



<p>A.</p>	<p><u>CALL TO ORDER</u></p> <p>Mayor to call the regular meeting to order at 6:30 PM.</p> <p>Acknowledgement that this meeting is being held on Secwepemculecw.</p> <p>BE IT RESOLVED THAT, pursuant to Section 92 of the <i>Community Charter</i>, this meeting of Council be closed to the public under Section 90 (1)(a) of the Community Charter.</p> <p>Regular meeting to be called back to order at 7:00 PM.</p>
<p>B.</p>	<p><u>APPROVAL OF AGENDA:</u></p>
	<p>B1</p> <p>BE IT RESOLVED THAT the June 13th, 2023 Regular Council agenda be approved.</p>
	<p>Council to report on activities for the year ended December 31, 2022 and invite input from the general public pertaining to the content of the 2022 Annual Report.</p> <hr/> <p>BE IT RESOLVED THAT the 2022 Annual Report be approved.</p>
<p>C.</p>	<p><u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u></p>
<p>D.</p>	<p><u>DELEGATIONS:</u></p>
<p>100 Mile Nordics</p>	<p>D1</p> <p>Chris Keam will be appearing to present on behalf of the 100 Mile Nordics Society.</p>

E.	<u>MINUTES:</u>
Regular Council – May 16, 2023	E1 BE IT RESOLVED THAT the minutes of the Regular Council meeting of May 16 th 2023 <u>be adopted</u> .
Special Council – May 18, 2023	E2 BE IT RESOLVED THAT the minutes of the Special Regular Council meeting of May 18 th 2023 <u>be adopted</u> .
F.	<u>UNFINISHED BUSINESS:</u>
G.	<u>MAYOR’S REPORT:</u>
H.	<u>CORRESPONDENCE:</u>
Commissionaires Report May 2023	H1 BE IT RESOLVED THAT the By-Law Officer report for the period of May 1 st to May 31 st , 2023 <u>be received</u> .
East Indian Bazaar – Road Closure Request	H2 BE IT RESOLVED THAT the memo from Administration dated May 19th, 2023, regarding the East Indian Bazaar request <u>be received</u> ; and further BE IT RESOLVED THAT Council authorize the closure of Third St from Birch Ave east to the intersecting laneway behind the Community Hall on June 10th, 2023, between the hours of 10:00 am and 8:00 pm. BE IT RESOLVED THAT the Council of the District of 100 Mile House ratify the email poll conducted May 18th, 2023.
100 Mile Pride Committee Rainbow Crosswalk Request	H3 BE IT RESOLVED THAT the letter received June 5 th 2023 from the 100 Mile Pride Committee <u>be received</u> . <i>“Further action at the direction of Council”</i>

<p>Pride Parade July 29th – Road Closure Request</p>	<p>H4</p> <p>BE IT RESOLVED THAT the memo from Administration dated June 9th, 2023, regarding the 100 Mile Pride Committees Parade road closure request <u>be received</u>; and further;</p> <p>BE IT RESOLVED THAT the Council of the District of 100 Mile House approve the 100 Mile Pride Committee parade route through the downtown core of 100 Mile House into Centennial Park on Saturday, July 29th, 2023, between 11:00am and 12:00 noon, and further;</p> <p>BE IT RESOLVED THAT the 100 Mile Pride Committee be directed to work closely with District of 100 Mile House Community Services Dept to coordinate the event.</p>
<p>100 Mile House Seniors Housing Society Letter</p>	<p>H5</p> <p>BE IT RESOLVED THAT the letter received June 8th 2023 from the 100 Mile House Seniors Housing Society <u>be received</u>.</p> <p><i>“Further action at the direction of Council”</i></p>
<p>I.</p>	<p><u>STAFF REPORTS:</u></p>
<p>Statement of Financial Information</p>	<p>I1</p> <p>BE IT RESOLVED THAT the statement of Financial Information of the fiscal year ending 2022 be approved and authorized for signature.</p>
<p>Shop Local Campaign – Love 100 Mile House Transition</p>	<p>I2</p> <p>BE IT RESOLVED THAT the memo from Administration dated May 24th 2023 regarding the Love 100 Mile House Transition be received,</p> <p><i>“Further action at the direction of Council”</i></p>
<p>Declassify In-Camera Resolution</p>	<p>I3</p> <p>BE IT RESOLVED THAT In-Camera Resolution 17-23 be declassified.</p>

<p>Relocation of Bulk Water Station</p>	<p>I4</p> <p>BE IT RESOLVED THAT the memo from Administration dated June 7th, 2023, regarding relocation of the Bulk Water Station <u>be received</u>, and further</p> <p>BE IT RESOLVED THAT, that Council approve the relocation of the Bulk Water Station from the Community Services yard on Horse Lake Road to the predetermined site at the 101-development site off Exeter Truck Route at Hwy 97 at the proposed cost of \$50,000, and further</p> <p>BE IT RESOLVED THAT funding be identified in the Utilities Reserve Fund</p>
<p>J.</p>	<p><u>BYLAWS:</u></p>
<p>OCP Amendment Bylaw No. 1404-2023 Exeter Truck Route – 101 Mile area</p>	<p>J1</p> <p>BE IT RESOLVED THAT Official Community Plan Amendment Bylaw No. 1404, 2023 be read a first and second time this 13th day of June, 2023</p>
<p>Zoning Amendment Bylaw No. 1405-2023 Exeter Truck Route – 101 Mile area</p>	<p>J2</p> <p>BE IT RESOLVED THAT Zoning Amendment Bylaw No. 1405, 2023 be read a first and second time this 13th day of June, 2023.</p>
<p>Council Remuneration & Expenses Bylaw 1406-2023</p>	<p>J3</p> <p>BE IT RESOLVED THAT the memo from Administration dated May 25th, 2023 be received; and further</p> <p>BE IT RESOLVED THAT the “District of 100 Mile House Council Remuneration & Expenses By-Law 1406-2023” be read a first, second and third time this 13th day of June 2023.</p>

K.	<u>VOUCHERS</u>
Paid Vouchers (May) #28419 to 28513 & EFTs	K1 BE IT RESOLVED THAT the paid manual vouchers #28419 to #28513 and EFT's totaling \$ 637,990.70 <u>be received</u> .
L.	<u>OTHER BUSINESS:</u>
M.	<u>QUESTION PERIOD:</u>
N.	<u>ADJOURNMENT</u> BE IT RESOLVED THAT this June 13 th , 2023 meeting of Council be adjourned: Time:

DISTRICT OF
100 MILE HOUSE
ANNUAL REPORT | **2022**



(250)-395-2434



www.100milehouse.com



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100 Mile House, BC V0K 2E0

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100 Mile at a Glance



Incorporated in 1965



District area
5308 hectares



929 metres
Average Elevation



Population - 1928
(2021 Census)



136 Pet Licences



15 Full Time
Employees



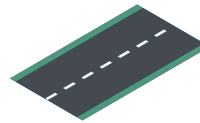
2022 Building Permit
Value - \$9,793,824



2022 Business Licences
Issued - 448



96 Water Hydrants



46.9 km Roads
Surfaced & Gravel

25.2 kms Watermains
37.5 kms Sanitary & Storm

865 Water Connections
811 Sanitary Connections

History of 100 Mile House



The South Cariboo historic roots go to the fur trading days before the gold strike. By 1860, thousands of gold seekers thronged to the Cariboo to seek the precious metal. Between 1862 and 1870, over 100,000 travelled the Cariboo Waggon road from Lillooet, aiming their way into Cariboo Country.

Throughout this gold fever, certain roadhouses, because of their favorable locations along the Cariboo Waggon Road from Lillooet to Soda Creek, grew to supply points for the gold seekers. The surrounding district, 100 Mile House, South Cariboo's dominant community, was originally one of these stopping points along the gold rush trail. 100 Mile House was so named because it was located 100 Miles from Lillooet (Mile 0) on the Cariboo Waggon Road. As the gold rush subsided, ranchers began to settle in the surrounding areas.

100 Mile House Today



The District of 100 Mile House is recognized as the "Handcrafted Log Home Capital of North America" and has a population of approximately 1928. 100 Mile House is the commercial hub of the South Cariboo and the main service centre for many outlying communities. The South Cariboo service area has a population roughly ten times the size of the District, and includes the communities of Lac La Hache, Forest Grove, Lone Butte, Horse Lake, Bridge Lake, 70 Mile House, Canim Lake and 108 Mile Ranch. The South Cariboo is the largest residential centre between Kamloops and Williams Lake.

100 Mile House is a thriving community with an economy based in forestry, ranching, log home building and tourism. The area population experiences significant growth each year as travelers from around the world come to 100 Mile House as it is well known for its outdoor recreational activities and friendly atmosphere.

Message from the Mayor



Maureen Pinkney

Mayor

It is my honor, on behalf of 100 Mile House Council, to present the 2022 Annual Report for the District of 100 Mile House. Our resilient community has maintained a strong fiscal standing in recent years, despite challenges such as COVID, wildfires, heat domes, forestry downsizing, and a volatile global economy impacting us here at home.

With our 'pay-as-you-go' philosophy we have maintained strong sustainable growth in our reserves, increasing the reach of our investments through grant applications, and completing many needed projects including planned and priority infrastructure repairs that came along. We are well positioned to complete more projects in 2023.

Our asset management assessment identified and prioritized underground and above ground assets. Some assets are in great shape, while others approach end of life. This information is crucial to planning for construction, maintenance, replacement, and repair of our assets. We intend to stay ahead of the repair and replacement curve. This saves time and taxpayers' money.

An essential part of a municipality's role is dealing with waste and storm water. This year our wastewater treatment plant and sewage lagoons got an overhaul. We were pleased to find both were in better shape than anticipated, meaning we are well situated for growth.

The water system within the District was also assessed and was found to be missing a few key lines to better loop the water flow. When completed, these upgrades will provide more consistent water pressure should breaks occur. New water lines were installed at Fifth Street, and Horse Lake Road. The 99 Mile area could also benefit from additional water lines and has been added to the list of upcoming projects.

Fire equipment, trucks, and maintenance vehicles were also assessed. Needed fire engines are ordered and should arrive soon.

Message from the Mayor

Roads and sidewalks are the most obvious of our assets -- the easiest to be seen and the most annoying when they are in disrepair. Weather plays havoc with our roads and many potholes appear yearly, every one of them costing time and money to repair. We completed the Dogwood Avenue loop and will be completing Fifth Street, with many more repairs coming.

The success of the installation of speed bumps in a few of our residential streets demonstrated how reduced speeds bring safer, friendlier streets. Thank you to everyone who uses these traffic-calmed streets. We hope to install more in our community in residential areas where the need is identified.

Recreation, Arts, and Culture are important reasons why people choose to live in and around our community. We completed repairs to Martin Exeter Hall and were blessed with the return of so many events that make this venue a true treasure in our community. Centennial Park was filled with events including Music in the Park.

Thanks also to the many amazing volunteer groups who support our community with arts, culture, and recreation opportunities.

In 2022, South Cariboo Recreation, a joint function with 100 Mile House and the Cariboo Regional District, had planned for a referendum on the arts, culture, and recreation boundaries in the South Cariboo, with the desire to add a pool facility in the future. With the uncertain economy the chances of this referendum passing were deemed highly unlikely. The referendum was delayed for now. We are still looking to expand the boundary -- to better care for and enhance the facilities we currently have.

Tourism is a natural asset the District of 100 Mile House continues to build upon, to attract new residents and tourists to our community. Beautiful upgrades around the grounds of the tourist information center, the new public washroom, and regular trail maintenance encourage travelers to stop and check out our area. We hope we also give them reasons to stay. Many new residents to our community made their first trip here as tourists. Whether you are new to the area or long-time resident, I encourage everyone to be a tourist in your own town. Check out the tourism center for some suggestions. You will be amazed by the options right in our backyard.



Message from the Mayor



The District was given the special honor of raising the Secwépmeč flag alongside the Tsq'escen' First Nation, formerly known as the Canim Lake Band. Joining together in recognition of truth and reconciliation, we were blessed to be able to raise the nation's flag at the District Office, acknowledging that we live, work and play on the unceded territory of the Secwepemcúl'ecw. We are very excited to see what the future holds for our communities as we work together on this vital relationship.

November elections brought some change, but like the previous council we plan to maintain a strong fiscal District, move forward with much needed repairs and maintenance, open our doors to economic opportunities, and look beyond the boundaries of our small town, so we can be great achievers for the benefit of all of our community residents.

We know it takes business, residents, volunteers, and all levels of governments working together for societies to succeed. Together we can maintain and build 100 Mile House, so it continues to be a great place to live.

We look forward to 2023 with enthusiasm and a commitment to excellence that we believe our residential and commercial sectors expect of us as a Council. We will continue to build on the strong foundations of past Councils and put our own stamp on the continued development of our community.

Mayor Maureen Pinkney

District Council 2022-2026



Council's Roles

Council's key roles for leading the community are to:

- Make informed decisions for, and in the interest of the community.
- Anticipate and provide for the community's local service needs. Determine policies and programs for the community.
- Set priorities to guide staff and committees.
- Be fiscally prudent and accountable.
- Be open and transparent.
- Champion and advocate for the District of 100 Mile House. Have an "enabling effect" through bylaws and regulations.
- Build upon our solid foundation for economic development.
- Actively promote the diversity and growth of the community and local economy.
- Expand relationships with First Nations, other levels of government and other agencies.

Council meetings are held on the second Tuesday of each month. Council and Committee meetings are open to the public. Agendas are available at the Municipal Office or on the District's website www.100milehouse.com. In-Camera meetings are held as per section 90 of the Community Charter where necessary.

Council Appointments

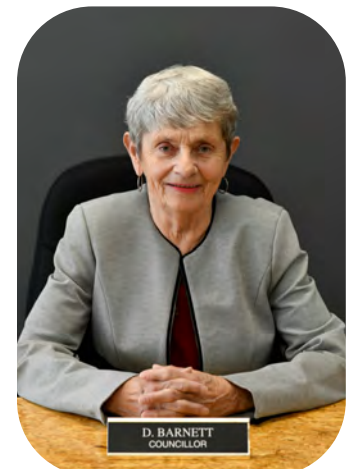


Mayor Maureen Pinkney

- Administration Liaison
- Budget Committee
- Cariboo Regional District Representative
- Collective Bargaining
- Emergency Executive Committee
- Community Forest
- Hospital Liaison
- NDI Regional Advisory Committee
- Northern Medical Program Trust
- RCMP Liaison
- South Cariboo Joint Committee
- Treaty Advisory Committee
- Woodlot Management
- And other community boards as invited.

Councillor Donna Barnett

- Acting Mayor Dec 2024 -Nov 30 2025
- Age Friendly Liason
- Budget Committee
- Community Volunteer Development
- Hospital Liason
- RCMP Liason
- Safety Committee
- South Cariboo Joint Committee



Council Appointments



Councillor Ralph Fossum

- Acting Mayor Dec 2023- Nov 30 2024
- Age Friendly Liason
- Budget Committee
- South Cariboo Joint Committee

Councillor Jenni Guimond

- Acting Mayor Dec 2025- Nov 30 2026
- Budget Committee
- Chamber of Commerce Representative
- South Cariboo Joint Committee



Councillor Dave Mingo

- Acting Mayor Nov 2023- Nov 30 2024
- Administration Liason
- Budget Committee
- Cariboo Regional District Representative
- NDI Regional Advisory Committee
- South Cariboo Joint Committee
- Treaty Advisory Committee



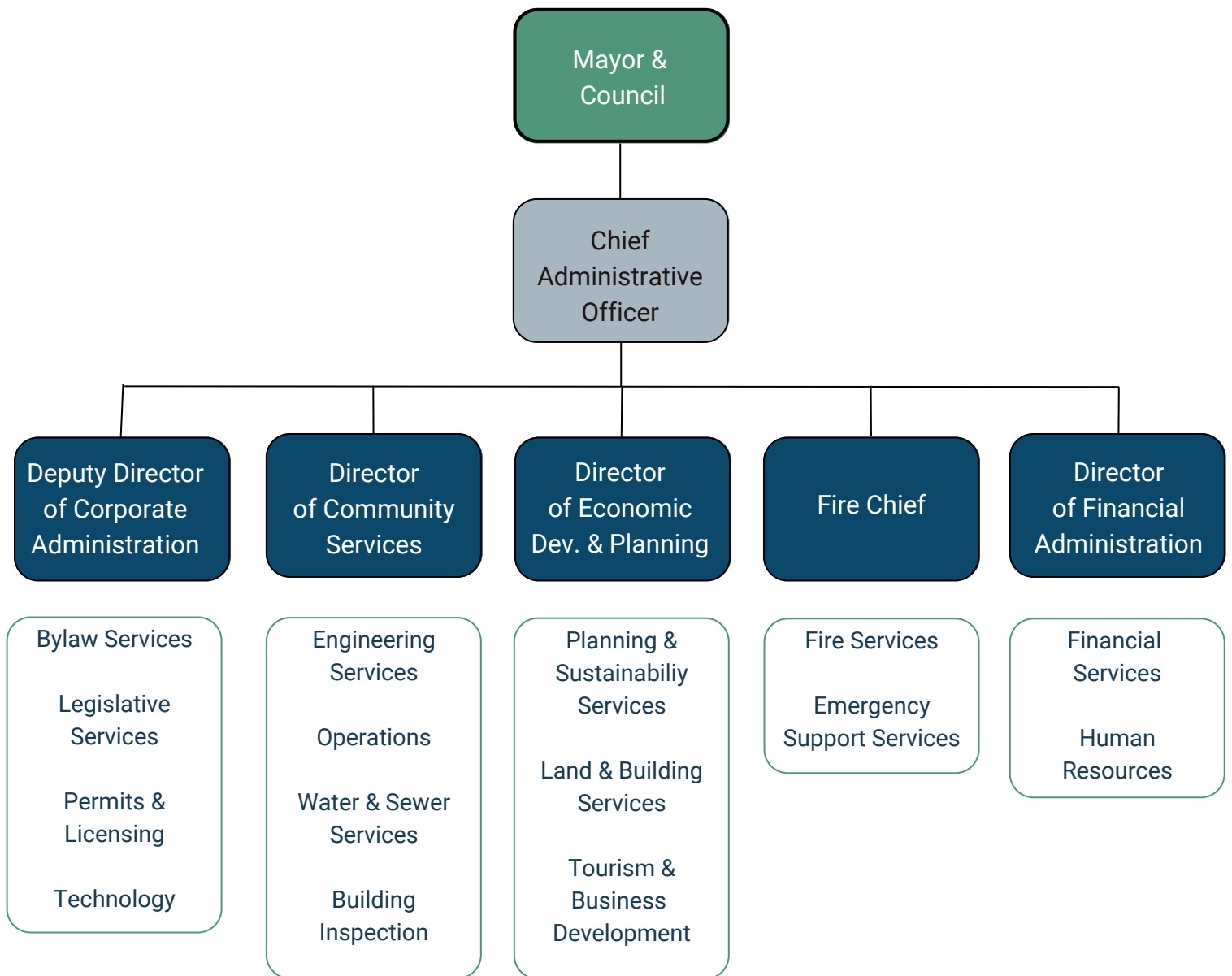


Mission Statement

' To provide accountable government that ensures fairness, transparency, equality, equal representation, inclusiveness, and collaboration among partners.

To utilize the Community Charter to provide fair and flexible taxation and service options.'

Organization Chart





Corporate Services



Corporate Services

The Chief Administrative Officer (CAO) is statutorily appointed under the Community Charter and is responsible for the overall management of District operations and programs providing guidance and direction to Senior Managers.

The CAO assists Council in establishing and implementing policies through municipal staff and ensures that all departments are working towards the same goals and objectives as Council.



This department is responsible for:

- Bylaws, Policies and Procedures
- Human Resource Management
- Technology including website and social media communications.
- Council Meeting Agendas & Minutes
- Records & Information Management
- Public Relations
- Legal and Administrative Services

2022 Achievements

Corporate Services has been working with staff to encourage and support staff training by developing individual professional development plans to build more capacity within administrative staff. There is ongoing progress in this area and staff uptake to training has been excellent.

In October of 2022 Corporate Services ran a successful election. The election resulted in a new Mayor and two new Councillors.

Meetings returned back to Council Chambers in person from the fully digital environment we were working with during Covid. This presented the need for more hybrid meetings, accommodating people in person and online.

The Department continues to improve communications and a conscious effort to be a reliable source of up-to-date information. We feel we are a trusted source online that our residents can turn to during an emergency.

2023 Goals

- Launch a news subscription service
- Implement recently legislated accessibility requirements
- Establish a Council Code of Conduct
- Ongoing review of bylaws and policies as required
- Continue to improve technology and communication systems
- Recruit a new Chief Administrative Officer





Financial Services

Finance Team



The primary purpose of the Annual Report is to provide residents with a clear representation of the financial position and financial activities of the District.

Finance staff provides accurate and full disclosure on the financial affairs of the District as set out in the Community Charter and the Local Government Act. This information includes annual municipal reporting forms, operational and capital budgets, setting of annual property tax, water and sewer rates, annual financial statements, long term financial plans, investments, statement of financial information report and grant reporting

"You get the best out of others when you give the best of yourself."



Service to our client base remains our number one priority. The department ensures financial and information technology controls are in place to safeguard District assets and prevent fraud and error.

The department is staffed with one full time Finance Clerk and the Director of Finance.

2022 Achievements

- Over \$2.8 Million invested in District infrastructure
- Full road analysis completed to support long term asset replacement planning
- Staff training & cross-training
- Continued to support residents navigate new on-line Home Owner Grant Program
- Grant funding secured to hold community event in 2023
- Ratified 3-year collective agreement

Many of the projects staff are working on in one year can spill over into multiple years, our project list is a living document that can grow with grant funding opportunities. With direction and support of Council, the Finance Department strives to build fiscal capacity that supports future equipment and capital projects with a focus on debt avoidance, thus reducing or eliminating any negative impact to rate payers. First and foremost, our priority is to continue contributions to reserves, with a view of reducing our infrastructure deficit. This has been and will continue to be our number one goal.

2023 Goals

- Continue to build reserves
- Fire Department & Community Services fleet upgrades
- Staff Training & Development
- Green Municipal Building improvements
- Continue to source grant opportunities to support community projects
- Work with IT provider to improve protection from Cyber attack and information security



Consolidated Revenue by Source

	2022	2021	2020	2019	2018
Property Tax & GIL	\$3,015,002	\$3,157,660	\$3,142,830	\$3,072,768	\$3,031,606
Government Transfers	\$2,532,222	\$1,635,703	2,079,918	2,583,600	2,983,076
Sale of Services	\$1,168,318	\$1,230,930	1,404,708	1,474,865	1,718,144
Other Revenue	\$261,047	\$213,649	267,311	1,668,899	596,030
Investment Income	\$349,111	\$109,557	148,669	288,672	241,373
Earnings of 100 Mile Dev Corp	\$665,340	\$1,196,737	1,612,428	735,827	26,109
Developer Contributions	\$389,400	-	-	-	-
Gain on Disposal	\$184,109	\$14,666	3,474	1,055	44,453

The municipal portion of your property taxes fund items like parks & recreation, fire protection, road maintenance, sidewalks, water, sewer, capital projects and much more! The remainder of the taxation is collected on behalf of the Provincial School and Police Tax, BCAA, MFA, CRD & Hospital District.

