



**DISTRICT OF 100 MILE HOUSE**

**AGENDA FOR THE REGULAR MEETING OF THE MUNICIPAL COUNCIL  
TO BE HELD IN MUNICIPAL COUNCIL CHAMBERS  
Tuesday, October 22<sup>nd</sup>, 2024 at 4:00 PM**

|   |   |
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| <b>A.</b>   | <b><u>CALL TO ORDER</u></b>   |
|   | <p>Mayor to call the regular meeting to order at 4:00 PM.</p> <p>Acknowledgement that this meeting is being held on Tsq̓escencúlecw.</p> <p><b>BE IT RESOLVED THAT</b>, pursuant to Section 92 of the Community Charter, that this meeting of Council be closed to the public under Section 90 (1)(g) of the Community Charter</p> <p>Regular meeting to be called back to order at 5:00 PM</p> |
| <b>B.</b>   | <b><u>APPROVAL OF AGENDA:</u></b>   |
|   | <p><b>B1</b></p> <p><b>BE IT RESOLVED THAT</b> the October 22<sup>nd</sup>, 2024 Regular Council agenda be approved.</p>  |
| <b>C.</b>   | <b><u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u></b>   |
| <b>D.</b>   | <b><u>DELEGATIONS / PUBLIC HEARING:</u></b>   |
| <b>E.</b>   | <b><u>MINUTES:</u></b>  |
| <b>Regular Council –<br/>October 8<sup>th</sup>, 2024</b> | <p><b>E1</b></p> <p><b>BE IT RESOLVED THAT</b> the minutes of the Regular Council meeting of October 8<sup>th</sup>, 2024 be adopted.</p>   |

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| F.  | <b><u>UNFINISHED BUSINESS:</u></b>   |
| G.  | <b><u>MAYOR’S REPORT:</u></b>  |
| H.  | <b><u>CORRESPONDENCE:</u></b>  |
| For Information Correspondence                                    | <p><b>H1</b></p> <p><b>BE IT RESOLVED THAT</b> the For Information Correspondence List dated October 17<sup>th</sup>, 2024 <u>be received.</u></p>   |
| I.  | <b><u>STAFF REPORTS:</u></b>   |
| Business Façade Improvement Program Grant                         | <p><b>I1</b></p> <p><b>BE IT RESOLVED THAT</b> Council of the District of 100 Mile House supports the application to Northern Development Initiative Trust for a grant up to \$20,000. for the 2025 Business Façade Improvement Program from the Cariboo-Chilcotin Lillooet Regional Development Account</p> |
| Director of Economic Development & Planning Update                | <p><b>I2</b></p> <p>Verbal update on economic development and planning projects.</p>   |
| J.  | <b><u>BYLAWS:</u></b>  |
| Animal Control and Pound Operation Amendment Bylaw No. 1430, 2024 | <p><b>J1</b></p> <p><b>BE IT RESOLVED THAT</b> the Animal Control and Pound Operation Amendment Bylaw No. 1430, 2024 be read a first, second and third time this 22<sup>nd</sup> day of October 2024.</p>  |
| K.  | <b><u>VOUCHERS</u></b>   |
| Paid Vouchers (Oct. 4 – 16 <sup>th</sup> ) #30144 – #30203 & EFTs | <p><b>K1</b></p> <p><b>BE IT RESOLVED THAT</b> the paid manual vouchers #30144 to #30203 and EFT’s totaling <b>\$381,724.65</b> <u>be received.</u></p>  |

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| <b>L.</b> | <b><u>OTHER BUSINESS:</u></b>  |
| <b>M.</b> | <b><u>QUESTION PERIOD:</u></b><br>Call for questions from the public for items relevant to the agenda.                               |
| <b>N.</b> | <b><u>ADJOURNMENT:</u></b><br><b>BE IT RESOLVED THAT</b> this October 22 <sup>nd</sup> , meeting of Council be adjourned:      Time: |



E1

**DISTRICT OF 100 MILE HOUSE**

**MEETING HELD IN DISTRICT COUNCIL CHAMBERS  
Tuesday, October 8<sup>th</sup>, 2024, AT 4:30 PM**

|          |   |   |
|----------|---|---|
| PRESENT: | Mayor<br>Councillor<br>Councillor<br>Councillor<br>Councillor | Maureen Pinkney<br>Jenni Guimond<br>Donna Barnett<br>Marty Norgren<br>David Mingo |
| STAFF:   | CAO<br>Dir. of Com. Services                                  | Tammy Boulanger<br>Todd Conway  |
| Other:   | (1)   | Media: (1)  |

|          |   |
|----------|---|
| <b>A</b> | <p><b><u>CALL TO ORDER</u></b></p> <p>Mayor Pinkney called the meeting to order at 4:33 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsq'escencú'lecw.</p> <p><b>Res: 193/24</b><br/>                 Moved By: Councillor Barnett<br/>                 Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b>, pursuant to Section 92 of the Community Charter, that this meeting of Council be closed to the public under Section 90 (1)(a) of the Community Charter</p> <p style="text-align: center;">CARRIED</p> <p>Regular meeting called back to order at 5:00 PM</p> <p>Mayor Pinkney noted the Free Press is recording the meeting for reporting purposes.</p> |
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| <b>B</b>   | <b><u>APPROVAL OF AGENDA</u></b>  |
|  | <p><b>B1</b></p> <p><b>Res: 194/24</b><br/> Moved By: Councillor Barnett<br/> Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the October 8<sup>th</sup>, 2024, Regular Council agenda <u>be approved.</u></p> <p style="text-align: center;">CARRIED</p>   |
| <b>C</b>   | <b><u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u></b>   |
| <b>Late Item – C1 – Community Forest / Woodlot Manager</b> | <p><b>C1</b></p> <p><b>Res: 195/24</b><br/> Moved By: Councillor Barnett<br/> Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> In-Camera Resolution 38-24 <u>be</u> declassified; and further</p> <p><b>BE IT RESOLVED THAT</b> the Community Forest / Woodlot Manager contract for the period 2024 – 2028 be awarded to Mr. Tyrell Law, RPF.</p> <p style="text-align: center;">CARRIED</p> |
| <b>D</b>   | <b><u>DELEGATIONS / PUBLIC HEARINGS:</u></b>  |
| <b>E</b>   | <b><u>MINUTES</u></b>   |
| <b>Regular Council – September 24<sup>th</sup>, 2024</b>   | <p><b>E1</b></p> <p><b>Res: 196/24</b><br/> Moved By: Councillor Guimond<br/> Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the minutes of the Regular Council meeting of September 24<sup>th</sup>, 2024, <u>be adopted.</u></p> <p style="text-align: center;">CARRIED</p>  |

|   |   |
|---|---|
| <p><b>F</b></p>                                     | <p><b><u>UNFINISHED BUSINESS:</u></b></p>   |
| <p><b>G</b></p>                                     | <p><b><u>MAYORS REPORT:</u></b></p> <p>Mayor Pinkney noted the following:</p> <ul style="list-style-type: none"> <li>• Two radio interviews were held, one to help promote the upcoming Tourism Forum and the other to invite residents to attend upcoming Coffee with Council.</li> <li>• Attended Cultural Safety Training</li> <li>• CRD Board received a good presentation from Community Futures and the future of agriculture.</li> <li>• Next joint meeting will have a good discussion on the overall trails function concept.</li> </ul> <p>Councillor Mingo noted the following:</p> <ul style="list-style-type: none"> <li>• Wrangler season is underway! Come and cheer on the team.</li> </ul> <p>Councillor Norgren noted the following:</p> <ul style="list-style-type: none"> <li>• Attended the safety walk on Horse Lake Rd., was well attended.</li> </ul> <p>Councillor Barnett noted the following:</p> <ul style="list-style-type: none"> <li>• Heritage Site Fall Fair was well attended despite the cooler weather. Seniors Creekside Center will be holding a Halloween Gala, all are welcome to attend the pot luck event.</li> </ul> <p>Councillor Guimond noted the following:</p> <ul style="list-style-type: none"> <li>• Attended Cultural Safety Training.</li> <li>• Minor softball AGM was successful and it will be an exciting season in 2025.</li> </ul> |
| <p><b>H</b></p>                                     | <p><b><u>CORRESPONDENCE:</u></b></p>  |
| <p><b>Commissionaires Report September 2024</b></p> | <p><b>H1</b></p> <p><b>Res: 197/24</b><br/>                 Moved By: Councillor Mingo<br/>                 Seconded By: Councillor Barnett</p> <p><b>BE IT RESOLVED THAT</b> the Bylaw report for the period of September 1<sup>st</sup> to 30<sup>th</sup>, 2024 <u>be received.</u></p> <p style="text-align: center;"><b>CARRIED</b></p>  |

