

**DISTRICT OF 100 MILE HOUSE – REGULAR COUNCIL AGENDA
- MEETING HELD IN MUNICIPAL COUNCIL CHAMBERS -**

**Sept 8
2020
7:00 PM**



| | |
|--|--|
| A. | <p><u>CALL TO ORDER</u></p> <p>Mayor to call the regular meeting to order at 7:00 PM</p> <p>Acknowledgement that this meeting is being held on the Traditional Territory of the Secwepemc People.</p> |
| B. | <p><u>APPROVAL OF AGENDA:</u></p> |
| | <p>B1</p> <p>BE IT RESOLVED THAT the September 8th, 2020 Regular Council agenda <u>be approved.</u></p> |
| C. | <p><u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u></p> |
| D. | <p><u>DELEGATIONS:</u></p> |
| E. | <p><u>MINUTES:</u></p> |
| <p>Regular Council – August 11th, 2020</p> | <p>E1</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of August 11th, 2020 <u>be adopted.</u></p> |
| F. | <p><u>UNFINISHED BUSINESS:</u></p> |

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|---|--|
| G. | <u>MAYOR'S REPORT:</u> |
| H. | <u>CORRESPONDENCE:</u> |
| Commissionaires Report – August 2020 | <p>H1</p> <p>BE IT RESOLVED THAT the By-Law Officer report for the period of August 1st to 31st 2020 <u>be received.</u></p> |
| I. | <u>STAFF REPORTS:</u> |
| Commissionaires – Contract Renewal | <p>I1</p> <p>BE IT RESOLVED THAT the memo dated September 3rd, 2020 from Administration regarding By-Law services be received; and further</p> <p>BE IT RESOLVED THAT Council of the District of 100 Mile House hereby authorizes Administration to execute the contract renewal for By-Law services with the BC Corps of Commissionaires. .</p> |
| DVP Application – Heron Ridge Development | <p>I2</p> <p>BE IT RESOLVED THAT Council of the District of 100 Mile House authorize staff to proceed with advertising and notification of adjoining property owners, of Council's intent to consider issuance of a Development Variance Permit to Khotan Holdings Ltd. for the property located in the Heron Ridge Road area, tentatively known as Sandhill Crescent, and legally described as Lot 2, Plan KAP91096, DLs 31 & 2139, Lillooet District to vary Works and Services Bylaw No. 1257, 2014 to waive the requirement for street lights in the subdivision, in substantial accordance with the application as submitted on Aug. 20, 2020.</p> |
| Rec Sites and Trails BC – Trail Registration Referral | <p>I3</p> <p>BE IT RESOLVED THAT the memo dated September 3, 2020 from Administration regarding a Rec Sites and Trails BC referral for the Cariboo Track and Trail Association registration of existing trails <u>be received.</u></p> |

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| J. | <u>BYLAWS:</u> |
| Road Naming Amendment By-Law 1372-2020 | J1 BE IT RESOLVED THAT <u>"Road Naming Amendment By-Law No. 1372-2020"</u> be adopted this 8th day of September 2020. |
| Financial Plan Amendment By-Law 1373-2020 | J2 BE IT RESOLVED THAT <u>"Financial Plan Amendment By-Law No. 1373-2020"</u> be read the first, second and third time this 8th day of September 2020. |
| K. | <u>VOUCHERS</u> |
| Paid Vouchers (August) #25 to #25 & EFTs | K1 BE IT RESOLVED THAT the paid manual vouchers #25110 to #25180 and EFT's totaling \$ 982,321.62 <u>be received.</u> |
| L. | <u>OTHER BUSINESS:</u> |
| M. | <u>QUESTION PERIOD:</u> |
| N. | <u>ADJOURNMENT</u> BE IT RESOLVED THAT this September 8th, 2020 meeting of Council be adjourned: Time: |



DISTRICT OF 100 MILE HOUSE

MEETING HELD IN DISTRICT COUNCIL CHAMBERS

TUESDAY, AUGUST 11, 2020 AT 7:00 PM

PRESENT: Mayor Mitch Campsall
 Councillor Ralph Fossum
 Councillor Dave Mingo
 Councillor Chris Pettman
 Councillor Maureen Pinkney

STAFF: CAO Roy Scott
 Finance Clerk Sheena Elias

OTHERS: Media (1)

| | |
|-----------------|--|
| <p>A</p> | <p><u>CALL TO ORDER</u></p> <p>Mayor Campsall called the meeting to order at 7:00 PM</p> <p>Mayor Campsall acknowledged that this meeting is being held on the Traditional Territory of the Secwepemc People.</p> |
| <p>B</p> | <p><u>APPROVAL OF AGENDA</u></p> |
| | <p>B1</p> <p>Res: 99/20 Moved By: Councillor Mingo Seconded By: Councillor Pettman</p> <p>BE IT RESOLVED THAT the August 11th, 2020 Regular Council Agenda <u>be approved</u>.</p> <p style="text-align: center;">CARRIED.</p> |

| | |
|---|---|
| C | <u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE</u> |
| D | <u>DELEGATIONS</u> |
| E | <u>MINUTES</u> |
| Public Hearing – July 14th, 2020 | <p>E1</p> <p>Res: 100/20 Moved By: Councillor Fossum Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT the report of the Public Hearing held July 14th, 2020 <u>be received</u>.</p> <p style="text-align: center;">CARRIED.</p> |
| Regular Council – July 14th, 2020 | <p>E2</p> <p>Res: 101/20 Moved By: Councillor Pinkney Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting July 14th, 2020 <u>be adopted</u>.</p> <p style="text-align: center;">CARRIED.</p> |
| | <u>UNFINISHED BUSINESS</u> |
| G | <p><u>MAYOR'S REPORT</u></p> <p>Mayor Campsall noted the community appears to be cautiously forward during the current pandemic situation. Mayor Campsall voiced concern over the provincial trend of 20-40-year-old BC residents testing positive, with the potential to bring Covid home to older family members. Mayor Campsall was encouraged by the news of Hwy 97 through 100 Mile House being repaved in Sept 2020.</p> |



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| H | <u>CORRESPONDENCE</u> |
| Commissionaires Report – July 2020 | <p>H1</p> <p>Res: 102/20 Moved By: Councillor Fossum Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT the By-Law Officer report for the period of July 1st to 31st 2020 <u>be received</u>.</p> <p style="text-align: center;">CARRIED.</p> |
| I | <u>STAFF REPORTS</u> |
| Employee Benefit Plan Policy Amendment | <p>I1</p> <p>Res: 103/20 Moved By: Councillor Pinkney Seconded By: Councillor Pettman</p> <p>BE IT RESOLVED THAT the memo from Administration dated July 27, 2020 regarding the District of 100 Mile House Personnel Policy Amendment <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT the proposed policy amendment <u>be approved</u>.</p> <p style="text-align: center;">CARRIED.</p> |



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|---|--|
| <p>Sanitary Lift Station Emergency Overflow Tender</p> | <p>I2</p> <p>Res: 104/20 Moved By: Councillor Mingo Seconded By: Councillor Pettman</p> <p>BE IT RESOLVED THAT the report from Administration dated July 14th, 2020 regarding the Tender for the Sanitary Lift Station Emergency Overflow <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT all tenders for the Sanitary Lift Station Emergency Overflow Tender <u>be rejected</u>.</p> <p style="text-align: center;">CARRIED.</p> |
| <p>HL Bridge – Load Restrictions</p> | <p>I3</p> <p>Res: 105/20 Moved By: Councillor Fossum Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the report from Administration dated August 6th, 2020 regarding Horse Lake Bridge load restrictions <u>be received</u>.</p> <p style="text-align: center;">CARRIED.</p> |
| <p>J</p> | <p><u>BYLAWS</u></p> |
| <p>Zoning Amendment By-Law 1368-2020</p> | <p>J1</p> <p>Res: 106/20 Moved By: Councillor Pinkney Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT “Zoning Amendment By-Law No. 1368-2020” <u>be adopted</u> this 11th day of August 2020.</p> <p style="text-align: center;">CARRIED.</p> |



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|---|---|
| <p>Zoning Amendment By-Law 1369-2020</p> | <p>J2</p> <p>Res: 107/20 Moved By: Councillor Pinkney Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT “Zoning Amendment By-Law No. 1369-2020” <u>be adopted</u> this 11th day of August 2020.</p> <p>CARRIED.</p> |
| <p>Zoning Amendment By-Law 1370-2020</p> | <p>J3</p> <p>Res: 108/20 Moved By: Councillor Mingo Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT “Zoning Amendment By-Law No. 1370-2020” <u>be adopted</u> this 11th day of August 2020.</p> <p>CARRIED.</p> |
| <p>Zoning Amendment By-Law 1371-2020</p> | <p>J4</p> <p>Res: 109/20 Moved By: Councillor Mingo Seconded By: Councillor Pinkney</p> <p>BE IT RESOLVED THAT “Zoning Amendment By-Law No. 1371-2020” <u>be adopted</u> this 11th day of August 2020.</p> <p>CARRIED.</p> |



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|---|---|
| <p>Road Naming Amendment By-Law 1372-2020</p> | <p>J5</p> <p>Res: 110/20 Moved By: Councillor Pinkney Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT "<u><i>Road Naming Amendment By-Law No. 1372-2020</i></u>" be read the first, second and third time this 11th day of August 2020.</p> <p style="text-align: center;">CARRIED.</p> |
| <p>K</p> | <p><u>GENERAL VOUCHERS</u></p> |
| <p>Paid Vouchers (July) – #24978 to # 25109 & EFTs</p> | <p>K1</p> <p>Res: 111/20 Moved By: Councillor Mingo Seconded By: Councillor Pettman</p> <p>BE IT RESOLVED THAT the paid manual vouchers #24978 to #25109 and EFT's totaling \$ 1,351,639.52 <u>be received</u>.</p> <p style="text-align: center;">CARRIED.</p> |
| <p>L</p> | <p><u>OTHER BUSINESS:</u></p> |
| <p>M</p> | <p><u>QUESTION PERIOD</u></p> |



| | |
|----------|---|
| N | <p><u>ADJOURNMENT</u></p> <p>Res: 112/20 Moved By: Councillor Mingo Seconded By: Councillor Pettman</p> <p>BE IT RESOLVED THAT this Regular meeting for August 11th, 2020 be adjourned: Time: 7:15 PM.</p> <p>CARRIED.</p> |
| | <p>I hereby certify these minutes to be correct.</p> <p>_____ Mayor</p> <p>_____ Corporate Officer</p> |





COMMISSIONAIRES

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H1

Monthly Progress Report

District of 100 Mile House – Bylaw Enforcement Site 545
August 1st to August 31st, 2020

In August, there were 4 Requests for Service:

- Noise – Neighbor playing music very loud, disturbing neighbors – Talked to resident and gave them a copy of the noise bylaw – will monitor.
- Unsightly – Resident has very messy yard (garbage etc.) Talked to resident and gave them a copy of bylaws – Yard was cleaned up.
- Barking dog – dog barking for long periods. Talked to resident, gave them a copy of the noise bylaw – will monitor.
- Tall grass – Commercial property with very tall grass with invasive weeds. Talked to owner, grass was cut.

Other issues dealt with in August:

- 2 HR parking limit – 3 vehicles – Left District warnings and recorded licence plate numbers.
- Dog off leash in park – 2 – Talked to owners, dogs were put on leash.
- No Parking Zone – 4 Vehicles – Talked to vehicle owners, vehicles were moved.
- Sign Permit – Sign installed without permit. Notify owner of building to get a sign permit.

Harold Underhill
Employee No. 3258
Commissionaires B.C.



DISTRICT OF 100 MILE HOUSE

M E M O

Date: September 3, 2020
To: Mayor & Council
From: Administration
Subject: BC Corps of Commissionaires – Contract Renewal

The BC Commissionaires have been providing By-Law enforcement services to the District of 100 Mile House for fifteen-(15) years. The current contract expired March 31st 2020.

The proposed contract renewal is for two-(2) years at an annual rate increase of 1.5% annually. Current hourly rate is \$25.85, and the service operates twenty-(20) hours per week.

The relationship with the BC Commissionaires has been excellent over the years. Without hesitation, Administration recommends renewal of contract with the office of the BC Corps of Commissionaires.

Recommendation:

BE IT RESOLVED THAT the memo dated September 3rd 2020 from Administration regarding By-Law services be received; and further

BE IT RESOLVED THAT Council of the District of 100 Mile House hereby authorizes Administration to execute the contract renewal for By-Law services with the BC Corps of Commissionaires. .



R. Scott, CAO



DISTRICT OF 100 MILE HOUSE

MEMO

Date: Sept. 3, 2020

To: Mayor & Council

From: Planning

Subject: Development Variance Permit – Khotan Holdings Ltd.
Lot 2, Plan KAP91096, DLs 31 & 2139, Lillooet District
Sandhill Cres (tentative)

Please find attached a Development Variance Permit (DVP) application from Khotan Holdings Ltd. for the property located in the Heron Ridge area, tentatively known as Sandhill Crescent, legally described as Lot 2, Plan KAP91096, DLs 31 & 2139, Lillooet District.