Consolidated Expenses by Category

	2022	2021	2020	2019	2018
General Government	\$1,097,512	\$973,551	\$860,428	\$806,355	\$886,895
Protective Services	\$864,627	\$926,318	768,345	774,648	785,443
Solid Waste Management	\$112,199	\$115,331	108,774	127,164	124,241
Public Health	\$34,981	\$39,096	25,592	29,142	37,508
Planning & Development	\$594,746	\$631,863	588,555	418,669	473,932
Transportation	\$2,303,108	\$1,985,273	1,832,776	1,872,890	1,948,396
Parks, Recreation & Culture	\$211,765	\$207,862	166,597	194,629	198,840
Water Services	\$822,388	\$725,118	670,647	528,817	500,792
Sewer Services	\$481,019	\$438,746	497,664	512,575	393,970
Debt Financing	\$5,278	\$5,278	12,637	1,275,179*	81,552
Loss from Sale/Write down of TCA's	-	-	19,501	-	57,400

* 2019 - Payout of general municipal debt

Permissive Tax Exemptions

A permissive tax exemption (PTE) is an exemption from the payment of municipal tax which is granted by Council to help support organizations that provide services that are deemed to contribute to the well being of the community. In accordance to the Community Charter, the following is a listing of organizations granted a permissive tax exemption in 2022, along with the amount of municipal taxes that would have been imposed on the property if it were not considered exempt.

Organization	Property value	Tax Class	Tax Exemption
100 Mile House Community Club	91,400	6	\$728
100 Mile House Community Club	298,000	6	2,373
100 Mile House Nordic Ski Society	201,000	8	646
100 Mile House Sikh Society	194,300	8	624
100 Mile House Snowmobile Club	133,900	8	430
100 Mile House United Church	178,600	8	574
Bethel Chapel Society	1,942,100	8	6,238
Bethel Chapel Society	35,500	6	283
Canadian Red Cross	34,300	6	273
Cariboo Elders Building & Rec Society	391,900	6	3,121
Cedar Crest Society for Community Living	187,200	1	558
Cedar Crest Society for Community Living	270,700	8	869
Cedar Crest Society for Community Living	1,022,000	1	3,046
Christ the King Luthern Church	150,300	8	483
Emissaries of Divine Light - Leesees	8,631	6	69
Evangelical Free Church of America	263,500	8	846
Fraser Basin Property Society	185,800	8	597
Nature Trust of BC	261,300	6	2,081



Planning & Development Services



Planning & Development Services

This department is responsible for the administration of the District's Official Community Plan, review and approvals of development and subdivision applications, land use planning and economic development .

Long range planning and sustainability are part of this department's role and include development and implementation of strategies and policies related to:

- Climate change adaptation and mitigation
- Recreation
- Housing
- Transportation
- Trails network planning.

Land use planning and development applications also involve review of development proposals and processing of applications for:

- Development permit
- Development variance permit
- Sign permits
- Amendments to the Zoning Bylaw.

Planning services manage the subdivision review process for:

- Fee-simple
- Bare land strata
- Strata conversions
- Administration of subdivision related agreements such as:
 - Statutory right-of-way
 - Covenants
 - Servicing agreements.



The 100 Mile Development Corporation (a subsidiary of the District) promotes economic development activity throughout the region. Functions include the operations of the Visitor Information Centre, South Cariboo Marketing Program and the operation of the Lodge/Martin Exeter Hall complex.

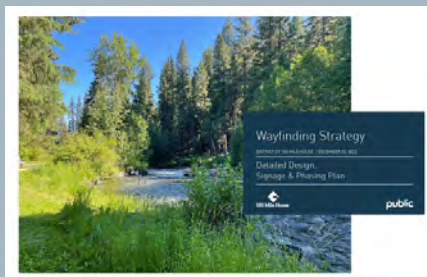
2022 Achievements

Projects Completed in 2022:

- Tree Replacement
- Tourism Asset Inventory
- Wayfinding Strategy
- E- bike acquisition
- Housing Needs Assessment
- The Path Forward: Navigating Unexpected Job Loss
- Successful grant funding applications
- Videography

Ongoing Projects worked on in 2022:

- Implementation of Economic Development Strategy recommendations
- Public Washroom and Grounds Improvement Project at Visitor Centre
- Active Transportation Plan
- Make the Move Labour Recruitment partnership with CRD
- PNP Entrepreneur Immigration Pilot Project
- Supporting Community Transition Assistant position
- Participation on CRD Solid Waste Management Committee
- Initiated DCC Bylaw review
- Support NDIT programs locally for Business Retention, including Love 100 Mile House. com and Business Facade Improvement Program



2023 Goals

- ALR Exclusion Policy
- Secondary Suite Policy
- Implementation of Economic Development Strategy recommendations
- Review Housing Needs Assessment and identify implementation priorities
- Finalize Public Washroom and Grounds Improvement Project at Visitor Centre
- Complete Active Transportation Plan
- Implementation of Wayfinding Strategy
- Market community through videography
- Transition Love100MileHouse.com
- Other projects to be initiated pending external funding approvals
- Event Planning Guide
- Further participation on CRD Solid Waste Management Committee
- DCC Bylaw review
- March into Spring Event
- Shopping Survey
- Business Opportunity Scan



Ongoing Projects 2023:

- Make the Move Labour Recruitment and Explore Cariboo partnership with the Cariboo Regional District
- PNP Entrepreneur Immigration Pilot Project
- Supporting Community Transition Assistant position pending funding extension approval

Development Cost Charges

New development typically triggers need for expansion of services like roads, sewer, drainage and water systems. The level of investment needed to support new development is significant and one of the mechanisms available to municipalities to help finance this investment is Development Cost Charges (DCCs).

DCCs are monies collected from developers to help offset the costs of the infrastructure investments needed to service new development. They are imposed by bylaw, pursuant to the Local Government Act, and provide the municipality with a way to finance capital investment related to roads, sewer, drainage, water and parks.

In 2022, there were some new residential lots created as a result of subdivision triggering DCCs, and several industrial construction projects where DCCs were collected at the building permit stage. As a result, there were considerably more DCCs collected in 2022 than in the previous 2 years. 2022 was extremely active with single family and duplex residential building permits, for which DCCs are paid at the time of subdivision not at the time of building.

2023 is likely to see continued strong trends in single family residential construction, for which DCCs are already paid. Commercial, industrial and multi- family residential development is expected to be modest; and therefore modest DCCs are anticipated.



Development Cost Charges

The following provides some information about DCC collections and expenditures from 2022 for each of the infrastructure types:

	Sewer	Water	Drainage	Roads	Total
Opening Balance	\$ 132,079	\$ 207,072	\$ 14,419	\$ 77,189	\$ 430,759
Collections	1,021	197	-		1,218
Interest	1,575	2,439	152	915	5,081
Expenditure	-	-	-	-	-
	\$ 134,675	\$ 209,708	\$ 14,571	\$ 78,104	\$ 437,058
Waivers & Reductions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Note:

Collections are reported net of Waivers & Reductions. In some instances, a developer will undertake work that would otherwise be done by the Municipality and funded by DCC's. When this occurs, the amount of DCC's related to those works may be forgiven. The amounts forgiven are reported as Waivers & Reductions.

Tammy Boulanger
Director of Finance



Community Services



Community Services

The role of the department is to ensure that pro-active planning, renewal and maintenance of the District's capital works programs maximize benefits to the community. The department seeks to foster good communications with the community, with a view to working together to achieve the best balance between cost and benefit.

The department is responsible for: Roads, Transportation, Recreation, Cemetery, Airport, Water & Sewer facilities, Vehicle and Equipment fleet and Municipal buildings.

Community Services also oversees road and utility construction and design, transportation planning (including traffic, pedestrian and cycling planning, parking and road construction), utility planning, and environmental programs. The department plays an integral role in the long-term planning of infrastructure design and costing, and managing the District's infrastructure to promote sustainability.

The department is staffed with 8 full time, 2 part time and the Director of Community Services.



2022 Achievements



Completed the Dogwood Sidewalk and storm project. This project included new sidewalks and storm from Cedar Avenue to Aspen Street and sidewalk from Dogwood Avenue to Cedar Avenue along First Street.

Construct outdoor public washrooms at the Visitor Information Centre. The washrooms were a part of a Ground Improvement Project that saw overall esthetic improvements at the Visitor Information Centre.



Waste Water project, all sludge was removed from the lagoons, and a new emergency overflow and main lift station. New efficient blowers and control system was part of the upgrade project.

2022 Achievements

Work began to install a new water main from Fifth Street to the public works yard, this will create a second loop for water to the high zone and 99 Mile water towers. Work to complete in 2023.



A new bylaw truck was added to the fleet, along with sanding units.



Continued work on paving throughout the District, including the paving of Fourth Street.



Aquired the 100 Mile Community Hall. Mechanical work was completed to continue operation of the Hall.



2023 Goals

- Horse Lake Bridge Project
- Community Hall Renovation Planning
- Highzone domestic water pumping station upgrade
- Paving - Birch from First to Aspen
- Replacing the Gardeners truck
- Demolition of the Centennial Park Tennis courts and replacing with Pickle Ball courts
- Further training of current staff for succession planning
- Addition of new benches
- Water/ Sewer Service truck





Fire Services



Fire Rescue Services

The Fire Rescue Services department has been providing service to 100 Mile House and area since 1956 and is made up of 30 Paid-On-Call members with a career Fire Chief and Deputy Chief.

The department provides the community with fire suppression, rescue services, medical aid and public education. Fire Rescue Services also operates the Emergency Services Training Centre providing training opportunities to the entire region. Over the last 5 years the department has responded to an average of 500+ incidents per year ranging from wildland fires, motor vehicle incidents, medical aid, structure fires, gas leaks and fire alarms.

The department actively participates in numerous community organizations such as Safe Ride Home, P.A.R.T.Y Program (Preventing Alcohol and Risk Related Trauma in Youth), Grad Ceremonies, Fill the Truck Day, School Tours, and others.



Emergency Calls for 2022

Total Emergency Calls for Service

504



Fire Calls

81



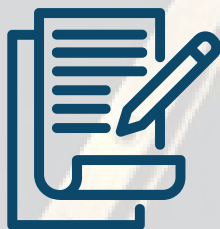
Motor Vehicle
Incidents

131



Medical Calls

211



Administrative

81

2022 Achievements



- A new fire engine apparatus is currently being built in BC with approximate delivery date of early 2024.



- Two additional Firefighters obtained their National Fire Protection Association (NFPA) 1001 certifications.



- Six new paid on call Firefighters joined the department.

2023 Goals

- Training is ongoing for 2023 in order to maintain the department's "full service" fire designation as well as other services such as medical, auto extrication, embankment rescue, and public safety programs.
- Recruitment is ongoing and will continue in 2023 with the department looking to recruit up to five new members in spring.





Community Forest

Community Forest

2022 operations were focused on completion of fuel management activities along the Horse Lake Road ridge corridor, Ranchettes and other areas within the Community Forest.

Activities included:

- Completed Harvesting of Fuel Break Cutting Permit CP15: north side of Horse Lake Rd. North from the end of Horse Lake Rd to start of the Earl Lake FSR and the area around Horse Lake School – Garrett Road, Katchmar Road and Hwy 24 north of Irish Lake.
- All planned mechanical treatments have been completed. 2,500 piles required burning, all of which are now complete.
- There were approximately 7,000 hand piles of which 100% have been burned. High priority hand piles were burned first. Priority determined by proximity to residential units.
- A total of 7,070 M3 of timber were harvested in 2022. The current AAC has now been completely exhausted. There will not be any harvesting in the Community Forest until 2024 when the next 5 year AAC comes into effect.
- 2023/24 will be dedicated to harvest planning and submission of permits for future forestry activities. The exact timing of future harvesting will be predicated upon optimal market conditions.
- With the completion of burn pile ignitions the three-(3) year FES project is now complete.



Community Forest

Cost Recovery

The community had strong support from FESBC for the Fuel Management and Fire Mitigation projects completed in 2022 including – prescriptions/layout; incremental harvest costs; debris piling; pulp recovery; debris removal and manual fuel treatments. 100% cost recovery was approved.

Community Forest 2022 Revenues / Expenditures Summary

Revenues		Expenditures	
Harvesting	\$ 612,055	Operating costs	\$ 62,135
FESBC	\$ 115,420	Dividends Paid	\$1,000,000
Retained Earnings	\$ 334,660		
	<hr/>		<hr/>
	\$ 1,062,135		\$ 1,062,135

1. Periodically, dividends are declared & paid to the District of 100 Mile House Community Forest Reserve Fund. Funds are used to support critical community infrastructure projects.
2. Net revenues/expenditures are held by the 100 Mile Development Corporation as retained earnings for Community Forest operations.
3. Approved FESBC funding is allocated over a three-(3) year horizon and may not reflect actual costs in any given reporting period. This will equalize over the term of the project.



Financial Statements



DISTRICT OF 100 MILE HOUSE
Consolidated Financial Statements
Year Ended December 31, 2022

DISTRICT OF 100 MILE HOUSE
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Year Ended December 31, 2022

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Management's Responsibility for Financial Reporting

The accompanying consolidated financial statements of the District of 100 Mile House (the "District") are the responsibility of management and have been approved by the Mayor and Council of the District.


The consolidated financial statements have been prepared by management in compliance with legislation, and in accordance with Canadian public sector accounting standards. The significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The District maintains systems of internal accounting and administrative controls, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the District's assets are appropriately accounted for and adequately safeguarded.

The District is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the financial statements.

The District of 100 Mile House's Mayor and Council reviews and approves the financial statements. The District's Mayor and Council meets periodically with management, as well as the external auditors, to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities. The Mayor and Council also appoint the engagement of the external auditors.

PMT Chartered Professional Accountants LLP, the auditors appointed by the Council, have reviewed the systems of internal control and examined the financial statements in accordance with Canadian generally accepted auditing standards to enable them to express an independent opinion on the financial statements. Their report accompanies these statements.



Tammy Boulanger
Director of Financial Administration



Maureen Pinkney
Mayor

May 4, 2023



Independent Auditor's Report

To the Mayor and Council of the District of 100 Mile House

Report on the Consolidated Financial Statements

Opinion

We have audited the consolidated financial statements of the District of 100 Mile House (the "District"), which comprise of the consolidated statement of financial position as at December 31, 2022, and the consolidated statement of financial activities, changes in net financial assets and consolidated statement of cash flow for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the District as at December 31, 2022, and the consolidated results of its operations and consolidated cash flow for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the District in accordance with ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the District's financial reporting process.

(continues)

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

100 Mile House, BC
May 4, 2023


PMT CHARTERED PROFESSIONAL
ACCOUNTANTS LLP

DISTRICT OF 100 MILE HOUSE
Consolidated Statement of Financial Position
Year Ended December 31, 2022

	2022	2021
Financial Assets		
Cash and short term investments (Note 3)	\$ 16,969,220	\$ 18,059,084
Accounts receivable (Note 4)	1,331,733	689,007
Investment in 100 Mile Development Corporation (Note 6)	518,982	853,642
MFA deposits (Note 7)	8,306	8,240
	<u>18,828,241</u>	<u>19,609,973</u>
Financial Liabilities		
Accounts payable and accrued liabilities (Note 8)	564,343	650,412
Deferred revenue (Note 9)	2,396,701	2,464,180
Development cost charges (Note 9)	463,451	437,057
MFA debt reserve (Note 7)	8,306	8,240
Long term debt (Note 10)	26,038	38,135
Other liabilities	13,872	9,437
	<u>3,472,711</u>	<u>3,607,461</u>
Net Financial Assets	<u>15,355,530</u>	<u>16,002,512</u>
Non-Financial Assets		
Tangible capital assets (Note 11)	40,474,058	38,218,609
Supply inventory	61,744	66,456
Prepaid expenses and deposits	487,814	54,643
	<u>41,023,616</u>	<u>38,339,708</u>
	<u>56,379,146</u>	<u>54,342,220</u>
Represented by		
Operating fund (Note 15)	2,914,203	3,415,363
Statutory reserves (Note 15)	15,361,537	14,730,990
Equity in tangible capital assets (Note 16)	38,103,406	36,195,867
	<u>56,379,146</u>	<u>54,342,220</u>
Accumulated surplus	<u>\$ 56,379,146</u>	<u>\$ 54,342,220</u>

Contingent liabilities and commitments (Note 18)

The accompanying notes are an integral part of this statement

DISTRICT OF 100 MILE HOUSE
Consolidated Statement of Financial Activities
Year Ended December 31, 2022

	Budget (Unaudited) (Note 21) 2022	2022	2021
Revenue			
Property taxation & grants in lieu (Note 12)	\$ 2,978,605	\$ 3,015,002	\$ 3,157,660
Government transfers (Note 13)	3,089,040	2,532,222	1,635,703
Sale of services (Note 14)	1,167,665	1,168,318	1,230,930
Earnings of 100 Mile Development Corporation (Note 6)	-	665,340	1,196,737
Developer contributions	4,090	389,400	1,133,768
Other revenue	201,070	261,047	213,649
Investment income	80,000	349,111	109,557
Gain on disposal of assets	-	184,109	14,666
	<u>7,520,470</u>	<u>8,564,549</u>	<u>8,692,670</u>
Direct costs			
General government	955,375	1,097,512	973,551
Protective services	864,620	864,627	926,318
Solid waste management and recycling	95,995	112,199	115,331
Public health	31,675	34,981	39,096
Planning and development	897,505	594,746	631,863
Transportation	2,133,940	2,303,108	1,985,273
Parks, recreation and culture	287,440	211,765	207,862
Water services	828,470	822,388	725,118
Sewer services	568,292	481,019	438,746
Debt financing	5,275	5,278	5,278
	<u>6,668,587</u>	<u>6,527,623</u>	<u>6,048,436</u>
Annual surplus	851,883	2,036,926	2,644,234
Accumulated surplus, beginning of year	<u>54,342,220</u>	<u>54,342,220</u>	<u>51,697,986</u>
Accumulated surplus, end of year	<u>\$ 55,194,103</u>	<u>\$ 56,379,146</u>	<u>\$ 54,342,220</u>

The accompanying notes are an integral part of this statement

DISTRICT OF 100 MILE HOUSE
Consolidated Statement of Changes in Net Financial Assets
Year Ended December 31, 2022

	Budget (Unaudited) 2022	2022	2021
Annual surplus	\$ -	\$ 2,036,926	\$ 2,644,234
Amortization of tangible capital assets	1,470,767	1,636,460	1,493,519
Purchase of tangible capital assets	-	(3,957,800)	(3,678,534)
Proceeds on disposal of tangible capital assets	-	250,000	14,666
Gain on disposal of tangible capital assets	-	(184,109)	(14,666)
Decrease (increase) in supply inventory	-	4,712	8,098
Decrease (increase) in prepaid expenses	-	(433,171)	(7,543)
	1,470,767	(2,683,908)	(2,184,460)
Increase (decrease) in net financial assets	1,470,767	(646,982)	459,774
Net financial assets, beginning of year	16,002,512	16,002,512	15,542,738
Net financial assets, end of year	\$ 17,473,279	\$ 15,355,530	\$ 16,002,512

The accompanying notes are an integral part of this statement

DISTRICT OF 100 MILE HOUSE
Consolidated Statement of Cash Flow
Year Ended December 31, 2022

	2022	2021
Operating activities		
Annual surplus	\$ 2,036,926	\$ 2,644,234
Items not affecting cash:		
Amortization	1,636,460	1,493,519
Gain on disposal of assets	(184,109)	(14,666)
Earnings of 100 Mile Development Corporation	(665,340)	(1,196,737)
	<u>2,823,937</u>	<u>2,926,350</u>
Changes in non-cash working capital:		
Accounts receivable	(642,728)	1,773,229
Supply inventory	4,712	8,098
Accounts payable and accrued liabilities	(86,067)	53,203
Deferred revenue and development cost charges	(41,085)	531,034
Prepays	(433,171)	(7,543)
Other liabilities	4,435	8,685
	<u>(1,193,904)</u>	<u>2,366,706</u>
Cash flow from operating activities	<u>1,630,033</u>	<u>5,293,056</u>
Investing and capital activity		
Acquisition of tangible capital assets and work in progress	(3,957,800)	(3,678,535)
Proceeds on disposal of tangible capital assets	250,000	14,666
Dividend paid from 100 Mile Development Corporation	1,000,000	1,500,000
	<u>(2,707,800)</u>	<u>(2,163,869)</u>
Cash flow used by investing and capital activity	<u>(2,707,800)</u>	<u>(2,163,869)</u>
Financing activity		
Debt repayment	(12,097)	(11,521)
Increase (decrease) in cash flow	<u>(1,089,864)</u>	<u>3,117,666</u>
Cash - beginning of year	<u>18,059,084</u>	<u>14,941,418</u>
Cash - end of year	<u>\$ 16,969,220</u>	<u>\$ 18,059,084</u>

The accompanying notes are an integral part of this statement

DISTRICT OF 100 MILE HOUSE
Notes to Consolidated Financial Statements
Year Ended December 31, 2022

The District of 100 Mile House was incorporated in 1965 and operates under the provision of the *Local Government Act* and the *Community Charter of British Columbia*. The District provides municipal services including administrative, protective, transportation, environmental, recreational, water, sewer, and fiscal management.

1. Significant Accounting Policies

The consolidated financial statements of the District have been prepared in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board (PSAB) of Chartered Professional Accountants of Canada. Significant aspects of the accompanying policies adopted by the District are as follows:

a) Reporting Entity

The consolidated financial statements reflect a combination of the assets, liabilities, revenues, expenditures, and changes in fund balances and in financial position of the District's General, Water, Sewer and Reserve Funds. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the District and which are owned or controlled by the District except for the District's government business enterprise, 100 Mile Development Corporation which is accounted for on the modified equity basis of accounting.

The Perpetual Care Fund is excluded from the consolidated financial statements.

b) Basis of Accounting

The District follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

Funds within the consolidated financial statements consist of General, Water, Sewer and Reserve Funds. Transfers between funds are recorded as adjustments to the appropriate fund balance.

The resources and operations of the District have been separated for accounting and financial reporting purposes into eight Funds. Each Fund is treated as a separate centre of operations responsible for the resources or activities allocated to it.

- i. **Capital Funds:**
The purpose of the Capital Funds is to reflect capital assets and the related financing and equity therein.
- ii. **Operating Funds:**
The purpose of the Operating Funds is to reflect the operating activities, administration, and debt servicing functions of the District.
- iii. **Trust and Reserve Funds:**
The purpose of these funds is to hold assets of a trust nature and funds provided to finance future capital expenditures.

The Capital Funds and Operating Funds have been segregated into the functions of sewer, water, and general operations.

