



DISTRICT OF 100 MILE HOUSE

**AGENDA FOR THE REGULAR MEETING OF THE MUNICIPAL COUNCIL
TO BE HELD IN MUNICIPAL COUNCIL CHAMBERS
Tuesday, November 26th, 2024 at 5:00 PM**

A.	<u>CALL TO ORDER</u>
	Mayor to call the regular meeting to order at 5:00 PM. Acknowledgement that this meeting is being held on Tsqescencúlecw.
B.	<u>APPROVAL OF AGENDA:</u>
	B1 BE IT RESOLVED THAT the November 26 th , 2024 Regular Council agenda <u>be approved</u> .
C.	<u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u>
D.	<u>DELEGATIONS / PUBLIC HEARING:</u>
J. Keough	Mr. Keough has requested an audience with Council to discuss BC Transit services.
E.	<u>MINUTES:</u>
Regular Council – November 12th, 2024	E1 BE IT RESOLVED THAT the minutes of the Regular Council meeting of November 12 th , 2024 <u>be adopted</u> .
F.	<u>UNFINISHED BUSINESS:</u>

G.	<u>MAYOR'S REPORT:</u>
H.	<u>CORRESPONDENCE:</u>
Facility Rental Application – Airport	<p>H1</p> <p>BE IT RESOLVED THAT the facility rental application to hold a public event on the District of 100 Mile House Airport on June 21st, 2025 <u>be received</u> for approval.</p> <p style="text-align: center;"><i>Council approval required as per policy</i></p>
For Information Correspondence	<p>H2</p> <p>BE IT RESOLVED THAT the For Information Correspondence List dated November 21st, 2024 <u>be received</u>.</p>
I.	<u>STAFF REPORTS:</u>
South Cariboo Interim Housing Needs Assessment	<p>I1</p> <p>BE IT RESOLVED THAT the South Cariboo Interim Housing Needs Assessment <u>be received</u> and further</p> <p>BE IT RESOLVED THAT the South Cariboo Interim Housing Needs Assessment be posted on the District of 100 Mile House website</p>
Grants for Assistance - 2025	<p>I2</p> <p>BE IT RESOLVED THAT the Council of the District of 100 Mile House approves the 2025 Grants for Assistance contributions in the amount of \$12,550.</p>
J.	<u>BYLAWS:</u>
Mobile Home Parks Bylaw No. 1379, 2024	<p>J1</p> <p>BE IT RESOLVED THAT the District of 100 Mile House Mobile Home Parks Bylaw No. 1379, 2024 be adopted this 26th day of November, 2024.</p>

<p>Cross Connection Control Bylaw No. 1419, 2024</p>	<p>J2 BE IT RESOLVED THAT the Cross Connection Control Bylaw No. 1419, 2024 be adopted this 26th day of November, 2024.</p>
<p>Repeal Bylaw No. 1431, 2024</p>	<p>J3 BE IT RESOLVED THAT Repeal Bylaw No. 1431, 2024 be adopted this 26th day of November, 2024.</p>
<p>Municipal Ticket Information Amendment Bylaw No. 1433, 2024</p>	<p>J4 BE IT RESOLVED THAT the District of 100 Mile House Municipal Ticket Information Amendment Bylaw No. 1433, 2024 be adopted this 26th day of November, 2024.</p>
<p>Fees & Charges Bylaw No. 1434, 2024</p>	<p>J5 BE IT RESOLVED THAT the District of 100 Mile House Fees & Charges Bylaw No. 1434, 2024 be read a first, second and third time this 26th day of November, 2024.</p>
<p>Repeal Bylaw No. 1435, 2024</p>	<p>J6 BE IT RESOLVED THAT Repeal Bylaw No. 14315 2024 be read a first, second and third time this 26th day of November, 2024.</p>
<p>Financial Plan Amendment Bylaw No. 1436, 2024</p>	<p>J7 BE IT RESOLVED THAT the District of 100 Mile House Financial Plan 2024-2028 Amendment Bylaw No. 1436, 2024 be read a first, second and third time this 26th day of November, 2024.</p>
<p>K.</p>	<p><u>VOUCHERS</u></p>
<p>Paid Vouchers (Nov. 77th – 20th) #30255 – #30323 & EFTs</p>	<p>K1 BE IT RESOLVED THAT the paid manual vouchers #30255 to #30323 and EFT's totaling \$175,142.39 <u>be received.</u></p>

L.	<u>OTHER BUSINESS:</u>
M.	<u>QUESTION PERIOD:</u> Call for questions from the public for items relevant to the agenda.
N.	<u>ADJOURNMENT:</u> BE IT RESOLVED THAT this November 26 th , meeting of Council be adjourned: Time:



E1

DISTRICT OF 100 MILE HOUSE

**MEETING HELD IN DISTRICT COUNCIL CHAMBERS
Tuesday, November 12th, 2024, AT 5:00 PM**

PRESENT:	Mayor Councillor Councillor Councillor Councillor	Maureen Pinkney Jenni Guimond Donna Barnett Marty Norgren David Mingo
STAFF:	CAO Dir. of Com. Services Dir. of Ec.Dev. & Planning Dir. of Finance	Tammy Boulanger Todd Conway Joanne Doddridge Sheena Elias
Other:	(75)	Media: (1)

A	<p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the meeting to order at 5:00 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsq̓escencúlecw.</p> <p style="text-align: center;">CARRIED</p>
B	<p><u>APPROVAL OF AGENDA</u></p> <p>B1</p> <p>Res: 213/24 Moved By: Councillor Guimond Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the November 12th, 2024, Regular Council agenda <u>be approved.</u></p> <p style="text-align: center;">CARRIED</p>

C	<u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u>
D	<u>DELEGATIONS / PUBLIC HEARINGS:</u>
Enbridge – Sunrise Expansion Project Update	Jennifer Prochera representing Enbridge provided an update on the Sunrise Expansion project
E	<u>MINUTES</u>
Regular Council – October 22nd, 2024	<p>E1</p> <p>Res: 214/24 Moved By: Councillor Mingo Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of October 22nd, 2024, <u>be adopted.</u></p> <p style="text-align: center;">CARRIED</p>
F	<u>UNFINISHED BUSINESS:</u>
G	<p><u>MAYORS REPORT:</u></p> <p>Mayor Pinkney noted the following:</p> <ul style="list-style-type: none"> ➤ Thank you to the Royal Canadian Legion Branch #260 for hosting the annual community Remembrance Day ceremonies. Our thoughts are with all who have served in the past and present. <p>Councillor Barnett noted the following:</p> <ul style="list-style-type: none"> ➤ Don't forget the upcoming Santa Parade on November 23rd! Mr.& Mrs. Claus arrive at 9:00 AM at the 108 airport for a full day of breakfast with Santa and activities.
H	<u>CORRESPONDENCE:</u>

<p>Commissionaires Report – October 2024</p>	<p>H1</p> <p>Res: 215/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the Bylaw report for the period October 1st to 31st, 2024 <u>be received</u></p> <p>CARRIED.</p>
<p>For Information Correspondence</p>	<p>H2</p> <p>Res: 216/24 Moved By: Councillor Guimond Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the For Information Correspondence List dated November 7th, 2024 <u>be received</u></p> <p>CARRIED.</p>
<p>I</p>	<p><u>STAFF REPORTS:</u></p>
<p>2025 Vision Zero Grant Application</p>	<p>I1</p> <p>Res: 217/24 Moved By: Councillor Mingo Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT Council of the District of 100 Mile House supports the submission of a Vision Zero Grant application for the ICBC Road Sign and Marking Project.</p> <p>CARRIED</p>

<p>Well Redevelopments</p>	<p>I2</p> <p>Res: 218/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the Council of the District of 100 Mile House award the RFQ for the redevelopment of District of 100 Mile Wells DW4, 5 and 6 to Precision Service and Pumps Inc. for the stated price of \$303,520.76 plus applicable taxes; and further</p> <p>BE IT RESOLVED THAT the total well redevelopments project costs be allocated from the Utility Infrastructure Reserve Fund.</p> <p style="text-align: center;">CARRIED</p>
<p>Municipal Facilities and Events Booking Policy</p>	<p>I3</p> <p>Res: 219/24 Moved By: Councillor Mingo Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the Municipal Facilities and Events Boking Policy be approved</p> <p style="text-align: center;">CARRIED</p>
<p>J</p>	<p><u>BYLAWS:</u></p>
<p>Animal Control and Pound Operation Amendment Bylaw No. 1430, 2024</p>	<p>J1</p> <p>Res: 220/24 Moved By: Councillor Norgren Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the Animal Control and Pound Operation Amendment Bylaw No. 1430, 2024 be adopted this 12th day of November 2024.</p> <p style="text-align: center;">CARRIED</p>

<p>Mobile Home Parks Bylaw No. 1379, 2024</p>	<p>J2 Res: 221/24 Moved By: Councillor Mingo Seconded By: Councillor Barnett BE IT RESOLVED THAT the District of 100 Mile House Mobile Home Parks Bylaw No. 1379, 2024 be read a first, second and third time this 12th day of November, 2024. CARRIED</p>
<p>Cross Connection Control Bylaw No. 1419, 2024</p>	<p>J3 Res: 222/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo BE IT RESOLVED THAT the Cross Connection Control Bylaw No. 1419, 2024 be read a first, second and third time this 12th day of November, 2024. CARRIED</p>
<p>Repeal Bylaw No. 1431, 2024</p>	<p>J4 Res: 223/24 Moved By: Councillor Mingo Seconded By: Councillor Norgren BE IT RESOLVED THAT Repeal Bylaw No. 1431, 2024 be read a first, second and third time this 12th day of November, 2024. CARRIED</p>

<p>Municipal Ticket Information Amendment Bylaw No. 1433, 2024</p>	<p>J5</p> <p>Res: 224/24 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the District of 100 Mile House Municipal Ticket Information Amendment Bylaw No. 1433, 2024 be read a first, second and third time this 12th day of November, 2024.</p> <p>CARRIED</p>
<p>K</p>	<p><u>GENERAL VOUCHERS:</u></p>
<p>Paid Vouchers (October 17th – Nov. 6th, 2024 #30204 to #30254 & EFTs</p>	<p>K1</p> <p>Res: 225/24 Moved By: Councillor Mingo Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the paid manual vouchers #30204 to #30254 and EFT's totaling \$268,491.51 be received.</p> <p>CARRIED.</p>
<p>L</p>	<p><u>OTHER BUSINESS:</u></p>
<p>M</p>	<p><u>QUESTION PERIOD:</u></p>
<p>N</p>	<p><u>ADJOURNMENT:</u></p> <p>Res: 226/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT this November 12th, 2024 meeting of Council be adjourned: 5:27 PM</p> <p>CARRIED.</p>
	<p>I hereby certify these minutes to be correct.</p> <p>_____</p> <p>Mayor</p> <p>_____</p> <p>Corporate Officer</p>

