomass)

☐ Supporting green/blue carbon sequestration

☐ Other

Complete, compact communities.\*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

☐ Rezoning

☐ Smaller lots

☐ Density bonuses

☐ Infill development

☐ Urban containment boundaries

☐ Official Community Plans

☐ Regional Growth Strategies

☐ Community Development Plans

☐ Other

Community-wide resilience and adaptation policies, programs and actions.\*

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

If selecting "Other", please write both the item and the amount of funding in the textbox.

☐ Undertaking or completing a risk assessment at the community level.

☐ Undertaking or completing a Hazard Risk Vulnerability Analysis (HRVA) at the community level.

☐ Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions.

☐ Collaboration with other communities on resilience planning/initiatives.

- ☐ Hydroclimatological data collection.
- ☐ Monitoring climate risks or impacts (floods, wildfire, etc.).
- ☐ Public engagement on climate risks and actions.
- ☐ Creation of policy/procedures to affect change (climate considerations into decision-making processes).
- ☐ Creating data systems to support climate action.
- ☐ Developing, acquiring, or already have hazard or climate risk mapping (e.g., floodplains), data or similar information.
- ☐ Utilizing natural assets/nature-based solutions.
- ☐ Developing emergency/hazard response plans.
- ☐ Other.

To expand upon your selection(s), please highlight the initiative(s) your local government or Nation's LGCAP funding received in 2022 and 2023 has gone towards\*

*LED lighting upgrades in municipal buildings and streetlighting.*

*Street light efficiency upgrades \$6,855.57; Municipal building efficiency upgrades \$6,555.00*

*\* The 2023 report duplicated projected spending from the 2022 report (\$45,517.49). Actual spending resulted in \$61,709.51 remaining at the end of 2023 from the 22/23 funds of \$114,164. \$13,410.57 spent in 2024 and the remaining on hold until 2025 (\$48,298.94). These funds were all spent by the Mar 2025 deadline on efficiency upgrades/retrofits.*

Question 21 a): How much additional external funding for climate action were you able to invest by leveraging your 2024 LGCAP funds? This could include matching grants as well as private investment.\*

Format: no dollar sign, no comma, and up to two decimal places

0

Question 21 b): Please list the funding programs leveraged and associated funders (i.e. Investing in Canada Infrastructure Program, Canada/Province).\*

Please enter "NA" if no funds were leveraged.

NA

Question 22: What is your internal decision criteria for spending LGCAP dollars?\*

*Projects are designed and quoted by the Community Services Department, generally discussed during budget planning and large projects are then brought to Council for approval.*

Question 23: Does your local government or Nation use a formal framework to apply a climate lens on infrastructure planning and decision-making?\*

This could include the Provincial preliminary GHG assessment guidance, the Federal climate lens guidance, or another climate lens framework.

☐ Yes

☒ No

Question 24: What is the value in the Program's continuity for your community and how does it support other priority initiatives for your local government or Nation (e.g. affordability, health, economic growth/resilience, etc.)?

Optional

*The program provides much needed funds to continue our climate mitigation efforts, which would not otherwise be possible.*

Please note on posting the survey publicly:

- All information from the required questions must be included.

- Optional questions and responses can be omitted. The Province will use the information from optional questions for internal purposes only.
- When posting the survey publicly, the design / format of the form can be changed.

Attested by (first name, last name)\*

Sheena Elias

Professional title\*

Director of Finance

Local government or Modern Treaty Nation\*

District of 100 Mile House

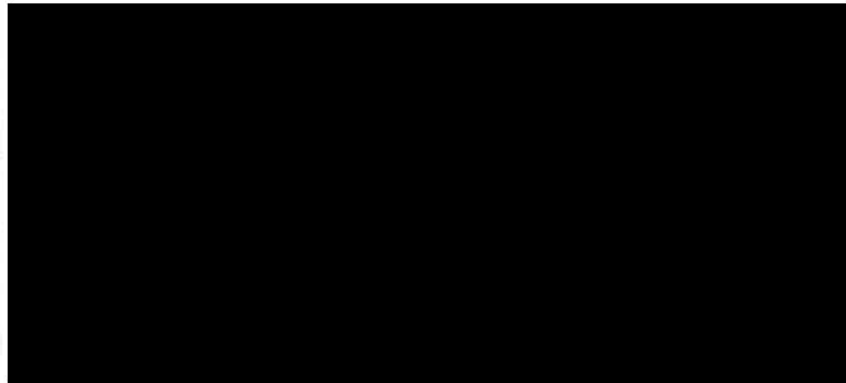
Date\*

2025-07-03

Attestor signature\*

Please note: File upload e-signatures are not enabled as uploaded files do not appear on the final report.

If you require a redo for the digitally-drawn signature, please click the trash can. If that doesn't work, please submit your survey then contact us at [LGCAP@gov.bc.ca](mailto:LGCAP@gov.bc.ca).



2025-07-03 08:36:00 Pacific Daylight Time





# DISTRICT OF 100 Mile House

13

## District of 100 Mile House – Bylaw Enforcement Monthly Progress Report

Period: June, 2025

In June there were 5 Requests for Service:

- Unsightly lawn complaint.
- Barking dog.
- Report of a truck/camper living on a residential property.
- Unsightly construction mess on business property.
- Aggressive cat attacking neighbour's cats.

Other issues dealt with in June:

- Parking issues. Backwards, parked on grass, parked in no parking areas etc.
- Filling of containers and totes at Sani dump.
- Business licensing issues.
- Business utility surveys

Jamie Suggitt  
Bylaw Enforcement Officer  
District of 100 Mile House



**District of  
100 MILE HOUSE**

**COUNCIL REPORT  
File No. 570-01**

**Regular Council Meeting  
July 8, 2025**

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**REPORT DATE:** July 3, 2025

**TITLE:** Development Variance Permit – 270 Third St.

**PREPARED BY:** J. Doddridge, Director of Economic Development & Planning

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**PURPOSE:** To present Council with a Development Variance Permit (DVP) application and request a decision to move forward with the notification process.

**RECOMMENDATION:** Recommended Resolution

BE IT RESOLVED THAT Council of the District of 100 Mile House authorize staff to proceed with the notification process, including notification of adjoining property owners, of Council's intent to consider issuance of a Development Variance Permit to the Cariboo Chilcotin Regional Hospital Board for the property located at 270 Third Street and legally described as Lot 2, Plan 8930, DL 31, Lillooet District to vary Zoning Bylaw No. 1290, 2016 as follows:

- a) To vary section 5.0 Off-street Parking and Loading Requirements, Tables 1 and 2 from the combined off-street parking requirements totalling 13 spaces to 12 spaces;
- b) To vary section 5.2.6 a) from an off-street parking space width of 2.8 metres to 2.5 metres for one small-car parking space; and
- c) To vary section 10.1.9 Minimum Floor Area for 2 one-bedroom apartments from 61m<sup>2</sup> to 45m<sup>2</sup> and 49m<sup>2</sup>.

in substantial accordance with the application as submitted on June 4, 2025.



## **BACKGROUND INFORMATION / DISCUSSION:**

Attached is a Development Variance Permit (DVP) application from the Cariboo Regional District for the Cariboo Chilcotin Regional Hospital Board, for the property located at 270 Third Street and legally described as Lot 2, Plan 8930, DL 31, Lillooet District.

The property is zoned Central Business District Commercial (C-1) Zone and there are presently two older abandoned commercial buildings on the property, slated for demolition. The proposal is to construct a new office building for the Cariboo Regional District, along with 3 residential apartments on the upper floor to accommodate medical professionals. The proposed uses are all permitted in the C-1 Zone.

The application requests Council's consideration to vary the following:

- Number of off-street parking spaces reduced from 13 spaces to 12 spaces;
- Dimensions of one parking space from 2.8m wide to 2.5m wide to accommodate a single small-car parking space; and
- Minimum floor area for both one-bedroom apartments from 61m<sup>2</sup> to 45m<sup>2</sup> and 49m<sup>2</sup>.

The proposal includes adding a curb, gutter and sidewalk extension along the South side of the property to align with the sidewalk adjacent to the lane at the Community Hall and connecting to the existing sidewalk on Cedar Avenue.

It also includes finishing the roadway pavement along the South side of the property on Third Street, to accommodate additional angle street parking. The angle street parking will be accessible by Third Street off Birch Avenue as well as by the lane behind the Community Hall.

Finally, a one-way entrance and exit traffic configuration on-site will help to ensure traffic flow is maintained on Farmer's Market days when a portion of Third Street is closed.

The application has been referred to affected agencies and municipal departments. To date, the following comments have been returned:

- Community Services & Building Inspection –
- Fire Department – The FD has no concerns with these referrals for 270 Third St at this time.
- Ministry of Transportation – MoTT has no objections with the proposal.

Community Services and Building Inspection comments, if any, will be brought forward at the Council meeting.



A Development Permit (DP) is also required for this development. The DP application will be brought to Council at the August 12<sup>th</sup> meeting for consideration, to coincide with consideration of the Development Variance Permit.

Should Council concur, the following process and timeline are in order:

Council Resolution authorizing DVP to proceed	July 8, 2025
Notification to adjoining property owners	July 30, 2025
Post to District Website & send to subscribers	July 30, 2025
Post at the District's posting place	July 30, 2025
Council consideration of issuing a DVP	Aug. 12, 2025

**OPTIONS:** Should Council elect not to proceed with the notification process, the application stops immediately, and the applicant will be entitled to a partial refund.

**BUDGETARY IMPACT:** N/A

**LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws):**

Zoning Bylaw 1290, 2016

**ATTACHMENTS:** DVP application; subject property map

**Prepared By:** J. Doddridge  
J. Doddridge, Dir Ec Dev & Planning

**Date:** July 3 / 25

**Reviewed By:** T. Boulanger  
T. Boulanger, CAO

**Date:** July 4 / 25





DISTRICT OF  
**100 Mile House**

#1-385 Birch Avenue, PO Box 340  
100 Mile House, BC, V0K 2E0  
250-395-2434  
district@100milehouse.com

## LAND USE APPLICATION

Reference to Land Use Application Procedure and Fees Bylaw No. 1258

Official Community Plan  
Zoning Amendment  
Board of Variance

Development Permit  
Development Variance Permit

***Applicants are advised to consult with the District of 100 Mile House staff  
before submitting an application.***

**\*\*This application will not be accepted unless it is complete, and the required fee(s) and plans are attached\*\***

### APPLICATION TYPE

Check appropriate box(s)

- |   |        |                 |
|---|--------|-----------------|
| <input type="checkbox"/> Development Permit                                       | Fee \$ |                 |
| <input checked="" type="checkbox"/> Development Variance Permit                   | Fee \$ | 400.00          |
| <input type="checkbox"/> Zoning Bylaw Amendment                                   | Fee \$ |                 |
| <input type="checkbox"/> Official Community Plan Bylaw Amendment                  | Fee \$ |                 |
| <input type="checkbox"/> Joint Zoning and Official Community Plan Bylaw Amendment | Fee \$ |                 |
| <input type="checkbox"/> Board of Variance  | Fee \$ |                 |
| <b>Total Fee</b>  |        | <b>\$400.00</b> |

### PROPERTY INFORMATION

Legal Description of Property(s): Lot 2 District Lot 31 Lillooet District Plan 8930

Civic Address of Property(s): 270 A & B Third Street

Size of Property(s): 8184 sq ft BC Assessment Roll No.: 072.000

Current Zoning: C-1 Current OCP Designation: Commercial CBD

Proposed Zoning: N/C Proposed OCP Designation: N/C

### FOR OFFICE USE ONLY

Application Fee Paid: \$ 400.00

Receipt Number: 103451

Received by: [Signature]

Date: June 4, 2025

# INFORMATION FORM

APPLICANT/AGENT	OWNER(S)
Name: <u>Cariboo Regional District</u>	Name: <u>Cariboo Chilcotin Regional Hospital District</u>
Mailing Address: <u>Suite D 180 Third Avenue N</u> <u>Williams Lake, BC</u>	Mailing Address: <u>Suite D 180 Third Avenue N</u> <u>Williams Lake, BC</u>
Postal Code: <u>V2G 2A4</u>	Postal Code: <u>V2G 2A4</u>
Phone Numbers: (Bus): <u>250-392-3351</u>	Phone Numbers: (Bus): <u>250-392-3351</u>
(Home): _____	(Home): _____
(Fax): _____	(Fax): _____
E-mail: <u>lloveng@cariboord.ca</u>	E-mail: <u>ajohnston@cariboord.ca</u>

If the applicant is not the registered owner, complete the owner information and have the property owner(s) sign the application form. Note also the owner requirement in Attachment H.

As owner(s) of the land described in this application, I/we hereby authorize Larry Loveng to act as applicant in regard to this land development application.

Signature: L. Johnston Signature: \_\_\_\_\_  
Date: June 4, 2025 Date: \_\_\_\_\_

I have attached the required documentation as noted on the Application Submission Checklist, along with the required application fee and hereby agree to submit further information deemed necessary for processing this application. Furthermore, I hereby acknowledge that any fees paid are non-refundable except as noted on the fee schedule, if applicable.

I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand **this application, including any plans submitted, is public information.** I authorize reproduction of any plans/reports for the purposes of application processing and reporting.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I/We Cariboo Regional District agree to allow the agents of the District of 100  
(Applicant's Name)

Mile House to enter onto the subject property to inspect the land and buildings.

**A copy of a State Title of Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.**

**DESCRIPTION OF EXISTING LAND USE: (use separate sheet if necessary)**

This lot currently houses two vacant commercial buildings.

**DESCRIPTION OF PROPOSED DEVELOPMENT/USE/BYLAWS CHANGE:**

(use separate sheet if necessary)

Our plan for this location is to demolish the current vacant buildings and build a new location for our Cariboo Regional District & Cariboo Chilcotin Regional Hospital District offices, as we have outgrown our current location. We will also have 3 apartments for physicians and health care workers as they move to the area.

We need a variance for the one bedroom apartments, as they are undersized. They should be 61m<sup>2</sup> but one apartment is 45m<sup>2</sup> and the other is 49m<sup>2</sup>. The variance needed is 16m<sup>2</sup> for the one and 12m<sup>2</sup> for the other.

We also need a variance for 1 parking space, as we are short 1 of the required amount of spaces. A variance is required for a small car parking space also.

Services Currently Existing or Readily Available to the Property (check applicable area)

Services	Currently Existing		Readily Available*	
	YES	NO	YES	NO
Road Access	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Water Supply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hydro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Telephone	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School Bus Service	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**NOTE:**\*Readily available means existing services can be easily extended to the subject property.

#### Proposed Water Supply Method

District of 100 Mile House

#### Proposed Sewage Disposal Method

District of 100 Mile House

#### Approximate Commencement Date of Proposed Project

May 26, 2025 for demolition

#### Reasons in Support of Application

Reasons and comments in support of the application (use separate sheet if necessary)

Currently the buildings in this location are not visually appealing. Our goal is to build a space that meets our needs as a Regional District as well as benefit the City of 100 Mile House with providing accommodations for visiting and relocating physicians and health care workers. The design of our planned building compliments the design of downtown and will greatly improve the curb appeal in comparison to the current buildings. We have worked within our capabilities to fit as much into this space and appreciate the consideration of a variance for those we were not able to perfect.

**Maps and Drawings:**

The following maps and drawings must accompany the application:

1. A dimensional Sketch Plan drawn to scale showing the parcel(s) or part of the parcel(s) and the location of existing buildings, structures and uses.

Minimum size required: 11 x 17 (ledger size)

2. A dimensional Site Plan drawn to scale showing the proposed use, buildings and structures, elevations, highway access etc.

Minimum size required: 11 x 17 (ledger size)

3. A Contour Map (Plan) drawn to scale with contour interval of up to no more than 10 metres, if warranted by the topographic condition (of the subject site).

Required: Yes ☐ No ☒

**FOR OFFICE USE ONLY**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Application Form Complete                        | <input checked="" type="checkbox"/> Dimensioned Sketch Plan Submitted           |
| <input checked="" type="checkbox"/> Application Fee Received                         | <input checked="" type="checkbox"/> Dimensioned Site Development Plan Submitted |
| <input checked="" type="checkbox"/> Certificate of Title Received                    | <input type="checkbox"/> Contour Map Submitted                                  |
| <input checked="" type="checkbox"/> Authorization of Owner Submitted (if applicable) | <input type="checkbox"/> Other studies/Reports Submitted (if applicable)        |
| <input checked="" type="checkbox"/> Contaminated Sites Declaration Form              |   |



0 5 10 20 30  
SCALE 1 : 300 DISTANCES ARE IN METRES

THE INTENDED PLOT SIZE OF THIS PLAN IS 432mm IN WIDTH BY 560mm IN HEIGHT (C SIZE) WHEN PLOTTED AT A SCALE OF 1:300



# LEGEND

x 0.0 DENOTES SPOT ELEVATION  
CB □ DENOTES CATCH BASIN  
MH □ DENOTES MANHOLE  
WV □ DENOTES WATER VALVE  
FH □ DENOTES FIRE HYDRANT  
GU — DENOTES GUY WIRE  
PP □ DENOTES POWER POLE  
EB □ DENOTES ELECTRICAL BOX  
GM □ DENOTES GAS METER  
SN = DENOTES SIGN  
TW/BW DENOTES TOP/BOTTOM OF WALL

## DERIVATIONS

ELEVATIONS ARE IN METRES GEODETIC AND ARE DERIVED FROM CSRS-PPP OBSERVATIONS CCVD28 (HTv2.0)

PROPERTY LINE DIMENSIONS ARE DERIVED FROM FIELD SURVEY AND BC LAND TITLE OFFICE RECORDS

## LEGAL DESCRIPTION:

LOT 2 DISTRICT LOT 31 LILLOOET DISTRICT PLAN 8930

PARCEL IDENTIFIER: 009-769-030



CERTIFIED CORRECT THIS 14th DAY OF MAY, 2025.