This DVP application requests Council's consideration to waive the requirement for street lighting, by varying the provisions of Works & Services Bylaw No. 1257, 2014 section 7 (a), which states:

7. *The works and services required by this bylaw are the following:*
- (a) *highways and lanes, boulevards including street trees and other landscaping, boulevard crossings, culverts, transit bays, sidewalks, walkways, highway and walkway bridges, curbs and gutters, traffic signs and signals, **street lighting** and conduit and vaults for underground wiring, all in accordance with Sections 1.0 and 2.0 of Schedule B, and the District's official community plan shall be used in applying the road classifications in Table 1 of Schedule B and the District's zoning bylaw shall be used in applying the roadway construction requirements in Table 2 of Schedule B;*

The applicant is nearing completion of the servicing for the new subdivision and expects to apply for subdivision approval shortly. It came to staff's attention that there were no streetlights provided for in the proponent's servicing plans or within the underground infrastructure already completed. The District's Works and Services Bylaw requires different service levels for street lighting depending on the zone, as shown in Schedule A, attached.

This neighbourhood has 4 different residential zones and has undergone numerous rezoning and variance processes over the past several years. The area began as a rural residential zone, but during active subdivision construction, subsequently had layout revisions, phasing schedule changes, variances, and several other zonings applied, which would have changed some of the servicing requirements along the way.

The applicant has provided rationale for the variance, and has included 2 letters from adjacent neighbours, supporting no streetlights in the neighbourhood. No further development beyond the subdivision area is likely, as it is bounded by the highway commercial properties, an established rural neighbourhood, ALR lands, and the airport.

The application has been referred to affected agencies and municipal departments. To date no objection has been expressed. Any further referral comments received will be brought forward to Council at the next Council meeting.

Should Council be in favour of the application as presented, the following resolution would be in order:

BE IT RESOLVED THAT Council of the District of 100 Mile House authorize staff to proceed with advertising and notification of adjoining property owners, of Council's intent to consider issuance of a Development Variance Permit to Khotan Holdings Ltd. for the property located in the Heron Ridge Road area, tentatively known as Sandhill Crescent, and legally described as Lot 2, Plan KAP91096, DLs 31 & 2139, Lillooet District to vary Works and Services Bylaw No. 1257, 2014 to waive the requirement for street lights in the subdivision, in substantial accordance with the application as submitted on Aug. 20, 2020.

The following process and timeline are in order:

| | |
|---|----------------|
| Council Resolution authorizing DVP to proceed | Sept. 8, 2020 |
| Notification to adjoining property owners | Sept. 28, 2020 |
| Newspaper advertisement | Oct. 8, 2020 |
| Council consideration of issuing a DVP | Oct. 13, 2020 |



J. Doddridge, Dir. Ec Dev / Planning



Roy Scott, CAO



District of 100 Mile House

385 Birch Avenue • P.O. Box 340 • 100 Mile House • British Columbia • Canada • V0K 2E0
T: 250.395.2434 • F: 250.395.3625 • E: district@dist100milehouse.bc.ca

LAND USE APPLICATION

Reference to Land Use Application Procedure and Fees Bylaw No. 973

Official Community Plan
Zoning Amendment
Board of Variance

Development Permit
Development Variance Permit

Applicants are advised to consult with the District of 100 Mile House staff before submitting an application.

****This application will not be accepted unless it is complete and the required fee(s) and plans are attached****

| APPLICATION TYPE | |
|--|---------------|
| Check appropriate box(s) | |
| <input type="checkbox"/> Development Permit | Fee \$ _____ |
| <input checked="" type="checkbox"/> Development Variance Permit | Fee \$ 400.00 |
| <input type="checkbox"/> Zoning Bylaw Amendment* | Fee \$ _____ |
| <input type="checkbox"/> Official Community Plan Bylaw Amendment* | Fee \$ _____ |
| <input type="checkbox"/> Joint Zoning and Official Community Plan Bylaw Amendment* | Fee \$ _____ |
| <input type="checkbox"/> Board of Variance | Fee \$ _____ |
| * See Notice Sign Requirements | |
| Total Fee \$ 400.00 | |

PROPERTY INFORMATION

Legal Description of Property(s): Lot 2, DL's 31 & 2139, Lillooet District, Plan KAP91096

Civic Address of Property(s): Sandhill Crescent

Size of Property(s): 5.59ha

BC Assessment Roll No.: 24-557-00175-258

Current Zoning: ER-1, R3 & R4 + R-1

Current OCP Designation: see schedule attached


Proposed Zoning: unchanged

Proposed OCP Designation: unchanged

FOR OFFICE USE ONLY

Application Fee Paid: \$ 400.00

Receipt Number: 87853

Received By  Date: Aug. 20/20

INFORMATION FORM

| APPLICANT/AGENT | OWNER(S) |
|--|---|
| Name: <u>Cariboo Geographic Systems- Nigel Hemingway</u> | Name: <u>Khotan Holdings Ltd.</u> |
| Mailing Address: <u>PO 1270</u> <u>100 Mile House, BC</u> | Mailing Address: <u>PO Box 309</u> <u>100 Mile House, BC</u> |
| Postal Code: <u>V0K 2E0</u> | Postal Code: <u>V0K 2E0</u> |
| Phone Numbers: (Bus): <u>250-395-4577</u> | Phone Numbers: (Bus): <u>250-706-9395</u> |
| (Home): _____ | (Home): _____ |
| (Fax): _____ | (Fax): <u>888-432-4757</u> |
| E-mail: <u>cgs_nigel@telus.net</u> | E-mail: <u>trevor@breecon.ca</u> |

If the applicant is not the registered owner, complete the owner information and have the property owner(s) sign the application form:

As owner(s) of the land described in this application, I/we hereby authorize Cariboo Geographic Systems to act as applicant in regard to this land development application.

Signature: _____

Signature: _____

Date: see attached

Date: _____

I have attached the required documentation as noted on the Application Submission Checklist, along with the required application fee and hereby agree to submit further information deemed necessary for processing this application. Furthermore, I hereby acknowledge that any fees paid are non-refundable except as noted on the fee schedule, if applicable.

I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand **this application, including any plans submitted, is public information.** I authorize reproduction of any plans/reports for the purposes of application processing and reporting.

Signature: 

Date: August 17/2020

I/We NIGEL HEMINGWAY (Applicant's Name) agree to allow the agents of the District of 100

Mile House to enter onto the subject property to inspect the land and buildings.

A copy of a State Title of Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.

Handcrafted Log Home Capital of North America

DESCRIPTION OF EXISTING LAND USE: (use separate sheet if necessary)

Property is presently being developed into a residential neighborhood comprising of 31 residential properties

Series of horizontal lines for writing.

DESCRIPTION OF PROPOSED DEVELOPMENT/USE/BYLAWE CHANGE:
(use separate sheet if necessary)

A variance to Section 79a) of works and Service Bylaw No. 1257 is requested. Specifically a variance be granted to not require street lights.

Series of horizontal lines for writing.

Services Currently Existing or Readily Available to the Property (check applicable area)

Series of horizontal lines for writing.

| Services | Currently Existing | | Readily Available* | |
|--------------------|--------------------|-------------|--------------------|-------------|
| | YES | NO | YES | NO |
| Road Access | <u>X</u> | <u> </u> | <u>X</u> | <u> </u> |
| Water Supply | <u> </u> | <u>X</u> | <u>X</u> | <u> </u> |
| Sewage Disposal | <u> </u> | <u>X</u> | <u>X</u> | <u> </u> |
| Hydro | <u> </u> | <u>X</u> | <u>X</u> | <u> </u> |
| Telephone | <u> </u> | <u>X</u> | <u>X</u> | <u> </u> |
| School Bus Service | <u> </u> | <u>X</u> | <u> </u> | <u>X</u> |

NOTE: *Readily available means existing services can be easily extended to the subject property.

Proposed Water Supply Method

Municipal water system

Proposed Sewage Disposal Method

Municipal sanitary sewer system

Approximate Commencement Date of Proposed Project

Project under way

Reasons in Support of Application

Reasons and comments in support of the application (use separate sheet if necessary)

see attached sheet

Maps and Drawings:

The following maps and drawings must accompany the application:

1. A dimensional Sketch Plan drawn to scale showing the parcel(s) or part of the parcel(s) and the location of existing buildings, structures and uses.

Minimum size required: 11 x 17 (ledger size)

2. A dimensional Site Plan drawn to scale showing the proposed use, buildings and structures, elevations, highway access etc.

Minimum size required: 11 x 17 (ledger size)

3. A Contour Map (Plan) drawn to scale with contour interval of up to no more than 10 metres, if warranted by the topographic condition (of the subject site).

Required: Yes _____ No _____

| FOR OFFICE USE ONLY | |
|--|---|
| <input checked="" type="checkbox"/> Application Form Complete | <input type="checkbox"/> Dimensioned Sketch Plan Submitted |
| <input checked="" type="checkbox"/> Application Fee Received | <input checked="" type="checkbox"/> Dimensioned Site Development Plan Submitted |
| <input checked="" type="checkbox"/> Certificate of Title Received | <input type="checkbox"/> Contour Map Submitted |
| <input checked="" type="checkbox"/> Authorization of Owner Submitted (if applicable) | <input checked="" type="checkbox"/> Other studies/Reports Submitted (if applicable) |
| <i>2 letters from adjacent property owners.</i> | |

Land Use Application

Property Information

**Current OCP Designation: Low Density Residential
Medium Density Residential
Rural Residential
Recreation & Open Space**

This application is requesting a development variance be granted to not require street lights within the proposed development. The subdivision of this land has been in the planning stages by two different owners for many years. The current owner applied to subdivide the land in January 2019 and has gone through several development applications with the Municipality since then.

The engineering design for this subdivision was prepared by True Consulting Group in December 2018. We believe the approval to construct was granted in late spring 2019. Several iterations of the engineering drawings have been done since to accommodate the above noted applications and street lights were never shown on any of these drawings.

The vision for this development has always been a larger lot compact neighbourhood within 100 Mile House. The owner wants to establish a character for future owners that promotes "Green Living" overlooking the agricultural ranch lands while living in the centre of town. Some of the previous applications have been made to accomplish this goal.

Construction of the infrastructure started last year and resumed in 2020 with the objective of registering the subdivision plan in early fall of the same year. All underground infrastructure is in the ground and the first home is under construction. It was at this stage that the Bylaw requirement of street lighting was missing from the engineering drawings.

This development is not one which can grow or extend in the future because of the airport to the south and the agricultural ranch lands to the west. Two of the three adjacent residential lots have supported this application because of the potential negative impact on their lifestyles. Street lights here do not improve safety or security because of the low volume and the low speed traffic on this road will have to travel at. This is not a typical neighbourhood and is one which is not improved by, benefits from or needs decorative street lighting.

Cariboo Geographic Systems

From: Don&Linda Savjord <savjord@telus.net>
Sent: August 19, 2020 8:35 PM
To: Nigel Hemmingway
Subject: Development variance

Hello Nigel, please share this email with the District of 100 Mile House.

Don and Linda Savjord currently live adjacent to the proposed subdivision on Heron Ridge Road.

We do not have any street lights on Heron Ridge Road and strongly support the variance to not put in street lights.

We live in a semi rural area where we can see the stars, and sometimes the Northern Lights, because there is minimal light pollution. We would like to keep it that way. It is not necessary in this development to have street lights.

The residents have the option to install motion sensitive lights to their individual homes for safety and security if necessary and still maintain the ambiance of country living while living close to town.

Yours respectfully,

Don and Linda Savjord

Cariboo Geographic Systems

From: trevor@breecon.ca
Sent: August 13, 2020 6:18 PM
To: 'Cariboo Geographic systems'
Subject: FW: follow up

Flag Status: Flagged

Nigel – here is Margie’s letter to Joanne re the streetlights.

Trevor

From: Margie Lobsiger <margielobsiger@gmail.com>
Sent: Thursday, August 13, 2020 6:09 PM
To: trevor@breecon.ca
Subject: Fwd: follow up

Good morning Joanne!

I just wanted to follow up on our discussion about a street light. I just want to ensure you know I'm only enquiring about a light for the turn around area, known as "top of the city" before my road. I'm sorry if I caused any confusion. I'm truly hoping the new development does NOT have street lights as it would be a waste of energy and take away the country appeal of this unique neighborhood. I have shared my concerns with Trevor after we spoke as you had stated he was putting in street lights.

Respectfully,

Margie Lobsiger

Level 2 Foster Parent- MCFD
Community Support Worker- Axis Family Resource Ltd
Caregiver Support Worker - Axis Family Resources Ltd.

