



DISTRICT OF 100 MILE HOUSE

**AGENDA FOR THE REGULAR MEETING OF THE MUNICIPAL COUNCIL
TO BE HELD IN MUNICIPAL COUNCIL CHAMBERS
Tuesday, November 12th, 2024 at 5:00 PM**

A.	<u>CALL TO ORDER</u>
	<p>Mayor to call the regular meeting to order at 5:00 PM.</p> <p>Acknowledgement that this meeting is being held on Tsq̓escencú'ecw.</p>
B.	<u>APPROVAL OF AGENDA:</u>
	<p>B1</p> <p>BE IT RESOLVED THAT the November 12th, 2024 Regular Council agenda <u>be approved</u>.</p>
C.	<u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u>
D.	<u>DELEGATIONS / PUBLIC HEARING:</u>
Enbridge – Sunrise Expansion Project	<p>Jennifer Prochera representing Enbridge will provide an update to Council and answer any questions relating to the Sunrise Expansion Project.</p>
E.	<u>MINUTES:</u>
Regular Council – October 22nd, 2024	<p>E1</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of October 22nd, 2024 <u>be adopted</u>.</p>

F.	<u>UNFINISHED BUSINESS:</u>
G.	<u>MAYOR’S REPORT:</u>
H.	<u>CORRESPONDENCE:</u>
Commissionaires Report – October 2024	H1 BE IT RESOLVED THAT the Bylaw report for the period October 1 st to 31 st <u>be received.</u>
For Information Correspondence	H2 BE IT RESOLVED THAT the For Information Correspondence List dated November 7 th , 2024 <u>be received.</u>
I.	<u>STAFF REPORTS:</u>
2025 Vision Zero Grant Application	I1 BE IT RESOLVED THAT Council of the District of 100 Mile House supports the submission of a Vision Zero Grant application for the ICBC Road Sign and Marking Project.
Well Redevelopments	I2 BE IT RESOLVED THAT the Council of the District of 100 Mile House award the RFQ for the redevelopment of District of 100 Mile Wells DW4, 5 and 6 to Precision Service and Pumps Inc. for the stated price of \$303,520.76 plus applicable taxes; and further BE IT RESOLVED THAT the total well redevelopments project costs be allocated from the Utility Infrastructure Reserve Fund.
Municipal Facilities and Events Booking Policy	I3 BE IT RESOLVED THAT the Municipal Facilities and Events Boking Policy be approved
J.	<u>BYLAWS:</u>

<p>Animal Control and Pound Operation Amendment Bylaw No. 1430, 2024</p>	<p>J1</p> <p>BE IT RESOLVED THAT the Animal Control and Pound Operation Amendment Bylaw No. 1430, 2024 be adopted this 12th day of November, 2024.</p>
<p>Mobile Home Parks Bylaw No. 1379, 2024</p>	<p>J2</p> <p>BE IT RESOLVED THAT the District of 100 Mile House Mobile Home Parks Bylaw No. 1379, 2024 be read a first, second and third time this 12th day of November, 2024.</p>
<p>Cross Connection Control Bylaw No. 1419, 2024</p>	<p>J3</p> <p>BE IT RESOLVED THAT the Cross Connection Control Bylaw No. 1419, 2024 be read a first, second and third time this 12th day of November, 2024.</p>
<p>Repeal Bylaw No. 1431, 2024</p>	<p>J4</p> <p>BE IT RESOLVED THAT Repeal Bylaw No. 1431, 2024 be read a first, second and third time this 12th day of November, 2024.</p>
<p>Municipal Ticket Information Amendment Bylaw No. 1433, 2024</p>	<p>J5</p> <p>BE IT RESOLVED THAT the District of 100 Mile House Municipal Ticket Information Amendment Bylaw No. 1433, 2024 be read a first, second and third time this 12th day of November, 2024.</p>
<p>K.</p>	<p><u>VOUCHERS</u></p>
<p>Paid Vouchers (Oct. 17th – Nov. 6th) #30204 – #30254 & EFTs</p>	<p>K1</p> <p>BE IT RESOLVED THAT the paid manual vouchers #30204 to #30254 and EFT's totaling \$268,491.51 <u>be received.</u></p>

L.	<u>OTHER BUSINESS:</u>
M.	<u>QUESTION PERIOD:</u> Call for questions from the public for items relevant to the agenda.
N.	<u>ADJOURNMENT:</u> BE IT RESOLVED THAT this November 12 th , meeting of Council be adjourned: Time:

Enbridge regional update

District of 100 Mile House

November 12, 2024

Land acknowledgement

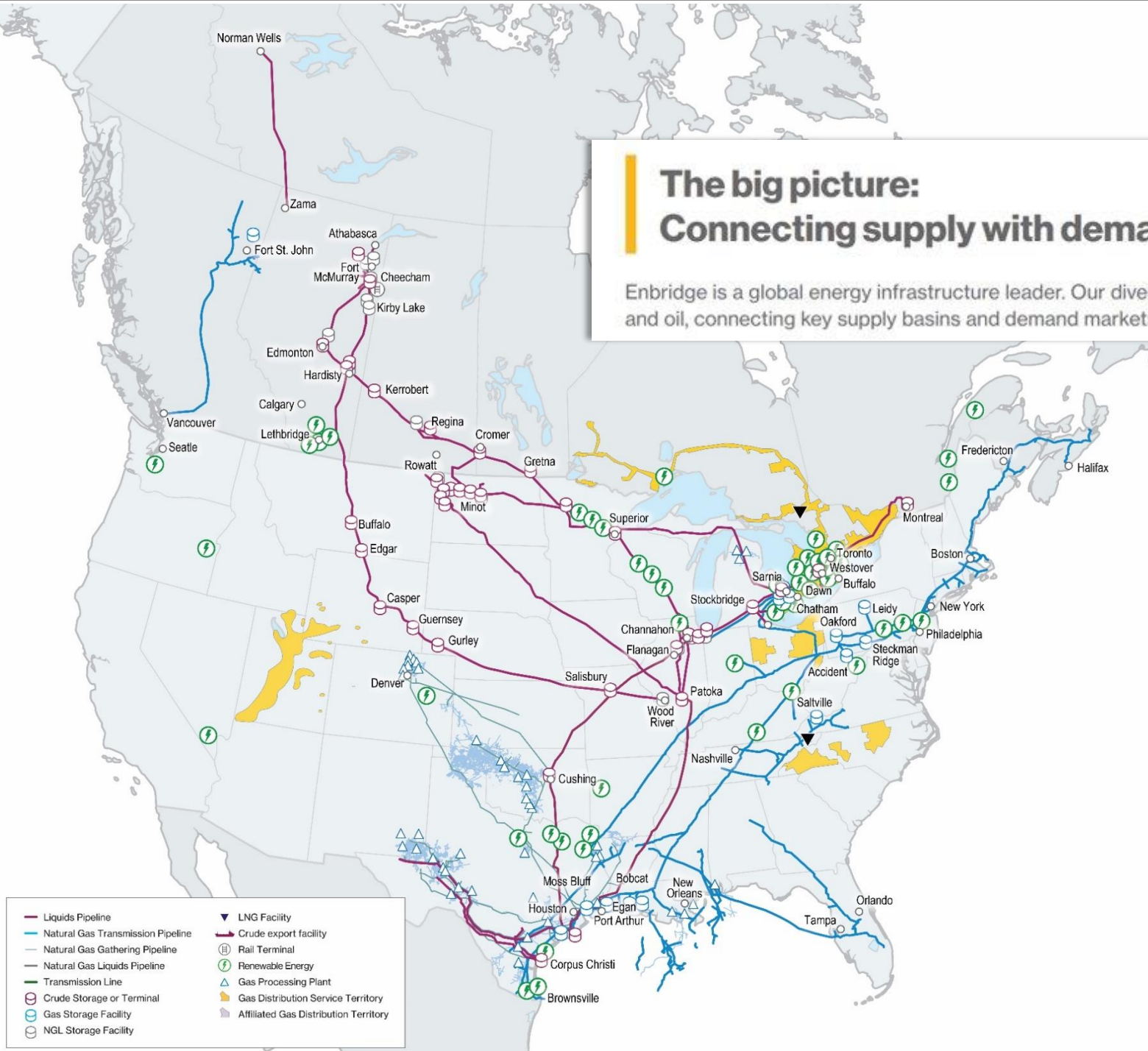


Our projects and operations span Treaty and Tribal lands, the National Métis Homeland, unceded lands and the traditional territories of Indigenous Nations, Tribes, Governments and Groups (Indigenous groups)¹ across North America, including the traditional, ancestral and unceded territory of the Secwepemc, specifically the Tsq'escenemc.

¹ In this IRAP we are using the term "Indigenous groups" when referring to Indigenous nations, governments or groups in Canada and/or Native American Tribes and Tribal associations in the United States. We have the utmost respect for the unique rights and individual names of Indigenous groups across Turtle Island. This collective term is used solely for the purpose of the readability of the IRAP.

The big picture: Connecting supply with demand

Enbridge is a global energy infrastructure leader. Our diversified assets are balanced between natural gas and oil, connecting key supply basins and demand markets across North America.



- | | |
|-----------------------------------|---------------------------------------|
| Liquids Pipeline | LNG Facility |
| Natural Gas Transmission Pipeline | Crude export facility |
| Natural Gas Gathering Pipeline | Rail Terminal |
| Natural Gas Liquids Pipeline | Renewable Energy |
| Transmission Line | Gas Processing Plant |
| Crude Storage or Terminal | Gas Distribution Service Territory |
| Gas Storage Facility | Affiliated Gas Distribution Territory |
| NGL Storage Facility | |

Natural gas transmission in British Columbia



- Westcoast Energy Inc. (Westcoast), an Enbridge company, owns and operates the major natural gas transmission system in British Columbia (BC), referred to as the Westcoast or BC Pipeline system.
- The BC Pipeline system spans over 2,900 kilometers from near Fort Nelson in northeast BC and from Gordondale near the Alberta-BC border, south to the Canada-U.S. border at Huntingdon/Sumas.
- For almost 70 years, the gas transported by the BC Pipeline system has been used to heat homes, businesses, hospitals and schools. This gas is also used for electric power generation and is a staple in a number of industrial and manufacturing processes that produce hundreds of products that improve our lives.



We help connect people with the energy they need to live their lives

Economic impacts to BC (2023)



- Jobs

- Enbridge’s workforce included **224** BC-based permanent and temporary employees, and provisioned contractors, at year’s end.
- Enbridge paid more than **\$23.7 million** in total wages to BC-based permanent and temporary employees.

- Tax and Economic Benefits

- Enbridge paid **\$72.9 million** in property tax across BC for energy projects, pipelines and related facilities, such as compressor stations.
- Enbridge’s capital expenditures on items such as pipe steel, equipment purchases and replacement, system integrity-related investments, and capital leases, totaled **\$360 million**.

Enbridge is committed to supporting and strengthening the communities near our operations

Economic impacts to BC (2023)



- District of 100 Mile House
 - More than \$600,000 paid to the District of 100 Mile House in the 2023 tax season.
- This revenue can be used for schools, infrastructure (roads and bridges), health and wellness, recreation, transportation and other services that help strengthen the fabric of the community.



Enbridge is committed to supporting and strengthening the communities near our operations

Local Community Benefits



- In the Cariboo Regional District, over \$117,000 was contributed directly to the community through donations to the municipality, organizations and events since 2023, including:
 - District of 100 Mile House
 - 100 Mile Festival of the Arts
- What other initiatives are important to your community that Enbridge should know about?
- Are there other initiatives that Enbridge can support/invest in within the community?



Video

[Sunrise Expansion Program Video](#)

Sunrise Expansion Program



- Sunrise Expansion Program (Project) is a proposed expansion of the southern portion of the Westcoast or BC Pipeline system known as “T-South.”
- The Project is being driven by the demand for natural gas capacity to serve BC and the U.S. Pacific Northwest.
- Includes the addition of 42-inch diameter pipeline looping and additional compression to provide approximately 300 million cubic feet per day of additional natural gas transportation service.

Preliminary Project timelines

- Environmental studies began: Q2 2023
- Geotechnical studies began: Q4 2023
- Regulatory application submission (CER): Q2 2024
- Construction: Q2 2026 – Q4 2028
- In-service: Q4 2028

Project timelines are subject to change.



Map is for illustrative purposes only and not to scale. Project design is under development and configuration of pipeline loops, compressor units, additional compressor station modifications, and powerlines are subject to change.

Project Components

Pipeline looping



What is it?

The additional segments of pipeline that are connected to the system to increase flow capacity.

Where?

Approximately 137 km of 42-inch diameter pipeline to be added to the existing system in multiple loop segments; new right-of-way predominantly tracks the right-of-way for the existing pipeline system

Compression



Natural gas is highly pressurized as it travels through a pipeline by using compressor stations to move the gas from one point to the next.

Primary scope includes additional compression at existing compressor stations:

- CS-2B (Azouzetta Lake)
- CS-6B (93 Mile House)*
- CS-8A (Kingsvale)*
- CS-8B (Othello)*

**New electric-powered compressor units are being considered.*

Power transmission



New overhead powerlines are required to deliver electricity to some of the compressor units.

Up to ~34 km of new overhead powerlines would be needed to deliver electricity to the proposed electric compressor units at CS-6B, CS-8A and CS-8B.

Proposed Project Scope within the District of 100 Mile House



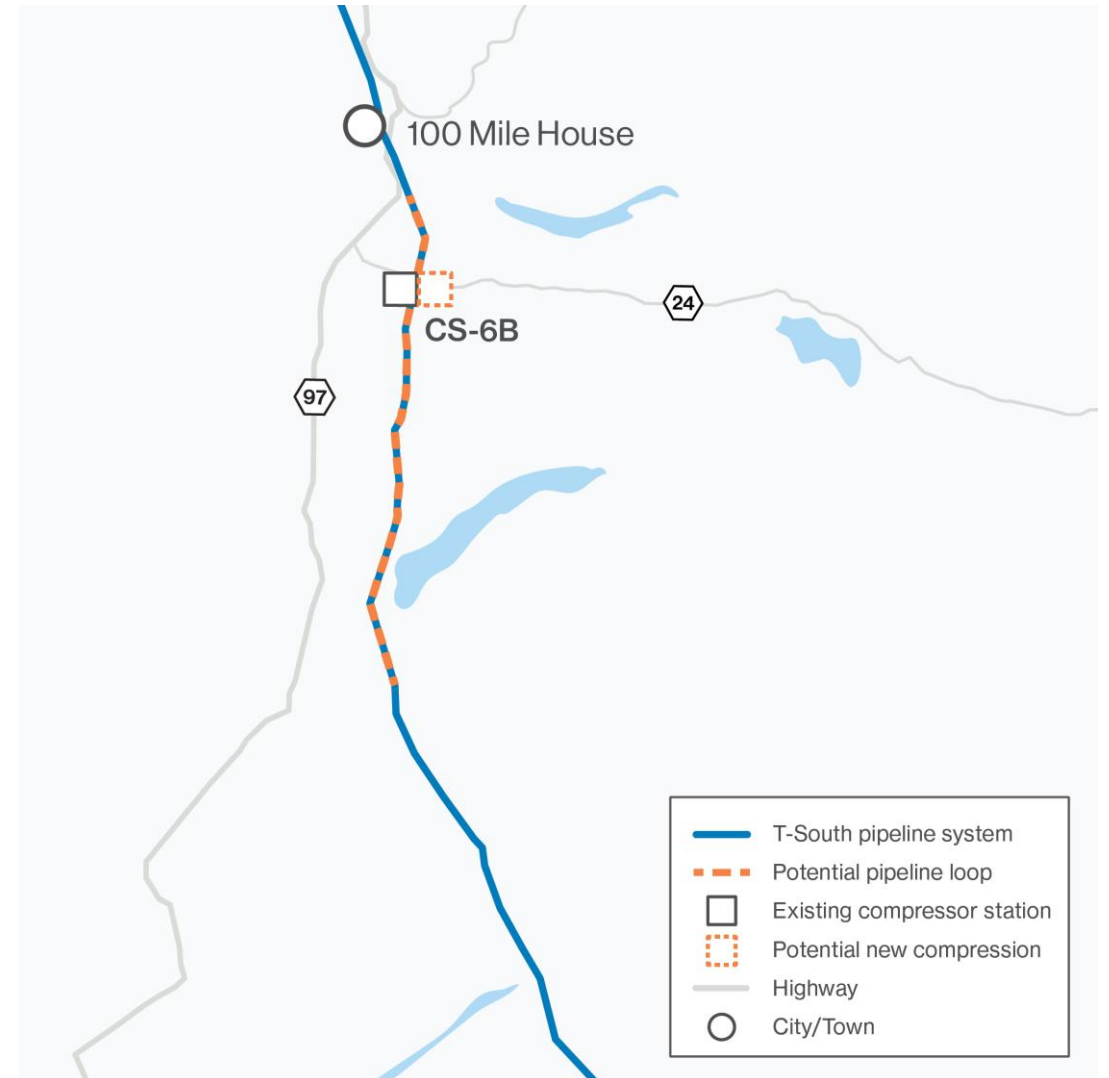
The preferred route and alternatives are under evaluation and subject to change based on Indigenous engagement, environmental and geotechnical studies.

In the District of 100 Mile House, the Project scope includes adding:

- **Pipeline loops:** Approximately 33.1 km of 42-inch diameter pipeline looping proposed in two different locations
- **Compressor unit:** an electric-powered compressor unit at existing Compressor Station 6B (CS-6B) with 7 km overhead powerlines

Proposed Project Scope: Pipeline loops

- **Pipeline looping:**
 - About 5.7 km from south of 100 Mile House to north of CS-6B, west of Lone Butte
 - About 27.4 km from CS-6B to south of Green Lake
- The pipeline loops will follow existing right-of-way.



Proposed Project Scope: Compressor station and powerlines



- An additional electric-powered compressor unit is proposed to be installed at CS-6B.
- To power this unit, about 7 km of overhead powerlines is proposed from south of 100 Mile House to CS-6B.



Socio-economic assessment and feedback

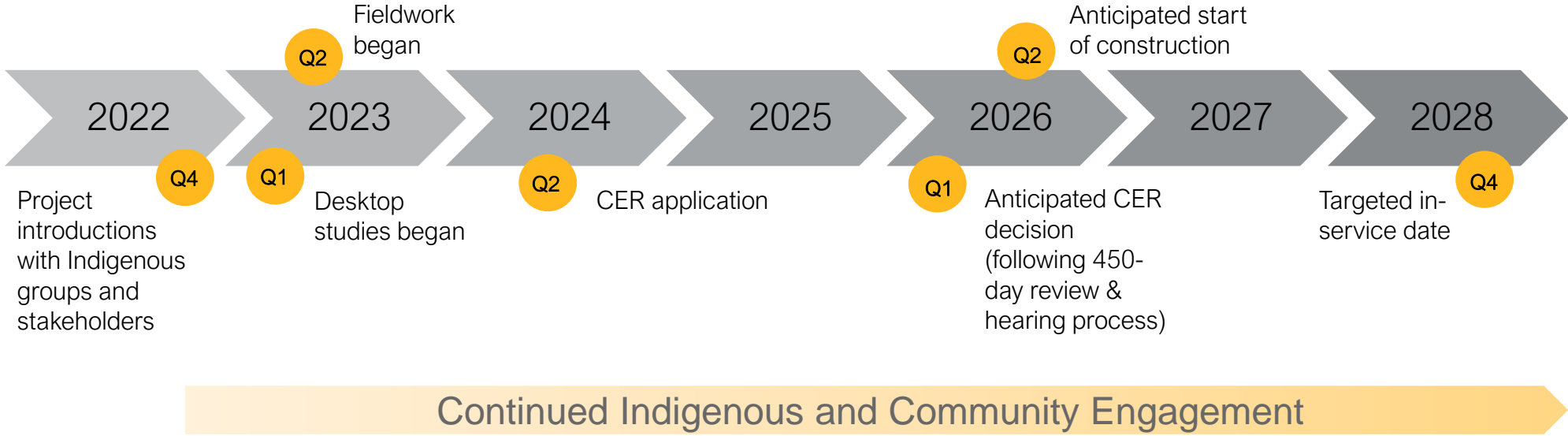


- Westcoast submitted a comprehensive Environmental and Socio-Economic Assessment (ESA) as part of the Project application. The ESA identified potential effects on the environment and local communities, as well as proposed measures to mitigate those potential effects.
- So, what's next?
 - Westcoast continues to seek information on key social issues in the community, including health, social and cultural well-being, employment, security and safety, access to local infrastructure and services, and more.
 - This data will inform the development of a socio-economic effects management plan (SEEMP), which will outline measures to identify, assess and mitigate potential social and economic effects on local communities resulting from the Project.
 - With this, Westcoast would like to identify a contact within your municipal government to discuss the community's unique needs and potential socio-economic effects.