File
NOV 13 2024
Chc# 79 \$25.00



RECEIVED
H1

NOV 13 2024

DISTRICT OF 100 MILE HOUSE
Policy & Procedures

DISTRICT OF 100 MILE HOUSE
BRITISH COLUMBIA

MUNICIPAL FACILITIES AND EVENTS BOOKING
SCHEDULE "D" - APPLICATION TO HOLD A PUBLIC EVENT

This form must be completed and returned to:

District of 100 Mile House
#1-385 Birch Ave., P.O. Box 340
100 Mile House, BC
V0K 2E0

If the **Airport** is to be used, please review and complete
If a **Parade/Street Closure** is part of this event, please review and complete

Schedule "E"
Schedule "F"

Name of Applicant: NBT HOLDING LTD / DIANNE BOUTILIER

Address of Applicant: 6069 NORMAN RD 100 MILE HOUSE

Contact Person: DIANNE Phone #(s) 604 897 4432

Requests Permission to Hold: DRAG RACE @ 100 MILE AIRPORT

Type of Event: DRAG RACE Event Date: JUNE 21 2025

Location of Event: AIRPORT Time of Event: 0630 - 3:PM

Anticipated Participants: 100-150 Anticipated Spectators: 700

Description of Event: BC DRAGIT CHALLENGE A DRAG AND RACE
EVENT - 1 DAY RACE

Included in this Event will be:

- Alcoholic Beverages
- Food Preparation
- Merchandise or Food Selling
- Temporary Structures (Stages, Tents, Seating, etc.)
- Entertainment, Exhibitions or Demonstrations
- Amplified Music/Speeches
- Fireworks
- Other (Explain)

Y	N
Y	N
Y	N
Y	N
Y	N
Y	N
Y	N
Y	N
Y	N
Y	N

(EASU OPTENTS)

If "yes" is answered to any of the above questions, please attach a brief explanation.

Proof of Insurance must be submitted for ALL facility uses at least five (5) business days before use.

D. Boutilier
For the Applicant

NOV 13 2025
Date

For the District of 100 Mile House

Date

This application to hold a public event is not valid unless signed by an authorized representative of the District of 100 Mile House.

PAID
NOV 13 2024
Cha# 79 \$25.00



RECEIVED

DISTRICT OF 100 MILE HOUSE
Policy & Procedures

NOV 13 2024

DISTRICT OF 100 MILE HOUSE
BRITISH COLUMBIA

MUNICIPAL FACILITIES AND EVENTS BOOKING
SCHEDULE "E" - APPLICATION TO RENT THE AIRPORT

1. General Regulations

- a) Overnight parking is prohibited at the 100 Mile House Airport without the written permission of the Municipality.
- b) Runway, apron, parking and all adjacent areas must be left in a tidy condition and free of litter.
- c) No alcoholic beverage consumption shall be allowed in any public area.
- d) Provisions must be made for washroom facilities during any events that the public may be present for.

2. Booking of Airport for Special Events

- a) Bookings must be made at least thirty (30) days prior to the beginning of the event.
- b) the "Application to Hold a Public Event" form must be completed.
- c) Booking fee of \$25.00, rental fees and damage deposit must be paid at time of booking.
- d) Fees shall be in accordance with Airport Rental Fees noted in section 3 below.
- e) If the Runway is to be used, the District office must be advised of the need to issue a NOTAM (notice to airmen) and MINIMUM of 48 hours prior to ANY use of the runway.

3. Airport Rental Fees

- a) Registered Not-For-Profit group/society Fly-In or Air Show: No charge
- b) Other Users:
 - For the use of the apron only, the fee shall be \$250.00 per day or portion thereof.
 - For the use of the apron and runway the fee shall be \$500.00 per day or portion thereof.
 - Refundable clean-up and damage deposit: \$500.00

Boudleir
For the Applicant

NOV 13, 2025
Date

For the District of 100 Mile House

Date

This application to rent the 100 Mile House Airport is not valid unless signed by an authorized representative of the District of 100 Mile House.

FOR INFORMATION CORRESPONDENCE

H2



DISTRICT OF 100 MILE HOUSE

**FOR INFORMATION CORRESPONDENCE – November 21st, 2024
Received November 26th, 2024 - Regular Council Meeting**

- South Cariboo Joint Committee Minutes – October 21st, 2024
- NCLGA – Board Highlights and Mental Health and Addictions Accord
- 2024 Tourism Forum Summary & Highlights
- Correspondence from S. & B. Madu – Restricting roaming cats

FOR INFORMATION CORRESPONDENCE



November 12, 2024

Dear Members and Collaborators,

I am pleased to provide you with an update on the planning and development of the upcoming Mental Health and Addictions Symposium and Accord.

The Mental Health and Addictions Symposium, co-hosted by the North Central Local Government Association, the Lheidli T'enneh, the City of Prince George, and the Regional District of Fraser-Fort George represents a powerful collaboration dedicated to addressing one of the most pressing issues facing our communities today. With a shared commitment to improving mental health outcomes and fostering collective action, the Symposium has been designed to serve as a catalyst for meaningful dialogue, knowledge exchange, and actionable solutions. Our Co-Hosts bring a wealth of expertise and in-kind support, enhancing the event's impact and reach while ensuring that participants from diverse sectors are engaged in this critical conversation.

Together, we aim to inspire a stronger, more coordinated approach to addressing mental health and addictions across our region. Here are some key highlights and achievements:

- **Co-Host In-Kind Support** - We are thrilled to report that our Co-Host in-kind contributions have now surpassed \$60,000. This incredible level of support has significantly reduced operational expenses and enhanced the overall scope and quality of the event.
- **Sponsorship** - To date, we have successfully secured a total of \$35,000 in sponsorships, generously provided by a combination of local government bodies and private sector partners.
- **Trade Show Booths** – We currently have 10 trade show booth commitments, with one pending confirmation this week. Contact Heidi Martel (hmartel@nclga.ca) if there is interest to secure a booth.
- **Registration** - As of now, there are 271 registered participants, including 54 online and 217 in-person participants. We are actively working to boost [registration](#) numbers through ongoing marketing and outreach efforts.
- **Participant Overview** - The participant base includes a diverse mix of stakeholders, such as mental health professionals, local government representatives, community leaders, and advocates. This breadth of perspectives promises a dynamic and engaging dialogue throughout the event.

First Nations 13%
Local Government 20%
NGOs 57%
Provincial Government 5%
Other 5%

FOR INFORMATION CORRESPONDENCE



- **Symposium Agenda (Attached)** - The comprehensive Symposium agenda is finalized and ready for review. It includes keynote speakers, panel discussions, and breakout sessions that cover critical topics in mental health and addiction. Our aim is to provide an impactful and informative experience for all attendees.
- **Mental Health and Addictions Accord (Attached)** - The Mental Health and Addictions Accord has been completed and is also available for review. To date, 12 endorsements have been secured for the official signing ceremony, demonstrating strong support and collaboration across various organizations. We continue to seek additional endorsements to amplify the impact of the Accord.

As we move closer to the Mental Health and Addictions Symposium, we are energized by the momentum and collective commitment from all our partners and stakeholders. This event is more than just a gathering; it is a pivotal step toward fostering greater understanding, collaboration, and tangible solutions that can make a lasting difference in our communities. We are grateful for the invaluable contributions of our co-hosts and sponsors, and we remain optimistic that additional support and endorsements will further strengthen our efforts. Thank you for your continued dedication to this vital cause, and we look forward to a transformative and impactful Symposium together.

Warm regards,

A handwritten signature in black ink that reads 'Judy Greenaway'.

Judy Greenaway
President, North Central Local Government Association

- Attachments:
- Symposium Agenda
 - Mental Health and Addictions Accord

FOR INFORMATION CORRESPONDENCE



Mental Health and Addictions Symposium

AGENDA

November 13-14, 2024



FOR INFORMATION CORRESPONDENCE

Agenda

Wednesday, November 13, 2024

TIME	EVENT
8:00 AM	Registration Opens and Trade Show (open all day) Morning Refreshments and Baked Goods available.
9:00 AM – 9:45 AM	1. OPENING CEREMONIES MODERATED BY North Central Local Government Association <ul style="list-style-type: none">• Traditional Opening• O' Canada• Welcome Addresses by Co-Hosts
9:45 AM – 10:00 AM	2. SYMPOSIUM AND ACCORD OVERVIEW MODERATED BY North Central Local Government Association <ul style="list-style-type: none">• Building Collaboration and Impact
10:00 AM – 10:15 AM	Refreshment Break
10:15 AM – 11:15 AM	3. PLENARY PANEL ADDRESS – PREVENTION AND EARLY INTERVENTION MODERATED BY City of Prince George PRESENTERS: <ul style="list-style-type: none">• Andrea Derban and Janine Stevenson, Community Action Initiative• Melissa Bloodoff, Intersect Youth and Family Services
11:15 AM – 12:15 PM	4. PLENARY PANEL ADDRESS – BREAKING DOWN SILOS; COLLABORATION ACROSS THE REGION MODERATED BY Lheidli T'enneh First Nation PRESENTERS: <ul style="list-style-type: none">• Laura Honey and Julia Hintermeister, Saplings Mental Health• Chris Kinch, Connective Support Society
12:15 PM – 1:15 PM	Lunch and Keynote Speaker Corey Hirsch, former NHL goaltender, coach, and Olympic Games silver medalist
1:15 PM – 2:15 PM	5. PLENARY PANEL ADDRESS – RESOURCES: MENTAL HEALTH GOOD MENTAL HEALTH IS AN EVERYONE ISSUE: THE CURRENT CRISIS OF MENTAL HEALTH AND POWERFUL SOLUTIONS FOR WELLNESS MODERATED BY Regional District of Fraser-Fort George PRESENTERS: <ul style="list-style-type: none">• Mike Skrypnek, Stigma-Free Mental Health Society• Graham Hall, Mental Health and Substance Use, Northern Health

FOR INFORMATION CORRESPONDENCE

TIME

EVENT

2:20 PM – 3:20 PM

6. CONCURRENT SESSIONS

Concurrent Panel Session 6A: Theme: Mental Health Awareness for Children and Youth

CHILD AND ADOLESCENT MENTAL HEALTH AND SUBSTANCE USE

The child and youth mental health and substance use concurrent session presentation is an opportunity for individuals to gain an understanding of the reality of what children, adolescents, and their families are navigating within the mental health and substance use realm. As mental health clinicians situated within a rural northern community this presentation will include firsthand observations, experiences, and statistics that highlight the unique challenges and successes of northern communities. Risk factors specific to demographic will be examined along with signs and symptoms of mental, emotional distress. Focus on early intervention, responses approaches, and support strategies will be explored.