SKETCH SHOWING LANDS UNDER APPLICATION WITHIN THE DISTRICT OF 100 MILE HOUSE AND A PROPOSED DEVELOPMENT WITHIN LOT 2, DISTRICT LOTS 31 AND 2139, LILLOOET DISTRICT, PLAN KAP91096.

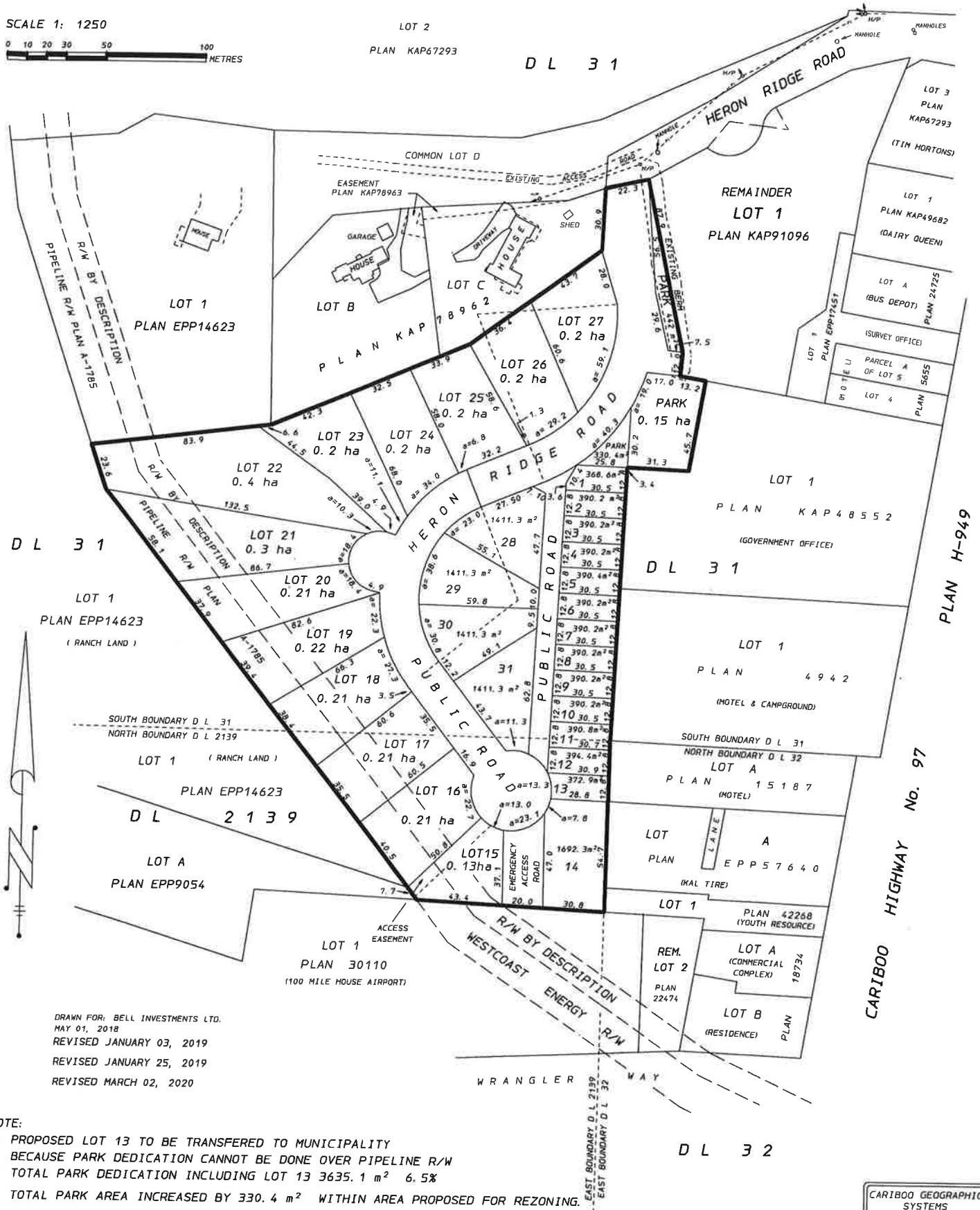
SCALE 1: 1250



LOT 2

PLAN KAP67293

DL 31



DRAWN FOR: BELL INVESTMENTS LTD.
 MAY 01, 2018
 REVISED JANUARY 03, 2019
 REVISED JANUARY 25, 2019
 REVISED MARCH 02, 2020

- NOTE:
- 1) PROPOSED LOT 13 TO BE TRANSFERRED TO MUNICIPALITY BECAUSE PARK DEDICATION CANNOT BE DONE OVER PIPELINE R/W
 - 2) TOTAL PARK DEDICATION INCLUDING LOT 13 3635.1 m² 6.5%
 - 3) TOTAL PARK AREA INCREASED BY 330.4 m² WITHIN AREA PROPOSED FOR REZONING.

401



95

94

98

88

96

98

Cecil Pl

First St

Heron Ridge Rd

268

160

105

165

104

SUBJECT PROPERTY

230

220

210

99

170

220

Second St

175

150

145

195

205

217

221

231

235

241

245

255

265

275

275

33

34

35

36

37

Third St

305

325

345

355

375

240

385

275

275

275

275

275

275

275

275

275

275

275

Cariboo Hwy 97

Taylor Ave

300

310

350

360

360

370

372

378

410

120

140

Wrangler Way

155

100 Mile Marsh

407

441

465

477

481

483

486

483

483

483

483

215

235

235

275

425

449

440

475

466

476

475

490

490

475

490

490

475

490

490

475

490

490

475

490

490

475

490

490

475

490

490

Alder Ave

Birch Ave

Fourth St

Fifth St



District of 100 Mile House

Cariboo Hwy 97

SUBJECT PROPERTY



Date: January 2015

(a) from time to time, prescribe the form of agreement referred to in sections 2 and 4, provided that each such agreement shall require the Developer to:

- i. maintain the works and services for a period of at least one year following the completion of construction, and to repair and make good all defects and deficiencies appearing in the works and services during that period;
- ii. provide to the District throughout the one-year period performance Security in the amount determined by the Director, which amount may not exceed 10 percent of the amount provided in relation to the construction of the works and services;
- iii. provide to the District as-constructed drawings of the works and services in a form specified by the Director;
- iv. carry third party liability insurance in an amount and form acceptable to the District's Director of Finance, in respect of claims arising out of death, personal injury or damage arising from the construction of the works and services; and
- v. indemnify the District and save it harmless in respect of all costs and expenses it may incur as a result of faulty workmanship or defective material in the works and services in respect of which the District has provided notice to the Developer prior to the District's final acceptance of the works and services;

(b) execute and deliver such agreements on behalf of the District, and

(c) require that such agreements be drafted in a form that is registrable under s. 219 of the *Land Title Act* against title to the land being subdivided or built upon.

7. The works and services required by this bylaw are the following:

- (a) highways and lanes, boulevards including street trees and other landscaping, boulevard crossings, culverts, transit bays, sidewalks, walkways, highway and walkway bridges, curbs and gutters, traffic signs and signals, street lighting and conduit and vaults for underground wiring, all in accordance with Sections 1.0 and 2.0 of Schedule B, and the District's official community plan shall be used in applying the road classifications in Table 1 of Schedule B and the

District's zoning bylaw shall be used in applying the roadway construction requirements in Table 2 of Schedule B;

- (b) water distribution systems connected to the District's water distribution system including, without limitation, fire hydrant systems, valves and valve chambers, meters and meter chambers, pump stations and reservoirs, all in accordance with Schedule A and Sections 1.0 and 5.0 of Schedule B;
 - (c) sewage collection systems connected to the District's sewage collection system including, without limitation, lift stations, manholes and sewage holding facilities, all in accordance with Schedule A and Sections 1.0 and 3.0 of Schedule B, except where the District has approved on-site sewage disposal in accordance with Schedules A and C; and
 - (d) drainage collection systems connected to the District's drainage collection system including, without limitation, enclosed storm sewers, catch basins, manholes, ditches, gates, stormwater retention and detention facilities, and environmental control facilities, all in accordance with Schedule A and Sections 1.0 and 4.0 of Schedule B.
8. The works and services described in section 7 must, in all cases, be provided on that portion of any highway or lane immediately adjacent to the parcel that is the subject of the subdivision or building permit application, as the case may be, unless additional requirements are imposed under section 16.
9. The works and services required by sections 2 and 4 and under section 16 must be designed, constructed and installed at the cost of the Developer to the standards set out in the MMCD as varied or supplemented by Schedule B, except to the extent that such standards may have been varied by development variance permit or board of variance order.
10. If works and services of the type described in section 7 are already in existence on or in the highway or lane adjacent to a parcel being subdivided or on which a building is proposed to be constructed, and the works and services do not comply with the standards specified in section 9, the Developer must alter the works and services so that they comply with the standards unless an exemption is provided under section 1.4 of Schedule B, and the provisions of sections 2 and 4 regarding agreements and Security apply to the alterations.
11. The Director may require a Developer to pay to the District, in lieu of constructing or altering works and services required by this bylaw, cash in

Schedule A: SERVICE LEVELS

The *District* requires provision of different categories of *works* or *services* subject to the given *zoning* of the land being *subdivided* or *developed* in conformance with the following table of minimal service levels:

| ZONING * of subject land | Watermain | Sanitary sewer | Septic | Storm Sewer | Open Ditch | Underground Wiring | Overhead Wiring | Ornamental Street Lighting | Pole Mount Street Lighting |
|--|------------------|-----------------------|---------------|--------------------|-------------------|---------------------------|------------------------|-----------------------------------|-----------------------------------|
| R1 R2 R3 R4 R5 R6 | Yes | Yes | ALT | Yes | | Yes | | Yes | |
| ER1 ER2 | Yes | Yes | | | Yes | Yes | | ALT | Yes |
| A1 A2 A3 | ALT | ALT | ALT | | Yes | | Yes | | Yes |
| I-1 I2 I3 I4 | ALT | ALT | ALT | | Yes | | Yes | | ALT |
| P1 P2 P3 P4 | Yes | Yes | | Yes | | Yes | | Yes | |
| C1 C2 C3 C4 C7 C8 | Yes | Yes | | Yes | | Yes | | Yes | |
| C6 | Yes | Yes | ALT | Yes | Alt | Yes | ALT | Yes | Yes |

Notes

Yes: indicates that this is a required *work* and *service*.

Alt: indicates that this is an alternate service level that may be acceptable to the *District* subject to site particulars.

***Zoning:** refers to *zone* abbreviations as set out in the District of 100 Mile House Zoning Bylaw No. 801, 1999



I-3

DISTRICT OF 100 MILE HOUSE

M E M O

Date: Sept. 3, 2020
To: Mayor & Council
From: Administration
Subject: Rec Sites and Trails BC Referral

Please find enclosed a referral from Rec, Sites and Trails BC for the Cariboo Track and Trail Association to register their existing dirt bike trails in Woodlot 0577. The application states that no new trails will be constructed as part of this referral – only the existing trails to be formally registered.

Note: a meeting is being scheduled between representatives from the Cariboo Track and Trail Association, Rec, Sites & Trails BC, the District, and DWB Forestry to discuss potential areas where some access to logging blocks or bark beetle attack salvage blocks may conflict with the trails. As always, staff will work with the recreational user groups to find solutions to potential areas of conflict that are satisfactory to all parties' needs.

Meantime, Council input is welcomed.

BE IT RESOLVED THAT the memo dated September 3, 2020 from Administration regarding a Rec Sites and Trails BC referral for the Cariboo Track and Trail Association registration of existing trails be received.

J. Doddridge, Director Ec Dev / Planning

Roy Scott, CAO

Joanne Doddridge

From: FrontCounterBC@gov.bc.ca
Sent: July 31, 2020 1:45 PM
To: District of 100 Mile; Roy Scott
Cc: Joanne Doddridge
Subject: Referral Request #124818039 - Trails and Recreation Facilities - 99 Mile trails - South Cariboo Track and Trail Association

District of 100 Mile House
Generic Email, Roy Scott, Joanne Doddridge

Trails and Recreation Facilities under Section 56 or 57 of the Forest and Range Practices Act
Referral Number: 124818039 - 006
Reference Number: Forests, Lands and Natural Resource Operations / 16660-20/Rec261475 99 Mile off
Request Sent: July 31, 2020
Response Due: August 28, 2020

You are invited to comment on the following Crown land application. A response is optional. If no response is received by the deadline, the application and adjudication process will move ahead.

This proposal is for a legal recreation trail/ recreation site designation under section 56 of the Forest and Ranges Practices Act.