DISTRICT OF 100 MILE HOUSE
Notes to Consolidated Financial Statements
Year Ended December 31, 2022

1. Significant Accounting Policies (continued)

c) Cash and Short Term Investments

Cash and short term investments consist of cash on hand less outstanding cheques and deposits with a maturity of less than three months at the time of purchase, term deposits with a maturity of less than one year, and investments in the Municipal Finance Authority of British Columbia pooled investments that can be liquidated on demand. When outstanding cheques are in excess of cash on hand, the excess is reported in bank indebtedness.

d) Investment in Government Business Enterprise

The investment in 100 Mile Development Corporation (the "Corporation"), a government business enterprise, is accounted for on a modified equity basis, consistent with Canadian generally accepted accounting principles as recommended by PSAB for investments in Government Business Enterprises. Under the modified equity basis, the Corporation's accounting policies are not adjusted to conform with those of the municipality and inter-organizational transactions and balances are not eliminated. The District recognizes its equity interest in the annual income or loss of the Corporation in its consolidated statement of operations with a corresponding increase or decrease in its investment asset account. Any dividends that the District may receive from the Corporation will be reflected as reductions in the investment asset account.

e) Revenue Recognition

Grants and contributions (other than grants in lieu of taxes) are recorded when receivable. Grants in lieu of taxes are recognized at the earlier of when received or when money is determined to be more likely than not collected.

Revenue unearned in the current period is recorded as deferred revenue.

f) Long-Term Debt

Debt charges, including principal, interest, and foreign exchange losses, are charged against current revenue in the periods in which they are paid.

g) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

i. Tangible Capital Assets

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development, or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight-line basis over their estimated useful lives as set out in the Capital Asset Policy. Estimated useful lives are as follows:

<u>Asset Category</u>	<u>Useful Life Range</u>
Buildings	40 to 75 years
Building Improvements	10 to 40 years
Furniture, Equipment & IT Technology	4 to 20 years
Machinery, Equipment & Vehicles	5 to 20 years
Roads	10 to 100 years
Underground & Other Engineered Structures	10 to 100 years

DISTRICT OF 100 MILE HOUSE
Notes to Consolidated Financial Statements
Year Ended December 31, 2022

1. Significant Accounting Policies (continued)

The District regularly reviews its tangible capital assets to eliminate obsolete items.

Tangible capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

II. Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and recorded as revenue.

III. Leased Assets

Leased assets which transfer substantially all the benefits and risk incidental to ownership of property, are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are included in expenses as incurred.

IV. Supply inventory

Inventories are valued at the lower of cost and net realizable value. Cost is determined using average costing.

h) Government Transfers

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made. Transfers received for which expenses are not yet incurred are included in deferred revenue.

i) Investment Income

The District follows the practice of investing individually significant unspent funds within individual funds. Interest earned is allocated on the basis of actual earnings from the specific instruments. Excess funds or temporary borrowings of all functions and capital projects are pooled and interest income or expense is allocated to the individual function on a monthly basis.

j) Management Uncertainty

The preparation of consolidated financial statements in conformity with PSAB requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure on contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenue and expenditures during the reporting period. Significant areas requiring use of management estimates relate to valuation of inventory and the collectability of accounts receivable and amortization of capital assets. Actual results could differ from those estimates.

k) Budget Reporting

Unaudited budget figures shown represent the Financial Plan Bylaw adopted by Council on April 12, 2022. These figures do not reflect subsequent amendments made by the Board of Directors to reflect changes in the budget throughout the year.

DISTRICT OF 100 MILE HOUSE
Notes to Consolidated Financial Statements
Year Ended December 31, 2022

1. Significant Accounting Policies (continued)

l) Employee Future Benefits

The cost of multi-employer defined contribution pension plan benefits, such as the Municipal Pension Plan pensions, are the employer's contributions due to the plan in the period.

2. Financial Instruments

The District is exposed to various risks through their financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the District's risk exposure and concentration as of December 31, 2022.

a) Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The District is exposed to this risk mainly in respect of its receipt of funds from its customers and other related sources, long-term debt, contributions to the pension plan, and accounts payable.

There is no change in the risk exposure from the previous period.

b) Interest Rate Risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the District manages exposure through its normal operating and financing activities. The District is exposed to interest rate risk primarily through its term deposits and long-term debt where the interest rates are based on market rates.

There is no change in the risk exposure from the previous period.

c) Credit Risk

Credit risk arises from cash and short-term investments and the potential that a counter party will fail to perform its obligations. In order to reduce its credit risk, the District invests its cash and short term investments with high-rated financial institutions and monitors the creditworthiness of its counterparties. The District has a significant number of customers which minimizes the concentration of credit risk.

There is no change in the risk exposure from the previous period.

3. Cash and Short-Term Investments

	2022	2021
Bank	\$ 16,505,739	\$ 17,600,406
Short Term Investments	463,481	458,678
	\$ 16,969,220	\$ 18,059,084

Short Term Investments consist of investments with the Municipal Finance Authority of BC in a pooled money market fund with an annual rate of return of approximately 1.93% (2021 – 0.15%).

DISTRICT OF 100 MILE HOUSE
Notes to Consolidated Financial Statements
Year Ended December 31, 2022

4. Accounts Receivable

	2022	2021
Property Taxes and Utilities	\$ 379,069	\$ 325,130
Other Governments	87,110	104,471
100 Mile Development Corporation	272	177
Trade and Other	865,282	259,229
Total Accounts Receivable	\$ 1,331,733	\$ 689,007

5. Related party transactions

During the year, the District provided operational funding of \$112,910 (2021 - \$99,509) and Covid funding of nil (2021 - \$47,391) to the 100 Mile Development Corporation, a wholly owned subsidiary. The District also charged rent of \$17,985 (2021 - \$17,985) to the 100 Mile Development Corporation for the Visitor Information Center.

The District and the Cariboo Regional District signed a 3-year agreement commencing January 1, 2020 to support the operation of the Martin Exeter Hall Complex through the District up to a maximum of \$60,000 annually. This complex is owned by the District but operated by the 100 Mile Development Corporation. This contribution is recognized in the subsidiary's revenue.

The 100 Mile Development Corporation declared a dividend payable of \$1,000,000 (2021 - \$1,500,000) to the District on September 1, 2022, which was paid on September 23, 2022.

Included in accounts receivable on December 31, 2022 is \$272 (2021 - \$177) due from the 100 Mile Development Corporation. Included in accounts payable on December 31, 2022 is \$62,910 (2021 - \$49,509) due to the 100 Mile Development Corporation.

These transactions are in the normal course of business and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

6. Investment in 100 Mile Development Corporation

The Corporation is owned and controlled by the District and is considered a Government Business Enterprise. As such, the Corporation is accounted for on the modified equity basis in these consolidated financial statements. The Corporation is charged with responsibility for economic development activities, operation of the Visitor Information Centre and management of the Community Forest.

	2022	2021
100 Mile Development Corporation 100 Class A Shares (100%)	\$ 100	\$ 100
Opening retained earnings	853,542	1,156,805
Net income for the year	665,340	1,196,737
Dividend	(1,000,000)	(1,500,000)
Closing Retained Earnings	\$ 518,882	\$ 853,542
Investment in the Corporation	\$ 518,982	\$ 853,642

DISTRICT OF 100 MILE HOUSE
Notes to Consolidated Financial Statements
Year Ended December 31, 2022

6. Investment in 100 Mile Development Corporation (continued)

The following provides condensed supplementary financial information for the Corporation for the year ended December 31:

<u>Financial Position</u>	<u>2022</u>	<u>2021</u>
Assets:		
Current	540,903	883,289
Tangible Capital Assets	577	751
Total Assets	\$ 541,480	\$ 884,040
Liabilities:		
Accounts payable	22,226	30,221
District of 100 Mile House	272	177
Total Liabilities	\$ 22,498	\$ 30,398
Equity:		
Share Capital	100	100
Retained Earnings	518,882	853,542
Total Equity	\$ 518,982	\$ 853,642
Total Liabilities and Equity	\$ 541,480	\$ 884,040
Operations:		
Revenue	1,026,869	2,045,984
Expenses	361,529	849,247
Net Income	\$ 665,340	\$ 1,196,737
Dividend	1,000,000	1,500,000
Change In Equity	\$ (334,660)	\$ (303,263)

7. Deposit and Reserve Municipal Finance Authority

The Municipal Finance Authority of British Columbia (MFA) provides capital financing for regional districts and their member municipalities. MFA is required to establish a Debt Reserve Fund. Each regional district, through its member municipalities who share in the proceeds of a debt issue, is required to pay into the Debt Reserve Fund certain amounts set out in the debt agreements. MFA pays into the Debt Reserve Fund these monies from which interest earned thereon less administration expenses becomes an obligation to the regional districts. It must then use this Fund, if at any time there are insufficient funds, to meet payments on its obligations. If this occurs, the regional districts may be called upon to restore the Fund.

Upon the maturity of a debt issue, the unused portion of the Debt Reserve Fund established for that issue will be discharged to the District. The District has estimated that there is only a remote possibility that these funds will not be paid to it and therefore these funds have been included in other assets. As of December 31, the total of the Debt reserve fund was comprised of cash deposits of \$3,049 (2021 – \$2,983) and deposit notes of \$5,257 (2021 - \$5,257).

DISTRICT OF 100 MILE HOUSE
Notes to Consolidated Financial Statements
Year Ended December 31, 2022

8. Accounts Payable & Accrued Liabilities

	2022		2021
Other Government	\$ 11,515	\$	12,820
Accrued Wages & Benefits	99,689		105,578
Trade & Other	453,139		532,014
	\$ 564,343	\$	650,412

9. Deferred Revenue

	2022		2021
Canada Community – Building Fund	\$ 1,842,883	\$	1,678,623
Prepaid taxes	175,406		163,337
Miscellaneous	378,412		622,220
Total Deferred Revenue	2,396,701		2,464,180
Development Cost Charges	463,451		437,057
Total Deferred Revenue & Development Cost Charges	\$ 2,860,152	\$	2,901,237

Balance, beginning of year:

	2022		2021
Development Cost Charges – sewer utility fund	\$ 134,675	\$	132,079
Development Cost Charges – water utility fund	209,708		207,072
Development Cost Charges – drainage utility fund	14,571		14,419
Development Cost Charges – roads utility fund	78,103		77,188
Canada Community – Building Fund	1,678,623		1,379,286
Prepaid taxes	163,337		131,299
Capital projects	210,000		87,500
Miscellaneous	412,220		341,361
	2,901,237		2,370,204
Add:			
Canada Community – Building Fund received	145,024		283,530
Interest income restricted for projects	26,092		20,888
Development Cost Charges	19,538		1,218
Capital projects	162,500		460,000
Other amounts received	314,139		401,962
Total contributions	667,293		1,167,598
Less: Amount spent on projects and recorded as revenue	708,378		636,565
Closing balance of unspent funds	\$ 2,860,152	\$	2,901,237

DISTRICT OF 100 MILE HOUSE
Notes to Consolidated Financial Statements
Year Ended December 31, 2022

9. Deferred Revenue (continued)

Canada Community – Building Fund

The Canada Community – Building Fund is provided by the Government of Canada. The use of the funding is established by a funding agreement between the local government and the Union of British Columbia Municipalities. Canada Community – Building Fund may be used towards designated public transit, community energy, water, wastewater, solid waste, and capacity building projects as specified in the funding agreements.

Development Cost Charges

Development Cost Charges are restricted revenue liabilities representing funds received from developers and deposited into a separate reserve fund for capital expenses. In accordance with generally accepted accounting principles, the District records these funds as restricted revenue which is then recognized as revenue when the related costs are incurred.

10. Long Term Debt

Regular payments are made in accordance with the loan terms. Final payment amounts are based on actuarial calculations. Interest paid on long-term debt is included in the Sewer Revenue Fund \$3,927 (2021 - \$3,927).

	Balance Beginning of Year	Additions	Principal Amount	Actuarial Adjustment	Balance End of Year
Sewer Fund					
MFA Issue 85	38,135	-	5,278	6,819	26,038
Total	\$ 38,135	\$ -	\$ 5,278	\$ 6,819	\$ 26,038

MFA 85 Maturity Date 2024 Interest Rate 4.575%

The following principal amounts are payable over the next five years:

	2023	2024	2025	2026	2027
Sewer Fund	5,278	5,278	-	-	-
	\$ 5,278	\$ 5,278	\$ -	\$ -	\$ -

DISTRICT OF 100 MILE HOUSE

Notes to Consolidated Financial Statements

Year Ended December 31, 2022

11. Tangible Capital Assets

2022	Land	Buildings	Vehicles, Furniture & Equipment	Transportation	Recreation Facilities	Water	Sewer	Assets Under Construction	Total
Cost									
Balance, beginning of year	\$ 2,088,611	\$ 3,399,886	\$ 5,353,574	\$ 24,612,720	2,120,823	\$ 16,635,403	\$ 8,298,042	\$ 2,213,055	\$ 64,722,115
Add: Acquisitions	91,400	502,032	97,234	2,880,154	-	-	26,973	3,471,167	7,068,961
Less: Disposals/ WIP allocation	65,891	-	12,771	-	-	-	-	3,111,160	3,189,822
Less: Write-downs	-	-	-	-	23,277	-	-	-	23,277
Balance, end of year	\$ 2,114,120	\$ 3,901,918	\$ 5,438,037	\$ 27,492,874	2,097,546	\$ 16,635,403	\$ 8,325,015	\$ 2,573,062	\$ 68,577,976
Accumulated amortization									
Balance, beginning of year	\$ -	\$ 2,484,899	\$ 2,833,708	\$ 11,085,578	\$ 1,008,434	\$ 4,938,081	\$ 4,152,806	\$ -	\$ 26,503,506
Add: Amortization	-	104,639	261,135	669,543	85,622	337,574	177,947	-	1,636,460
Less: Disposals	-	-	12,771	-	23,277	-	-	-	36,048
Balance, end of year	\$ -	\$ 2,589,538	\$ 3,082,072	\$ 11,755,121	\$ 1,070,779	\$ 5,275,655	\$ 4,330,753	\$ -	\$ 28,103,918
Net book value, end of year	\$ 2,114,120	\$ 1,312,380	\$ 2,355,965	\$ 15,737,753	\$ 1,026,767	\$ 11,359,748	\$ 3,994,262	\$ 2,573,062	\$ 40,474,058

2021	Land	Buildings	Vehicles, Furniture & Equipment	Transportation	Recreation Facilities	Water	Sewer	Assets Under Construction	Total
Cost									
Balance, beginning of year	\$ 1,916,301	\$ 3,399,886	\$ 5,046,504	\$ 24,080,220	\$ 2,120,823	\$ 16,312,207	\$ 8,038,704	\$ 257,045	\$ 61,171,691
Add: Acquisitions	172,310	-	435,180	532,500	-	323,196	259,338	2,016,143	3,738,667
Less: Disposals/ WIP allocation	-	-	128,110	-	-	-	-	60,133	188,243
Less: Write-downs	-	-	-	-	-	-	-	-	-
Balance, end of year	\$ 2,088,611	\$ 3,399,886	\$ 5,353,574	\$ 24,612,720	\$ 2,120,823	\$ 16,635,403	\$ 8,298,042	\$ 2,213,055	\$ 64,722,115
Accumulated amortization									
Balance, beginning of year	\$ -	\$ 2,407,982	\$ 2,694,340	\$ 10,531,273	\$ 928,492	\$ 4,595,763	\$ 3,980,247	\$ -	\$ 25,138,097
Add: Amortization	-	76,917	267,478	554,305	79,942	342,318	172,559	-	1,493,519
Less: Disposals	-	-	128,110	-	-	-	-	-	128,110
Balance, end of year	\$ -	\$ 2,484,899	\$ 2,833,708	\$ 11,085,578	\$ 1,008,434	\$ 4,938,081	\$ 4,152,806	\$ -	\$ 26,503,506
Net book value, end of year	\$ 2,088,611	\$ 914,987	\$ 2,519,866	\$ 13,527,142	\$ 1,112,389	\$ 11,697,322	\$ 4,145,236	\$ 2,213,055	\$ 38,218,609

a) Contributed tangible capital assets

Contributed tangible capital assets have been recognized at fair value at the date of contribution. The value received during the year is \$389,400 (2021 - 1,133,768) comprised of a building \$398,000 and land \$91,400

b) Write-down of tangible capital assets

Write-down of assets during the year \$23,277 (2021 - nil)

c) Capital leases

There are no capital leases included in 2022 (2021 - nil)

DISTRICT OF 100 MILE HOUSE
Notes to Consolidated Financial Statements
Year Ended December 31, 2022

12. Property Taxation and Grants in Lieu

Taxes Collected	2022	2021
Property taxes	\$ 5,065,845	\$ 5,236,869
Special assessments	212,124	201,096
1% Utility tax	62,753	77,434
Grants In Lieu of taxes	83,097	82,794
Penalties and interest on taxes	20,932	17,839
	\$ 5,444,751	\$ 5,616,032
Less transfers to other governments		
School District	1,173,712	1,169,184
Regional District	685,474	734,917
Regional Hospital District	397,912	361,651
Joint Boards & Commissions	31,867	33,300
Other	140,784	159,320
	\$ 2,429,749	\$ 2,458,372
Net Taxes available for municipal purposes	\$ 3,015,002	\$ 3,157,660

13. Government Transfers

<u>Provincial grants</u>	2022	2021
IBA-ICIP	\$ 631,047	\$ -
BC Active Transportation Infrastructure	179,925	337,500
Community Transition Capacity project	91,565	32,411
Community Support Grant	38,498	24,820
Ministry of Forests – Forestry Employment Program	32,996	109,182
Ministry of Tourism - Tourism Dependent Community Fund	143,277	-
Labour Market Partnership	-	36,797
Other	347,976	144,653
Small Community Protection	488,000	385,000
<u>Federal grants</u>		
Canada Summer Jobs	-	14,220
Tourism Relief Fund	40,778	-
<u>Regional & other grants</u>		
Cariboo Regional District	453,546	470,230
NDI Trust	50,000	70,481
UBCM	34,614	10,409
	\$ 2,532,222	\$ 1,635,703

DISTRICT OF 100 MILE HOUSE
Notes to Consolidated Financial Statements
Year Ended December 31, 2022

14. Sales of Services

	2022		2021
Water user rates	\$ 562,022	\$	543,485
Sewer user rates	433,402		398,599
Garbage/Recycling	26,861		25,241
Timber sales	-		34,984
Other	146,033		228,621
	\$ 1,168,318	\$	1,230,930

15. Accumulated Surplus

Accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

Surplus	2022		2021
General operating fund	\$ 1,911,397	\$	2,600,205
Sewer operating fund	499,310		380,922
Water operating fund	503,496		434,236
Operating fund surplus	\$ 2,914,203	\$	3,415,363

Reserves	2022		2021
Municipal infrastructure	\$ 2,695,691	\$	4,023,999
Utility infrastructure	2,991,019		2,763,959
Parkland	6,208		6,138
Machinery & Equipment	3,117,028		2,292,111
Covid-19 (<i>schedule 1</i>)	38,304		121,733
Woodlot	370,942		380,705
Community Forest	6,142,345		5,142,345
Total reserves	\$ 15,361,537	\$	14,730,990

- a) Included in the General Operating Fund are internally restricted funds of \$100,000 (2021 - \$100,000) for the purposes of planning.
- b) Included in the General Operating Fund are internally restricted funds of \$1,170 (2021 - \$42,414) to be used to fund Interior Health Transit expense.

DISTRICT OF 100 MILE HOUSE
Notes to Consolidated Financial Statements
Year Ended December 31, 2022

16. Equity in Tangible Capital Assets

Equity in tangible capital assets (TCA) represents the net book value (NBV) of total capital assets less long term obligations assumed to acquire those assets. The change in consolidated equity in tangible capital assets is as follows:

	2022		2021
Equity in TCA, beginning of year	\$ 36,195,867	\$	35,955,341
Add: Capital acquisitions	3,597,793		1,722,524
Debt principal repayment	5,278		5,278
Actuarial adjustment	6,819		6,243
Less: Proceeds from the issue of debt	-		-
Disposition at NBV less loss on disposal	65,891		-
Amortization	1,636,460		1,493,519
Equity in TCA, end of year	\$ 38,103,406	\$	36,195,867

17. Expenses by Object

	2022		2021
Goods and services	\$ 2,606,153	\$	2,455,007
Salary, wages and benefits	2,272,323		2,089,118
Amortization	1,636,460		1,493,519
Interest and finance charges	7,409		5,514
Debenture debt payments	5,278		5,278
Loss from sale/write down of tangible capital assets	-		-
	\$ 6,527,623	\$	6,048,436

18. Contingent Liabilities and Commitments

a) Municipal Pension Plan

The District of 100 Mile House and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The Board of Trustees, representing plan members and employers, is responsible for administering the plan, including investment of the assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2021, the Plan has about 227,000 active members and approximately 118,000 retired members. Active members include approximately 42,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

DISTRICT OF 100 MILE HOUSE
Notes to Consolidated Financial Statements
Year Ended December 31, 2022

18. Contingent Liabilities and Commitments (continued)

The most recent actuarial valuation for the Municipal Pension Plan as of December 31, 2021 indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2024 with results available in 2025.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

The District of 100 Mile House paid \$102,998 (2021 - \$104,110) for employer contributions while employees contributed \$91,082 (2021 - \$89,228) to the Plan in fiscal 2022.

b) Joint and Several Liability

The District of 100 Mile House, as a member of the Cariboo Regional District, is jointly and severally liable under the provisions of Sections 815 and 816 of the Local Government Act for any default on monies borrowed by the Cariboo Regional District.

c) Potential Litigation

From time to time the District is brought forth as a defendant in various lawsuits. The District reviews its exposure to any potential litigation for which it would not be covered by insurance and assesses whether a successful claim against would materially affect the financial statements. The District is currently not aware of any claims brought against it that if not defended successfully would result in a material change to the financial statements of the District.

d) Municipal Insurance Association

The District is a participant in the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible the District, along with the other participants, would be required to contribute towards the deficit.

e) Tangible Capital Assets

The District entered into a contract with Hub Fire Engines & Equipment Ltd. on December 21, 2021 for a Fire Engine Apparatus costing \$880,394 plus tax.

19. Trust

The District operates the 100 Mile Cemetery and maintains a Cemetery Perpetual Care Fund in trust, in accordance with the Cremation, Internment and Funeral Services Act of British Columbia. The funds held in trust amount to \$185,907 (2021 - \$188,069) and have not been included in the consolidated statement of financial position nor have their operations been included in the consolidated statement of operations.

20. Asset Retirement Obligations (PS 3280)

In August 2018, the Public Sector Accounting Board (PSAB) issued PS 3280 Asset Retirement Obligations to establish recognition, measurement, presentation and disclosure standards for legal obligations associated with the retirement of tangible capital assets. The new section defines the asset retirement activities to include in the cost of a tangible capital asset and the corresponding asset retirement obligation, establishes how to estimate the liability and provides the related financial statement presentation and disclosure requirements. PS 3280 is effective to fiscal years beginning on or after April

DISTRICT OF 100 MILE HOUSE
Notes to Consolidated Financial Statements
Year Ended December 31, 2022

1, 2022. The District has not yet determined the effect of the new section on its consolidated financial statements.