CER application



- Westcoast submitted an application to the CER for approval of the Project on May 30, 2024.
- The CER application included reports on the robust engagement and environmental assessment processes conducted, ensuring Indigenous and public input in the application.
- The regulatory process is expected to take between one and two years, and will include a public hearing, before the CER renders a decision.
 - Construction is targeted to start in 2026, subject to receipt of regulatory approval, with a targeted in-service date in late 2028.



Application Links

- Posted on CER website and available through REGDOCS at Filing IDs C29824, C29826, and C29827
- Application consists of a central application document and a series of detailed appendices, including a comprehensive Environmental and Socio-economic Assessment Report (ESA)
- For ease of navigation, Westcoast has prepared:
 - an interactive application document index, and
 - an interactive ESA document index

Q&A





E1

DISTRICT OF 100 MILE HOUSE

**MEETING HELD IN DISTRICT COUNCIL CHAMBERS
Tuesday, October 22nd, 2024, AT 4:00 PM**

PRESENT:	Mayor Councillor Councillor Councillor Councillor	Maureen Pinkney Jenni Guimond Donna Barnett Marty Norgren David Mingo
STAFF:	CAO Dir. of Com. Services Dir. of Ec.Dev. & Planning	Tammy Boulanger Todd Conway Joanne Doddridge
Other:	(2)	Media: (1)

A	<p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the meeting to order at 4:00 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsqescencúłecw.</p> <p>Res: 202/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT, pursuant to Section 92 of the Community Charter, that this meeting of Council be closed to the public under Section 90 (1)(g)(i) of the Community Charter</p> <p style="text-align: center;">CARRIED</p> <p>Regular meeting called back to order at 5:20 PM Mayor Pinkney noted the Free Press is recording the meeting for reporting purposes.</p>
----------	--

B	<u>APPROVAL OF AGENDA</u>
	<p>B1</p> <p>Res: 203/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the October 22nd, 2024, Regular Council agenda <u>be approved as amended.</u></p> <p style="text-align: center;">CARRIED</p>
C	<u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u>
Late Item – I3	<p>C1</p> <p>Res: 204/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the addition of the Rural Economic Diversification & Infrastructure Program Grant Application to the agenda under staff reports, item I3 be approved.</p> <p style="text-align: center;">CARRIED</p>
D	<u>DELEGATIONS / PUBLIC HEARINGS:</u>
E	<u>MINUTES</u>
Regular Council – October 8th, 2024	<p>E1</p> <p>Res: 205/24 Moved By: Councillor Mingo Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of October 8th, 2024, <u>be adopted.</u></p> <p style="text-align: center;">CARRIED</p>
F	<u>UNFINISHED BUSINESS:</u>

<p>G</p>	<p><u>MAYORS REPORT:</u></p> <p>Mayor Pinkney noted the following:</p> <ul style="list-style-type: none"> ➤ Thank you to the residents who attended Coffee with Council. ➤ CRD Board meeting included information on invasive species program and Enbridge Sunrise Expansion Project. ➤ Centennial Park entryway blessing was a lovely gathering. ➤ Thank you to the Royal Canadian Legion president for presenting the first poppy for this upcoming Remembrance Day. <p>Councillor Mingo noted the following:</p> <ul style="list-style-type: none"> ➤ Also attended the Centennial Park entryway celebration. <p>Councillor Barnett noted the following:</p> <ul style="list-style-type: none"> ➤ Don't forget your entry for the upcoming Santa Parade on November 23rd! Mr.& Mrs. Claus arrive at 9:00 AM at the 108 airport for a full day of breakfast with Santa and activities.
<p>H</p>	<p><u>CORRESPONDENCE:</u></p>
<p>For Information Correspondence</p>	<p>H1</p> <p>Res: 206/24 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the For Information Correspondence List dated October 17th, 2024 <u>be received</u></p> <p style="text-align: center;">CARRIED.</p>
<p>I</p>	<p><u>STAFF REPORTS:</u></p>

<p>Business Façade Improvement Program Grant</p>	<p>I1</p> <p>Res: 207/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT Council of the District of 100 Mile House supports the application to Northern Development Initiative Trust for a grant up to \$20,000. for the 2025 Business Façade Improvement Program from the Cariboo-Chilcotin Lillooet Regional Development Account</p> <p style="text-align: center;">CARRIED</p>
<p>Director of Economic Development & Planning Update</p>	<p>I2</p> <p>Director of Economic Development & Planning provided Council with a brief summary on a variety of projects including:</p> <ul style="list-style-type: none"> ➤ Airport Master Plan ➤ Vision Zero project ➤ Community Hall design ➤ Housing needs report – Draft Received ➤ BC Hydro Tree Grant tree planting progress ➤ Business Façade Improvement Program 2024 & 2025 ➤ Centennial Park Washroom Design ➤ Forest Employment Program – Final stages ➤ Grant Applications (CEPF, CRIP, Vision Zero, ICBC Road Marking Program, REDIP, BC Air Access Program, NDIT) ➤ Mobile Home Parks Bylaw, Illegal Suites Policy, Zoning housekeeping amendments, Drought Study, DCC Bylaw, Sign Bylaw ➤ Community Forest and Woodlot manager ➤ General Economic Development & Tourism ➤ Tourism Forum ➤ General Planning

<p>Rural Economic Diversification & Infrastructure Program Grant Application</p>	<p>I3</p> <p>Res: 208/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT Council of the District of 100 Mile House supports the application to the Rural Economic Diversification & Infrastructure Program for a grant of \$49,225 for the Historic 100 Mile Lodge: Foundation for Building Tourism Product Project.</p> <p style="text-align: center;">CARRIED</p>
<p>J</p>	<p><u>BYLAWS:</u></p>
<p>Animal Control and Pound Operation Amendment Bylaw No. 1430, 2024</p>	<p>J1</p> <p>Res: 209/24 Moved By: Councillor Mingo Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the Animal Control and Pound Operation Amendment Bylaw No. 1430, 2024 be read a first, second and third time this 22nd day of October 2024.</p> <p style="text-align: center;">CARRIED</p>
<p>K</p>	<p><u>GENERAL VOUCHERS:</u></p>
<p>Paid Vouchers (October 4th – 16th, 2024 #30144 to #30203 & EFTs</p>	<p>K1</p> <p>Res: 210/24 Moved By: Councillor Mingo Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT the paid manual vouchers #30144 to #30203 and EFT's totaling \$381,724.65 be received.</p> <p style="text-align: center;">CARRIED.</p>
<p>L</p>	<p><u>OTHER BUSINESS:</u></p>

M	<u>QUESTION PERIOD:</u>
	Councillor Mingo left the meeting
	<p>Motion to return to in-camera at 5:45</p> <p>Res: 211/24 Moved By: Councillor Norgren Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT, pursuant to Section 92 of the Community Charter, that this meeting of Council be closed to the public under Section 90 (1)(i) of the Community Charter</p> <p style="text-align: center;">CARRIED</p> <p>Regular meeting called back to order at 6:25 PM</p>
N	<p><u>ADJOURNMENT:</u></p> <p>Res: 212/24 Moved By: Councillor Barnett Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT this October 22nd, 2024 meeting of Council be adjourned: 6:25 PM</p> <p style="text-align: center;">CARRIED.</p>
	<p>I hereby certify these minutes to be correct.</p> <p>_____</p> <p>Mayor _____ Corporate Officer</p>



District of 100 Mile House – Bylaw Enforcement Site 545
Monthly Progress Report

Period: October 1st to 31st, 2024

In October there were five Requests for Service:

- Two complaints of garbage issues.
- One complaint of improper trailer parking.
- One complaint of vehicles parked improperly in front of a residence.
- One unsightly premise complaint.

Other issues dealt with in October 2024:

- Complaints of garbage from an apartment building.
- Two illegally parked RV campers.
- Burn complaint at a residence.
- Two improper “Off Premise Sign”.
- Garbage mess at a residence.
- Vehicle with no plates parked at a District parking area.
- Unlawful burning at Centennial Park.
- Improper vehicle advertising along Highway 97.

J. Suggitt
Bylaw Enforcement Officer
Commissionaires B.C.

**DISTRICT OF 100 MILE HOUSE****FOR INFORMATION CORRESPONDENCE – November 7th, 2024
Received November 12th, 2024 - Regular Council Meeting**

- Correspondence from Deputy Minister Halls – Drinking Water Security
- South Cariboo Joint Committee Minutes – September 9th, 2024
- Correspondence from 100 Mile House Community Band – Thank you
- NCLGA – Board Highlights and Mental Health and Addictions Accord
- Correspondence from Ministry of Children & Family Development – Adoption and Permanency Awareness Month

FOR INFORMATION CORRESPONDENCE



Reference: 43394

October 10, 2024

VIA EMAIL: mpinkney@100milehouse.com

Mayor Maureen Pinkney
District of 100 Mile House
PO Box 340, 1 – 385 Birch Avenue
100 Mile House, British Columbia
V0K 2E0

Dear Mayor Pinkney:

On behalf of Honourable Nathan Cullen, Minister of Water, Land and Resource Stewardship, thank you for taking the time to meet with me at this year's Union of British Columbia Municipalities Convention in Vancouver, on September 18, 2024, to discuss water security for the District of 100 Mile House.

I heard the concerns for your community about securing drinking water, in terms of volume, quality, and related funding for improvements. WLRS understands that the hard water is damaging infrastructure in your district, and that drought is an additional complicating factor. I committed to follow up with regional WLRS staff and other government ministries regarding the treatment of surface water and access to well water.

Again, thank you for your time. I am grateful we had the opportunity to meet about topics of mutual importance to provincial and local government.

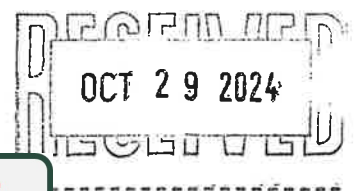
Sincerely,

A handwritten signature in black ink that reads "Lori Halls".

Lori Halls
Deputy Minister

pc: Honourable Nathan Cullen, Minister of Water, Land and Resource Stewardship

100 Mile House Community Band



FOR INFORMATION CORRESPONDENCE

District of 100 Mile House
PO Box 340,
#1 – 385 Birch Ave
100 Mile House, BC
V0K 2E0

October 16th, 2024

RE: Grant

Dear Sir/Madam,

On behalf of the 100 Mile House Community Band I would like to thank council for providing us a grant, which will help us in continuing to provide musical entertainment to the community and an outlet for artistic expression for those in the community who choose to participate as musicians.

You have our sincere thanks.

Yours truly,

A handwritten signature in black ink, appearing to read "Eric Grummisch".

Eric Grummisch,
Chair of the 100 Mile House Community Band Steering Committee



CARIBOO REGIONAL DISTRICT

SOUTH CARIBOO JOINT COMMITTEE MINUTES

September 9, 2024

12:00 p.m.

District of 100 Mile House Council Chambers

385 Birch Avenue

100 Mile House, BC

PRESENT: Co-Chair M. Wagner, Director A. Richmond, Director E. de Vries, Co-Chair M. Pinkney, Councillor D. Barnett, Councillor J. Guimond, Councillor D. Mingo

STAFF: D. Campbell, Manager of Community Services, Cariboo Regional District, T. Boulanger, CAO, District of 100 Mile House, T. Conway, Manager of Community Services, District of 100 Mile House, J. Dickerson, Manager of Recreation Services

1. CALL TO ORDER

1.1 Adoption of Agenda

SCJ.2024-09-1

That the agenda be adopted as presented.

By Consensus

2. ADOPTION OF MINUTES

2.1 Minutes of the South Cariboo Joint Committee Meeting - June 17, 2024

SCJ.2024-09-2

That the minutes of the South Cariboo Joint Committee meeting, held June 17, 2024, be adopted.

By Consensus

3. DELEGATIONS

3.1 12:00 Delegation: South Cariboo Pickleball Association

Larry Davis was in attendance to provide a presentation regarding efforts to build a pickleball facility for the south cariboo and how the South Cariboo Joint Committee can help.

SCJ.2024-09-3

That the building of a pickleball facility for the south cariboo be brought forward to the next meeting as a discussion item.

By Consensus

4. ACTION ITEMS

4.1 Wranglers Request to Move Office Space

M. Pinkney and D. Mingo declared a conflict of interest and left the meeting.

SCJ.2024-09-4

That the request from the 100 Mile House Wranglers to change the location of the Wranglers offices be denied.

By Consensus

M. Pinkney and D. Mingo returned to the meeting.

5. ADJOURNMENT

SCJ.2024-09-5

That the meeting of the South Cariboo Joint Committee be adjourned at 2:05 p.m., September 9, 2024.

By Consensus

Co-Chair

NCLGA BOARD OF DIRECTORS MEETING HIGHLIGHTS – OCTOBER 2024

The NCLGA Board of Directors and Committees of the Whole Meetings were held virtually on October 5, 2024, during which updates were provided on activities occurring since the last Board and Committee meetings.

President's Update

President Judy Greenaway provided updates on recent activities engaged in since the last Board meeting, following which the Board discussed the September 15, 2024, UBCM Area Association luncheon as well as promotion, registration, and sponsorship for the Mental Health and Addictions Symposium being held November 13-14, 2024, in Prince George.

Committee Updates

Committee of the Whole (Finance, Governance) and Committee updates (Planning and Priorities, Health, Resolutions, Indigenous Relations, AGM and Convention Planning) were provided. Discussions were held, including approval for staff to conduct a bylaw review of possible updates, and approval for revisions to be made to the Terms of References for two committees. The Board of Directors also approved changes to the Travel Expense Policy.

Discussion was held on the promotion of the Mental Health and Addictions Symposium to increase registration and sponsorship opportunities, approval of the Symposium agenda, and an update on planning for the 2025 AGM, to be held in Prince Rupert May 12-15, 2025 (Co-hosted with the City of Prince Rupert, the District of Port Edward, and the North Coast Regional District).

Advocacy Discussion

The NCLGA Board of Directors discussed the advocacy delegation to Victoria in early 2025 and an upcoming Legislative Reform workshop and donation request.

OTHER UPDATES/REMINDERS**Mental Health and Addictions Symposium**

The Mental Health and Addictions Symposium, being co-hosted by the NCLGA, the Lheidli T'enneh First Nation, the City of Prince George, and the Regional District of Fraser-Fort George on November 13 and 14, 2024, at the Prince George Conference and Civic Centre.

For information on the Symposium, please check our website here: <https://www.nclga.ca/news-and-events/mental-health-and-addictions-symposium>.

To register, please click: <https://www.civicinfo.bc.ca/event/2024/NCLGA-Health>.

NCLGA Webinar

The NCLGA is hosting a webinar on October 24, 2024 (12:00 – 1:00 p.m. PDT), titled, "Updating Leadership on the Current Toxic Drug Crisis." This webinar will be presented by Andrea Derban and Janine Stevenson from Community Action Initiative.

Click to register for this free webinar:

https://us02web.zoom.us/webinar/register/WN_589F1o57QECuOdyeyqvV7w#/registration

If you have any questions on the contents of this Highlights report, please contact admin@nclga.ca.



October 18, 2024

To: NCLGA Membership

Re: Mental Health and Addictions Accord

Dear NCLGA Membership,

Please find attached the signatory version of the Mental Health and Addictions Accord (“Accord”) for your potential endorsement. The Accord is a living document aimed at identifying shared principles and actions to promote improvements in mental health and addictions services across Central and Northern British Columbia.

The signing ceremony will be a key part of the [Mental Health and Addictions Symposium](#), being held on November 13-14, 2024, in Prince George, BC. This ceremony will symbolize the collective commitment of signatories to advancing mental health and addictions initiatives across the region. Participating agencies will have the opportunity to be recognized for their leadership and collaboration in this important area.

If your local government is interested in endorsing the Accord, please email Bettina Johnson at bjohnson@nclga.ca with your selection of one of the following options for your response:

- We endorse the Accord and will have a representative available to participate in the signing ceremony at the Mental Health and Addictions Symposium on November 14, 2024, in Prince George, BC. (Please provide the representative’s name by November 6, 2024)
- We endorse the Accord but will NOT have a representative available for the signing ceremony. However, we would like our agency to be acknowledged during the ceremony.
- We are interested in endorsing the Accord but will not have approval in time for the Mental Health and Addictions Symposium. We will provide confirmation at a later date.

If your local government is not able to endorse the Accord before the Symposium, please note that endorsement can be provided at any time following the event. Additionally, the Accord is scheduled for review and an update in 2025, offering further opportunities for input and endorsement. For more information or to discuss further, please feel free to reach out to Bettina Johnson at bjohnson@nclga.ca.

Thank you for considering this important opportunity to join other organizations in advancing collective action to improve mental health and addictions services. Your support and participation are essential in fostering meaningful progress and making a positive impact on the lives of individuals and communities across the region.

Sincerely,

A handwritten signature in black ink that reads 'Judy Greenaway'.

Judy Greenaway

President

North Central Local Government Association

2024 MENTAL HEALTH AND ADDICTIONS ACCORD

We, the undersigned, recognize the urgent and ongoing need to address the mental health and addictions crisis affecting our communities in Central and Northern British Columbia.

We acknowledge the profound impact of mental health and addictions on individuals, families, caregivers, communities, and our society as a whole.

We recognize the inherent dignity of all who live and work in Central and Northern British Columbia, their right to appropriate mental health and addictions services, and the need to work together to improve services and outcomes for those affected by mental health, addictions and their related intersections.

Therefore, we hereby commit to the following principles and actions, working collaboratively and leveraging our collective resources to advance positive solutions:

PRINCIPLES

1. Collaboration and Partnership:

- We acknowledge that addressing mental health and addictions requires a collaborative and dedicated approach, involving government agencies, healthcare providers, community organizations, Indigenous communities, educational institutions, businesses, and individuals with lived experience and their caregivers.

2. Recognition of Complexities Facing Indigenous Communities:

- We recognize that Indigenous communities in Central and Northern British Columbia have complex historical, cultural, geographic, social, and economic dynamics that need to be considered.

3. Recognition of Complexities Facing Local Governments:

- We recognize that local governments face unique complexities, including limited resources, capacity constraints, geographic isolation, and diverse community needs.

4. Recognition of Complexities Facing Central and Northern BC:

- We recognize that Central and Northern British Columbia face regional complexities, such as remote locations, industrial and remote worksites, harsh weather conditions, limited healthcare infrastructure, and socio-economic disparities.

5. Stigma Reduction:

- We recognize that stigma surrounding mental health and addictions often deters individuals from seeking and receiving help and accessing appropriate care in a timely manner.

6. Prevention and Early Intervention:

- We understand the critical importance of prevention and early intervention in addressing mental health and addictions. We recognize while many of the most severe mental illnesses are not preventable, many people can be considerably helped by appropriate and timely treatment.

2024 MENTAL HEALTH AND ADDICTIONS ACCORD

7. Accessible and Culturally Relevant Services:

- We acknowledge the necessity for accessible, culturally relevant mental health and addictions services that meet the diverse and evolving needs of our communities.