MODERATED BY Lheidli T'enneh First Nation

PRESENTERS:

- Laura Honey and Julia Hintermeister, Saplings Mental Health

Concurrent Panel Session 6B: Theme: Rural Community Services (in-person and zoom)

A RURAL AND REMOTE APPROACH FOR INTEGRATED YOUTH SERVICES IN BRITISH COLUMBIA: FOUNDRY'S JOURNEY OF UNLEARNING AND RE-DEFINING INTEGRATION

Foundry offers free and confidential supports for young people ages 12 to 24 – mental healthcare, substance use services, physical & sexual healthcare, youth, and family peer supports, and social services – both online and in-person in communities across BC. The rural and remote community development team at Foundry is implementing several pilot projects to learn from the community experts to collaboratively develop a framework that will meet the unique needs of remote communities in BC. This presentation highlights the innovative, community led projects and lessons learned thus far.

MODERATED BY City of Prince George

PRESENTERS:

- Acasia Preston, Raelene Hodgson, and Colleen Purcka, Intake Coordinator, Foundry BC

Concurrent Panel Session 6C: Theme: Addictions and Trades

IMPORTANT STUFF YOU NEED TO KNOW

This session outlines a practical approach to allow workers to speak up and seek support without the stigma attached to talking about mental health and addiction issues.

The BC Construction Safety Alliance (BCCSA) offers a comprehensive mental health resource called RE-MIND aiming to improve construction workers' access to mental health information and services, covering topics such as recognizing mental health challenges, alcohol and drug use, unique challenges for women in construction, taking action for self-help, assisting colleagues, and guidance for employers on responding to their team's mental health needs. The RE-MIND project includes an informative website and "The Lone Hunter" video resources, emphasizing that every mind deserves time to "RE-MIND" and that the workplace is an ideal starting point for addressing mental health concerns.

In partnership with Telus and Alberta Government a program has been developed aimed at creating a workplace that understands and supports workers' needs that not only benefits the employee, but also benefits their families, communities, and results in a more loyal, productive and safe workforce.

MODERATED BY North Central Local Government Association

PRESENTERS:

- Ian Robb, Chair, Building Trades of Alberta
- Art Reynolds, British Columbia Construction Safety Alliance

Concurrent Panel Session 6D: Theme: Culturally Relevant and Safe Services

MODERATED BY Regional District of Fraser-Fort George

PRESENTERS:

- Carlos Colindres and Rebecca Tallman, First Nations Health Authority

This presentation will summarize and define the role of First Nations Health Authority in the North as it relates to mental health and addictions.

PRESENTER:

- Jan Tatlock, Niwikowin Métis Family Services

Discussion of Metis culture and identity and impact on health and wellness. This session will also discuss the importance of culture, identity and impact on wellness in general. The session will also share information regarding traditional healing, past practices and how we are integrating into current practice to improve outcomes, build resiliency and personal capacity.

Concurrent Panel Session 6E: Theme: Stigma Reduction

BREAKING BARRIERS: EMPOWERING MENTAL HEALTH AND ENDING STIGMA

In this impactful session, Andrea Paquette shares her personal journey with mental health and how it led her to co-found the Stigma-Free Mental Health Society. Combining lived experience with expert insights, she offers educational tools, practical strategies, and real-world examples on how to combat stigma and promote mental wellness. Join Andrea as she empowers audiences to foster understanding, resilience, and a stigma-free future.

MODERATED BY Lheidli T'enneh First Nation

PRESENTER:

- Andrea Paquette, Stigma-Free Mental Health Society

Concurrent Panel Session 6F: Theme: Advocacy / Initiatives

WHY NORTHERN BC NEEDS A PSYCHIATRIC HOSPITAL

This presentation outlines the various problems that have arisen since Riverview Hospital closed in 2012. These problems include those well known to local governments such as increased homelessness, drug use, unsafe communities, etc. As well, there are various implications for the functioning of hospitals, police and fire services.

MODERATED BY North Central Local Government Association

PRESENTERS:

- Dr. Barbara Kane, University Hospital of Northern BC

3:20 PM – 3:30 PM

Refreshment / Networking Break

3:30 PM – 4:30 PM

7. PLENARY PANEL ADDRESS – RESOURCES: TREATMENT CENTRE

MODERATED BY Lheidli T'enneh First Nation

SPEAKER: Isaac Hernandez, North Wind Wellness Center

FOR INFORMATION CORRESPONDENCE

TIME	EVENT
4:30 PM	8. CLOSING COMMENTS MODERATED BY North Central Local Government Association
6:00 PM – 6:30 PM	Evening Networking
6:10 PM – 6:30 PM	Evening Dinner Opening Comments MODERATED BY North Central Local Government Association <ul style="list-style-type: none">• Welcome comments• Sponsor Presentation
6:30 PM – 8:00 PM	Evening Dinner

Thursday, November 14, 2024

TIME	EVENT
8:00 AM	Registration Opens and Trade Show (open all day) Morning Refreshments and Baked Goods available.
9:00 AM – 9:30 AM	9. SYMPOSIUM RECONVENES MODERATED BY North Central Local Government Association <ul style="list-style-type: none">• Day 1 Recap
9:30 AM – 10:30 AM	10. PLENARY PANEL – LOCAL RESPONSE TO MENTAL HEALTH AND ADDICTION CRISIS MODERATED BY City of Prince George SPEAKERS: <ul style="list-style-type: none">• Emily Christensen-Sweeney (La Fleur), PG CAT Central Interior Native Health Society• Ruth Calduch and Jordan Stewart, POUNDS Project Society
10:30 AM – 10:50 AM	Refreshment / Networking Break
11:00 AM – 12:00 PM	11. CONCURRENT SESSIONS Concurrent Panel Session 11A: Theme: Mental Health Awareness for Children and Youth CHILD AND ADOLESCENT MENTAL HEALTH AND SUBSTANCE USE The child and youth mental health and substance use concurrent session presentation is an opportunity for individuals to gain an understanding of the reality of what children, adolescents, and their families are navigating within the mental health and substance use realm. As mental health clinicians situated within a rural northern community this presentation will include firsthand observations, experiences, and statistics that highlight the unique challenges and successes of northern communities. Risk factors specific to demographic will be examined along with signs and symptoms of mental, emotional distress. Focus on early intervention, responses approaches, and support strategies will be explored. MODERATED BY Lheidli T'enneh First Nation PRESENTERS: <ul style="list-style-type: none">• Laura Honey and Julia Hintermeister, Saplings Mental Health Concurrent Panel Session 11B: Theme: Community Services A RURAL AND REMOTE APPROACH FOR INTEGRATED YOUTH SERVICES IN BRITISH COLUMBIA: FOUNDRY'S JOURNEY OF UNLEARNING AND RE-DEFINING INTEGRATION Foundry offers free and confidential supports for young people ages 12 to 24 – mental healthcare, substance use services, physical & sexual healthcare, youth, and family peer supports, and social services – both online and in-person in communities across BC. The rural and remote community development team at Foundry is implementing several pilot projects to learn from the community experts to collaboratively develop a framework that will meet the unique needs of remote communities in BC. This presentation highlights the innovative, community led projects and lessons learned thus far. MODERATED BY City of Prince George PRESENTERS: <ul style="list-style-type: none">• Acasia Preston, Raelene Hodgson, and Colleen Purcka, Intake Coordinator, Foundry BC Concurrent Panel Session 11C: Theme: Addictions and Trades IMPORTANT S**T YOU NEED TO KNOW This session outlines a practical approach to allow workers to speak up and seek support without the stigma attached to talking about mental health and addiction issues. The BC Construction Safety Alliance (BCCSA) offers a comprehensive mental health resource called RE-MIND aiming to improve construction workers' access to mental health information and services, covering topics such as recognizing mental health challenges, alcohol and drug use, unique challenges for women in construction, taking action for self-help, assisting colleagues, and guidance for employers on responding to their team's mental health needs. The RE-MIND project includes an informative website and "The Lone Hunter" video resources, emphasizing that every mind deserves time to "RE-MIND" and that the workplace is an ideal starting point for addressing mental health concerns. In partnership with Telus and Alberta Government a program has been developed aimed at creating a workplace that understands and supports workers' needs that not only benefits the employee, but also benefits their families, communities, and results in a more loyal, productive and safe workforce. MODERATED BY North Central Local Government Association PRESENTERS: <ul style="list-style-type: none">• Ian Robb, Chair, Building Trades of Alberta• Art Reynolds, British Columbia Construction Safety Alliance

FOR INFORMATION CORRESPONDENCE

TIME

EVENT

Concurrent Panel Session 11D: Theme: Culturally Relevant and Safe Services (in-person and)

MODERATED BY Regional District of Fraser-Fort George

This presentation will summarize and define the role of First Nations Health Authority in the North as it relates to mental health and addictions.

PRESENTERS:

- Carlos Colindres and Rebecca Tallman, First Nations Health Authority

Discussion of Metis culture and identity and impact on health and wellness. This session will also discuss the importance of culture, identity and impact on wellness in general. The session will also share information regarding traditional healing, past practices and how we are integrating into current practice to improve outcomes, build resiliency and personal capacity.

PRESENTER:

- Jan Tatlock, Niwikowin Métis Family Services

Concurrent Panel Session 11E: Theme: Stigma Reduction

BREAKING BARRIERS: EMPOWERING MENTAL HEALTH AND ENDING STIGMA

In this impactful session, Andrea Paquette shares her personal journey with mental health and how it led her to co-found the Stigma-Free Mental Health Society. Combining lived experience with expert insights, she offers educational tools, practical strategies, and real-world examples on how to combat stigma and promote mental wellness. Join Andrea as she empowers audiences to foster understanding, resilience, and a stigma-free future.