21. Budget data

The budget data presented in these consolidated financial statements is based upon the 2022 operating and capital budgets approved as the 2022 to 2026 Financial Plan by Council on April 12, 2022. The legislative requirements for the Financial Plan are that the cash inflows for the period must equal planned cash outflows.

Cash inflows and outflows budgeted for include such items as transfers to and from reserves, transfers to and from operating surpluses and proceeds on sale of assets. These items are not recognized as revenues and expenses in the Statement of Operations as they do not meet the definition of such under public sector accounting standards. PSAB requires that budget figures be presented on the same basis of accounting as actual figures.

The chart below reconciles the budget figures reported in these consolidated financial statements.

	<u>Budget Amount</u>
Budget surplus per Statement of Financial Activities	\$ 851,883
Adjust for budgeted items not included in Statement of Financial Activities:	
Transfers from reserve funds	4,618,110
Transfer from operating surplus	-
Acquisition of tangible capital assets	(6,940,760)
Non-cash items - amortization	1,470,767
Financial Plan (Budget) Bylaw surplus for the year	<u>\$ -</u>

DISTRICT OF 100 MILE HOUSE
Consolidated Schedule - Covid-19 Safe Restart Grant for Local Government (Schedule 1)
Year Ended December 31, 2022
(Unaudited)

	2022	2021
Revenue		
BC Safe Restart Grant	\$ -	\$ -
Eligible costs incurred		
Computer & IT Costs - Virtual Communications	16,974	62,240
Facility Reopening and Operating Costs	-	53,895
Emergency Planning & Response Cost	4,648	2,406
Revenue Shortfalls	61,807	221,589
Services for Vulnerable Persons	-	70,000
	<u>83,429</u>	<u>410,130</u>
Deficit	(83,429)	(410,130)
Reserve balance, beginning of year	<u>121,733</u>	<u>531,863</u>
Reserve balance, end of year (Note 15)	<u>\$ 38,304</u>	<u>\$ 121,733</u>

The accompanying notes are an integral part of this statement



DISTRICT OF 100 MILE HOUSE

MEETING HELD IN DISTRICT COUNCIL CHAMBERS

Tuesday, May 16th, 2023, AT 7:00 PM

PRESENT:	Mayor Councillor Councillor Councillor	Maureen Pinkney Donna Barnett Ralph Fossum Jenni Guimond
STAFF:	CAO Dir. of Finance Dir. of Com Services D/Corporate Officer Dir. of Ec. Dev and Planning	Roy Scott Tammy Boulanger Todd Conway Sheena Elias Joanne Doddridge (via Teams)
OTHERS:	(1)	
MEDIA:	(1)	

A	<p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the meeting to order at 7:00 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Secwepemculecw.</p>
B	<p><u>APPROVAL OF AGENDA</u></p> <p>B1</p> <p>Res: 62/23 Moved By: Councillor Fossum Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the May 16th, 2023, Regular Council agenda be approved.</p>

	CARRIED.
C	<p><u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE</u></p> <p>No late items.</p>
D	<u>DELEGATIONS</u>
United Way	<p>D1</p> <p>Natika Bock and Jeanne Legua presented via MS Teams the different ways that the United Way is active in 100 Mile House.</p> <p>The United Way is involved in programs or relationships with:</p> <ul style="list-style-type: none"> • Cariboo Family Enrichment Centre • Hospice Society • Better at Home • 211 • Period Promise • iVolunteer <p>The United Way is aware of the challenge a lack of volunteers has on local organizations. They plan to look more into this issue.</p>
Brian Thorsteinson	<p>D2</p> <p>Mr. Thorsteinson requested the opportunity to speak as a late delegation regarding the construction of Pickle Ball courts in Centennial Park.</p> <p>Res: 63/23 Moved By: Councillor Barnett Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT Council approve a late delegation by Brian Thorsteinson.</p> <p style="text-align: center;">CARRIED UNANIMOUSLY.</p> <p>Mr. Thorsteinson read aloud his letter that he sent to Mayor and Council stating the reasons that the Pickle Ball Courts should not continue to be built in Centennial Park.</p>



E	<u>MINUTES</u>
<p>Regular Council – April 4, 2023</p>	<p>E1</p> <p>Res: 64/23 Moved By: Councillor Guimond Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of April 4th, 2023, <u>be adopted</u>.</p> <p>CARRIED.</p>
<p>Court of Revision – April 4, 2023</p>	<p>E2</p> <p>Res: 65/23 Moved By: Councillor Fossum Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the minutes of the Court of Revision of April 4th, 2023, <u>be adopted</u>.</p> <p>CARRIED.</p>
<p>Special Council - April 27, 2023</p>	<p>E3</p> <p>Res: 66/23 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the minutes of the Special Regular Council meeting of April 27th, 2023, <u>be adopted</u>.</p> <p>CARRIED.</p>
<p>Community Hall Public Meeting – April 27, 2023</p>	<p>E4</p> <p>Res: 67/23 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the report of the Community Hall Public meeting of April 27th, 2023, <u>be received</u>.</p> <p>CARRIED.</p>



<p>Special Council - May 4, 2023</p>	<p>E5</p> <p>Res: 68/23 Moved By: Councillor Fossum Seconded By: Councillor Banett</p> <p>BE IT RESOLVED THAT the minutes of the Special Regular Council meeting of May 4th 2023 <u>be adopted</u>.</p> <p>CARRIED.</p>
	<p><u>UNFINISHED BUSINESS</u></p> <p>No unfinished business.</p>
<p>G</p>	<p><u>MAYOR'S REPORT</u></p>
	<p>Mayor Pinkney reported that she attended the NCLGA 2023 Convention in Dawson Creek from May 9-12. During the convention a resolution was passed on the ALR requirements for local governments.</p> <p>It was noted that local business Dog Quality has been interviewed by CBC and a feature of the business will be airing on TV.</p> <p>There are UNBC medical students currently in town touring small communities to see what is available to them upon graduation.</p> <p>Mayor Pinkney reminded everyone of the Enbridge event on May 17th and the CRD Solid Waste Management open house on May 18th.</p> <p>Councillor Barnett reminded everyone that the Safety Awareness night is planned for May 25th at the 100 Mile Community Hall.</p>



H	<u>CORRESPONDENCE</u>
<p>Commissionaires Report April 2023</p>	<p>H1</p> <p>Res: 69/23 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the By-Law Officer report for the period of April 1st to April 30th, 2023 <u>be received</u>.</p> <p style="text-align: center;">CARRIED.</p>
<p>2023 PSO Grad Parade – Road Closure Request</p>	<p>H2</p> <p>Res: 70/23 Moved By: Councillor Fossum Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the memo from Administration dated May 3, 2023, regarding the PSO Graduation Parade Route be received; and further;</p> <p>BE IT RESOLVED THAT the Council of the District of 100 Mile House approve the PSO graduation parade route through the downtown core of 100 Mile House into Centennial Park on Saturday, June 17th, 2023, between 2:00pm and 3:00 pm, and further;</p> <p>BE IT RESOLVED THAT the PSO Grad Committee be directed to work closely with District of 100 Mile House Community Services Dept to coordinate the event.</p> <p style="text-align: center;">CARRIED.</p>



<p>Cariboo Charitable Events Society – Airport Closure Request</p>	<p>H3</p> <p>Res: 71/23 Moved By: Councillor Barnett Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT the memo from Administration dated May 9, 2023, be received; and further</p> <p>BE IT RESOLVED THAT Council authorize the closure of the airport for parking on July 1st from 3pm to midnight.</p> <p>CARRIED.</p> <p>Councillor Guimond declared a conflict and left the room for discussion and vote.</p>
<p>I.</p>	<p><u>STAFF REPORTS</u></p>
<p>Fire Department RFQ- One Ton Duty Officer Truck & Emergency Package</p>	<p>I1</p> <p>Res: 72/23 Moved By: Councillor Barnett Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT the report from Administration dated April 22nd , 2023 regarding the RFQ for the supply of a One-Ton Truck & Emergency Package be received; and further</p> <p>BE IT RESOLVED THAT the RFQ to supply the District of 100 Mile House with a new 2023 One Ton be awarded to Metro Motors at the tendered price of \$84,900 plus applicable taxes; and further</p> <p>BE IT RESOLVED THAT the RFQ to supply the Emergency Package be awarded to Mega-Tech for the tendered price of \$17,582.51 plus applicable taxes.</p> <p>CARRIED.</p>



<p>Com. Services RFQ- 1/2 Ton Extended Cab</p>	<p>I2</p> <p>Res: 73/23 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the report from Administration dated April 22nd, 2023 regarding the RFQ for the supply of a ½ Ton Truck be received; and further</p> <p>BE IT RESOLVED THAT all responses to the RFQ to supply the District of 100 Mile House with a new 2023 ½ Ton be rejected.</p> <p>CARRIED.</p>
<p>Fire Department RFQ – Sprinkler Protection Unit</p>	<p>I3</p> <p>Res: 74/23 Moved By: Councillor Fossum Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the report from Administration dated May 2nd, 2023 regarding the RFQ for the supply of a Cargo Trailer be received; and further</p> <p>BE IT RESOLVED THAT the RFQ to supply the District of 100 Mile House with a new Cargo Trailer be awarded to Wasp Manufacturing Ltd. for the stipulated price of \$29,520. plus, applicable taxes</p> <p>CARRIED.</p>
<p>2022 Annual Report</p>	<p>I4</p> <p>Res: 75/23 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the District of 100 Mile House 2022 Annual Report be <u>received</u> and advertised for public inspection.</p> <p>CARRIED.</p>



<p>NDIT Marketing Initiatives Application</p>	<p>I5</p> <p>Res: 76/23 Moved By: Councillor Fossum Seconded By: Councillor Guimond</p> <p>THAT Council of the District of 100 Mile House supports the application to Northern Development Initiative Trust from the District of 100 Mile House for the Wayfinding Strategy Implementation Project.</p> <p>CARRIED.</p>
<p>Safety Committee – Restorative Justice Funding</p>	<p>I6</p> <p>Res: 77/23 Moved By: Councillor Fossum Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the memo from Administration, dated May 9th 2023 regarding the establishment of a Community Justice Forum (Restorative Justice) be received; and further</p> <p>BE IT RESOLVED THAT Council contribute up to \$5,000 for the purpose of establishing and training a Community Justice organization in the South Cariboo.</p> <p>CARRIED.</p>



<p>Accessible British Columbia Act – District of 100 Mile House Implications</p>	<p>17</p> <p>Res: 78/23 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT Council of the District of 100 Mile House establish the Accessibility Advisory Committee; and further</p> <p>BE IT RESOLVED THAT the Terms of Reference for the Accessibility Advisory Committee be adopted; and further</p> <p>BE IT RESOLVED THAT Councillor Fossum be appointed to the Accessibility Advisory Committee.</p> <p>CARRIED.</p>
<p>Minor Capital Projects – Centennial Park Entry</p>	<p>18</p> <p>Res: 79/23 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the memo from Administration dated May 12th 2023 regarding log entry way work for Centennial Park and the 100 Mile Cemetery be received; and further</p> <p>BE IT RESOLVED THAT Council direct staff to proceed with pricing the project and bring back to Council for consideration.</p> <p>CARRIED.</p>



J	<u>BYLAWS</u>
Growing Communities Fund Reserve Bylaw No. 1401- 2023	<p>J1</p> <p>Res: 80/23 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the District of 100 Mile House Establishment of Growing Communities Fund Reserve Bylaw No. 1401-2023 be adopted this 16th day of May 2023.</p> <p style="text-align: center;">CARRIED.</p>
Building Bylaw Amendment No. 1403-2023	<p>J2</p> <p>Res: 81/23 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT District of 100 Mile House Building Bylaw Amendment No. 1403-2023 be adopted this 16th day of May 2023.</p> <p style="text-align: center;">CARRIED.</p>
K	<u>GENERAL VOUCHERS</u>
Paid Vouchers (April) #28323 to #28418 & EFTs	<p>K1</p> <p>Res: 82/23 Moved By: Councillor Fossum Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the paid manual vouchers #28323 to #28418 and EFT's totaling \$ 281,630.28 <u>be received</u>.</p> <p style="text-align: center;">CARRIED.</p>
L	<u>OTHER BUSINESS:</u>



M	<u>QUESTION PERIOD:</u>
N	<u>ADJOURNMENT</u> Res: 83/23 Moved By: Councillor Barnett Seconded By: Councillor Guimond BE IT RESOLVED THAT this May 16 th , 2023 meeting of Council be adjourned: Time: 8:00 PM CARRIED.
	I hereby certify these minutes to be correct. _____ Mayor _____ Corporate Officer





DISTRICT OF 100 MILE HOUSE

MEETING HELD IN DISTRICT COUNCIL CHAMBERS

Thursday, May 18th, 2023, AT 10:30 AM

PRESENT:	Mayor Councillor Councillor Councillor	Maureen Pinkney Donna Barnett Ralph Fossum Jenni Guimond
STAFF:	CAO Dir. of Finance D/Corporate Officer Dir. of Com. Services	Roy Scott Tammy Boulanger Sheena Elias Todd Conway
Others:	None	

A	<p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the meeting to order at 10:30 AM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Secwepemculecw.</p> <p>Res: 84/23 Moved By: Councillor Barnett Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT, pursuant to Section 92 of the <i>Community Charter</i>, that this meeting of Council be closed to the public under Section 90 (1)(b,c,e,g) of the <i>Community Charter</i>.</p> <p style="text-align: center;">CARRIED.</p>
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B	<u>APPROVAL OF AGENDA</u>
	<p>B1</p> <p>Res: 85/23 Moved By: Councillor Barnett Seconded By: Councillor Fossum</p> <p>BE IT RESOLVED THAT the May 18th, 2023, Special Regular Council agenda be approved.</p> <p style="text-align: center;">CARRIED.</p>
C	<u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE</u>
D	<u>DELEGATIONS</u>
E	<u>MINUTES</u>
	<u>UNFINISHED BUSINESS</u>
G	<u>MAYOR'S REPORT</u>
H	<u>CORRESPONDENCE</u>
I	<u>STAFF REPORTS</u>
J	<u>BYLAWS</u>
K	<u>GENERAL VOUCHERS</u>
L	<u>OTHER BUSINESS:</u>
M	<u>QUESTION PERIOD:</u>
N	<p><u>ADJOURNMENT</u></p> <p>Res: 86/23 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT this May 18th, 2023, Meeting of Council be adjourned: Time: 12:30 PM</p> <p style="text-align: center;">CARRIED.</p>
	<p>I hereby certify these minutes to be correct.</p> <p>_____</p> <p>Mayor _____ Corporate Officer</p>





Monthly Progress Report

District of 100 Mile House – Bylaw Enforcement Site 545

May 1st to May 31st, 2023

In May there were 10 Requests for Service:

- Business in town operating without a business licence. The owner has been in contact with Planning.
- Storage Container in town. Letter sent to owners of Complex.
- Long grass and garbage on vacant lot. Letter sent to owner requesting the property be cleaned up.
- It was reported that 2 people were living in their car parked behind the community hall. Spoke with them and they had mechanical problems which were fixed and they were leaving.
- Barking dog on Dogwood. Left message for owner to contact me. Will monitor.
- Received a complaint about residential home with 6 cats. Letter sent to property owner.
- Received a complaint about neighbour who has chickens. Visited the property and the chickens will be removed from the property.
- Received two complaints by neighbours about a barking dog on Burghley. Letter sent to dog owner.
- Food Truck operating in town without a business license. Spoke with owner and gave him the forms for applying for a license.
- Received a complaint about neighbour having dandelions on their lawn. Spoke with the homeowner making the complaint. There is no bylaw covering dandelions on a lawn.

Other issues dealt with in April:

- Left warning on car parked on Birch in 2 hour parking spot. Car moved
- Garbage accumulating behind apartment building. Contacted owner and the garbage was removed
- Garbage accumulating behind commercial property. Garbage has been removed. Will monitor.
- Dog was dropped off at the District Office. Found on Exeter Station Rd. Contacted several business in the area to try to find the owner. Owner not found. Dog has been rehomed.
- Delivered tax notices for the District Office
- Trailer Court Mangers are currently working on replacing the street lights. Old equipment has been removed. New equipment should go in shortly.

**Marianne Lawrence
Employee No.92080
Commissionaires B.C.**



DISTRICT OF 100 MILE HOUSE

M E M O

Date: May 19th 2023
To: Mayor & Council
From: Administration
Subject: East Indian Bazaar Closure Request

A letter was received in office May 17th 2023 from the East Indian Bazaar event organizers.

The East Indian Bazaar is an event happening at the 100 Mile House Community Hall on June 10th 2023, the organizers are requesting the closure of Third Street on June 10th 2023 from 10:00am to 8:00pm to accommodate more activities outside during their event.

This requires Council approval and a resolution to permit the closure of Third St for the day.

Due to the request coming in after the May Council meeting an email poll was circulated to Council to allow for the approval in time for the event. Insurance for the closure of Third Street was required.

An Email poll was conducted to accommodate the late request, the below resolution will ratify this decision.

Recommendation:

BE IT RESOLVED THAT the memo from Administration dated May 19th, 2023, regarding the East Indian Bazaar request be received; and further

BE IT RESOLVED THAT Council authorize the closure of Third St from Birch Ave east to the intersecting laneway behind the Community Hall on June 10th, 2023, between the hours of 10:00 am and 8:00 pm.

BE IT RESOLVED THAT the Council of the District of 100 Mile House ratify the email poll conducted May 18th, 2023.

S.Elias, D/Corporate Officer

R. Scott, CAO

Sheena Elias

From: Info District of 100 Mile
Sent: May 18, 2023 8:03 AM
To: Sheena Elias
Subject: FW: Request to Close Third Street Next to the Community Hall
Attachments: TEIB Facebook Post2.png; Flyer Image TEIB.png

Follow Up Flag: Follow up
Flag Status: Completed

From: Pooja and Cecilia <theeastindianbazaar@gmail.com>
Sent: Wednesday, May 17, 2023 4:47 PM
To: Info District of 100 Mile <info@100milehouse.com>
Subject: RE: Request to Close Third Street Next to the Community Hall

Dear Council Members,

I hope this request finds you all well.

My name is Cecilia de Groot and I am helping Pooja Dixit to organize an upcoming event at the Community Hall on June 10th, 2023, from 10am until 8pm to give everyone a chance to check it out/fit with various schedules - perhaps you have seen advertising for it, The East Indian Bazaar we are calling it. What started as a "small" market to share Pooja's delicious Indian cuisine (have you tried her samosas??) has grown to the point that we may tentatively need to close off Third Street.

I'm writing to you today to request the ability to do so (close off Third Street for foot traffic only), should the need arise. I am still awaiting insurance for the event, but it has been added as a possibility. We will have a bouncy castle, pop up street performers, demos and lessons, food cooked and served from the kitchen and vendors. There is a possibility that liquor will be served on premises by Cariboo Charitable Events Society, though the window is quickly closing due to time limitations, so it's more likely that it won't happen this time.

Ultimately we aim to provide a fun, enriching experience for the community, offering an "East Indian Bazaar" type of feel with the usual Cariboo vibe. I have attached images of our current advertising around town and on local Facebook Groups.

Thank you for your time and consideration.

We look forward to hearing back from you with a decision. If you have any questions, please feel free to email us or call either myself (Cecilia) at [REDACTED] or Pooja at [REDACTED].
Sincerely,

Cecilia & Pooja

2023-05-31

Dear Mayor and Council,

We are writing to you today to request the installation of a rainbow crosswalk on Birch Avenue in downtown 100 Mile House.

One of the many strengths of the South Cariboo is our diversity. We understand the District's commitment to inclusive representation for the 2SLGBTQIA+ community, and we think it would be a great opportunity to have the rainbow crosswalk completed in June for Pride Month.

In addition, the 100 Mile Pride Committee is hosting the second Pride Event in 100 Mile House (July 29, 2023), with a parade, an event in Centennial Park, and an evening dance at the 108 Community Hall. This would be a great day for an official unveiling by the District and ceremony to commemorate the event.

We welcome the Mayor and Council to be a part of the Pride Event as well and hope to see the rainbow crosswalk complete to show the people and visitors of 100 Mile House that we are a community that celebrates inclusion and diversity.

Sincerely,

Sabrina Zezza

100 Mile Pride Committee

RECEIVED

JUN 05 2023

DISTRICT OF 100 MILE HOUSE
BRITISH COLUMBIA



DISTRICT OF 100 MILE HOUSE

M E M O

Date: June 9th, 2023
To: Mayor & Council
From: Administration
Subject: Pride Parade Road Closure Request

A letter was received in office June 6th 2023 from the 100 Mile Pride Committee.

The 100 Mile Pride Committee is planning a Pride event to happen in Centennial Park on July 29th 2023. The event is planned to begin with a parade along Birch Avenue and into Centennial park.

Council approval and a resolution is required to permit the closure of Birch Avenue from 11:00 am to 12:00 noon to accommodate the parade.

The organizers will be required to provide insurance coverage for the event.

If Council is supportive of this closure of Birch Ave for the event; the following recommendation is provided for Council consideration.

Recommendation:

BE IT RESOLVED THAT the memo from Administration dated June 9th, 2023, regarding the 100 Mile Pride Committees Parade road closure request be received; and further;

BE IT RESOLVED THAT the Council of the District of 100 Mile House approve the 100 Mile Pride Committee parade route through the downtown core of 100 Mile House into Centennial Park on Saturday, July 29th, 2023, between 11:00am and 12:00 noon, and further;

BE IT RESOLVED THAT the 100 Mile Pride Committee be directed to work closely with District of 100 Mile House Community Services Dept to

Handwritten signature of S. Elias in blue ink.

S.Elias, D/Corporate Officer

Handwritten signature of R. Scott in blue ink.

R. Scott, CAO

2023-06-15

100 Mile House Council

Re: Street Closure for Pride Parade July 29, 2023

Dear Mayor and Council,

We are writing this letter today to request street closures for the purpose of holding a Pride Parade on Saturday July 29, 2023.

Participants would gather at the muster point on Birch Avenue (between the Save-On and 100 Mile Elementary) between 10:00 am and 11:00 am.

The parade would start at 11:00 am and travel south on Birch Avenue, turning east on Fourth Street, then south on Cedar Avenue, and taking the Cedar Avenue entrance to Centennial Park.

The parade and participants would then be encouraged to join the Pride Event in Centennial Park, 11:00 am to 3:00 pm. Vehicles may park in the Centennial Park parking lot, or continue south on Cedar Avenue to exit the parade.

Since the route is short, the parade should be complete by 11:30 – 11:45 am.

Thank you for your consideration in this matter.