8. Community Support and Recovery-Oriented Care:

- We recognize the vital role of community-level supports and services at all stages, alongside timely and accessible recovery-oriented care, in promoting the well-being and recovery of individuals affected by mental health and addictions. We recognize the importance of education on severe mental illness, and the availability of long-term treatment options.

9. Equity and Social Justice:

- We acknowledge that marginalized and underserved populations, including Indigenous communities, racialized groups and 2SLGBTQI+ individuals, face disproportionate levels of mental health and addiction challenges and are more likely to experience poverty and that this reality needs to be addressed.

ACTIONS

1. Information Sharing and Coordination:

- We are committed to sharing information and coordinating efforts to improve the delivery of mental health and addictions services across Central and Northern British Columbia. This includes sharing best practices, data, and resources to enhance service coordination and integration, as well as the collecting and sharing of baseline data to monitor progress on the actions of the Accord.

2. Advocacy:

- We are committed to advocating to the Provincial Government for increased funding, resources, and policy changes that support the timely delivery of mental health and addictions services in our communities. This includes advocating for investments in prevention, education, early intervention, treatment, and long-term recovery supports, as well as for policies that address the social determinants of health.
- We are committed to advocating for education and awareness initiatives to challenge stigma, enhance understanding, and foster empathy and support for all those affected by mental health and addictions.
- We are committed to advocating for prevention and education programs, early screening initiatives, and timely access to intervention services for children, youth, families and caregivers to address mental health and addictions before they escalate.
- We are committed to advocating for the development of services that are accessible, inclusive, and responsive to the cultural and linguistic diversity of all community members in Central and Northern British Columbia.
- We are committed to advocating for the development of local, community-based support services, peer support programs, and diverse recovery-oriented treatment options that empower individuals and their caregivers on their recovery journeys. This includes

2024 MENTAL HEALTH AND ADDICTIONS ACCORD

promoting social integration and community connection as vital in recovery-oriented treatment. We commit to advocating for solutions that address systemic inequities, promote social justice, and ensure that efforts to address the mental health and addictions crisis are inclusive, respectful, and equitable for all community members.

3. Shared Vision for Central and Northern BC:

- We are committed to advocating for the development of a shared vision for Central and Northern British Columbia, identifying supports needed in smaller communities, and advocating for increased funding and policy changes.

CONCLUSION

In signing this Mental Health and Addictions Accord, we affirm our dedication to working collaboratively and advocating for positive change to address the mental health and addictions crisis in Central and Northern British Columbia. We support this Accord as a living document with flexibility to evolve into the future.

We pledge to uphold the principles of collaboration, cultural safety, equity, and prevention as we work towards a future where all residents can thrive in body, mind, and spirit.

Signed,

Representatives of Indigenous Governments

Representatives of Local Governments

Name, Title, Agency

Name, Title, Agency

Name, Title, Agency

Name, Title, Agency

Name, Title, Agency

Name, Title, Agency

Representatives of Organizations

Individual Representatives

Name, Title, Agency

Name, Community

Name, Title, Agency

Name, Community

Name, Title, Agency

Name, Community

FOR INFORMATION CORRESPONDENCE

From: District of 100 Mile
Subject: FW: E-mail from Cory Heavener, Provincial Director of Child Welfare, and Renaa Bacy, Provincial Director of Adoption

E-MAIL Ref: 2925

Mayor Maureen Pinkney
District of 100 Mile House
E-mail: district@100milehouse.com

Dear Mayor Pinkney and council:

As the Provincial Director of Child Welfare and the Provincial Director of Adoption, we are delighted and honoured to proclaim November as Adoption and Permanency Awareness Month. This annual proclamation offers an opportunity to celebrate the many families in the province who have opened their hearts and homes to welcome children and youth as permanent members of their family.

November is also about recognizing that there are children and youth who need a permanent home to call their own with caring adults who will nurture and support them and champion their successes. It is our hope to see a province where children and youth can grow up in a loving home that encourages them to thrive.

We would be grateful if you shared the following resources and support services with your community members:

- [Adopt BC Kids](#) - an online portal that provides British Columbians wishing to adopt children and youth from foster care with information and guidance through their adoption application.
- The [Ways to adopt in British Columbia Website](#) provides information on adoption in British Columbia, such as infant adoption, relative and step-parent adoption, and adopting a child or youth from another country.
- <https://belongingnetwork.com> (formerly Adoptive Families Association of BC) - provides information and support services for families who wish to adopt now or in the future.
- <https://adoption-bc.com> - a detailed and comprehensive guide to additional adoption resources.

Thank you for your continued leadership and support in helping us raise awareness about adoption, celebrate adoptive families, and find loving, permanent homes for British Columbia's children and youth.

Sincerely,

Cory Heavener
Provincial Director of Child Welfare

Renaa Bacy
Provincial Director of Adoption

Sent on behalf of the Provincial Directors by:



Client Relations Branch
Executive Operations
Ministry of Children and Family Development



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

**Regular Meeting
Nov. 12, 2024**

REPORT DATE: Oct. 30, 2024
TITLE: 2025 Vision Zero Grant application – ICBC Road Sign & Marking
PREPARED BY: J. Doddridge, Director Economic Development & Planning

PURPOSE: To obtain Council endorsement of the grant submission

RECOMMENDATION: Recommended Resolution:

BE IT RESOLVED THAT Council of the District of 100 Mile House supports the submission of a Vision Zero Grant application for the ICBC Road Sign and Marking Project.

BACKGROUND INFORMATION / DISCUSSION:

The Road Sign and Marking Project is an ICBC initiative that has helped close to 50 communities throughout BC. The program starts with a ½ day staff workshop discussing the standards for all signs and road markings, followed up by a review of every street by a consultant who identifies and prioritizes sign and marking upgrades to the new standards. ICBC then financially assists in the upgrades by purchasing the signs for the municipality to install. ICBC has already approved our participation in the 2025 program year.

OPTIONS: N/A

BUDGETARY IMPACT: The total project cost is \$13,710. ICBC covers 100% of the workshop costs, 50% of the consulting costs, and 100% of the sign replacement costs. They have already confirmed their contribution. The Vision Zero application is requesting the other 50%. If approved, the program would proceed in 100 Mile House at no cost to the District.



LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

ATTACHMENTS: Vision Zero Grant Application

Prepared By: 
J. Doddridge, Dir Ec Dev & Planning

Date: Oct. 31/24

Reviewed By: 
T. Conway, Dir Community Services

Date: Oct 31/24

Reviewed By: 
T. Boulanger, CAO

Date: Nov. 1.24

My Applications → Preview application

Interior Health

Road Safety Sign and Marking Review

[Back](#)

What program stream are you applying for?

Stream 1: Temporary or permanent road improvement project

Will this project take place in British Columbia, Canada?

Yes

Where? List the communities where your project will take place:

100 Mile House

Will your project involve changes to roads controlled by the Ministry of Transportation and Infrastructure (MoTI)?

No

What is the project start date?

2025-01-01

What is the project end date?

2025-12-31

Is the success of this project contingent on funding from another source?

Yes

Have you received confirmation of this additional funding?

Yes

List the funding source(s) and amount:

ICBC \$6,855 (50% of project cost)

Do you have the necessary approval(s) to proceed with this project?

Yes

Have you or your organization received a Vision Zero Grant before?

Yes

Which year(s) have you received a Vision Zero grant?

2024; 2023

Please click on "Check Eligibility" before proceeding with the application.

You may preview the rest of the application form without checking your eligibility by selecting "Save + next". However, you will not be able to fill in the form until the "Check Eligibility" process is completed.

Organization Information

Organization name

District of 100 Mile House

Organization type

Local Government

Organization mailing address

Box 340, 100 Mile House, BC V0K 2E0

Primary Contact Person

Who is the primary contact for your project?

I [the person completing this application form online] am the primary contact

First and last name

Joanne Doddridge

Position within organization

Director of Economic Development & Planning

Email address

jdoddridge@100milehouse.com

Phone number

+12503952434

Does this individual have signatory permissions on behalf of the project?

No

Secondary Contact Person

If the primary contact is unavailable, who is the secondary contact for your project?

First and last name

Tammy Boulanger

Position within organization

CAO

Email address

tboulanger@100milehouse.com

Phone number

+12503952434

Does this individual have signatory permissions on behalf of the project?

Yes

If you require assistance with this tab or have project questions specific to Interior Health, you can reach out to Shianne, the Interior grant lead at Injuryprevention@interiorhealth.ca.

Project Overview

Vision Zero believes in creating a traffic environment that is designed to make road user deaths and serious injuries nearly impossible outcomes. This is the “safe systems approach” that aims to make roads safer for everyone, including vulnerable road users like pedestrians and cyclists.

Provide a summary of your project in this section, showing how it relates to Vision Zero’s principles of safe roads, safe speeds and creating safe environments. Explain what your project is about, and what goal(s) it is trying to achieve.

What is your project about? (not scored)

Safe roads (modifying roadways, sidewalks or other infrastructure), Safe speeds (reducing or managing vehicular speeds), Safe users (changing road user behaviours)

What road user(s) will your project focus on? (not scored)

Pedestrians, Cyclists, Drivers

Please provide a summary of your proposed project. What are the project goal(s) and what specific activities will you perform to achieve them? (not scored)

The project will start with a 1/2 day workshop discussing sign standards and identifying problematic road areas in the community. This workshop will be followed up by a consultant-review of every street in town. The consultant will identify and prioritize sign and marking upgrades to ensure they meet all new road standards. This assessment of our municipal roads, road markings and signs will be evaluated and any that are incorrect or incorrectly placed will be identified. Subsequently, the signs that need to be upgraded will be purchased and the municipality will install them.

The overall goal of the project is to ensure all the municipal signage meets current standards so that:

- driver expectancy is reinforced
- driver observance is promoted
- excessive or unwarranted uses of devices is avoided
- control is consistent and uniform in terms of road markings

The specific activities in our project are:

- We will first inform ICBC upon funding confirmation from Vision Zero to initiate the project and secure the consultant.
- Then we will complete the workshop and provide support to the consulting team conducting the signage assessment.
- Finally, we will work to upgrade all deficient signage potentially over multiple years.

Question 1: Project Need

Explain why your community needs this project and the road safety issue(s) it will address. You may provide evidence or data in the next tab 'D: Supporting Documents', to explain this need.

Project Need (12 points)

During a site visit from a Traffic Engineer on our 2024 Vision Zero project, we were made aware that some of our municipal signage is not the correct application. Over the years, the District has attempted to bring attention to pedestrian crossings, congested traffic areas, high collision intersections, and other problematic roads through the use of signage. While well intentioned and with a focus on creating awareness and improving road safety for drivers and pedestrians, there may be some signs, regulatory vs suggested signs, and other road markings that have been incorrectly applied.

Question 2: Potential for Impact

What is your project's expected impact on the road issue(s) identified in Question 1? You may share evidence in the form of data, surveys from the community, focus groups, Elder or expert opinion or other relevant information. Complete documents can be uploaded in the next tab, 'D: Supporting Documents'.

Project Impact (12 points)

This project will provide education to our staff about which signs are the best choice. In turn, we will be creating safer streets with consistent signage. Driver behaviour and driver observation are key areas we hope to improve, resulting in reduced road safety incidents. Likewise, pedestrian behaviour may also be impacted by the project and should result in improvements to pedestrian safety and pedestrian-vehicle interactions.

Question 3: Equity-Grounded Approach

Please describe the population(s) your project will serve.

Does your project serve a rural, remote or Indigenous community? If it does, explain how your project may improve safety for these under-resourced, vulnerable populations.

If applicable, describe how improving equity was considered in the planning for your project or how it will shape the implementation and/or evaluation of your efforts.

Equity Considerations (18 points)

We are a small community with a disproportionately high elderly population. By evaluating our municipal road signage, we can provide our residents with more consistent signage that reflects uniformity and will better meet their expectations, whether in a driver, pedestrian, or scooter capacity. We also have an active Accessibility Committee that proactively provides feedback about accessibility concerns in the municipality. Ensuring the correct signage is used in each application, using road markings that meet current standards, and otherwise give attention to problematic road areas, we will provide benefit to all residents in our community, regardless of mobility, sight impairments, or other levels of ability.

100 Mile House itself, is a relatively small community of approximately 2,000 residents. We service a much larger area consisting of the South Cariboo, which has a population of about 15,000 in the winter months, and much higher in the summertime as seasonal residents come back to their cabins and lakefront recreational properties. Our role as a service centre means many of these surrounding area residents come to town for work, provisions, shopping, and other reasons. Our roads are used by this much larger service area population.

Finally, according to Ministry of Transportation & Infrastructure traffic count data, 100 Mile House sees approximately 1.5 million vehicles per year travel through our community on Highway 97. Some of this traffic enters town as visitors. So the potential for impact of this project is much higher than the 100 Mile House and South Cariboo population it serves.

Question 4: Evaluation

How do you measure "success" in your project?

Please include specifics about what data or information will be collected, as well as the methods that will be used to collect this data. For example, will you do an impact assessment, a process evaluation, or a survey of participants?

Evaluation practices reflective of Indigenous knowledge and approaches are welcome and supported.

Project Evaluation (12 points)

We will monitor the number of 'non-compliant' signs identified in the assessment process, then track those that are replaced with upgraded signs. In addition, we will monitor public opinion to measure whether the project yields positive impacts. Where we know of problematic roads or intersections, we will monitor incidents. This may be done by media scans or by accessing crash data periodically.

The field guides that will be produced as part of the project will provide easily accessible guidance to the signs that have the most direct effect on traffic safety. We will consider the improved staff knowledge resulting from this guide and from the workshop exercise to also form a measure of success, as they will have new skills and understanding to ensure future signage and markings are up to standard. Their contribution to overall road safety in the community will be enhanced as a result.

Question 5: Budget

The maximum funding is \$20,000 per project. All projects must include a reasonable budget that lists all anticipated costs included in the project activities.

Complete the following section including the total funds requested from Vision Zero and a breakdown of how those funds will be utilized in the project. Provide a short justification for budgeted items whenever appropriate. Upload any invoices, quotes and statement of goods in the next tab, 'D: Supporting Documents'.

Vision Zero Funds Requested (6 points)

CA\$6,855.00

Are the Vision Zero funds requested above sufficient to complete your project by March 31, 2026?

The requested funding alone is sufficient to complete this project.

Project Staffing Costs

	Expense Item	Amount Requested From Vision Zero	Amount Secured from Internal/External Sources	Additional Notes
1	NA	0	0	
2		0	0	
3		0	0	

Project Supplies and Services Costs

	Expense Item	Amount Requested from Vision Zero	Amount Secured from Internal/External Sources	Additional Notes
1	Watt Consulting	CA\$6,855.00	CA\$6,855.00	ICBC confirmed funding for 50%
2		0	0	
3		0	0	
		CA\$6,855.00	CA\$6,855.00	

Administration Costs

	Expense Item	Amount Requested from Vision Zero	Amount Secured from Internal/External Sources	Additional Notes
1	NA	0	0	
2		0	0	
3		0	0	

Please indicate which statement applies to your application:

I will/have uploaded a copy of item invoices/quotes in the next tab

Bonus Question: Partnerships

Partnerships can make meaningful contributions towards your project's goal. Please list any organization(s) that will contribute to the success of your project with a brief description of their role.

The BC Vision Zero in Road Safety Grant Program acknowledges that not all projects need partnerships in order to be successful. If your project does not need any partnerships, please explain why.

Project Partnerships (3 points)

The Road Sign and Marking Review Program is an ICBC initiative designed to support BC communities develop road marking and signage that meets current standards and is consistent and appropriate to local conditions. ICBC has approved the project for the District of 100 Mile House by a simple request and their monetary support will cover 100% of workshop costs, 50% of consultant costs, and 100% of sign material costs. Thus, while this is not a formal partnership, it is a collaboration.

The max size is 10MB per file. Accepted file types include:

- **Documents:** .docx, .pdf, .ppt, .pptx, .xls, .xlsx, .csv
- **Images:** .jpeg, .jpg, .png, .gif
- **Videos:** .mp4, .mov, .avi
- **Audio:** .mp3, .m4p, .m4a
- **Archive:** .zip

If you have a file type that is not listed above but you would like included in your application, please email bcinjury@bcchr.ca for support.

Level of Effort & Fees
ICBC Sign and Marking Review - 100 Mile House
Prepared by Michael Elmer, AEC Consulting Group

PDF

[ICBC 100 Mile House Sign... \(46 KiB download\)](#)

ICBC Road Improvement Program
Road Sign and Markings Review

Overall road safety is influenced by a road network's signage and road markings – driver awareness and understanding is increased the more consistent road signs and markings are within a municipality and with recognized provincial and national standards. However, standards evolve and improve over time and many of the smaller communities struggle to keep pace with today's standards.

The purpose of the Road Sign and Markings Review program is to encourage the development and implementation of road sign and markings policies and procedures in order to strive for this consistency. Road Improvement Program funding is provided in order for smaller communities to undertake the initiative on a cost shared basis with opportunities identified for possible future funding assistance on the implementation of improvements.

The program consists of three phases.

Phase 1 - Road Sign and Markings Guidelines

A workshop is held with municipal personnel involved with road sign and markings design, installation and maintenance. The workshop involves learning procedures, identifies key reference manuals and signage principles, highlights signs requiring local interpretation, discusses best practices, and sets direction for municipal policies and procedures.

Special emphasis is placed on the most common road signs and markings including:

- Stop controls
- Yield controls
- Crosswalk signs and markings
- School areas and zones
- Proprietary areas and zones
- Intersection markings
- Turn control signs
- Line designation signs
- Speed change signs

The end product of this phase is a product guide for road sign and markings installation.

Phase 2 - Road Sign and Markings Field Review

A review of the road study area will be undertaken to assess existing signage relative to the developed sign and marking guidelines. The road study area is identified at the start of the project and is dependent on the size of the municipality, but should at least contain all arterial and collector intersections.

Recommended improvements to signage and markings will be provided in report form, including sketches where applicable. The report will include an executive summary highlighting the key changes which may be useful in presenting findings to traffic safety committees and/or councils.

Phase 3 - Implementation of Improvements

Most recommended improvements are expected to be low cost sign and marking improvements that can be easily carried out by municipal staff within existing operating budgets. Other improvements such as upgrading signage to demand grade reflectivity may be eligible for Road Improvement Program funding strategies in which case subsequent RIP projects may result from the projects.

[Road Sign and Markings Re... \(79 KiB download\)](#)

From: [David Deam](#)
To: [Michael Elmer](#)
Subject: 2025 Sign and Marking Review
Date: Thu, 24 Oct 2024, 11:28:52 AM
Attachments: ICBC 100 Mile House Sign and Marking Review, mto July 8 2024 (360KB), ICBC Traffic Control Review Protocol for 2019-1924 Review, 2024-10-14, mto, 100 Mile House Sign and Marking Review.pdf

Hi Michael,

I sent out a request to Michael Elmer and Watt consultants for the undertaking of the Sign and Marking Review for 100 Mile House based on the typical terms of reference (attached). I have attached their quotes which they will hold for 2025.

They each provide exceptional results for the Sign and Marking Review undertaken in many communities to date, therefore I would suggest going with Watt Consulting as they had the lowest quote. The total quote was \$11,710 of which ICBC would cover 50% (\$5,855).

Please let me know if you are in agreement and I'll notify Watt Consulting.

Regards,

David Deam, P.Eng
Road Safety & Highway
Road Improvement Program
Phone: 250-734-1166
Email: dave@wattconsulting.com

PDF

[2025 Sign and Marking Rev... \(635 KiB download\)](#)

Back



Overall road safety is influenced by a road network's signage and road markings – driver awareness and understanding is increased the more consistent road signs and markings are within a municipality and with recognized provincial and national standards. However, standards evolve and improve over time and many of the smaller communities struggle to keep pace with today's standards.