|   |  |
|---|--|
| <p><b>For Information Correspondence</b></p>  | <p><b>H2</b></p> <p><b>Res: 198/24</b><br/> Moved By: Councillor Norgren<br/> Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the For Information Correspondence List dated October 3<sup>rd</sup>, 2024 <u>be received</u></p> <p style="text-align: center;">CARRIED.</p>          |
| <p><b>I</b></p>   | <p><b><u>STAFF REPORTS:</u></b></p>  |
| <p><b>J</b></p>   | <p><b><u>BYLAWS:</u></b></p>   |
| <p><b>Tax Exemption Bylaw No. 1424, 2024</b></p>  | <p><b>J1</b></p> <p><b>Res: 199/24</b><br/> Moved By: Councillor Barnett<br/> Seconded By: Councillor Mingo</p> <p><b>BE IT RESOLVED THAT</b> the Tax Exemption Bylaw No. 1424, 2024 be adopted this 8<sup>th</sup> day of October 2024.</p> <p style="text-align: center;">CARRIED</p>              |
| <p><b>K</b></p>   | <p><b><u>GENERAL VOUCHERS:</u></b></p>   |
| <p><b>Paid Vouchers (September 16<sup>th</sup> – October 3<sup>rd</sup>, 2024 #30098 to #30143 &amp; EFTs</b></p> | <p><b>K1</b></p> <p><b>Res: 200/24</b><br/> Moved By: Councillor Barnett<br/> Seconded By: Councillor Norgren</p> <p><b>BE IT RESOLVED THAT</b> the paid manual vouchers #30098 to #30143 and EFT's totaling <b>\$151,551.31</b> <u>be received</u>.</p> <p style="text-align: center;">CARRIED.</p> |
| <p><b>L</b></p>   | <p><b><u>OTHER BUSINESS:</u></b></p>   |
| <p><b>M</b></p>   | <p><b><u>QUESTION PERIOD:</u></b></p>  |

|                 |   |
|-----------------|---|
| <p><b>N</b></p> | <p><b><u>ADJOURNMENT:</u></b></p> <p><b>Res: 201/24</b><br/>                 Moved By: Councillor Barnett<br/>                 Seconded By: Councillor Norgren</p> <p><b>BE IT RESOLVED THAT</b> this October 8<sup>th</sup>, 2024 meeting of Council be adjourned: 5:16 PM</p> <p style="text-align: center;">CARRIED.</p> |
|                 | <p>I hereby certify these minutes to be correct.</p> <p>_____</p> <p>Mayor</p> <p style="text-align: right;">_____</p> <p style="text-align: right;">Corporate Officer</p>  |





**DISTRICT OF 100 MILE HOUSE**

**FOR INFORMATION CORRESPONDENCE – October 17<sup>th</sup>, 2024  
Received October 22<sup>nd</sup>, 2024 - Regular Council Meeting**

1. Correspondence from Communities in Bloom – 2024 Thank you
2. Correspondence from Youth Parliament of BC Alumni Society

# FOR INFORMATION CORRESPONDENCE



## British Columbia Communities in Bloom

October 2, 2024

On behalf of the Directors and Judges, we thank you for your participation in the **British Columbia Communities in Bloom** program.

On October 7<sup>th</sup> we will recognize each of our Evaluated, Friends and Showcase Non-Evaluated participants on our website.

As this is a virtual event, if you would like a BC CiB representative to come and personally 'present' your award, please let us know so we can arrange them to be available for your media, event or council meeting.

Volunteers are the backbone of this program, and your team efforts are a testament to how well **"Growing Great Places Together"** works. As a representative of your community, we thank you for your ongoing support of this valuable program that does so much for CommUnity Success!

Sincerely,

Darlene Kalawsky,  
BC CiB Chair

Catherine Kennedy,  
Executive Director  
[c.kennedy@telus.net](mailto:c.kennedy@telus.net)

P.S. The 2025 registration form is included for information about registration costs (no change) and participation next steps.

Please let us know if you would like to arrange a spring information session to help support your Communities in Bloom efforts.

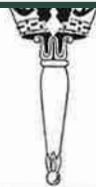


**British Columbia  
Communities in Bloom**

**2024 FRIENDS**

**Non-Evaluated**

**District of 100 Mile House**



23 September 2024

Dear Mayor and Council,

**Re: British Columbia Youth Parliament, 96th Parliament**

The British Columbia Youth Parliament will hold its 96th Parliamentary Session in Victoria at the Provincial Legislative Chambers from December 27 to 31, 2024.

The Youth Parliament is a province-wide non-partisan organization for young people ages 16 to 21. It teaches citizenship skills through participation in the parliamentary session in December and continuing involvement in community service activities throughout the year. **Youth Parliament is a one-year commitment.**

I invite you to encourage eligible youth from your municipality or region to apply to sit as members of the Youth Parliament. BCYP is non-partisan, and applicants need only be interested in learning more about the parliamentary process and in serving their community. If your municipality sponsors a “youth of the year” award or has a municipal youth council, young people with that sort of initiative and involvement are ideal candidates for BCYP.

Each applicant who is accepted to attend as a member of BCYP must pay a **\$455** registration fee. Thanks to private donations and fundraising, a portion of the cost of transportation and accommodation is covered for all members. We encourage municipalities or youth councils to contribute towards the application fee for applicants who are in financial need. If the approval of financial support causes any delay, we encourage the applicant to send in their forms on time along with a note saying that the cheque will arrive after the deadline. In this case, if we receive the completed form and personal statement before the deadline, it will be considered received on time. If you are not able to aid, a limited number of bursaries are available for applicants who cannot meet the expense of the registration fee. Requesting financial assistance will not affect an applicant’s chance of being selected as a member. (See <https://bcyp.org/session>)

Members will sit and debate in the Legislative Chambers for five days and will be accommodated for four nights at the Marriott Hotel in Victoria. During that time, participants are supervised by members of the Board of Directors of the Youth Parliament of B.C. Alumni Society and other youth parliament alumni. In addition, transportation to and from Victoria will be provided for all members who require it.

I have enclosed an application form and a brochure about BCYP. I encourage you to make the application form and brochure available to interested young people and to make copies of the forms as needed. A soft copy of the form, brochure and poster are available from our website at <https://bcyp.org/session>.

**All application forms must be received by November 1, 2024.** Selected applicants will be notified in mid November. If you require more information, please contact me by e-mail as indicated above. You may also visit our website at [www.bcyp.org](http://www.bcyp.org).

Yours truly,

Ambrose Yung  
Registrar, Youth Parliament of BC Alumni Society

## Who We Are

British Columbia Youth Parliament (BCYP) is about youth taking responsibility and initiative to make a positive impact in their communities. BCYP is a non-profit, non-partisan parliamentary education and service organization. BCYP is an extraordinarily unique organization - for youth and by youth.

For a full year, 90+ members pool their resources, creativity and determination for a common purpose: to advance, better and improve the youth of British Columbia. BCYP bring together youth from across the Province and unites them to fulfill the motto of "Youth Serving Youth". The youth of BCYP reach out and make a difference across British Columbia.

Why?

Because they can!

And more importantly, because they care.



BCYP is unique in that it is not simply a "mock" or model parliament - the legislation members debate translate into real action in the community.



est. 1924

## CONTACT US

For more information on BCYP and its projects, visit our website:

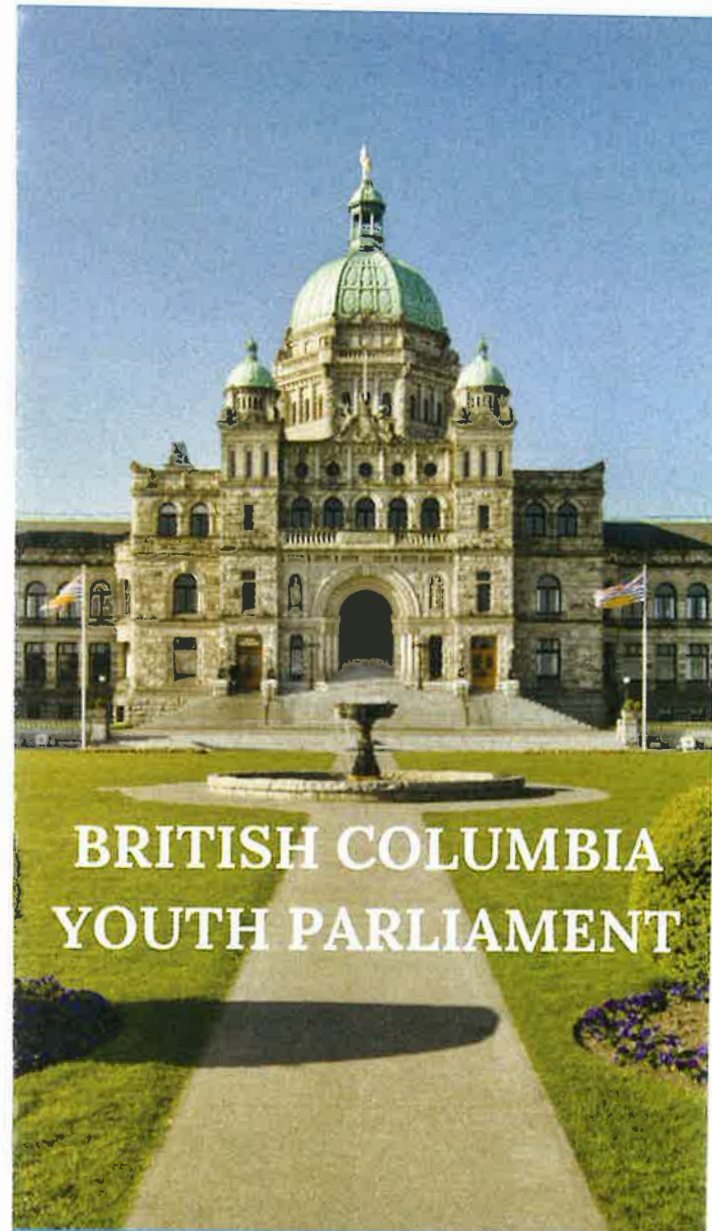
[www.bcyp.org](http://www.bcyp.org)

or contact the Premier:

[premier@bcyp.org](mailto:premier@bcyp.org)

For application info contact our Registrar:

[registrar@bcyp.org](mailto:registrar@bcyp.org)



BRITISH COLUMBIA  
YOUTH PARLIAMENT

Youth Serving Youth

for over 95 years

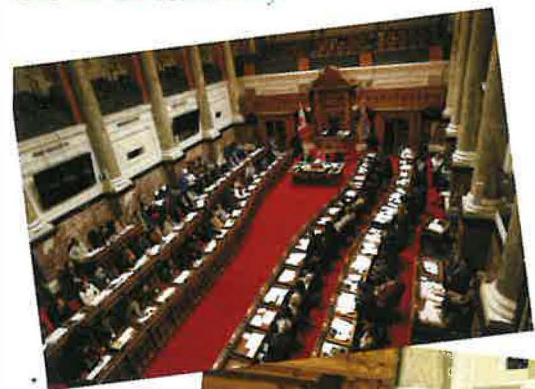
## BCYP's Origin

British Columbia Youth Parliament (BCYP) began as the FUJIS Older Boy's Parliament in 1924. It became the BC Youth Parliament in 1974, upon the admittance of girls, and 2024 marked its 95th Session.

Each year, between December 27th and 31st, 90+ youth from across BC gather at the Legislative Chambers in Victoria for BCYP's annual session. Members sit as independents; they do not represent any political party and they vote according to their own consciences. They learn about parliamentary process, debate topics of interest, and plan activities for the coming year.

Proposed activities are presented in the form of government bills. The date is led by a Cabinet of experienced youth parliamentarians who spend months before preparing to present their plans. First-time members are also able to raise issues through debate on government legislation and by writing and presenting Private Members' Resolutions dealing with issues ranging from local to international in scope.

Once BCYP's bills are passed they must be put into effect. This is where BCYP differs from other youth parliaments in that BCYP is not a "model" or "mock" parliament - the legislation members pass translates directly into positive action in the community.



## Youth Serving Youth

BCYP members organize and execute group service projects around the province. Members come together to volunteer with different organizations, special events or provide service to the community. They volunteer with summer camps, food banks, charity walks, soup kitchens, community support services, and other service organizations.

Additionally, across British Columbia through the year, individual members of BCYP perform solo acts of service in their communities and lend a hand through their involvement with other organizations. BCYP members help others in their communities in a myriad of ways, limited only by their imaginations and the will to carry out the projects they envision.



## Fundraising

Each year, BCYP organizes a variety of fundraising events across the province. Members work in groups and in their communities to raise funds required to run BCYP projects and cover operations costs. They also engage in service-related fundraising working in groups and individual to raise money for a variety of causes.

Members participate in a variety of fundraisers such as pledge events, Krispy Kreme donut sales, and silent auctions. Members also solicit donations from local businesses and prominent members of their local communities.

## Regional Youth Parliaments

To increase the number of youths who are able to participate in Youth Parliament activities, BCYP members organize and run Regional Youth Parliaments (RYPs) in various regions of the province. Through these events, BC Youth Parliament furthers its goals of promoting community service, education in the parliamentary process, and training in public speaking and debating.

More local in scope than BCYP, RYPs are weekend-long sessions aimed at high school students between ages of 14 and 18. RYP members gather to discuss local, national, and international issues in a parliamentary setting.



## Camp Phoenix

Camp Phoenix is BCYP's most ambitious project. It involves BCYP members organizing and running a summer camp for children from across BC who would otherwise be unable to live the summer camp experience. It is about pushing our limits and redefining terms like "hard work" and "commitment". It is about truly making a huge difference in the community.

This project is fully initiated, developed, and staffed by volunteer members of our organization. Our fundraising and efforts throughout the year come together to send up to 50 children aged 8-12 to enjoy a very special week of their summer and their lives. Camp Phoenix moves to different campsites across BC so that it provides the opportunity for children from all regions of the province to attend. This major project can comprise almost half of BCYP's annual budget.



## APPLICATION DEADLINE

Applications must be **RECEIVED** by **Friday, November 1, 2024** by mail or email attachment. **If you send the application by email attachment, please mail the originally signed copy with your application fee.**

**Please print clearly. Illegible or incomplete applications may be rejected.** You can email a LEGIBLE scan of your form BY THE DEADLINE and send your hard copy of your form and cheque by other means such as courier. **Original signed hard copies must be received to consider your application complete.**

Applicants will be notified of their application status middle of November 2024.

## REGISTRATION FEE

The registration fee for each member is **\$455**.

A cheque or money order made payable to the **Youth Parliament of B.C. Alumni Society** must be sent with the application form or follow an e-mail with the original signed application as soon as possible (any acceptance is not final until a registration fee is received). An eTransfer can be sent to [payment@bcyp.org](mailto:payment@bcyp.org). **Be sure to include the full name of the applicant in the comments section and email us your password.** Registration fees will be held onto (but not cashed) for those on the waitlist and returned to those not accepted. **NSF cheques are subject to a \$45 fee.**

Applicants who are in financial need are first encouraged to approach school and community groups to contribute to the cost of the application fee. For those who are not able to secure outside funding, a limited amount of **financial support is available**. For more information, please contact the Registrar **before** the November 1 application deadline to request a financial Aid application form. Requests for financial assistance will not impact membership selection. We encourage applicants to submit a cheque for whatever portion of the application fee they can afford. Requests for financial assistance cannot be considered after applicants have been accepted as members.

## CANCELLATION

Accepted individuals who cancel on or before **December 6** will be refunded their registration fee minus a **\$25 administration fee** and **minus the price of any non-refundable travel already purchased** for them. No refunds will be issued for cancellation after December 6, 2024.



# 96TH BRITISH COLUMBIA YOUTH PARLIAMENT

DECEMBER 27 – 31, 2024  
Victoria, BC

Sponsored by the Youth Parliament of BC Alumni Society

## APPLICATION PROCEDURE

Complete the application form and forward it with your personal statement and registration fee. Members who require financial support can email the Registrar to request a Financial Aid Application.

### Ambrose Yung, Registrar

Unit B – 1211 Roy Road  
Victoria, BC. V8Z 2X8

**e-mail: [registrar@bcyp.org](mailto:registrar@bcyp.org)**

Anyone under the age of 19 **MUST** submit their originally signed physical copy of the application to the Registrar in order for the application to be considered complete. **Your application will not be considered complete until the physical copy is received.** It is the applicant's responsibility to ensure their application is completed before the deadline.

## THANKS TO OUR SPONSORS

BCYP is sponsored by the Youth Parliament of BC Alumni Society, a registered, non-profit organization composed of past members of BCYP.

**PLEASE KEEP THIS PORTION FOR  
FUTURE REFERENCE**

## WHAT IS BCYP?

British Columbia Youth Parliament (BCYP) is a youth organization that recognizes every young person's potential to lead and serve in the community. Since 1924, BCYP has provided a forum for young people to develop skills in leadership, organization, public speaking, and the parliamentary process, and to put these skills into practice through service to youth in their local communities.

BCYP is not affiliated with any political party and is a non-profit organization.

Membership in BCYP begins with attending the Parliamentary Session in Victoria and continues throughout 2025. For detailed information about BCYP's activities, visit our website, [www.bryp.org](http://www.bryp.org).

## BCYP'S ACTIVITIES

BCYP's year begins with the Parliamentary Session from December 27 – 31, 2024. Members sit in the Legislative Assembly in Victoria and use the parliamentary style of debate to plan educational and service projects, establish BCYP's financial commitments, and amend BCYP's governing legislation.

At Session, Members:

- Meet young people from all over the province;
- Debate Cabinet's legislation which sets out BCYP's activities for 2025;
- Debate current local, national, and international issues;
- Learn about debating and the rules of parliamentary procedure;
- Elect BCYP's Premier, Deputy Speaker, and Leader of the Opposition for the 97th Parliament.