Sincerely,

Sabrina Zezza

c/o 100 Mile Pride Committee

RECEIVED

JUN 06 2023

DISTRICT OF 100 ...
BRITISH COLUMBIA

RECEIVED H5

JUN 08 2023

DISTRICT OF 100 MILE HOUSE
BRITISH COLUMBIA

June 5th, 2023

District of 100 Mile House
PO Box 340
100 Mile House, BC
V0K 2E0

Attn: R. Scott, CAO

Mr. Scott:

Re: Senior Housing Project

Thank you for your correspondence of June 2nd in the above regard.

We appreciate the efforts of the District staff to identify funding to assist with the engagement of a Housing Coordinator.

Although we are frustrated with the challenges, we've encountered in bringing a project of this nature to fruition; our Society remains committed to the community and will continue our efforts to secure funding to build housing units on the lands we've secured in the community.

To that end, the Society requests the District continue its endorsement of our effort and provide the administrative support necessary to assist with addressing some of the deficiencies noted in your correspondence.

We are of the view that with your kind assistance, it will significantly complement the Society's work to bring much needed housing to the community.

Sincerely,



Donna Barnett, President

100 Mile House Seniors Housing Society
Box 1161
100 Mile House, BC
V0K 2E0

240-31



DISTRICT OF 100 MILE HOUSE

MEMO

Date: May 31st, 2023
To: Mayor & Council
From: Administration
Subject: Financial Information Act/Statement of Financial Information

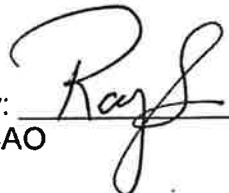
In reference to the above, Section 9(2) of BC Reg. 371/93 states that the Statement of Financial Information (financial statements and all accompanying schedules) must be approved by Council and the Chief Financial Officer.

Accompanied by the financial statements previously presented to Council, please find attached the remaining required documents for your approval.

Should Council concur with above, it would then be in order to endorse the following resolution:

"BE IT RESOLVED THAT the Statement of Financial Information of the fiscal year ending 2022 be approved and authorized for signature."

Tammy Boulanger
Director of Finance

Endorsed by: 
Roy Scott, CAO



DISTRICT OF

100 Mile House

**STATEMENT OF FINANCIAL
INFORMATION**

2022

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Schedule of Remuneration & Expenses	Page 5
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Schedule of Guarantee & Indemnity	Page 7
Statement of Severance Agreements	Page 7
Financial Information Regulation, Schedule 1 – Checklist	Page 8
Consolidated Financial Statements	Page 13

2022 Statements of Financial Information Report Background

What is the 'Statements of Financial Information' Report (SOFI) report? The SOFI report is a regulatory requirement for all British Columbian municipalities, submitted by June 30 each year to the Ministry of Community, Sport and Cultural Development. The purpose of the SOFI is to report the financial statements and disbursements for employee remuneration, goods and services. Financial Information Act (FIA) regulations require that the SOFI is available for public examination for 3 years once released. The SOFI includes the municipality's audited financial statements and schedules regarding remuneration paid to the Mayor and Council, a listing of the municipal employees and their positions who have remuneration over the threshold amount of \$75,000, amounts paid to suppliers of goods and/or services to which the municipality paid a total of exceeding \$25,000 including GST and any other taxes during the year. The schedules are prepared for the provincial government and are prepared according to the FIA regulations. It should be noted that SOFI schedules are not the District of 100 Mile House financial statements. Amounts appearing in the SOFI report are based on when payments were made rather than the accrual basis normally used for financial statement presentation.

How to interpret the financial information:

Staff remuneration

The remuneration amounts disclosed in the SOFI report incorporate several inclusions: any form of salary, wages and taxable benefits. Depending on the year, in addition to regular pay, total remuneration may include overtime pay, statutory holiday pay, payments of accrued vacation, sick and banked overtime, and retroactive pay rate changes. With each of these variables changing from year to year, the remuneration amounts will fluctuate annually.

Staff expenses

The figures under expenses include employee costs such as: mileage to meetings, event registration fees, and professional accreditation. The FIA specifically states that expenses "...are not limited to expenses that are generally perceived as perquisites or bestowing personal benefit and may include expenditures required for employees to perform their job functions".

Supplier payments


For goods or services purchased by the organization, the SOFI report includes a summary of payments made to outside organizations which total more than \$25,000 for the reporting year.

Statement of Financial Information Approval

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, Subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the **Financial Information Act**.



Tammy Boulanger
Director of Financial Administration



Maureen Pinkney
Mayor, District of 100 Mile House

**Management's Responsibility
For Financial Reporting**

The preparation of information in these financial Statements is the responsibility of management. The consolidated financial statements have been prepared in accordance with accounting principles generally accepted for British Columbia municipalities and are outlined under "Significant Accounting Policies" in the notes to the financial statements.

Management maintains a system of internal accounting controls to provide reasonable assurance that assets are safeguarded and that transactions are authorized, recorded and reported properly. Management also maintains a program of proper business compliance.

PMT Chartered Accountants, the District's independent auditors, have audited the accompanying financial statements. Their report accompanies this statement.



Tammy Boulanger
Director of Financial Administration

Statement of Financial Information | 2022

Schedule of Remuneration and Expenses - 2022

Elected Officials

Name	Position	Remuneration	Travel & Conferences	Total
Mitch Campsall	Mayor	\$ 18,496.00	\$ 1,792.18	\$ 20,288.18
Ralph Fossum	Councillor	10,372.00	3,514.93	13,886.93
Dave Mingo	Councillor	9,022.00	-	9,022.00
Christopher Pettman	Councillor	9,772.00	2,491.46	12,263.46
Maureen Pinkney	Councillor	10,372.00	7,426.20	17,798.20
		<u>\$ 58,034.00</u>	<u>\$ 15,224.77</u>	<u>\$ 73,258.77</u>

Employees earning more than \$75,000 per year

	Position	Base Salary	Travel & Conferences	Total
Boulanger, Tammy	Director of Finance	117,708.22	2,587.55	120,295.77
Conway, Todd	Director of Community Services	121,966.16	-	121,966.16
Doddridge, Joanne	Director of Planning & Ec. Dec.	94,859.52	1,312.50	96,172.02
Donnelly, Paul	Water & Sewer Operator	\$ 79,210.95	\$ 3,319.72	\$ 82,530.67
Hollander, Roger	Fire Chief	101,300.56	5,150.12	106,450.68
Scott, Roy	Chief Administrative Officer	177,374.08	12,682.12	190,056.20
		<u>\$ 692,419.49</u>	<u>\$ 25,052.01</u>	<u>\$ 717,471.50</u>

Employees earning less than \$75,000 per year

Consolidated total of other employees with remuneration less than \$75,000

\$ 898,391.39 \$ 44,895.59 943,286.98

Total Remuneration

\$ 1,648,844.88 \$ 85,172.37 \$ 1,734,017.25

Explanation of Variance

The variance between the remuneration schedule and the salaries and benefits reported in the consolidated financial statements of the District are attributable to a number of factors including: the remuneration schedules are based on actual payments made in the year (including payouts of vacation, Emergency Operations Centre overtime paid by the Province of BC, overtime banks, personal needs time bonuses, retirement allowances and taxable benefits) whereas the financial statement figure is determined on an accrual basis.

Statement of Financial Information | 2022

STATEMENT OF SUPPLIERS OF GOODS AND SERVICES (GREATER THAN \$25,000)

Name	Amount	Services
100 MILE DEVELOPMENT CORP.	\$ 128,032.66	Fee For Service
BC ASSESSMENT AUTHORITY	32,003.99	Annual Tax Levy
BC HYDRO & POWER AUTHORITY	198,375.24	Utility Charges
BC TRANSIT	243,243.20	Bus transportation contract
BREE CONTRACTING	2,707,404.76	Capital Projects
CAMEO PLUMBING	67,042.34	Contract Services - Building Repairs
CANADA LIFE	109,867.75	Benefits
CARIBOO REGIONAL DISTRICT	1,101,725.90	Annual Tax Levy/Debenture Debt Pmts
CARWEN CUSTOM BUILDERS LTD.	55,420.09	Contract Services - Snow Removal
CENTRAL CARIBOO DISPOSAL SERVICE	88,482.24	Garbage Collection
COMMISSAIONAIRES BC	28,492.27	Bylaw Services
EMPLOYER HEALTH TAX	35,596.67	Payroll Tax
EXPEDITION MANAGEMENT CONSULT	26,223.75	Contract Services - Documents
FALCON EQUIPMENT	51,675.18	Capital - Equipment
FILTERPRO SERVICES CANADA	28,234.08	Capital - Sewer Equipment
FOUR-RIVERS CO-OPERATIVE	127,969.92	Fleet Fuel
GARTH'S ELECTRIC CO LTD. - INC. NO.	40,668.66	Contracted Electrical Services
HUB FIRE ENGINES & EQUIPMENT	457,333.46	Capital - Fire Truck
ICBC	30,094.00	Vehicle Insurance
LAMBOURSE ENVIRONMENTAL LTD	102,097.95	Contract Services - Sewage Lagoons
LEGUERRIER CONSTRUCTION LTD.	288,593.88	Contract Services - Building Repairs
MINISTER OF FINANCE	991,755.11	School & Police annual tax levy / Misc
MUNICIPAL INSURANCE ASSOCIATION	120,193.00	Insurance
NORTH LANDS WATER & SEWER SUPP	26,454.73	Supplies
NORTHERN COMPUTER	62,119.26	Contract Services - IT
PENSION CORPORATION	196,398.73	Employee Benefits / Pension
PETERS BROS CONSTRUCTION LTD.	68,362.50	Contract Services - Line Painting
RECEIVER GENERAL FOR CANADA	519,345.41	Employee/Employer Payroll Expense
REGENCY CHRYSLER	54,310.42	Capital - Bylaw Truck
ROYAL BANK VISA	102,990.09	Various purchases
SMITTY'S JANITORIAL SERVICES (1993)	28,287.00	Contract Services - Janitorial
THE BEACON DESIGN COLLECTIVE	31,500.00	Contract Services - Documents
TRUE CONSULTING GROUP	519,351.35	Engineering services
UNITED CONCRETE & GRAVEL LTD	53,521.18	Winter Sand / Concrete / Gravel
WCB	46,113.51	Workers Compensation
WURTH CANADA LTD	25,992.61	Supplies
Payments to Vendors over \$25,000	<u>8,795,272.89</u>	
Payments to Vendors under \$25,000	<u>1,210,652.79</u>	
TOTAL PAYMENTS MADE	\$ 10,005,925.68	

**Schedule of Guarantee and Indemnity Agreements
Statement of Severance Agreements**

Schedule of Guarantee and Indemnity Agreements

"This organization has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation"

Statement of Severance Agreements

"There was one (1) severance agreement under which payment was completed between the District of 100 Mile House and it's non-unionized employees during fiscal year 2022. This agreement represents 15 months of compensation.

**"Compensation" means annual salary.*

Prepared under the Financial Information Regulation, Schedule 1, subsection 6 (7)

Financial Information Act
Financial Information Regulation (FIR), Schedule 1

Statement of Financial Information (SOFI)
Index to FIR Schedule 1 and the Checklist

Page 1: Corporation Information

Ministry Information

General: Section One

- 1(1)(a) Statement of assets and liabilities
- 1(1)(b) Operational statement
- 1(1)(c) Schedule of debts
- 1(1)(d) Schedule of guarantee and indemnity agreements
- 1(1)(e) Schedule of employee remuneration and expenses
- 1(1)(f) Schedule of suppliers of goods and services
- 1(2) [Explanatory information for reference]
- 1(3) Statements prepared on a consolidated basis or for each fund
- 1(4) & (5) Notes to the statements and schedules in section 1(1)

Page 2: Statement of Assets & Liabilities: Section Two

- 2 Balance sheet
- Changes in equity and surplus or deficit

Operational Statement: Section Three

- 3(1) Statement of Income / Statement of Revenue and Expenditures
- Statement of Changes in Financial Position
- 3(2) & (3) Omission of Statement of Changes in Financial Position, with explanation
- 3(4) Requirement for community colleges, school districts and municipalities

Statement of Debts: Section Four

- 4(1)(a) & 4(2) List and detail the schedule of long-term debts
- 4(1)(b) Identify debts covered by sinking funds / reserves
- 4(3) & (4) Omission of schedule, with explanation

Page 3: Schedule of Guarantee and Indemnity Agreements: Section Five

- 5(1) List agreements under the Guarantees and Indemnities Regulation
- 5(2) State the entities and amounts involved
- 5(3) & (4) Omission of schedule, with explanation

Page 3 & 4: Schedule of Remuneration and Expenses: Section Six

- 6(1) [Definitions for reference]
- 6(2)(a) List remuneration / expenses for each elected official, member of board, Cabinet appointees
- 6(2)(b) List each employee with remuneration exceeding \$75,000, plus expenses
- 6(2)(c) Consolidated total for all employees with remuneration of \$75,000 or less
- 6(2)(d) Reconcile difference in total remuneration above with operational statement
- 6(3) Exclude personal information other than as required

Page 3 & 4: Schedule of Remuneration and Expenses: Section Six (continued)

- 6(4) & (5) [Explanatory information for reference]
- 6(6) Report employer portion of EI and CPP as a supplier payment
- 6(7)(a) & (b) Statement of severance agreements
- 6(8) Explain an omission of statement of severance agreements
- 6(9) [Statement of severance agreements to minister – not required unless requested]

Page 4: Schedule of Suppliers of Goods or Services: Section Seven

- 7(1)(a) List suppliers receiving payments exceeding \$25,000
- 7(1)(b) Consolidated total of all payments of \$25,000 or less
- 7(1)(c) Reconcile difference in total above with operational statement
- 7(2)(a) [Explanatory information for reference]
- 7(2)(b) Statement of payments of grants or contributions
- 7(2)(c) [Explanatory information for reference]

Page 5: Inactive Corporations: Section Eight

- 8(1) Ministry to report for inactive corporations
- 8(2)(a) Contents of report – statements and schedules under section 1(1) to extent possible
- 8(2)(b) Contents of report – operational status of corporation

Approval of Financial Information: Section Nine

- 9(1) Approval of SOFI for corporations (other than municipalities)
- 9(2) Approval of SOFI for municipalities
- 9(3) Management report
- 9(4) Management report must explain roles and responsibilities
- 9(5) Signature approval is for all contents of the SOFI

Access to the Financial Information: Section Ten

- 10(1) to (3) [Explanatory information for reference]

Financial Information Regulation, Schedule 1

Checklist – Statement of Financial Information (SOFI)

For the Corporation:

Corporate Name: DISTRICT OF 100 MILE HOUSE Contact Name: TAMMY BOULANGER
 Fiscal Year End: 2022 Phone Number: 250-395-2434
 Date Submitted: June 14, 2023 E-mail: TBOULANGER@100MILEHOUSE.COM

For the Ministry:

Ministry Name: _____ Reviewer: _____
 Date Received: _____ Deficiencies: Yes No
 Date Reviewed: _____ Deficiencies Addressed: Yes No
 Approved (SFO): _____ Further Action Taken: _____

Distribution: Legislative Library Ministry Retention

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
General					
1 (1) (a)	Statement of assets and liabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
1 (1) (b)	Operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
1 (1) (c)	Schedule of debts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
1 (1) (d)	Schedule of guarantee and indemnity agreements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (e)	Schedule of employee remuneration and expenses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (f)	Schedule of suppliers of goods and services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (3)	Statements prepared on a consolidated basis or for each fund, as appropriate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
1 (4) 1 (5)	Notes to the financial statements for the statements and schedules listed above	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Statement of Assets & Liabilities					
2	<ul style="list-style-type: none"> • A balance sheet prepared in accordance with GAAP or stated accounting principles / policies, and • Show changes in equity and surplus or deficit due to operations 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
Operational Statement					
3 (1)	<p>Prepared in accordance with GAAP or stated accounting principles / policies and consists of:</p> <ul style="list-style-type: none"> • a Statement of Income or Statement of Revenue and Expenditures, and • a Statement of Changes in Financial Position 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
3 (2) 3 (3)	<ul style="list-style-type: none"> • The Statement of Changes in Financial Position may be omitted if it provides no additional information • The omission must be explained in the notes 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
3 (4)	Community colleges, school districts, and municipalities must prepare a Statement of Changes in Financial Position for the Capital Fund	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
Schedule of Debts					
4 (1) (a) 4 (2)	List each long-term debt (secured by debentures, mortgages, bonds, etc.), stating the amount outstanding, the interest rate, and the maturity date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
4 (1) (b)	Identify debts covered by sinking funds or reserves and amounts in these accounts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements
4 (3) 4 (4)	<ul style="list-style-type: none"> • The schedule may be omitted if addressed under section 2 or 5 and it provides no additional information • The omission must be explained in a note to the schedule 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Financial Statements

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Guarantee and Indemnity Agreements					
5 (1)	List financial agreements that required government approval prior to being given (see Guarantees and Indemnities Regulation in FIA Guidance Package)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5 (2)	State the entities involved, and the specific amount involved if known	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5 (3) 5 (4)	<ul style="list-style-type: none"> • The schedule may be omitted if addressed under section 2 or 4 and it provides no additional information • The omission must be explained in a note to the schedule 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (2) (a)	List separately, by name and position, the total remuneration and the total expenses for each elected official, member of the board of directors, and employee appointed by Cabinet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (b)	List alphabetically each employee whose total remuneration exceeds \$75,000 and the total expenses for each [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (c)	Include a consolidated total for employees whose remuneration is \$75,000 or less [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (d)	Reconcile or explain any difference between total remuneration in this schedule and related information in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (3)	Exclude personal information other than name, position, function or remuneration and expenses of employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (6)	Report the employer portion of EI and CPP as a supplier payment to the Receiver General for Canada rather than as employee remuneration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (7) (a) 6 (7) (b)	Include a statement of severance agreements providing: <ul style="list-style-type: none"> • the number of severance agreements under which payment commenced in the fiscal year being reported on for non-union employees, and • the range of equivalent months' compensation for them (see Guidance Package for suggested format)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (8)	Provide the reason for omitting a statement of severance agreements in a note to the schedule of remuneration and expenses	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Suppliers of Goods or Services (See Guidance Package for suggested format)					
7 (1) (a)	List in alphabetical order all suppliers of goods and services who received aggregate payments exceeding \$25,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (1) (b)	Include a consolidated total of all payments to suppliers who received \$25,000 or less	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (1) (c)	Reconcile or explain any difference between the consolidated total and related figures in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (2) (b)	Include a statement of payments for the purposes of grants or contributions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Inactive Corporations					
8 (1)	The ministry reports for the corporation if the corporation is not operating to the extent required to produce a SOFI	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (a)	The ministry's report contains the statements and schedules required under section 1 (1), to the extent possible	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (b)	The ministry's report contains a statement of the operational status of the corporation (see Guidance Package regarding what to include)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Approval of Financial Information					
9 (1)	Corporations other than municipalities – the SOFI is signed as approved by the board of directors or the governing body (see Guidance Package for example)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9 (2)	Municipalities – the SOFI is approved by its council and by the officer assigned responsibility for financial administration (see Guidance Package for example)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (3)	A management report is included, signed by the head and chief financial officer, or by the municipal officer assigned responsibility for financial administration (see examples in annual report at http://www.gov.bc.ca/cas/popt/)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (4)	The management report explains the roles and responsibilities of the board of directors or governing body, audit committee, management, and the auditors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (5)	Signature approvals required in section 9 are for each of the statements and schedules of financial information, not just the financial statements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



DISTRICT OF 100 MILE HOUSE

MEMO

Date: May 24, 2023

To: Mayor & Council

From: Administration

Subject: Shop Local Campaign – Love 100 Mile House Transition

The deadline for advising Northern Development Initiative Trust (NDIT) of the District's choice in transitioning the Love 100 Mile House program is quickly approaching – June 30th, 2023.

Staff presented Council with an 'Options' package for the Love 100 Mile House program, which was considered at the Dec. 13th, 2022 Regular Council Meeting. Note the attached:

- Council memo dated Nov. 28, 2022
- Regular Council meeting minutes Dec. 13, 2022

Direction from that meeting was that staff pursue creation of our own Shop Local Program.

Since then, staff has explored many shop local initiatives (100+), including those initiated by Chambers of Commerce in BC (and across Canada) who were allocated funding for Shop Local initiatives to support small business after Covid.

Most of these campaigns relied on advertising and contests, which while generally of value, do not have a return on investment, nor even a break-even consequence, and require considerable administration. In many cases, they may be better suited to the role of a Chamber of Commerce or Business Improvement Area rather than a municipal economic development function.

The one shop local campaign that may be sustainable and revenue neutral over time is an online Business Directory. The District is well-positioned to create a directory – one that is not membership based, nor paid advertisement based, and therefore would be inclusive of all 100 Mile House and South Cariboo businesses. We have a clone site available, staff capacity to populate the site, and a strong business licence listing to start the process.

Is this the best use of District's economic development resources? It could be, if it fills a gap that is otherwise not met in the local business environment.

Should Council decide that a business directory is a viable project for transitioning the Love 100 Mile House program, staff can proceed with preparing the application to NDIT before the June 30th deadline.

If not, Council is asked whether disengaging from the program all together is preferable.

Note that to date, with one month left, NDIT has received 5 new shop local campaign applications out of 34 communities, and none for the Love Program extension.

Council direction is requested.



J. Doddridge, Director Ec Dev / Planning



R. Scott, CAO



DISTRICT OF 100 MILE HOUSE

COPY

MEMO

Date: Nov. 28, 2022
To: Mayor & Council
From: Administration
Subject: Love 100 Mile House.com – Options

Northern Development Initiative Trust (NDIT) has decided to retire the Love Northern BC program, citing that it has become redundant. The current Love Northern BC site (including love100milehouse.com) will remain live until December 31, 2024. Participating communities need to decide how they want to move forward, and several options have been made available.

A summary of the available options is outlined below, with a fuller options list attached that includes cost implications and program considerations:

Option A – Take Over Love100milehouse.com

- NDIT will pay to transition the site to the District (est. \$10,000 value)
- Primary benefits of this option are that we can keep all the graphics, photos, and business profiles, but would not be required to adhere to the current branding rules
- Primary drawbacks of this option is that we would need to charge considerably more for businesses to participate, in order to cover costs, and there are onerous technical requirements and many associated fees, leading to potential additional costs for the District.

Option B – Create Our Own Shop Local Program

- NDIT will provide a one-time grant of \$10,000 for us to create our own shop local program
- Primary benefit of this option is that we have the freedom to develop any type of shop local campaign

- Primary drawbacks of this option are we cannot use any of the existing photography. However, note that much of the existing photography is out of date anyways.
- Staff has some ideas about a new shop local program that would involve development of an online Business Directory. More details can be provided by staff.

Option C – Turn Over to Another Organization

- Option A or B can be turned over to another interested organization
- Primary benefit of this option is no administrative time for District staff
- Primary drawback of this option is that opting out does not align well with our economic development goals to support businesses and local shopping.

Option D – Disengage All Together

- The benefits and drawbacks are the same as for Option C.

