



District of 100 Mile House

BUSINESS LICENCE APPLICATION

New Licence

Transfer Location

Transfer Ownership

Non-Profit

Name Change

Businesses operating in the District of 100 Mile House are required to have a valid business licence. The information requested in this application is necessary to fully evaluate your request for a business licence. **CHECK YOUR ZONING BEFORE COMPLETING APPLICATION.** Completion of this form does not guarantee approval of a business licence. **Business should not be commenced prior to a licence being issued. Business Licence Applications will be processed within 10 business days.**

- 1.) Licence fees apply to a calendar year January 1st to December 31st.
- 2.) Where applicable licence fees are pro-rated to \$80.00 after July 31st for new businesses only in the 1st year of an application.
- 3.) If the licence is approved, licence fees are not refundable.

Business Information:

Business Name: _____

Location (CIVIC): _____

Mailing Address: _____

Phone: () _____ Fax: () _____ E-Mail: _____

After Hours

Contact Name(s): _____ Phone # _____

Owner / Corporate Information:

➤ Name: _____

Mailing address (If different from above): _____

Phone: () _____ Fax: () _____ E-Mail: _____

➤ Name: _____

Mailing address (If different from above): _____

Phone: () _____ Fax: () _____ E-Mail: _____

Type/Description of Business: _____

Is the above Business Location currently under construction and/or renovation? Yes No

Is the above Business Location to be renovated prior to opening the business? Yes No

Has a Sign Permit been obtained for the new location? Yes No

Has the above Business Location been vacant for the previous six months? Yes No

Is the above Business required to obtain a permit from Interior Health? Yes No

Is this for Off-Premises Sales Yes No

HAVE YOU CHECKED YOUR ZONING? Yes No



District of 100 Mile House

BUSINESS LICENCE APPLICATION CON'T

Restaurants:

Number of Seats: _____

Salon/Barber Shops:

Number of Chairs: _____

Accommodation Services:

Number of Rental Units: _____

Opening Date: _____

Licence Fee: \$ _____

I/We _____ hereby apply for a District of 100 Mile House Business License. I/We understand that the Business License cannot be sold. I/We further agree that should the license applied for herein be granted, that I/we will abide by all the bylaws now in force or which hereafter come into force in the District of 100 Mile House.

I cannot commence business until such time as a Business Licence has been approved and issued.

Signature of Applicant_____
Name (Printed)_____
Date**FOR OFFICE USE ONLY**

Zoning: _____

Permitted Use Description: _____

Folio#: _____

(Contractor) Within Municipal Boundaries Home Occupation New UB Account _____ Landlord _____**APPROVALS REQUIRED**() _____
Fire DepartmentContact # to Schedule Inspections : _____
Previous Occupancy Class : _____ Current Occupancy Class : _____

➤ Comments : _____

() _____
Building Inspector

Building Permit #: _____

➤ Comments : _____

Approval **Not** Required
as per District Policy
 Planner
 Fire Dept.
 Building Insp.

Reasons: (a) no change in occupancy use
 (b) not vacant for more than 6 months
 (c) no Building permit applied for

(d) other: _____

(X) _____
Business Licence Inspector

APPROVAL DATE: _____

C/R# _____

CUSTOMER: _____

CLIENT: _____

OWNER: _____