*[Signature]*  
B.C.L.S.  
J. F. SQUIRES

POSITION OF UNDERGROUND SERVICES ARE PLOTTED ACCORDING TO FIELD MEASUREMENTS AND MUNICIPAL RECORDS AND ARE TO BE VERIFIED IN FIELD PRIOR TO CONSTRUCTION



AXIS LAND SURVEYING LTD.  
B.C. & CANADA LANDS SURVEYORS  
108 MILE RANCH, B.C. V0K 2Z0  
T: 604-853-2700

DRAWING:  
7387-SITE

DRAWN BY:  
JFS

CHECKED BY:  
JFS

PROJECT:

C.R.D.  
270 THIRD STREET  
100 MILE HOUSE, B.C.

No. DATE: REVISION:

No.	DATE:	REVISION:

DATE:  
MAY 14 2025

JOB NO:  
7387

SHEET  
1 OF 1



100 Mile House

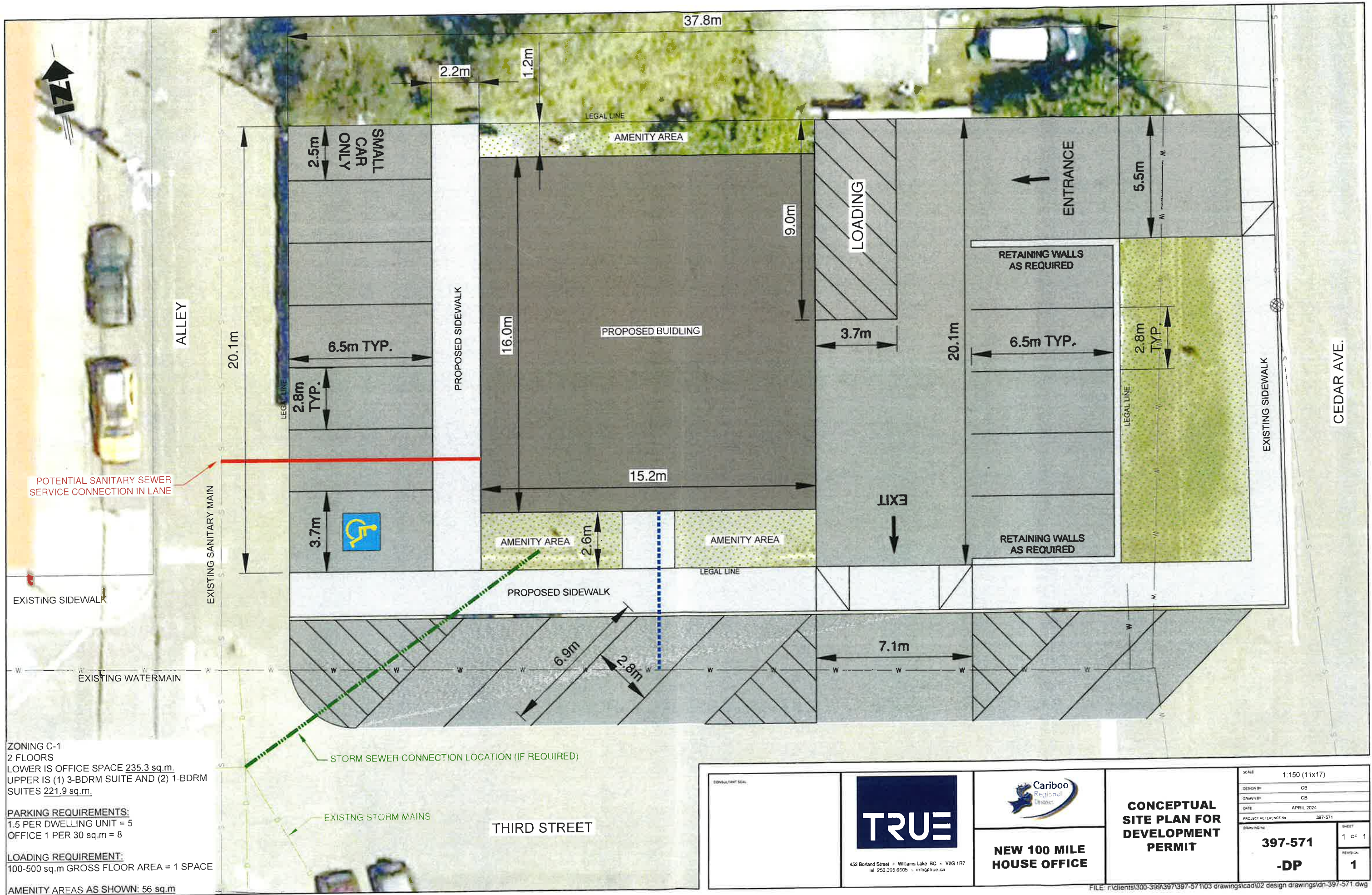
Cariboo Hwy 97

SUBJECT PROPERTY

0 5 10 20 Meters

Date: May 2025





ZONING C-1  
2 FLOORS  
LOWER IS OFFICE SPACE 235.3 sq.m.  
UPPER IS (1) 3-BDRM SUITE AND (2) 1-BDRM SUITES 221.9 sq.m.

**PARKING REQUIREMENTS:**  
1.5 PER DWELLING UNIT = 5  
OFFICE 1 PER 30 sq.m = 8

**LOADING REQUIREMENT:**  
100-500 sq.m GROSS FLOOR AREA = 1 SPACE

AMENITY AREAS AS SHOWN: 56 sq.m

 452 Borland Street • Williams Lake, BC • V2G 1R7 Tel: 250.305.6605 • info@true.ca	 <b>NEW 100 MILE HOUSE OFFICE</b>	<b>CONCEPTUAL SITE PLAN FOR DEVELOPMENT PERMIT</b>	SCALE: 1:150 (11x17)
			DESIGN BY: CB DRAWN BY: CB DATE: APRIL 2024 PROJECT REFERENCE NO: 397-571 DRAWING NO: 397-571
SHEET 1 OF 1 REVISION 1			





LANE - REAR ENTRANCE VIEW NORTHWEST



LANE - REAR ENTRANCE VIEW WEST



THIRD STREET MAIN ENTRANCE VIEW SOUTHWEST



THIRD STREET MAIN ENTRANCE VIEW SOUTH



THIRD STREET MAIN ENTRANCE VIEW SOUTH



THIRD STREET MAIN ENTRANCE VIEW SOUTHEAST



NORTHEAST VIEW

⊙ EXTERIOR CONCEPT VIEWS

NOTED DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS. THE BUILDING CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING ALL INFORMATION ON THIS DRAWING PRIOR TO CONSTRUCTION. ANY DISCREPANCIES SHALL BE REPORTED TO THE OFFICE OF HARRISON DESIGN FOR CLARIFICATION. THIS DRAWING IS THE EXCLUSIVE PROPERTY OF HARRISON DESIGN AND CAN ONLY BE REPRODUCED WITH WRITTEN PERMISSION.

CRD OFFICES & SUITES  
CEDAR AVENUE  
100 MILE HOUSE

EXTERIOR CONCEPT VIEWS

**HD**  
HARRISON  
DESIGN  
CUSTOM  
BUILDING  
DESIGNS  
250 398 5859  
P.O. Box 4474  
Williams Lake, B.C.  
V2G 3V5  
harrisondesign@shaw.ca  
www.harrison-design.ca

PROJECT	CRD-OFFICES
SCALE	1/4"=1'-0"
DATE	30 APRIL 2023
DRAWN	LCH/PH

**A**



SPECIAL SEPARATION LOWER LEVEL - FACING NORTH SIDE LOT LINE.  
HALL AREA: 13'4" x 10'7" = 142.50 SQ. FT.  
TOTAL WINDOW OPENINGS AREA: 30.50 SQ. FT. (2.78 SQ. M.)  
PERCENTAGE OF OPENINGS TO HALL AREA: 6.2 %  
MINIMUM LIMITING DISTANCE REQUIRED = 1.2M  
ALLOWABLE PERCENTAGE OF OPENINGS AT 1.2M LIMITING DISTANCE = 7%

LANE

Parking  
SEE SITE PLAN

Parking  
SEE SITE PLAN

CEDAR AVENUE

THIRD STREET

① GROUND LEVEL PLAN

FLOOR AREAS:  
2552.95 sq. ft. MAIN FLOOR  
230.14 sq. ft. UPPER (INC. DECK)  
54.80 sq. ft. EXTERIOR STAIRS  
76.58 sq. ft. EXTERIOR STAIRS  
3057.04 sq. ft. TOTAL (746.43 sq. m.)

AMENITY SPACE:  
TOTAL AMENITY (GRASS) AREA SHOWN: 450 SQ. FT.

NOTED DIMENSIONS TAKE  
PRECEDENCE OVER SCALED  
DIMENSIONS. THE BUILDER/  
CONTRACTOR SHALL BE  
RESPONSIBLE FOR  
VERIFYING ALL INFORMATION  
ON THIS DRAWING PRIOR  
TO CONSTRUCTION. ANY  
DISCREPANCIES SHALL BE  
REPORTED TO THE OFFICE OF  
HARRISON DESIGN FOR  
CLARIFICATION. THIS DRAWING  
IS THE EXCLUSIVE PROPERTY  
OF HARRISON DESIGN AND  
CAN ONLY BE REPRODUCED  
WITH WRITTEN PERMISSION.

CRD OFFICES & SUITES  
CEDAR AVENUE  
100 MILE HOUSE

UPPER FLOOR PLAN

**HD**  
HARRISON  
DESIGN  
CUSTOM  
BUILDING  
DESIGNS  
250.398.5859  
P.O. Box 4474  
Williams Lake, B.C.  
V2G 2V5  
harrisondesign@shaw.ca  
www.harrison-design.ca

PROJECT: CRD-OFFICES  
SCALE: 1/4"=1'-0"  
DATE: 30 APRIL 2023  
DRAWN: LKH/BJH

A2

OF 4



NOTED DIMENSIONS TAKE  
PRECEDENCE OVER SCALED  
DIMENSIONS. THE BUILDER/  
CONTRACTOR SHALL BE  
RESPONSIBLE FOR  
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ON THIS DRAWING PRIOR  
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DISCREPANCIES SHALL BE  
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WITH WRITTEN PERMISSION.

CRD OFFICES & SUITES  
CEDAR AVENUE  
100 MILE HOUSE

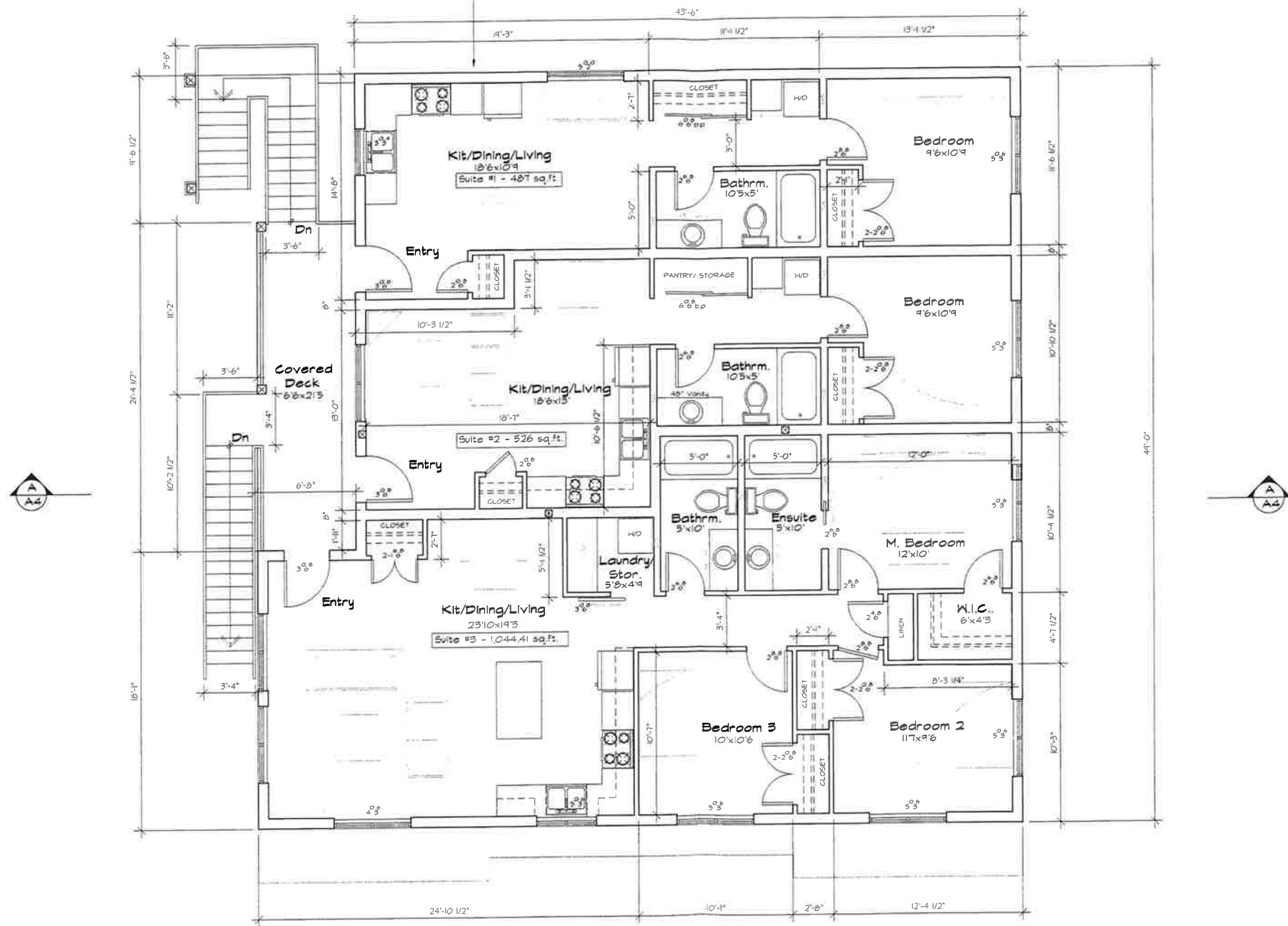
UPPER FLOOR PLAN

**HD**  
HARRISON  
DESIGN  
CUSTOM  
BUILDING  
DESIGNS  
250.398.5659  
P.O. Box 4474  
Williams Lake, B.C.  
V2G 2V5  
harrisondesign@shaw.ca  
www.harrison-design.ca

PROJECT	CRD-OFFICES
SCALE	1/4"=1'-0"
DATE	20 APRIL 2023
DRAWN	LKH/PLH

A3  
OF 4

SPECIAL SEPARATION LOWER LEVEL - FACING NORTH SIDE LOT LINE:  
HALL AREA = 43'-6"x8' = 348 SQ. FT. (32.33 SQ. M)  
TOTAL WINDOW OPENINGS AREA: 10.50 SQ. M  
PERCENTAGE OF OPENINGS TO HALL AREA = 2.88 %  
MINIMUM LIMITING DISTANCE REQUIRED = 1.2M  
ALLOWABLE PERCENTAGE OF OPENINGS AT 1.2M LIMITING DISTANCE = 78%



UPPER LEVEL PLAN  
2,552.98 sq. ft. MAIN FLOOR  
2,387.98 sq. ft. UPPER (INC. DECK)  
54.50 sq. ft. EXTERIOR STAIRS  
16.50 sq. ft. EXTERIOR STAIRS  
5097.04 sq. ft. TOTAL (469.81 sq. m)



## DISTRICT OF 100 MILE HOUSE

### M E M O

---

**Date:** July 4<sup>th</sup>, 2025  
**To:** Mayor & Council  
**From:** T.Boulanger, Administration  
**Subject:** Declassify In-Camera Resolution

---

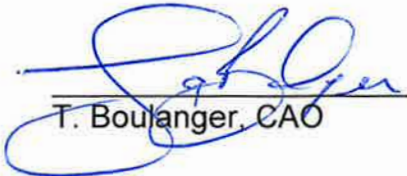
The following In-Camera resolution is to be declassified by Council decision.

**IC Resolution #45-25**

**Exempt Staff Policy Amendment**

Recommendation:

**BE IT RESOLVED THAT** In-Camera Resolution #45-25 be declassified

  
T. Boulanger, CAO

  
S.Elias, D/Corporate Officer



**District of  
100 MILE HOUSE**

**COUNCIL REPORT  
File No. 570-01**

**Regular Council Meeting  
July 8, 2025**

---

**REPORT DATE:** July 7, 2025

**TITLE:** Development Permit – 683 Alder Ave

**PREPARED BY:** J. Doddridge, Director of Economic Development & Planning

---

**PURPOSE:** To present Council with a Development Permit (DP) application for a new McDonald's Restaurant for approval.

**RECOMMENDATION:** Recommended Resolution

BE IT RESOLVED THAT Council of the District of 100 Mile House authorizes a Highway 97 Corridor Development Permit be issued to McDonald's Restaurants of Canada Ltd, Inc No A0131058, for the construction of a new McDonald's restaurant with drive through as proposed, and in substantial accordance with the application submitted on Mar. 21, 2025, on the property having a legal description of Lot A, Plan KAP90500, DL 32, Lillooet District, also known as 683 Alder Ave; and further

BE IT RESOLVED THAT as a condition of executing this Development Permit, the following conditions must first be met:

- Security for off-site works, including a sidewalk extension from Horse Lake Road along the west side of Cariboo Trail to the new proposed access in the amount of \$67,249 be taken;
- Security for landscaping in the amount of \$181,853.50 be taken;
- Security to support future signal installation at Horse Lake Road and Cariboo Trail, in the amount of \$75,000 be taken;
- A contribution toward the design of future traffic control infrastructure in the amount of \$50,000 be taken;
- Implementation of an interim all-way stop at the intersection, in advance of the restaurant's opening in December 2025;
- Completion of a follow-up traffic study within one year after the restaurant's opening; and further



BE IT RESOLVED THAT the Director of Corporate Administration duly executes the Permit; and finally

BE IT RESOLVED THAT this Development Permit shall expire 2 years after the date it is issued, as per section 504 (1) of the *Local Government Act*.