MODERATED BY Lheidli T'enneh First Nation

PRESENTER:

- Andrea Paquette, Stigma-Free Mental Health Society

Concurrent Panel Session 11F: Theme: Advocacy / Policy Change / Initiatives

WHY NORTHERN BC NEEDS A PSYCHIATRIC HOSPITAL

This presentation outlines the various problems that have arisen since Riverview Hospital closed in 2012. These problems include those well known to local governments such as increased homelessness, drug use, unsafe communities, etc. As well, there are various implications for the functioning of hospitals, police and fire services.

MODERATED BY North Central Local Government Association

PRESENTERS:

- Dr. Barbara Kane, University Hospital of Northern BC

12:00 PM – 1:00 PM

LUNCH

1:00 PM – 1:15 PM

12. PLENARY ADDRESS: SELF-CARE FOR LEADERS PRESENTATION

PROFOUND LEADERSHIP THROUGH EMOTION AWARENESS: THE REAL KEY TO EMOTIONAL INTELLIGENCE

MODERATED BY North Central Local Government Association

PRESENTER: Mike Skrypnek, Stigma-Free Mental Health Society

1:15 PM – 2:15 PM

13. PLENARY ADDRESS

BUILDING A FOUNDATION FOR A SAFER TOMORROW: HOW RECOVERY-INFORMED WORKPLACES CAN STRENGTHEN CONSTRUCTION AND LOCAL COMMUNITIES

MODERATED BY Lheidli T'enneh First Nation

PRESENTER: Dr. Paul Farnan, University of British Columbia, and Simon Fraser University

2:15 PM – 2:45 PM

14. PLENARY ADDRESS: SIGNING OF THE MENTAL HEALTH AND ADDICTIONS ACCORD

MODERATED BY North Central Local Government Association

2:45 PM – 3:00 PM

15. CLOSING COMMENTS

MODERATED BY North Central Local Government Association

- Co-Hosts Closing Comments



FOR INFORMATION CORRESPONDENCE

2024 MENTAL HEALTH AND ADDICTIONS ACCORD

We, the undersigned, recognize the urgent and ongoing need to address the mental health and addictions crisis affecting our communities in Central and Northern British Columbia.

We acknowledge the profound impact of mental health and addictions on individuals, families, caregivers, communities, and our society as a whole.

We recognize the inherent dignity of all who live and work in Central and Northern British Columbia, their right to appropriate mental health and addictions services, and the need to work together to improve services and outcomes for those affected by mental health, addictions and their related intersections.

Therefore, we hereby commit to the following principles and actions, working collaboratively and leveraging our collective resources to advance positive solutions:

PRINCIPLES

1. Collaboration and Partnership:

- We acknowledge that addressing mental health and addictions requires a collaborative and dedicated approach, involving government agencies, healthcare providers, community organizations, Indigenous communities, educational institutions, businesses, and individuals with lived experience and their caregivers.

2. Recognition of Complexities Facing Indigenous Communities:

- We recognize that Indigenous communities in Central and Northern British Columbia have complex historical, cultural, geographic, social, and economic dynamics that need to be considered.

3. Recognition of Complexities Facing Local Governments:

- We recognize that local governments face unique complexities, including limited resources, capacity constraints, geographic isolation, and diverse community needs.

4. Recognition of Complexities Facing Central and Northern BC:

- We recognize that Central and Northern British Columbia face regional complexities, such as remote locations, industrial and remote worksites, harsh weather conditions, limited healthcare infrastructure, and socio-economic disparities.

5. Stigma Reduction:

- We recognize that stigma surrounding mental health and addictions often deters individuals from seeking and receiving help and accessing appropriate care in a timely manner.

6. Prevention and Early Intervention:

- We understand the critical importance of prevention and early intervention in addressing mental health and addictions. We recognize while many of the most severe mental illnesses are not preventable, many people can be considerably helped by appropriate and timely treatment.

FOR INFORMATION CORRESPONDENCE

2024 MENTAL HEALTH AND ADDICTIONS ACCORD

7. Accessible and Culturally Relevant Services:

- We acknowledge the necessity for accessible, culturally relevant mental health and addictions services that meet the diverse and evolving needs of our communities.

8. Community Support and Recovery-Oriented Care:

- We recognize the vital role of community-level supports and services at all stages, alongside timely and accessible recovery-oriented care, in promoting the well-being and recovery of individuals affected by mental health and addictions. We recognize the importance of education on severe mental illness, and the availability of long-term treatment options.

9. Equity and Social Justice:

- We acknowledge that marginalized and underserved populations, including Indigenous communities, racialized groups and 2SLGBTQI+ individuals, face disproportionate levels of mental health and addiction challenges and are more likely to experience poverty and that this reality needs to be addressed.

ACTIONS

1. Information Sharing and Coordination:

- We are committed to sharing information and coordinating efforts to improve the delivery of mental health and addictions services across Central and Northern British Columbia. This includes sharing best practices, data, and resources to enhance service coordination and integration, as well as the collecting and sharing of baseline data to monitor progress on the actions of the Accord.

2. Advocacy:

- We are committed to advocating to the Provincial Government for increased funding, resources, and policy changes that support the timely delivery of mental health and addictions services in our communities. This includes advocating for investments in prevention, education, early intervention, treatment, and long-term recovery supports, as well as for policies that address the social determinants of health.
- We are committed to advocating for education and awareness initiatives to challenge stigma, enhance understanding, and foster empathy and support for all those affected by mental health and addictions.
- We are committed to advocating for prevention and education programs, early screening initiatives, and timely access to intervention services for children, youth, families and caregivers to address mental health and addictions before they escalate.
- We are committed to advocating for the development of services that are accessible, inclusive, and responsive to the cultural and linguistic diversity of all community members in Central and Northern British Columbia.
- We are committed to advocating for the development of local, community-based support services, peer support programs, and diverse recovery-oriented treatment options that empower individuals and their caregivers on their recovery journeys. This includes

FOR INFORMATION CORRESPONDENCE

2024 MENTAL HEALTH AND ADDICTIONS ACCORD

promoting social integration and community connection as vital in recovery-oriented treatment. We commit to advocating for solutions that address systemic inequities, promote social justice, and ensure that efforts to address the mental health and addictions crisis are inclusive, respectful, and equitable for all community members.

3. Shared Vision for Central and Northern BC:

- We are committed to advocating for the development of a shared vision for Central and Northern British Columbia, identifying supports needed in smaller communities, and advocating for increased funding and policy changes.

CONCLUSION

In signing this Mental Health and Addictions Accord, we affirm our dedication to working collaboratively and advocating for positive change to address the mental health and addictions crisis in Central and Northern British Columbia. We support this Accord as a living document with flexibility to evolve into the future.

We pledge to uphold the principles of collaboration, cultural safety, equity, and prevention as we work towards a future where all residents can thrive in body, mind, and spirit.

Signed,

Representatives of Indigenous Governments	Representatives of Local Governments
--	---

_____	_____
Name, Title, Agency	Name, Title, Agency

_____	_____
Name, Title, Agency	Name, Title, Agency

_____	_____
Name, Title, Agency	Name, Title, Agency

Representatives of Organizations	Individual Representatives
---	-----------------------------------

_____	_____
Name, Title, Agency	Name, Community

_____	_____
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_____	_____
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FOR INFORMATION CORRESPONDENCE

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2024 MENTAL HEALTH AND ADDICTIONS ACCORD

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FOR INFORMATION CORRESPONDENCE

2024 MENTAL HEALTH AND ADDICTIONS ACCORD

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Representatives of Local Governments

Name, Title, Agency

Name, Title, Agency

Name, Title, Agency

Name, Title, Agency

Name, Title, Agency

Name, Title, Agency

Representatives of Organizations

Individual Representatives

Name, Title, Agency

Name, Community

Name, Title, Agency

Name, Community

Name, Title, Agency

Name, Community

FOR INFORMATION CORRESPONDENCE



CARIBOO REGIONAL DISTRICT SOUTH CARIBOO JOINT COMMITTEE MINUTES

October 21, 2024

12:00 p.m.

District of 100 Mile House Council Chambers
385 Birch Avenue
100 Mile House, BC

PRESENT: Co-Chair M. Wagner, Director A. Richmond, Director E. de Vries, Co-Chair M. Pinkney, Councillor D. Barnett, Councillor J. Guimond, Councillor D. Mingo

ABSENT: Councillor M. Norgren

STAFF: M. Daly, Chief Administrative Officer, D. Campbell, Manager of Community Services, Cariboo Regional District, J. Dickerson, Manager of Recreation Services, District of 100 Mile House, T. Conway, Director of Community Services, District of 100 Mile House, Sheena Elias, Deputy Director of Corporate Administration

1. CALL TO ORDER

1.1 Adoption of Agenda

SCJ.2024-10-1

That the agenda be adopted as presented.

By Consensus

2. ADOPTION OF MINUTES

2.1 Minutes of the South Cariboo Joint Committee Meeting - September 9, 2024

SCJ.2024-10-2

FOR INFORMATION CORRESPONDENCE

That the minutes of the South Cariboo Joint Committee meeting, held September 9, 2024, be adopted.

By Consensus

D. Barnett left the meeting.

3. DELEGATIONS

3.1 12:00 Delegation: 100 Mile House Outdoor Skating Rink Society

John McNeil from the 100 Mile House Outdoor Skating Rink Society provided an update on the rink.

D. Barnett returned to the meeting.

4. ACTION ITEMS

4.1 Outdoor Rink Report

SCJ.2024-10-3

That staff work with the 100 Mile House Outdoor Skating Rink Society to source comparative quotes for the proposed steel structure included in the rink project and the results be brought back for review to the next joint committee meeting.

By Consensus

4.2 2025 South Cariboo Joint Committee Schedule

SCJ.2024-10-4

That the following 2025 meeting schedule for the South Cariboo Joint Committee, be endorsed:

Monday, January 13, 2025

Monday, February 10, 2025

Monday, March 10, 2025

Monday, April 14, 2025

Monday, May 5, 2025

FOR INFORMATION CORRESPONDENCE

Monday, June 9, 2025

Monday, September 8, 2025

Monday, October 20, 2025

Monday, November 10, 2025

Meeting times to be 12:00 p.m.