The purpose of the Road Sign and Markings Review program is to encourage the development and understanding of road sign and markings policies and procedures in order to strive for this consistency. Road Improvement Program funding is provided in order for smaller communities to undertake the initiative on a cost-shared basis with opportunities identified for possible future funding assistance on the implementation of improvements.

The program consists of three phases:

Phase 1 – Road Sign and Markings Guidelines

A workshop is held with municipal personnel involved with road sign and markings design, installation and maintenance. The workshop reviews existing procedures, identifies key reference manuals and warrant procedures, highlights areas requiring local interpretation, discusses best practices, and sets direction for the municipalities policies and procedures.

Special emphasis is placed on the most common used signs and markings including:

- Stop controls
- Yield controls
- Crosswalk signs and markings
- School areas and zones
- Playground areas and zones
- Intersection markings
- Turn control signs
- Lane designation signs
- Speed change signs

The end product of this phase is a practical guide for local road sign and markings installation.

Phase 2 – Road Sign and Markings Field Review

A review of the road study area will be undertaken to assess existing signage relative to the developed sign and marking guidelines. The road study area is identified at the start of the project and is dependent on the size of the municipality, but should at least contain all arterial and collector intersections.

Recommended improvements to signage and markings will be provided in report form, including sketches where applicable. The report will include an executive summary highlighting the key changes which may be useful in presenting findings to traffic safety committees and/or councils.

Phase 3 – Implementation of Improvements

Most recommended improvements are expected to be low cost sign and marking improvements that can be easily carried out by municipal staff within existing operating budgets. Other improvements such as upgrading signage to diamond grade reflectivity may be eligible for Road Improvement Program funding strategies in which case subsequent RIP projects may result from the process.



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

**Regular Meeting
Nov. 12, 2024**

REPORT DATE: November 5th, 2024
TITLE: Redevelopment of Wells (DW4, DW5 & DW6)
PREPARED BY: T.Boulanger, Administration

PURPOSE: To obtain Council approval and award Well Redevelopments to Precision Service & Pumps Inc.

RECOMMENDATION: Recommended Resolution:

BE IT RESOLVED THAT the Council of the District of 100 Mile House award the RFQ for the redevelopment of District of 100 Mile Wells DW4, 5 and 6 to Precision Service and Pumps Inc. for the stated price of \$303,520.76 plus applicable taxes; and further

BE IT RESOLVED THAT the total well redevelopments project costs be allocated from the Utility Infrastructure Reserve Fund.

BACKGROUND INFORMATION / DISCUSSION:

On August 7th the District implemented strict watering restrictions in response to water monitoring system alarms. After thorough testing and consulting field experts it was found that the wells are currently not performing at the developed capacity affecting the efficiency of the water supply system.

The District of 100 Mile House incorporated strict watering restrictions and with the support of the community reducing demands continued to supply safe drinking water while the appropriate course of action was procured.

On September 20th, 2024 a request for quote was prepared by Western Water Associates Ltd. in collaboration with TRUE Consulting Ltd. for the redevelopment of District of 100 Mile Wells.



The technical specifications and RFQ opportunity were circulated to three qualified proponents with a closing date of October 10th, 2024.

Summary of quotations received are as follows:

Company Name	Bid Price
Drillwell Enterprises	\$405,850
Robbins Drilling and Pump Ltd.	\$397,250
Precision Service and Pumps Inc.	\$289,577

Due to the onset of winter and project timing it is necessary to complete the well redevelopment programs in two phases with the works beginning on DW5 as soon as possible and DW4 & DW6 completed concurrently in early spring. The division of the works has added an additional cost of \$13,945 bringing the total estimate from Precision to \$303,520.76. With the addition of the mob/de

Completing the initial works on DW5 will ensure that it is performing efficiently as the community will be solely dependent on this water supply during the redevelopment of DW4 & DW6.

All works to be completed by May 15th, 2025.

OPTIONS:

N/A

BUDGETARY IMPACT:

Water Quality and Quantity are at the forefront of Council’s growing asset management concerns and the well redevelopment program is essential to preserve the performance and capacity of the wells. The well redevelopment cannot be postponed while grant funding is sourced and must be funded through municipal reserves. It is recommended that a periodic well redevelopment program be added to the long term capital plan.

A project budget of \$400,000 has been established to include the well re-development contractor estimate, additional engineering, contractors and contingency.



LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

ATTACHMENTS:

Precision Service & Pumps Inc. Contract with Schedule A, B, C & D.

Oct. 11th, 2024 – WWA Ltd. Recommendation for Contract Award

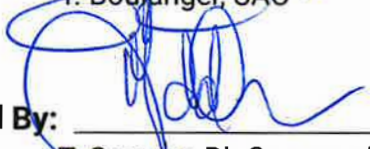
RFQ submissions received from Drillwell Enterprises, Robbins Drilling & Pump Lts. And Precision Service & Pumps Inc.

September 20th, 2024 – WWA Ltd. RFQ Technical Specifications

September 3rd, 2024 – Scope of Work for Hydrogeology Services

Prepared By: 
T. Boulanger, CAO

Date: Nov. 6/24

Reviewed By: 
T. Conway, Dir Community Services

Date: Nov 6/24.



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

Regular – November 12th, 2024

REPORT DATE: November 8th, 2024
TITLE: Municipal Facilities and Events Booking Policy
PREPARED BY: T. Boulanger, CAO

PURPOSE:

The purpose of this Council report is to seek approval of the proposed Municipal Facilities and Events Booking Policy

RECOMMENDATION:

Recommended Resolution

BE IT RESOLVED THAT the Municipal Facilities and Events Booking Policy be approved.

BACKGROUND INFORMATION / DISCUSSION:

At the September 10th, 2024 Council meeting staff was directed to develop an Airport Facility Rental Agreement/Policy accompanied by applicable rental fee and damage deposit. During the policy development staff deemed it necessary to incorporate other municipal facilities and create a policy that would encompass both municipal facilities and public events.

OPTIONS:

Approve policy and fees as presented.

Direct staff to amend policy.

BUDGETARY IMPACT:

Fees associated with the new policy must be incorporated into the Fees & Charges Bylaw. Staff is preparing a new Fees & Charges Bylaw for the next scheduled Council meeting.




LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws):

Fees & Charges Bylaw amendment

ATTACHMENTS: Municipal Facilities and Events Booking Policy

Prepared By: 
T. Boulanger, CAO

Date: Nov. 8 / 24

Reviewed By: 
S. Elias, Director of Finance

Date: Nov 8 / 24



DISTRICT OF 100 MILE HOUSE Policy & Procedures

1.11 MUNICIPAL FACILITIES AND EVENTS BOOKING

Purpose

To permit safe and orderly special events on District of 100 Mile House streets, parks, and other municipally owned facilities and property. Special events include, but are not limited to, parades, races, walks and runs taking place on streets and organized events using municipal parks, District-owned facilities and property within the District.

Policy

1. Organizations or persons proposing an event to be held on municipal property, streets and parks are to submit the appropriate completed forms listed below: **(Appendix "E")**
 - Schedule A – Municipal Facilities Licence of Occupation (applies to all Hall Rentals)
 - Schedule B – Community Hall Rental Agreement
 - Schedule C – Martin Exeter Hall Rental Agreement
 - Schedule D – Application to Hold a Public Event (applies to Airport/Parade/Road Closure Events)
 - Schedule E – Application to Rent the Airport
 - Schedule F – Parade/Temporary Road Closure Application Form
2. Applicants must provide evidence of compliance with any required permits from outside agencies (e.g. Interior Health, liquor licence, insurance, etc.) and any other documents identified in the application procedure.
3. All public event applications will require Councils approval. The District of 100 Mile House Council reserves the right not to approve an event in a current year, even though it may have received approval in previous years.
4. Where conflicting dates occur, regularly occurring events will be given priority provided the application is received no later than **30** days prior to the event. If an organizer of an annual event proposes to change the date/day or venue, which causes a conflict with another previously scheduled and approved event, the originally scheduled event will take precedence of the changed event.
5. First time events will be handled on a first come, first served basis depending on venue availability.
6. Organizers of approved events are required to obtain and maintain, during the term of the event, a comprehensive general liability insurance policy providing coverage of not less than **\$2,000,000.00** naming the District of 100 Mile House as an additional insured.



DISTRICT OF 100 MILE HOUSE Policy & Procedures

A copy of the policy shall be delivered to the District a minimum of five (5) working days prior to the event date.

Where fireworks are used, the event organizer must provide a second Certificate of Insurance for **\$2,000,000.00** (per occurrence). The company supplying fireworks may supply this second certificate provided that the District of 100 Mile House and the organization are specifically named as additional insured.

Where alcohol is served or sold, the event organizer must obtain an extension to normal general liability insurance to include Host Liquor Liability.

7. Organizers shall provide the District with a refundable damage deposit of **\$500.00** dollars to cover any loss, damage or any other non-compliance of this policy resulting from an event. Such amount may be increased for any event if deemed necessary.
8. Garbage and other waste materials must be cleaned up daily and at the conclusion of the event by the event organizer. Organizers are responsible for clean up of all aspects of the event, including the actions of patrons, third party vendors or sponsors. If after the event is concluded the area is left not in the same order as when the event began, the cost of the clean up will be charged out for staff time plus employee benefits, plus **10%** administration fees and the total amount will be appropriated from the damage deposit or charged back to the renter or organizer.
9. The District is not responsible for providing signage, barricades, parking or traffic control for any event unless authorized by Council.

If approved by Council, barricades will be dropped off during regular working hours by the Community Service Department at the requested location and will be the responsibility of the event coordinator to place and to remove. The Community Service Department will pick up the barricades the next day that falls within the regular working hours.

10. Staff will review the location following an approved event. The damage deposit will be refunded, providing no damage to municipal property and infrastructure has occurred.

Where in the opinion of the CAO or his/her designate, the event causes damage or results in the District incurring financial costs and expenses for the clean up or repair of a highway, public place or other District property, the CAO or his/her designate may draw down on and use all or any portion of the damage deposit submitted with the application, and where the costs exceed the amount of the damage deposit, the responsible party shall pay to the District the difference.



DISTRICT OF 100 MILE HOUSE
Policy & Procedures

APPENDIX "E"

RECREATION FACILITIES & EVENTS BOOKINGS
SCHEDULE "A" – MUNICIPAL FACILITIES LICENCE OF OCCUPATION

THIS AGREEMENT made this _____ day of _____, 20__

BETWEEN: DISTRICT OF 100 MILE HOUSE
#1-385 Birch Avenue,
P.O. Box 340
100 Mile House, B.C. V0K 2E0
(Municipality)

AND: _____
(Name or Organization Name and Contract Person)

ADDRESS: _____

TELEPHONE NUMBER: _____
(the "Licensee")

WHEREAS:

A. The Licensee has requested this license for the purpose of

(the "function")

B. The Municipality has agreed to supply facilities or equipment ("the facility") subject to the covenants and conditions contained in this agreement.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the fee paid by the Licensee to the Municipality, the Municipality grants permission to the Licensee to use the:

(facilities and/or equipment)

On the following date(s): _____, subject to the following terms, conditions, covenants and agreements.



DISTRICT OF 100 MILE HOUSE Policy & Procedures

1. Cancellations

a) The Municipality reserves the right to cancel this licence for:

- i. Unsatisfactory conduct by the Licensee, its members, guests, or agents;
- ii. Damage to the facility by Licensee;
- iii. Scheduling special events with top priority;
- iv. Failure by Licensee to pay accounts rendered by the Municipality;
- v. Operational problems beyond the Municipality's control;
- vi. Failure by the Licensee to abide by laws, rules, or regulations applicable to the function and the facility.

b) The Licensee is required to give **30** days written notice to cancel any of the dates in this Agreement to receive a full refund.

2. Liquor

For a function at which alcoholic beverages are to be dispensed and consumed within the facility:

- a) The Licensee shall be responsible for and shall ensure that all laws, whether Municipal, Provincial or Federal, applicable to the function for which the facility is licensed to the Licensee, are complied with;
- b) The Licensee shall obtain the required liquor license from the Provincial authorities, display same prominently at the function and provide a copy to the District of 100 Mile House;
- c) All Licensees of events at the District of 100 Mile House facilities at which alcohol is served are encouraged to ensure that the following "Designated Driver Program" is in place:
 - I. A Designated Driver announcement is made to the assembled guest encouraging the use of a designated driver or alternate transportation for the event.
 - II. Designated Driver information posted prominently at each station where alcohol is served.
 - III. Designated Driver reminders at each table where guests are served.

3. The Licensee agrees to pay the Municipality on demand the total cost of any damage to the building, grounds, furnishings, or equipment resulting in any manner whatsoever from the use of the facility by the Licensee under this agreement.



DISTRICT OF 100 MILE HOUSE Policy & Procedures

4. All equipment, displays, goods and chattels of the Licensee brought onto or into the facility shall be the sole responsibility of the Licensee and the Municipality shall not be liable for any damage to or loss of such equipment, displays, goods and chattels from any cause whatsoever.
5. The Licensee hereby releases and forever discharges the Municipality from any and all claims, causes of action, suites or demands whatsoever which the Licensee can or may have against the Municipality for any loss or damage or injury that the Licensee may sustain or suffer arising out of the use of the Municipality's facility under this agreement, or the breach of this agreement by or the negligent acts of the Licensee, its servants, contractors, employees, members, guests, invitees or representative, notwithstanding that any or all of them may have been contributed to or occasioned by the negligence of the Municipality.
6. Where a juvenile group uses the facility, the licensee shall ensure that a responsible adult has authority over the group and shall remain with the group while at the facility.
7. It is understood and agreed that the Licensee and all agents, servants and workers of the Licensee are not and shall not be deemed to be agents or employees of the Municipality.
8. Organizations or individuals wishing to utilize the Municipality's staff for duties other than those provided in this Agreement must make arrangements for this with the Municipality.
9. The Licensee agrees to provide and pay the full cost of such personnel and a 10% administration fee as will be necessary to ensure proper and safe use of the facility.-
10. The Licensee shall pay:
 - a) The rates specified in Schedule ____ for the use of the:
_____, and
 - b) The applicable rental fees and damage deposits will be required prior to occupancy of the Community Hall or the Martin Exeter Hall.
 - c) Sales tax as applicable.



DISTRICT OF 100 MILE HOUSE
Policy & Procedures

- d) Insurance documentation is required to be submitted to the office a minimum of five (5) working days to the rental date. Keys for facilities will not be distributed before insurance documents are provided.

12. Responsibility Waiver

In consideration of the Municipality agreeing to allow the personal property noted below to be left on its premises, the undersigned hereby waives all rights of action he or she might otherwise have against the Municipality, its officers, servants, agents and employees, for loss or damage to such property.

Description of Property:

IN WITNESS WHEREOF the parties have affixed their signatures below:

For the Licensee

Date

For the Municipality

Date



DISTRICT OF 100 MILE HOUSE
Policy & Procedures

MUNICIPAL FACILITIES AND EVENTS BOOKING
SCHEDULE "B" - COMMUNITY HALL RENTAL AGREEMENT

Event:	Event Date:			
Time(s):	Event day phone #:			
# of Guests (max capacity 361 persons):				
Contact:	Phone #:			
E-mail:				
Mailing address: (for refundable deposit)				
RENTALS	Fee	<input checked="" type="checkbox"/>	Qty	Total
Main Hall - Full Day	\$400	<input type="checkbox"/>		
Main Hall - Half Day (8am – 3pm or 4pm – 12 pm)	\$250	<input type="checkbox"/>		
Hourly (after 4 hrs goes to half or full day rental)	\$50/hr	<input type="checkbox"/>	hrs	
Kitchen Area (per day)	\$80	<input type="checkbox"/>		
Bar Area (per day)	\$60	<input type="checkbox"/>		
Booking Fees (non-refundable)				25.00
** SOCAN fees not included and will be added where applicable**				
Total Rental Fees - payment received _____ receipt # _____				\$ 0

REFUNDABLE DEPOSITS				
Damage Deposit	\$ 500	<input type="checkbox"/>		
Key Deposit	\$ 35	<input type="checkbox"/>		
Total Deposits - payment received _____ receipt # _____				\$ 0

This agreement is dated _____ between _____
(the "occupant")
 and the District of 100 Mile House (the "provider").

Occupant Signature

Occupant Name (please print)

Date

Provider Signature (Booking Agent)

Provider Name (please print)

Date



DISTRICT OF 100 MILE HOUSE Policy & Procedures

District of 100 Mile House Community Hall – Rental Agreement – Page 2

TERMS AND CONDITIONS

The occupant shall not use the premises, nor allow the premises to be used, for any purpose other than for the event stated on the agreement.

The occupant is responsible for loss or damage to the property occurring during the rental period. All contents within the venue will remain in the venue. The occupant will be held responsible for all missing or damaged contents and will be required to pay additional charges for all damaged or missing contents. The occupant further acknowledges that the damage deposit will be applied in whole or in part to all expenses incurred by the provider as a result of damage or loss to the facilities/equipment during the rental period.

The occupant shall obtain and maintain comprehensive general liability insurance including, without limitation, coverage for the indemnity provided herein, with an insurer and on terms satisfactory to the District. The District of 100 Mile House is to be included as a named insured. Prior to the issuance of this Permit, the Permittee shall deliver to the District evidence, in a form satisfactory to the District, that the Permittee has obtained comprehensive general liability insurance with inclusive limits of not less than \$2,000,000.00 per occurrence or claim, including \$2,000,000.00 for bodily injury, death, property damage, economic loss, and all other loss and damage affecting any persons or property arising out of or in any way connected with the event. Insurance must be obtained for any and all days the occupant will be present in the rented facility.

The occupant agrees that there is no smoking in all parts of the building/room or property.

The occupant acknowledges that there is limited parking available on site. Therefore, should additional parking be required, it is the responsibility of the occupant to make arrangements with the adjacent property owners for use of their parking area. The District of 100 Mile House/100 Mile Development Corporation will **NOT** negotiate parking on behalf of the occupant.

Rental Fees & Deposits:

All rental fees and deposits are payable at the time of booking in order to secure your date. Cancellations less than 30 days prior to the event will receive a refund for the damage deposit only.

Liquor Licenses:

Liquor licenses are the responsibility of the occupant and they must abide by all laws of British Columbia and the British Columbia Liquor Control board with respect to a Liquor License. A copy of this license must be submitted to the District office prior to the event. The event organizer must obtain an extension to normal general liability insurance to include Host Liquor Liability.



DISTRICT OF 100 MILE HOUSE Policy & Procedures

Interior Health: The occupant must ensure compliance to all related Interior Health regulations.

Cleaning: The occupant agrees to leave the hall and grounds in a clean and tidy condition. If after the event is concluded the area is not left in the same conditions as when the event began, the cost of the clean up will be charged out for staff time plus employee benefits, plus 10% administration fees and the total amount will be appropriated from the damage deposit and/or charged back to the renter or organizer.

Garbage: All garbage must be removed by the occupant at the end of the event. Location for disposal will be identified by the provider.

Keys: The occupant shall make arrangements with the District to pick up hall keys and shall return them promptly after their event.

The District of 100 Mile House reserves the right to cancel any event in the above facility and have the authority to remove, or have removed, all persons from the facility if it is felt that any part(s) of this agreement were breached or that the facility is not being used for the purpose for which this agreement is intended, or that the occupant is not complying with the Liquor Control Act, the regulations under that Act, as well as the policies of the British Columbia Liquor Control Board, Interior Health, 100 Mile House RCMP and the District of 100 Mile House, or that the above listed conditions of the rental are not being met.