### **BACKGROUND INFORMATION / DISCUSSION:**

Attached is a Development Permit (DP) application from McDonald's Restaurants of Canada Ltd. for the property located at 683 Alder Ave, legally described as Lot A, Plan KAP90500, DL 32, Lillooet District.

The property is designated Commercial Vehicle Oriented in the Official Community Plan and is zoned Shopping Centre Commercial (C-4) Zone. A drive-through food service and restaurant are permitted uses in the C-4 Zone. It is presently vacant land and lies within the Highway 97 Corridor Development Permit Area. A Development Permit is required.

The applicant has provided a letter dated March 27, 2025, with additional commentary as to how the proposed development meets the Highway 97 Corridor Development Permit Area Guidelines. In addition, a series of drawings are provided, including colour renderings.

A letter dated July 4, 2025 has also been provided requesting release of the Development and Building Permits, ahead of the traffic infrastructure upgrades being fully determined, and ahead of the revised Traffic Impact Assessment (TIA) being reviewed and approved by the Ministry of Transportation & Transit (MoTT). The applicant has offered to post security to be applied to future intersection improvements at Cariboo Trail and Horse Lake Road.

The Ministry was originally sent a referral, which triggered the requirement for the applicant to prepare a Traffic Impact Assessment (TIA). Upon Ministry review of the TIA, some further revisions were required. Those additional revisions were completed, but Ministry Traffic Engineers have not yet provided return comments, nor approved the revised TIA.

The application has been referred to affected agencies and municipal departments. To date, the following comments have been returned:

- Ministry of Transportation & Transit –
- Community Services & Building Inspection – comments pending Ministry of Transportation & Transit comments.





- Fire Department – The fire department has nothing to add at this time.

It should be noted that issuing a Development Permit does not preclude the applicant from meeting the requirements of all municipal bylaws, including but not limited to Works & Services Bylaw, Zoning Bylaw, Building Permit, and Sign Permit.

**OPTIONS:** Staff recommends the following conditions be applied to the Development Permit approval:

That prior to the issuance of the Development Permit, the following conditions be applied:

- Security for off-site works, including a sidewalk extension from Horse Lake Road along the west side of Cariboo Trail to the new proposed access in the amount of \$67,249 be taken;
- Security for landscaping in the amount of \$181,853.50 be taken;
- Security to support future signal installation at Horse Lake Road and Cariboo Trail, in the amount of \$75,000 be taken;
- A contribution toward the design of future traffic control infrastructure in the amount of \$50,000 be taken;
- Implementation of an interim all-way stop at the intersection, in advance of the restaurant's opening in December 2025; and
- Completion of a follow-up traffic study within one year after the restaurant's opening.

**BUDGETARY IMPACT:** N/A at this time. However, there may be budgetary impacts in future should municipal costs be incurred for potential signalization or other traffic infrastructure improvements.

**LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws):** N/A

**ATTACHMENTS:**

- DVP application and associated follow up letters and documentation
- Subject property map
- Highway 97 Development Permit Area Guidelines

Prepared By: J. Doddridge  
J. Doddridge, Dir Ec Dev & Planning

Date: July 7/25

Reviewed By: \_\_\_\_\_  
T. Boulanger, CAO

Date: \_\_\_\_\_



DISTRICT OF  
**100 Mile House**

#1-385 Birch Avenue, PO Box 340  
100 Mile House, BC, V0K 2E0  
250-395-2434  
district@100milehouse.com

**LAND USE APPLICATION**

COPY

Reference to Land Use Application Procedure and Fees Bylaw No. 1258

Official Community Plan  
Zoning Amendment  
Board of Variance

Development Permit  
Development Variance Permit

**Applicants are advised to consult with the District of 100 Mile House staff  
before submitting an application.**

**\*\*This application will not be accepted unless it is complete, and the required fee(s) and plans are attached\*\***

**APPLICATION TYPE**

Check appropriate box(s)

- |   |                   |
|---|-------------------|
| <input checked="" type="checkbox"/> Development Permit                            | Fee \$ <u>500</u> |
| <input type="checkbox"/> Development Variance Permit                              | Fee \$ _____      |
| <input type="checkbox"/> Zoning Bylaw Amendment                                   | Fee \$ _____      |
| <input type="checkbox"/> Official Community Plan Bylaw Amendment                  | Fee \$ _____      |
| <input type="checkbox"/> Joint Zoning and Official Community Plan Bylaw Amendment | Fee \$ _____      |
| <input type="checkbox"/> Board of Variance  | Fee \$ _____      |
| <b>Total Fee \$ <u>500</u></b>  |                   |

**PROPERTY INFORMATION**

Legal Description of Property(s): Lot A, Lot 32, Plan KAP90500, Land District 27

Civic Address of Property(s): 683 Alder Avenue

Size of Property(s): 1.17 BC Assessment Roll No.: 24-557-00295.555

Current Zoning: Shopping Centre Commercial (C-4) Current OCP Designation: Commercial Vehicle Oriented

Proposed Zoning: No Change Proposed OCP Designation: No Change

**FOR OFFICE USE ONLY**

Application Fee Paid: \$ 500.00

Receipt Number: 102778

Received by: [Signature]

Date: Mar. 21/25


Payment Rec'd. Mar. 31/25

## INFORMATION FORM

APPLICANT/AGENT	OWNER(S)
Name: <u>Dean Todd c/o Arcadis Professional Services (Canada) Inc.</u>	Name: <u>McDonald's Restaurants of Canada Ltd.</u>
Mailing Address: <u>3rd Floor - 227 11 Avenue SW</u>	Mailing Address: <u>1 McDonald's Place</u>
<u>Calgary, AB</u>	<u>Toronto, ON</u>
Postal Code: <u>T2R 1R9</u>	Postal Code: <u>M3C 3L4</u>
Phone Numbers: (Bus): <u>+1 780-628-7745</u>	Phone Numbers: (Bus): <u>604-812-2024</u>
(Home): _____	(Home): _____
(Fax): _____	(Fax): _____
E-mail: <u>dean.todd@arcadis.com</u>	E-mail: <u>Lori.Todd@ca.mcd.com</u>

If the applicant is not the registered owner, complete the owner information and have the property owner(s) sign the application form. Note also the owner requirement in Attachment H.

As owner(s) of the land described in this application, I/we hereby authorize Arcadis Professional Services (Canada) Ltd. to act as applicant in regard to this land development application.

Signature:  74BE1010E156468...

Signature: \_\_\_\_\_

Date: March 18, 2025

Date: \_\_\_\_\_

I have attached the required documentation as noted on the Application Submission Checklist, along with the required application fee and hereby agree to submit further information deemed necessary for processing this application. Furthermore, I hereby acknowledge that any fees paid are non-refundable except as noted on the fee schedule, if applicable.

I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand **this application, including any plans submitted, is public information.** I authorize reproduction of any plans/reports for the purposes of application processing and reporting.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I/We Dean Todd agree to allow the agents of the District of 100  
(Applicant's Name)

Mile House to enter onto the subject property to inspect the land and buildings.

**A copy of a State Title of Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.**

Vacant

Vacant

See submitted cover letter.

See submitted cover letter.



Services Currently Existing or Readily Available to the Property (check applicable area)

Services	Currently Existing		Readily Available*	
	YES	NO	YES	NO
Road Access	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Supply	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hydro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Bus Service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**NOTE:**\*Readily available means existing services can be easily extended to the subject property.

**Proposed Water Supply Method**

municipal

**Proposed Sewage Disposal Method**

municipal

**Approximate Commencement Date of Proposed Project**

**Reasons in Support of Application**

Reasons and comments in support of the application (use separate sheet if necessary)

See submitted cover letter.

**Maps and Drawings:**

The following maps and drawings must accompany the application:

1. A dimensional Sketch Plan drawn to scale showing the parcel(s) or part of the parcel(s) and the location of existing buildings, structures and uses.

Minimum size required: 11 x 17 (ledger size)

2. A dimensional Site Plan drawn to scale showing the proposed use, buildings and structures, elevations, highway access etc.

Minimum size required: 11 x 17 (ledger size)

3. A Contour Map (Plan) drawn to scale with contour interval of up to no more than 10 metres, if warranted by the topographic condition (of the subject site).

Required: Yes ☐ No ☐

**FOR OFFICE USE ONLY**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Application Form Complete                        | <input checked="" type="checkbox"/> Dimensioned Sketch Plan Submitted               |
| <input checked="" type="checkbox"/> Application Fee Received <i>Mar. 31/25</i>       | <input checked="" type="checkbox"/> Dimensioned Site Development Plan Submitted     |
| <input checked="" type="checkbox"/> Certificate of Title Received                    | <input type="checkbox"/> Contour Map Submitted                                      |
| <input checked="" type="checkbox"/> Authorization of Owner Submitted (if applicable) | <input checked="" type="checkbox"/> Other studies/Reports Submitted (if applicable) |
| <input checked="" type="checkbox"/> Contaminated Sites Declaration Form              | <input checked="" type="checkbox"/> <i>Landscape Plan</i>                           |

- ✓ *Geotechnical Report*
- ✓ *Stage 1 + 2 Site Investigation*
- ✓ *TIA*
- ✓ *Landscape Cost Est.*



**Arcadis Professional Services (Canada) Inc.**  
3rd Floor – 227 11 Avenue SW  
Calgary AB T2R 1R9 Canada  
tel 403 270 5600 fax 403 270 5610  
arcadis.com

March 21, 2025

Economic Development & Planning  
District of 100 Mile House  
#1-385 Birch Avenue, PO Box 340  
100 Mile House, BC. V0K 2E0

### **DEVELOPMENT PERMIT APPLICATION**

#### **MCDONALD'S RESTAURANTS OF CANADA LTD.- 683 ALDER AVENUE**

On behalf of McDonald's Restaurants of Canada Ltd., Arcadis hereby submits a Development Permit application for the development of a new McDonald's Restaurant Establishment at the above listed property.

In support of the application, please find enclosed the following information:

- Application Form;
- Contaminated Site Declaration Form;
- Letter of Authorization;
- Current copy of the Certificate of Title;
- Geotechnical Investigation (Arcadis);
- Stage 1 and 2 Preliminary Site Investigation (Arcadis); and
- Exhibits:
  - Site Plan (SP1.0);
  - Landscape Plan (L1.0-2.0);
  - Engineering Plans (C1.0-C3.0);
  - Floor Plan (A100); and
  - Building Elevations (A200-201).

To be submitted at a later date:

- Traffic Impact Assessment (Arcadis);
- Landscape Cost Estimate; and
- Off-Site Upgrades Cost Estimate.

### **Proposed Development and Justification**

The proposed development consists of a 376 m<sup>2</sup> restaurant with a dual-lane drive-through. The development would include 37 parking stalls including 2 accessible stalls. The development would also include 1 loading stall and 3 Earthbin garbage enclosures.

The proposed development is consistent with the use and standards envisioned in the Commercial Vehicle Oriented Official Community Plan Designation and Highway 97 Corridor Development Permit Area. The site has been designed in a manner which ensures efficient and safe vehicle/pedestrian circulation. This will be further outlined in the Traffic Impact Assessment. The proposed building has been designed to a high standard of architectural quality which incorporates material and architectural features of the Cariboo. Design measures also ensure an attractive appearance from Highway 97. The proposed landscaping plan includes hardy and low maintenance materials which provide screening for parking and waste storage.

A payment of the Development Permit fee will follow.

We look forward to continuing to work with you and your team on this application. Should you have any questions or concerns, please contact Dean Todd at 403-270-5600 ext 66631 or by email at [dean.todd@arcadis.com](mailto:dean.todd@arcadis.com).

Yours truly,

**Arcadis**

Tony Withall  
Associate Principal

Dean Todd  
Planner



Joanne Doddridge  
Director of Economic Development & Planning  
District of 100 Mile House

Arcadis Professional Services  
(Canada) Inc.  
227 11th Avenue SW  
3rd Floor  
Calgary, Alberta T2R 1R9  
Canada  
Phone: 403 270 5600  
[www.arcadis.com](http://www.arcadis.com)

Date: March 27, 2025  
Our Ref: 30256825  
Subject: 683 Alder Avenue Development Permit Application (File 3060)-  
Highway 97 Corridor Development Permit Area Guidelines

Dear Joanne Doddridge,

The following sections represent excerpts from the Highway 97 Corridor Development Permit Area Guidelines which are relevant to the proposed development at 683 Alder Avenue. Arcadis has provided commentary as to how the proposed development at 683 Alder Avenue meets the guidelines.

16.3.5 i. Buildings and structures

- *Buildings are encouraged to incorporate material and architectural features of the Cariboo: wood, logs, rails, posts, beams, rock and stone. Architecture should not simply replicate building designs that could be found anywhere in NA.*
- *Wall visible from Hwy 97 should be finished to same standard as front of building to provide attractive experiences*
- *Large areas of building walls shall be articulated by a combination of windows, entry feature, building materials, textures, architectural features and landscaping*
- *Varied rooflines are encouraged to avoid the appearance of long, flat rooflines.*

**Applicant Comment:** The proposed building elevations include wood toned longboard façade and wood element details to achieve architectural details of the Cariboo. The western elevation which is visible from Highway 97 has been designed as a building entrance which includes a diversity of building materials, building articulation, significant glazing, and blade signage to create an attractive experience. The longer building elevations on the north and south are articulated by a variety of building materials, textures, and colours. The roofline is varied through the use of metal canopies and signage blade. Please refer to submitted A200 and A201 for detailed coloured elevations. Please refer to L1.0 for detailed landscape plan.

16.3.5 ii. Screening and landscaping

- *All waste disposal bins over 3 cubic metres in area cannot be located within the front yard and must be screened within an enclosure or located so it is not visible from Highway 97.*
- *Required front yard setback areas must be landscaped with trees, shrubs, grass and similar elements, which in the case of corner sites includes both the setback areas toward the highway and the side street. Landscaping materials must be hardy and adapted to Cariboo climatic conditions. The use of low maintenance landscape materials is encouraged. The use of xeriscape (drought tolerant, low water requirement) landscaping and other water conservation practices is encouraged to minimize water consumption.*

Joanne Doddridge  
100 Mile House  
March 27, 2025

**Applicant Comment:** The proposed waste disposal bins have been located outside the front yard and east of the proposed building. As such, it is not visible from Highway 97. Furthermore, the bins have been screened on the north and east with proposed vegetation. Landscaping materials have been selected for the Cariboo climatic conditions.

16.3.5 iii. Parking, loading and access

- *Commercial development must take into consideration the visual impact of surface parking and loading areas on adjacent properties. Vehicle access to parking and loading areas, and circulation on site should minimize interference with pedestrian movement.*
- *No loading space is permitted within the front yard of a development where it is visible from Highway 97.*
- *Parking areas should clearly identify pedestrian circulation areas, preferably with different paving and landscaping treatment.*

**Applicant Comment:** The proposed surface parking area is accompanied by landscaped areas along public frontages to mitigate visual impacts. A delineated pedestrian connection has been proposed from the new proposed public sidewalk on Cariboo Trail. The connection includes striped pavement painting, ramps, and signage to provide safe access to the restaurant. No loading space is proposed within the front yard.

16.3.5 iv. Transportation safety

- *Access locations must meet the minimum turning and sight distance requirements in the TAC Design Guide adopted by the Ministry of Transportation and Infrastructure.*
- *A transportation design report prepared by a professional engineer qualified in transportation planning and design will be required for any development that will generate an increase of more than 20% or 100 vehicles per hour, whichever is greater, or where the site has experienced a significant collision history.*
- *A traffic impact study may be required for a high volume drive-through food service use, assembly use, commercial recreation or retail sales use to ensure safe turning movements and adequate storage capacity for vehicle access and egress.*

**Applicant Comment:** A Traffic Impact Assessment prepared by Arcadis will be submitted which addresses Transportation Safety guidelines.

As such, the proposed development of a single-storey McDonald's restaurant with drive-through meets the guidelines of the Highway 97 Corridor Development Permit Area. Should you have any questions please contact the undersigned.

Sincerely,  
Arcadis Professional Services (Canada) Inc.

Dean Todd  
Planner



SUBJECT PROPERTY

575

566

130

160

190

537  
557  
559

565

585

290

Horse Lake Rd

683

Alder Ave

699

701

710

715

712

Cariboo Trail

275

701

703

705

707

709

725

755

716

714

718

720

722

724

702

704

717

719

708

706

711

713

715

717



100 Mile House

Cariboo Hwy 97

SUBJECT PROPERTY

0 12.5 25 50 Meters

Date: April 2025

# PRELIMINARY LANDSCAPE COST ESTIMATE



McDonald's Restaurants of Canada Ltd.