Proponent: South Cariboo Track and Trails Association

Tenure Type: Authorization under section 57 of the Forest and Range Practices Act (FRPA) to construct, rehabilitate or maintain a trail or recreation facility on Crown land or to legally designate Crown land under section 56 of FRPA for a recreation trail or recreation site

Intended Land Use/background context: off-road motorcycle trails

Location: 99 Mile trails

Size (Area) in ha. (approx.): 10 km of trails

Schedule/Term Of Proposal: for so long as required

Please [Click Here](#) to respond to this referral. You must be logged in using your BCeID account to view associated information. Note that forwarding or otherwise distributing this email will provide access to the associated information only if the receiver has a corresponding account.

For "how-to" instructions on how to respond to this request, please visit <http://www.frontcounterbc.gov.bc.ca/ereferrals.html> for instructional videos. To obtain a BCeID, please visit <https://www.bceid.ca/>

For technical assistance with e-Referrals, please contact FrontCounter BC at 1-877-855-3222.

For more information regarding this referral, please contact the "Email Coordinator" given within the referral.



Ministry of Forests, Lands,
Natural Resource Operations
and Rural Development

**Proposal for Construction or Maintenance of
Trails or Recreation Facilities on Crown Land**

For Office Use Only (form for applications from the public pursuant to section 57, Forest and Range Practices Act)

| | | | |
|---------------|-------------|---------------------|-------------------------|
| Date Received | Received By | Recreation District | File no (if applicable) |
| | | | |

All applications must include a completed application form, and for proposals involving previously 'un-managed' trails or facilities or new trails or facilities, the application must also include a general location map, a specific location map and submission of digital geo-spatial information as described in the *Application Information and Guidelines* associated with this Form. **Incomplete applications will not be considered.**

Part 1. Proponent Name and Contact Information

Proponent Name:

FULL LEGAL NAME of Individual(s), Organization or Society

Darryl Trevor Donald Wright

Proponent Mailing Address:

Box 476
Forest Grove
B.C.
V0K 1M0

Contact Name for Organization or Society:

South Cariboo track & trail association

Proponent Contact Numbers:

Phone: 250-397-2466

Daytime Phone: 250-706-7816

Fax:

Email Address: mexx55@icloud.com

Part 2. General Proposal Description

Purpose or intended use of proposed trail or recreation facility:

The trails have been used mainly for dirt bike single track riding with a little bit of use from mountain bikers. I have also saw a few people walking the trail.

Brief description of proposed trail or recreation facility and any work or activities planned:

The trail is a meter to 2 meter wide and 9310m long loop dirt trail. Normal clearing of the trails to clean off blow-down trees and branches that are encroaching into the trail would be the work needed to be done.

Location of proposed trail or recreation facility:

The trail is up Ainsworth road by the 99 mile ski trails in 100 Mile House. The South Cariboo track & trail dirtbike association's motocross track and 100 Mile snowmobile club's clubhouse is located there.

| | | |
|--|---|---|
| This proposal is for: (refer to <i>Application Information and Guidelines</i> for explanation of proposal types) | | |
| Authorization under Section 57 of the <i>Forest and Range Practices Act</i> to construct, rehabilitate or maintain a trail or recreation facility on Crown land: (please select one choice from each column) | | |
| <input type="checkbox"/> construction <input checked="" type="checkbox"/> maintenance <input type="checkbox"/> rehabilitation | <input type="checkbox"/> a managed trail or recreation facility <input checked="" type="checkbox"/> an unmanaged trail or recreation facility <input type="checkbox"/> a new trail or recreation facility | For an existing trail, is it a Heritage Trail or known to have heritage, or historic values? <input type="checkbox"/> designated Heritage Trail <input type="checkbox"/> known Historic or Heritage Value <input checked="" type="checkbox"/> no known heritage values |

Part 3. Detailed Trail or Recreation Facility Description

| | |
|---|---|
| Approximate trail or recreation facility size: | Proposed work start dates: May 2020 |
| Approximate trail or facility length x width: 9310m x 2m | Proposed work completion dates: May 2020 |

Describe the anticipated or proposed trail or recreation facility uses (check all that apply):

Camping
 Picknicking
 Fishing
 Hiking
 Mountain Biking
 Horseback Riding
 Cross Country Skiing
 Boating
 Snowmobiling
 ATV's (ORVs)
 Trail bikes (Motorized)
 Other _____
(Please Specify)

Are you aware of any potential land conflicts or constraints, including overlap with private property, grazing leases, provincial parks or protected areas, Old Growth Management Areas, or is the proposed trail or recreation facility located within a community watershed?

Yes No Describe:

Identify any construction or maintenance guidelines or standards that will be followed when conducting works, any infrastructure that will be required, or signage to be installed:

General maintenance of removing blown down trees and removing branches and the South Cariboo track & trail dirtbike association would like to sign the trail.

Describe any significant water features including creeks, streams, rivers or wetlands the proposed recreation trail or facility might cross or potentially impact, and how you plan to protect these areas:

There is no riparian features the trail crosses. The trail does cross a newly constructed mountain bike trail. Steve Law had this new trail constructed this year. The Mountain bike trail has an overpass to cross the trail in another location.

| | |
|---|--|
| Digital geo-spatial information provided with application Format: <input type="checkbox"/> gpx file <input type="checkbox"/> shape file <input checked="" type="checkbox"/> kml file (must be based on field collected gps data) File name(s): 99 Mile dirtbike trail | Maps & Photos Included <input type="checkbox"/> General Location Map <input checked="" type="checkbox"/> Specific Location Map <input type="checkbox"/> Colour Photographs |
| <i>(see Application Process Information Package for spatial data requirements and map requirements associated with this application)</i> | |

Part 4. Additional Information

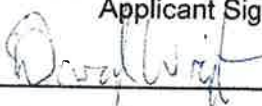
Describe any discussions or communications with potentially impacted stakeholders, interest holders or First Nations regarding this proposal:

No discussions were made.

Describe your or your organization's capacity and commitment for ongoing maintenance of the proposed trail or recreation facility, should it be approved:

The trails have been in use for approximately 15 years and have been maintain by local dirt bikers in this time. The new dirt biking organization in 100 Mile, South Cariboo Track & Trail Dirtbike Association, has members that will be maintain the dirt biking trails.

(attach additional pages as necessary, including any letters of support from stakeholders, summaries of correspondence, etc)

| | |
|---|-------------------|
| Applicant Signature  | |
| Darryl Trevor Donald Wright | December 11, 2019 |
| Printed Name of Applicant | Date |

PLEASE RETAIN A COPY OF THIS APPLICATION FOR YOUR RECORDS

NOTE: The information you provide will be subject to the *Freedom of Information and Protection of Privacy Act*. If you have any questions regarding the treatment of your personal information, please contact the Office of the Information & Privacy Commissioner for British Columbia. Visit www.oipc.bc.ca/ for more information.

The submission of this form does not in any manner convey any rights to use or occupy Crown land.

FrontCounter BC Contact Information

Phone

Call FrontCounter BC toll free at: **1-877-855-3222**
Call from outside North America at: **++1-778-372-0729**

Email

FrontCounterBC@gov.bc.ca

Website

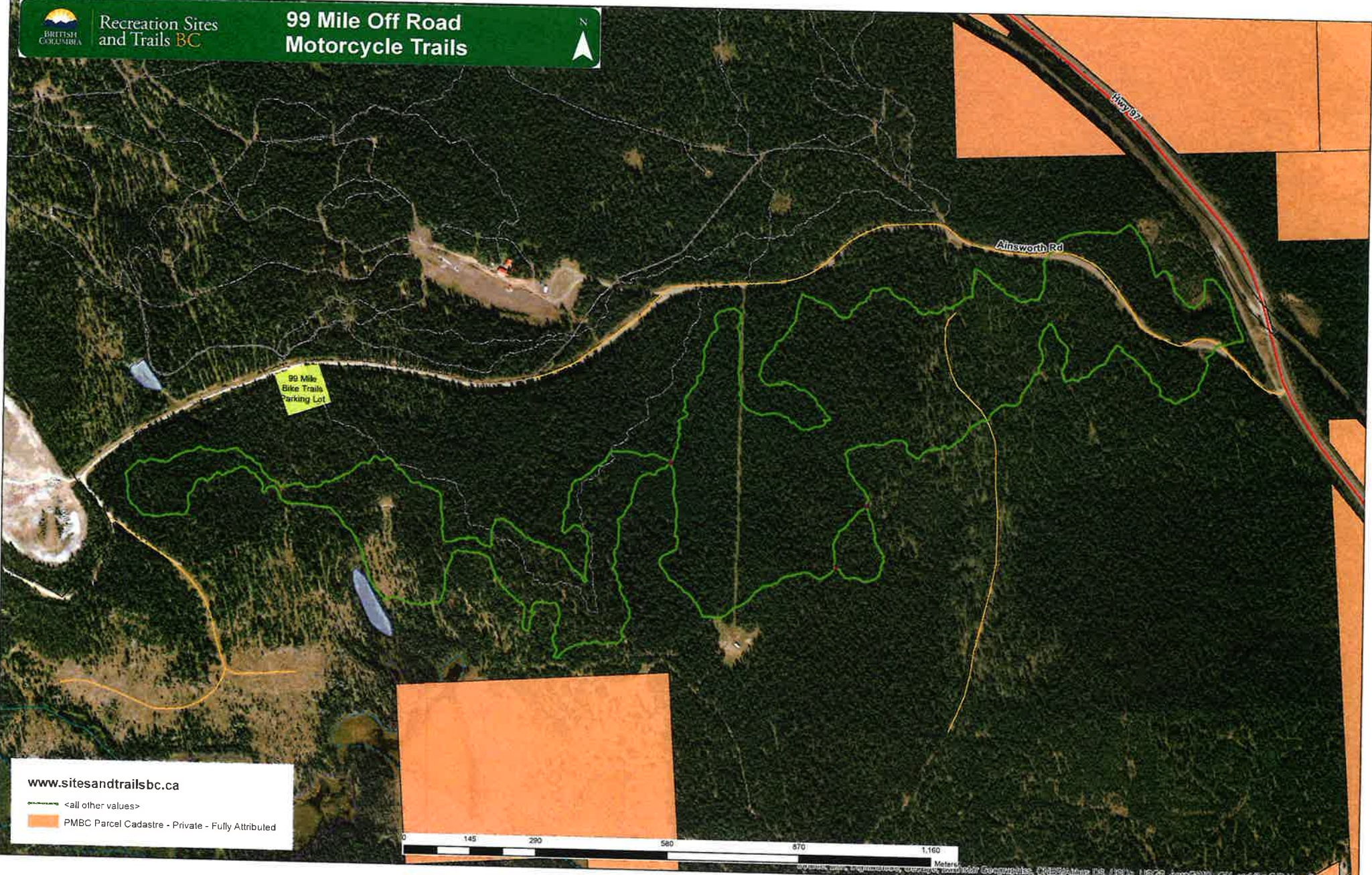
For information on the nearest FrontCounter BC location, or other information regarding your Natural Resource Application, visit

