



## DISTRICT OF 100 MILE HOUSE Policy & Procedures Manual

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### 1.8 DISTRICT LAPEL PINS

#### **PURPOSE**

The District of 100 Mile House has a lapel pin of a “red coach” that is symbolic of the Stage Coach that travelled to the South Cariboo during the Gold Rush days. The lapel pin mirrors the stage coach that is on display on the property of the Red Coach Inn.

This policy will provide guidelines on how the District lapel pin will be distributed to individuals and clubs/organizations.

#### **DEFINITIONS**

*Events:* events can be, but not limited to, sports, arts and culture, education, tourism and political.

#### **Scope**

The South Cariboo has a vast representation of individuals and clubs/organizations that represent 100 Mile House and the South Cariboo at events.

Council wishes to acknowledge the accomplishments of all individuals and clubs/organizations that represent 100 Mile House and the South Cariboo and recognizes that individuals and clubs/organizations usually trade a memento of their community with others.

#### **POLICY**

1. Individuals or clubs/organizations will complete the “Pin Request Form”, which outlines the person or organization name, purpose and details of the event.
2. The CAO or his/her designate will review the request and duly authorize or decline.
3. Each individual or club/organization will be provided with 35 lapel pins, free of charge. Any additional pins will be charged out in accordance to the current *District of 100 Mile House Fees and Charges Bylaw*.