#683 Alder Ave, 100 Mile House, British Columbia

*Development Landscape Works*

Item No.	Item	Unit	Estimated Quantity	Unit Price	Extended Amount
<b>1.0 Softscaping</b>					
1.1	Supply and Install Topsoil - min. 150mm Deep.	m <sup>3</sup>	948.5	\$85.00	\$80,619.95
1.2	Supply and Sow Seed.	m <sup>2</sup>	948.5	\$6.00	\$5,690.82
1.3	Supply and Install Mulch - 75mm Deep.	m <sup>2</sup>	344.0	\$14.00	\$4,816.00
1.4	Supply and Install Northwood Maple (Acer rubrum 'Northwood'), 50mm dia. As per details 1/L2.0 and 4/L2.0.	ea.	2.0	\$553.00	\$1,106.00
1.5	Supply and Install Northern Acclaim Thornless Honey Locust (Gleditsia tiraconthos var. inermis 'Harve'), 50mm dia. As per details 1/L2.0 and 4/L2.0.	ea.	2.0	\$553.00	\$1,106.00
1.6	Supply and Install Spring Snow Crabapple (Malus 'Spring Snow'), 45mm dia. As per details 1/L2.0 and 4/L2.0.	ea.	2.0	\$490.00	\$980.00
1.7	Supply and Install Little Leaf Linden (Tilia cordata), 50mm dia. As per details 1/L2.0 and 4/L2.0.	ea.	1.0	\$553.00	\$553.00
1.8	Supply and Install Colorado Spruce (Picea pungens), 50mm dia. As per details 2/L2.0 and 4/L2.0.	ea.	4.0	\$305.00	\$1,220.00
1.9	Supply and Install Autumn Magic Black Chokeberry (Aronia melanocarpa 'Autumn Magic'), #2 cont. As per detail 6/L2.0.	ea.	9.0	\$40.00	\$360.00
1.10	Supply and Install Red Osier Dogwood (Cornus sericea), #2 cont. As per detail 6/L2.0.	ea.	10.0	\$40.00	\$400.00
1.11	Supply and Install Vanilla Strawberry Hydrangea (Hydrangea paniculata 'Vanilla Strawberry'). #2 cont. As per detail 6/L2.0.	ea.	12.0	\$40.00	\$480.00
1.12	Supply and Install Blue Chip Juniper (Juniperus horizontalis 'Blue Chip'). #3 cont. As per detail 6/L2.0.	ea.	12.0	\$35.00	\$420.00
1.13	Supply and Install Dwarf Norway Spruce (Picea abies 'Elegans'). #2 cont. As per detail 6/L2.0.	ea.	9.0	\$40.00	\$360.00
1.14	Supply and Install Goldflame Spirea (Spiraea japonica 'Goldflame'). #2 cont. As per detail 6/L2.0.	ea.	8.0	\$40.00	\$320.00
1.15	Supply and Install Glow Spirea (Astilbe arendsii 'Glow' (Glut)). #1 cont. As per detail 3/L2.0.	ea.	49.0	\$30.00	\$1,470.00
1.16	Supply and Install Common Yarrow (Achillea millefolium). #1 cont. As per detail 3/L2.0.	ea.	33.0	\$30.00	\$990.00
1.17	Supply and Install Feather Reed Grass (Calamagrostis acutiflora 'Eldorado'). #1 cont. As per detail 3/L2.0.	ea.	22.0	\$25.00	\$550.00
1.18	Supply and Install Blue Fescue (Festuca glauca). #1 cont. As per detail 3/L2.0.	ea.	10.0	\$25.00	\$250.00
1.19	Supply and Install Fragrant Returns Daylily (Hemerocallis 'Fragrant Returns'). #1 cont. As per detail 3/L2.0.	ea.	51.0	\$30.00	\$1,530.00
1.20	Supply and Install June Hosta (Hosta 'June'). #1 cont. As per detail 3/L2.0.	ea.	22.0	\$30.00	\$660.00
<b>2.0 Hardscape</b>					

2.1	Supply and Install C.I.P. Concrete Paving (Pedestrian Load:150mm). Not including base preparation/material.	m <sup>2</sup>	271.5	\$160.00	\$43,441.60
<b>3.0 Site Furnishings</b>					
3.1	Supply and Install Cora Bike Rack.	ea.	1.0	\$525.00	\$525.00
<b>SUB-TOTAL:</b>					<b>\$147,848.37</b>
Contingency Allowance (10%):					\$14,784.84
HST (13%):					\$19,220.29
<b>TOTAL:</b>					<b>\$181,853.50</b>





## 16.3 Highway 97 Corridor Development Permit Area

### 16.3.1. Category

Development Permit Area #2 (DPA #2) Highway 97 Corridor is designated under Section 488(1)(f) of the *Local Government Act*.

### 16.3.2. Area

DPA#2 Highway 97 Corridor consists of those parcels coloured red on Schedule G - Development Permit Areas.

### 16.3.3. Exemptions

A development permit is not required if all the following conditions are met or do not apply:

- Internal building alterations.
- Alteration of land, including vegetation.
- Exterior maintenance of minor repair of a building or structure which consists of upgrading existing finishing and surface materials with similar materials such as replacing doors and windows, recladding, repainting, reroofing and re-decking.
- Repair or alteration of a building or structure to rectify an unsafe condition if such correction has been ordered by the Building Inspector.
- Any servicing work undertaken by or on behalf of the District of 100 Mile House, including emergency activities.
- Construction of fences and gates that comply with the applicable requirements of the Zoning Bylaw.
- Construction of signage that meet the applicable requirements of the Sign Bylaw.
- Removal of trees not greater than 10 cm in diameter measured at a height of 1.5 metres.
- Removal of any tree that presents a danger to life or property.
- Construction of an accessory building to a maximum of 50 square metres.
- An addition to a principal building not exceeding 25% of the floor area of a building to a maximum of 100 square metres. —
- Changes to the exterior design of a building in which the area affected does not exceed 25% on any one side.
- Building permit application not exceeding a cumulative total of \$25,000, excluding interior alterations, in any 12 month period provided that no change in zoning or the use of land is involved.
- Subdivision of vacant land where any future development will be required to obtain a Development Permit land prior to issuance of a Building Permit.
- Subdivision of land in which the number of parcels is not increased.



#### 16.3.4. Justification

Highway 97 is an important gateway to 100 Mile House. The form and character of development along this corridor provides the first impression of 100 Mile House to visitors and influence the image of the community. Highway 97 also provides for the safe movement of vehicles in and out of the District. Council has expressed a desire to control the form and character of commercial development along Highway 97.

#### 16.3.5. Guidelines

Development permits issued for this area will be in accordance with the following guidelines:

##### i. Buildings and structures

- Buildings are encouraged to incorporate material and architectural features of the Cariboo: these include the use of wood, logs, rails, posts, beams, rock and stone. Architecture should not simply replicate building designs that could be found anywhere in North America.
- Any wall of an end building which is visible from Highway 97 should be finished to the same standard as the front of the building to provide an attractive appearance.
- The use of exposed concrete blocks visible from public roads is not permitted.
- Large areas of building walls shall be articulated by a combination of windows, entry features, building materials, textures, architectural features and landscaping.
- Varied rooflines are encouraged to avoid the appearance of long, flat rooflines.
- Landscaping, awnings, lighting fixtures, and other structures should be architecturally integrated with the design of the buildings.
- Mechanical equipment must be hidden from view, i.e. placed in an attic space or behind fascia or parapet walls.
- Additions to buildings should appear seamless as part of the existing building.

##### ii. Screening and landscaping

- Blank walls (surfaces over 40 square metres lacking an architectural feature) must be screened with landscaping. Landscaping should include trees and/or other plant material designed to screen or cover not less than 50% of the blank wall within five years of planting.
- All waste disposal bins over 3 cubic metres in area cannot be located within the front yard and must be screened within an enclosure or located so it is not visible from Highway 97.
- Outdoor display areas should be upgraded and enhanced with landscaping.



- Required front yard setback areas must be landscaped with trees, shrubs, grass and similar elements, which in the case of corner sites includes both the setback areas toward the highway and the side street. Landscaping materials must be hardy and adapted to Cariboo climatic conditions. The use of low maintenance landscape materials is encouraged. The use of xeriscape (drought tolerant, low water requirement) landscaping and other water conservation practices is encouraged to minimize water consumption.
  - All fencing and screening should be designed and constructed with durable materials and integrated with the design and materials of the building. All screening should be of sufficient height to adequately screen parking, loading, garbage receptacles and storage from adjacent public streets and residential areas.
- iii. Parking, loading and access
- Commercial development must take into consideration the visual impact of surface parking and loading areas on adjacent properties. Vehicle access to parking and loading areas, and circulation on site should minimize interference with pedestrian movement.
  - No loading space is permitted within the front yard of a development where it is visible from Highway 97.
  - Co-ordination and connection of parking lots through mutual access agreements with adjacent properties is encouraged to ensure street efficiency.
  - Parking areas should clearly identify pedestrian circulation areas, preferably with different paving and landscaping treatment.
  - Large surface parking areas should be demised into smaller areas through the use of raised landscaped areas containing shade trees, shrubs or ornamental pavers to provide visual relief from the appearance of uniform asphalt surfaces.
- iv. Transportation safety
- Access locations must meet the minimum turning and sight distance requirements in the TAC Design Guide adopted by the Ministry of Transportation and Infrastructure.
  - A transportation design report prepared by a professional engineer qualified in transportation planning and design will be required for any development that will generate an increase of more than 20% or 100 vehicles per hour, whichever is greater, or where the site has experienced a significant collision history.
  - A traffic impact study may be required for a high volume drive-through food service use, assembly use, commercial recreation or retail sales use to ensure safe turning movements and adequate storage capacity for vehicle access and egress.



**McDonald's RESTAURANTS OF CANADA LIMITED**  
**McDONALD'S PLACE**  
TORONTO, ONTARIO CANADA M3C 3L4

July 4, 2025

Mayor and Council  
District of 100 Mile House  
Development Services Department

**Re: Request for Release of Development and Building Permits – 683 Alder Avenue**

Dear Mayor and Council,

We appreciate the District's continued collaboration and support as we advance the proposed McDonald's development at 683 Alder Avenue.

We understand that the District is actively coordinating with the Ministry of Transportation and Transit (MOTT) to review the Traffic Impact Assessment (TIA) and its associated addendums. While this process is ongoing, we respectfully propose a path forward that would allow construction to commence as scheduled on July 14, 2025, while remaining aligned with the District's long-term planning objectives.

We acknowledge that future growth in the area will likely necessitate infrastructure upgrades. In the interim, and in accordance with the TIA recommendations, we are prepared to implement an interim all-way stop at the Horse Lake Road and Cariboo Trail intersection to support safe operations during the early stages of site activity and the restaurant's opening. As outlined in the TIA, current traffic conditions warrant a signalized intersection at this location. While we recognize that the proposed development will contribute to increased traffic volumes, the need for improvements is not solely attributable to this project. To ensure a fair and effective solution, we would welcome the opportunity to engage in future discussions with the District and MOTT to define the scope of work, funding responsibilities, and timing. We suggest that a meeting date be established — or that recurring coordination meetings be scheduled — to collaboratively develop a shared plan while construction is underway.

**To support a balanced and collaborative approach, we are committed to the following:**

- Implementation of an interim all-way stop at the intersection, as supported by the TIA, in advance of the restaurant's opening in December 2025.
- Provision of a \$75,000 Letter of Credit (LOC) to support future signal installation at Horse Lake Road and Cariboo Trail.
- A \$50,000 contribution toward the design of future traffic control infrastructure.
- Completion of a follow-up traffic study one year after the restaurant's opening.

We believe this proposal offers a responsible and practical solution — enabling construction to begin on schedule while ensuring the District retains full authority over future traffic measures. Should these contributions be deemed insufficient to release the necessary permits by July 14, the project may face cancellation for this year, prompting a re-evaluation of its overall viability.

Additionally, we respectfully request to be added to the Council Meeting Agenda on July 8, 2025, to present this proposal and answer any questions you may have.



**McDonald's** RESTAURANTS OF CANADA LIMITED  
McDONALD'S PLACE  
TORONTO, ONTARIO CANADA M3C 3L4

Thank you again for your time and partnership. We look forward to continuing our work together on this important project.

Sincerely,

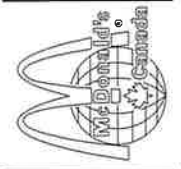
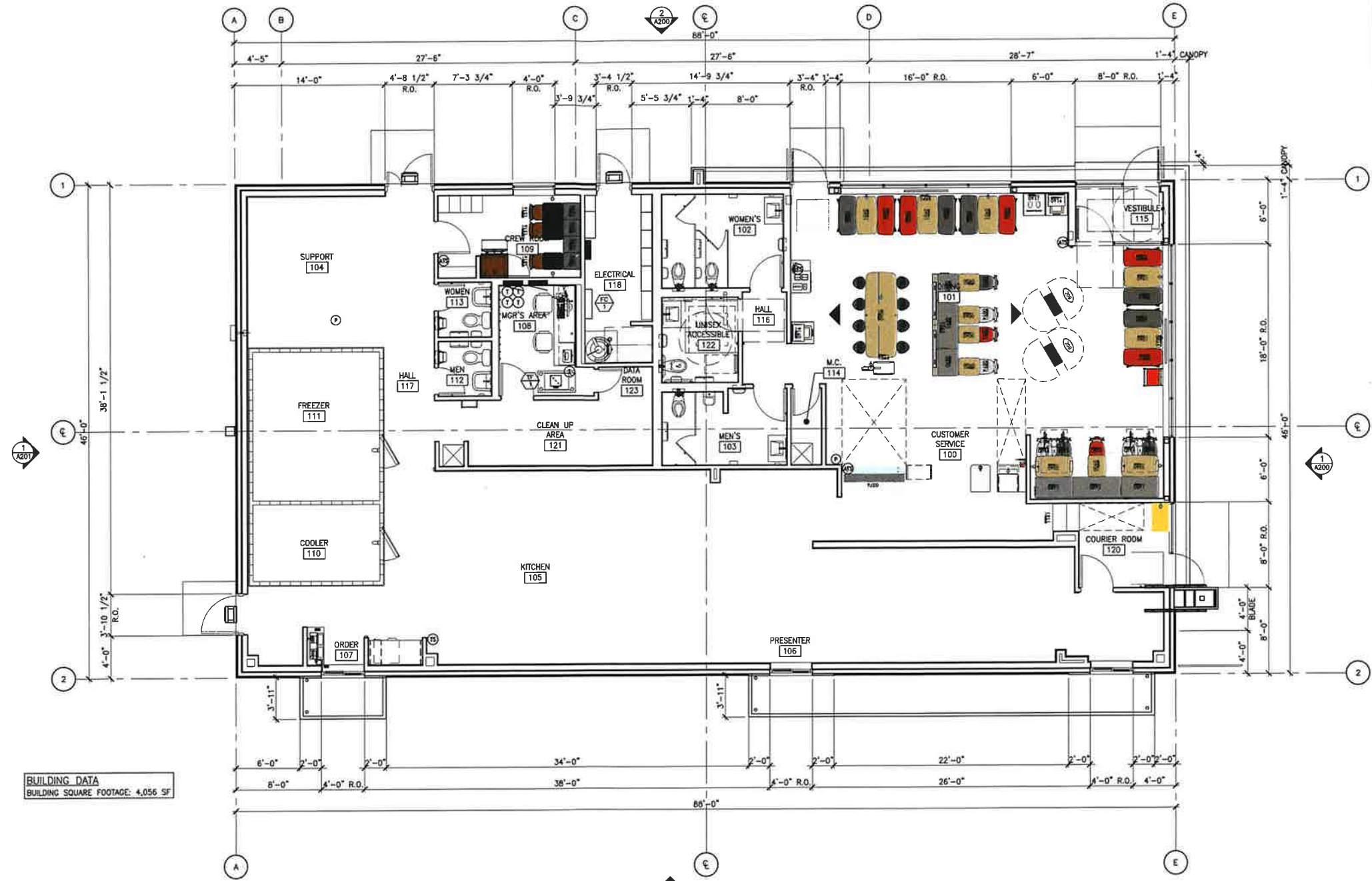
A handwritten signature in blue ink, which appears to read 'Alec Dowell', is written over a light blue horizontal line.

Alec Dowell  
Regional Construction Manager  
McDonald's Restaurants of Canada Ltd.