Initials: _____



DISTRICT OF 100 MILE HOUSE
Policy & Procedures

MUNICIPAL FACILITIES AND EVENTS BOOKING
SCHEDULE "C" – MARTIN EXETER HALL RENTAL AGREEMENT

Event:	Event Date:
Time(s):	Event day phone #:
# of Guests:	
Contact:	Phone #:
E-mail:	
Mailing address: (for refundable deposit)	

RENTALS	Fee	✓	Qty	Total
MEH Upstairs Daily	\$ 425	<input type="checkbox"/>		
MEH Upstairs Weekly	\$ 875	<input type="checkbox"/>		
MEH Boardroom Daily	\$ 175	<input type="checkbox"/>		
Basement Theater Daily	\$ 125	<input type="checkbox"/>		
Basement Theater Weekly	\$ 475	<input type="checkbox"/>		
Clean Up Fee	\$ 25/hr	<input type="checkbox"/>	hrs	
Booking Fee (non-refundable)				25.00
** SOCAN fees not included and will be added where applicable**				
Total Rental Fees – payment received _____ receipt # _____				\$ 0

REFUNDABLE DEPOSITS				
Damage Deposit	\$ 500	<input type="checkbox"/>		
Key Deposit	\$ 35	<input type="checkbox"/>		
Total Deposits – payment received _____ receipt # _____				\$ 0

*All cheques payable to the 100 Mile Development Corporation.



DISTRICT OF 100 MILE HOUSE
Policy & Procedures

Martin Exeter Hall – Rental Agreement – Page 2

Please be advised that there are no hourly rates available for the Martin Exeter Hall. Established rates are already subsidized by the community – no waiver of fees will be entertained.

Technical support is mandatory for use of sound room/lighting. This service is not included in pricing. Technical support contact information can be provided.

Set up/ Special instructions:

EXTRA DETAILS

- Proof of Insurance: Yes (see below for insurance requirements)
- Serving It Right: Yes (please provide) Not required
- Liquor Licence: Yes (please provide) Not required
- Interior Health Permit Yes (please provide) Not required
- Food Safe: Yes (please provide) Not required

This agreement is dated _____ between _____
(the “occupant”)

and The District of 100 Mile House/100 Mile Development Corporation (the “provider”) subject to the terms and conditions below.

Occupant Signature

Occupant Name (please print)

Date

Provider Signature (Booking Agent)

Provider Name (please print)

Date



DISTRICT OF 100 MILE HOUSE Policy & Procedures

Martin Exeter Hall – Rental Agreement – Page 3

Terms and Conditions

The occupant shall not use the premises, nor allow the premises to be used, for any purpose other than for the event stated on the agreement.

The occupant is responsible for loss or damage to the property occurring during the rental period. All contents within the venue will remain in the venue. The occupant will be held responsible for all missing or damaged contents and will be required to pay additional charges for all damaged or missing contents. The occupant further acknowledges that the damage deposit will be applied in whole or in part to all expenses incurred by the provider as a result of damage or loss to the facilities/equipment during the rental period.

The occupant shall obtain and maintain comprehensive general liability insurance including, without limitation, coverage for the indemnity provided herein, with an insurer and on terms satisfactory to the District of 100 Mile House/100 Mile Development Corporation. The District of 100 Mile House/100 Mile Development Corporation is to be included as a named insured. Prior to the issuance of this Permit, the Permittee shall deliver to the District of 100 Mile House/100 Mile Development Corporation evidence, in a form satisfactory to the District of 100 Mile House/100 Mile Development Corporation, that the Permittee has obtained comprehensive general liability insurance with inclusive limits of not less than \$2,000,000.00 per accident or occurrence including \$2,000,000.00 for bodily injury, death, property damage, economic loss and all other loss and damage affecting any persons or property arising out of or in any way connected with the event. Insurance must be obtained for any and all days the occupant will be present in the rented facility.

The occupant agrees that there is no smoking in all parts of the building/room or property.

The occupant acknowledges that there is limited parking available on site. Therefore, should additional parking be required, it is the responsibility of the occupant to make arrangements with the adjacent property owners for use of their parking area. The District of 100 Mile House/100 Mile Development Corporation will **NOT** negotiate parking on behalf of the occupant.

Rental Fees & Deposits:

All rental fees and deposits are payable at the time of booking in order to secure your date. Cancellations less than 30 days prior to the event will receive a refund for the damage deposit only.



DISTRICT OF 100 MILE HOUSE Policy & Procedures

Liquor Licenses:

Liquor licenses are the responsibility of the occupant and they must abide by all laws of British Columbia and the British Columbia Liquor Control board with respect to a Liquor License. A copy of this license must be submitted to the District office prior to the event. The event organizer must obtain an extension to normal general liability insurance to include Host Liquor Liability.

Interior Health: The occupant must ensure compliance to all related Interior Health regulations.

Cleaning: The occupant agrees to leave the hall and grounds in a clean and tidy condition. If after the event is concluded the area is not left in the same conditions as when the event began, the cost of the clean up will be charged out for staff time plus employee benefits, plus 10% administration fees and the total amount will be appropriated from the damage deposit and/or charged back to the renter or organizer.

Garbage: All garbage must be removed by the occupant at the end of the event. Location for disposal will be identified by the provider.

Keys: The occupant shall make arrangements with the District/Visitor Information Centre to pick up hall keys and shall return them promptly after their event.

The District of 100 Mile House/100 Mile Development Corporation reserves the right to cancel any event in the above facility and have the authority to remove, or have removed, all persons from the facility if it is felt that any part(s) of this agreement were breached or that the facility is not being used for the purpose for which this agreement is intended, or that the occupant is not complying with the Liquor Control Act, the regulations under that Act, as well as the policies of the British Columbia Liquor Control Board, Interior Health, 100 Mile House RCMP and the 100 Mile Development Corporation, or that the above listed conditions of the rental are not being met.

Initials: _____



DISTRICT OF 100 MILE HOUSE
Policy & Procedures

MUNICIPAL FACILITIES AND EVENTS BOOKING
SCHEDULE "D" – APPLICATION TO HOLD A PUBLIC EVENT

This form must be completed and returned to: District of 100 Mile House
#1-385 Birch Ave., P.O. Box 340
100 Mile House, BC
V0K 2E0

If the **Airport** is to be used, please review and complete **Schedule "E"**
If a **Parade/Street Closure** is part of this event, please review and complete **Schedule "F"**

Name of Applicant: _____

Address of Applicant: _____

Contact Person: _____ Phone #(s) _____

Requests Permission to Hold: _____

Type of Event: _____ Event Date: _____

Location of Event: _____ Time of Event: _____

Anticipated Participants: _____ Anticipated Spectators: _____

Description of Event: _____

Included in this Event will be:

Alcoholic Beverages	Y	N
Food Preparation	Y	N
Merchandise or Food Selling	Y	N
Temporary Structures (Stages, Tents, Seating, etc.)	Y	N
Entertainment, Exhibitions or Demonstrations	Y	N
Amplified Music/Speeches	Y	N
Fireworks	Y	N
Other (Explain)	Y	N

If "yes" is answered to any of the above questions, please attach a brief explanation.

Proof of Insurance must be submitted for ALL facility uses at least five (5) business days before use.

For the Applicant

Date

For the District of 100 Mile House

Date

This application to hold a public event is not valid unless signed by an authorized representative of the District of 100 Mile House.



DISTRICT OF 100 MILE HOUSE Policy & Procedures

MUNICIPAL FACILITIES AND EVENTS BOOKING SCHEDULE "E" – APPLICATION TO RENT THE AIRPORT

1. General Regulations

- a) Overnight parking is prohibited at the 100 Mile House Airport without the written permission of the Municipality.
- b) Runway, apron, parking and all adjacent areas must be left in a tidy condition and free of litter.
- c) No alcoholic beverage consumption shall be allowed in any public area.
- d) Provisions must be made for washroom facilities during any events that the public may be present for.

2. Booking of Airport for Special Events

- a) Bookings must be made at least thirty (30) days prior to the beginning of the event.
- b) the "Application to Hold a Public Event" form must be completed.
- c) Booking fee of **\$25.00**, rental fees and damage deposit must be paid at time of booking.
- d) Fees shall be in accordance with Airport Rental Fees noted in section 3 below.
- e) If the Runway is to be used, the District office must be advised of the need to issue a NOTAM (notice to airmen) and MINIMUM of 48 hours prior to ANY use of the runway.

3. Airport Rental Fees

- a) Registered Not-For-Profit group/society Fly-In or Air Show: No charge
- b) Other Users:
 - For the use of the apron only, the fee shall be **\$250.00** per day or portion thereof.
 - For the use of the apron and runway the fee shall be **\$500.00** per day or portion thereof.
 - Refundable clean-up and damage deposit: **\$500.00**

For the Applicant

Date

For the District of 100 Mile House

Date

This application to rent the 100 Mile House Airport is not valid unless signed by an authorized representative of the District of 100 Mile House.



DISTRICT OF 100 MILE HOUSE
Policy & Procedures

MUNICIPAL FACILITIES AND EVENTS BOOKING
SCHEDULE "F" – PARADE/TEMPORARY ROAD CLOSURE APPLICATION FORM

Organization: *(please print)* _____

Request for: Parade Permit Temporary Road Closure

Clean Up Plan: _____

PARADE:

Purpose of Parade: _____

Date of Parade: _____ Start Time: _____ Duration: _____

Traffic Control *(by applicant)* _____

(Certified Traffic Control Company Name, number and location of company employees providing traffic control)

Assembly Address/Area: _____

Dis-Assembly Address/Area: _____

Map of Parade Route **MUST** be Provided Map Received: Yes No

TEMPORARY ROAD CLOSURE:

Date of Closure: _____ Event: _____

Location/Street(s) to be closed: _____

Length of time for road closure: _____

Booking Fees and Deposits:

- a) Bookings must be made at least thirty (30) days prior to the beginning of the event.
- b) The "Application to Hold a Public Event" form must be completed.
- c) Booking fee of **\$25.00** and damage deposit of **\$500.00** must be paid at time of booking.

Signature of Applicant _____ Date: _____



DISTRICT OF 100 MILE HOUSE Policy & Procedures

GENERAL TERMS AND CONDITIONS – PARADES

1. Every applicant shall ensure adequate details and a map of the proposed parade route accompanies this application at least thirty **(30)** days prior to the event.
2. Organizers are responsible for clean up of all aspects of the event, including the actions of patrons, third party vendors or sponsors.
3. Where, in the opinion of the Chief Administrative Office of the District of 100 Mile House, traffic control devices are required, the District shall provide the devices at no cost to the permit holder who shall then be responsible for placing and removing the devices. If the District is required to place or remove the devices, the permit holder may be required to compensate the District for its services at a cost estimated by the Director of Community Services or the Chief Administrative Officer.
4. Any permit approved by Council may be rescinded, revoked, amended or varied without compensation or prior notice to the permit holder.

ACKNOWLEDGMENT

I/WE HEREBY COVENANT to and with the District of 100 Mile House that upon permission being granted for the use of highways set out in this permit, I will use the highways in accordance with any plans, route maps, or schedules submitted as part of the application and to the satisfaction of the Chief Administrative Officer, and that I will observe, perform and carry out the regulations and provisions of all applicable municipal bylaw and the terms and conditions of the application and permit.

I HEREBY CERTIFY that I will indemnify and save harmless the District of 100 Mile House of and from all claims, damages and causes of action whatsoever including costs, which may be made, brought against or suffered by the District of 100 Mile House or in respect of, either directly or indirectly, the use authorized by this permit.

I HEREBY REPRESENT that I have read, examined and thoroughly understand the pertinent sections of all the terms and conditions of this application and permit and that the statements made by me on this application are true to the best of my knowledge.

Dated this _____ day of _____ 20____, at _____

(Signature of Applicant)

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1430

Being a Bylaw to amend the District of 100 Mile House Animal Control and Pound Operation
Bylaw No. 1131, 2008

This bylaw may be cited for all purposes as **“District of 100 Mile House Animal Control and Pound Operation Amendment Bylaw No. 1430, 2024**

The Council of the District of 100 Mile House in open meeting assembled enacts as follows:

- 1) That Part 5 - General Prohibitions, be amended to add:
 - 5.9 It is an offence for any person to feed or leave food out for the purpose of feeding deer or feral cats within the District of 100 Mile House.

READ A FIRST, SECOND AND THIRD TIME this 22nd day of October, 2024.

ADOPTED this 12th day of November, 2024.

Mayor

Corporate Administrator

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1379

Being a Bylaw to regulate the establishment, extension, design,
and servicing of mobile home parks.

The Municipal Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as “***District of 100 Mile House Mobile Home Parks Bylaw No. 1379, 2024***”.
2. The *Village of 100 Mile House Mobile Home Parks By-Law No. 269, 1978* and all amendments thereto are hereby repealed.
3. The purpose of this Bylaw is to ensure the development and expansion of Mobile Home Parks in an environment appropriate for residential use.

DIVISION 1 – DEFINITIONS AND INTERPRETATION

1.1 In this Bylaw, unless the context otherwise requires:

“**Accessory Building or Structure**” means:

- (a) a Building or Structure for the common use of the residents of a Mobile Home Park;
- (b) a Building or Structure accommodating utility infrastructure; or
- (c) a Building or Structure ancillary to a Residential Use, including, without limitation, a shed, greenhouse, or carport.

“**Access Driveway**” means any entrance to a Mobile Home Park, where the Mobile Home Park intersects with a District road;

“**Amenity Area**” means an area within a Mobile Home Park provided and maintained for the recreation of Mobile Home Park occupants and may include pedestrian trails, playgrounds, and picnic areas but does not include Buffer Areas, parking, roadways, Mobile Home Sites, storage areas, or any Building except those Buildings specifically used for recreation purposes;

“**Buffer Area**” means an area between the Mobile Home Park and abutting properties, public roads, and rights-of-way in accordance with section 4.6 of this Bylaw;

“**Building**” has the meaning ascribed in the District of 100 Mile *Building Bylaw No. 695, 1996*;

“Common Property” means all property within a Mobile Home Park that is not a Mobile Home Site;

“Deck” means a covered or uncovered platform, which may include visual partitions and railings, with a walking surface or floor that is more than 0.6 meters above grade;

“Depot” means a location within a Mobile Home Park where occupants may deposit their household garbage and recycling for disposal;

“District” means the District of 100 Mile House;

“Dwelling Unit” has the meaning ascribed in the British Columbia *Building Code*;

“Interior Roads” means any road within a Mobile Home Park that provides access to Mobile Home Sites;

“Mobile Home” means a factory-built, frame rail supported single or double wide Dwelling Unit conforming to CAN/CSA Z-240 MH series certification or CSA A277 certification;

“Mobile Home Pad” means the portion of a Mobile Home Site that is designed, designated, and prepared for the support of a Mobile Home, and contains service connections;

“Mobile Home Park” means a parcel of land used for the purpose of providing Mobile Home Pads for Mobile Homes for Residential Use and includes all Common Property;

“Mobile Home Site” means an area of land, within a Mobile Home Park, allocated for the placement of one Mobile Home and all permitted additions;

“Municipal Ticket Information Bylaw” means the District’s *Municipal Ticket Information Bylaw No. 1340, 2019* as amended, repealed, and/or replaced from time to time, including all successor bylaws”.

“Owner” means the registered owner of the parcel on which the Mobile Home Park is situated or any person acting as their agent;

“Portable Building or Structure” has the meaning ascribed in the District of 100 Mile House *Zoning Bylaw No. 1290, 2016*;

“Residential Use” means the use of land, Buildings, or Structures as living accommodations for one or more individuals;

“Shipping Container” means an enclosed unit used or intended to be used for storing or transporting goods via ship, rail, or truck, whether or not it is actually being used for such a purpose;

“Sign” has the meaning ascribed in the District of 100 Mile House *Sign Permit Bylaw No. 1121, 2008*;

“Skirting” means detachable panels fitted between the ground and the base of the Mobile Home to enclose the Mobile Home Pad; and

“Structure” has the meaning ascribed in the District of 100 Mile House *Building Bylaw No. 695, 1996*.

Mobile Home Parks Bylaw No. 1379, 2024

- 1.2 Unless otherwise stated, and notwithstanding the case used (upper case or lower case), when words or phrases that are defined in 1.1 of this Bylaw are used in the body or schedules of this Bylaw, they have the meaning ascribed to them in section 1.1.
- 1.3 Words or phrases defined in the British Columbia *Interpretation Act*, *Community Charter*, or *Local Government Act* shall have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.
- 1.4 The recitals and headings contained in this Bylaw are for convenience only and are not to be construed as defining or in any way limiting the scope or the intent of the provisions of this Bylaw.
- 1.5 Any enactment referred to in this Bylaw is a reference to a provincial or federal enactment, as the case may be, as amended, revised, consolidated, or replaced from time to time, and any bylaw or District standard or policy referred to herein (as may be cited by short title or otherwise) is a reference to a bylaw, standard, or policy of the District of 100 Mile House, as amended, revised, consolidated, or replaced from time to time.
- 1.6 If any section, subsection, sentence, clause, or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Bylaw.

DIVISION 2 – APPLICABILITY

- 2.1 This Bylaw applies to all Mobile Home Parks within the District and all Mobile Home Sites and Mobile Homes situated within such Mobile Home Parks.
- 2.2 No person shall:
 - (a) locate, establish, construct, alter, extend, expand, subdivide, or operate a Mobile Home Park; or
 - (b) cause or allow a Mobile Home to be parked or to remain in a Mobile Home Park in contravention of this Bylaw.

DIVISION 3 – SITING AND SETBACKS

- 3.1 All Mobile Home Parks and Mobile Home Sites must comply with siting and setback requirements in the District's *Zoning Bylaw*.
- 3.2 All Portable Buildings or Structures situated within a Mobile Home Park must comply with the requirements in the District's *Zoning Bylaw*.
- 3.3 No more than one Mobile Home may be located on each Mobile Home Site.
- 3.4 All Mobile Home Sites must be clearly marked on the ground by permanent flush stakes, markers, or other means approved by the District.
- 3.5 No Shipping Container may be placed, or allowed to be placed, or remain on any Mobile Home Site or in any Mobile Home Park.

DIVISION 4 – MOBILE HOME PARK REQUIREMENTS

4.1 The location, establishment, construction, alteration, expansion, operation, and subdivision of all Mobile Home Parks must comply with this Bylaw and all other District bylaws.

Servicing

4.2 Every Mobile Home Park must:

- (a) have its own water system supplied with water from the District's water distribution system;
- (b) have its own sewer system to discharge sanitary sewage into the District's sewage disposal system; and
- (c) be designed to manage on-site surface water run-off in compliance with the District's *Works & Services Bylaw*.

4.3 All electrical services to Mobile Homes and Mobile Home Sites must be underground.

4.4 The Owner must maintain all services within the Mobile Home Park in accordance with this Bylaw, including, without limitation:

- (a) water, sewer, and drainage systems;
- (b) Buffer Areas;
- (c) Interior Roads, including maintenance, and snow and ice removal;
- (d) lighting;
- (e) landscaping;
- (f) signs,
- (g) garbage and recycling collection and disposal; and
- (h) fire hydrants.

Buffer Areas

4.5 Each Mobile Home Park must have a Buffer Area between the Mobile Home Park and abutting properties, public roads, and rights-of-way.

4.6 All Buffer Areas must:

Mobile Home Parks Bylaw No. 1379, 2024

- (a) be landscaped;
- (b) comply with firesmart principles, guidelines, and best practices as published from time-to-time by FireSmart British Columbia; and
- (c) not contain any Buildings or Structures, except fences and signs.

Accessory Structures on Common Property

- 4.7 A maximum of one (1) Accessory Building or Structure is permitted on Common Property within a Mobile Home Park for use as park maintenance or service.
- 4.8 All Accessory Buildings or Structures must comply with the siting and setback requirements in the District's *Zoning Bylaw*.
- 4.9 Any Accessory Building or Structure on Common Property must be located:
 - (a) more than 6.0 meters from any Mobile Home; and
 - (b) more than 3.0 meters from any other Accessory Building or Structure.
- 4.10 Accessory Buildings or Structures are not permitted in any Buffer Area or Amenity Area.