For all options, NDIT will stop supporting the marketing of the program, which has been \$1,200 in annual marketing funding, and dedicated staff time to building marketing resources.

100 Mile House was one of the original pilot group of 6 communities to sign onto the program. Nearly all the original business profiles now require updating. We presently have 50 businesses online, down from an all-time high of 75. There is only modest interest from new businesses wishing to sign up. While not arduous, there is a fair amount of staff time being spent on administering the love100milehouse.com web and Facebook pages.

Does Council have a preference of which option to pursue? We must indicate our preference to NDIT by June 23, 2023, but sooner than that will allow maximum flexibility to start the process for whichever option is selected.

Council direction is requested.

J. Doddridge, Director Ec Dev / Planning

Roy Scott, CAO

<p>Love 100 Mile House.com - Options</p>	<p>I8</p> <p>Res: 172/22 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the memo dated November 28th 2022 in regard to the options for the Love 100 Mile House.com program be received; and further</p> <p>BE IT RESOLVED THAT Council direct staff to pursue "Option B – Create Our Own Shop Local Program"</p> <p style="text-align: center;">CARRIED</p>
<p>South Cariboo Tourism Asset Inventory</p>	<p>I9</p> <p>Res: 173/22 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT Council of the District of 100 Mile House receive the South Cariboo Tourism Asset Inventory.</p> <p style="text-align: center;">CARRIED</p>
<p>Permissive Tax Exemption – Royal Canadian Legion</p>	<p>I10</p> <p>Res: 174/22 Moved By: Councillor Fossum Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the memo from Administration dated November 29th, 2022, regarding the Permissive Tax Exemption request from the Royal Canadian Legion Branch No. 260 be received; and further</p> <p>BE IT RESOLVED THAT the Permissive Tax Exemption request received from the Royal Canadian Legion Branch No. 260 be denied.</p> <p style="text-align: center;">CARRIED</p>





DISTRICT OF 100 MILE HOUSE

MEMO

Date: May 31, 2023
To: Mayor & Council
From: Administration
Subject: Declassify In-Camera Resolution

The following In-Camera resolution is to be declassified by Council decision.

IC Resolution 17-23 Exempt Staff Compensation Review

Recommendation:

BE IT RESOLVED THAT In-Camera Resolution 17-23 be declassified.



S.Elias, D/Corporate Officer



R. Scott, CAO



DISTRICT OF 100 MILE HOUSE

MEMO

Date: June 7, 2023

To: Mayor & Council

From: Administration

Subject: Relocation of Bulk Water Station

Community Services is requesting approval to relocate the Bulk Water Station from the Community Services yard to a location at the 101 Mile site at Hwy 97 and Exeter Truck route intersection.

The primary reason is to improve accessibility, reduce congestion at the Community Services yard and most importantly to improve chlorine residuals in the water from the Exeter water tower. Currently the water remains somewhat dormant much of the time due to low usage. We are hopeful relocating the bulk station will improve water flow and retain chlorine effectiveness as a result.

This project was anticipated to come forward with the 2024 capital planning process; however, we have an opportunity to expedite the project this year. With the continuance of the Fifth Street water project during the month of June Enbridge personnel will be on site for the duration of the project. To relocate the fill station would require the District to go through a lengthy permitting process with Enbridge – with their personnel on site we would be able to obtain permits and complete work while they are in the community already.

Khotan Developments has offered the land at no cost to the District. Bree Construction will complete the relocation at a set fee of \$50,000. This includes site prep, road access, asset relocation, electrical infrastructure, communications hookups, and any other necessary works.

Should Council concur with the request to relocate the bulk water station, the following resolution would be in order.

RECOMMENDATION:

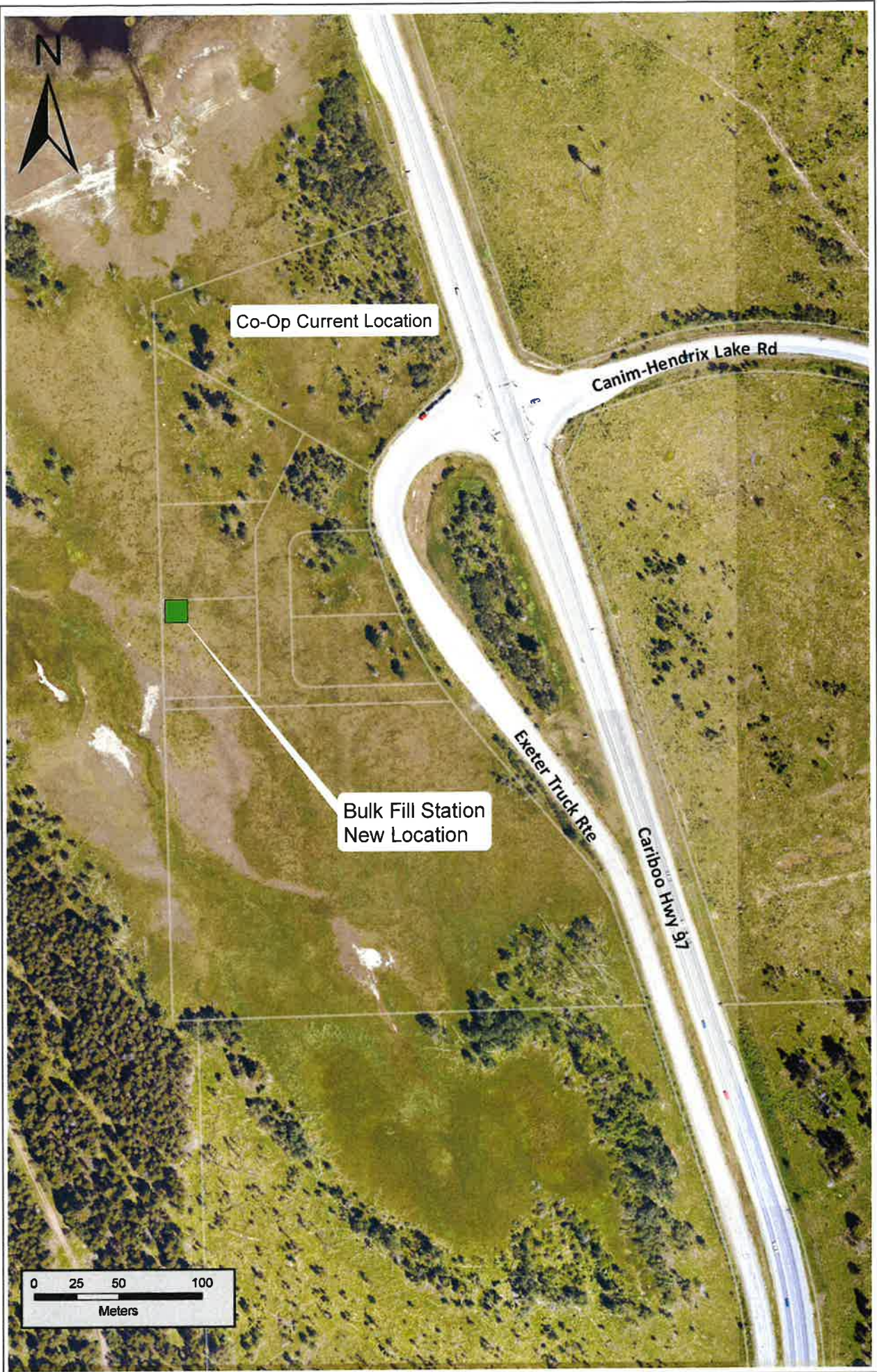
BE IT RESOLVED THAT the memo from Administration dated June 7th, 2023, regarding relocation of the Bulk Water Station be received, and further

BE IT RESOLVED THAT, that Council approve the relocation of the Bulk Water Station from the Community Services yard on Horse Lake Road to the predetermined site at the 101-development site off Exeter Truck Route at Hwy 97 at the proposed cost of \$50,000, and further

BE IT RESOLVED THAT funding be identified in the Utilities Reserve Fund



R. Scott, CAO



Co-Op Current Location

Canim-Hendrix Lake Rd

Bulk Fill Station
New Location

Exeter Truck Rte

Cariboo Hwy 97





DISTRICT OF 100 MILE HOUSE

MEMO

Date: May 23, 2023

To: Mayor & Council

From: Planning

Subject: OCP Amendment Bylaw No. 1404, 2023
Zoning Amendment Bylaw No. 1405, 2023
Exeter Truck Route – 101 Mile area

Introduction

Attached is an application from Khotan Holdings Ltd. for a joint Official Community Plan (OCP) and Zoning Bylaw Amendment for Lot A, Plan KAP89661, except Plans EPP68819 and EPP86721, DLs33, 625, 4175 and 4179, Lillooet District, and located on Exeter Truck Route at the 101 Mile. The owner is proposing to construct a mobile home park in that location. A subject property map is also attached.

The application is proposing to amend the Official Community Plan:

From: Industrial
To: Medium Density Residential

The application is proposing to amend the Zoning Bylaw:

From: Light Industrial Zone (I-1)
To: Residential Mobile Home Park Zone (R-6)

Background

The subject property was rezoned to Light Industrial Zone (I-1) in 2019 by Bylaw 1357. At that time, a covenant was also registered restricting the use of the property to only cannabis production facility. As noted in the application, the land will not be used for that purpose after all.

The property was also redesignated in the OCP from Commercial to Industrial, by Bylaw 1356. No Development Permit (DP) amendment was completed at that time, so the subject property is still in the Highway 97 Corridor Development Permit Area. When the latest OCP update took place in 2016, all Medium and High Density Development Permit Areas were removed from the bylaw. Should the current OCP amendment proceed, the property should also be removed from a DP Area.

Planning Considerations and Impacts

Official Community Plan

The Official Community Plan (OCP) provides guidance on future land use decisions and the District's Residential policies are attached for Council's reference. Section 5.5.19 provides policies related directly to Medium and High Density Residential developments. Upon adoption of both amendment bylaws, the zoning amendment will be consistent with the OCP.

Zoning

The proposed rezoning of the parcel to R-6 (attached), would allow for a mobile home park to be created. The proposal meets the requirements of the R-6 zone in terms of principal permitted use, site and parcel area and width, overall density, and amenity area requirements.

It should be noted that approval of the zoning alone, does not guarantee lot and access road layouts are approved. The application has been reviewed in the context of the whole parcel being rezoned to allow a mobile home park use. Detailed construction design will be submitted and will be approved by the District of 100 Mile House prior to construction.

Residential Mobile Home Parks Bylaw 269

Bylaw 269, adopted in 1978, was also reviewed. It regulates the establishment, extension, design and servicing of mobile home parks, and the proposal appears to largely meet the provisions within. Some adjustments to the park layout may be required to fully comply with this bylaw. It should be noted that a draft new Mobile Home Parks Bylaw is currently under staff review. The proposed mobile home park will need to meet both the zoning bylaw regulations and the mobile home parks bylaw.

New Mobile Homes Only

There is nothing within the cited bylaws that would limit this future mobile home park to new mobile homes only. At the time the Scenic Place Mobile Home Park was constructed, a condition of Development Variance Permit was that only mobile homes 5 years old or newer could be brought into the park. Since that time, Development Permits are no longer required for residential developments, so the opportunity to require only new / newer mobile homes must rest elsewhere.

Referrals

The application has been referred to municipal departments and other agencies with an interest in the property. Comments received to date are summarized below.

Fire Department – The Fire Department has no concerns with the proposal at this time.

Community Services – No objections at this time. This property has no city services.

Ministry of Transportation & Infrastructure - Comments (attached) include references to existing access location, sight distance, and drainage requirements.

BC Hydro – No objection in principle to the proposed rezoning; however, there are a series of comments (attached) provided for the developer’s attention.

Resolution

Official Community Plan Amendment Bylaw No. 1404, 2023 and Zoning Amendment Bylaw No. 1405, 2023 are attached. If Council is in favour of the amendments as presented, the following resolution is in order:

BE IT RESOLVED THAT Official Community Plan Amendment Bylaw No. 1404, 2023 be read a first and second time this 13th day of June, 2023; and further


BE IT RESOLVED THAT Zoning Amendment Bylaw No. 1405, 2023 be read a first and second time this 13th day of June, 2023.

The following process and timeline are in order:

1 st and 2 nd Reading	June 13, 2023
Advertisements – Free Press	June 29 & July 6, 2023
Notify adjacent property owners	June 29, 2023
Public Hearing	July 11, 2023
3 rd Reading	July 11, 2023
Adoption	August 8, 2023



J. Doddridge, Director Ec Dev / Planning



R. Scott, CAO



DISTRICT OF
100 Mile House

#1-385 Birch Avenue, PO Box 340
100 Mile House, BC, V0K 2E0
250-395-2434
district@100milehouse.com

LAND USE APPLICATION

Reference to Land Use Application Procedure and Fees Bylaw No. 1258

PAID
FEB 16 2023
cha# 996f

Official Community Plan
Zoning Amendment
Board of Variance

Development Permit
Development Variance Permit

Applicants are advised to consult with the District of 100 Mile House staff before submitting an application.

****This application will not be accepted unless it is complete, and the required fee(s) and plans are attached****

APPLICATION TYPE

Check appropriate box(s)

- Development Permit ----- Fee \$ _____
- Development Variance Permit ----- Fee \$ _____
- Zoning Bylaw Amendment ----- Fee \$ _____
- Official Community Plan Bylaw Amendment ----- Fee \$ _____
- Joint Zoning and Official Community Plan Bylaw Amendment ----- Fee \$ 1000.00
- Board of Variance ----- Fee \$ _____

Total Fee \$ 1000.00

PROPERTY INFORMATION

Legal Description of Property(s): Lot A, DL's 33, 625, 4175 & 4179, Lillooet District, Plan KAP89661 except Plans EPP68819 & EPP86721
 Civic Address of Property(s): Exeter Truck Route
 Size of Property(s): 11.8 Ha BC Assessment Roll No.: 24-552-40029.500
 Current Zoning: Light Industrial (I-1) Current OCP Designation: Industrial
 Proposed Zoning: Residential Mobile Home Park Zone (R-6) Proposed OCP Designation: Medium Density Residential

FOR OFFICE USE ONLY

Application Fee Paid: \$ 1000.00

Receipt Number: 95840

Received by: [Signature]

Date: Feb 16, 2023

INFORMATION FORM

APPLICANT/AGENT	OWNER(S)
Name: <u>Nigel Hemingway Cariboo Geographic Systems</u>	Name: <u>Khotan Holdings Ltd. Inc No. BC0699502</u>
Mailing Address: <u>PO Box 1270</u> <u>100 Mile House, BC</u>	Mailing Address: <u>PO Box 309</u> <u>100 Mile House, BC</u>
Postal Code: <u>VOK 2E0</u>	Postal Code: <u>VOK 2E0</u>
Phone Numbers: (Bus): <u>250-706-8155</u>	Phone Numbers: (Bus): <u>250-706-9395</u>
(Home): _____	(Home): _____
(Fax): _____	(Fax): _____
E-mail: <u>cgs_nigel@telus.net</u>	E-mail: <u>trevor@breecon.ca</u>

If the applicant is not the registered owner, complete the owner information and have the property owner(s) sign the application form. Note also the owner requirement in Attachment H.

As owner(s) of the land described in this application, I/we hereby authorize _____ to act as applicant in regard to this land development application.

Signature: _____

Signature: _____

Date: See Attached Sheet

Date: _____

I have attached the required documentation as noted on the Application Submission Checklist, along with the required application fee and hereby agree to submit further information deemed necessary for processing this application. Furthermore, I hereby acknowledge that any fees paid are non-refundable except as noted on the fee schedule, if applicable.

I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand **this application, including any plans submitted, is public information.** I authorize reproduction of any plans/reports for the purposes of application processing and reporting.

Signature: 

Date: February 13 2023

I/We Nigel Hemingway agree to allow the agents of the District of 100
(Applicant's Name)

Mile House to enter onto the subject property to inspect the land and buildings.

A copy of a State Title of Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.

DESCRIPTION OF EXISTING LAND USE: (use separate sheet if necessary)

The property is presently vacant and lightly wooded. It is excluded from the Agricultural Land Reserve and is fenced along it's western boundary.

The southern end has two power line corridors with registered rights on the title.

The western boundary has a registered right of way to protect the municipal water line serving the 101 mile commercial properties.

There is an area at the northern end which has been subject to some flooding in the last few years.

DESCRIPTION OF PROPOSED DEVELOPMENT/USE/BYLAWS CHANGE:

(use separate sheet if necessary)

The property is proposed to be rezoned to the Residential Mobile Home Park Zone (r-6) to allow for a residential mobile home park.

Services Currently Existing or Readily Available to the Property (check applicable area)

Services	Currently Existing		Readily Available*	
	YES	NO	YES	NO
Road Access	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Water Supply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hydro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Telephone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School Bus Service	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

NOTE:*Readily available means existing services can be easily extended to the subject property.

Proposed Water Supply Method

Municipal Water System

Proposed Sewage Disposal Method

Municipal Sewage System

Approximate Commencement Date of Proposed Project

Spring 2024

Reasons in Support of Application

Reasons and comments in support of the application (use separate sheet if necessary)

See Attached sheets

Maps and Drawings:

The following maps and drawings must accompany the application:

1. A dimensional Sketch Plan drawn to scale showing the parcel(s) or part of the parcel(s) and the location of existing buildings, structures and uses.

Minimum size required: 11 x 17 (ledger size)

2. A dimensional Site Plan drawn to scale showing the proposed use, buildings and structures, elevations, highway access etc.

Minimum size required: 11 x 17 (ledger size)

3. A Contour Map (Plan) drawn to scale with contour interval of up to no more than 10 metres, if warranted by the topographic condition (of the subject site).

Required: Yes No

FOR OFFICE USE ONLY	
<input checked="" type="checkbox"/> Application Form Complete	<input type="checkbox"/> Dimensioned Sketch Plan Submitted
<input checked="" type="checkbox"/> Application Fee Received	<input checked="" type="checkbox"/> Dimensioned Site Development Plan Submitted
<input checked="" type="checkbox"/> Certificate of Title Received	<input type="checkbox"/> Contour Map Submitted
<input checked="" type="checkbox"/> Authorization of Owner Submitted (if applicable)	<input type="checkbox"/> Other studies/Reports Submitted (if applicable)
<input checked="" type="checkbox"/> Contaminated Sites Declaration Form	

Reasons of Support

This application is requesting that Lot A, District Lots 33, 625, 4175 & 4179, Lillooet District, Plan KAP89661, except Plans EPP68819 and EPP86721 be rezoned. The property is 11.8 hectares in size and is located on Exeter Truck Route at the 101 Mile.

The property is presently zoned Light Industrial (I-1) in the zoning bylaw. There is a covenant registered on title (CA7785759) restricting the industrial use to "Cannabis Production" only. This covenant will need to be discharged if this application is approved. The land is presently designated Industrial in the Official Community Plan. The land will not be used for the uses proposed that resulted in the current zone, designation and covenant in 2019.

We are proposing the Residential Mobile Home Park Zone (R-6) and the Medium Density Residential designation in the Official Community Plan. If approved, it will allow a 99 unit mobile home park where most of the pad areas are larger than the minimum required size of the zone. The owner is also proposing approximately 4.9 hectares (42% of the land) of amenity areas. The amenity areas will include the pond/wetland area, constructed walking trails, a pickle ball and tennis court and 0.5 hectares set aside for a community garden area. There is also 0.4 hectares set aside for a storage and parking area which is not part of the amenity areas.

The development will be serviced by the municipal water system (exists) and the municipal sewage system (proposed). The internal roads will be paved, and all standards of the zone are met or exceeded. The servicing requirements of the municipal Works and Services Bylaw will be followed, and the trails will be constructed. The pond/wetland area will be enhanced by the planting of natural vegetation suitable for the location and environment. The owner has decided not to maximize the development potential but to create a neighbourhood that is attractive for the future residents and is a liveable community.

In 2022 The District of 100 Mile House and the Cariboo Regional District released the South Cariboo Housing Needs Assessment. One of the common themes that resulted from resident engagement was a need for more individual accommodation, more communal accommodation and more seniors accommodation. This proposal can meet all of those. The assessment found that an important driver of future demand will be changes within the population as it ages. The South Cariboo region already has one of the oldest populations by percentage in the province and as many residents move into retirement, their ability to maintain detached home properties decreases. The demand for smaller homes and smaller properties to maintain will be increasing and be more appropriate for seniors. While the proposed development can certainly accommodate that need it also has the ability to allow young families to get into the real estate market at a reasonable cost. Presently that is a challenge for young families.

The 100 Mile House OCP has several Broad Objectives which we believe this proposal meets:

5.4.1 Encourage a wide range of housing types, and densities in order to accommodate the full range of socio-economic groups, age groups and lifestyles in 100 Mile House.

5.4.2 Minimize infrastructure costs of new housing development for existing residents.

5.4.4 Support the diverse character of residential areas.

5.4.5 Manage the need to provide additional housing in a way that protects the existing quality of life and minimizes negative impacts on environmentally sensitive areas.

At the present time there is very limited housing options such as this within 100 Mile House. At the time of writing there are only two mobile homes within existing mobile home parks for sale and both are anticipated to sell fairly quickly because this type of housing is in demand. 100 Mile house is constrained for expanded residential neighbourhoods because of the Agricultural Land Reserve and this large vacant property is not in the Reserve. It is well suited for the development proposed because:

- It is in close proximity to the commercial center of town and could very easily be serviced by the community public bus service.
- There is good access to Highway 97 through a traffic-controlled intersection.
- It will allow seniors and young families to live in a community neighbourhood that will be affordable in relation to most other types of housing opportunities in 100 Mile House.
- As the 101 Mile commercial center further develops businesses and services will be in close proximity and accessible by non-vehicular means.
- Passive recreation opportunities will be provided.
- The owner's objective is to create a neighbourhood that promotes a sense of community through the amenities being proposed.
- The property is large enough to offer larger pad sites, highway screening and a much larger amenity area than what the zone requires.

This application is being made to change the zone of a property at the 101 Mile to accommodate a documented need within the South Cariboo. The proposed use is much better for this land than what the current zone and restrictive covenant allows. The owner has a proven record of creating neighbourhoods that people want to live in, and this will be no different. It will be a liveable, affordable neighbourhood that will be suitable for all types of residents. It will supply onsite amenities, features that will improve the lifestyle opportunities and will help the viability of the adjacent commercial lands as it grows.