1 FLOOR PLAN  
A100 SCALE: 3/16" = 1'-0"

BUILDING DATA  
BUILDING SQUARE FOOTAGE: 4,056 SF



**MCDONALD'S RESTAURANT**  
NEW FREESTANDING BUILDING - R4.0  
683 ALDER AVE.  
100 MILE HOUSE, BC

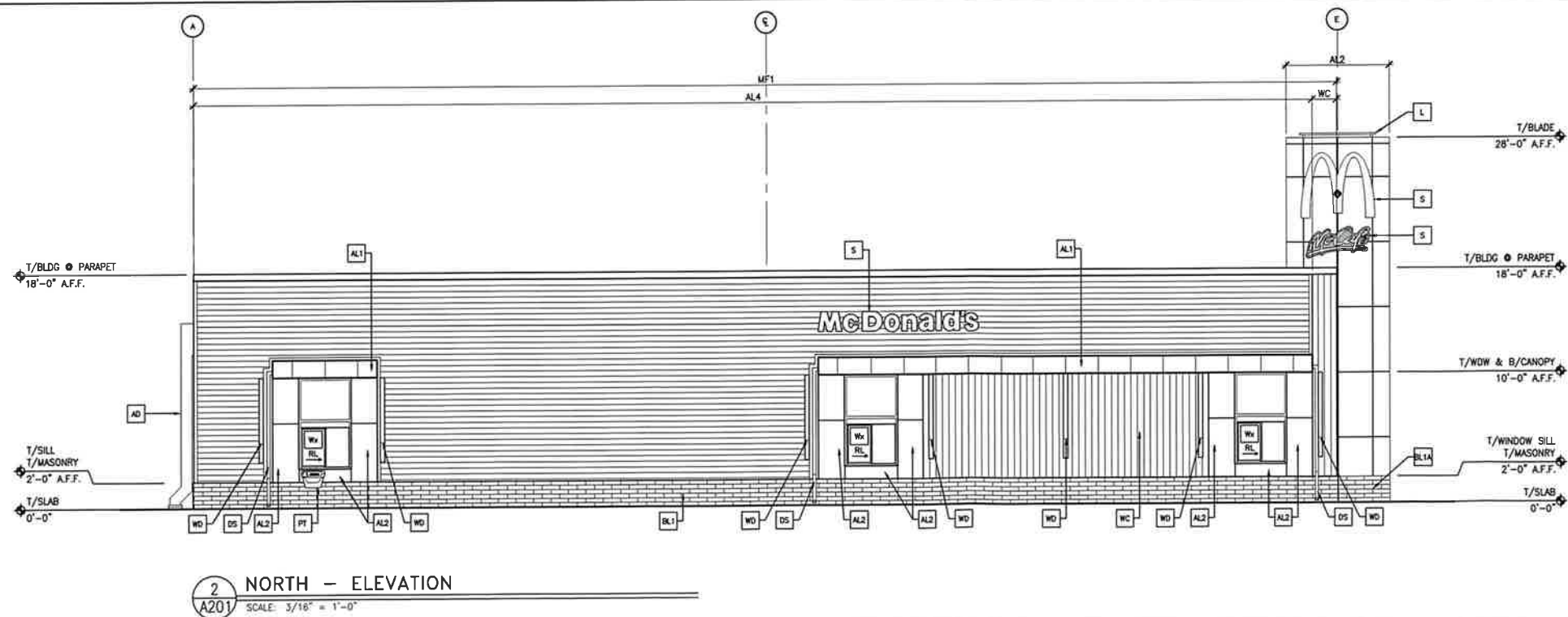
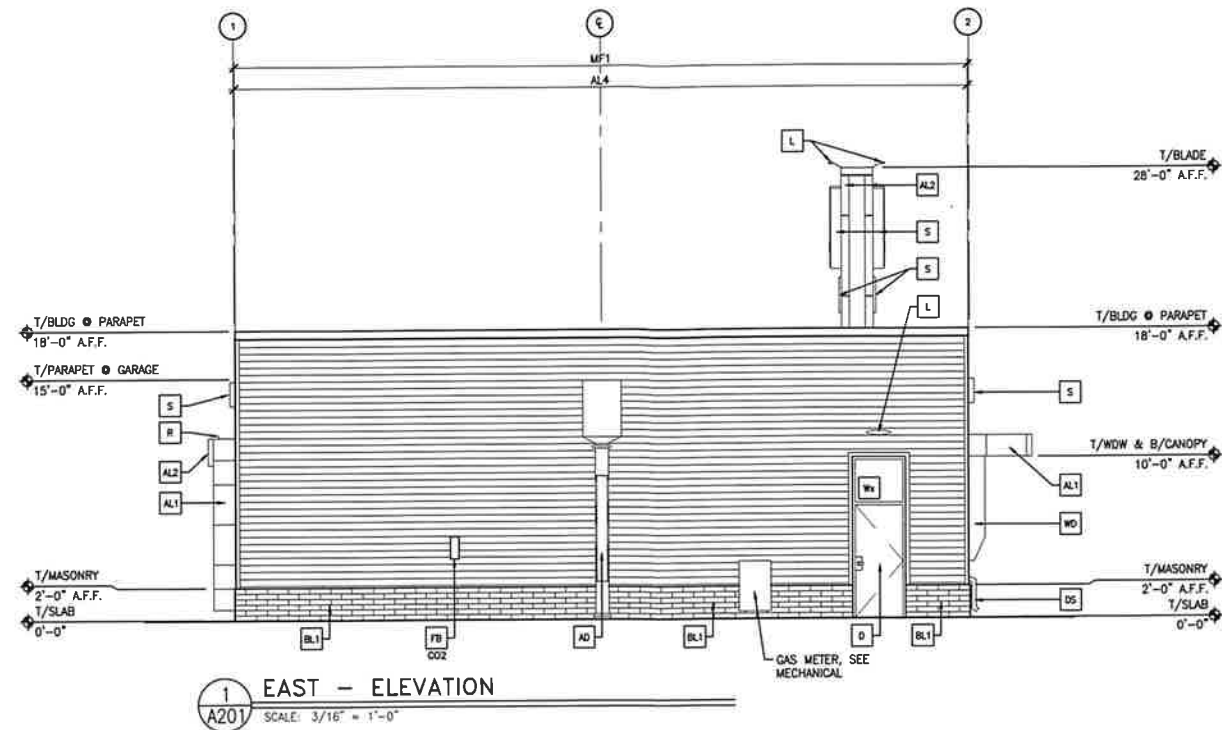
FLOOR PLAN

PREPARED FOR: McDonald's Restaurants of Canada Limited	
These drawings and specifications are the confidential and proprietary information of McDonald's Restaurants of Canada Limited and shall not be copied or reproduced without the written consent of McDonald's Restaurants of Canada Limited. It is issued for use on this specific site in conjunction with the project and is not to be used for any other project. Reference or example on another project requires the written consent of McDonald's Restaurants of Canada Limited. Reproduction of the contract documents for use on another project is not authorized.	
DATE ISSUED	
BP/IFT	3/10/25
DP ISSUE	3/17/25
DRAWN BY	KW
CHECKED BY	GJ
JOB NO.	24290









# KEY NOTES

- AL1 MITSUBISHI 4mm ALPOLIC METAL CLADDING - COLOUR "BONE WHITE"
- AL2 MITSUBISHI 4mm ALPOLIC METAL CLADDING - COLOUR "RON-RED"
- AL3 MITSUBISHI 4mm ALPOLIC METAL CLADDING - COLOUR "DEEP GREY"
- AL4 VICWEST CORRUGATED METAL SIDING CL7040 - COLOUR "DEEP GREY"
- AD PREFINISHED ANODIZED ALUMINUM METAL DOWNSPOUT AND SCUPPER W/ DE-ICING HEAT CABLE - SEE ELECTRICAL
- BL1 RICHVALE YORK CAMBRIDGE SERIES CONCRETE BLOCK - COLOUR "ONYX" WITH MORTAR COLOUR CMD15 "RAVEN" BY INTERSTAR
- BL1A RICHVALE YORK CAMBRIDGE SERIES CONCRETE BLOCK (THIN BRICK) - COLOUR "ONYX" WITH MORTAR COLOUR CMD15 "RAVEN" BY INTERSTAR
- BL2 RICHVALE YORK CAMBRIDGE SERIES CONCRETE BLOCK - COLOUR "ARCTIC WHITE"

- D INSULATED HOLLOW METAL DOOR - PAINT COLOUR "PPG" McD 44 - CHARCOAL GREY
- DO AUTOMATIC DOOR OPERATOR - MOUNTING HEIGHTS & LOCATION PER LOCAL CODES
- DS PREFINISHED ANODIZED ALUMINUM METAL DOWNSPOUT W/ DE-ICING HEAT CABLE - SEE ELECTRICAL
- FB CO<sub>2</sub> FILL BOX
- GP GREASE INTERCEPTOR PORT - SEE 1/P500
- L LIGHT FIXTURE - SEE ELECTRICAL
- MF1 METAL FASCIA COLOUR TO MATCH VICWEST "DEEP GREY"

- PT (RMHC) COIN COLLECTOR SEE DETAIL 5/A311
- R RAIN DIVERTER - SEE 5/A310
- S McDONALD'S SIGNAGE BY OTHERS - UNDER SEPARATE PERMIT
- WC LONGBOARD - TONGUE & GROOVE 6" V-GROOVE PLANKS - "LIGHT NATIONAL WALNUT"
- WD WOOD ELEMENTS - SEE DETAIL 12/A311
- Wx EXTERIOR WINDOW ASSEMBLY - SEE SHEET A600



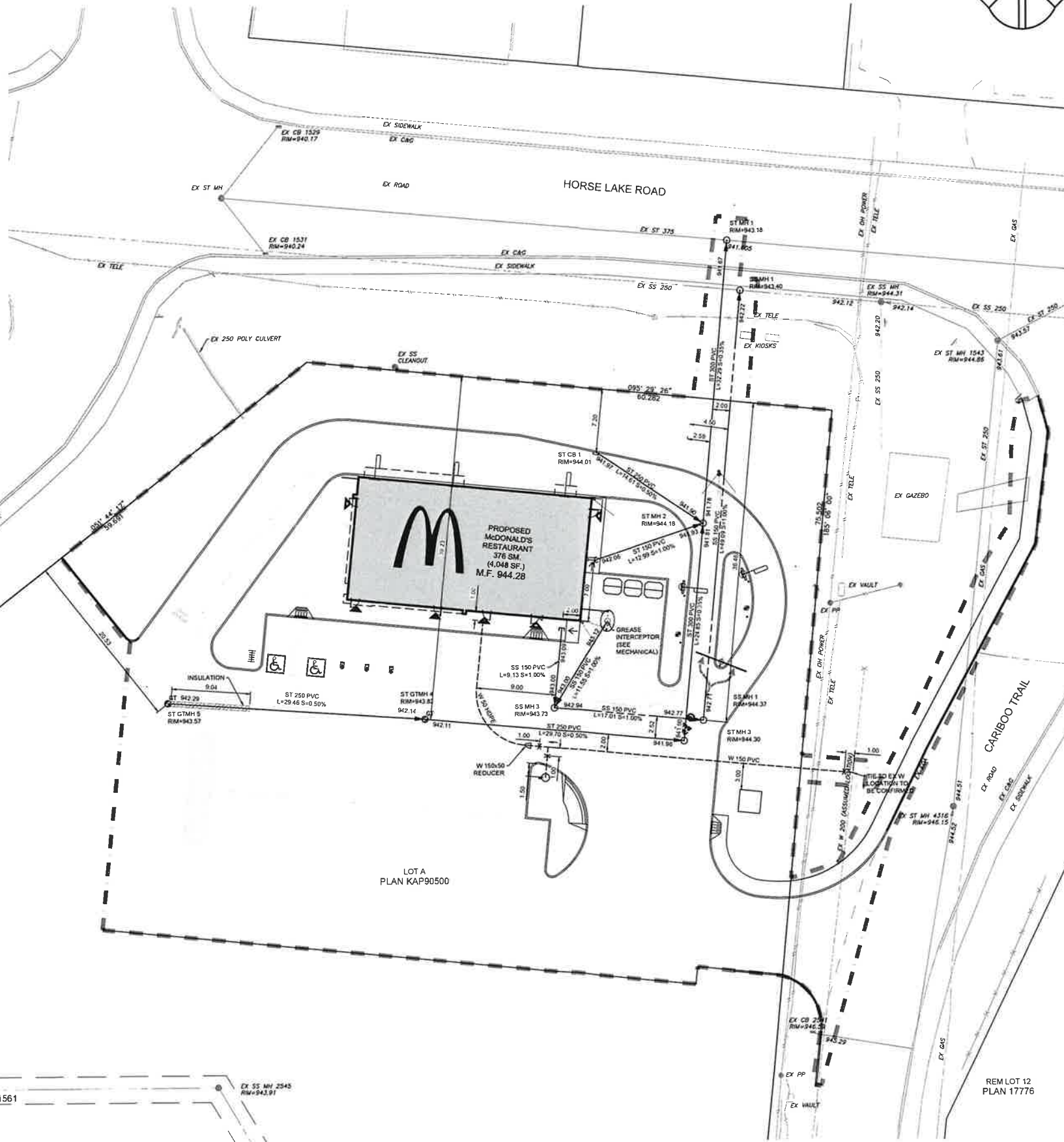
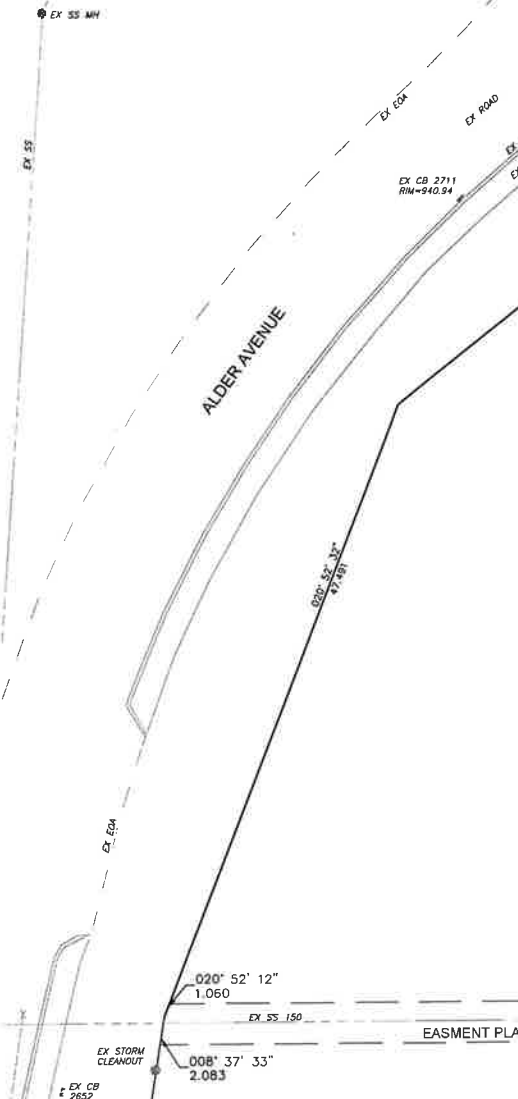
#### KEY NOTES

- AL1 MITSUBISHI 4mm ALPOLC METAL CLADDING - COLOUR "BONE WHITE"
- AL2 MITSUBISHI 4mm ALPOLC METAL CLADDING - COLOUR "IRON-RED"
- AL3 MITSUBISHI 4mm ALPOLC METAL CLADDING - COLOUR "DEEP GREY"
- AL4 VICWEST CORRUGATED METAL SIDING CL7040 - COLOUR "DEEP GREY"
- AD PREFINISHED ANODIZED ALUMINUM METAL DOWNSPOUT W/ DE-ICING HEAT CABLE - SEE ELECTRICAL
- BL1 RICHVALE YORK CAMBRIDGE SERIES CONCRETE BLOCK - COLOUR "ONYX" WITH MORTAR COLOUR CMD15 "RAVEN" BY INTERSTAR
- BL14 RICHVALE YORK CAMBRIDGE SERIES CONCRETE BLOCK (THIN BRICK) - COLOUR "ONYX" WITH MORTAR COLOUR CMD15 "RAVEN" BY INTERSTAR
- BL2 RICHVALE YORK CAMBRIDGE SERIES CONCRETE BLOCK - COLOUR "ARCTIC WHITE"

- D INSULATED HOLLOW METAL DOOR - PAINT COLOUR "PPG" McD 44 - CHARCOAL GREY
- DO AUTOMATIC DOOR OPERATOR - MOUNTING HEIGHTS & LOCATION PER LOCAL CODES
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- WD WOOD ELEMENTS - SEE DETAIL 12/A311
- Wx EXTERIOR WINDOW ASSEMBLY - SEE SHEET A600





	CONSTRUCTION BOUNDARY	
	RETAINING WALL	
	CONCRETE CURB	
	STORM SEWER MAIN	
	SANITARY SEWER MAIN	
	WATER MAIN AND VALVE	
	GAS LINE	
	OVERHEAD POWERLINE	
	CATV	
	COMMUNICATION	
	STREET LIGHT/UNDERGROUND POWERLINE	
	PUMPER HYDRANT	EXISTING
	SIAMSE CONNECTION	
	VALVE	
	REDUCER	
	TYPE 5A MANHOLE	EXISTING
	TYPE 1-5 MANHOLE	EXISTING
	CATCH BASIN	EXISTING
	GRATED TOP MANHOLE	
	SANITARY MANHOLE c/w PLASTIC PLUGS	
	METER ROOM LOCATION	
	PROPOSED GAS METER LOCATION	
	PROPOSED POWERPOLE	EXISTING POWER
	DESIGN ELEVATION	(0.000) EXISTING ELEVATION
	EXISTING STATUTORY IRON SURVEY POST	
	SANITARY MANHOLE NUMBER	
	STORM MANHOLE NUMBER	
	CATCH BASIN TYPE & INLET CONTROL DEVICE	
	STREET LIGHT	EXISTING STREET LIGHT
	MAIN FLOOR FINISHED ELEVATION	
	ENTRANCE DOOR	
	HANDICAPPED PARKING	
	EXISTING SIGN	
	DETECTOR LOOP	
	SIGN	
	RAMP & TACTILE STRIP	

NOTES
1. TOTAL DEVELOPMENT AREA = 0.40ha.
2. SITE PLAN PROVIDED BY ARCADIS, DATED FEBRUARY 2024.
3. EXISTING GROUND SURVEY INFORMATION PROVIDED BY TRUE LAND SURVEYING, DATED NOVEMBER 25, 2024.
4. LEGAL INFORMATION/SURVEY PROVIDED BY TRUE LAND SURVEYING, DATED NOVEMBER 25, 2024.
5. EXISTING DIMENSIONS DERIVED FROM REGISTERED PLANS AND CERTIFICATES OF TITLE.
6. EXISTING DEPTH UTILITY INFORMATION PROVIDED BY TRUE LAND SURVEYING, DATED NOVEMBER 25, 2024.
7. ALL CONSTRUCTION IS TO CONFORM TO DISTRICT OF 100 MILE HOUSE SPECIFICATIONS UNLESS NOTED OTHERWISE.
8. ALL CONSTRUCTION SHALL BE 1000' FROM WATER BODIES.
9. ALL SERVICES TO STOP 100 METERS FROM BUILDING.
10. ALL FITTINGS SHALL HAVE CATHODIC PROTECTION PROVIDED WITH ANODES.
11. ALL MANHOLES ARE TYPE SA SRC UNLESS OTHERWISE NOTED.
12. ALL PVC PIPE TO BE INSTALLED WITH CLASS III BEDDING AS PER STANDARD AND FULL COMPACTION.
13. ALL CONCRETE SEWERS AND CATCH BASIN LEADS TO BE INSTALLED WITH CLASS B BEDDING AND FULL COMPACTION.
14. ALL SERVICES TO BE INSTALLED TO THE WATER METER SERVING THE BUILDING ON THE INSIDE OF THE FOUNDATION WALL THROUGH THE SERVICE PIPE ENTRY OF THE BUILDING.
15. THE CONTRACTOR SHALL CHECK AND VERIFY ALL DIMENSIONS AT ALL LEVELS AND REPORT ALL ERRORS OR OMISSIONS TO THE ENGINEER PRIOR TO COMMENCEMENT OF WORK. DO NOT SCALE DRAWINGS.
16. CONCRETE PIPE TO BE FITTED WITH RUBBER GASKETS (RG, SRC, ETC.) EXACT LOCATION OF EXISTING SERVICES TO BE DETERMINED BY CONTRACTOR AND REPORTED TO THE ENGINEER PRIOR TO COMMENCEMENT OF ANY DISCREPANCY.
17. GENERAL CONTRACTOR TO BE RESPONSIBLE FOR THE CONSTRUCTION ENGINEER TO ADVISED OF ANY DISCREPANCY.
18. EXISTING SERVICES INVERTS AND PIPE SIZES TO BE CONFIRMED BY CONTRACTOR AND REPORTED TO THE ENGINEER PRIOR TO COMMENCEMENT OF CONSTRUCTION.