By Consensus

M. Wagner left the meeting at 1:15 p.m.

4.3 South Cariboo Recreation 2025-2029 Business, Financial and Capital Project Plans

SCJ.2024-10-5

That the 2025 five-year business and financial plans for the South Cariboo Recreation Services function and the South Cariboo Recreation Centre 2024-2029 capital plan, be endorsed as presented.

By Consensus

6. ADJOURNMENT

SCJ.2024-10-6

That the meeting of the South Cariboo Joint Committee be adjourned at 1:30 p.m., October 21, 2024.

By Consensus

Co-Chair

FOR INFORMATION CORRESPONDENCE



"a full day devoted to tourism"

South Cariboo Tourism Forum Summary

Submitted To: Joanne Doddridge, Director of Economic Development & Planning
District of 100 Mile House

Submitted By: Justin Rousseau, Managing Director, Expedition Consulting

Date: November 17, 2024

On November 5th, 2024, the South Cariboo hosted its first ever Tourism Forum at the Community Hall in 100 Mile House. The event was organized and sponsored by the District of 100 Mile House in partnership with the Cariboo Regional District and the South Cariboo Visitor Centre. The event was also sponsored by the Cariboo Chilcotin Coast Tourism Association, the South Cariboo Chamber of Commerce and Cariboo Chilcotin Community Futures.

80 tourism partners attended the Forum and were treated to an upbeat and interesting day. The guest speakers were informative, and participants were highly engaged in the discussion. Networking was an important part of the day and tourism businesses, organizations and government agencies took the opportunity to get to know more about each other.

Morning Presentations and Discussion

The morning started with a networking opportunity followed by a presentation by Expedition Consulting that outlined the Community Tourism Plan. There was an enthusiastic large group discussion regarding implementation opportunities for the Plan. This was followed by presentations from the following organizations:

FOR INFORMATION CORRESPONDENCE

- Destination BC – Seppe Mommaerts
 - CCCTA – Amy Thacker
- South Cariboo Visitor Centre – Julie Gilmore
- District of 100 Mile House - Joanne Doddridge
 - Cariboo Regional District – Beth Holden
 - Community Futures – Karen Eden
- Land of the Hidden Waters / Fishing Highway – Irene Meili
 - Chamber of Commerce – Donna Barnett

Afternoon Presentations and Discussion

The morning presentations were followed by a networking lunch. It was excellent to see meeting participants engaged in discussions about how organizations can work together in the future to grow the visitor economy in the region.

In the afternoon, there were a series of presentations and facilitated discussions. The following topics were explored:

- Trends in Tourism – Seppe Mommaerts, Destination BC
 - Creative Staffing – Christine Blaquiere, GoToHR
- Dealing with Disaster – Leanne Sallenback, South Point Resort
- MRDT: Where does the Money Go? – Amy Thacker, CCCTMA
- What's Working? What's Not? South Cariboo Cooperative Marketing Program - Julie Gilmore, South Cariboo Visitor Centre

Key Take-Aways

- Participants expressed a strong desire to collaborate more in the future. Of particular interest was a desire to become involved in implementing the Community Tourism Plan. Attendees were provided an opportunity to sign up to participate in the Community Tourism Plan Task Force.
- The group echoed calls identified in the Community Tourism Plan for more coordination between tourism support organizations in the region. There are many organizations operating that offer different but sometimes duplicate services. It can be confusing to determine which groups to participate in.



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- A spirited discussion occurred about the best way to move forward with cooperative marketing and destination development. The group discussed “pay-to-play” options and “membership-based” structures. There appeared to be strong support to work toward a future solution that would increase participation in cooperative programs.
- Acquiring adequate and affordable business insurance was identified as a top challenge for tourism businesses.
- Wildfires and the perception of wildfires was described as a key risk factor for tourism businesses. There is a need to seek solutions and to effectively communicate with customers. Closely related to this is the heat in the summer which may be causing cancellations and what some business call a “July dip” in sales.
- Tourism businesses described seasonality as a contributing factor to the challenge of attracting and retaining qualified staff.
- There was a feeling among many that there is an opportunity to tell the story of the value the visitor receives in the South Cariboo. A suggestion was made that increasing fees could better reflect that value and assist in recovering from the rising cost of inflation.
- A suggestion was made that more could be done to reduce red tape for tourism operators.
- Participants described the importance of nurturing a tourism brand for the region. Related to that was a desire to promote locally sourced goods and services.

Recommendations Moving Forward

1. Actively seek members to participate in the Community Tourism Plan Task Force and begin meeting within the next two months. It will be important that tourism businesses take a central role in the Task Force as they have a direct stake in the outcomes.
2. Once the Task Force is established, re-visit the priorities outlined in the Community Tourism Plan and start implementing the highest priority items.



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3. Strike a committee to seek solutions regarding tourism business insurance and to rally for improvements.
4. Review the cooperative marketing program to determine the best model that will encourage enhanced participation and value.
5. Host another Tourism Forum within 12 months. The next forum should include more presentations from tourism businesses currently operating in the region. The event should continue to prioritize networking.
6. Make Forum materials available publicly and encourage those who could not attend to reach out and become involved. Create a database of interested parties and continue to engage with them in the coming months. Consider hosting more regular short networking opportunities that could be held virtually or in person. There is a need to build from the enthusiasm generated in the Forum.



To whom it may concern
From Sandra + Bruce Madu
residents of 100 Mile House
We would like to request the
100 Mile House council licence
Cats. Force residents with
cats to keep their animals under
control.

We would appreciate if council
would ban these cats from
running wild.

Cats continually use our garden
and flower beds as litter boxes.
We had to cover over our front
flower boxes with rocks and use
pots. We were tired of digging
in their faeces.

We are trying hard to deal with the
cat problem. We have built
chicken wire covers for our
vegetable garden boxes. So
the cats won't use them as litter boxes

We are stressed from chasing the
cats from our yard as they
stock the water fountain and
~~bird~~ feeders for the birds.

We work hard to grow all our
vegetables for winter and have
a quiet place to enjoy the birds
and flowers.

We want help to deal with the havoc
and stress caused by stray cats

FOR INFORMATION CORRESPONDENCE



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

Regular Meeting – Nov. 26, 2024

REPORT DATE: Nov. 19, 2024

TITLE: South Cariboo Interim Housing Needs Assessment

PREPARED BY: J. Doddridge, Director Economic Development & Planning

PURPOSE: To present Council with the South Cariboo Interim Housing Needs Assessment

RECOMMENDATION: Recommended Resolution

BE IT RESOLVED THAT the South Cariboo Interim Housing Needs Assessment be received; and further

BE IT RESOLVED THAT THE South Cariboo Interim Housing Needs Assessment be posted on the District of 100 Mile House website.

BACKGROUND INFORMATION / DISCUSSION:

Council has received a presentation by Urbanics Consulting at the South Cariboo Joint Committee Meeting Nov. 18, 2024, providing an overview of the South Cariboo Interim Housing Needs Assessment.

The project was a partnership between the District of 100 Mile House and the South Cariboo – CRD area. This is the next step in meeting the provincial requirements for an interim Housing Report.

Interim Housing Needs Reports

All local governments are required to complete an Interim Housing Needs Report by January 1, 2025. The Interim Housing Needs Report must only include three new, additional items:

- The number of housing units required to meet current and anticipated need for the next 5 and 20 years, as calculated using the HNR Method provided in the Regulation;



- A statement about the need for housing in close proximity to transportation infrastructure that supports walking, bicycling, public transit or other alternative forms of transportation; and,
- A description of the actions taken by the local government, since receiving the most recent Housing Needs Report, to reduce housing needs.

Local governments may fulfill this requirement by updating their most recent Housing Needs Report to include these three items, or by completing an entirely new Housing Needs Report.

OPTIONS: N/A

BUDGETARY IMPACT: The full cost of this process has been covered by the Province of BC Housing Initiatives funding.

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws):

BILL 44 – 2023 HOUSING STATUTES (RESIDENTIAL DEVELOPMENT) AMENDMENT ACT, 2023

ATTACHMENTS: South Cariboo Interim Housing Needs Assessment

Prepared By: J. Doddridge **Date:** Nov. 19/24
J. Doddridge, Director of Ec. Dev. & Planning

Reviewed By: T. Boulanger **Date:** Nov. 20/24
T. Boulanger, CAO



CARIBOO REGIONAL DISTRICT – 100 MILE HOUSE

South Cariboo Interim Housing Needs Assessment

CARIBOO REGIONAL DISTRICT
Interim Housing Needs Assessment
100 MILE HOUSE – SOUTH CARIBOO
British Columbia

Prepared for:

Cariboo Regional District
180 North Third Avenue
Williams Lake, BC V2G 2A4

District of 100 Mile House
PO Box 340
#1-385 Birch Ave
100 Mile House, BC V0K 2E0

Date:

November 2024

Prepared by:

Urbanics Consultants Ltd.
2368-666 Burrard Street
Vancouver, B.C. Canada V6C 2X8

Executive Summary

The South Cariboo Interim Housing Needs Assessment was prepared by Urbanics Consultants Ltd. for the Cariboo Regional District and the District of 100 Mile House. This report aims to provide a comprehensive analysis of housing needs in the South Cariboo region, including 100 Mile House and Electoral Areas G, H, and L.

The study is undertaken to meet the requirements of the British Columbia Interim Housing Needs Assessment regulations, using the methodology provided by the Province.

Key Findings

	5-YEAR	20-YEAR
100 MILE HOUSE	157	508
ELECTORAL AREA G	215	528
ELECTORAL AREA H	90	241
ELECTORAL AREA L	203	497
E.A. SUBTOTAL	508	1,266
SOUTH CARIBOO TOTAL	665	1,774

The key findings are the assessed housing needs of each area under study, including housing needed to address deficits in homelessness, households experiencing extreme unaffordability (extreme core housing need), projected population changes, achieving a healthy rental vacancy rate, as well as a buffering 'demand factor' provided by the province for municipalities. These projections provide a province-wide comparison of housing needs for all regions and municipalities.

The report additionally includes information assembled by the Regional District and 100 Mile House on efforts to implement the findings of the previous housing needs assessment in 2022, as well as information on the importance housing built with walking, cycling, and public transit access in mind and the key considerations in a rural context.