<http://www.frontcounterbc.gov.bc.ca/>



Recreation Sites
and Trails BC

99 Mile Off Road Motorcycle Trails



99 Mile
Bike Trails
Parking Lot

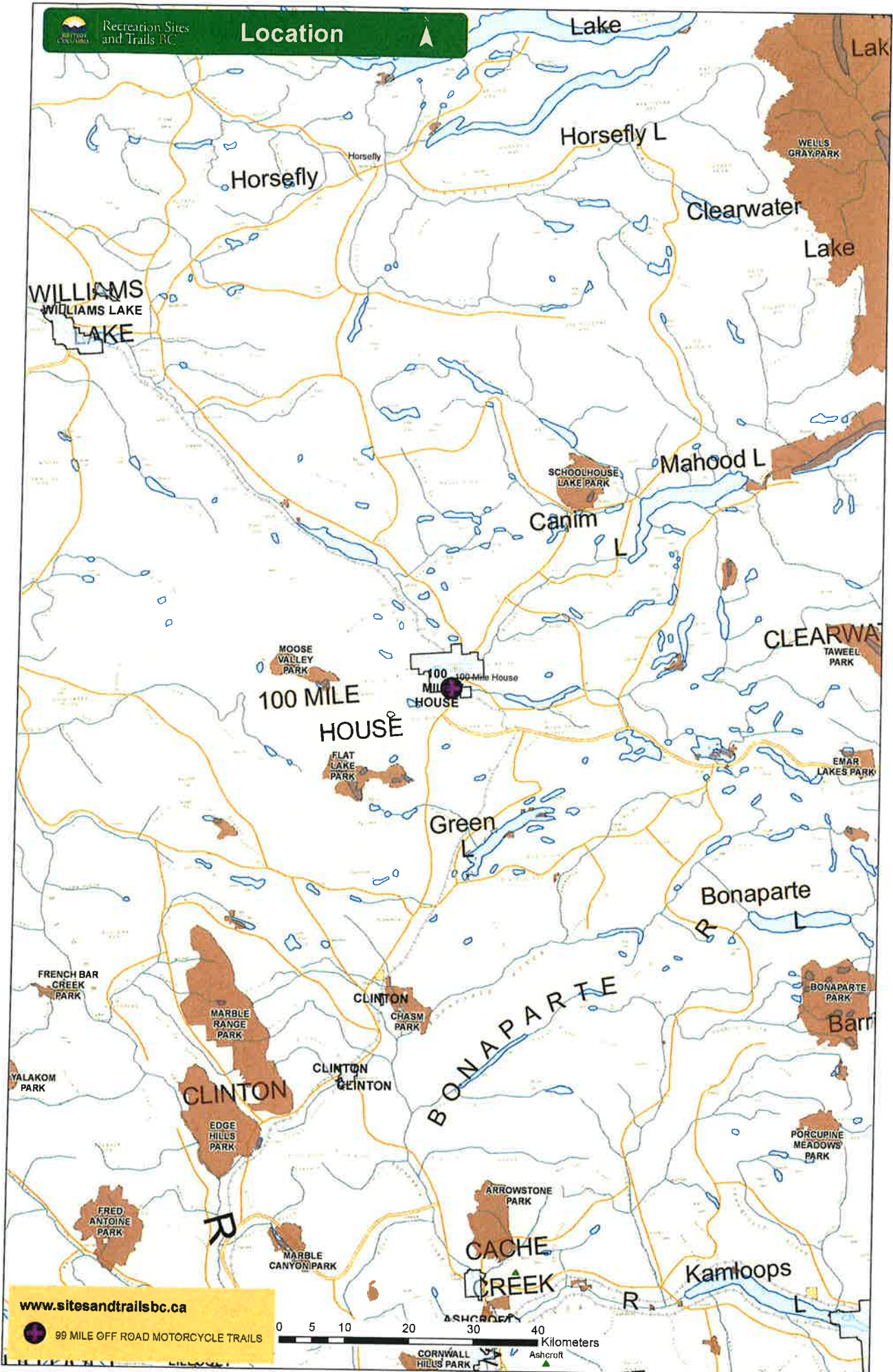
Alnsworth Rd

Highway 99

www.sitesandtrailsbc.ca
<all other values>
PMBC Parcel Cadastre - Private - Fully Attributed

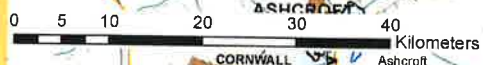


© 2014 British Columbia Recreation Sites and Trails BC. Data provided by Geomatics, CRISPA/Map DS, USGS, USGS, GeoGRID, GVI, and the GIS User Community.



www.sitesandtrailsbc.ca

99 MILE OFF ROAD MOTORCYCLE TRAILS

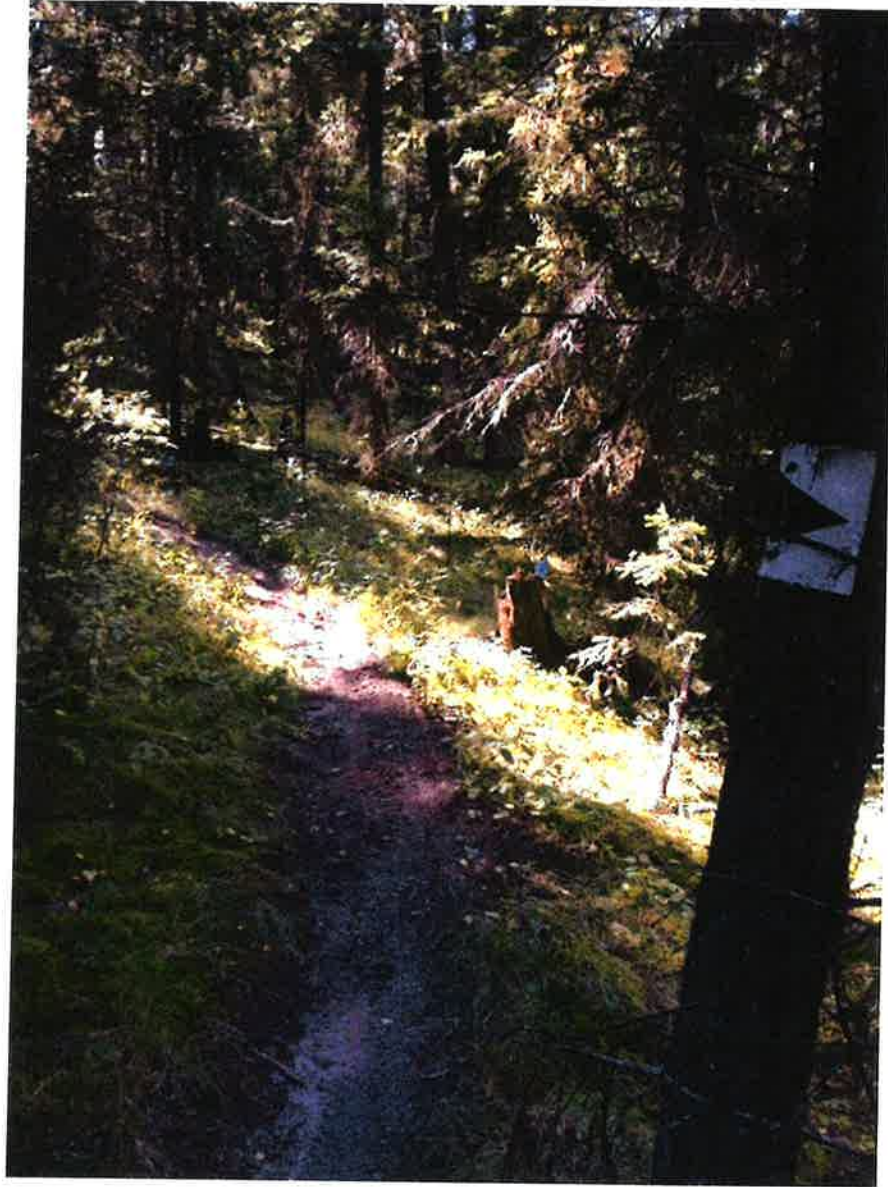


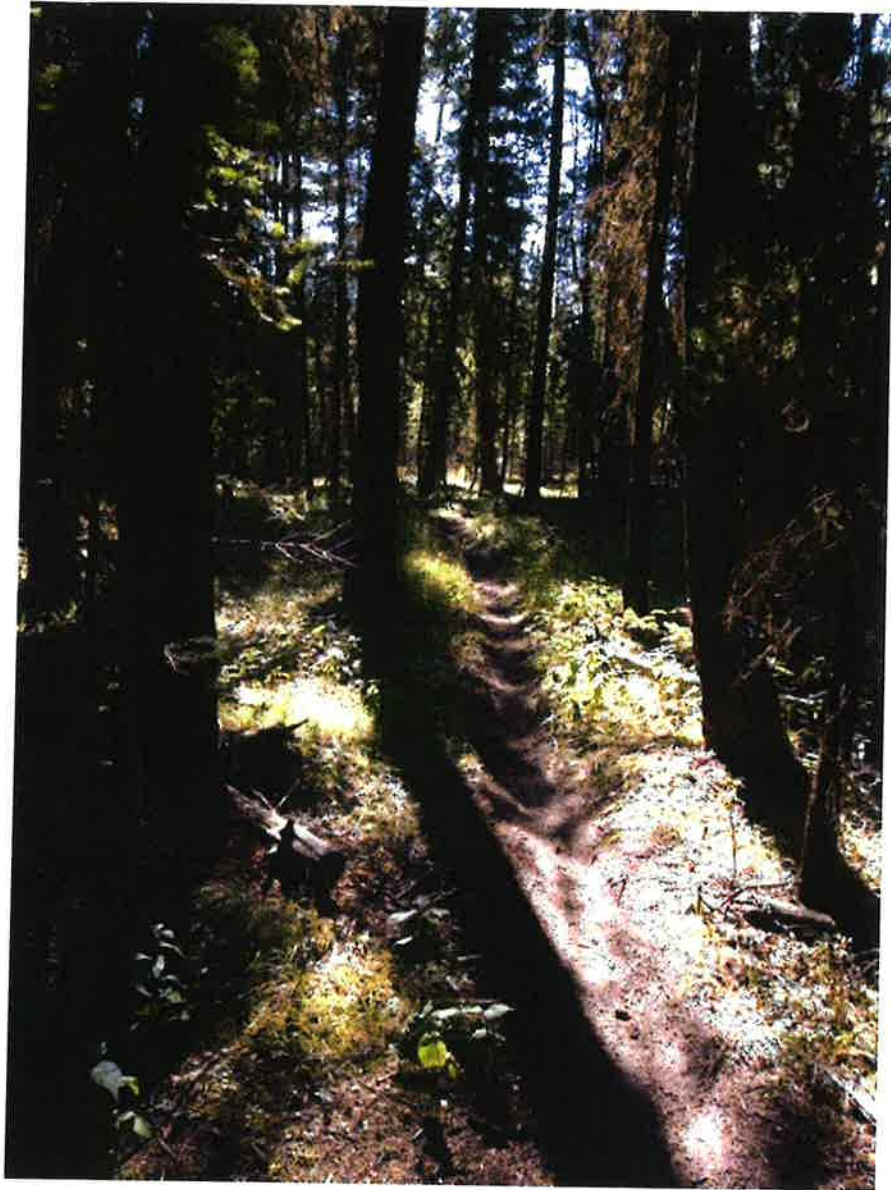
Kilometers

99 Mile Off Road Motorcycle Trails Pictures

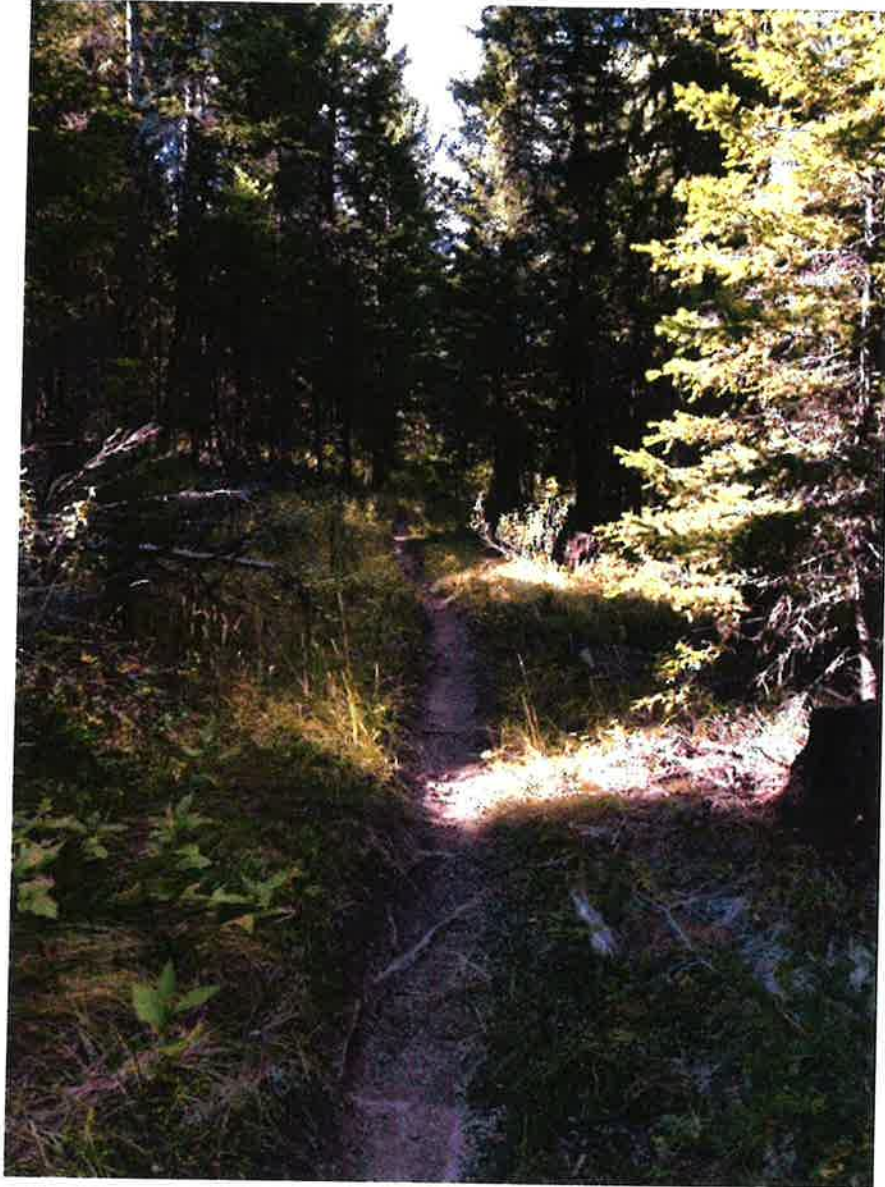


















DISTRICT OF 100 MILE HOUSE

Bylaw No. 1372

Being a bylaw to amend the District of 100 Mile House Road Naming Bylaw No. 1225-2012.