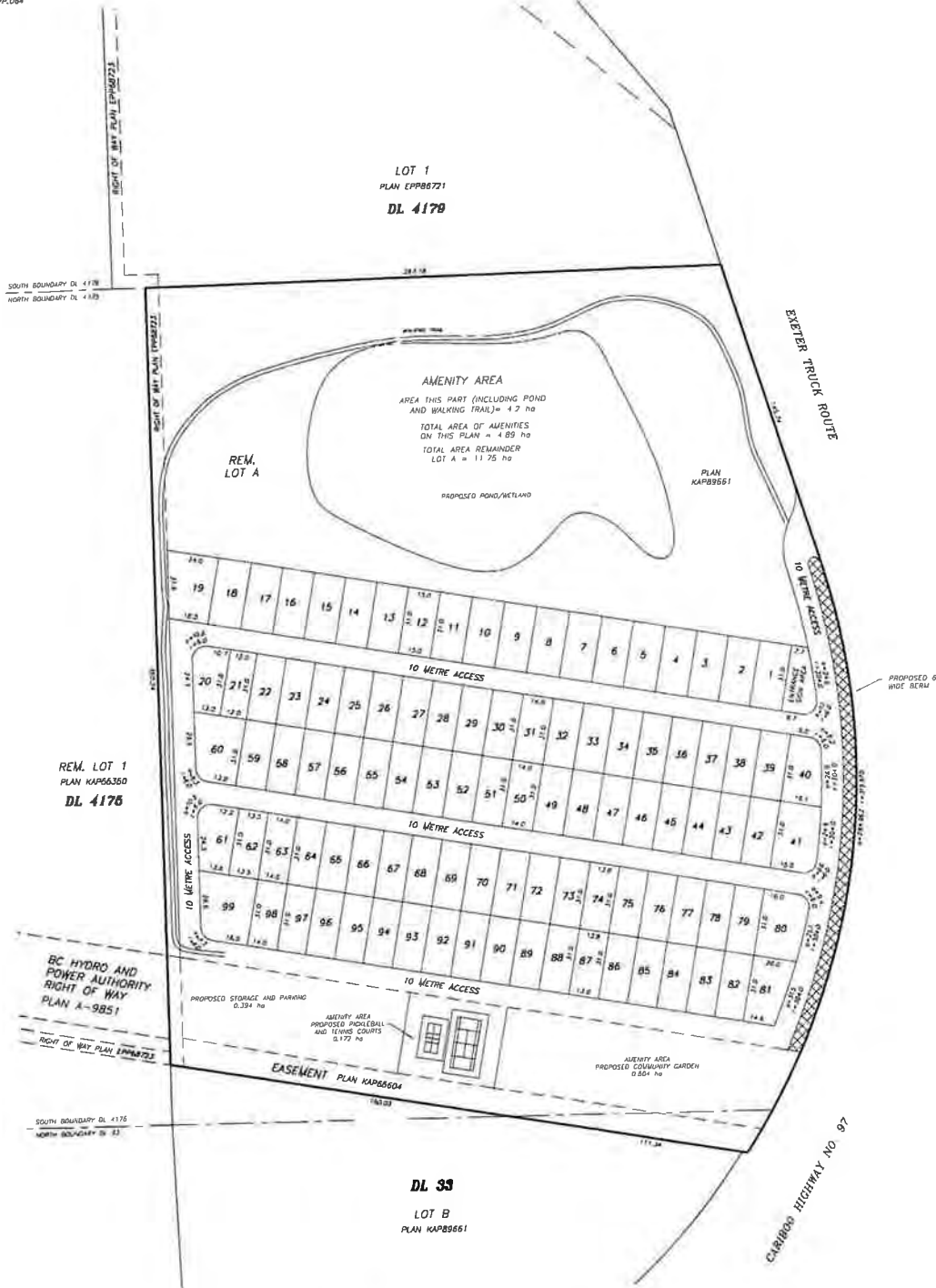
SKETCH PLAN TO ACCOMPANY AN APPLICATION TO REZONE LOT A, DISTRICT LOTS 33, 825, 4176, AND 4179, LILLOOET DISTRICT, PLAN KAP89661 EXCEPT PLANS EPP88819 AND EPP86721 TO ALLOW FOR DEVELOPMENT OF A MOBILE HOME PARK



THE AVERAGE PLAN SIZE OF THIS PLAN IS SHOWN IN METRES BY SQUARE METRE (S) SIZES ARE LISTED AT A SCALE OF 1:1000
ALL DISTANCES ARE IN METRES AND DECIMALS THEREOF UNLESS OTHERWISE NOTED

BCGS MAPSHEET: SPP.064
PID: 028-016-947

NORTH



LOT 1
PLAN EPP86721
DL 4179

REM. LOT 1
PLAN KAP86380
DL 4176

DL 33
LOT B
PLAN KAP89661

BC HYDRO AND POWER AUTHORITY
RIGHT OF WAY
PLAN A-9851

SOUTH BOUNDARY DL 4176
NORTH BOUNDARY DL 33

LEGEND
DL DENOTES DISTRICT LOT
REM DENOTES REMAINDER
HA DENOTES HECTARES
M DENOTES SQUARE METRES

DRAWN FROM ANDREW HOLDINGS LTD
DRAWN ON: JANUARY 13, 2022
BASED ON EXISTING LAND TITLE OFFICE RECORDS
PROPERTY TO BE RE-ZONED FROM LIGHT INDUSTRIAL ZONE (R-1) TO RESIDENTIAL MOBILE HOME PARK ZONE (R-6)
LOCATION OF THE PROPOSED WALKING TRAIL AND POND ARE APPROXIMATE FROM SECTION 10 OF CITY PLAN 4179 OF CONSTRUCTION

BOOK OF REFERENCE TYPICAL PADS	
LOT NO.	AREA m ²
1	483
2	736
3	434
4	434
5	434
6	434
7	434
8	434
9	434
10	434

BOOK OF REFERENCE NON-TYPICAL PADS	
LOT NO.	AREA m ²
11	804
12	414
13	272
14	314
15	822
16	816
17	488
18	318
19	458
20	448
21	448
22	728

CARIBOO GEOGRAPHIC SYSTEMS
PO BOX 1370, 100 18TH AVENUE, S.C.
PHONE NO. 250-355-4577

FILE NUMBER	DATE	DRAWING NUMBER
2250(2)	2021-01-12	2250-049-2022(2)

101 Mile
Lake



Canim-Hendrix Lake Rd

25

SUBJECT PROPERTY

Cariboo Hwy 97
Exeter Truck Rte

275



100 Mile House

— Cariboo Hwy 97

SUBJECT PROPERTY

0 25 50 100 Meters

Date: March 2023



5.0 RESIDENTIAL AREAS

5.1 Introduction

The residents of the District of 100 Mile House include all age groups and are at varying points in the family life cycle. As a result, a variety of housing types is required. The District of 100 Mile House is committed to ensuring that housing is available to a wide range of socio-economic groups.

According to the 2011 Census, the average family size in 100 Mile House is approximately 2.1 persons per private household. There are 495 census families in private households. The majority of these families (62%) were married couples. Lone-parent families comprise of approximately 22%, followed by families of common-law couples at 16%. The majority of households reside in single detached dwellings (46%). Multiple dwellings such as apartments and townhouses comprise 41%, which includes semi-detached, row house, apartment, duplex, and apartments under 5 storeys. Movable dwellings comprise 13%.

5.2 Existing Conditions

The current housing conditions are comprised of a variety and range of housing types. The 2011 Census compiled the following statistics regarding the number and type of dwellings within 100 Mile House in 2011:

Table 4 - Number and Type of Dwellings in 100 Mile House (2011 Census)

Type of Dwelling	Number	Percentage
Single - detached houses	375	45.5%
Buildings that have 5 or more storeys	0	0.0%
Moveable Dwellings	115	13.9%
Semi-detached house	65	7.9%
Rowhouse or townhouse	95	11.5%
Apartment, duplex	5	0.6%
Apartment Units, less than five stories	165	20.0%
Other – single-attached house	5	0.6%
Total Occupied Private Dwellings	825	100.0%

In preparing the Official Community Plan, population projections and household characteristics were used to determine the projected housing requirements. Provincial projections do not indicate population growth. However these projections are considered overly conservative and do not reflect opportunities to diversify the regional economy reflected in this plan. In addition it



is anticipated that demographic changes will generate the need for new housing forms in 100 Mile House for existing residents and in the South Cariboo region. An annual population growth rate of 1% over the next 20 years will generate the need for approximately 200 dwelling units.

The Official Community Plan has identified those areas where future housing types are to be located to meet the projected needs. These areas include a range of residential densities as indicated on Schedule B: Land Use – District Wide and Main Community Inset. The plan generally identifies areas adjacent to the downtown suitable to accommodate higher densities such as apartment units and townhouses. Single detached, mobile home parks, and semi-detached housing subdivisions are designated as low density residential. These residential designations include different housing types such as seniors housing, special needs housing, and affordable housing as they will also be required within the plan’s planning horizon. The housing objectives and policies address the direction needed to provide future housing to meet the needs of 100 Mile House. The areas designated but not currently developed for residential use will accommodate approximately 1,000 dwelling units and are anticipated to meet the long term demand to the year 2035.

5.3 Land Use Map Designations

Four types of Residential Use areas are designated on Schedule B: Land Use – District Wide and Main Community Inset:

- 1) Rural Residential
- 2) Low Density Residential
- 3) Medium Density Residential
- 4) High Density Residential

5.4 Objectives

The District’s residential objectives are to:

- 5.4.1. Encourage a wide range of housing types, and densities in order to accommodate the full range of socio-economic groups, age groups and lifestyles in 100 Mile House.
- 5.4.2. Minimize infrastructure costs of new housing development for existing residents.
- 5.4.3. Make efficient use of existing parcels of land and the existing housing stock, thereby optimizing the benefits that can be derived from existing servicing and infrastructure.
- 5.4.4. Support the diverse character of residential areas.
- 5.4.5. Manage the need to provide additional housing in a way that protects the existing quality of life, and minimizes negative impacts on environmentally sensitive areas.



- 5.4.6. Encourage a mix of housing opportunities and densities close to the downtown area.

5.5 Residential Policies

The District will:

- 5.5.1. Encourage infill of larger vacant or underutilized residential parcels to accommodate the need for more housing and to make more efficient use of land and optimize the benefit of existing servicing.
- 5.5.2. Encourage increased housing densities in and adjacent to the Central Business District as identified on Schedule B: Land Use – District Wide and Main Community Inset.
- 5.5.3. Direct residential development away from environmentally sensitive areas as defined in Section 11.2 of this plan.
- 5.5.4. Require new residential developments to provide and pay for infrastructure and servicing improvements and the extension of services to facilitate the development based on the District's method of developer cost contributions or charges.
- 5.5.5. Work with community partners to provide information on programs for improving household energy efficiency.
- 5.5.6. Encourage residential developers to construct to standards which meet or exceed best practices for energy efficiency.
- 5.5.7. Encourage residential developers to provide more accessible design elements for buildings including universal design standards, where feasible, to meet the needs of an aging population.
- 5.5.8. Support home based business providing that the exterior appearance of residential buildings is not altered and vehicular traffic is not substantially increased.
- 5.5.9. Support the development of community care facilities to accommodate special needs housing in areas with similar densities designated for Residential use.
- 5.5.10. Encourage backyard gardening in 100 Mile House.
- 5.5.11. Encourage energy efficiency and alternative energy production through developments (e.g. solar orientation) where feasible.

Rural Residential

- 5.5.12. The District supports the use of lands designated Rural Residential as indicated on Schedule B: Land Use - District Wide and Main Community Inset for low density residential use and associated home industry or limited agricultural uses.
- 5.5.13. The specific uses permitted in the Rural Residential land use designation will be determined in the applicable zoning districts in the Zoning Bylaw as indicated in the Table of Concordance.
- 5.5.14. The District shall designate suitable areas for rural residential use in an effort to allow for the development of housing at low densities in a rural setting.



5.5.15. The District requires developers of lands designated Rural Residential to consider the following:

- i) availability of community water or sewer, or capability of accommodating on-site domestic water and sewage disposal;
- ii) proximity to Environmentally Sensitive Areas;
- iii) impact on adjacent land use designations and the character of the existing area;
- iv) proximity to existing roads and other community and essential services;
- v) susceptibility to natural hazards including but not limited to flooding, soil instability, rock fall and forest fire risk;
- vi) a visual impact assessment where development is proposed on hillsides and other visually sensitive areas;
- vii) be consistent with sound environmental practices (e.g. best management practices for urban or rural development); and
- viii) proximity to and potential impacts on lands in the Agricultural Land Reserve.

Low Density Residential

- 5.5.16. Low density residential development will be directed to those areas identified on Schedule B: Land Use – District Wide and Main Community inset.
- 5.5.17. Low density residential uses will include a range of lot sizes and types of dwelling units to cater to different incomes and lifestyles including home occupations, secondary suites, manufactured homes and residential estates.
- 5.5.18. The specific uses permitted in the Low Density Residential land use designation will be determined in the applicable zoning districts in the Zoning Bylaw as indicated in the Table of Concordance.

Medium and High Density Residential

- 5.5.19. Medium and high density residential developments will be directed to those areas identified on Schedule B: Land Use – District Wide and Main Community inset, and will be subject to development approval and an assessment based on the following aspects:
- i) The development's ability to integrate form, character and scale with adjoining uses;
 - ii) The provision of adequate setback distances and/or buffers from existing or planned lower density housing;
 - iii) Proximity to parks, commercial activities or public/institutional facilities;
 - iv) The site's ability to provide direct and convenient vehicle access so as to avoid generating excessive traffic on local streets; and
 - v) Proximity and availability of community infrastructure.



- 5.5.20. The specific uses permitted in the Medium and High Density Residential land use designations will be determined in the applicable zoning districts in the Zoning Bylaw as indicated in the Table of Concordance.
- 5.5.21. Consider mobile home developments as a method of encouraging more affordable housing in mobile home parks subject to the locational criteria set out in 5.5.18.





SECTION 11.0 INDUSTRIAL ZONES

11.1 Light Industrial Zone (I-1)

11.1.1 Purpose:

The purpose of this zone is to designate sites for the manufacturing, processing, assembly, distribution, service and repair of industrial businesses including uses required to support such industry.

11.1.2 Principal Permitted Uses:

- a) agricultural sales and service;
- b) auctioneering establishment;
- c) auto towing and storage;
- d) auto wrecking, salvage of materials and storage;
- e) building supplies;
- f) bulk fuel storage and distribution;
- g) cannabis production;
- h) educational institution;
- i) equipment sales and service;
- j) fleet services;
- k) greenhouse and plant nursery;
- l) health and fitness facility;
- m) household repair services;
- n) industrial/utilities oriented office;
- o) industrial uses, general;
- p) industrial storage;
- q) kennel;

Bylaw No. 1348



- r) recycling depot;
- s) restaurant;
- t) service station;
- u) trade contractor;
- v) truck and mobile home sales and rental;
- w) veterinary services;
- x) vehicle sales, rental and repair;
- y) warehouse; and
- z) wholesale sales.

11.1.3 Accessory Permitted Uses:

- a) caretaker residence;
- b) accessory buildings and structures; and
- c) accessory office to a principal use.

11.1.4 Minimum Parcel Area:

The minimum parcel area is 925 square metres.

11.1.5 Minimum Parcel Width:

The minimum parcel width is 30 metres.

11.1.6 Minimum Setbacks:

- a) The minimum setback for principal buildings is 7.5 metres to the front parcel line; 3 metres to the interior side parcel line; 4.5 metres to the exterior parcel line; and 6 metres to a rear parcel line;
- b) The minimum setback for accessory buildings and structures is 7.5 metres to the front parcel line; 1.5 metres to the interior side and rear parcel lines; and 4.5 metres to the exterior parcel line;

c) Despite Sections 11.1.6(a) and (b), the minimum setback for all buildings and structures abutting a residential zone is 7.5 metres to the residential parcel line; and



d) Despite Sections 11.1.6(a) and (b), fuel pump islands must be set back a minimum of 4.5 metres from any parcel line.

11.1.7 Maximum Height:

The maximum height for all buildings and structures is 15.5 metres, not exceeding 2 storeys.

11.1.8 Maximum Density:

The maximum density is a floor area ratio of 1.2.

11.1.9 Maximum Site Coverage:

The maximum site coverage for all buildings and structures is 60% of the parcel area.

11.1.10 Off-Street Parking and Loading:

Off-street parking and loading must be in accordance with the provisions of Section 5.0 of this Bylaw.

11.1.11 General Regulations:

a) General regulations, where applicable, must be followed in accordance with the provisions of Section 4.0 of this Bylaw.

11.1.12 Specific Use Regulations:

- a) An auto towing and storage is not permitted east of the Exeter Truck Route;
- b) An auto wrecking, salvage of materials and storage use is not permitted east of the Exeter Truck Route;
- c) The outdoor storage of motor vehicles, recreation vehicles, boats and related equipment is permitted in association with a warehouse; equipment sales and service; truck and mobile home sales and rental; and vehicle sales, rental and repair uses;

- d) All materials and equipment for a trade contractor use must be kept within an enclosed building;
- e) No more than one caretaker residence to a maximum area of 90 square metres is permitted on a site; and
- f) A caretaker residence may be located in a mobile home or within a principal building.





9.3 Residential Mobile Home Park Zone (R-6)

9.3.1 Purpose:

The purpose of this zone is to provide areas for mobile home use within a rental or strata park development.

9.3.2 Principal Permitted Use:

- a) mobile home park.

9.3.3 Accessory Permitted Uses:

- a) accessory buildings and structures;
- b) amenity area;
- c) home occupation;
- d) recreational vehicle storage; and
- e) retail store.

9.3.4 Minimum Site and Parcel Area:

The minimum mobile home site area is 370 square metres or 2 hectares for the mobile home park development.

9.3.5 Minimum Site and Parcel Width:

The minimum mobile home site width is 12 metres, except in the case of a mobile home site abutting a cul-de-sac or a panhandle site, in which case the minimum width must be 6 metres. The minimum parcel width for the mobile home park development is 40 metres.

9.3.6 Minimum Setbacks:

- a) No mobile home shall be located within 6 metres of another mobile home; and
- b) No mobile home or any addition shall be located within 1.8 metres of an internal access road, right-of-way or common parking area; or within 1.5 metres of rear and side mobile home site area lines.



9.3.7 Maximum Height:

- a) 8 metres for the principal dwelling; and
- b) 5 metres for accessory buildings and structures.

9.3.8 Maximum Density:

The maximum density for a mobile home park shall be 20 units per hectare.

9.3.9 Minimum Floor Area:

The minimum floor area for a principal dwelling is 70 square metres.

9.3.10 Maximum Site Coverage:

The maximum site coverage is 45% for all buildings and structures on an individual mobile home site; and any addition, excluding a carport, must not be greater than 20% of the floor area of the mobile home.

9.3.11 Off-Street Parking and Loading:

Off-street parking and loading must be in accordance with the provision of Section 5.0 of this Bylaw.

9.3.12 General Regulations:

General regulations, where applicable must be followed in accordance with the provision of Section 4.0 of this Bylaw.

9.3.13 Specific Use Regulations:

- a) All residential uses within a mobile home park must consist of mobile homes;
- b) An amenity area not less than 10% of the site area must be provided;
- c) A retail store shall not occupy a floor space of more than 100 square metres;
- d) Where recreational vehicle storage is provided, screening must be provided to a minimum height of 2.0 metres; and



e) A mobile home park permitted within the R-6 Zone is subject to the provisions of the District of 100 Mile House *Residential Mobile Home Parks Bylaw*, and any amendments thereto. Where there is a conflict between the regulations of the R-6 Zone and the *Residential Mobile Home Parks Bylaw*, the regulations of the R-6 Zone apply.

Bylaw No. 1390

f) Despite Section 9.3.4, the minimum parcel area shall be 1.21 hectares for the mobile home park development, for Lot D, Plan EPP9054, except Plan EPP21199, DL 2139, located on Seventh Street.

Joaine Doddridge

From: Hornby, Joan <Joan.Hornby@bchydro.com>
Sent: March 23, 2023 10:14 AM
To: Joanne Doddridge
Subject: FW: OCP & Zoning Referral
Attachments: Application for Referral.pdf; 2023 Mar 1 Referral ltr.pdf; 2259-049-2022-rev2 Sketch Plan.pdf; Subject Property Map_101_MHPark.pdf; ROW Guidelines.pdf

Good morning Joanne,

Thank you for the opportunity to review this proposal. BC Hydro has no objection to the proposed rezoning *in principle*, however BC Hydro has some concerns/comments set out below.

BC Hydro Distribution Design has no objection to the proposed development, however the owners should note that costs to service this development have not been determined, and they should contact BC Hydro's Electric Service Coordination Centre at 1-877-520-1355 to initiate a service request.

As you know, BC Hydro has a Transmission line right of way ("ROW") registered on the property as shown on Plan A9851, and the owners must be guided by the terms of the right of way agreement.

Details of all proposed uses within the ROW area must be reviewed by BC Hydro by way of the formal referral process set out in the attached ROW Use Guidelines. The owners may submit their detailed proposal to my attention. Please note that BC Hydro Transmission Engineering department is currently requiring approximately 12 – 16 weeks for review. In the meantime, BC Hydro Transmission has the following specific preliminary comments with respect to the proposed uses of the ROW:

- The "proposed storage and parking" cannot be permitted. Potentially, some parking of small vehicles *may* be permitted (no trucks, RVs, boats, etc.) – details must be provided for review. Please note that a minimum 20-metre offset from any BC Hydro infrastructure would be required, and BC Hydro's existing access must not be impeded.
- The "proposed pickleball and tennis courts" would require further review – details must be provided. Please note that this proposed amenity area must not impact BC Hydro's access. No metal fencing will be permitted within the ROW.
- The "proposed community garden" *may* be acceptable, if it does not impact BC Hydro's access. There must be no metallic irrigation pipes or fencing, and water must not impact the existing infrastructure. There must be a minimum 20-metre offset to any BC Hydro infrastructure. It must be understood that there is the possibility of damage to the proposed garden when BC Hydro does maintenance or replacement work on the structure.
- Please also note there is shield wire on BC Hydro's 230kV structures, which may mean there is a ground grid or rods. This wire is for lightning protection and could be an issue with any fencing or underground irrigation systems when there is a voltage rise during weather events (public safety issue). This would need to be determined upon a full referral review.

In addition, please note the following general conditions relating to the Transmission ROW:

1. BC Hydro must be able to make full use of the ROW area for present and future works including operation, maintenance and replacement of existing lines and construction of new lines. Any proposed use of the property must not limit in any way BC Hydro's existing and future use of the right of way area for transmission purposes.

2. The following are not permitted within the surveyed ROW area unless expressly authorized in writing by BC Hydro:
 - log decking
 - blasting
 - burning
 - deposit of any fill material
 - buildings or portions of buildings, including foundations and eaves
 - stock piling of excavated, building or other material
 - storage or handling of flammable or explosive material
 - fueling of vehicles and equipment
 - regular or organized parking of vehicles
3. BC Hydro's personnel must be able to access the ROW area at all times.
4. Landscaping within the ROW area is restricted to low-growing trees, shrubs and plants not exceeding 3.0 meters in height at maturity. BC Hydro (including its agents and contractors) shall have the right to remove any tall-growing trees, shrubs and plants from underneath and adjacent to BC Hydro's powerlines for line security and safety purposes from time to time.
5. There must not be any changes in ground elevations of more than 0.5 metres from the original grade of the right of way area without the prior written consent of BC Hydro. In addition, there shall be no deterioration of drainage patterns or soil stability within the right of way area.
6. No building encroachment is permitted within the right of way area.
7. Any open spaces or parks must be assigned a lot number so that BC Hydro's rights are retained.
8. Separate written approval must be obtained from this office for any intended use or development in the right of way area before construction takes place. Applications may be submitted directly to this office.