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Cariboo Regional District – District of 100 Mile House – South Cariboo Interim Housing Needs Assessment

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1. Introduction

Urbanics Consultants Ltd. has been retained by the Cariboo Regional District and District of 100 Mile House to create an interim housing needs report for the South Cariboo. This report will provide the Provincially-approved housing needs projection, as well as provide commentary on transportation, housing, and updates since the last Housing Needs Assessment.

The Consultant crafted this report from study and analysis of data provided by BC Stats, Statistics Canada, CMHC, Cariboo Regional District and others.

100 Mile House sits on the unceded territory of the Tsq̓escencú̓lecw People.

The Cariboo shares in some of British Columbia's wider housing difficulties, and by the provincial methodology has need of the following number of homes in the coming 5 and 20 years:

Table 1: Housing Needs Summary

	5-YEAR	20-YEAR
100 MILE HOUSE	157	508
ELECTORAL AREA G	215	528
ELECTORAL AREA H	90	241
ELECTORAL AREA L	203	497
E.A. SUBTOTAL	508	1,266
SOUTH CARIBOO TOTAL	665	1,774

The study examined the housing needs using the Provincial Housing Needs Report method, finding a total of 1,774 homes needed over the period 2021-2041 spread across 100 Mile House and area G, H and L.

Table 2: South Cariboo Housing Need by Factor

	5-YEAR	20-YEAR
A: EXTREME CORE HOUSING NEED	41.89	167.64
B: HOMELESSNESS	67.26	134.54
C: SUPRESSED HOUSEHOLD FORMATION	123.67	494.71
D: ANTICIPATED HOUSEHOLD GROWTH	374.52	745.58
E: RENTAL VACANCY	4.10	16.40
F: DEMAND BUFFER	53.87	215.47
STUDY AREA TOTAL	665	1,774

The largest portion of the assessed housing needs was found in Anticipated Household Growth, a factor derived from BC Stat's population forecasts based upon demographic modelling of births, deaths, and expected net migration.

Study Limitations

As with all studies, there are limitations. It is unfortunate that for smaller jurisdictions the full set of data that might be available for major metropolitan areas is unavailable. The survey size of some communities and some populations may suggest greater hesitance in interpreting results.

Data and statistics for the report was sourced from a variety of government (federal, provincial, regional, municipal). One of the key limitations of this study is that census data is reflecting 2021 conditions. These are now 3 years out of date and will be replaced by new data in 2026-2027 when a new census is conducted. Census statistics for Housing Needs Reports are generally drawn from the 'population in private households' which is a subset of the total population figure readers may be more familiar with. Additionally, Census data is subject to random rounding up or down, so any figures from the Census should be read as plus or minus 10.

2021 was perhaps the most peculiar year in living memory for demographics. The Covid-19 Pandemic had massively changed economic activity 2020-2022. Pandemic response had injected large amounts of public money into the economy, including the Canada Emergency Response Benefit (CERB) funds paid to out-of-work residents. The Canada Emergency Wage Subsidy (CEWS) kept businesses afloat with money they may have not earned without the pandemic. Shrunken employment for 2020 tended to disproportionately effect

lower income households, biasing income statistics up from normal-year levels and reducing the effects of poverty compared to years before or since.

Additionally, the inflation seen the last several years mostly happened after May 2021 when the Census was conducted. According to the Bank of Canada, a dollar in 2021 is worth the equivalent of \$1.13 in today's money (13% inflation), and this change has not fallen evenly across the economy.

The methodology for calculating housing needs is one provided by the province. It is not a market-based measure, and its outputs do not imply that anyone will be able to afford and build the housing estimated to be needed. It does include a 'demand factor' for municipalities, however this multiplier is a black-box number provided by the province with minimal explanation other than it is supposed to reflect housing demand. The housing needs methodology is, though, multi-faceted, and does include concerns such as homelessness, suppressed household formation, rental vacancy rates, and projected growth.

As with all market studies of this sort, a number of forecasts and assumptions regarding the state of the economy, the state of future competitive influences, and population projections have had to be made. These forecasts are made with great care and are based on the most recent and reliable information available.

This study does not cover parts of South Cariboo outside the District of 100 Mile House and Electoral Areas C, H, and L, specifically First Nations Reserve lands which constitute their own Census Subdivisions. This report does not speak to the challenges facing indigenous communities on reserve and only speaks to off-reserve housing challenges indirectly. A full housing needs assessment will address these issues with the attention they deserve in the future.

Report Structure

The following outlines the structure of the report:

1. Introduction

The Introduction provides the headline findings, overall objectives for the study, the methodology, and key limitations.

2. Community Context

This section examines some basic geographic and demographic facts about the communities being examined.

3. Housing Needs Projections

This section provides the calculations of housing need as required by the Province.

4. Previous Report Implementation

This section will provide information on how previous housing needs studies have been implemented and how issues have been addressed by 100 Mile House and the Regional District.

5. Housing & Transportation

This section details the importance of active transportation including walking, cycling, and transit and how it can improve housing outcomes.

6. Findings & Recommendations

This section will provide some high-level findings and recommendations drawn from the analysis and other observations for the CRD and District.

Appendix 1: Housing Needs Calculations

This section will provide more detailed information on housing needs calculations for each area.

2. Community Context

Location

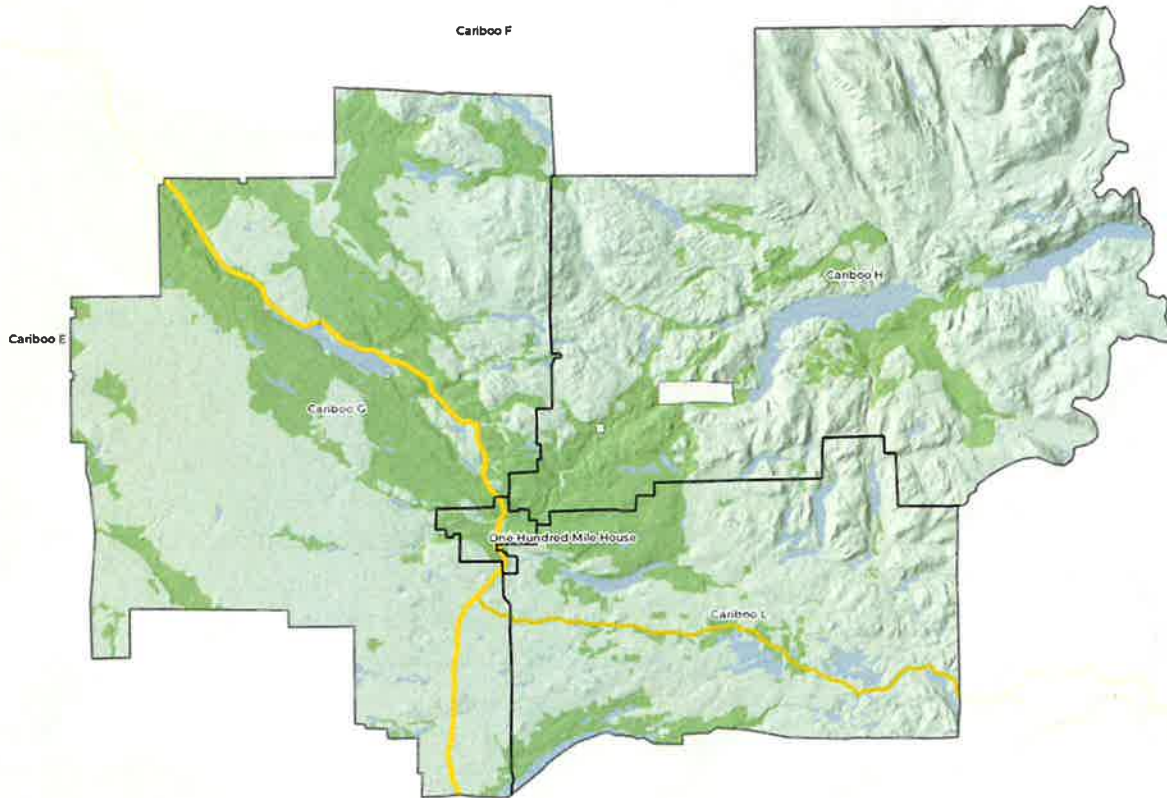
This study is for the housing needs of South Cariboo, a part of the Cariboo Regional District including One Hundred Mile House as well as neighbouring Electoral Area G, H and L.

Figure 1: Cariboo Regional District Map



One Hundred Mile House is the hub of the area, developing as the chief local community along the Cariboo Wagon Road, Pacific Great Eastern Railway, and later Highway 97 (Cariboo Hwy), the towns name taking after the roadhouses along wagon road numbered from Lillooet.

Figure 2: Study Area Map



The surrounding communities are unincorporated parts of the Cariboo Regional District, including communities such as Lac La Hache, Bridge Lake, Canim Lake, Sheridan Lake and other areas.

Traditional First Nations of the region include several nations of the Northern Shuswap.

Demographics

The Cariboo Regional District in 2021 had a population of 62,931 according to the Census that year. Of that, 1,928 were resident of 100 Mile House, 5,312 were resident of Area G, 1,884 were resident of Area H, and 4,769 were residents of Area L.

Population growth has been slow in recent decades, with the Cariboo seeing only 1.5% growth between 2016 and 2021. Between 2016 and 2021 the

population of 100 Mile House fell by 2.6%, while there was population growth of 3.0% in Area G, 5.6% in Area H, and 13.4% in Area L.

Table 3: Local Demographics

	POPULATION	2016-2021 GROWTH	2001-2021 GROWTH	2021 DWELLINGS	VACANT DWELLINGS ¹
100 MILE HOUSE	1,928	-2.6%	10.9%	974	6.9%
AREA G	5,312	3.0%	6.2%	2,948	18.6%
AREA H	1,884	5.6%	2.3%	1,386	36.4%
AREA L	4,769	13.4%	12.4%	3,746	39.0%
SOUTH CARIBOO TOTAL	13,893	5.9%	8.3 %	9,054	12.4%

As can be seen in the above chart, the South Cariboo, especially Electoral Areas, has a very large number of dwellings not occupied by usual residents, as is common in many rural areas with large numbers of vacation cabins, second homes, and recreational housing. Between 2016 and 2021 many of these dwellings changed from vacancy to full-time occupation, reflecting a less favorable policy environment for second homes as well as many residents taking up full time residency in previously secondary homes during the pandemic when the Census was recorded.