NOW THEREFORE the Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- 1) That this bylaw may be cited for all purposes as **“District of 100 Mile House Road Naming Amendment Bylaw No. 1372-2020”**.
- 2) That the District of 100 Mile House Road Naming Bylaw No. 1225-2012 is hereby amended as follows:
 - (a) The new road in the attached Schedule C be named **Sandhill Crescent**; and
 - (b) Schedules **“A”** and **“B”** be repealed and replaced with the Schedules **“A”** and **“B”** attached to and forming part of this bylaw.

READ A FIRST TIME this 11th day of August, 2020.

READ A SECOND TIME this 11th day of August, 2020.

READ A THIRD TIME this 11th day of August, 2020.

ADOPTED this 8th day of September, 2020.

Mayor

Corporate Officer

Road Naming Bylaw No. 1372, 2020

Schedule A

District of 100 Mile House Road Name Listing

| Name | Type | | Name | Type |
|--------------------|------|--|-----------------|------|
| AINSWORTH | RD | | FOURTH | ST |
| ALDER | AVE | | FRASER | AVE |
| ALPINE | AVE | | GALPIN | PL |
| ASPEN | ST | | GUSTAFSON LAKE | FSR |
| BALSAM | PL | | GUSTAFSON NORTH | FSR |
| BALSAM | ST | | HERON RIDGE | RD |
| BIRCH | AVE | | HORSE LAKE | RD |
| BIRCH | PL | | INDUSTRIAL | RD |
| BLACKSTOCK | RD | | JENS | RD |
| BRIDGE CREEK | PL | | JENS | ST |
| BURGHLEY | PL | | MARKS | DR |
| CANIM-HENDRIX LAKE | RD | | MCDERMID | RD |
| CARIBOO | TRL | | MCNEIL | PL |
| CARIBOO HWY 97 | | | MOORE | AVE |
| CECIL | PL | | NINTH | ST |
| CEDAR | AVE | | NORTH BIRCH | AVE |
| DOGWOOD | AVE | | PINE | PL |
| EIGHTH | ST | | SANDHILL | CRES |
| ELM | AVE | | SCOTT | RD |
| EVERGREEN | CRES | | SECOND | ST |
| EXETER MCKINLEY | RD | | SEVENTH | ST |
| EXETER STATION | RD | | SOLLOWS | CRES |
| EXETER TRUCK | RTE | | SPRUCE | AVE |
| FIFTH | ST | | SPRUCE | PL |
| FIR | ST | | TAYLOR | AVE |
| FIRST | ST | | THIRD | ST |
| FOREST RIDGE | RD | | WRANGLER | WAY |



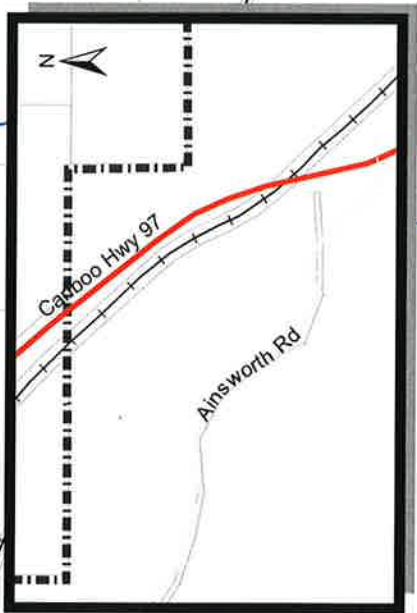
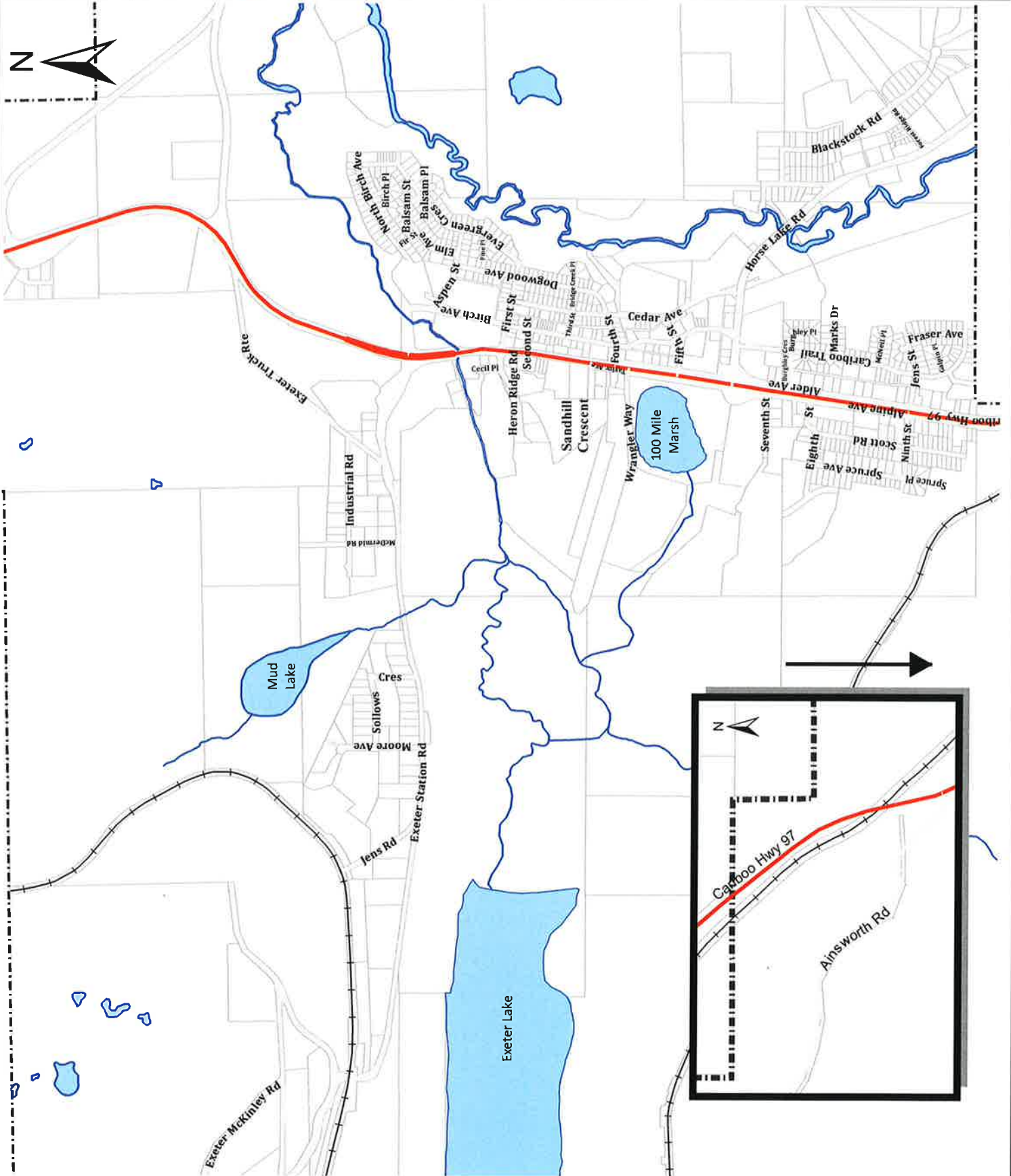
District of
100 Mile House

- District Boundary
- CN Rail
- Creeks & Streams
- Lakes & Marshes
- DOHM Parcels

Bylaw # 1372
Schedule B



Date: July 2020



SKETCH SHOWING LANDS UNDER APPLICATION WITHIN THE DISTRICT OF 100 MILE HOUSE AND A PROPOSED DEVELOPMENT WITHIN LOT 2, DISTRICT LOTS 31 AND 2139, LILLOOET DISTRICT, PLAN KAP91096.

BYLAW 1372, 2020

SCHEDULE C

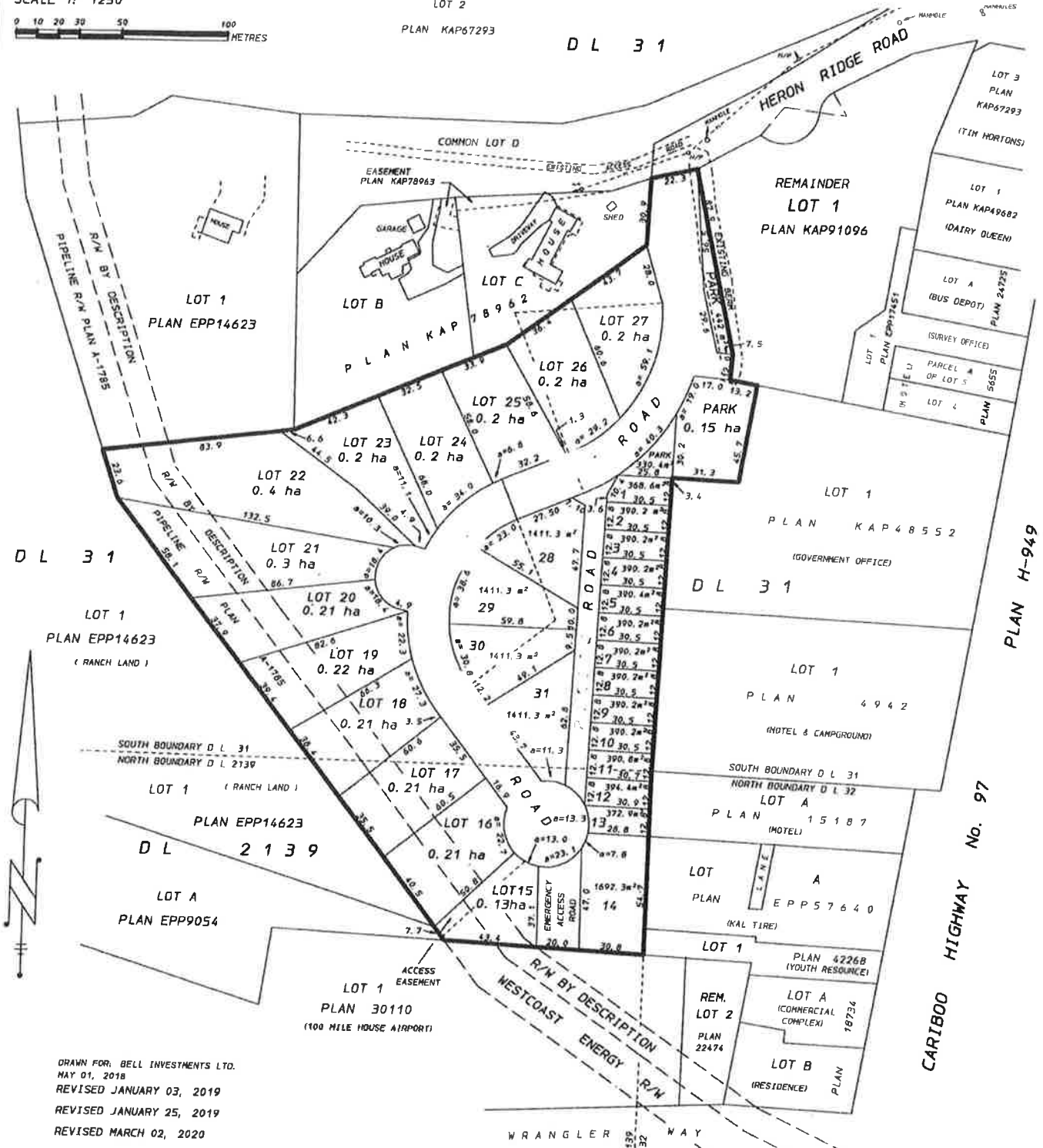
SCALE 1: 1250



LOT 2

PLAN KAP67293

DL 31



DRAWN FOR: BELL INVESTMENTS LTD.
MAY 01, 2018
REVISED JANUARY 03, 2019
REVISED JANUARY 25, 2019
REVISED MARCH 02, 2020

NOTE:

- 1) PROPOSED LOT 13 TO BE TRANSFERRED TO MUNICIPALITY BECAUSE PARK DEDICATION CANNOT BE DONE OVER PIPELINE R/W
- 2) TOTAL PARK DEDICATION INCLUDING LOT 13 3635.1 m² 6.5%
- 3) TOTAL PARK AREA INCREASED BY 330.4 m² WITHIN AREA PROPOSED FOR REZONING.