After Session, Members put into action the plans made at Session, which usually include:

- Volunteer service projects in their home communities;
- Group volunteer service projects with summer camps, food banks charity walks, soup kitchens, and other service groups;
- Special projects which vary depending on annual legislation but have included summer festivals, children's day camps and Camp Phoenix;
- Regional Youth Parliaments;
- Fundraising events;
- Social activities with other Members.

## WHO CAN ATTEND?

Each year 97 youth are "elected" to BCYP as representatives of their communities. Each applicant must be nominated by an organization committed to youth (i.e. a school, community group, club, Municipality or church). Five members of that group must indicate their support by signing the application form.

### To be eligible for membership you must be:

- Age 16 – 21 (inclusive) as of Dec. 31, 2024;
- A resident of British Columbia;
- Nominated by an organization committed to youth;
- Willing and able to participate in BCYP's activities for one year.

Due to the limited number of seats in the Provincial Legislature, only 97 applicants will be selected to become Members this year.

## SESSIONAL ARRANGEMENTS

**Accommodations:** Accommodation at the Marriott Hotel Inner Harbour, Victoria is provided for all Members for the nights of December 27 – 30 (inclusive). Members will share hotel rooms.

**Transportation:** Transportation for Members residing outside the Victoria area is included in the registration fee. Members living in the **Interior, North, or North Island** will be required to travel on **December 26 and January 1**.

**Meals:** Each Member is responsible for the cost of meals in Victoria. Some dinners will be at assigned restaurants, others free-choice.

## PRE-SESSIONAL INFORMATION

The Registrar will notify all applicants by email or mail as to their acceptance status by mid-November. Accepted Members are provided with an orientation package prior to Session and are invited to attend one of the Pre-Sessional Workshops held in different regions of the province. The details of the workshops as well as travel and safety info will be announced in the acceptance letters.

## FOR MORE INFORMATION

Inquiries from applicants, parents, teachers and nominating organizations are welcomed.

Please contact: **Ambrose Yung, Registrar**  
[registrar@bcyp.org](mailto:registrar@bcyp.org)

**PLEASE KEEP THIS PORTION FOR FUTURE REFERENCE**



**APPLICATION FORM – NINETY SIXTH BC YOUTH PARLIAMENT**

LAST name: \_\_\_\_\_ FIRST name: \_\_\_\_\_ GENDER: \_\_\_\_\_

I identify as someone with indigenous ancestry

Room with:  M  F

BIRTHDATE: (YYYY/MM/DD) \_\_\_\_\_ SCHOOL/UNIVERSITY: \_\_\_\_\_

**CURRENT ADDRESS (including temporary/University residence):**

STREET / PO BOX: \_\_\_\_\_ CITY: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

**PERMANENT ADDRESS (i.e. parents) or STREET ADDRESS if DIFFERENT from above:**

STREET / PO BOX: \_\_\_\_\_ CITY: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

TRANSPORTATION TO VICTORIA REQUIRED FROM:

CURRENT/TEMPORARY ADDRESS  PERMANENT ADDRESS  OTHER: \_\_\_\_\_

ORIGINATING ORGANIZATION: \_\_\_\_\_

STREET: \_\_\_\_\_ CITY: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ TELEPHONE: (\_\_\_\_\_) \_\_\_\_\_

TEACHER / COORDINATOR NAME: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

SIGNATURE OF CONTACT TEACHER / GROUP COORDINATOR: \_\_\_\_\_

Would you (teacher/coordinator) like to receive a print and e-mail copy of the application package each year?

Yes  No  Already on the list

THE FOLLOWING MEMBERS/STUDENTS of \_\_\_\_\_ NOMINATE  
(NAME OF ORGANIZATION/SCHOOL)

\_\_\_\_\_, A MEMBER/STUDENT OF OUR ORGANIZATION/SCHOOL TO SIT AS A BCYP MEMBER.

**FIVE NOMINATING SIGNATURES REQUIRED:**

|           | <b>NAME</b> | <b>SIGNATURE</b> | <b>TELEPHONE</b> |
|-----------|-------------|------------------|------------------|
| <b>1.</b> | _____       | _____            | _____            |
| <b>2.</b> | _____       | _____            | _____            |
| <b>3.</b> | _____       | _____            | _____            |
| <b>4.</b> | _____       | _____            | _____            |
| <b>5.</b> | _____       | _____            | _____            |

Application form must be **RECEIVED** by November 1, 2024.

## PERSONAL STATEMENT

At the Parliamentary Session in Victoria, Members of BCYP participate in parliamentary debating and plan activities and community service for the upcoming year. During the year, Members are responsible for service and fundraising in their communities, and organize and participate in projects such as a children's summer camp, Regional Youth Parliaments, fundraising events and other service and debating activities.

All new applicants must attach a one-page personal statement, outlining:

1. Why you would like to be a Member of BCYP;
2. What community service have you been/are, or intend to become, involved with in your community;
3. Any activities you have been/are involved with that relate to debate or public speaking;
4. With reference to the preceding questions, how you believe you can personally contribute to BCYP, including its parliamentary debates and other activities.

## YOUTH PARLIAMENT EXPERIENCE

Have you attended BCYP before?  Yes  No

**If yes**, do you wish to become a member of the Alumni Society?

Yes  No  Already on the list

Have you attended a Regional Youth Parliament?

Yes If yes, which one(s)? \_\_\_\_\_  No

How did you first hear about BCYP?

- From a teacher  From a group leader  Saw a poster/brochure (where? \_\_\_\_\_)
- Through a Regional Youth Parliament (which one? \_\_\_\_\_)  From a member or alumnus of BCYP or a RYP (name of individual: \_\_\_\_\_)
- Other (please specify): \_\_\_\_\_

## CONSENT & WAIVER

In consideration for acceptance to British Columbia Youth Parliament (BCYP), the undersigned on behalf of the Applicant and all heirs, executors and administrators, waives any and all claims for damages against BCYP and the Youth Parliament of British Columbia Alumni Society, and their directors, officers, and agents for any and all injuries or loss which the Applicant may suffer during, or in connection with any BCYP Session, trip, or any other activity, or transportation to or from Session or any activity.

Applicant's Signature: \_\_\_\_\_

If under 19, Signature of Parent or Guardian: \_\_\_\_\_

Printed Name of Parent or Guardian Signing: \_\_\_\_\_

Please remember to:

- Save a legible scan of this form for your records. As a backup, please email the scan to:

[registrar@bcyp.org](mailto:registrar@bcyp.org)

- Mail or courier a signed hard copy of this completed form along with a cheque for \$455. **We must receive original signed hard copies for anyone under the age of 19. Your application will not be considered complete until the hard copy is received.**

Unit B – 1211 Roy Road Victoria, BC V8Z 2X8



**District of  
100 MILE HOUSE**

**COUNCIL REPORT  
File No. 570-01**

**Regular Council Meeting  
Oct. 22, 2024**

**REPORT DATE:** Oct. 4, 2024  
**TITLE:** Business Façade Improvement Program Grant  
**PREPARED BY:** J. Doddridge, Director Economic Development & Planning

**PURPOSE:** To obtain Council endorsement of the grant submission

**RECOMMENDATION:** Recommended Resolution:

**BE IT RESOLVED THAT** Council of the District of 100 Mile House supports the application to Northern Development Initiative Trust for a grant up to \$20,000 for the 2025 Business Façade Improvement Program from the Cariboo-Chilcotin/Lillooet Regional Development Account.

**BACKGROUND INFORMATION / DISCUSSION:**

An application has been submitted to Northern Development Initiative Trust (NDIT) for the 2025 Business Façade Improvement Program. The 2024 Business Façade Improvement Program saw 3 applications approved.

**OPTIONS:** N/A

**BUDGETARY IMPACT:** N/A

**LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws):** N/A

**ATTACHMENTS:** 2025 Business Façade Improvement Program Application

**Prepared By:** J. Doddridge  
J. Doddridge, Dir Ec Dev & Planning

**Date:** Oct. 4/24

**Reviewed By:** T. Boulanger  
T. Boulanger, CAO

**Date:** Oct. 4/24



# Online Funding Application

## 2025 Business Facade Improvement Program

Joanne Doddridge

### Application Summary

| DATE SUBMITTED | FUNDING PROGRAM             | STATUS                |
|----------------|-----------------------------|-----------------------|
| 10/04/2024 PST | Business Facade Improvement | Application Submitted |

### APPLICANT PROFILE

#### Local Government Name

District of 100 Mile House

#### Mailing Address

Box 340  
V0K 2E0, 100 Mile House

#### Email

jdoddridge@100milehouse.com

#### Phone Number

2503952434

### PRIMARY CONTACT INFORMATION

#### Contact Name

Joanne Doddridge

#### Position / Title

Director of Economic Development & Planning

#### Mailing Address

Box 340  
V0K 2E0, 100 Mile House

#### Email

jdoddridge@100milehouse.com

#### Phone

2503952434

### FUNDING REQUEST

#### Amount Requested

\$20,000

#### For the Year

2025

**PRIOR YEAR FUNDING**

Were you approved for funding last year?