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COPYRIGHT © 2025 ARCADIS PROFESSIONAL SERVICES (CANADA) INC.			
7			
6			
5			
4			
3			
2	2024-03-21	NS	ISSUED FOR DP
1	2024-03-05	NS	ISSUED FOR DP
	DATE	STATUS	DESCRIPTION

No.	DATE	APPL.	DESCRIPTION
<b>REVISIONS</b>			
G			As-Built Linen Submission
F			Surface Construction
E			Underground Construction
D			DS&P Submission #3
C			DS&P Submission #2
B			DS&P Submission #1
A			Development Permit Approval
No.	DATE	APPL.	DESCRIPTION

No.	DATE	DESCRIPTION
<b>ISSUES</b>		

[illegible]

PRELIMINARY - SUBJECT  
TO REVISION

SUB-CONSULTANT

**PRIME CONSULTANT**

 **ARCADIS**

227 11 Avenue SW • 3rd Floor  
Calgary AB T2R 1R3 Canada  
Tel 403 270 5600  
[www.arcadis.ca](http://www.arcadis.ca)

PROJECT  
McDONALD'S  
XXXX-100 MILE HOUSE  
683 ALDER AVE  
100 MILE HOUSE, BC

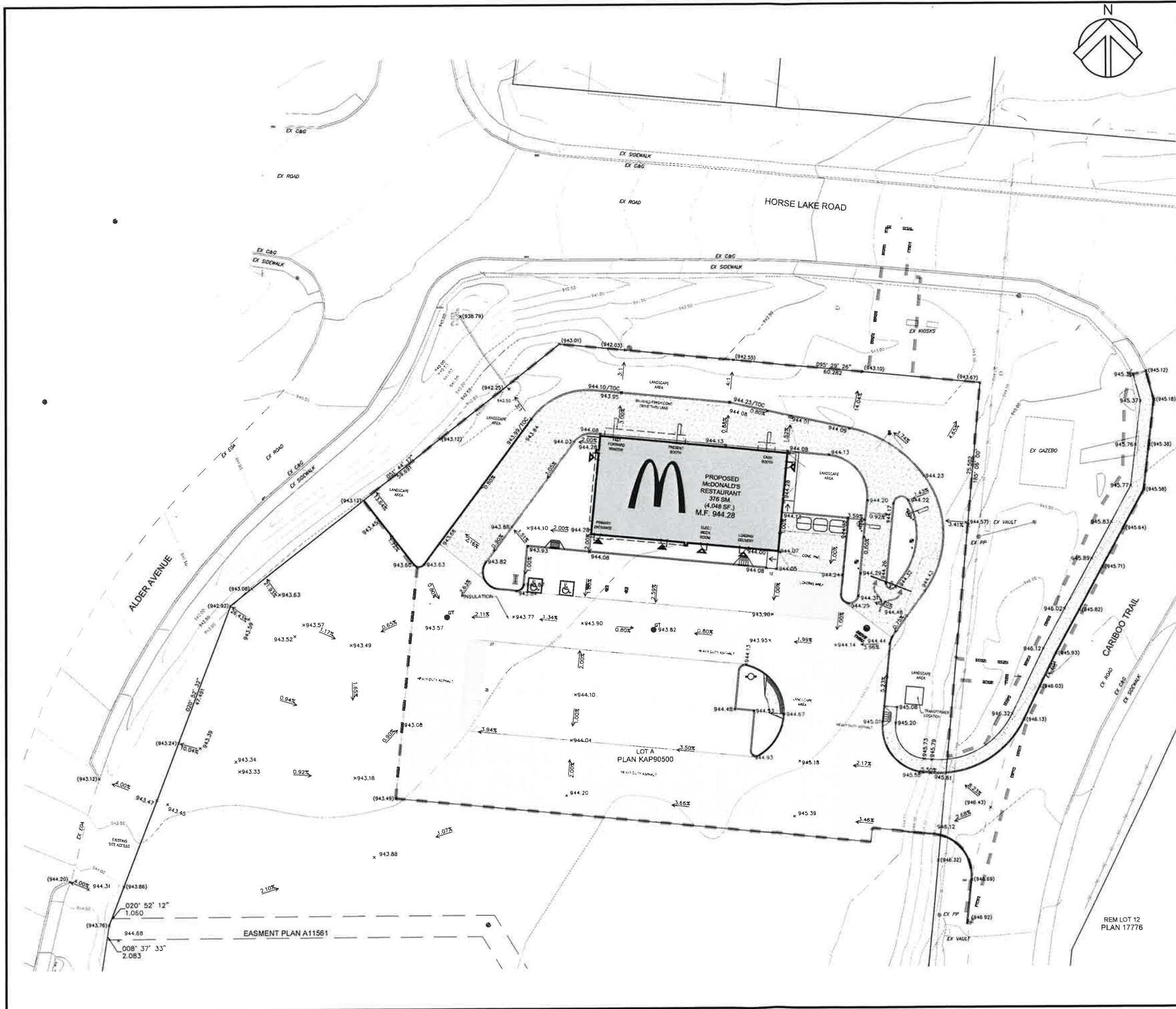
PROJECT NO:	137294
DRAWN BY:	NI
CHK'D BY:	NS
SCALE:	1:250
DATE:	JANUARY 2025

SHEET TITLE:  
**UNDERGROUND  
LAYOUT**

C1.0
------

SHEET 1 OF 3





**LEGEND**

- CONSTRUCTION BOUNDARY
- RETAINING WALL
- CONCRETE CURB
- STORM SEWER MAIN
- SANITARY SEWER MAIN
- WATER MAIN AND VALVE
- GAS LINE
- OVERHEAD POWERLINE
- CATV
- COMMUNICATION
- STREET LIGHT/UNDERGROUND POWERLINE
- PUMPER HYDRANT
- SIAMSESE CONNECTION
- CATCH BASIN
- GRADED TOP MANHOLE
- CATCH BASIN TYPE & INLET CONTROL DEVICE TYPE
- PROPOSED POWERPOLE
- EXISTING POWER POLE
- STREET LIGHT
- EXISTING STATUTORY IRON SURVEY POST
- M.F.
- MAIN FLOOR FINISHED ELEVATION
- PUBLIC ENTRANCE DOOR
- ENTRANCE DOOR
- HANDICAPPED PARKING
- EXISTING SIGN
- EXISTING GROUND CONTOURS (0.20m INTERVAL)
- DESIGN ELEVATION
- DESIGN GRADE AT TOP OF CURB
- DESIGN GRADE AT BOTTOM OF CURB
- DESIGN GRADE AT GROUND AT TOP OF WALL
- DRAINAGE FLOW DIRECTION AND SLOPE
- OVERLAND DRAINAGE BOUNDARY
- EXISTING FLOW DIRECTION
- FLOW DIRECTION
- EMERGENCY OVERLAND ESCAPE ROUTE
- TRAP-LOW AREA TO SPILL ELEVATION
- DRAINAGE AREA (ha)
- RUNOFF COEFFICIENT
- SUBCATCHMENT NUMBER
- REVISION NOTE
- HEAVY DUTY ASPHALT
- CONCRETE (PLAIN BROOM FINISH)
- CONCRETE (STAMPED FINISH 0.5m GRID PATTERN)
- CRUSHED LIMESTONE PATH
- DETECTOR LOOP
- SIGN
- RAMP & TACTILE STRIP

- NOTES**
- TOTAL DEVELOPMENT AREA = 0.40ha
  - SITE PLAN PROVIDED BY ARCADIS, DATED FEBRUARY 2024
  - EXISTING GROUND SURVEY INFORMATION PROVIDED BY TRUE LAND SURVEYING, DATED NOVEMBER 25, 2024
  - LEGAL INFORMATION/SURVEY PROVIDED BY TRUE LAND SURVEYING, DATED NOVEMBER 25, 2024
  - BOUNDARY DIMENSIONS DERIVED FROM REGISTERED PLANS AND CERTIFICATES OF TITLE
  - ALL CONCRETE AND ASPHALT WORK SHALL BE CONSTRUCTED ACCORDING TO THE DISTRICT OF 100 MILE HOUSE STREET SPECIFICATION
  - THE CONTRACTOR SHALL CHECK AND VERIFY ALL DIMENSIONS AND LEVELS AND REPORT ALL ERRORS OR OMISSIONS TO THE ENGINEER PRIOR TO THE COMMENCEMENT OF WORK. DO NOT SCALE FROM DRAWINGS
  - TIE-IN ELEVATIONS TO THE EXISTING SURFACE TO BE CONFIRMED PRIOR TO CONSTRUCTION

**CLIENT**

McDonald's Restaurants of Canada Ltd  
4400 50th Street Drive  
Burnaby, BC  
V5C 6C6  
Tel: 604-294-2181

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Any reproduction or disclosure for any purpose other than authorized by the client is prohibited. Where dimensions and levels are provided, they are for information only. Contractors shall verify and be responsible for all dimensions and levels on the ground and shall be responsible for any variations from the dimensions and levels shown on the drawing. Drawings shall be submitted to the client for approval before proceeding with construction.

**REVISIONS**

No.	DATE	APPR.	DESCRIPTION
7			
6			
5			
4			
3			
2	2024-03-21	NS	ISSUED FOR DP
1	2024-03-05	NS	ISSUED FOR DP

**ISSUES**

No.	DATE	DESCRIPTION

**SEALS**

**PRELIMINARY - SUBJECT TO REVISION**

**SUB-CONSULTANT**

**PRIME CONSULTANT**

**ARCADIS**  
227 11 Avenue SW, 2nd Floor  
Calgary AB T2T 1S5 Canada  
Tel: 403 572 5000  
www.arcadis.com

**PROJECT**

**McDONALD'S**  
**XXXX-100 MILE HOUSE**  
683 ALDER AVE  
100 MILE HOUSE, BC

**PROJECT NO.:** 137294  
**DRAWN BY:** NI  
**CHKD BY:** NS  
**SCALE:** 1:250  
**DATE:** JANUARY 2025

**SHEET TITLE**

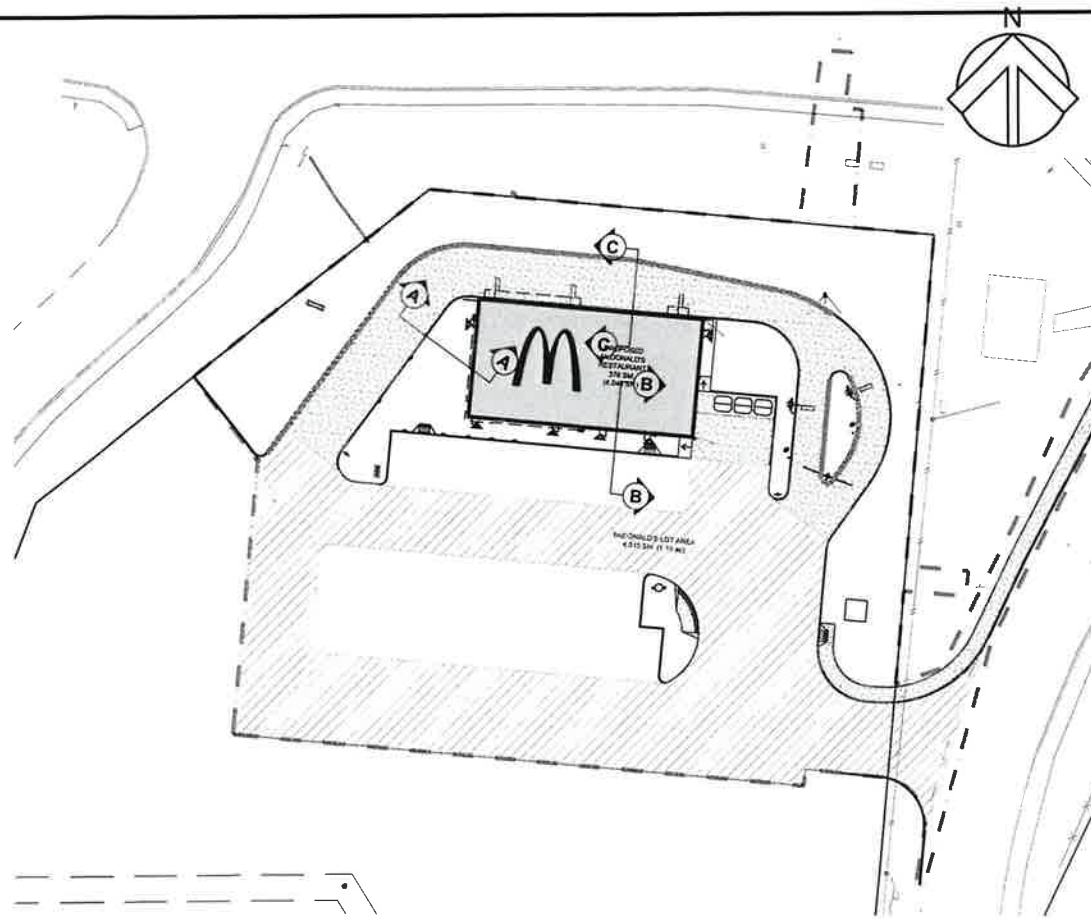
**SURFACE & GRADING LAYOUT**

**C2.0**

**SHEET** 2 **OF** 3

File Location: \\nautilus\resources\137294\137294\_001\_001.dwg, User: ni, Date: 2025-01-17 14:08:00, Plot Date: 2025-01-17 14:08:00, Plot Scale: 1:250, Plot Sheet: 2 of 3





PAVEMENT STRUCTURE AREAS  
SCALE: 1"=1'-0"

LEGEND

- HEAVY DUTY ASPHALT
- LIGHT DUTY ASPHALT PAVING
- CONCRETE
- STANDARD CURB AND GUTTER
- REVERSED CURB AND GUTTER

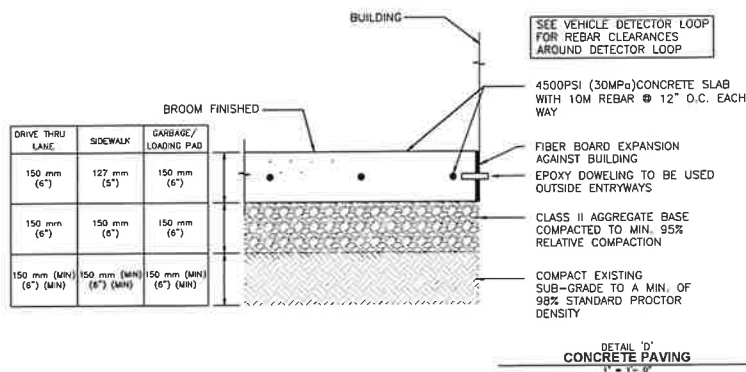
NOTE: CONTRACTOR TO PROVIDE SEPARATE PRICE FOR COLOURED CONCRETE DRIVE THRU SURFACE. (BLACK ONYX, 3 BAGS/MIX)

PAVEMENT TYPE	LIGHT DUTY	HEAVY DUTY
ASPHALT/CONCRETE	80	130
25mm CRUSHED WELL GRADED BASE COURSE (Granular A) (MIN SPWD=1000)	150	150
SELECTED GRANULAR SUB-BASE (Granular B) (MIN SPWD=950)	300	350
PREPARED SUBGRADE	150 OR AS REQUIRED	150 OR AS REQUIRED
NON-WOVEN GEOTEXTILE (AS REQUIRED)		

