



DISTRICT OF 100 MILE HOUSE

Policy & Procedures Manual

4.9 GRANTS FOR ASSISTANCE

PURPOSE

To establish a policy for the District of 100 Mile House Council to deal with requests for Grants for Assistance.

POLICY

In approving a grant for assistance to an organization, the District will take into account the following:

- Applications must be submitted on the form provided, with all supporting documents attached, between August 1st and September 30th for the year prior to the budget from which funds are being requested.
- Applications received before August 1st will be returned to the applicant by staff and will not be included in the approval process. Applications received after the September 30th deadline will be forwarded to the South Cariboo Joint Committee for consideration.
- Two (2) advertisements will be placed in a local newspaper prior to the deadline date as well as posted on the District's website.
- The total amount for grants-in-aid set aside annually for budget purposes shall be a maximum of \$25,000.
- Grant requests and uses must be for the purpose of benefiting the community or any aspect of the community.
- Grants for Assistance must be approved by an affirmative vote of at least two-thirds of all Council members.
- The Grants for Assistance process will be governed by this policy along with the "*South Cariboo Joint Grants for Assistance*" agreement with the Cariboo Regional District.