And finally, please note that the 60kV transmission line adjacent to BC Hydro's 230kV ROW (on the South side) is privately owned by Ainsworth and the owners' proposal must be guided by Ainsworth regarding their rights.

Please feel free to contact me if you have any questions or wish to discuss.

Sincerely,
Joan

Joan Hornby

Property Coordinator, Property Rights Services

BC Hydro

1401 Kalamalka Lake Road
Vernon, BC V1T 8S4

joan.hornby@bchydro.com

bchydro.com

From: Forman, William <Bill.Forman@bchydro.com>
Sent: 2023, March 01 10:29 AM
To: Hornby, Joan <Joan.Hornby@bchydro.com>
Cc: DA, KAM HMH <Kamloops.HMH.DA@bchydro.com>
Subject: FW: OCP & Zoning Referral

From: Joanne Doddridge <JDoddridge@100milehouse.com>
Sent: Wednesday, March 1, 2023 10:10 AM
To: rick.devitt@telus.com; Ron Buziol (rightofway@telus.com) <rightofway@telus.com>; Forman, William <Bill.Forman@bchydro.com>; Katchmar, Cindy TRAN:EX <Cindy.Katchmar@gov.bc.ca>
Cc: Todd Conway <tconway@100milehouse.com>; Roger Hollander <RHollander@100milehouse.com>; Roy Scott <RScott@100milehouse.com>; Tammy Boulanger <TBoulanger@100milehouse.com>
Subject: [External] OCP & Zoning Referral

Security Risk Assessment: Use Caution

The email is from <JDoddridge@100milehouse.com> with a friendly name of Joanne Doddridge

DO NOT click on links or open attachments unless you trust the sender and are expecting the link or attachment.
If you suspect this message to be phishing, please report it by clicking the Report Message button in the Outlook toolbar and select "Phishing".

Please see the attached referral.
Kindly note the Mar. 24 timeline for written comments.
Thank you.



100 Mile House

Joanne Doddridge

Director of Economic Development & Planning, District of 100 Mile House

(250) 395-2434 | jdoddridge@100milehouse.com
100milehouse.com

Joanne Doddridge

From: Katchmar, Cindy TRAN:EX <Cindy.Katchmar@gov.bc.ca>
Sent: March 20, 2023 9:22 AM
To: Joanne Doddridge
Cc: Todd Conway
Subject: 3360 - Mobile Home Park

EDAS # 2023-01278
Your File: 3360/2023_101_MHPark

Dear Ms. Doddridge,

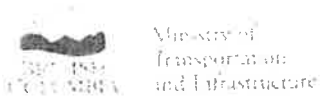
**Lot A, Plan KAP89661, except Plans EPP68819 & EPP86721, District Lots 33, 625, 4175 & 4179, Lillooet District
Exeter Truck Route (101) Mile**

The Ministry has reviewed the Joint OCP and Zoning Amendment application and offers the following comments:

- The existing access location to the proposed Mobile Home Park appears to be adequate along Exeter Truck Route. Sight distance can be maintained with proper vegetation management.
- Please refer to the BC Supplement to TAC s.1010.03 for the relevant land development drainage requirements.

Should you have any questions, please contact me directly.

Thank-you,



Cindy Katchmar | Senior Development Officer

Cariboo District Area Office 100 Mile House

Phone: 250-706-6304 | Fax: 250-395-6062

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<https://www.drivebc.ca>

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1404

A bylaw to amend the District of 100 Mile House Official Community Plan
Bylaw No. 1288-2016

This bylaw may be cited for all purposes as ***“Official Community Plan Amendment Bylaw No. 1404, 2023.”***

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Official Community Plan Bylaw No. 1288, 2016 is hereby amended as follows:
 - a. Amend Schedule B: Land Use District Wide and Main Community Inset to change the designation of Lot A, Plan KAP89661, Except Plans EPP68819 and EPP86721, DLs 33, 625, 4175 and 4179, Lillooet District, located on Exeter Truck Route at the 101 Mile from Industrial to **Medium Density Residential**.
 - b. Amend Schedule G: Development Permit Areas to remove Lot A, Plan KAP89661, Except Plans EPP68819 and EPP86721, DLs 33, 625, 4175 and 4179, Lillooet District, located on Exeter Truck Route at the 101 Mile from the Highway 97 Corridor Development Permit Area.

READ A FIRST AND SECOND TIME this _____ day of _____, 2023.

ADVERTISEMENTS in the paper _____, 2023.

PUBLIC HEARING HELD this _____ day of _____, 2023.

READ A THIRD TIME this _____ day of _____, 2023.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

this _____ day of _____, 2023. _____
Ministry of Transportation and Infrastructure

ADOPTED this _____ day of _____, 2023.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1405

A bylaw to amend the District of 100 Mile House Zoning Bylaw No. 1290, 2016

This bylaw may be cited for all purposes as ***“Zoning Amendment Bylaw No. 1405, 2023”***.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) That District of 100 Mile House Zoning Bylaw No. 1290, 2016 is hereby amended for Lot A, Plan KAP89661, Except Plans EPP68819 and EPP86721, DLs 33, 625, 4175 and 4179, Lillooet District, located on Exeter Truck Route at the 101 Mile to be rezoned from Light Industrial Zone (I-1) to **Residential Mobile Home Park Zone (R-6)**;
- (2) That consequential map changes be made to Schedule 2 Zoning Bylaw Map District Wide and Main Community Inset.

READ A FIRST AND SECOND TIME this _____ day of _____, 2023.

ADVERTISED _____, 2023.

PUBLIC HEARING held this _____ day of _____, 2023.

READ A THIRD TIME this _____ day of _____, 2023.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

this _____ day of _____, 2023. _____
Ministry of Transportation and Infrastructure

ADOPTED this _____ day of _____, 2023.

Mayor

Corporate Officer

**DISTRICT OF 100 MILE HOUSE****M E M O**

Date: May 25th, 2023
To: Mayor & Council
From: Administration
Subject: Council Remuneration & Expenses Bylaw 1406-2023

During the 2023 – 2027 Financial Plan review Administration recommended the review of the current Council Remuneration & Expenses Bylaw 1339, 2019. The current District of 100 Mile House annual remuneration for Mayor is \$18,226. and \$9,113. for Council members. The current bylaw provides a 1% annual increase.

The 2023 review is now complete. Historically the District has collected data from Civic Info for “reporting” communities having a population base of under 10,000. It was determined that the average annual rate of pay for Mayor is \$27,160 and Councillor is \$14,000.

Council reviewed the researched information provided and the suggested options from Administration. Council was of the view the average rates identified in the civic info data were excessive as they relate to current bylaw provisions. Council were of the view a more fair and reasonable approach would be to entertain a bylaw that tied annual adjustments to changes in the Statistics Canada CPI calculation at the end of each fiscal year.

Should Council concur with the above rationale the attached bylaw 1406-2023 “District of 100 Mile House Remuneration & Expenses By-Law” is hereto attached for Council consideration.

BE IT RESOLVED THAT the memo from Administration dated May 25th, 2023 be received; and further

BE IT RESOLVED THAT the "District of 100 Mile House Council Remuneration & Expenses By-Law 1406-2023" be read a first, second and third time this 13th day of June 2023


T. Boulanger; Dir. of Finance


R. Scott, CAO

DISTRICT OF 100 MILE HOUSE
Bylaw No. 1406, 2023

Council Remuneration & Expense Bylaw

The Municipal Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

1. Title

This bylaw may be cited as “*Council Remuneration & Expense Bylaw No. 1406, 2023.*”

2. Mayor’s Remuneration

Effective July 1st, 2023, the annual remuneration for the Mayor shall be Nineteen Thousand Four Hundred and Sixty-Five Dollars (\$19,465.).

3. Council Remuneration

Effective July 1st, 2023, the annual remuneration for each of the four Councillors shall be Nine Thousand Seven Hundred and Thirty-Five Dollars (\$9,735.).

4. Indexing

The annual remuneration for the Mayor and each of the four Councillors shall be increased as per the annual average Consumer Price Index as of December 31st of the previous calendar year determined by Statistics Canada.

5. Expenses

Council members, when representing the Municipality, engaging in Municipal business or attending a meeting, course, or convention shall be reimbursed pursuant to the District of 100 Mile House policy in effect at that time.

6. Severability

If any section, subsection, sentence, clause, definition, or phrase in this bylaw is for any reason held to be invalid by the decision of any Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this bylaw.

7. Repeal

Upon final adoption of this bylaw, District of 100 Mile House Council Remuneration and Expense Bylaw No. 1339, 2019, and all amendments thereto are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME this _____ day of _____, 2023.

ADOPTED this _____ day of _____ 2023.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE
Cheque Register-Summary-Bank



AP5090

Date : Jun 09, 2023

Page : 1

Time : 12:31 pm

K1

Supplier : 079850 To ZZ9950
 Pay Date : 01-May-2023 To 31-May-2023
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 10C

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
28419	15-May-2023	1MHC50	100 MILE HOUSE CARPET BOWLERS	Issued	168	C	235.00
28420	15-May-2023	ACEC50	ACE COURIER SERVICES	Issued	168	C	62.74
28421	15-May-2023	ASSO50	ASSOCIATED FIRE SAFETY	Issued	168	C	13,132.00
28422	15-May-2023	BLAK50	BLACK PRESS GROUP LTD	Issued	168	C	1,170.42
28423	15-May-2023	BRID50	BRIDGE LAKE TOWING	Issued	168	C	241.50
28424	15-May-2023	BURG50	BURGESS PLUMBING HEATING & ELECTRIC/	Issued	168	C	130.17
28425	15-May-2023	CAME50	CAMEO PLUMBING LTD	Issued	168	C	217.42
28426	15-May-2023	CARE50	CARIBOO REGIONAL DISTRICT	Issued	168	C	2,163.29
28427	15-May-2023	CARN50	CARO ANALYTICAL SERVICES	Issued	168	C	4,838.24
28428	15-May-2023	CENT50	CENTRAL CARIBOO DISPOSAL SERVICES LT	Issued	168	C	7,416.50
28429	15-May-2023	GENU50	CENTURY HARDWARE LTD	Issued	168	C	243.20
28430	15-May-2023	CINT50	CINTAS CANADA LIMITED	Issued	168	C	237.58
28431	15-May-2023	CITN50	CITY OF NANAIMO	Issued	168	C	630.00
28432	15-May-2023	CIVI50	CIVICINFO BC	Issued	168	C	357.00
28433	15-May-2023	COMI50	COMMISSIONAIRES BRITISH COLUMBIA	Issued	168	C	1,210.86
28434	15-May-2023	CORI50	ICONIX WATERWORKS	Issued	168	C	460.34
28435	15-May-2023	DHLE50	LOOMIS EXPRESS	Issued	168	C	204.71
28436	15-May-2023	DONA50	DONAHUE AIRFIELD SERVICES	Issued	168	C	1,050.00
28437	15-May-2023	EXCO50	PACIFIC BENDING INC	Issued	168	C	173.25
28438	15-May-2023	EXEV50	EXETER VALLEY TRUCK & CAR WASH	Issued	168	C	21.79
28439	15-May-2023	GOLT50	GOLD TRAIL RECYCLING LTD	Issued	168	C	92.43
28440	15-May-2023	GREL50	GREEN LAKE CAMP	Issued	168	C	435.00
28441	15-May-2023	INLA50	INLAND KENWORTH PARTNERSHIP	Issued	168	C	252.00
28442	15-May-2023	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	168	C	724.17
28443	15-May-2023	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	168	C	416.48
28444	15-May-2023	JAYC50	JAYCO PLUMBING	Issued	168	C	775.09
28445	15-May-2023	KEAC50	KEAM, CHRIS	Issued	168	C	126.00
28446	15-May-2023	LAMB50	LAMBOURNE ENVIRONMENTAL LTD	Issued	168	C	48,300.00
28447	15-May-2023	LOGA50	LOGAN PARENT FOUNDATION	Issued	168	C	500.00
28448	15-May-2023	LONE50	LONE BUTTE SUPPLY LTD	Issued	168	C	601.12
28449	15-May-2023	NORM50	NORTHERN COMPUTER	Issued	168	C	3,226.31
28450	15-May-2023	PATE50	PATERSON SEPTIC SERVICE	Issued	168	C	2,509.50
28451	15-May-2023	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Issued	168	C	699.45
28452	15-May-2023	PERS50	PERFECT SOLUTIONS LTD	Issued	168	C	1,373.66
28453	15-May-2023	PINM50	PINKNEY, MAUREEN	Issued	168	C	500.00
28454	15-May-2023	PMTA50	PMT CHARTERED PROFESSIONAL ACCOUNT	Issued	168	C	25,258.80
28455	15-May-2023	POLA50	POLAR BATTERY	Issued	168	C	203.18
28456	15-May-2023	PRAR50	PRAIRIECOAST EQUIPMENT	Issued	168	C	704.67
28457	15-May-2023	ROCY50	ROCKY MOUNTAIN PHOENIX	Issued	168	C	851.55
28458	15-May-2023	SAVE50	SAVE ON FOODS	Issued	168	C	98.21
28459	15-May-2023	SCMO50	SOUTH CARIBOO MOTOR SPORTS LTD	Issued	168	C	616.46
28460	15-May-2023	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	168	C	1,050.00
28461	15-May-2023	TASC50	TASCO SUPPLIES LTD	Issued	168	C	976.88
28462	15-May-2023	TERR50	TERRALINK HORTICULTURE INC	Issued	168	C	47.25
28463	15-May-2023	TSUN50	TSUNAMI SOLUTIONS LTD.	Issued	168	C	46.20
28464	15-May-2023	ULIN50	ULINE CANADA CORPORATION	Issued	168	C	3,387.82
28465	15-May-2023	WILO50	WILLIAM LOVE	Issued	168	C	813.75
28466	15-May-2023	WISH50	WISHBONE INDUSTRIES LIMITED	Issued	168	C	15,800.40
28467	15-May-2023	WURT50	WURTH CANADA LTD	Issued	168	C	574.27
28468	15-May-2023	XMAU50	XM AUTO LTD	Issued	168	C	3,454.97
28469	31-May-2023	1MHD50	100 MILE HOUSE & DISTRICT FIGURE SKATIN	Issued	175	C	435.00
28470	31-May-2023	1MLA50	100 MILE LAUNDROMAT	Issued	175	C	31.50
28471	31-May-2023	ABCC50	ABC WEblink	Issued	175	C	525.00
28472	31-May-2023	ACEC50	ACE COURIER SERVICES	Issued	175	C	291.00

Cheque Register-Summary-Bank



Supplier : 079850 To ZZ9950
 Pay Date : 01-May-2023 To 31-May-2023
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 10C

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4 ROYAL BANK - CURRENT ACCOUNT							
28473	31-May-2023	BCTR50	BC TRANSIT	Issued	175	C	17,190.22
28474	31-May-2023	BEA50	THE BEACON DESIGN COLLECTIVE INC.	Issued	175	C	19,300.19
28475	31-May-2023	BJSD50	BJ'S DONUTS & EATERY	Issued	175	C	13.00
28476	31-May-2023	BREE50	BREE CONTRACTING LTD	Issued	175	C	35,737.70
28477	31-May-2023	CAME50	CAMEO PLUMBING LTD	Issued	175	C	15,044.40
28478	31-May-2023	CARN50	CARO ANALYTICAL SERVICES	Issued	175	C	538.25
28479	31-May-2023	CENU50	CENTURY HARDWARE LTD	Issued	175	C	204.94
28480	31-May-2023	CINT50	CINTAS CANADA LIMITED	Issued	175	C	1,068.64
28481	31-May-2023	CITN50	CITY OF NANAIMO	Issued	175	C	210.00
28482	31-May-2023	CLEA50	CLEARTECH INDUSTRIES INC	Issued	175	C	1,918.52
28483	31-May-2023	COMI50	COMMISSIONAIRES BRITISH COLUMBIA	Issued	175	C	1,210.86
28484	31-May-2023	COPA50	COMMUNICA PUBLIC AFFAIRS	Issued	175	C	515.00
28485	31-May-2023	DHLE50	LOOMIS EXPRESS	Issued	175	C	129.08
28486	31-May-2023	EMCO50	EMCO CORPORATION	Issued	175	C	8,178.59
28487	31-May-2023	ENGP50	ENGINEERED PUMP SYSTEMS LTD.	Issued	175	C	5,421.42
28488	31-May-2023	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	175	C	2,456.81
28489	31-May-2023	INTO50	INTERIOR LOCKSMITH	Issued	175	C	2,237.18
28490	31-May-2023	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	175	C	407.62
28491	31-May-2023	LAMB50	LAMBOURNE ENVIRONMENTAL LTD	Issued	175	C	16,710.89
28492	31-May-2023	LGEL50	LG ELECTRIC LTD	Issued	175	C	402.44
28493	31-May-2023	LONE50	LONE BUTTE SUPPLY LTD	Issued	175	C	18.23
28494	31-May-2023	LORD50	LORDCO AUTO PARTS LTD	Issued	175	C	6.48
28495	31-May-2023	LOST50	LOST & FOUND DESIGN INC.	Issued	175	C	378.00
28496	31-May-2023	MUNC50	MUNICIPAL INSURANCE ASSOCIATION OF BF	Issued	175	C	105,909.00
28497	31-May-2023	NORM50	NORTHERN COMPUTER	Issued	175	C	1,735.67
28498	31-May-2023	PARA50	LASZLO RETI	Issued	175	C	775.00
28499	31-May-2023	PATE50	PATERSON SEPTIC SERVICE	Issued	175	C	1,810.50
28500	31-May-2023	PINM50	PINKNEY, MAUREEN	Issued	175	C	2,528.75
28501	31-May-2023	POIN50	POINTER SIGN SHOP	Issued	175	C	95.20
28502	31-May-2023	RATC50	RATCHET CONTRACTING	Issued	175	C	313.60
28503	31-May-2023	ROCY50	ROCKY MOUNTAIN PHOENIX	Issued	175	C	295.68
28504	31-May-2023	SAVE50	SAVE ON FOODS	Issued	175	C	145.01
28505	31-May-2023	SCMO50	SOUTH CARIBOO MOTOR SPORTS LTD	Issued	175	C	501.68
28506	31-May-2023	SHAS50	SHAWS ENTERPRISES LTD	Issued	175	C	392.34
28507	31-May-2023	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	175	C	2,352.00
28508	31-May-2023	TASC50	TASCO SUPPLIES LTD	Issued	175	C	2,792.95
28509	31-May-2023	TRUE50	TRUE CONSULTING GROUP	Issued	175	C	10,266.90
28510	31-May-2023	WATE50	WATERPLAY SOLUTIONS CORP.	Issued	175	C	794.26
28511	31-May-2023	WILL50	WILLIAMS LAKE WATER FACTORY	Issued	175	C	50.00
28512	31-May-2023	WILO50	WILLIAM LOVE	Issued	175	C	1,997.63
28513	31-May-2023	WORT50	WORK TRUCK WEST	Issued	175	C	139,888.00
04162-0001	15-May-2023	SHAW50	SHAW CABLE	Issued	144	E	100.75
04163-0001	15-May-2023	SHAW50	SHAW CABLE	Issued	145	E	151.20
04164-0001	15-May-2023	SHAW50	SHAW CABLE	Issued	146	E	190.40
04165-0001	01-May-2023	FRCO50	FOUR RIVERS CO-OPERATIVE	Issued	147	E	8,096.40
04166-0001	12-May-2023	RECE50	RECEIVER GENERAL OF CANADA	Issued	149	E	695.73
04167-0001	12-May-2023	RECE50	RECEIVER GENERAL OF CANADA	Issued	150	E	14,174.20
04168-0001	12-May-2023	PENS50	PENSION CORPORATION	Issued	151	E	8,229.81
04169-0001	09-May-2023	MINI50	MINISTER OF FINANCE	Issued	152	E	171.26
04170-0001	15-May-2023	FORT50	FORTIS BC - NATURAL GAS	Issued	153	E	59.68
04171-0001	09-May-2023	ROYL50	ROYAL BANK VISA	Issued	154	E	121.49
04172-0001	15-May-2023	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	155	E	73.82
04173-0001	09-May-2023	GRAY50	TELUS CUSTOM SECURITY SYSTEMS	Issued	156	E	193.99

DISTRICT OF 100 MILE HOUSE
Cheque Register-Summary-Bank



AP5090

Page : 3

Date : Jun 09, 2023

Time : 12:31 pm

Supplier : 079850 To ZZ9950
 Pay Date : 01-May-2023 To 31-May-2023
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4 ROYAL BANK - CURRENT ACCOUNT							
04174-0001	15-May-2023	VANH50	VAN HOUTTE COFFEE SERVICES INC	Issued	157	E	501.35
04175-0001	09-May-2023	PITN50	PITNEY BOWES GLOBAL CREDIT SERVICES	Issued	158	E	433.40
04176-0001	09-May-2023	POST50	POSTAGE BY PHONE	Issued	159	E	820.00
04177-0001	09-May-2023	FORT50	FORTIS BC - NATURAL GAS	Issued	160	E	1,683.85
04178-0001	09-May-2023	ROYL50	ROYAL BANK VISA	Issued	161	E	1,658.96
04179-0001	09-May-2023	SHAW50	SHAW CABLE	Issued	162	E	395.14
04180-0001	09-May-2023	ROYL50	ROYAL BANK VISA	Issued	163	E	4,340.56
04181-0001	15-May-2023	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	164	E	12,880.35
04182-0001	11-May-2023	DENB50	DENBOW	Issued	165	E	3,955.77
04183-0001	09-May-2023	ROYL50	ROYAL BANK VISA	Issued	166	E	3,774.33
04184-0001	15-May-2023	TELU50	TELUS COMMUNICATIONS COMPANY	Issued	167	E	17.01
04185-0001	31-May-2023	SHAW50	SHAW CABLE	Issued	169	E	305.58
04186-0001	31-May-2023	SHAW50	SHAW CABLE	Issued	170	E	254.19
04187-0001	31-May-2023	TELM50	TELUS MOBILITY CELLULAR INC	Issued	171	E	642.59
04188-0001	26-May-2023	PENS50	PENSION CORPORATION	Issued	172	E	7,634.65
04189-0001	26-May-2023	RECE50	RECEIVER GENERAL OF CANADA	Issued	173	E	1,203.41
04190-0001	26-May-2023	RECE50	RECEIVER GENERAL OF CANADA	Issued	174	E	13,394.07
04191-0001	04-May-2023	LIFW50	LIFEWORCS	Issued	177	E	3.10

Total Computer Paid :	551,836.76	Total EFT PAP :	86,157.04	Total Paid :	637,993.80
Total Manually Paid :	0.00	Total EFT File :	0.00		

125 Total No. Of Cheque(s) ...

Capital \$279,079.89