Yes

# of Participating Businesses

Amount Approved for Businesses

3

\$15,000

**RESOLUTION OF SUPPORT**

Council Meeting Date

10/22/2024 PST

**PLAN/GUIDELINES**

Guideline Document

2025 Business Facade Improvement Guidelines.docx

**MARKETING PLAN**

What marketing methods will be used to advertise the program? (i.e. brochure, website, newspaper advertisement, newsletter)

website, Business Licence renewal packages, personal visits to shops, posters.

Marketing materials to be developed.

Marketing Documents

**APPLICATION CONFIRMATION**

- I have read and understand the Business Façade Improvement Application Guide including the eligible and ineligible costs.
- I confirm that the information in this application is accurate and complete, and that the project proposal, including plans and budgets, is fairly presented.
- I agree that once funding is approved, any change to the project proposal will require prior approval of Northern Development Initiative Trust (Northern Development).
- I also agree to submit reporting materials as required by Northern Development, and where required, financial accounting for evaluation of the activity funded by Northern Development.
- I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- I agree to publicly acknowledge funding and assistance by Northern Development.
- I authorize Northern Development to make enquiries, collect and share information with such persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations, as Northern Development deems necessary for decision, administration, and monitoring purposes for this project.
- I agree that information provided in this application form may be shared with the appropriate regional advisory committee(s), board of directors, and consultants.

If approved for the Business Façade Improvement grant funding, our organization agrees to:

1. Implement a business façade improvement program for the year in which funding is provided or delegate the authority and oversee the implementation of a business façade improvement program
2. Ensure that the program is marketed effectively to optimize program uptake
3. Submit a report within one month of the calendar year end (by January 31st) to verify the performance measures for the program

**Name (organization signing authority)**

**Position / Title**

Tammy Boulanger

CAO



DISTRICT OF  
**100 Mile House**

# **Business Façade Improvement Program**

## **2025 Guidelines**



**NORTHERN**  
DEVELOPMENT

# District of 100 Mile House Business Façade Improvement Program Guidelines

## Program Purpose and Goals

This program provides grants to property and business owners to renovate, restore, or redesign retail and commercial building facades and storefronts in 100 Mile House. The goal of the 100 Mile House Façade Improvement Program is to encourage owners or commercial tenants to invest in building façade upgrades that create a more interesting and appealing streetscape, attracting customers, clients, visitors, and businesses to the commercial areas of town. The program will promote private sector investment, increase assessed property values, and stimulate the local economy.

The District of 100 Mile House is confident that this initiative will contribute to:

- Making 100 Mile House a more inviting and interesting place to eat, shop, walk and play;
- Promoting the marketability of retail and commercial businesses;
- Helping building owners to attract and retain tenants;
- Enhancing the quality of life for residents, workers, and visitors to 100 Mile House;
- Building civic pride among the business community and the citizens.

Funding for the 100 Mile House Business Façade Improvement program is provided by Northern Development Initiative Trust.

## The Program

The program guidelines are intended to maximize the program benefit for improving the aesthetics of commercial areas.

- The District of 100 Mile House will provide a 50% reimbursement grant up to a maximum of \$5,000 per building/project to improve the facades of commercial buildings.
- Each building is eligible for an annual grant to a maximum of \$5,000. Each year a building may access the Business Façade Improvement program for new/incremental façade improvements.
- Projects must have a minimum total cost of \$2,000 to qualify.

Application deadline: May 1, 2025 unless funds are still available.

The Business Façade Improvement program is offered by 100 Mile House with funding provided by Northern Development Initiative Trust.





## Eligible Properties

The building must be in one of the following Development Permit Areas: Highway 97 Corridor; Central Business District (see Eligible Properties Map Appendix A).

## Eligible Applicants

To be eligible to apply:

- You must be either the property owner or business owner or not-for-profit tenant. If the applicant is the business owner or tenant, the property owner must approve of the application in writing and confirm that all improvements are to be paid for by the applicant
- Non-profit organizations occupying commercial storefronts in eligible areas
- All property taxes pertaining to the property are fully paid and current
- There must be a current, valid business license for the property (unless currently vacant or otherwise exempt)
- There must be no outstanding building permits, stop work orders, or development permit condition requirements
- You have not received a previous grant under this program for the subject property for the proposed improvements.

## Ineligible Applicants

- Residential homes located in the commercial area are not eligible
- Apartment buildings are not eligible
- Government owned buildings are not eligible
- Properties outside the specified area (as defined in Eligible Areas)
- Empty buildings or businesses that are not operating (exception if the business is renovating or doing improvements to the building in anticipation of re-opening).

## Eligible Façade Improvements

Eligible improvements may consist of but are not limited to:

- Exterior lighting (new, not replacement)
- Exterior architectural features
- Exterior surfaces and details (such as decorative details, moldings, trims, cornices)
- Windows (only if part of larger enhancements, no stand-alone window replacement)
- Entrances and doorways (only if part of larger enhancements, no stand-alone entrance/door replacement)
- Facade painting
- New siding
- Awnings



- Accessibility improvements (ramps, wider doors, etc.) to the outside of the building only
- Only permanent patio components are eligible (excludes landscaping and non-permanent fixtures)

## **Ineligible Façade Improvements**

- Routine maintenance
- Structural repairs
- Roofs
- Non-permanent fixtures (benches, planters, patios, patio heaters etc.)
- Landscaping
- Paving
- Fencing
- Signage
- Interior improvements
- Any improvements not visible from the public right of way
- Construction of additions, accessory buildings, or new buildings
- Any improvements that have been started prior to application approval
- Any improvements deemed inconsistent with redevelopment purposes and design guidelines

## **Eligible Costs/Expenses**

- Direct project labour costs
- Design, architectural or engineering fees (related to facade only)
- Contractor fees
- Rental of tools and equipment
- Project related materials and supplies
- Shipping and/or freight
- PST

## **Ineligible Costs/Expenses**

- Staff wages and/or benefits
- Purchase of construction tools or equipment
- Expenses related to improvement to the building façade not visible from the public right of way
- Operational costs including utilities (hydro, gas etc.)
- GST
- Duties
- Permit fees
- Façade improvement expenses started prior to application approval



## Design Guidelines

To be eligible for this grant, the applicant must submit designs and costing for the project. Designs need not be done by a professional architect or designer, but it is strongly encouraged that the applicant seeks professional help, keeping in mind that the grants will be awarded based on merit of design and visual impact to the streetscape. Designs need to clearly outline the proposed improvements to allow the review committee to accurately evaluate the project, and clearly see that the finished product looks like what was intended during the application process.

As far as possible, projects must be consistent with the general form and character guidelines as set out in the applicable Development Permit Area in the Official Community Plan. Guidelines can be found in Appendix B. Projects will be assessed based on their conformance (or the amount they bring the business into conformance) with these guidelines.

The District of 100 Mile House may require development, building, sign and/or other permits based on the extent of the improvements to be completed. These requirements are not waived by approval for the Façade Improvement Program and should be applied for prior to or concurrently with application to this program.

## Business Application Process

Applications are accepted on an ongoing basis and are reviewed on a first come first served basis until the annual budget of the program has been allocated. Applying does not necessarily mean your project or a specific grant amount will be approved. All project proposals are subject to a comprehensive review, must meet high quality standards, and must reflect the spirit and intent of the Façade Improvement Program Guidelines.

Generally, the application, approval and reimbursement process are as follows:

1. Owner/Tenant contacts the District office to determine if your building qualifies for the Façade Improvement Program, discuss your proposed project, and obtain the Program Guide and Application
2. Owner/Tenant submits a completed application with designs. All required supporting materials and documents (including owner authorization) must be received prior to being considered complete
3. Staff reviews application and proposed façade improvements to ensure that improvements meet the applicable Official Community Plan Development Permit Area guidelines and the Facade Improvement Program guidelines
4. Project Review Committee reviews the application and decides to accept or reject the application
5. Applicant is advised of the decision by email and / or mailed letter



6. For successful applications, a Letter of Understanding is sent to the applicant, which must be signed by the Tenant/Owner and a representative of the Project Review Committee
7. Owner/Tenant acquires development permit and/or building permit (where required) and completes the renovations
8. Owner/Tenant provides verification of expenses (invoices or other confirmation of payment)
9. Owner/Tenant provides a Certificate of Completion signed by the applicant or the contractor, indicating that all work described in the application/approval has been completed and paid in full, as well as before and after photos, a business testimonial, and any other supporting documentation
10. Owner/Tenant provides proof that the improvements have passed final inspection for municipal permits (where required) and meet all building standards and codes (where required)
11. Staff verifies that the renovations meet the Letter of Understanding requirements and approves reimbursement
12. Applicant is issued a cheque

Please note: Approved projects must be completed by December 31, 2024. No exceptions.