Amenity Areas

- 4.11 A minimum of five percent (5%) of the total area of a Mobile Home Park must be provided and maintained as an Amenity Area.

Interior Roads

- 4.12 All Interior Roads must:
 - (a) be surfaced with asphalt;
 - (b) be graded and drained to safely dispose of surface run-off water; and
 - (c) have a minimum width of 7.0 meters for two-way traffic or 4.0 meters for one-way traffic.
- 4.13 All cul-de-sacs within a Mobile Home Park must:
 - (a) end with a paved turning circle with a minimum radius of 12.0 meters; and
 - (b) not exceed 150 meters in length.
- 4.14 All one-way roads within a Mobile Home Park must not exceed 150 meters in length.

Mobile Home Parks Bylaw No. 1379, 2024

- 4.15 The Owner of a Mobile Home Park must install and maintain on all Interior Roads, signs limiting the speed of vehicle traffic in the area to fifteen (15) kilometers per hour.

Parking

- 4.16 All off-street parking within a Mobile Home Park must comply with the District's *Zoning Bylaw*.
- 4.17 Every Mobile Home Park must include a minimum of one (1) visitor parking space for every seven (7) Mobile Home Sites and such visitor parking spaces must:
- (a) be clearly marked as visitor parking; and
 - (b) not be on or along any Interior Road.
- 4.18 The Owner of a Mobile Home Park must ensure that motor vehicles are not parked on any road or area other than those areas designated as parking spaces within the Mobile Home Park, and, without limiting the foregoing, the Owner of a Mobile Home Park must ensure that emergency vehicles at all times have unobstructed access to all Interior Roads and all Mobile Home Sites.

Lighting

- 4.19 Every Mobile Home Park must have street lighting that illuminates the following areas within the Mobile Home Park:
- (a) all Access Driveways;
 - (b) all road intersections;
 - (c) all cul-de-sacs; and
 - (d) any point where the road changes direction by 30 degrees or more.
- 4.20 All power cables for street lighting within a Mobile Home Park must be underground.

Landscaping

- 4.21 All areas of a Mobile Home Park that are not covered by Buildings, Structures, parking areas, roads, or Mobile Home Sites must be landscaped in accordance with the landscaping plans approved by the District as part of the application under section 4.27 of this Bylaw.

Signs

- 4.22 All Signs within a Mobile Home Park must comply with the District's *Sign Permit Bylaw*.
- 4.23 Every Mobile Home Park must have Directional Signs at the entrance to the Mobile Home Park showing the layout of the Mobile Home Park.

Garbage and Recycling Collection

- 4.24 The Owner of every Mobile Home Park must provide for the collection and disposal of the Mobile Home Park's occupants' garbage and recycling in accordance with the District's *Solid Waste and Recyclables Regulation Bylaw*.
- 4.25 All garbage and recycling Depots within a Mobile Home Park must be:
- (a) screened;
 - (b) landscaped; and
 - (c) conveniently located for Mobile Home Park occupants' use.

Fire Hydrants

- 4.26 All Fire Hydrants within a Mobile Home Park must comply with the District's Private Fire Hydrant Testing and Maintenance Policy.

Applications and Fees

- 4.27 Every person who wishes to construct, operate, permit, or allow a Mobile Home Park on their property must apply for approval from the District before commencing construction or operation of the Mobile Home Park.
- 4.28 An application under section 4.27 of this Bylaw must include:
- (a) the name and contact information of the property owner or their agent;
 - (b) a copy of the certificate of title, including any encumbrances thereon;
 - (c) site profiles, geotechnical, surrounding property use, and road information;
 - (d) landscaping plans approved by the District;
 - (e) engineering reports outlining the technical design and layout of the utilities and services of the proposed Mobile Home Park, including water supply, sewage and wastewater disposal, and storm water management;
 - (f) engineering reports pertaining to wildfire protection and floodplain exemption;
 - (g) scaled working drawings prepared by a professional engineer, illustrating the following:
 - (i) the area, dimensions, scale, north arrow, and legal description of the subject parcel;

- (ii) the dimensions and location of the perimeter Buffer Area;
- (iii) the number, location, dimensions, and designations of all Mobile Home Sites;
- (iv) the location and dimensions of all Interior Roads;
- (v) the location and dimensions of all Amenity Areas and recreation buildings;
- (vi) the internal layouts of all service Accessory Buildings or Structures;
- (vii) the location and details of all on-site garbage and recycling collection areas and Depots;
- (viii) an overall site landscaping plan, including planting specifications, drought management, BC FireSmart provisions, and irrigation;
- (ix) all watercourses or water frontage within or adjacent to the subject land and a riparian area assessment, if applicable;
- (x) all steep banks or slopes within or adjacent to the subject land;
- (xi) the relationship of the proposed Mobile Home Park to adjacent land uses, roads, Agricultural Land Reserve, and natural resource activities; and
- (xii) a declaration of anticipated phasing plans.

4.29 Every person who makes an application to construct a Mobile Home Park under section 4.27 of this Bylaw must pay:

(a) an application fee; and

(b) a permit fee,

as set out in the District's *Fees & Charges Bylaw*.

DIVISION 5 – MOBILE HOME AND MOBILE HOME SITE REQUIREMENTS

Applicable Standards

5.1 Every Mobile Home in a Mobile Home Park must:

- (a) meet the Canadian Standards Association Standard Z-240 or A-277 for factory-built, frame rail supported single or double wide dwelling units; and

Mobile Home Parks Bylaw No. 1379, 2024

- (b) be no more than three (3) years old at the time of installation in the Mobile Home Park.
- 5.2 Prior to final District approval of any Mobile Home Park and at the Owner's expense, the Owner must register a restrictive covenant with the Land Titles Office limiting the age of any Mobile Homes installed in the Mobile Home Park to less than three (3) years old at the time of installation, which said restrictive covenant must contain terms and conditions acceptable to the District.
- 5.3 Every Mobile Home Site in a Mobile Home Park must:
 - (a) be properly drained;
 - (b) be clearly numbered; and
 - (c) have a clearly discernible Mobile Home Pad.

Construction, Occupancy, and Destruction

- 5.4 Prior to commencing any construction, installation, expansion, or alteration of a Mobile Home in a Mobile Home Park, the Mobile Home owner must obtain a Building Permit from the District.
- 5.5 Prior to occupying a Mobile Home, the Mobile Home owner must have an approved Final Inspection issued by the District.
- 5.6 Prior to demolishing or moving a Mobile Home in or out of the District, the Mobile Home owner must obtain a Collector's Certificate for Transport Purposes from the District.

Parking

- 5.7 All Mobile Home Sites must have at least two (2) dedicated vehicle parking spaces.

Skirting

- 5.8 All Mobile Homes must, within 60 days of installation of the Mobile Home in the Mobile Home Park, have Skirting that complies with this Bylaw.
- 5.9 All Mobile Homes must have Skirting that has two (2) easily removable access panels of at least 1.2 meters in width to allow access to:
 - (a) the Mobile Home's utility connections for inspection and servicing; and
 - (b) the area enclosed by the skirting for storage.

DIVISION 6 – SUPERVISION AND REPORTING

- 6.1 The Owner of a Mobile Home Park must:

- (a) maintain all service buildings, sanitary facilities, and equipment in or on the Mobile Home Park in a clean, safe, and sanitary condition;
- (b) report to the District the installation or replacement of any Mobile Home; and
- (c) report to the District any construction within the Mobile Home Park.

6.2 The Owner of a Mobile Home Park must pay to the District all applicable fees and charges under the *Fees & Charges Bylaw*.

DIVISION 7 – ENFORCEMENT, OFFENCES, AND PENALTIES

Right to Enter – No Obstruction

- 7.1 The District and its officers, employees, and agents may enter into and upon any Mobile Home Park at all reasonable times to ensure compliance with this Bylaw.
- 7.2 No person may prevent or obstruct, or attempt to prevent or obstruct, any person authorized by the District, from entering property to ascertain whether the regulations, prohibitions, or requirements of this Bylaw are being met or observed.

Penalties

- 7.3 A person commits an offence and is subject to the penalties imposed by this Bylaw, the Municipal Ticket Information Bylaw, and the *Offence Act*, if that person:
 - (a) contravenes a provision of this Bylaw;
 - (b) consents to, allows, or permits an act or thing to be done contrary to this Bylaw; or
 - (c) neglects or refrains from doing anything required by this Bylaw.
- 7.4 The maximum fine that may be imposed for a contravention of this Bylaw is \$50,000.
- 7.5 Each day that an offence against this Bylaw continues is deemed a separate and distinct offence.
- 7.6 Any penalty imposed pursuant to this Bylaw is in addition to, and not in substitution for, any other penalty or remedy imposed pursuant to any other applicable statute, law, or regulation.

Orders to Comply

- 7.7 If the District finds that:
 - (a) any provision of this Bylaw has been contravened or has not been complied with;or

Mobile Home Parks Bylaw No. 1379, 2024

(b) any provision of this Bylaw has been complied with improperly or only in part,
the District may make such orders to comply as it deems appropriate to ensure full and proper compliance with this Bylaw.

7.8 An order to comply made under this Bylaw may be in writing and must be directed to the Owner or occupier of the Mobile Home Park or Mobile Home in respect of which the order is made.

READ A FIRST, SECOND AND THIRD TIME this _____ day of _____, 2024.

ADOPTED this _____ day of _____, 2024.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE CROSS CONNECTION CONTROL BYLAW NO. 1419, 2024

A Bylaw Respecting Cross Connection Control

WHEREAS pursuant to its powers under the *Community Charter*, S.B.C. 2003, chapter 26, the District of 100 Mile House has established a water supply system;

AND WHEREAS provincial legislation requires water suppliers to ensure that provisions are in place for the elimination and prevention of contamination between their potable water and any non-potable sources;

NOW THEREFORE the Council of the District of 100 Mile House, in open meeting assembled, **ENACTS AS FOLLOWS:**

1.0 : TITLE

1.1 This Bylaw may be cited for all purposes as “Cross Connection Control Bylaw No.1419,2024”.

2.0 : GENERAL DEFINITIONS AND INTERPRETATION

2.1 In this Bylaw, the following terms shall have the following meanings:

“Auxiliary Water Supply” means any water available on or to a premise that originates from a source or system other than the designated potable water system supplied by the District of 100 Mile House

“Backflow” means the flow of water or other liquids, gases or solids from any source, opposite to the normal direction of flow back into the potable Private Water System or the Water Supply System;

“Backflow Preventer” means a mechanical apparatus or a piping arrangement installed on a water system that prevents Backflow of Contaminants into the potable Private Water System or the Water Supply System and to meet the design and installation criteria requirements of the CAN/CSA standards B64 Series (most current editions).

“Backflow Prevention Assembly” means a Backflow Preventer that is designed to be tested and repaired in-line and to meet the design, installation and testing criteria requirements of the CSA B64 series and CSA B64.10 “Selection and Installation of Backflow Preventers” (most current editions);

“Backflow Prevention Assembly Test Report” means a form, physical or electronic, provided by or approved for use by the District to be used when testing an Approved Backflow Prevention Assembly to record all pertinent information and test data;

“Backflow Prevention Assembly Tester” means a person possessing a valid backflow assembly tester certificate issued by the BC Water and Waste Association and approved by the District for the purpose of conducting a test to determine the operating condition of Backflow Prevention Assemblies;

“Backflow Prevention Assembly Test Tag” means an approved identifier attached to and displayed on a Backflow Prevention Assembly displaying the purpose of the device, the manufacturer and testing information as indicated on the test tag;

“Council” means the Council of the District of 100 Mile House

“Consumer” means any Person who is the Owner, or agent of the Owner, of any Premises that receives potable water Service provided by the District of 100 Mile House and includes any Person who is an occupier of such Premise;

“Contaminant or Contamination” means an impairment of the water in a potable water system or private waterworks by the introduction or admission of a foreign material, gas, chemical, biological, radiological, or other substance or causes any physical change which may render the water non-potable or changes the aesthetic characteristics of that water;

“Cross Connection” means any temporary, permanent or potential water connection, whether it be direct or indirect, between the Potable Water Supply System and any source of non-potable water, or other contaminant;

“Cross Connection Control Program (CCC Program)” means the Cross Connection Control Program and applicable codes and adopted standards, including all policies, procedures, bulletins or specifications developed and implemented by the District to administer and regulate the requirements of this bylaw;

“Cross Connection Survey” means a comprehensive review by the District of 100 Mile House or Director, of any and all water systems located in or on a Premise in order to determine the existence of cross connections, the presence and condition of any existing backflow preventers, or other conditions that could pose a risk to the Water Supply System for the purpose of evaluating conformity with the terms and conditions of this Bylaw;

“CSA” means the Canadian Standards Association;

“Customer” means any Person who is the Owner, or agent of the Owner, of any Premise to which water is supplied or made available from the Water Supply System and includes any person who is the occupier of such Premise and any person who is a user of water supplied to any Premises or by any Service from the Water Supply System;

“Curb Stop” means a Turn Off valve on the Water Supply System at or near a property line and is used to control flow to the Customer’s Premise;

“Discontinue” means to terminate Service or arrangement between the District and the Customer for the supply of water and to Turn Off the service pipe, disconnect, or remove it;

“Director” shall mean the person appointed as Director of Community Services for the District of 100 Mile House, as well as his or her designate

“District” means the District of 100 Mile House;

“Irrigation Service” means the provision of Service to a Private Water System for the purpose of delivering and distributing irrigation water for Farm Use on a Premise;

“Non-Potable Water” means water that is not fit for human consumption as specified in the Drinking Water Protection Act that may or may not contain a pollutant or contaminant;

“Non-Potable Water System” means an assembly of pipes, fittings, valves, and other appurtenances that collects and distributes Non-Potable Water;

“Owner” means has the same meaning as ascribed in the *Community Charter*, as amended from time to time, and in relation to common property under the *Strata Property Act*, as amended from time to time, means the strata corporation;

“Participating Area” means the water supply local area that was established by Bylaw 2537;

“Person” means and shall include not only a natural person but also a corporation, firm or partnership, and the personal or other legal representative of a Person;

“Potable Water” means water that is fit for human consumption as defined in the *Drinking Water Protection Act* and regulations, as amended from time to time;

“Premise” means a parcel, lot, or other distinguishable unit of real property, including all of the facilities thereon;

“Premise Isolation” means the prevention of Backflow into the Water Supply System by the installation of one or more Backflow Preventers on the private water system at the service connection point or other location(s) approved by the District, and upstream of the first outlet at or on a Premise;

“Private Water System” means any privately owned pipe, fittings and valves located downstream of the service connection point and intended for the delivery or distribution of water or other liquid to or within a Premise;

“Proper Operating Condition” means where a Backflow Preventer functions as designed and in accordance with the District’s Cross Connection Control Program;

“Service” means the supply of water from the Water Supply System to any Person and includes all pipes, taps, valves, connections, meters and other appurtenances necessary to supply water;

“Service Area” means the areas within the boundaries of the District that receives Service and is connected to the Water Supply System;

“Service Connection Point” means the point of physical connection between the District’s Water Supply System and the Private Water System;

“Temporary Water Use Permit” means a permit issued by the District for any Person requesting water from a fire hydrant, stand pipe, or temporary water connection for purposes other than emergency fire protection

“Turn Off” or “Turned Off” means to stop the flow of water by closing a Municipal owned valve or Curb Stop or by any other means approved by the District;

“Turn On” or “Turned On” means to start the flow of water by opening a Municipal owned valve or Curb Stop or by any other means approved by the District;

“Water Supply System” means the potable water distribution system provided by the District of 100 Mile House and includes all connections, pipes, pumps, reservoirs, connections and other things necessary to or used to supply water.

3.0 INTERPRETATION

- 3.1 In this Bylaw, words, or phrases herein, have the same meaning as defined in the Interpretation Act, the Community Charter, the Local Government Act, the British Columbia Building Code and the Canadian Standards Group CSA B64 Standards
- 3.2 In this Bylaw, the headings contained herein, are for convenience only and shall not be construed as defining or limiting the intent of the provisions of this Bylaw.
- 3.3 Any enactment referred to in this Bylaw is a reference to that enactment and its regulations as amended, revised, consolidated or replaced from time to time, and any Bylaw referred to herein (as may be cited by short title or otherwise) is a reference to a District bylaw, as amended, revised, consolidated or replaced from time to time and any code, standard, or certification referred to herein references the most current version.
- 3.4 If any provisions of this Bylaw is held to be invalid by a court of competent jurisdiction, the provision may be severed from the Bylaw, and such invalidity shall not affect the validity of the remaining portions of this Bylaw.

4.0 PURPOSE

- 4.1 The purpose of this Bylaw is to protect the Municipal Potable Water supply against the possibility of *Contamination* through *Cross Connections* and to provide acceptable methods to control *Cross Connections* including the inspection, installation and maintenance of *Backflow Preventers* and other devices or piping arrangements to effectively prevent *Contamination* of the *Water Supply System*.

5.0 WATER SUPPLY AND PRESSURE

- 5.1 The District may, without notice, change the operating water pressure of the *Water Supply System*, for the purposes of making repairs, extensions, alterations or improvements, or for any other reason.
- 5.2 The District does not:
 - a) warrant or guarantee water pressure or the continuous supply of water; or
 - b) accept responsibility at any time for the maintenance of pressure in its *Water Supply System* or for increases or decreases in pressure.
- 5.3 *Service* supplied by the District to a *Customer* shall only be provided where, in the opinion of the Director, the *Water Supply System* has been effectively protected from any actual or potential *Cross Connections* existing at or within the *Customer's Private Water System* in compliance with this Bylaw.
- 5.4 Any *Customer* whose *Service* has been *Turned Off* pursuant to this Bylaw shall not have the *Service* from the *Water Supply System Turned On* until all requirements of the District have been met and the *Customer* has paid to the District all costs associated with the *Turn Off* and *Turn On* of *Service*.
- 5.5 The District of 100 Mile House does not warrant or represent that the water in the *Water Supply System* will not, from time to time, contain sediments, deposits, or other foreign matter.
- 5.6 Where steam or hot water boilers or other equipment is fed with water by pressure directly from the *Water Supply System*, the District shall not be liable for any injury or damage which may result from such pressure or from lack of such pressure or any injury or damage resulting from the improper installation of a *Backflow Preventer*.

6.0 ACCESS TO PREMISE

- 6.1 The Director shall be entitled, at its determination and with reasonable notice to:
- a) Access the *Private Water System* located on private property at all reasonable hours in order to carry out inspections and *cross connection surveys* of the *premise* to determine the existence of connections, *cross connections* or conditions prohibited by this bylaw and as stated in the District Cross-Connection Control Program.
 - b) Impose minimum standards that must be met and satisfied relating to the type of *backflow preventer* and the installation and maintenance of the same as specified by the District Cross Connection Control Program.
 - c) Inspect the type of *backflow preventer*, the installation and state of maintenance and repair of the same.

7.0 CONDITION OF SERVICE

- 7.1 *Service* supplied by the District to a *Customer* shall only be provided where, in the opinion of the Director, the *Water Supply System* has been effectively protected from any actual or potential *cross connections* existing at or within a *premise*.
- 7.2 No *Person* shall *turn on* a *water valve* to provide *service* to the occupants of any newly renovated, constructed or reconstructed *premise* until the *Private Water System* in such *premise* has been inspected for *Cross Connections* and approved by the Director.

8.0 CROSS CONNECTION PROHIBITED

- 8.1 No *Person* shall create a *Cross Connection* by connecting, causing to be connected, or allowing to remain connected to the *Water Supply System* any device, piping, fixture, fitting, container, appliance or any other chattel or thing which, under any circumstances that may allow *non-potable water* or other substance to enter the *Water Supply System*.