CARIBOO GEOGRAPHIC SYSTEMS
PO BOX 1270
100 MILE HOUSE, B.C.
PHONE NO. 250-395-4577
FAX NO. 250-395-7930



J2

DISTRICT OF 100 MILE HOUSE

MEMO

Date: August 21st, 2020
To: Mayor & Council
From: Administration / Finance
Subject: Financial Plan Amendment Bylaw No. 1373, 2020

The 2020 Budget/Financial Plan line items have been amended as follows:

General Operations Revenue

2-1-111-00 General Tax Levy (\$ 6,350)

Decreased – Minor reduction due to revised roll changes

2-1-470-00 Woodlot Timber Sales \$ 159,000

Increased logging revenue to reflect actuals

2-1-471-00 DL Timber Sales \$ 85,000

Increased logging revenue to reflect actuals

2-1-530-00 Rental Income (\$ 10,000)

Decreased – No fee charged to Soccer Association as season cancelled due to COVID

2-1-535-00 Campground Fees (\$ 5,000)

Decreased – No fees collected – Campground closed due to COVID

2-1-537-00 Park Fees (\$ 200)

Decreased – No fees collected – All Park Events cancelled due to COVID

2-1-595-00 Transit Fees (\$ 5,000)

Decreased – Reduced ridership revenue due to COVID

2-1-717-00 Other Grant Funding (\$ 755,000)

Removal of Cariboo Trail Sidewalk Project – B/F 2021 – (-\$990,000)
Addition of Community Transition Capacity Grant Funding \$ 235,000

2-1-719 000 Grants O/S Orgs \$ 17,100

Increase due to top of Façade Program Grant \$5,000
Tree Canada Grant Funding received \$1,700
UBCM Age Friendly Grant Received/Contribution \$10,400

2-1-921-00 Transfer from Reserves (\$ 913,500).

Decreased - Removal of Cariboo Trail Sidewalk Project contribution, Fleet upgrade, Woodlot contribution, Lodge Renovations.

2-1-981-00 School Taxes (\$ 258,600)

Decreased – School tax rates were reduced by 70% to 100% for classes 4 through 8 as per Provincial Order.

2-1-983-00 CRD Levy \$ 24,900

Increased as per requisition received by the CRD for taxation levy.

General Operations Expenditures

2-2-123-36 General Insurance \$ 12,000

Increase due to insurance carriers and previous claims experience

2-2-123-46 Grant Admin – Other \$15,400

Increased line item to reflect top up on Façade Grant funding and UBCM Age Friendly Grant Distribution

2-2-332-69 Sani-Station Misc. \$3,000

Increased line item to reflect total costs of Sani-Station upgrades

2-2-610-32 Planning Projects \$235,000

Increased line item to reflect the Community Transition Capacity Project
(Funding Received to offset expense)

2-2-640-35 Woodlot Contract Services \$21,500

Increased line item to reflect the contract work completed in District Woodlot

2-2-641-35 DL Logging \$135,500

Increased line item to reflect the contract work and grinding completed in DL

2-2-712-35 Park Development (\$14,800)

Decreased line item to reflect the creation of new park shelters

2-2-831-00 CRD Taxation Levy \$24,900

Increased line item to reflect increase in CRD taxation levy

2-2-881-00 School Taxes (\$258,600)

Decreased – School tax rates were reduced by 70% to 100% for classes 4 through 8 compared to the ministry budget announced.

General Capital Expenditures

2-2-822-84 Transfer to General Capital:

Capital projects removed:

| | |
|------------------------|---------------|
| Fleet Upgrade | (\$45,000) |
| Lodge Renovations | (\$500,000) |
| Cariboo Trail Sidewalk | (\$1,350,000) |

2-2-828-84 Operational Surplus

Increase to Woodlot Reserve transfer from logging revenue \$ 124,000.

Net decrease to Operations Surplus (\$ 70,760)

Amendments result in a net decrease to projected 2020 operating surplus

Water Operations Revenue

6-1-919-00 Other Revenue \$ 25,000

Increase due to contribution received for 9th Street Paving/Water Main upgrades

6-1-912-00 Transfer from Reserves \$25,000

Increased due to 9th Street Paving/Water Main upgrades – Contribution from Utility Infrastructure Reserves

Water Capital Expenditures

6-2-822-84 Transfer to Water Capital:

Capital projects added

9th Street Paving/Water Main upgrades \$45,000


Administration deems the line item amendments material in nature; thus, necessitating an amendment to the 2020 Financial Plan. Hence By-Law 1373,-2020 is presented to reflect the foregoing changes to the Operating and Capital plans which form the Financial Plan.

All the foregoing amendments are reflected in Schedule A to the attached By-Law 1373-2020 for Council consideration. If Council concurs with the amendments the following resolution would be in order.

BE IT RESOLVED THAT By-Law 1373, 2020 be read a first, second and third time this 8th day of September, 2020



T. Boulanger, DOF



R. Scott, CAO



**DISTRICT OF 100 MILE HOUSE
Bylaw No. 1373-2020**

A bylaw to amend Bylaw No. 1365, Financial Plan 2020 - 2024.

The Council of the District of 100 Mile House in open meeting assembled, hereby enacts as follows:

TITLE

1. This bylaw may be cited for all purposes as "**District of 100 Mile House 2020 Financial Plan Amendment Bylaw No. 1373-2020**".

ENACTMENT

- (a) THAT, Bylaw No. 1365-2020 Financial Plan Schedule "A" be repealed and replaced with the Schedule "A" attached to and forming part of this bylaw.

READ A FIRST, SECOND AND THIRD TIME this 8th day of September, 2020.

ADOPTED this _____ day of _____ 2020.

Mayor

Corporate Officer

**DISTRICT OF 100 MILE HOUSE
2020 Financial Plan Amendment
Schedule A**

| REVENUES | 2020 | 2021 | 2022 | 2023 | 2024 |
|------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Taxes & Grants In Lieu | \$ 3,128,850 | \$ 3,143,780 | \$ 3,152,785 | \$ 3,162,240 | \$ 3,172,170 |
| Utility Rates | 917,280 | 963,005 | 1,010,905 | 1,061,200 | 1,114,010 |
| Sales of Services | 413,945 | 172,145 | 173,785 | 175,200 | 176,675 |
| Government Grants | 1,554,475 | 1,068,720 | 1,070,235 | 1,079,500 | 1,080,065 |
| Contributions & DCC | 4,090 | 4,090 | 4,090 | 4,090 | 4,090 |
| Other Revenue | 266,755 | 281,755 | 281,755 | 281,755 | 281,755 |
| Transfer from Reserves | 82,500 | 33,500 | 33,500 | 33,500 | 33,500 |
| Transfer from Other | 1,203,415 | 1,183,440 | 1,156,725 | 1,168,170 | 1,095,655 |
| | \$ 7,571,310 | \$ 6,850,435 | \$ 6,883,780 | \$ 6,965,655 | \$ 6,957,920 |

| EXPENDITURES | 2020 | 2021 | 2022 | 2023 | 2024 |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| General Government | \$ 979,545 | \$ 1,000,415 | \$ 1,016,785 | \$ 1,020,315 | \$ 1,030,560 |
| Protective Services | 776,940 | 743,050 | 746,660 | 749,930 | 753,235 |
| Transportation Services | 1,314,155 | 1,319,925 | 1,337,030 | 1,349,375 | \$ 1,362,080 |
| Environmental & Public Health | 119,805 | 120,700 | 122,990 | 124,940 | 126,935 |
| Recreation & Culture | 200,930 | 202,600 | 205,515 | 207,260 | 209,030 |
| Utility Operations | 859,270 | 880,465 | 898,610 | 914,190 | 930,460 |
| Development & Planning | 955,980 | 271,780 | 274,760 | 276,275 | 277,810 |
| Interest & Bank Charges | 21,020 | 21,020 | 6,930 | 6,930 | 6,930 |
| Principal Debt Payment | 12,640 | 12,640 | 5,280 | 5,280 | 5,280 |
| Amortization | 1,203,415 | 1,183,440 | 1,156,725 | 1,168,170 | 1,095,655 |
| Transfer to Capital Reserve | 249,560 | 262,670 | 301,430 | 345,600 | 392,070 |
| Transfer to Equipment Reserve | 156,000 | 156,000 | 156,000 | 156,000 | 156,000 |
| Transfer to Other Reserves | 722,050 | 675,730 | 655,065 | 641,390 | 611,875 |
| | \$ 7,571,310 | \$ 6,850,435 | \$ 6,883,780 | \$ 6,965,655 | \$ 6,957,920 |

| | | | | |
|------------|------------|------------|------------|------------|
| \$0 | \$0 | \$0 | \$0 | \$0 |
|------------|------------|------------|------------|------------|

| CAPITAL | 2020 | 2021 | 2022 | 2023 | 2024 |
|---------------------------------|-------------|-------------|-------------|-------------|-------------|
| Capital Expenditure | 7,965,000 | 5,043,000 | 2,560,000 | 1,700,000 | 859,000 |
| Transfer from Operating Surplus | 25,000 | - | - | - | - |
| Transfer from Reserves | 2,090,000 | 4,293,000 | 2,560,000 | 1,700,000 | 859,000 |
| Grant Funding | 5,850,000 | 750,000 | - | - | - |
| | \$ - | \$ - | \$ - | \$ - | \$ - |

DISTRICT OF 100 MILE HOUSE

Cheque Register-Summary-Bank *Bid.*



AP5090

Page : 2

Date : Sep 01, 2020

Time : 8:41 am **K1**

Supplier : 079850 To ZZ9950
 Pay Date : 01-Aug-2020 To 31-Aug-2020
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer

| Cheque # | Cheque Date | Supplier | Supplier Name | Status | Batch | Medium | Amount |
|----------|-------------------------------------|----------|--|--------|-------|--------|-----------|
| Bank : 4 | ROYAL BANK - CURRENT ACCOUNT | | | | | | |
| 25163 | 19-Aug-2020 | AIRC50 | AIRCHEKLAB INC | Issued | 281 | C | 567.00 |
| 25164 | 19-Aug-2020 | ALBE50 | ALBERTA FIRE CHIEFS ASSOCIATION | Issued | 281 | C | 2,022.13 |
| 25165 | 19-Aug-2020 | BREE50 | BREE CONTRACTING LTD | Issued | 281 | C | 44,845.50 |
| 25166 | 19-Aug-2020 | BYWY50 | BYSTEDT, WYLIE | Issued | 281 | C | 1,687.50 |
| 25167 | 19-Aug-2020 | CARN50 | CARO ANALYTICAL SERVICES | Issued | 281 | C | 126.00 |
| 25168 | 19-Aug-2020 | CLEA50 | CLEARTECH INDUSTRIES INC | Issued | 281 | C | 1,005.06 |
| 25169 | 19-Aug-2020 | GART50 | GARTH'S ELECTRIC CO LTD - INC NO. 248102 | Issued | 281 | C | 1,477.96 |
| 25170 | 19-Aug-2020 | INLD50 | INLAND DIVERS UNDERWATER SERVICES LT | Issued | 281 | C | 4,739.28 |
| 25171 | 19-Aug-2020 | INNO50 | INNOV8 DIGITAL SOLUTIONS | Issued | 281 | C | 196.86 |
| 25172 | 19-Aug-2020 | INTU50 | INTERNATIONAL UNION OF OPERATING ENG | Issued | 281 | C | 485.97 |
| 25173 | 19-Aug-2020 | JUST50 | JUSTICE INSTITUTE OF BC | Issued | 201 | C | 1,050.00 |
| 25174 | 19-Aug-2020 | MINI50 | MINISTER OF FINANCE | Issued | 281 | C | 200.00 |
| 25175 | 19-Aug-2020 | MVAN50 | M VAN NOORT & SONS BULB CO LTD | Issued | 281 | C | 372.67 |
| 25176 | 19-Aug-2020 | NORM50 | NORTHERN COMPUTER | Issued | 281 | C | 334.88 |
| 25177 | 19-Aug-2020 | PURO50 | PUROLATOR INC | Issued | 281 | C | 88.20 |
| 25178 | 19-Aug-2020 | ROCY50 | ROCKY MOUNTAIN PHOENIX | Issued | 281 | C | 250.33 |
| 25179 | 19-Aug-2020 | S&DW50 | S & D WELDING & FABRICATING | Issued | 281 | C | 123.20 |
| 25180 | 19-Aug-2020 | WILO50 | WILLIAM LOVE | Issued | 281 | C | 661.50 |

Total Computer Paid : 430,278.22 Total EFT PAP : 0.00 Total Paid : 430,278.22
 Total Manually Paid : 0.00 Total EFT File : 0.00

EFT'S 552,043.40
982,321.62

72 Total No. Of Cheque(s) ...

Capital \$ 46,803.44

DISTRICT OF 100 MILE HOUSE
Cheque Register-Summary-Bank

Bind



AP5090

Page : 1

Date : Sep 01, 2020

Time : 8:48 am **R1**

Supplier : 079850 To ZZ9950
 Pay Date : 01-Aug-2020 To 31-Aug-2020
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 10C