## Evaluation/Selection Process

The Project Review Committee will consist of at least 3 members, including: one Council member, one Staff member and one Chamber of Commerce representative. The committee's primary responsibility is to review all applications, determine eligibility of projects and decide which projects should be funded. All eligible projects will be evaluated using the following ranked criteria:

1. Does the project for which the funds are being sought meet the applicable Development Permit Area guidelines?
2. Will the project once complete have a noticeable *impact* on the streetscape? (ie: visual impact to pedestrians and vehicle traffic)
3. Will the renovation offer a noticeable *improvement* on the streetscape? (ie: buildings currently in poor condition have a greater likelihood of project approval)
4. Does the design incorporate log or timber features?
5. Was a professional designer or architect used for improvements?



**District of 100 Mile House  
Business Façade Improvement Program Application**

**Applicant Information**

Applicant Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Building Address: \_\_\_\_\_

If you are applying as the tenant of a building, please provide the following information and attach a letter of consent from the owner(s) stating that you are allowed to make these changes to the building.

Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Project Description**

1. Describe the proposed project: Attach any extra sheets, photos, designs, samples, etc. Please describe work to be done and materials to be used and note how this relates to the Development Permit Area guidelines.

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2. Planned Start Date: \_\_\_\_\_
3. Planned Completion Date: \_\_\_\_\_
4. Total Project Cost (estimated): \_\_\_\_\_
5. Funding Amount Requested: \_\_\_\_\_

**Applicant Checklist:**

- Property taxes paid
- Utility account paid
- Licence fees paid
- Required permit applications completed
- Building owner authorization

**Attach to Application:**

- Photos of existing conditions (before)
- Detailed specifications
- Contractor's cost estimates
- Drawings / designs
- Material & colour samples

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

Note: If you are not the property owner, please provide separate owner authorization dated and signed.

**Terms & Conditions**

I, \_\_\_\_\_ of \_\_\_\_\_ have  
 (Applicant) (Business Name /or Address)

read the complete application and concur with and give my consent to the work proposed in the application.

I assume all responsibility for obtaining appropriate architectural drawings, building permits and inspections, and hiring of contractors as necessary.

I will allow the District of 100 Mile House and Northern Development Initiative Trust to use before and after pictures of the project and testimonials for the purpose of promoting this program in the future.



I agree not to involve the District of 100 Mile House or the Façade Improvement Program in any legal action between myself and any contractors, estimators, employees, workers, or agents arising from or out of the Façade Improvement Project.

I give my consent to the District of 100 Mile House and the Review Committee to make all inspections necessary to confirm that the approved plans are implemented in accordance with expected standards.

Payment of approved grants will be made upon the applicant providing the Project Review Committee proof of final completion of proposed improvements along with verification of expenditures and proof of final inspection (where required).

Applicant's Signature: \_\_\_\_\_

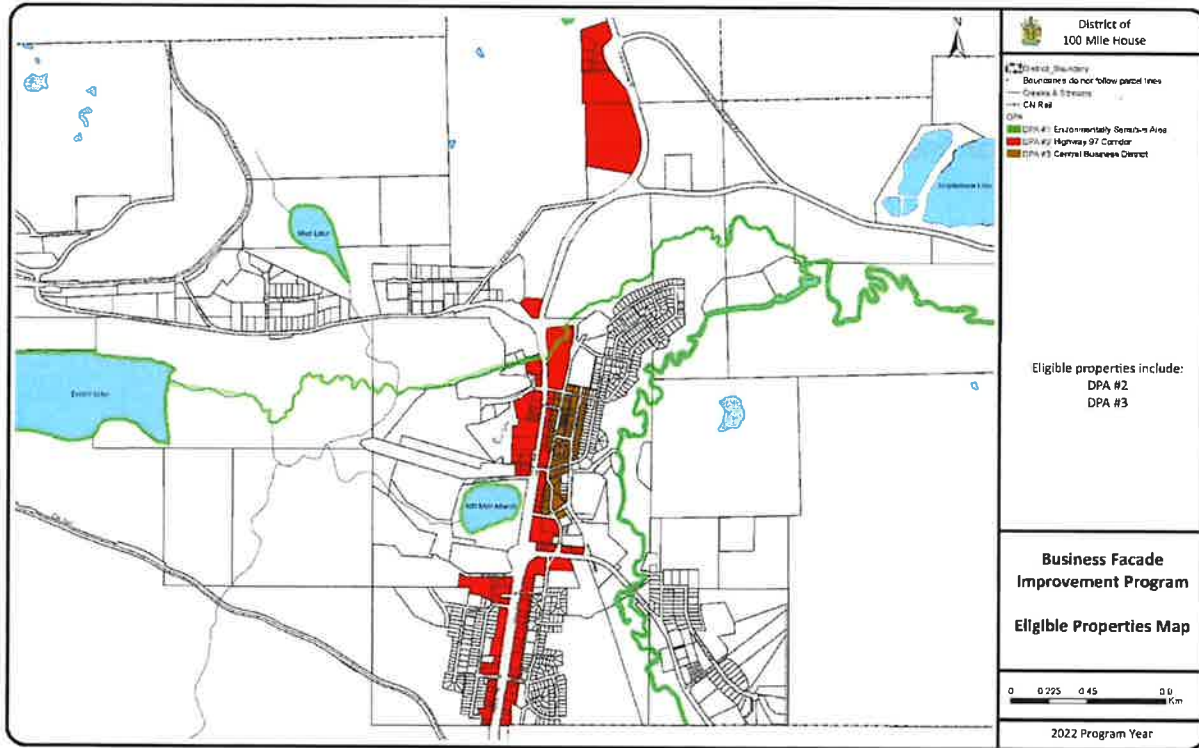
Date: \_\_\_\_\_

Application received by: \_\_\_\_\_

Date: \_\_\_\_\_



# APPENDIX A Eligible Properties Map





## APPENDIX B Development Permit Area Guidelines

(condensed)

### Central Business District

The Central Business District is the commercial centre of the Cariboo and the heart of the community. Development which is of a high standard and is representative of the Cariboo and its history will reflect well on the entire community and be a source of civic pride. The design guidelines contained in this section help to establish consistent character, siting, and layout of development in this important business district of 100 Mile House.

#### Guidelines

Development permits issued in this section will be in accordance with the following guidelines:

#### Building and structures

- Buildings are encouraged to incorporate building materials that are natural to the Cariboo; these include the use of wood, logs, rails, posts, beams, rock and stone.
- Buildings are encouraged to incorporate architectural features which respect the heritage of the Cariboo.
- Any end wall of building which is visible from the street should be finished to the same standard as the front of the building to provide an attractive appearance.
- The use of exposed concrete blocks visible from public roads is not permitted.
- The front yard setback should be between 0 and 3 metres from the property line to encourage street orientation.
- Buildings should be of a size and scale similar to adjacent buildings.
- Façade design should contribute to a lively pedestrian scale.
- Indirect lighting of signs is encouraged rather than back-lit plastic signs.
- Landscaping, awnings, lighting fixtures, and other structures should be architecturally integrated with the design of the buildings.
- The design of fascia signs containing individual business signage should be integrated into the design of the building. Billboards or roof signs are prohibited.
- Enhance the relationship of commercial areas to adjacent parks and surrounding residential areas by preserving view corridors, by providing convenient pedestrian access to the development, and by giving consideration to the design of side and rear facades.
- Encourage mixed use developments where residential units are located above commercial developments.
- Encourage mixed residential over commercial buildings with parking at the rear, beside, or beneath the development.



- Encourage commercial and residential developments to incorporate safer public spaces that meet Crime Prevention through Environmental Design Standards
- Encourage environmental design standards that improve accessibility to all members of the public.
- Focus people-oriented activities (window shopping, store entrances, cafes, displays, signage) along the streets and in front of buildings. Locate parking, loading, garbage and other ancillary services at the rear or side of buildings.
- The electrical service provisions of buildings should be screened from view or be located so as to minimize their visual appearance.
- Buildings at key intersections should be designed to mark the corner. Various design devices include setbacks at the corner, accentuated entrances and additional height using, for instance, clock towers.
- Blank or solid walls (without glazing) should not exceed approximately five metres in length at street level so that visual interest is maintained along sidewalks for pedestrians. Walls that are blank should be articulated with some type of wall detailing wherever possible.
- Store and building entrances should not be recessed more than two metres. Doorways should be designed to focus on the street in order to create a more immediate and direct relationship between indoor and outdoor activities.