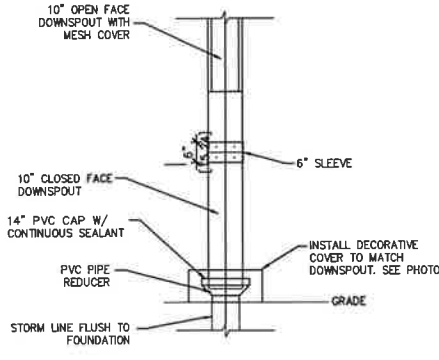
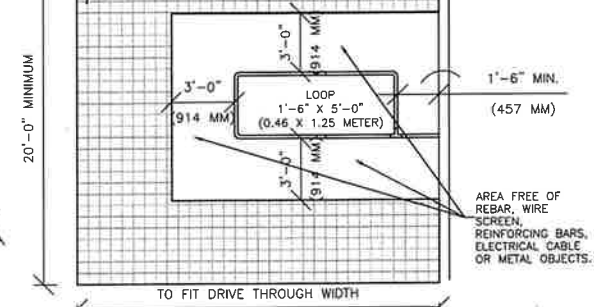
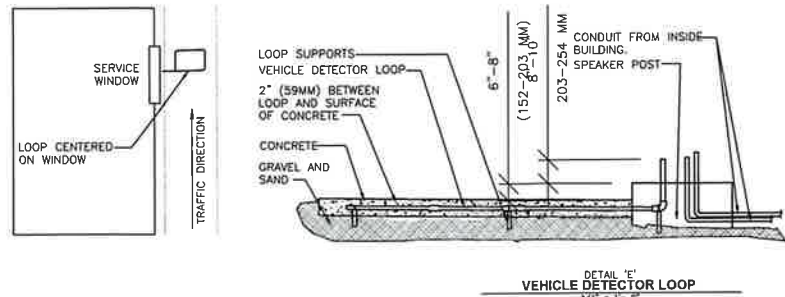
NOTE: PAVEMENT DETAILS PROVIDED BY ARCADIS CANADA INC. DATED JANUARY 10, 2025

PAVEMENT DETAILS  
SCALE: 1"=1'-0"

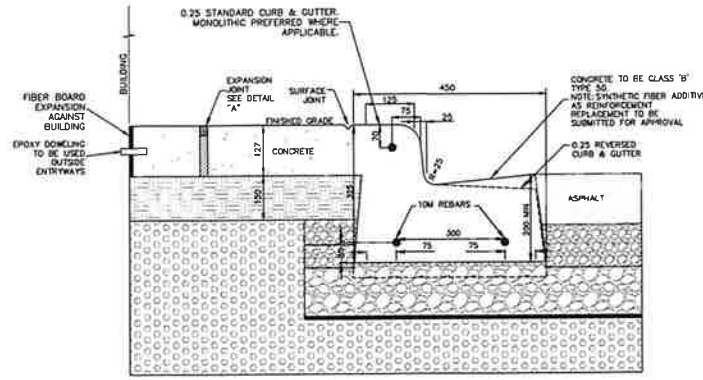
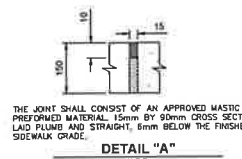
Pavement Layer	Lightly Loaded Car Parking Areas	Heavily Loaded Truck and Main Traffic Routes	Minimum Compaction Requirements
Surface Course	40 mm HL-3	50 mm HL-3	97% Marshall Density
Base Course	40 mm HL-8	80 mm HL-8	97% Marshall Density
Base	150 mm OPSS Granular A	150 mm OPSS Granular A	100% SPMDD
Subbase	300 mm OPSS Granular B Type II	300 mm OPSS Granular B Type II	98% SPMDD
Subgrade Raising	Approved Fill	Approved Fill	95% SPMDD



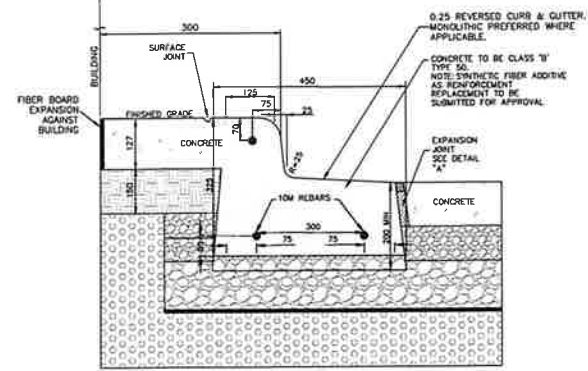
- PROVIDE REBAR AND DOWELING AS FOLLOWS:
- ALL REBAR TO BE 10M @ 12" O.C. EACH WAY
  - REBAR TO BE TIED AT 45° AT ALL SIDEWALK CORNERS
  - EPOXY DOWELS TO BE USED AT CONCRETE PAVING OUTSIDE ENTRYWAYS
- PROVIDE EXPANSION JOINTS AS FOLLOWS:
- DEPTH: FULL DEPTH CONT. LENGTH
  - SPACING: 6000MM ON CENTER MAX
  - SEPARATING CONCRETE FROM BUILDINGS AND OTHER VERTICAL PERMANENT STRUCTURES FROM SIDEWALK, DRIVEWAYS, ETC.
  - ALL JOINTS TO BE TOOL FINISHED
- PROVIDE CONTROL JOINTS AS FOLLOWS:
- DEPTH: MIN 1" CONTINUOUS LENGTH
  - AT SIDEWALKS <3m IN WIDTH: PROVIDE SQUARE SECTIONS
  - AT SIDEWALKS >3m IN WIDTH: PROVIDE SQUARE SECTIONS OF 3m IN ANY DIMENSIONS TO A WIDTH TO LENGTH RATIO NOT EXCEEDING 1.5 TO 1
  - PROVIDE JOINTS IN CONTINUOUS RUNS
  - ALL JOINTS TO BE TOOL FINISHED
  - ALL SAW CUT JOINTS TO BE REVIEWED AND SIGNED OFF BY MCDONALDS (SAW CUT PLAN TO BE REVIEWED BY MCDONALDS PRIOR TO CONSTRUCTION)



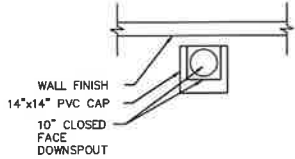
A-A CURB & GUTTER WITH SIDEWALK AND CONCRETE APRON  
SCALE: 1"=1'-0"



B-B CURB & GUTTER WITH SIDEWALK AND ASPHALT PARKING  
SCALE: 1"=1'-0"



C-C CURB & GUTTER WITHOUT SIDEWALK AND CONCRETE APRON  
SCALE: 1"=1'-0"



PLAN - DOWN SPOUT CONNECTION DETAIL  
SCALE: 1"=1'-0"



DOWN SPOUT BASE CONNECTION DETAIL  
SCALE: 1"=1'-0"

McDonald's Restaurants of Canada Ltd  
4400 58th Creek Drive  
Burnaby, BC  
V5C 6C6  
Tel: 604-294-2181

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ARCADIS PROFESSIONAL SERVICES CANADIAN INC.

No.	DATE	APPR.	DESCRIPTION
7			
6			
5			
4			
3			
2	2024-03-21	NS	ISSUED FOR DP
1	2024-03-05	NS	ISSUED FOR DP

No.	DATE	APPR.	DESCRIPTION
G			As-Built Linen Submission
F			Surface Construction
E			Underground Construction
D			DSSP Submission #3
C			DSSP Submission #2
B			DSSP Submission #1
A			Development Permit Approval

No.	DATE	DESCRIPTION

SEALS

PRELIMINARY - SUBJECT TO REVISION

SUB-CONSULTANT

PRIME CONSULTANT

227 11 Avenue SW, 3rd Floor  
Calgary AB T2K 1P5 Canada  
Tel: 403-270-5000  
www.arcadis.com

PROJECT

McDONALD'S  
XXXX-100 MILE HOUSE  
683 ALDER AVE  
100 MILE HOUSE, BC

PROJECT NO: 137294

DRAWN BY: NI

CHKD BY: NS

SCALE: 1:200

DATE: JANUARY 2025

SHEET TITLE

DETAILS

C3.0

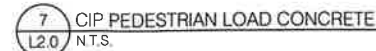
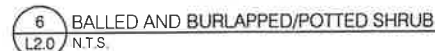
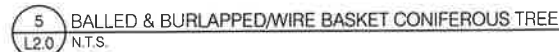
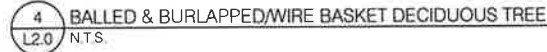
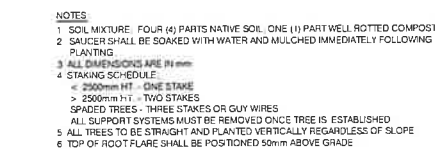
SHEET 3 OF 3



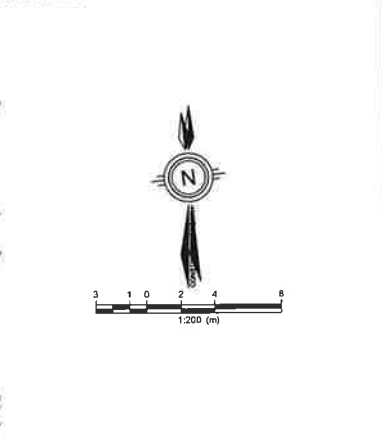
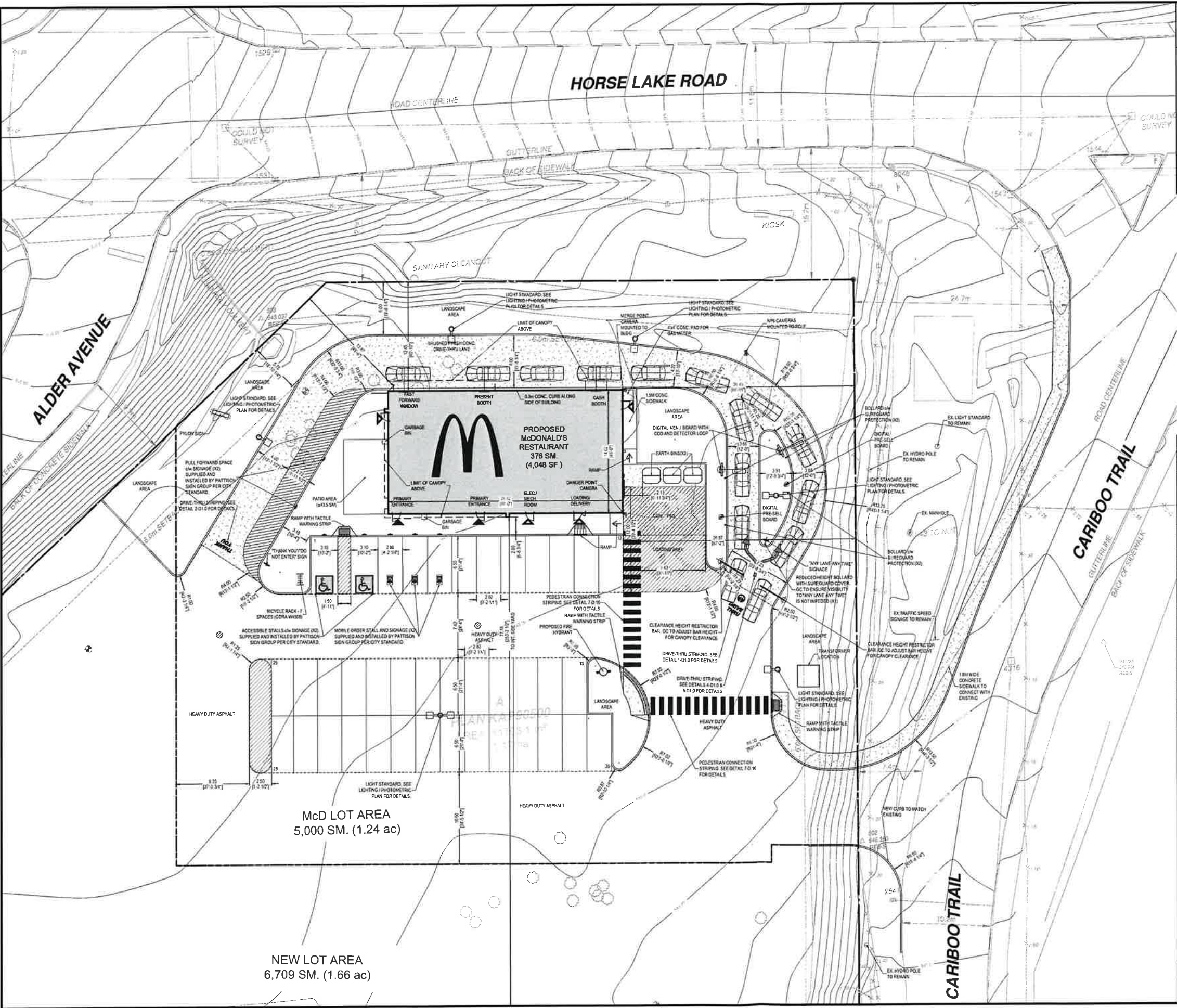













DETAILS OF DEVELOPMENT			
DATA		REQUIRED	PROPOSED
ZONING	SHOPPING CENTRE COMMERCIAL (C-4) ZONE		
FY		6.0M	13.87M
RY		6.0M	26.49M
INT. SY		6.0M	77.18M
EXT. SY		6.0M	12.45M
LOT AREA			11,708.15 SM
McD-LEASE AREA			5,000 SM
RESTAURANT AREA			376 SM
GARBAGE ENCLOSURE			DETACHED
SEATS			46 SEATS
LOT COVERAGE			3.21%
# OF LOADING SPACES			1
LANDSCAPE AREA			1,272.50SM (10.87%)
DT STACKING			15
PARKING REQUIRED			12 SPACES
PARKING PROVIDED			39 SPACES

- NOTES**
- DISTRICT OF 100 MILE HOUSE ZONING BY-LAW 1290
- PARKING REQUIREMENT:**
- RESTAURANTS: 1 SPACE PER 4 SEATS  
46 SEATS / 4 SEATS = 11.5
- TOTAL NUMBER OF REQUIRED PARKING SPACES: 12 SPACES**
- ALL SITE FEATURES ARE EXISTING UNLESS OTHERWISE NOTED
  - THESE DRAWINGS ARE COMPILED FROM INFORMATION SUPPLIED BY McDONALD'S AND SHALL BE SITE VERIFIED BY CONTRACTOR AT BID TIME
  - GC TO COORDINATE AND PROVIDE SERVING LOCATES TO ARCADIS PRIOR TO CONSTRUCTION START TO CONFIRM THERE ARE NO CONFLICTS WITH PROPOSED
  - CONTRACTOR SHALL VERIFY ALL SITE CONDITIONS PERTINENT TO WORK BEING PERFORMED PRIOR TO STARTING CONSTRUCTION AND REPORT ANY DISCREPANCIES OR VARIANCES TO PROJECT MANAGER
  - CONTRACTOR SHALL VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION AND BE RESPONSIBLE FOR SAME
  - ALL WORK SHALL CONFORM TO THE REQUIREMENTS OF LOCAL CODES

**LEGAL DESCRIPTION**

LOT A, PLAN KAP0500, DL 21, LILLOOGE DISTRICT

CLIENT

 McDonald's Restaurants of Canada Ltd.  
4100 3rd Creek Drive  
Burnaby BC  
V5C 6A6  
Tel: 604 294 2181

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#	DATE	BY	DESCRIPTION
1	2025-03-18	ND	ISSUED FOR DP
2	2025-03-19	ND	ISSUED FOR BP
3	2025-03-19	ND	ISSUED FOR TENDER

**DRAWING ISSUE RECORD**

**SEALS**

**SUB-CONSULTANT**

**PRIME CONSULTANT**

 **ARCADIS**  
Arcadis Professional Services (Canada) Inc.  
Suite 200, Lakeview 360 James Street North  
Hamilton, ON L8L 1H5 | CANADA  
T+1 905 545 1010  
www.arcadis.ca

**PROJECT**

**McDONALD'S**  
**40281-100 MILE HOUSE**  
683 ALDER AVE,  
100 MILE HOUSE, BC

**PROJECT NO:** 137294

**DRAWN BY:** ND

**CHK'D BY:** TVW

**SCALE:** 1:200

**DATE:** 2025 02 04

**SHEET TITLE**

**SITE PLAN**

**SP1.0**

**SHEET** 1 **OF** 2



**DISTRICT OF 100 MILE HOUSE**

**Bylaw No. 1452**

A bylaw to amend the District of 100 Mile House Official Community Plan  
Bylaw No. 1288-2016

---

This bylaw may be cited for all purposes as ***“Official Community Plan Amendment Bylaw No. 1452, 2025.”***

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Official Community Plan Bylaw No. 1288, 2016 is hereby amended as follows:
  - a. Amend Schedule B: Land Use District Wide and Main Community Inset to change the designation of Lot 1, Plan EPP139003, DL 2138, Lillooet District, located at 590 Horse Lake Road from Commercial Vehicle Oriented to **Low Density Residential**.

READ A FIRST AND SECOND TIME this 3<sup>rd</sup> day of June, 2025.

POSTED on WEBSITE this 12<sup>th</sup> day of June, 2025.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this 18<sup>th</sup> day of June, 2025.

PUBLIC HEARING held this 23<sup>rd</sup> day of June, 2025.

READ A THIRD TIME this 23<sup>rd</sup> day of June, 2025.

ADOPTED this 8<sup>th</sup> day of July, 2025.

---

Mayor

---

Corporate Officer

**DISTRICT OF 100 MILE HOUSE**

**Bylaw No. 1453**

A bylaw to amend the District of 100 Mile House Zoning Bylaw No. 1290, 2016

---

This bylaw may be cited for all purposes as ***"Zoning Amendment Bylaw No. 1453, 2025"***.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Zoning Bylaw No. 1290, 2016 is hereby amended for Lot 1, Plan EPP139003, DL 2138, Lillooet District, located at 590 Horse Lake Road to be rezoned from Comprehensive Development 2 (CD-2) Zone to **Residential Small Lot (R-3) Zone**;
- (2) That consequential map changes be made to Schedule 2 Zoning Bylaw Map District Wide and Main Community Inset.