BC Stats Population Projections are an important component of housing needs projections. By 2041, BC Stats estimates that 100 Mile House will have a population of 2,217, and the combined Cariboo Unincorporated Areas² (including North and Central Cariboo) are projected to grow from 41,753 to 43,928 residents.

¹ 'Vacant dwellings' refers a shorthand for private dwellings not occupied by usual residents. A private dwelling occupied by usual residents refers to a private dwelling in which a person or a group of persons is permanently residing. Also included are private dwellings whose usual residents are temporarily absent on May 11, 2021

² Population Projections are not available for individual Electoral Areas.

Cariboo Regional District – District of 100 Mile House – South Cariboo Interim Housing Needs Assessment

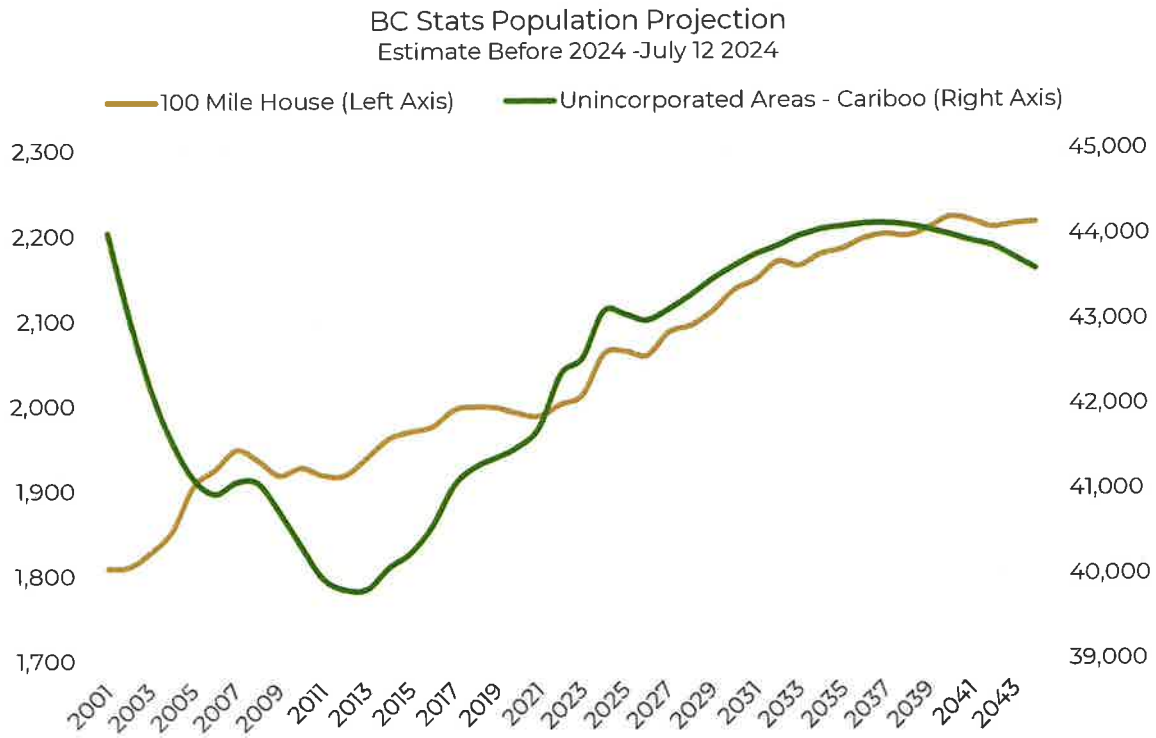


Figure 3: BC Stats Population Projections 2001-2044

3. Housing Needs Projections

Assessed Housing Needs

The following Tables calculate the 20-year and 5-year housing need by the methods specified by the Province in the summer of 2024.

They were created using the UBC HART calculator, created by scholars at the University of British Columbia Housing Assessment Resource Tools (HART) and Licker Geospatial to implement the province's required method.

It is built from six components.

- Supply of units to reduce extreme core housing need
- Supply of units to reduce homelessness
- Supply of units to address suppressed household formation
- Supply of units needed to meet household growth over the next 5 to 20 years.
- Supply of units needed to meet at least a 3% vacancy rate.
- Supply of units needed to meet local demand (municipalities only)

Like all models, this method is a compromise between several goals and constraints (such as accuracy, detail, data availability, and suitability for widespread use and further) that leave it necessarily imperfect. But it is designed to take account of both social variables (such as homelessness, population growth estimates) as well as variables that reflect market demand such as rental vacancy rates.

The model does not directly deal in economic viability, which is a weakness. As such, the cost of construction or level of prices and rents are not incorporated. Under this scenario, it is possible for the model to generate numbers for required new housing that might not be buildable under present costs for current market rents and prices. The province has, however, provided a

'demand adjustment factor' for each municipality intended to provide some market input. The model is not trying to create a market-based estimate of how much housing ought to be built, however it does incorporate the 'local demand' figure, which is a number provided by the Province with limited background information or documentation. The local demand factor for regional communities provided by the province can be seen in the table below.

Table 4: Demand Factors

MUNICIPALITY	REGIONAL DISTRICT	DEMAND FACTOR
100 MILE HOUSE	Cariboo	1.3381
QUESNEL	Cariboo	0.9336
WELLS	Cariboo	0.3642
WILLIAMS LAKE	Cariboo	1.3642
CLINTON	Thompson-Nicola	1.3422
KAMLOOPS	Thompson-Nicola	0.9434
CLEARWATER	Thompson-Nicola	1.1998
PRINCE GEORGE	Fraser-Fort George	0.7543

Due to limits on data availability, some categories are based upon taking the region-wide estimate and portioning it out to each town, city, village, or electoral area by population. In some cases, this may result in unintuitive or unreasonable estimates, especially where Regional Districts are internally diverse or where small population sizes create potential for outliers. Results should be interpreted considering these limitations.

First calculated is the 20-year estimate, and then the 5-year estimate based upon the province's weighting of each sub-category's importance for immediate address. For example, half the units for addressing homelessness are supposed to be delivered in 5 years, while only a quarter of the units expected for 20 years to address rental vacancy rates are supposed to be delivered in 5 years. Units to account for population growth are based on 5- and 20-year growth estimates, while all other categories of 20-year housing need are expected to be 25% delivered in 5 years.

The estimates are for the period 2021 to 2041, which is to align with the Census. They are at this point three years out of date, however they still provide an insight into housing needs in the area. For some purposes, 2021 is a 'odd' year, with incomes, prices, and economic activity strongly effected by the Covid-19 pandemic and associated responses. Some figures, such as core housing need,

were strongly affected by income support policies, and may not be comparable. Census population figures are based on population in private households rather than the total population including collective households.

District of 100 Mile House

Part A: Extreme Core Housing Need

The following table shows total owner and renter households in the four previous census years (Step 1).

Table 5: 100 Mile House Households by Tenure
ONE HUNDRED MILE HOUSE DM (CSD, BC)

TOTAL HOUSEHOLDS	2006	2011	2016	2021
OWNERS	450	505	505	490
RENTERS	365	330	385	415
TOTAL	815	835	890	905

The below table shows the total number and proportion of owners with a mortgage³ and renter households in Extreme Core Housing Need in the four previous Censuses. Extreme Core Housing Need corresponds to a situation where households are obliged to spend 50% or more of pre-tax income for shelter costs (rent/mortgage plus utilities and taxes).

Table 6: 100 Mile House Extreme Core Housing Need
ONE HUNDRED MILE HOUSE DM (CSD, BC)

EXTREME CORE HOUSING NEED	2006	2006%	2011	2011%	2016	2016%	2021	2021%	Average Rate
OWNERS WITH A MORTGAGE	N/A	N/A	N/A	N/A	N/A	N/A	0	0.00%	0.00%
RENTERS	40	10.96%	70	21.21%	80	20.78%	20	4.82%	14.44%

These are combined in the next table to represent the number of units necessary to provide replacement housing for households in extreme core housing need. This is based on the average rate over the previous four censuses.

³ Data on owners with a mortgage is not available for Censuses before 2021

Table 7: 100 Mile House ECHN Rates
ONE HUNDRED MILE HOUSE DM (CSD, BC)

TOTAL HOUSEHOLDS	2021 HOUSEHOLDS	AVERAGE ECHN RATE	HOUSEHOLDS IN ECHN
OWNERS	490	N/A	N/A
OWNERS WITH A MORTGAGE		0.00%	0
RENTERS	415	14.44%	59.94
TOTAL NEW UNITS TO MEET ECHN - 20 YEARS			59.94

As shown in the above table, there are just under 60 units worth of assessed housing needs to address Extreme Core Housing Need over 20 years, driven by rental housing costs.

Part B: Homelessness

The following table apportions the homeless population of the Cariboo Regional District by the population of 100 Mile House. This figure is based on regional need rather than homelessness rates specific to 100 Mile House.

Table 8: 100 Mile House Homelessness
ONE HUNDRED MILE HOUSE DM (CSD, BC)

REGIONAL POPULATION	Local Population		Regional PEH	Proportional Local PEH
	#	% of region		
62,185	1,785	2.87%	612	17.57
TOTAL NEW UNITS TO HOMELESSNESS NEEDS - 20 YEARS				17.57

PEH refers to People Experiencing Homelessness.

As shown above, about 18 units are required to address 100 Mile House' share of regional homelessness, assuming as the Provincial methodology does 1 unit per person.

Part C: Suppressed Household Formation.

Often household size is taken as a given in demographic estimates, however the number of people per household is sensitive to the cost and availability of households. In a community undergoing housing stress there will be unusually

large numbers of adult children living with their parents, unusually large numbers of roommates, unusually large numbers of couples cohabitating more early in their relationships than they might otherwise or couples staying in dysfunctional relationships due to housing costs and availability.

This figure is calculated based upon 2006 census data, assumed to be a time when housing pressures were less intense to calculate a baseline level of household headship rates by renter/owner status and age cohort. This is then compared to present population household headship rates to estimate how many households would have formed if the housing had been available.

Detailed calculations are provided in Appendix 1.