9.0 REGULATIONS

9.1 GENERAL CROSS CONNECTION CONTROL

- 9.1.1 The *Customer* shall remedy or control every *Cross Connection* on a *premise*, as the case may be, in accordance with the District of 100 Mile House's Cross Connection Control Program.
- 9.1.2 The *Customer* shall provide a backflow preventer(s) installed as *Premise Isolation* corresponding to the degree of hazard as stipulated in and as applicable by:
- a) The Provincial Plumbing Code;
 - b) The CAN/CSA Standard B64.10 "Selection and Installation of Backflow Preventers" (most current edition).
 - c) Any order or direction issued by the Director under this bylaw.

9.2 DUTY TO NOTIFY

- 9.2.1 Any *Person* who knows or suspects that an unprotected *cross connection* may exist or that contamination of the water system may have occurred as a result of backflow, either on or in a *premise*, shall immediately give notice to the District of 100 Mile House.

- 9.2.2 Where there is a visible or other indication that a *Backflow Preventer* is malfunctioning or not in proper operating condition, it is the responsibility of the *Customer* to immediately notify the District, this includes but is not limited to damage by: freezing, hot water, snow, fire or otherwise due to neglect.
- 9.2.3 The *Customer* or *Certified Backflow Preventer Tester* shall notify the District of 100 Mile House whenever faulty *backflow preventer* has been replaced or repaired and that it is in *proper operating conditions*.

9.3 BACKFLOW PREVENTION ASSEMBLY SELECTION, INSTALLATION AND REMOVAL

- 9.3.1 The purchase, installation, field testing, maintenance, repair, removal, or replacement of a *Backflow Preventer(s)* located in or on a *premise* shall be at the sole expense of the *Customer*.
- 9.3.2 *Backflow Preventers* shall be selected and installed in compliance with the British Columbia Plumbing Code and the Canadian Standards Association CAN/CSA B64.10 "Selection and Installation of Backflow Preventers" (most current edition) where applicable and as indicated in the District of 100 Mile House's Cross Connection Control Program.
- 9.3.3 *Backflow preventers* installed as *premise isolation* shall be installed on the *private water system* immediately downstream of the *service connection point* or where the *service connection point* enters the building and downstream of the water meter, or in another location(s) approved by the Director.
- 9.3.4 No *Person* shall alter, modify, damage or tamper with a *Backflow Preventer* in any way that interferes with its proper operating condition or otherwise causes a *backflow preventer* to be inoperative.
- 9.3.5 No *Person* shall remove a *Backflow Preventer* unless prior written consent is obtained from the District of 100 Mile House or Director.
- 9.3.6 Prior written consent is not required when a *Backflow Prevention Assembly* is removed and immediately replaced with an equivalent *Backflow Prevention Assembly* and details are submitted to the District or Director on a *Backflow Assembly Test Report*.

9.4 BACKFLOW PREVENTION ASSEMBLY TESTING, MAINTENANCE AND REPAIR

- 9.4.1 A *Customer* shall arrange for all *Backflow Prevention Assemblies* required under this Bylaw to be tested by a *Backflow Prevention Assembly Tester*, upon installation, after repair, is replaced or relocated and at least once in every twelve (12) month period or more often as directed by the District of 100 Mile House Director.
- 9.4.2 Where a *Backflow Preventer* or a *Backflow Prevention Assembly* is faulty, malfunctioning, damaged, is not in *Proper Operating Condition* or does not meet the testing requirements and criteria stipulated in the District of 100 Mile House CCC Program, the *Customer* shall have the *Backflow Prevention Assembly* repaired or replaced and then retested within (30) calendar days of the initial test date or other period as directed by the Director.

- 9.4.3 The *Customer* shall cause a *Backflow Preventer(s)* to be repaired or replaced within 30 days, or other in a period as directed by the Director, where a backflow preventer(s) is faulty, malfunctioning, damaged or otherwise determined not to be in *Proper Operating Condition*.
- 9.4.4 A *Backflow Prevention Assembly Tester* shall possess a valid *Backflow Assembly Tester Certificate* issued from the British Columbia Water and Waste Association and in compliance with the requirements stipulated in the District's Cross Connection Control Program.
- 9.4.5 A *Backflow Prevention Assembly Tester* shall only use and submit to the District, a *Backflow Prevention Assembly Test Report* form or format authorized by the District of 100 Mile House.
- 9.4.6 A *Backflow Prevention Assembly Tester* shall complete in full and physically attach a District of 100 Mile House *Backflow Prevention Assembly Test Tag* to all *Backflow Prevention Assemblies* located within the boundaries of the District of 100 Mile House.
- 9.4.7 A District of 100 Mile House *Backflow Prevention Assembly Test Report* shall only be completed by a *Backflow Prevention Assembly Tester*.
- 9.4.8 The *Customer* or a *Backflow Prevention Assembly Tester* shall submit a properly completed *Backflow Prevention Assembly Test Report* to the Director within thirty (30) days of the test date for each *Backflow Prevention Assembly*.
- 9.4.9 A *Backflow Prevention Assembly Tester* shall confirm and document the following:
- a) That it is an approved *Backflow Prevention Assembly*, selected and installed correctly in compliance with CAN/CSA Standard B64.10 "Selection and Installation of Backflow Preventers" (most current edition) and is in *Proper Operating Condition*.
 - b) The reason or cause of a defective or faulty *Backflow Prevention Assembly*.
 - c) That the *Backflow Prevention Assembly Test Report / Tag* is accurately completed, legible and contains all information requested on the report form or tag.
- 9.4.10 A *Backflow Prevention Assembly Tester* shall pay for each *Backflow Prevention Test Tag* as set out in the District of 100 Mile House Fees & Charges Bylaw.
- 9.4.11 A *Backflow Prevention Assembly Tester* shall pay for each *Backflow Prevention Assembly Test Report Form* fee or an administration fee as set out in the District of 100 Mile House Fees & Charges Bylaw, for each *Backflow Prevention Assembly Test Report* submitted to the District of 100 Mile House under this bylaw.
- 9.4.12 The Director may invalidate any *Backflow Prevention Assembly Test* and/or reject any *Backflow Prevention Assembly Test Report* where;
- a) the information submitted contains incomplete, illegible, false, or misleading information.
 - b) a non-approved District *Backflow Assembly Test Report* form or format is submitted.
 - c) a *Backflow Prevention Assembly Tester Certification* or testing equipment is invalid.

10 CROSS CONNECTION SURVEY

- 10.1 Where, in the opinion of the Director, has reason to believe that a *cross connection* or other condition exists within a *premise* that could pose a risk to the *Water Supply System*, the-Director shall direct that a *Cross Connection Survey* be conducted of the *premise*.
- 10.2 Where a *Cross Connection Survey* is conducted for an existing *premise*, the survey shall only be completed by a person that is approved and authorized by the District's Cross Connection Control Program.

11. TEMPORARY WATER USE CONNECTION

- 11.1 Except for emergency fire use, no *Person* shall connect, cause to be connected, or allow to remain connected, any hosing, piping, fixture, fitting, container or appliance to a fire hydrant, standpipe, or other temporary water connection to the *Water Supply System*:
- a) in a manner which, under any circumstances, may allow *non-potable water* or any other liquid or substance of any kind to enter that *Water Supply System*;
 - b) without using a *Backflow Prevention Assembly* and in compliance the District Cross Connection Control Program;
 - c) without first obtaining a District *Temporary Water Use Permit*;
 - d) without first submitting a copy of a *Backflow Prevention Assembly Test Report* confirming that is in *Proper Operating Condition*.
- 11.2 In addition to any other penalties that may be applicable under this Bylaw, any *Person* who contravenes this section may be refused access to *Service* through the use of a fire hydrant.

12 COMMERCIAL AND AGRICULTURAL IRRIGATION SERVICES

- 12.1 Where a *Cross Connection* exists between the District *Water Supply System* and an irrigation service, in addition to the general provisions stated in this bylaw, the *Customer* shall also comply with the following:
- a) A *Customer* shall have installed a type of *backflow preventer* in conformance with the CSA B64.10 (most current edition), for all irrigation systems;
 - b) A *Customer* shall notify and receive prior written approval from the Director before a chemical injector or mixing applicator is installed on, is modified or removed from any irrigation system;
 - c) Any *Person* operating an irrigation system shall have a *Backflow Prevention Assembly* installed and then tested for each irrigation season and;
 - i) prior to commencement of operation of the irrigation system of each season or as otherwise directed by the Director.
 - d) A *Backflow Prevention Assembly Test Report* shall be completed and submitted to the District within 20 days after the irrigation system has been turned on date.

13 AUXILIARY WATER SUPPLIES AND NON-POTABLE WATER SYSTEMS

- 13.1 A *Customer* of a Premise that contains or has access to an *Auxiliary Water Supply System* shall install a *Backflow Preventer* as *Premise Isolation* with a type of *Backflow Preventer* determined by the requirements stipulated in the District CCC Program.
- 13.2 A *Customer* shall ensure that there is no direct connection between a *non-potable water system* and any other *potable water system* except with the approval in writing from the Director.
- 13.3 All piping, exposed standpipes, fittings, valves and outlets from any *non-potable water system* must be permanently identified and marked in conformance with the CSA B128.1 "Design and Installation of Non-Potable Water Systems" or otherwise as approved by the Director.

14 COMPLIANCE ORDERS AND COST RECOVERY

- 14.1 Where any *Cross Connection*, configuration or other condition of any *Private Water System* is found to exist that exposes the *Water Supply System* to risk of contamination in or on a *Premise*, the Director shall, at their discretion, take one or more of the following actions:
- a) Issue an order to the *Customer* to install a *Backflow Preventer* commensurate to the degree of hazard, or undertake other measures to correct the condition(s) or *cross connection(s)* at the sole expense of the *Customer* within 30 days or a time period that the Director considers reasonable or;
 - b) Issue an order to the *Customer* to undertake such other maintenance, repairs, replacement, or other works as related to the proper installation and operating condition of any *Backflow Preventer(s)* at the sole expense of the *Customer* within 30 days or a time period that the Director considers reasonable (or otherwise as listed in Schedule A); or
 - c) Provide notice to the *Customer* and *Turn off or Discontinue Service* until the *Cross Connection* other condition is properly eliminated, and any fees, costs and expenses incurred by the District and owed by the *Customer* are fully paid;
 - d) Issue a ticket to the *Customer* in the amount indicated in District of 100 Mile House Bylaw Notice Enforcement Bylaw each day until, the condition is corrected;
- 14.2 Failure of the District or Director to issue or deliver a notice or order, or failure of the *Customer* or other responsible party to receive a notice or order, shall not excuse the mandatory duty of the *Customer* or other responsible party to comply with the conditions contained within this Bylaw and all other applicable Bylaws or the District's Cross Connection Control Program.
- 14.3 A *Person* who creates an illegal *Cross Connection* shall be liable for all costs associated with the work undertaken by the District or its agent to restore the *Water Supply System*.
- 14.4 Any and all costs, damages or losses sustained by the District as a result of a *Backflow* event involving a *contaminant* originating from a *Premise* shall be borne by the *Customer*.

15 PENALTIES AND ENFORCEMENT

- 15.1 A *Person* commits an offence and is subject to the penalties imposed by the District of 100 Mile House Bylaw Enforcement Bylaw No. 1429, 2024 and the Offence Act, if that *Person*:

- a) contravenes a provision of this Bylaw;
- b) consents to, allows, or permits an act or thing to be done contrary to this Bylaw; or
- c) neglects or refrains from doing anything required by this Bylaw.

15.2 The maximum fine that may be imposed for a contravention of this Bylaw is ten thousand (\$10,000.00) dollars.

15.3 Each day during which an offence under this Bylaw continues is a new and separate offence.

15.4 Any penalty imposed pursuant to this Bylaw will be in addition to, and not in substitute for, any other penalty or remedy imposed pursuant to any other applicable statute, law, or legislation.

16 SEVERABILITY

16.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

READ a FIRST, SECOND and THIRD TIME this ____ day of _____, 2024.

ADOPTED this ____ day of _____, 2024.

Schedule "A"

Time Period Schedule

Description	Section	Time Period
1. Installation of a Backflow Preventers		
a. 2 inch and smaller devices		90 days from a notification issued by the District of 100 Mile House or otherwise no later than January of 2026*
b. 2 inch and larger devices		90 days from a notification issued by the District of 100 Mile House or otherwise no later than January of 2026*
c. Fire Sprinkler System Backflow Preventer		During the next system upgrade or significant piping changes as necessary to the fire sprinkler system*
2. Test required of an Approved Backflow Prevention Assembly	8.3	30 days
3. Repair of an Approved Backflow Prevention Assembly	8.5	30 days*

(*Unless otherwise indicated or agreed to in writing by the Director)

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1431, 2024

Being a bylaw to repeal
Rental Premises Standards of Maintenance Bylaw 730, 1997

WHEREAS Part 5, Division 3, Section 137 of the *Community Charter* allows Council to amend or repeal a bylaw.

NOW THEREFORE, the Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- 1) That this bylaw be cited as “**Repeal Bylaw No. 1431, 2024**”.
- 2) That Rental Premises Standards of Maintenance Bylaw No. 730, 1997 be repealed.

READ A FIRST, SECOND AND THIRD TIME this 12th day of November, 2024.

ADOPTED this _____ day of _____, 2024.

Mayor

Corporate Officer

D I S T R I C T O F 1 0 0 M I L E H O U S E

R E N T A L P R E M I S E S S T A N D A R D S O F M A I N T E N A N C E

B Y - L A W N O . 7 3 0 , 1 9 9 7

DISTRICT OF 100 MILE HOUSE
RENTAL PREMISES STANDARDS OF MAINTENANCE BY-LAW NO. 730, 1997
T A B L E O F C O N T E N T S

PART I - TITLE AND INTERPRETATION

(1)	TITLE	1
(2)	DEFINITIONS	1

PART II - ADMINISTRATION AND ENFORCEMENT

(3)	APPLICATION	3
(4)	RESPONSIBILITY FOR ADMINISTRATION	3
(5)	BUILDING INSPECTOR'S RIGHT OF ENTRY	4
(6)	NOTICE TO COMPLY TO BY-LAW STANDARDS	4
(7)	PENALTIES	4
(8)	OWNER'S DUTIES AND OBLIGATIONS	4
(9)	SEVERABILITY	4
(10)	COMPLIANCE WITH OTHER BY-LAWS	4

PART III - MAINTENANCE STANDARDS

(11)	STRUCTURAL INTEGRITY	4
(12)	FOUNDATIONS	5
(13)	EXTERIOR WALLS	5
(14)	EXTERIOR DOORS AND WINDOWS	5
(15)	ROOFING	6
(16)	STAIRS, BALCONIES AND PORCHES	6
(17)	BASEMENTS	6
(18)	FLOORS	6
(19)	WALLS AND CEILINGS	6
(20)	PLUMBING AND PLUMBING FIXTURES	7
(21)	GAS APPLIANCES AND SYSTEMS	7
(22)	HEATING SYSTEMS	7
(23)	ELECTRICAL SYSTEM AND LIGHTING	7
(24)	VENTILATION	8
(25)	INTERIOR FIRE AND HEALTH SAFETY HAZARDS	8
(26)	EXTERIOR FIRE AND HEALTH SAFETY HAZARDS	8
(27)	MAINTENANCE STANDARDS FOR HOTELS	8

PART IV - EFFECTIVE DATE

(28)	EFFECTIVE DATE	9
------	----------------------	---

DISTRICT OF 100 MILE HOUSE

By-law No. 730

A By-law to prescribe standards for the maintenance of rental residential premises.

Therefore, the Council of the District of 100 Mile House, pursuant to Section 734(1)(n) of the Municipal Act in open meeting assembled, enacts as follows:

PART I - TITLE AND INTERPRETATION

(1) TITLE

This By-law may be cited as the "Rental Premises Standards of Maintenance By-law No. 730, 1997."

(2) DEFINITIONS

In this By-law, unless the context otherwise requires, the definitions in the Municipal Act and Interpretation Act govern, and the following definitions apply:

"bathroom" means a room containing at least one toilet and toilet tank and one hand basin, one bathing fixture, and constructed so that complete privacy is available to the user;

"bedding" means sheets, blankets, pillows and pillow cases;

"building" means any structure used or intended for supporting or sheltering any use or occupancy;

"**Building Inspector**" means a person who has been assigned the responsibility for administering By-laws enacted to regulate the construction, alteration, repair or demolition of buildings and structures;

"**community kitchen**" means a room not part of a dwelling unit or house-keeping unit and designed or intended for the use of the preparation of food;

"**cooking facility**" means an approved appliance in or upon which food may be heated;

"**dwelling unit**" means one or more self-contained rooms provided with sleeping, cooking and sanitary facilities, intended for domestic use, and used or intended to be used permanently or semi-permanently as a residence;

"**hand basin**" means a plumbing fixture primarily intended for the washing of hands, with hot and cold water connected thereto;

"**hotel**" means a hotel, motel, inn, rooming house and apartment hotel and any prescribed class of premises, but does not include a facility

(a) owned or operated by a non-profit society incorporated under the Society Act, a municipality, a regional district, a college designated under the College and Institute Act or a university named in the University Act, or

(b) in which the landlord resides and which contains fewer than a total of 5 bedrooms or rooms used as bedrooms;

"**housekeeping unit**" means a sleeping unit containing a sink and cooking facility;

"**landlord**" includes lessor, sublessor, owner or other person permitting the occupation of residential premises, and his/her heirs, assigns, personal representatives and successors in title and a person, other than a tenant occupying the premises, entitled to possession of the residential premises;

"**Municipality**" means the Municipality of the District of 100 Mile House;

"**owner**" in respect of real property means the registered owner as defined in the Municipal Act;

"**person**" includes a corporation, partnership or party, and the personal or other legal representatives of a person to whom the context can apply according to law;

"**rental accommodation**" means a residential premises subject to a tenancy agreement;

"residential premises" means a dwelling unit used for residential purposes, and includes, without limiting the above,

- a manufactured home,
- a manufactured home pad,
- a room or premises in a hotel occupied by a hotel tenant,
- caretaker's premises, and
- employment premises,

but does not include premises, under a single lease, occupied for business purposes with a dwelling unit attached;

"repair" includes replacing, making additions or alterations or taking action required for the premises to conform to the standards prescribed by this By-law;

"sanitary facilities" means any toilet and toilet tank, urinal, bathtub, shower or hand basin;

"sink" means a plumbing fixture, primarily intended for the washing of dishes and utensils, with hot and cold water connected thereto;

"sleeping unit" means one or more rooms equipped to be used for sleeping and sitting purposes only, with no cooking or sanitary facilities;

"tenancy agreement" means an agreement, whether written or oral, express or implied, having a predetermined expiry date or not, between a landlord and tenant respecting possession of residential premises and occupation of a room or premises in a hotel;

"tenant" means a person or persons who have the right of exclusive possession of residential premises under a tenancy agreement.

PART II - ADMINISTRATION AND ENFORCEMENT

(3) APPLICATION

This By-law applies to rental accommodation in the Municipality of the District of 100 Mile House.

(4) RESPONSIBILITY FOR ADMINISTRATION

The Building Inspector is authorized to administer this By-law.

(5) BUILDING INSPECTOR'S RIGHT OF ENTRY

The Building Inspector is authorized to enter, at all reasonable times on any property that is subject to this By-law to ascertain whether the requirements of this By-law are met. The Building Inspector shall, on request, show proper identification.

(6) NOTICE TO COMPLY TO BY-LAW STANDARDS

The Building Inspector may direct an owner whose rental accommodation fails to meet the requirements of this By-law to remedy the non-compliance within the time stated by the Building Inspector in a written notice to comply delivered to the owner.

(7) PENALTIES

A person who contravenes this By-law commits an offence and upon summary conviction, is punishable in accordance with the Offence Act.

(8) OWNER'S DUTIES AND OBLIGATIONS

An owner of rental accommodation shall maintain it in accordance with the standards prescribed in this By-law.

(9) SEVERABILITY

In the event that any portion of this By-law is declared ultra vires by a Court of competent jurisdiction, then such portion shall be deemed to be severed from the By-law to that extent and the remainder of the By-law shall continue in force and effect.