### **Screening and landscaping**

- All waste disposal bins should be completely screened within an enclosure.
- The planting of street trees is encouraged where they do not already exist. The planting and maintaining of grass, hedges, and trees, consistent with the existing streetscape is encouraged.
- The use of xeriscape (drought tolerant, low-water requirement) landscaping and other water conservation practices is encouraged to minimize water consumption.
- Loading areas visible from streets and from residential properties must be screened with fencing and/or sufficient landscaping which is mature and of a quality acceptable to the District. The integration of existing mature trees and other vegetation into the overall landscape design is encouraged.
- The design of frontage business signs should be integrated with the design of the building.

### **Parking and access**

- All off-street parking areas must be adequately landscaped including a landscaped buffer separating the off-street parking area from the property line(s) and from principal buildings.



- A majority of off-street parking should be located to the rear or side of the building(s). Access to commercial premises and to the street should be easily visible from all off-street parking areas.
- Vehicle access to parking and loading areas and circulation on site should minimize interference with pedestrian movement.
- Surface parking areas should be constructed in small increments, or large lots should be divided into small areas through the use of shade trees and shrubs, so that asphalt does not dominate.
- Universal access design principles shall be incorporated to accommodate people of any ability.

## **Highway 97 Corridor**

Highway 97 is an important gateway to 100 Mile House. The form and character of development along this corridor provides the first impression of 100 Mile House to visitors and influence the image of the community. Highway 97 also provides for the safe movement of vehicles in and out of the District. Council has expressed a desire to control the form and character of commercial development along Highway 97.

### **Guidelines**

Development permits issued for this area will be in accordance with the following guidelines:

#### **Buildings and structures**

- Buildings are encouraged to incorporate material and architectural features of the Cariboo: these include the use of wood, logs, rails, posts, beams, rock and stone. Architecture should not simply replicate building designs that could be found anywhere in North America.
- Any end wall of a building which is visible from Highway 97 should be finished to the same standard as the front of the building to provide an attractive appearance.
- The use of exposed concrete blocks visible from public roads is not permitted.
- Large areas of building walls shall be articulated by a combination of windows, entry features, building materials, textures, architectural features and landscaping.
- Varied rooflines are encouraged to avoid the appearance of long, flat rooflines.
- Landscaping, awnings, lighting fixtures, and other structures should be architecturally integrated with the design of the buildings.
- Mechanical equipment must be hidden from view, i.e., placed in an attic space or behind fascia or parapet walls.
- Additions to buildings should appear seamless as part of the existing building.

#### **Screening and Landscaping**

- Blank walls (surfaces over 40 square metres lacking an architectural feature) must be screened with landscaping. Landscaping should include trees and/or other plant



material designed to screen or cover not less than 50% of the blank wall within five years of planting.

- All waste disposal bins over 3 cubic metres in area cannot be located within the front yard and must be screened within an enclosure or located so it is not visible from Highway 97.
- Outdoor display areas should be upgraded and enhanced with landscaping
- Required front yard setback areas must be landscaped with trees, shrubs, grass and similar elements, which in the case of corner sites includes both the setback areas toward the highway and the side street. Landscaping materials must be hardy and adapted to Cariboo climatic conditions. The use of low maintenance landscape materials is encouraged. The use of xeriscape (drought tolerant, low water requirement) landscaping and other water conservation practices is encouraged to minimize water consumption.
- All fencing and screening should be designed and constructed with durable materials and integrated with the design and materials of the building. All screening should be of sufficient height to adequately screen parking, loading, garbage receptacles and storage from adjacent public streets and residential areas.

### **Parking, loading and access**

- Commercial development must take into consideration the visual impact of surface parking and loading areas on adjacent properties. Vehicle access to parking and loading areas, and circulation on site should minimize interference with pedestrian movement.
- No loading space is permitted within the front yard of a development where it is visible from Highway 97.
- Co-ordination and connection of parking lots through mutual access agreements with adjacent properties is encouraged to ensure street efficiency.
- Parking areas should clearly identify pedestrian circulation areas, preferably with different paving and landscaping treatment.
- Large surface parking areas should be demised into smaller areas through the use of raised landscaped areas containing shade trees, shrubs or ornamental pavers to provide visual relief from the appearance of uniform asphalt surfaces.



**DISTRICT OF 100 MILE HOUSE**

**Bylaw No. 1430**

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Being a Bylaw to amend the District of 100 Mile House Animal Control and Pound Operation  
Bylaw No. 1131, 2008

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This bylaw may be cited for all purposes as **“District of 100 Mile House Animal Control and Pound  
Operation Amendment Bylaw No. 1430, 2024**

The Council of the District of 100 Mile House in open meeting assembled enacts as follows:

1) That Part 5 - General Prohibitions, be amended to add:

5.9 It is an offence for any person to feed or leave food out for the purpose of feeding  
deer or feral cats within the District of 100 Mile House.

READ A FIRST, SECOND AND THIRD TIME this 22<sup>nd</sup> day of October, 2024.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Administrator

Cheque Register-Summary-Bank



K1

Supplier : 079850 To ZZ9950

Pay Date : 04-Oct-2024 To 16-Oct-2024

Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No.