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer

| Cheque # | Cheque Date | Supplier | Supplier Name | Status | Batch | Medium | Amount |
|----------|-------------|----------|--|-----------|-------|--------|------------|
| 24626 | 06-Mar-2020 | MTSM50 | MTS MAINTENANCE TRAINING SYSTEMS INC | Cancelled | 273 | C | |
| 25110 | 11-Aug-2020 | WESR50 | WESTERRA EQUIPMENT LP | Issued | 277 | C | -310.10 |
| 25111 | 11-Aug-2020 | BLAJ50 | BLAKLEY, JAMES DOUGLAS | Issued | 278 | C | 726.36 |
| 25112 | 11-Aug-2020 | CAMP50 | CAMPSALL, PATRICK MICHEL | Issued | 278 | C | 147.81 |
| 25113 | 11-Aug-2020 | CARN50 | CARO ANALYTICAL SERVICES | Issued | 278 | C | 65.00 |
| 25114 | 11-Aug-2020 | CONC50 | CONCEPT CONTROLS INC | Issued | 278 | C | 348.15 |
| 25115 | 11-Aug-2020 | EXEE50 | EXCEED ELECTRICAL ENGINEERING | Issued | 278 | C | 935.20 |
| 25116 | 11-Aug-2020 | GRAY50 | TELUS CUSTOM SECURITY SYSTEMS | Issued | 278 | C | 1,063.13 |
| 25117 | 11-Aug-2020 | INTO50 | INTERIOR LOCKSMITH | Issued | 278 | C | 193.99 |
| 25118 | 11-Aug-2020 | INTU50 | INTERNATIONAL UNION OF OPERATING ENG | Issued | 278 | C | 58.97 |
| 25119 | 11-Aug-2020 | MCLM50 | MCLAUCHLIN, MITCHELL | Issued | 278 | C | 489.41 |
| 25120 | 11-Aug-2020 | NORM50 | NORTHERN COMPUTER | Issued | 278 | C | 50.00 |
| 25121 | 11-Aug-2020 | PARA50 | LASZLO RETI | Issued | 278 | C | 1,604.69 |
| 25122 | 11-Aug-2020 | PITN50 | PITNEY BOWES GLOBAL CREDIT SERVICES | Issued | 278 | C | 480.00 |
| 25123 | 11-Aug-2020 | ROBE50 | ROBERT BANAS | Issued | 278 | C | 437.64 |
| 25124 | 11-Aug-2020 | TODB50 | TODD, BARRY | Issued | 278 | C | 1,266.50 |
| 25125 | 11-Aug-2020 | 1MDE50 | 100 MILE DEVELOPMENT CORPORATION | Issued | 279 | C | 50.00 |
| 25126 | 11-Aug-2020 | 1MFE50 | 100 MILE FEED & RANCH SUPPLY LTD | Issued | 279 | C | 28,907.41 |
| 25127 | 11-Aug-2020 | ACEC50 | ACE COURIER SERVICES | Issued | 279 | C | 634.31 |
| 25128 | 11-Aug-2020 | BCOE50 | BC ONE CALL | Issued | 279 | C | 264.00 |
| 25129 | 11-Aug-2020 | BLAK50 | BLACK PRESS GROUP LTD | Issued | 279 | C | 91.77 |
| 25130 | 11-Aug-2020 | BURG50 | BURGESS PLUMBING HEATING & ELECTRIC | Issued | 279 | C | 1,027.90 |
| 25131 | 11-Aug-2020 | CARE50 | CARIBOO REGIONAL DISTRICT | Issued | 279 | C | 21.51 |
| 25132 | 11-Aug-2020 | CENH50 | CENTRAL CHEVROLET GMC BUICK | Issued | 279 | C | 190.00 |
| 25133 | 11-Aug-2020 | CENT50 | CENTRAL CARIBOO DISPOSAL SERVICES LT | Issued | 279 | C | 104.32 |
| 25134 | 11-Aug-2020 | CENU50 | CENTURY HARDWARE LTD | Issued | 279 | C | 7,107.89 |
| 25135 | 11-Aug-2020 | CERI50 | CERTIFIED ENSEMBLE SERVICES | Issued | 279 | C | 126.85 |
| 25136 | 11-Aug-2020 | COMI50 | COMMISSIONAIRES BRITISH COLUMBIA | Issued | 279 | C | 57.75 |
| 25137 | 11-Aug-2020 | CONC50 | CONCEPT CONTROLS INC | Issued | 279 | C | 1,083.60 |
| 25138 | 11-Aug-2020 | CORI50 | ICONIX WATERWORKS | Issued | 279 | C | 50.40 |
| 25139 | 11-Aug-2020 | DWBF50 | DWB CONSULTING SERVICES LTD | Issued | 279 | C | 1,208.58 |
| 25140 | 11-Aug-2020 | EXEV50 | EXETER VALLEY TRUCK & CAR WASH | Issued | 279 | C | 899.79 |
| 25141 | 11-Aug-2020 | FROT50 | FRONTIER POWER PRODUCTS | Issued | 279 | C | 10.50 |
| 25142 | 11-Aug-2020 | GART50 | GARTH'S ELECTRIC CO LTD - INC NO. 248102 | Issued | 279 | C | 5,625.73 |
| 25143 | 11-Aug-2020 | GRIN50 | GRINYER BUSINESS EQUIPMENT LTD | Issued | 279 | C | 2,370.31 |
| 25144 | 11-Aug-2020 | GUIL50 | GUILLEVIN INTERNATIONAL CO | Issued | 279 | C | 159.95 |
| 25145 | 11-Aug-2020 | HORS50 | HORSE LAKE GARDEN CENTER | Issued | 279 | C | 4,368.00 |
| 25146 | 11-Aug-2020 | IRLT50 | IRL INTERNATIONAL TRUCK CENTRES LTD | Issued | 279 | C | 140.00 |
| 25147 | 11-Aug-2020 | LONE50 | LONE BUTTE SUPPLY LTD | Issued | 279 | C | 370.54 |
| 25148 | 11-Aug-2020 | LORD50 | LORDCO AUTO PARTS LTD | Issued | 279 | C | 200.24 |
| 25149 | 11-Aug-2020 | NAPA50 | NAPA AUTO PARTS - 100 MILE HOUSE | Issued | 279 | C | 150.36 |
| 25150 | 11-Aug-2020 | NORI50 | NORTHERN LIGHTS KENNELS | Issued | 279 | C | 100.00 |
| 25151 | 11-Aug-2020 | NORM50 | NORTHERN COMPUTER | Issued | 279 | C | 230.00 |
| 25152 | 11-Aug-2020 | PERF50 | PERFORMANCE ALL TERRAIN & RENTALS LT | Issued | 279 | C | 416.06 |
| 25153 | 11-Aug-2020 | PURO50 | PUROLATOR INC | Issued | 279 | C | 301.58 |
| 25154 | 11-Aug-2020 | TASC50 | TASCO SUPPLIES LTD | Issued | 279 | C | 69.25 |
| 25155 | 11-Aug-2020 | TERI50 | TERRAIN TECHNICAL SERVICES | Issued | 279 | C | 1,930.91 |
| 25156 | 11-Aug-2020 | TERR50 | TERRALINK HORTICULTURE INC | Issued | 279 | C | 894.81 |
| 25157 | 11-Aug-2020 | TRAF50 | TRAFFIC CONTROL - 582442 BC LTD | Issued | 279 | C | 2,054.57 |
| 25158 | 11-Aug-2020 | UNIT50 | UNITED CONCRETE & GRAVEL LTD | Issued | 279 | C | 3,087.59 |
| 25159 | 19-Aug-2020 | 101450 | 1014024 BC LTD | Issued | 281 | C | 547.31 |
| 25160 | 19-Aug-2020 | 1MDE50 | 100 MILE DEVELOPMENT CORPORATION | Issued | 281 | C | 500.00 |
| 25161 | 19-Aug-2020 | 1MNO50 | 100 MILE NORDIC SKI SOCIETY | Issued | 281 | C | 294,610.43 |
| 25162 | 19-Aug-2020 | ACEC50 | ACE COURIER SERVICES | Issued | 281 | C | 2,500.00 |
| | | | | Issued | 281 | C | 23.21 |

DISTRICT OF 100 MILE HOUSE
Cheque Register-Summary-Bank

EFT'S



AP5090

Page : 1

Date : Sep 01, 2020

Time : 8:47 am

K1

Supplier : 079850 To ZZ9950

Pay Date : 31-Jul-2020 To 31-Aug-2020

Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All

Medium : E=EFT-PAP T=EFT-File

| Cheque # | Cheque Date | Supplier | Supplier Name | Status | Batch | Medium | Amount |
|-----------------------|------------------------|-------------------|--|--------------------|----------------|--------------|----------------------|
| 03404-0001 | 31-Jul-2020 | BCAS50 | BC ASSESSMENT AUTHORITY | Issued | 243 | E | 33,331.25 |
| 03411-0001 | 31-Jul-2020 | MUNF50 | MUNICIPAL FINANCE AUTHORITY OF BC | Issued | 249 | E | 106.20 |
| 03426-0001 | 31-Jul-2020 | TELM50 | TELUS MOBILITY CELLULAR INC | Cleared | 266 | E | 1,929.12 |
| 03432-0001 | 31-Jul-2020 | TELU50 | TELUS COMMUNICATIONS COMPANY | Issued | 282 | E | 147.06 |
| 03433-0001 | 21-Aug-2020 | BCHY50 | BC HYDRO & POWER AUTHORITY | Issued | 283 | E | 14,148.35 |
| 03434-0001 | 21-Aug-2020 | FORT50 | FORTIS BC - NATURAL GAS | Issued | 284 | E | 120.92 |
| 03435-0001 | 20-Aug-2020 | FORT50 | FORTIS BC - NATURAL GAS | Issued | 285 | E | 30.87 |
| 03436-0001 | 24-Aug-2020 | FRCO50 | FOUR RIVERS CO-OPERATIVE | Issued | 286 | E | 4,865.51 |
| 03437-0001 | 10-Aug-2020 | MINI50 | MINISTER OF FINANCE | Issued | 287 | E | 471,718.70 |
| 03438-0001 | 06-Aug-2020 | PENS50 | PENSION CORPORATION | Issued | 288 | E | 7,360.35 |
| 03439-0001 | 18-Aug-2020 | PENS50 | PENSION CORPORATION | Issued | 289 | E | 7,544.37 |
| 03440-0001 | 10-Aug-2020 | RECE50 | RECEIVER GENERAL OF CANADA | Issued | 290 | E | 14,109.72 |
| 03441-0001 | 10-Aug-2020 | RECE50 | RECEIVER GENERAL OF CANADA | Issued | 291 | E | 1,865.03 |
| 03442-0001 | 25-Aug-2020 | RECE50 | RECEIVER GENERAL OF CANADA | Issued | 292 | E | 13,837.79 |
| 03443-0001 | 25-Aug-2020 | RECE50 | RECEIVER GENERAL OF CANADA | Issued | 293 | E | 1,128.86 |
| 03444-0001 | 13-Aug-2020 | ROYL50 | ROYAL BANK VISA | Issued | 294 | E | 5,406.05 |
| 03445-0001 | 13-Aug-2020 | ROYL50 | ROYAL BANK VISA | Issued | 295 | E | 255.85 |
| 03446-0001 | 13-Aug-2020 | ROYL50 | ROYAL BANK VISA | Issued | 296 | E | 50.00 |
| 03447-0001 | 14-Aug-2020 | SHAW50 | SHAW CABLE | Issued | 297 | E | 187.99 |
| 03448-0001 | 14-Aug-2020 | SHAW50 | SHAW CABLE | Issued | 298 | E | 192.42 |
| 03449-0001 | 25-Aug-2020 | SHAW50 | SHAW CABLE | Issued | 299 | E | 72.75 |
| 03450-0001 | 25-Aug-2020 | SHAW50 | SHAW CABLE | Issued | 300 | E | 45.87 |
| 03451-0001 | 13-Aug-2020 | SHAW50 | SHAW CABLE | Issued | 301 | E | 402.92 |
| 03452-0001 | 25-Aug-2020 | TELU50 | TELUS COMMUNICATIONS COMPANY | Issued | 302 | E | 17.01 |
| 03453-0001 | 14-Aug-2020 | TELU50 | TELUS COMMUNICATIONS COMPANY | Issued | 303 | E | 256.46 |
| 03454-0001 | 01-Aug-2020 | GRWL50 | THE GREAT-WEST LIFE ASSURANCE COMPA | Issued | 304 | E | 8,278.55 |

Total Computer Paid : 0.00

Total EFT PAP : 587,409.97

Total Paid : 587,409.97

Total Manually Paid : 0.00

Total EFT File : 0.00

< 35366.57 >

552 043.40

26 Total No. Of Cheque(s) ...