(10) COMPLIANCE WITH OTHER BY-LAWS

Compliance with this By-law does not excuse an owner or any person from the requirement to comply with all other Municipal By-laws and regulations. The Health Act, "Sanitary Regulations," will be enforced.

PART III - MAINTENANCE STANDARDS

(11) STRUCTURAL INTEGRITY

Buildings and their structural members shall be maintained in good repair and in a manner that provides sufficient structural integrity so as to safely sustain its own weight and any additional loads and influences to which it may be subjected through normal use.

(12) FOUNDATIONS

Foundation walls and other supporting members shall be maintained in good repair and so as to control the entrance of moisture.

(13) EXTERIOR WALLS

- (a) Exterior walls and their components shall be maintained;
 - (i) in good repair,
 - (ii) weather tight,
 - (iii) free from loose or unsecured objects and materials, and
 - (iv) in a manner so as to prevent or retard deterioration due to weather or infestations.
- (b) Canopies, marquees, awnings, screens, fire escapes, pipes, ducts, air conditioners and all other similar equipment, attachments, extensions and their supporting members shall be maintained in good repair, properly and safely anchored and protected against deterioration and decay.
- (c) Exterior wall facings, projections, cornices and decorative features shall be maintained in good repair, safely and properly anchored.
- (d) Mechanical ventilating systems and their supporting members shall be maintained in good repair and in a safe mechanical condition.

(14) EXTERIOR DOORS AND WINDOWS

- (a) Exterior doors, and windows, skylights, and hatchways shall be maintained in good repair and weather tight.
- (b) Openings in exterior walls, other than doors and windows, shall be effectively protected to prevent the entry of rodents, insects or vermin.
- (c) Latching and locking devices on separate entrances to the rental accommodation, shall be maintained in good working order. Latching and locking devices on windows shall be maintained in good working order.

(15) ROOFING

- (a) The roof, including the flashing, fascia, soffit, and cornice shall be maintained in a weather-tight condition so as to prevent leakage of water into the residential premises.

(16) STAIRS, BALCONIES AND PORCHES

- (a) Stairways, balconies or porches and landings shall be maintained;
 - (i) in a safe and clean condition,
 - (ii) in good repair, and
 - (iii) free from holes, cracks, excessive wear and warping, and hazardous obstructions.

(17) BASEMENTS

- (a) Basement floor drains shall be maintained in good condition.
- (b) Floors in a basement shall be kept dry and free from major cracks, breaks or similar conditions which would create an accident hazard or allow the entrance of water into the basement.

(18) FLOORS

- (a) Floors shall be maintained in a clean condition, reasonably smooth and level and free of loose, warped or decayed boards, depressions, protrusions, deterioration or other defects which may create health, fire or accident hazards.
- (b) Where floors are covered, the covering shall be maintained in a safe and sanitary condition.
- (c) Shower room floors, toilet room and bathroom floors shall be covered with moisture resistant floor finishes, and in such condition as to permit easy cleaning.

(19) WALLS AND CEILINGS

- (a) Interior walls and ceilings shall be maintained in good repair and free from holes, or loose or broken plaster that may create health, fire or accident hazards, or allow the entry of rodents, insects or vermin.

(20) PLUMBING AND PLUMBING FIXTURES

- (a) All plumbing, including plumbing fixtures, drains, vents, water pipes, toilets and toilet tanks and connecting lines to the water and sewer system, shall be maintained in good working order and repair, free from leaks or other defects and protected from freezing.
- (b) Every hand basin and bathtub, shower and sink shall have an adequate supply of hot and cold running water and every toilet and toilet tank shall have an adequate supply of running water. Hot water shall be supplied at minimum temperature of 45 C (113F) and a maximum of 60 C (140F).

(21) GAS APPLIANCES AND SYSTEMS

- (a) All gas systems and appliances shall be maintained in safe working order and repair.
- (b) All systems of appliance venting shall be maintained in safe working order so as to prevent the creation of a health, fire or accident hazard.

(22) HEATING SYSTEMS

- (a) Heating equipment shall be maintained in a safe and good working condition so as to be capable of safely attaining and maintaining an adequate temperature standard, free from fire and accident hazards and in all rental accommodation capable of maintaining every room at a temperature of 22 C (72F) measured at a point 1.5 meters (5 feet) from the floor, and in the centre of the room.
- (b) Where heating equipment or part of it or any auxiliary heating system burns solid or liquid fuel, a place or receptacle for the storage of such fuel shall be provided and safely maintained in a convenient location and so constructed as to be free from fire or accident hazards.
- (c) Tenants shall have access to the heat source, so that in the case of an absent landlord, proper temperatures can be maintained; e.g. breaker panels, furnace shutoffs, etc.

(23) ELECTRICAL SYSTEM AND LIGHTING

- (a) Electrical wiring and lighting equipment, including circuits, fuses, circuit breakers, electrical equipment and electrical heating systems shall be maintained in good working order.
- (b) Adequate levels of artificial lighting shall be maintained in good working order in all rental accommodation.

(24) VENTILATION

- (a) All systems of ventilation, mechanical or natural shall meet the manufacturers' installation requirements, and be maintained in good working order.

(25) INTERIOR FIRE AND HEALTH SAFETY HAZARDS

- (a) Walls, floors and roof constructions, including fire protective closures, sprinkler systems, including fire alarm, and detection systems and other means of fire protection, shall be maintained so that they continue to provide the fire resistive properties and protection for which they were designed.

(26) EXTERIOR FIRE AND HEALTH SAFETY HAZARDS

- (a) Yards to be maintained in a sanitary manner, free from animal feces, unsightly growth, rubbish accumulation, etc.
- (b) Accessory buildings shall be maintained in like manner.
- (c) Unsightly or unsafe structures must be removed.

(27) MAINTENANCE STANDARDS FOR HOTELS

- (a) In hotel rental accommodation;
 - (i) surfaces of interior walls and ceilings shall be maintained in a clean and sanitary condition, and
 - (ii) sanitary facilities shall be maintained in a clean and sanitary condition and their walls and ceilings with a smooth surface reasonably impervious to water or chipping or cracking.
- (b) Every hotel operator shall ensure that;
 - (i) in every room in a hotel containing any sanitary facilities serving more than one sleeping unit, housekeeping unit or housekeeping room, accessibility from a public hallway shall be maintained and locking mechanisms on the inside are maintained, and
 - (ii) where provided in a community kitchen, the sink, cooking facility and food storage shall be maintained in safe and healthy working order.

- (c) Except where it is specifically agreed to be provided by the tenant, every hotel operator who provides bedding, mattresses, mattress covers and towels shall maintain them in a clean and sanitary condition.
- (d) Except where it is specifically agreed to be provided by the tenant, every hotel operator who provides furnished accommodations shall maintain such furnishings in a clean and reasonable condition of repair and maintenance.

PART IV - EFFECTIVE DATE

(28) EFFECTIVE DATE


This By-law shall come into effect upon its adoption.

READ A FIRST TIME this 11th day of March, 1997.

READ A SECOND TIME this 11th day of March, 1997.

READ A THIRD TIME this 8th day of April, 1997.

RECONSIDERED, FINALLY PASSED AND ADOPTED this 22nd day of April, 1997.



Mayor



Clerk

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1433, 2024

A bylaw to amend the District of 100 Mile House
Municipal Ticket Information Bylaw.

This bylaw may be cited for all purposes as the ***“District of 100 Mile House Municipal Ticket Information Amendment Bylaw No. 1433, 2024”***.

The Council of the District of 100 Mile House in open meeting assembled enacts as follows:

1. That the *“District of 100 Mile House Municipal Ticket Information Bylaw No. 1340, 2019”* is hereby amended as follows:
 - (a) That Schedule “A”, be repealed and replaced with the new Schedule “A”, attached to and forming part of this bylaw.
 - (b) That Schedule “G”, be repealed and replaced with the new Schedule “G”, attached to and forming part of this bylaw.

READ A FIRST, SECOND AND THIRD TIME this 12th day of November, 2024.

ADOPTED this _____ day of _____, 2024.

Mayor

Corporate Administrator

SCHEDULE "A"

TICKET INFORMATION

(Page 1 of 2)

COLUMN 1

DESIGNATED BYLAWS

Regulation of Untidy and Unightly
Premises Bylaw No. 1017, 2006

Residential Mobile Home Parks
Bylaw No. ~~269, 1978~~ 1379, 2024

Fire Services Bylaw No. 959, 2005

Water Rates and Regulations Bylaw
No. 477, 1989

Sewer Rates and Regulation Bylaw
No. 479, 1989

100 Mile House Clean Indoor Air
Bylaw No. 495, 1990

Noise Control Bylaw No. 953, 2005

District of 100 Mile House Zoning
Bylaw No. 801, 1999

District of 100 Mile House Noxious
Weed Control Bylaw No. 533, 1991

District of 100 Mile House Garbage
Regulation and Rates Bylaw No. 542, 1991

District of 100 Mile House Parks
Bylaw No. 568, 1992

District of 100 Mile House Fireworks
Bylaw No. 576, 1992

COLUMN 2

**DESIGNATED BYLAW ENFORCEMENT
OFFICER**

Bylaw Enforcement Officer
Corporate Administrator

Bylaw Enforcement Officer
Building Inspector

Fire Chief, Deputy Fire Chief
Bylaw Enforcement Officer

Director of Community Services
Bylaw Enforcement Officer

Director of Community Services
Bylaw Enforcement Officer

Bylaw Enforcement Officer

Bylaw Enforcement Officer
Royal Canadian Mounted Police

Bylaw Enforcement Officer
Corporate Administrator

Bylaw Enforcement Officer

Bylaw Enforcement Officer

Director of Community Services
Royal Canadian Mounted Police
Bylaw Enforcement Officer

Fire Chief
Bylaw Enforcement Officer
Royal Canadian Mounted Police

SCHEDULE "A"

TICKET INFORMATION
(Page 2 of 2)

COLUMN 1

DESIGNATED BYLAWS

COLUMN 2

DESIGNATED BYLAW ENFORCEMENT OFFICER

Sign Bylaw No. 1121, 2008

Building Inspector
Approving Officer

District of 100 Mile House Animal Control
And Pound Operation Bylaw No. 1131, 2008

Animal Control Officer
Bylaw Enforcement Officer
Royal Canadian Mounted Police

District of 100 Mile House Parking and
Traffic Bylaw No. 979, 2005

Bylaw Enforcement Officer
Director of Community Services
Royal Canadian Mounted Police

District of 100 Mile House Business
License Bylaw No. 850, 2000

Bylaw Enforcement Officer
Municipal Collector

District of 100 Mile House Storm Sewer Bylaw
No. 693, 1996

Bylaw Enforcement Officer
Director of Community Services

District of 100 Mile House Building Bylaw
No. 695, 1996

Building Inspector

District of 100 Mile House Rental Premises
Standards of Maintenance Bylaw No. 730, 1997

Building Inspector

Highways Access Bylaw
No. 583, 1995

Director of Engineering
& Community Services

SCHEDULE "G"

DISTRICT OF 100 MILE HOUSE MOBILE HOME PARKS
BYLAW NO. 1379, 2024

<u>COLUMN 1</u>	<u>COLUMN 2</u>	<u>COLUMN 3</u>
<u>Offence</u>	<u>Bylaw Section</u>	<u>Fine</u>
Obstruction of Municipal Official	1.07(2) 7.2	\$150.00 \$250.00
Failure to obtain a permit	2.02(1) 4.29(b)	\$ 100.00
Failure to comply with Municipal Bylaws	3.03 7.7	\$100.00 \$250.00

DISTRICT OF 100 MILE HOUSE

Cheque Register-Summary-Bank



AP5090

Date : Nov 06, 2024

Page :

K1

Time :

Supplier : 079850 To ZZ9950
 Pay Date : 17-Oct-2024 To 06-Nov-2024
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
30204	31-Oct-2024	1MLA50	100 MILE LAUNDROMAT	Issued	390	C	105.00
30205	31-Oct-2024	93MI50	93 MILE AGGREGATES	Issued	390	C	56.00
30206	31-Oct-2024	ACEC50	ACE COURIER SERVICES	Issued	390	C	163.67
30207	31-Oct-2024	ANDR50	ANDRE'S ELECTRONIC EXPERTS	Issued	390	C	145.60
30208	31-Oct-2024	BCTR50	BC TRANSIT	Issued	390	C	21,957.56
30209	31-Oct-2024	BJSD50	BJ'S DONUTS & EATERY	Issued	390	C	448.88
30210	31-Oct-2024	BREE50	BREE CONTRACTING LTD	Issued	390	C	11,339.22
30211	31-Oct-2024	BROG50	BROGAN FIRE AND SAFETY	Issued	390	C	572.90
30212	31-Oct-2024	CAME50	CAMEO PLUMBING LTD	Issued	390	C	33.57
30213	31-Oct-2024	CARE50	CARIBOO REGIONAL DISTRICT	Issued	390	C	1,600.00
30214	31-Oct-2024	CARN50	CARO ANALYTICAL SERVICES	Issued	390	C	5,296.74
30215	31-Oct-2024	CINT50	CINTAS CANADA LIMITED	Issued	390	C	880.26
30216	31-Oct-2024	CIRD50	CENTRAL INTERIOR RURAL DIVISION OF FAM	Issued	390	C	55.00
30217	31-Oct-2024	CITN50	CITY OF NANAIMO	Issued	390	C	345.98
30218	31-Oct-2024	CLEA50	CLEARTECH INDUSTRIES INC	Issued	390	C	766.87
30219	31-Oct-2024	COMI50	COMMISSIONAIRES BRITISH COLUMBIA	Issued	390	C	2,521.68
30220	31-Oct-2024	CONW50	CONWAY, TODD M	Issued	390	C	159.26
30221	31-Oct-2024	DEMC50	DEREK MCNIECE PROMOTIONS	Issued	390	C	735.15
30222	31-Oct-2024	DERS50	DEREK SMALLEY CONTRACTING	Issued	390	C	500.00
30223	31-Oct-2024	E36050	ENVIRONMENTAL 360 SOLUTIONS CENTRAL	Issued	390	C	4,924.23
30224	31-Oct-2024	EXEC50	EXETER COUNTRY TIRE	Issued	390	C	2,439.51
30225	31-Oct-2024	EXEE50	EXCEED ELECTRICAL ENGINEERING	Issued	390	C	2,758.71
30226	31-Oct-2024	FRIL50	FRILAN APPRAISALS LLP	Issued	390	C	3,858.75
30227	31-Oct-2024	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	390	C	4,017.72
30228	31-Oct-2024	INLA50	INLAND KENWORTH PARTNERSHIP	Issued	390	C	100.36
30229	31-Oct-2024	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	390	C	572.47
30230	31-Oct-2024	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	390	C	504.69
30231	31-Oct-2024	LORD50	LORDCO AUTO PARTS LTD	Issued	390	C	591.85
30232	31-Oct-2024	MIND50	MINGO, DAVE	Issued	390	C	1,318.25
30233	31-Oct-2024	MINI50	MINISTER OF FINANCE	Issued	390	C	214.85
30234	31-Oct-2024	MVAN50	M. VAN NOORT & SONS BULB CO LTD	Issued	390	C	28.00
30235	31-Oct-2024	PATE50	PATERSON SEPTIC SERVICE	Issued	390	C	336.00
30236	31-Oct-2024	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Issued	390	C	1,944.65
30237	31-Oct-2024	PERS50	PERFECT SOLUTIONS LTD	Issued	390	C	288.63
30238	31-Oct-2024	PETR50	PETERS BROS CONSTRUCTION LTD	Issued	390	C	10,462.81
30239	31-Oct-2024	PURO50	PUROLATOR INC	Issued	390	C	46.44
30240	31-Oct-2024	ROBT50	ROBERT MORRISON	Issued	390	C	1,600.00
30241	31-Oct-2024	SAVE50	SAVE ON FOODS	Issued	390	C	330.33
30242	31-Oct-2024	SCGP50	SCG PROCESS	Issued	390	C	544.32
30243	31-Oct-2024	SHAS50	SHAWS ENTERPRISES LTD	Issued	390	C	256.17
30244	31-Oct-2024	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	390	C	2,467.50
30245	31-Oct-2024	STEP50	STEPHEN PELLIZZARI NOTARY PUBLIC	Issued	390	C	89.60
30246	31-Oct-2024	SUNM50	SUNSET MEMORIAL AND STONE LTD	Issued	390	C	33,093.72
30247	31-Oct-2024	SUNR50	SUNRISE FORD SALES LTD	Issued	390	C	1,531.26
30248	31-Oct-2024	TEAR50	TERRA ARCHAEOLOGY	Issued	390	C	2,474.59
30249	31-Oct-2024	TRUE50	TRUE CONSULTING GROUP	Issued	390	C	80,512.40
30250	31-Oct-2024	WACH50	WACHS CANADA LTD	Issued	390	C	1,517.25
30251	31-Oct-2024	WESW50	WESTERN WATER ASSOCIATES LTD	Issued	390	C	14,794.38
30252	31-Oct-2024	WILL50	WILLIAMS LAKE WATER FACTORY	Issued	390	C	75.00
30253	31-Oct-2024	WILO50	WILLIAM LOVE	Issued	390	C	1,995.01
30254	31-Oct-2024	WURT50	WURTH CANADA LTD	Issued	390	C	659.95
00000-0160	17-Oct-2024	PITN50	PITNEY BOWES GLOBAL CREDIT SERVICES	Issued	377	E	433.40
00000-0161	18-Oct-2024	ROYL50	ROYAL BANK VISA	Issued	378	E	971.78
00000-0162	31-Oct-2024	MINI50	MINISTER OF FINANCE	Issued	379	E	25.46

DISTRICT OF 100 MILE HOUSE
Cheque Register-Summary-Bank



AP5090

Page : 2

Date : Nov 06, 2024

Time : 10:53 am

Supplier : 079850 To ZZ9950
 Pay Date : 17-Oct-2024 To 06-Nov-2024
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount	
Bank : 4 ROYAL BANK - CURRENT ACCOUNT								
00000-0163	24-Oct-2024	SHAS50	SHAWS ENTERPRISES LTD	Cancelled	380	E	312.26	
00000-0163	24-Oct-2024	SHAS50	SHAWS ENTERPRISES LTD	Cancelled	381	E	-312.26	
00000-0164	24-Oct-2024	SHAW50	SHAW CABLE	Issued	383	E	312.26	
00000-0165	24-Oct-2024	SHAW50	SHAW CABLE	Issued	384	E	254.19	
00000-0166	24-Oct-2024	PENS50	PENSION CORPORATION	Issued	385	E	9,530.76	
00000-0167	24-Oct-2024	RECE50	RECEIVER GENERAL OF CANADA	Issued	385	E	13,965.59	
00000-0168	28-Oct-2024	FRCO50	FOUR RIVERS CO-OPERATIVE	Issued	388	E	392.21	
00000-0169	30-Oct-2024	CLIF50	CANADA LIFE	Issued	389	E	8,437.94	
00000-0170	01-Nov-2024	SCOO50	SCOTT, ROY	Issued	392	E	7,350.00	
00000-0174	01-Nov-2024	RECE50	RECEIVER GENERAL OF CANADA	Issued	396	E	107.47	
00000-0175	01-Nov-2024	SHAW50	SHAW CABLE	Issued	397	E	151.20	
00000-0176	01-Nov-2024	SHAW50	SHAW CABLE	Issued	398	E	190.40	
00000-0177	05-Nov-2024	ROYL50	ROYAL BANK VISA	Issued	399	E	2,266.26	
00000-0178	05-Nov-2024	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	400	E	69.85	
Total Computer Paid :		224,032.74	Total EFT PAP :		44,458.77	Total Paid :		268,491.51
Total Manually Paid :		0.00	Total EFT File :		0.00			

68 Total No. Of Cheque(s) ...

CAPITAL: \$150,202.53