Status : A

Medium : M=Manual C=Computer E=EFT-PA

| Cheque # | Cheque Date | Supplier | Supplier Name                            | Status | Batch | Medium | Amount     |
|----------|-------------|----------|--|--------|-------|--------|------------|
| 30144    | 15-Oct-2024 | 1MFI50   | 100 MILE FIREMEN'S SOCIETY               | Issued | 375   | C      | 1,050.00   |
| 30145    | 15-Oct-2024 | 1MTC50   | 100 MILE TRAFFIC CONTROL                 | Issued | 375   | C      | 687.66     |
| 30146    | 15-Oct-2024 | 93MI50   | 93 MILE AGGREGATES                       | Issued | 375   | C      | 430.08     |
| 30147    | 15-Oct-2024 | ACEC50   | ACE COURIER SERVICES                     | Issued | 375   | C      | 264.56     |
| 30148    | 15-Oct-2024 | ATLS50   | ATLAS SIGN & AWNING COMPANY              | Issued | 375   | C      | 500.00     |
| 30149    | 15-Oct-2024 | BAZR50   | BAZAN, RONALD AND BAZAN, ROBERTA         | Issued | 375   | C      | 5,000.00   |
| 30150    | 15-Oct-2024 | BCTR50   | BC TRANSIT                               | Issued | 375   | C      | 406.95     |
| 30151    | 15-Oct-2024 | BREE50   | BREE CONTRACTING LTD                     | Issued | 375   | C      | 135,536.15 |
| 30152    | 15-Oct-2024 | BREN50   | BRENNTAG CANADA INC                      | Issued | 375   | C      | 5,917.47   |
| 30153    | 15-Oct-2024 | BROG50   | BROGAN FIRE AND SAFETY                   | Issued | 375   | C      | 127.68     |
| 30154    | 15-Oct-2024 | BROS50   | BRON & SONS NURSERY CO.                  | Issued | 375   | C      | 367.50     |
| 30155    | 15-Oct-2024 | BURG50   | BURGESS PLUMBING HEATING & ELECTRIC/     | Issued | 375   | C      | 64.32      |
| 30156    | 15-Oct-2024 | CAME50   | CAMEO PLUMBING LTD                       | Issued | 375   | C      | 68.26      |
| 30157    | 15-Oct-2024 | CARN50   | CARO ANALYTICAL SERVICES                 | Issued | 375   | C      | 554.42     |
| 30158    | 15-Oct-2024 | CENU50   | CENTURY HARDWARE LTD                     | Issued | 375   | C      | 76.33      |
| 30159    | 15-Oct-2024 | CHBS50   | CHB SERVICES LTD                         | Issued | 375   | C      | 9,467.07   |
| 30160    | 15-Oct-2024 | CINT50   | CINTAS CANADA LIMITED                    | Issued | 375   | C      | 1,287.07   |
| 30161    | 15-Oct-2024 | CLEA50   | CLEARTECH INDUSTRIES INC                 | Issued | 375   | C      | 523.16     |
| 30162    | 15-Oct-2024 | COMI50   | COMMISSIONAIRES BRITISH COLUMBIA         | Issued | 375   | C      | 1,260.84   |
| 30163    | 15-Oct-2024 | DICJ50   | DICKERSON, JOSH                          | Issued | 375   | C      | 225.00     |
| 30164    | 15-Oct-2024 | DONA50   | DONAHUE AIRFIELD SERVICES                | Issued | 375   | C      | 1,050.00   |
| 30165    | 15-Oct-2024 | E36050   | ENVIRONMENTAL 360 SOLUTIONS CENTRAL      | Issued | 375   | C      | 383.38     |
| 30166    | 15-Oct-2024 | EXEC50   | EXETER COUNTRY TIRE                      | Issued | 375   | C      | 1,170.15   |
| 30167    | 15-Oct-2024 | EXPE50   | EXPEDITION MANAGEMENT CONSULTING LT      | Issued | 375   | C      | 1,758.75   |
| 30168    | 15-Oct-2024 | FALC50   | FALCON EQUIPMENT LTD                     | Issued | 375   | C      | 1,066.95   |
| 30169    | 15-Oct-2024 | FLOW50   | FLOWPOINT ENVIRONMENTAL SYSTEMS          | Issued | 375   | C      | 1,226.40   |
| 30170    | 15-Oct-2024 | GART50   | GARTH'S ELECTRIC CO LTD - INC NO. 248102 | Issued | 375   | C      | 643.20     |
| 30171    | 15-Oct-2024 | GOLT50   | GOLD TRAIL RECYCLING LTD                 | Issued | 375   | C      | 64.47      |
| 30172    | 15-Oct-2024 | HMAE50   | HM AERO AVIATION CONSULTING              | Issued | 375   | C      | 7,324.80   |
| 30173    | 15-Oct-2024 | INLA50   | INLAND KENWORTH PARTNERSHIP              | Issued | 375   | C      | 140.14     |
| 30174    | 15-Oct-2024 | INNO50   | INNOV8 DIGITAL SOLUTIONS                 | Issued | 375   | C      | 8.06       |
| 30175    | 15-Oct-2024 | INTU50   | INTERNATIONAL UNION OF OPERATING ENG     | Issued | 375   | C      | 517.26     |
| 30176    | 15-Oct-2024 | LINL50   | LECOMTE, LINDA                           | Issued | 375   | C      | 235.00     |
| 30177    | 15-Oct-2024 | LONE50   | LONE BUTTE SUPPLY LTD                    | Issued | 375   | C      | 162.37     |
| 30178    | 15-Oct-2024 | LORD50   | LORDCO AUTO PARTS LTD                    | Issued | 375   | C      | 42.15      |
| 30179    | 15-Oct-2024 | MACO50   | MACON CONSTRUCTION LTD                   | Issued | 375   | C      | 500.00     |
| 30180    | 15-Oct-2024 | MAIN50   | MAINLINE ROOFING CO LTD                  | Issued | 375   | C      | 25,867.80  |
| 30181    | 15-Oct-2024 | MVAN50   | M. VAN NOORT & SONS BULB CO LTD          | Issued | 375   | C      | 2,449.90   |
| 30182    | 15-Oct-2024 | NAPA50   | NAPA AUTO PARTS - 100 MILE HOUSE         | Issued | 375   | C      | 901.24     |
| 30183    | 15-Oct-2024 | NORM50   | NORTHERN COMPUTER                        | Issued | 375   | C      | 3,631.34   |
| 30184    | 15-Oct-2024 | NORW50   | NORTH-WESTERN SPRINTER GLASS INC.        | Issued | 375   | C      | 496.38     |
| 30185    | 15-Oct-2024 | PATE50   | PATERSON SEPTIC SERVICE                  | Issued | 375   | C      | 1,950.00   |
| 30186    | 15-Oct-2024 | PETA50   | PETER A. TRUCH                           | Issued | 375   | C      | 2,106.47   |
| 30187    | 15-Oct-2024 | PRAR50   | PRAIRIECOAST EQUIPMENT                   | Issued | 375   | C      | 1,919.11   |
| 30188    | 15-Oct-2024 | SAVE50   | SAVE ON FOODS                            | Issued | 375   | C      | 48.08      |
| 30189    | 15-Oct-2024 | SCFA50   | SOUTH CARIBOO FARMERS MARKET             | Issued | 375   | C      | 235.00     |
| 30190    | 15-Oct-2024 | SCGP50   | SCG PROCESS                              | Issued | 375   | C      | 1,097.60   |
| 30191    | 15-Oct-2024 | SUNR50   | SUNRISE FORD SALES LTD                   | Issued | 375   | C      | 139.11     |
| 30192    | 15-Oct-2024 | TASC50   | TASCO SUPPLIES LTD                       | Issued | 375   | C      | 209.54     |
| 30193    | 15-Oct-2024 | TRUE50   | TRUE CONSULTING GROUP                    | Issued | 375   | C      | 23,874.53  |
| 30194    | 15-Oct-2024 | TSUN50   | TSUNAMI SOLUTIONS LTD.                   | Issued | 375   | C      | 50.40      |
| 30195    | 15-Oct-2024 | UPSB50   | UPS CANADA                               | Issued | 375   | C      | 22.52      |
| 30196    | 15-Oct-2024 | URCL50   | URBANICS CONSULTANTS LTD                 | Issued | 375   | C      | 17,850.00  |
| 30197    | 15-Oct-2024 | VADI50   | CENTRAL SQUARE CANADA SOFTWARE INC       | Issued | 375   | C      | 17,557.48  |

**DISTRICT OF 100 MILE HOUSE**  
**Cheque Register-Summary-Bank**



AP5090

Page : 2

Date : Oct 17, 2024

Time : 8:51 am

Supplier : 079850 To ZZ9950  
 Pay Date : 04-Oct-2024 To 16-Oct-2024  
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

| Cheque #                                     | Cheque Date | Supplier | Supplier Name               | Status | Batch | Medium | Amount    |
|--|-------------|----------|-----------------------------|--------|-------|--------|-----------|
| <b>Bank : 4 ROYAL BANK - CURRENT ACCOUNT</b> |             |          |                             |        |       |        |           |
| 30198  | 15-Oct-2024 | VERF50   | FORCIER, VERONICA           | Issued | 375   | C      | 235.00    |
| 30199  | 15-Oct-2024 | WABR50   | WATSON, BRIAN               | Issued | 375   | C      | 50.00     |
| 30200  | 15-Oct-2024 | WESR50   | WESTERRA EQUIPMENT LP       | Issued | 375   | C      | 760.67    |
| 30201  | 15-Oct-2024 | WILO50   | WILLIAM LOVE                | Issued | 375   | C      | 840.00    |
| 30202  | 15-Oct-2024 | WISH50   | WISHBONE INDUSTRIES LIMITED | Issued | 375   | C      | 7,644.00  |
| 30203  | 15-Oct-2024 | WURT50   | WURTH CANADA LTD            | Issued | 375   | C      | 535.39    |
| 00000-0145                                   | 08-Oct-2024 | BLAK50   | BLACK PRESS GROUP LTD       | Issued | 360   | E      | 303.90    |
| 00000-0146                                   | 08-Oct-2024 | PENS50   | PENSION CORPORATION         | Issued | 361   | E      | 8,938.17  |
| 00000-0147                                   | 08-Oct-2024 | RECE50   | RECEIVER GENERAL OF CANADA  | Issued | 362   | E      | 13,175.55 |
| 00000-0148                                   | 08-Oct-2024 | RECE50   | RECEIVER GENERAL OF CANADA  | Issued | 363   | E      | 13,358.59 |
| 00000-0149                                   | 08-Oct-2024 | TELM50   | TELUS MOBILITY CELLULAR INC | Issued | 364   | E      | 685.07    |
| 00000-0150                                   | 08-Oct-2024 | ROYL50   | ROYAL BANK VISA             | Issued | 365   | E      | 14,633.08 |
| 00000-0151                                   | 08-Oct-2024 | WORK50   | WORKERS' COMPENSATION BOARD | Issued | 366   | E      | 24,743.06 |
| 00000-0152                                   | 08-Oct-2024 | FORT50   | FORTIS BC - NATURAL GAS     | Issued | 367   | E      | 519.79    |
| 00000-0153                                   | 08-Oct-2024 | FORT50   | FORTIS BC - NATURAL GAS     | Issued | 368   | E      | 51.75     |
| 00000-0154                                   | 11-Oct-2024 | BLAK50   | BLACK PRESS GROUP LTD       | Issued | 369   | E      | 204.05    |
| 00000-0155                                   | 11-Oct-2024 | BCHY50   | BC HYDRO & POWER AUTHORITY  | Issued | 370   | E      | 11,858.22 |
| 00000-0156                                   | 11-Oct-2024 | ADTS50   | ADT CANADA INC              | Issued | 371   | E      | 193.99    |
| 00000-0157                                   | 11-Oct-2024 | SHAW50   | SHAW CABLE                  | Issued | 372   | E      | 395.14    |
| 00000-0158                                   | 11-Oct-2024 | FRCO50   | FOUR RIVERS CO-OPERATIVE    | Issued | 373   | E      | 76.55     |
| 00000-0159                                   | 07-Oct-2024 | ROYL50   | ROYAL BANK VISA             | Issued | 376   | E      | 2,008.58  |

|                              |                   |                         |                  |                     |                   |
|------------------------------|-------------------|-------------------------|------------------|---------------------|-------------------|
| <b>Total Computer Paid :</b> | <b>290,579.16</b> | <b>Total EFT PAP :</b>  | <b>91,145.49</b> | <b>Total Paid :</b> | <b>381,724.65</b> |
| <b>Total Manually Paid :</b> | <b>0.00</b>       | <b>Total EFT File :</b> | <b>0.00</b>      |                     |                   |

75 Total No. Of Cheque(s) ...

**CAPITAL: \$185,278.48**