READ A FIRST AND SECOND TIME this 3<sup>rd</sup> day of June, 2025.

POSTED on WEBSITE this 12<sup>th</sup> day of June, 2025.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this 18<sup>th</sup> day of June, 2025.

PUBLIC HEARING held this 23<sup>rd</sup> day of June, 2025.

READ A THIRD TIME this 23<sup>rd</sup> day of June, 2025.

ADOPTED this 8<sup>th</sup> day of July, 2025.

---

Mayor

---

Corporate Officer



**DISTRICT OF 100 MILE HOUSE****Bylaw No. 1454**

A bylaw to amend the District of 100 Mile House Official Community Plan  
Bylaw No. 1288, 2016

---

This bylaw may be cited for all purposes as ***"Official Community Plan Amendment Bylaw No. 1454, 2025."***

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Official Community Plan Bylaw No. 1288, 2016 is hereby amended as follows:
  - a. Amend Schedule B: Land Use District Wide and Main Community Inset to change the designation of Strata Lots 2 and 3, Plan EPS5367, DLs 625 and 4179, Lillooet District, located at 810 and 820 Exeter Truck Route from Commercial Vehicle Oriented to **Industrial**.

READ A FIRST AND SECOND TIME this 3<sup>rd</sup> day of June, 2025.


POSTED on WEBSITE this 12<sup>th</sup> day of June, 2025.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this 18<sup>th</sup> day of June, 2025.

PUBLIC HEARING held this 23<sup>rd</sup> day of June, 2025.

READ A THIRD TIME this 23<sup>rd</sup> day of June, 2025.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

This 3<sup>rd</sup> day of July, 2025.   
Ministry of Transportation and Infrastructure

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

**DISTRICT OF 100 MILE HOUSE**

**Bylaw No. 1455**

A bylaw to amend the District of 100 Mile House Zoning Bylaw No. 1290, 2016

---

This bylaw may be cited for all purposes as ***"Zoning Amendment Bylaw No. 1455, 2025"***.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Zoning Bylaw No. 1290, 2016 is hereby amended for Strata Lots 2 and 3, Plan EPS5367, DLs 625 and 4179, Lillooet District, located at 810 and 820 Exeter Truck Route to be rezoned from Commercial Vehicle Oriented Zone (C-3) to **Light Industrial Zone (I-1)**;
- (2) That consequential map changes be made to Schedule 2 Zoning Bylaw Map District Wide and Main Community Inset.

READ A FIRST AND SECOND TIME this 3<sup>rd</sup> day of June, 2025.

POSTED on WEBSITE this 12<sup>th</sup> day of June, 2025.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE this 18<sup>th</sup> day of June, 2025.

PUBLIC HEARING held this 23<sup>rd</sup> day of June, 2025.

READ A THIRD TIME this 23<sup>rd</sup> day of June, 2025.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

this 3<sup>rd</sup> day of July, 2025.

  
Ministry of Transportation and Infrastructure

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2025.

---

Mayor

---

Corporate Officer

## DISTRICT OF 100 MILE HOUSE

## Cheque Register-Summary-Bank



AP5090

Date : Jul 03, 2025

Page : 1

Time

K1

Supplier : 079850 To ZZ9950

Pay Date : 16-Jun-2025 To 30-Jun-2025

Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
30388	13-Dec-2024	SPES50	SPEERS, DELANEY	Cancelled	300	C	-315.00
30718	16-Jun-2025	BMCE50	BMC ENTERPRISES LTD	Cancelled	302	C	0.00
30719	16-Jun-2025	BOUT50	BOULANGER, TAMMY	Issued	292	C	847.00
30720	16-Jun-2025	CAME50	CAMEO PLUMBING LTD	Issued	292	C	116.04
30721	16-Jun-2025	CENH50	GUSTAFSON'S CENTRAL CHEVROLET GMC E	Issued	292	C	373.67
30722	16-Jun-2025	CINT50	CINTAS CANADA LIMITED	Issued	292	C	726.44
30723	16-Jun-2025	COMI50	COMMISSIONAIRES BRITISH COLUMBIA	Issued	292	C	1,168.78
30724	16-Jun-2025	DONE50	DONEX Pharmacy & Department Store (2001) L	Issued	292	C	455.35
30725	16-Jun-2025	GHAL50	GHAILAN, LEMA	Issued	292	C	535.00
30726	16-Jun-2025	HENC50	HENDERSON, CHUCK	Issued	292	C	535.00
30727	16-Jun-2025	HESD50	HESS, DAVID W AND HESS, SHELLEY J	Issued	292	C	500.00
30728	16-Jun-2025	IRID50	IRIDIA MEDICAL INC	Issued	292	C	315.00
30729	16-Jun-2025	LGMA50	LOCAL GOVERNMENT MANAGEMENT ASSOC	Issued	292	C	267.75
30730	16-Jun-2025	LONE50	LONE BUTTE SUPPLY LTD	Issued	292	C	427.88
30731	16-Jun-2025	LOUC50	LOUIE, CLARENCE	Issued	292	C	4,000.00
30732	16-Jun-2025	MCLM50	MCLAUCHLIN, MITCHELL	Issued	292	C	100.00
30733	16-Jun-2025	OMEG50	OMEGA-1 CONTRACTING LTD	Issued	292	C	2,500.00
30734	16-Jun-2025	PARN50	PARK N PLAY DESIGN	Issued	292	C	9,015.20
30735	16-Jun-2025	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Issued	292	C	14.55
30736	16-Jun-2025	POOC50	POOLE CONSULTING	Issued	292	C	4,500.00
30737	16-Jun-2025	SAND50	SANDERS REDI-MIX LTD	Issued	292	C	112.00
30738	16-Jun-2025	SAVE50	SAVE ON FOODS	Issued	292	C	64.37
30739	16-Jun-2025	SUTT50	SUTTON SPECIAL RISK INC	Issued	292	C	810.19
30740	16-Jun-2025	TASC50	TASCO SUPPLIES LTD	Issued	292	C	276.36
30741	26-Jun-2025	CASK50	CASK & CLEAVER BREWING	Issued	304	C	2,500.00
30742	30-Jun-2025	1MDE50	100 MILE DEVELOPMENT CORPORATION	Issued	305	C	115.14
30743	30-Jun-2025	CAME50	CAMEO PLUMBING LTD	Issued	305	C	17.24
30744	30-Jun-2025	CENH50	GUSTAFSON'S CENTRAL CHEVROLET GMC E	Issued	305	C	19.02
30745	30-Jun-2025	CINT50	CINTAS CANADA LIMITED	Issued	305	C	494.68
30746	30-Jun-2025	CITN50	CITY OF NANAIMO	Issued	305	C	630.00
30747	30-Jun-2025	COMI50	COMMISSIONAIRES BRITISH COLUMBIA	Issued	305	C	649.32
30748	30-Jun-2025	DYNM50	DYNAMIC ONLINE MARKETING CORP	Issued	305	C	346.50
30749	30-Jun-2025	DYRE50	DYNAMIC RESCUE TRAINING	Issued	305	C	9,311.18
30750	30-Jun-2025	FILT50	FILTERPRO SERVICES CANADA LTD.	Issued	305	C	4,665.29
30751	30-Jun-2025	FINN50	FINNING	Issued	305	C	231.78
30752	30-Jun-2025	FRAP50	FRASER & PINE	Issued	305	C	100.80
30753	30-Jun-2025	FRES50	FRESHCO #8943 / 1225288 BC LTD	Issued	305	C	6.87
30754	30-Jun-2025	GUIM50	GUIMOND, DENNIS	Issued	305	C	500.00
30755	30-Jun-2025	HAWK50	HAWK RIDGE EXCAVATING LTD.	Issued	305	C	530.25
30756	30-Jun-2025	MARK50	MARKS BOG-TECK HOLDINGS LTD	Issued	305	C	500.00
30757	30-Jun-2025	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Issued	305	C	275.51
30758	30-Jun-2025	POOC50	POOLE CONSULTING	Issued	305	C	225.00
30759	30-Jun-2025	SQUC50	SQUEAKY CLEAN CARIBOO	Issued	305	C	1,627.50
30760	30-Jun-2025	STAT50	STANTEC CONSULTING LTD	Issued	305	C	34,115.55
30761	30-Jun-2025	TERR50	TERRALINK CANADA	Issued	305	C	1,276.62
30762	30-Jun-2025	ULIN50	ULINE CANADA CORPORATION	Issued	305	C	2,003.38
30763	30-Jun-2025	WATE50	WATERPLAY SOLUTIONS CORP.	Issued	305	C	2,123.77
30764	30-Jun-2025	PARN50	PARK N PLAY DESIGN	Issued	307	C	9,015.20
30765	30-Jun-2025	PRES50	PRECISION SERVICE & PUMPS INC.	Issued	307	C	231,737.73
04781-0001	16-Jun-2025	BCLA50	BC LAND TITLE & SURVEY	Issued	290	E	250.00
04782-0001	16-Jun-2025	93MI50	93 MILE AGGREGATES	Issued	293	T	224.00
04782-0002	16-Jun-2025	ABCC50	ABC WEblink	Issued	293	T	36.70
04782-0003	16-Jun-2025	ABRC50	ABRAMS, COLE	Issued	293	T	300.00
04782-0004	16-Jun-2025	ACEC50	ACE COURIER SERVICES	Issued	293	T	428.50



## DISTRICT OF 100 MILE HOUSE

## Cheque Register-Summary-Bank



AP5090

Page : 2

Date : Jul 03, 2025

Time : 8:32 am

Supplier : 079850 To ZZ9950

Pay Date : 16-Jun-2025 To 30-Jun-2025

Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4 ROYAL BANK - CURRENT ACCOUNT							
04782-0005	16-Jun-2025	BCTR50	BC TRANSIT	Issued	293	T	22,596.88
04782-0006	16-Jun-2025	BISD50	BISSAT, DAVID	Issued	293	T	1,055.76
04782-0007	16-Jun-2025	CCAD50	CANCADD IMAGING SOLUTIONS LTD.	Issued	293	T	195.70
04782-0008	16-Jun-2025	CARN50	CARO ANALYTICAL SERVICES	Issued	293	T	486.68
04782-0009	16-Jun-2025	DONA50	DONAHUE AIRFIELD SERVICES	Issued	293	T	1,575.00
04782-0010	16-Jun-2025	DUGR50	DUGARO, RYAN ANTHONY	Issued	293	T	300.00
04782-0011	16-Jun-2025	EDED50	EDGE, DAVE	Issued	293	T	300.00
04782-0012	16-Jun-2025	ELIS50	ELIAS, SHEENA	Issued	293	T	300.00
04782-0013	16-Jun-2025	E36050	ENVIRONMENTAL 360 SOLUTIONS CENTRAL	Issued	293	T	7,746.41
04782-0014	16-Jun-2025	EXEE50	EXCEED ELECTRICAL ENGINEERING	Issued	293	T	1,354.01
04782-0015	16-Jun-2025	FULT50	FULTON & COMPANY	Issued	293	T	4,854.24
04782-0016	16-Jun-2025	HERA50	HERITAGE SIGNWORKS	Issued	293	T	48.16
04782-0017	16-Jun-2025	HICA20	HICKS, ASHLEY L	Issued	293	T	800.00
04782-0018	16-Jun-2025	INLA50	INLAND KENWORTH PARTNERSHIP	Issued	293	T	623.68
04782-0019	16-Jun-2025	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	293	T	684.17
04782-0020	16-Jun-2025	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	293	T	611.66
04782-0021	16-Jun-2025	LGEL50	LG ELECTRIC LTD	Issued	293	T	1,714.60
04782-0022	16-Jun-2025	MOEL50	MOORE, GERALD ELIAS	Issued	293	T	300.00
04782-0023	16-Jun-2025	NAPA50	NAPA AUTO PARTS - 100 MILE HOUSE	Issued	293	T	762.02
04782-0024	16-Jun-2025	NORM50	NORTHERN COMPUTER	Issued	293	T	3,060.19
04782-0025	16-Jun-2025	PARJ50	PARKER, JOHN	Issued	293	T	300.00
04782-0026	16-Jun-2025	PATE50	PATERSON SEPTIC SERVICE	Issued	293	T	294.00
04782-0027	16-Jun-2025	PINM50	PINKNEY, MAUREEN	Issued	293	T	300.00
04782-0028	16-Jun-2025	PRAR50	PRAIRIECOAST EQUIPMENT	Issued	293	T	199.15
04782-0029	16-Jun-2025	RISJ50	RISLUND, JOEY	Issued	293	T	300.00
04782-0030	16-Jun-2025	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	293	T	1,294.13
04782-0031	16-Jun-2025	THOK50	THOMAS, KURTIS	Issued	293	T	100.00
04782-0032	16-Jun-2025	TODB50	TODD, BARRY	Issued	293	T	300.00
04782-0033	16-Jun-2025	TSUN50	TSUNAMI SOLUTIONS LTD.	Issued	293	T	56.28
04782-0034	16-Jun-2025	LAWT50	TYRELL LAW FORESTRY CONSULTING	Issued	293	T	220.50
04783-0001	20-Jun-2025	PENS50	PENSION CORPORATION	Issued	294	E	9,697.70
04784-0001	20-Jun-2025	RECE50	RECEIVER GENERAL OF CANADA	Issued	295	E	3,862.86
04785-0001	20-Jun-2025	RECE50	RECEIVER GENERAL OF CANADA	Issued	296	E	17,925.90
04786-0001	18-Jun-2025	TELM50	TELUS MOBILITY CELLULAR INC	Issued	297	E	617.64
04787-0001	18-Jun-2025	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	298	E	14,894.19
04788-0001	18-Jun-2025	SHAW50	SHAW CABLE	Issued	299	E	395.14
04789-0001	24-Jun-2025	WORK50	WORKERS' COMPENSATION BOARD	Issued	301	E	17,554.24
04790-0001	30-Jun-2025	1MTC50	100 MILE TRAFFIC CONTROL	Issued	306	T	1,300.95
04790-0002	30-Jun-2025	FIVE50	5 STAR SERVICES AND PRODUCTS INC.	Issued	306	T	108.15
04790-0003	30-Jun-2025	ACEC50	ACE COURIER SERVICES	Issued	306	T	303.22
04790-0004	30-Jun-2025	BCCD50	BCCD ENTERPRISES LTD	Issued	306	T	32.85
04790-0005	30-Jun-2025	BLUE50	BLUEGREEN ARCHITECTURE INC.	Issued	306	T	11,851.88
04790-0006	30-Jun-2025	CARN50	CARO ANALYTICAL SERVICES	Issued	306	T	576.46
04790-0007	30-Jun-2025	CENU50	CENTURY HARDWARE LTD	Issued	306	T	191.47
04790-0008	30-Jun-2025	CONW50	CONWAY, TODD M	Issued	306	T	108.19
04790-0009	30-Jun-2025	DONA50	DONAHUE AIRFIELD SERVICES	Issued	306	T	1,575.00
04790-0010	30-Jun-2025	EXEE50	EXCEED ELECTRICAL ENGINEERING	Issued	306	T	57,680.90
04790-0011	30-Jun-2025	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	306	T	7,861.91
04790-0012	30-Jun-2025	HICA20	HICKS, ASHLEY L	Issued	306	T	750.00
04790-0013	30-Jun-2025	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	306	T	58.51
04790-0014	30-Jun-2025	INTO50	INTERIOR LOCKSMITH	Issued	306	T	159.61
04790-0015	30-Jun-2025	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	306	T	638.34
04790-0016	30-Jun-2025	PARA50	LASZLO RETI	Issued	306	T	375.00



DISTRICT OF 100 MILE HOUSE  
Cheque Register-Summary-Bank



AP5090

Page : 3

Date : Jul 03, 2025

Time : 8:32 am

Supplier : 079850 To ZZ9950  
Pay Date : 16-Jun-2025 To 30-Jun-2025  
Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All  
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount	
Bank : 4	ROYAL BANK - CURRENT ACCOUNT							
04790-0017	30-Jun-2025	PATE50	PATERSON SEPTIC SERVICE	Issued	306	T	336.00	
04790-0018	30-Jun-2025	PRAR50	PRAIRIECOAST EQUIPMENT	Issued	306	T	1,916.44	
04790-0019	30-Jun-2025	PSOD50	PSO GRAD COMMITTEE	Issued	306	T	1,000.00	
04790-0020	30-Jun-2025	SHEN50	SHERINE INDUSTRIES LTD	Issued	306	T	259.94	
04790-0021	30-Jun-2025	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	306	T	2,388.75	
04790-0022	30-Jun-2025	SPE50	SPEERS, DELANEY	Issued	306	T	315.00	
04790-0023	30-Jun-2025	TRUE50	TRUE CONSULTING GROUP	Issued	306	T	60,193.73	
04790-0024	30-Jun-2025	WESW50	WESTERN WATER ASSOCIATES LTD	Issued	306	T	869.50	
04790-0025	30-Jun-2025	WHOL50	WHOLESALE FIRE & RESCUE LTD	Issued	306	T	1,742.04	
04790-0026	30-Jun-2025	WILL50	WILLIAMS LAKE WATER FACTORY	Issued	306	T	93.75	
04790-0027	30-Jun-2025	WURT50	WURTH CANADA LTD	Issued	306	T	964.58	
Total Computer Paid :		330,363.91	Total EFT PAP :		65,197.67	Total Paid :		602,936.17
Total Manually Paid :		0.00	Total EFT File :		207,374.59			

118 Total No. Of Cheque(s) ...

**CAPITAL:**

**\$379,494.64**