Table 9: 100 Mile House Suppressed Households
ONE HUNDRED MILE HOUSE DM (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2021 Potential Households		2021 Actual Households		2021 Suppressed Households		
	Owner	Renter	Owner	Renter	Owner	Renter	Total
15 TO 24 YEARS	9.21	18.42	0	15	9.21	3.42	12.63
25 TO 34 YEARS	25.88	90.59	20	105	5.88	-14.41	0.00
35 TO 44 YEARS	44.39	38.05	35	55	9.39	-16.95	0.00
45 TO 54 YEARS	66.50	31.50	45	65	21.50	-33.50	0.00
55 TO 64 YEARS	120.73	80.49	150	70	-29.27	10.49	0.00
65 TO 74 YEARS	134.31	28.28	95	45	39.31	-16.72	22.59
75 YEARS AND OVER	120.68	120.68	150	50	-29.32	70.68	41.36
TOTAL NEW UNITS TO MEET SUPPRESSED HOUSING NEED - 20 YEARS							76.58

As above, household maintainer rates have been suppressed for 15–24-year-olds as well as 65 years and older. For residents aged 25–64, household maintainer rates have improved over 26, and households are not suppressed. This result may merit further study.

By this estimate, there are a shortfall of about 77 units to address suppressed household formation over 20 years.

Part D: Anticipated Household Growth

This segment is based upon BC Stats PEOPLE model of population growth, used by the Province for planning purposes. This statistic is drawn from BC Stats Household projections. BC Stats projections were harmonized with Statistics Canada in 2022 and are based upon a model using age and sex cohort data to estimate future population change from expected births, deaths, and migration. This is supplemented with data on employment, residential building permits, community plans and other indicators of housing availability.

As such it is important to note that this is *not an independent variable*. The amount of housing permitted in the past will shape population growth and shape this model's projection of future household growth. Because this data is so dependent on past policy outcomes, it should not be used on its own to inform housing needs.

The figure used by the province is a combination of two scenarios, one based upon municipal growth projections, and one based upon regional projections. As local cities and towns necessarily exist in regional housing markets, this approach reduces the impact of local specifics. For Electoral Areas, this figure is based purely on regional growth projections portioned out by population share.

The first table will show the 20-year population projection for Cariboo Regional District.

Table 10: Regional Growth Rate
ONE HUNDRED MILE HOUSE DM (CSD, BC)

REGIONAL DISTRICT PROJECTIONS	2021	2041	Regional Growth Rate
HOUSEHOLDS	27,615	30,660	11.03%

The regional population growth projection (as apportioned) is averaged with the municipal projection to arrive at a 20-year estimate of housing need through projected population growth.

Table 11: 100 Mile House Projected Growth
ONE HUNDRED MILE HOUSE DM (CSD, BC)

GROWTH SCENARIOS	Regional Growth Rate	Households		New Units
		2021	2041	
LOCAL HOUSEHOLD GROWTH		905	1,068.00	163.00
REGIONALLY BASED HOUSEHOLD GROWTH	11.03%	905	1,004.79	99.79
SCENARIO AVERAGE				131.40
TOTAL NEW UNITS TO MEET HOUSEHOLD GROWTH NEEDS - 20 YEARS				131.40

Here the province estimates that 100 Mile House will require slightly more than 131 units to accommodate projected population growth, subject to the methodological limitations described above.

Part E: Rental Vacancy

Rental vacancy rates are a reliable indicator of limited housing supply, and it is often held that a 3% vacancy rate is a 'balanced' level. When vacancy rates are below 3%, they suggest that there are more potential households seeking tenancies than there are available tenancies, and that rent will tend to rise. When vacancy rates are above 3%, rents will tend to moderate as landlords have a harder time attracting tenants.

Rental vacancy rate data is drawn from the CMHC's Primary Rental Market 2021 Vacancy Rate data, which is based on a survey of purpose-built rental landlords. As this data is collected only for population centres above 2,500, where this data is not available rental vacancy is assumed to be the provincial average (1.4%). Though this figure is drawn from purpose-built rentals only, it is assumed that the whole market, including rented condominium units, rented houses, and other small-scale residential land-lording operations follow similar trends. As such the vacancy rate is compared to the total number of rental households. Where vacancy rates already exceed 3%, this is treated as a need for 0 new units.

Table 12: 100 Mile House Vacancy
ONE HUNDRED MILE HOUSE DM (CSD, BC)

	Vacancy Rate	Occupied Rate	Renter Households	Estimated Number of Units
TARGET VACANCY RATE	3.00%	97.00%	415	427.84
LOCAL VACANCY RATE	1.40%	98.60%	415	420.89
TOTAL NEW UNITS TO ACHIEVE 3% VACANCY RATE - 20 YEARS				6.94

For these purposes, the local rental vacancy rate in 100 Mile House is assumed to be the provincial average, as CMHC does not collect rental market data for 100 Mile House sized towns, regrettably. Under this estimate, approximately 7 units are needed over the coming 20 years to bring the vacancy rate to healthy levels.

Williams Lake was recorded by the CMHC as having a rental vacancy rate of 0.9% in October 2023, while North Shore Kamloops was recorded as having a rental vacancy rate of 1.4%, however Quesnel was found to have a vacancy rate of 2.3%. As such the 1.4% estimate imputed for 100 Mile House is not unreasonable.

Part F: The Demand Buffer

This figure is a number provided by the province with little documentation. Its purpose is to include a market demand element in the housing needs forecast. A 'Demand Factor' has been provided by the province for every municipality. This element does not apply to Electoral Areas.

Table 13: 100 Mile House Demand Buffer
ONE HUNDRED MILE HOUSE DM (CSD, BC)

COMPONENT	Result
A. EXTREME CORE HOUSING NEED	59.94
B. PERSONS EXPERIENCING HOMELESSNESS	17.57
C. SUPPRESSED HOUSEHOLD FORMATION	76.58
E. RENTAL VACANCY RATE ADJUSTMENT	6.94
TOTAL	161.03
DEMAND FACTOR	1.34
TOTAL NEW UNITS TO ADDRESS DEMAND BUFFER - 20 YEARS	215.47

This figure is applied as a multiplier to other factors except projected population (F). For 100 Mile House the multiplier is 1.34 and as such the number of units assessed is increased by a bit more than one and one-third, suggesting that an additional 215 units are required approximately.

Total Assessed Housing Need

Under the Province's formula, the assessed housing need is as follows, summing all previously discussed factors:

Table 14: 100 Mile House Housing Need Total
ONE HUNDRED MILE HOUSE DM (CSD, BC)

COMPONENT	5 Year Need	20 Year Need
A. EXTREME CORE HOUSING NEED	14.98	59.94
B. PERSONS EXPERIENCING HOMELESSNESS	8.78	17.57
C. SUPPRESSED HOUSEHOLD FORMATION	19.14	76.58
D. ANTICIPATED GROWTH	58.66	131.40
E. RENTAL VACANCY RATE ADJUSTMENT	1.74	6.94
F. ADDITIONAL LOCAL DEMAND	53.87	215.47
TOTAL NEW UNITS – 5 YEARS	157	
TOTAL NEW UNITS – 20 YEARS		508

The 5-year need calculation is for most purposes $\frac{1}{4}$ of the 20-year calculation, however, to address homelessness it is expected that those units will be 50% delivered in 5 years, while the 5-year projected growth adjustment is based upon BC Stats 5-year growth projection.

As can be seen above, the largest part of the housing needs assessment is in the 'Additional Local Demand' figure, projecting that housing market demand in 100 Mile House is sufficiently high to add 73% more units to the housing needs projection over demographic or social requirements.

The implication is that the dwelling stock must be increased by 16% over the next five years and 52% over the next twenty years over the current census dwelling count.

Electoral Area G

Part A: Extreme Core Housing Need

The following table shows total owner and renter households in the four previous census years (Step 1).

Table 15: Area G Households by Tenure
CARIBOO G RDA (CSD, BC)

TOTAL HOUSEHOLDS	2006	2011	2016	2021
OWNERS	1,810	1,895	1,970	2,150
RENTERS	275	225	340	245
TOTAL	2,085	2,120	2,310	2,359

The below table shows the total number and proportion of owners with a mortgage⁴ and renter households in Extreme Core Housing Need in the four previous Censuses. Extreme Core Housing Need corresponds to a situation where households are obliged to spend 50% or more of pre-tax income for shelter costs (rent/mortgage plus utilities and taxes).

Table 16: Area G Extreme Core Housing Need
CARIBOO G RDA (CSD, BC)

EXTREME CORE HOUSING NEED	2006	2006%	2011	2011%	2016	2016%	2021	2021%	Average Rate
OWNERS WITH A MORTGAGE	N/A	N/A	N/A	N/A	N/A	N/A	30	1.40%	1.40%
RENTERS	55	20.00%	0	0.00%	40	11.76%	0	0.00%	7.94%

These are combined in the next table to represent the number of units necessary to provide replacement housing for households in extreme core housing need. This is based on the average rate over the previous four censuses.

⁴ Data on owners with a mortgage is not available for Censuses before 2021

Table 17: Area G ECHN Rates
CARIBOO G RDA (CSD, BC)

TOTAL HOUSEHOLDS	2021 HOUSEHOLDS	AVERAGE ECHN RATE	HOUSEHOLDS IN ECHN
OWNERS	2,150	N/A	N/A
OWNERS WITH A MORTGAGE		1,40%	30.00
RENTERS	245	7.94%	19.46
TOTAL NEW UNITS TO MEET ECHN - 20 YEARS			49.46

As shown in the above table, there are just under 50 units worth of assessed housing needs to address Extreme Core Housing Need over 20 years.

Part B: Homelessness

The following table apportions the homeless population of the Cariboo Regional District by the population of Electoral Area G. This figure is based on regional need rather than homelessness rates specific to Electoral Area G.

Table 18: Area G Homelessness
CARIBOO G RDA (CSD, BC)

REGIONAL POPULATION	Local Population		Regional PEH	Proportional Local PEH
	#	% of region		
62,185	5,270	8.47%	612	51.87
TOTAL NEW UNITS TO HOMELESSNESS NEEDS - 20 YEARS				51.87

PEH refers to People Experiencing Homelessness.

As shown above, about 52 units are required to address Electoral Area G's share of regional homelessness, assuming as the Provincial methodology does 1 unit per person.

Part C: Suppressed Household Formation.

Often household size is taken as a given in demographic estimates, however the number of people per household is sensitive to the cost and availability of

households. In a community undergoing housing stress there will be unusually large numbers of adult children living with their parents, unusually large numbers of roommates, unusually large numbers of couples cohabitating more early in their relationships than they might otherwise or couples staying in dysfunctional relationships due to housing costs and availability.

This figure is calculated based upon 2006 census data, assumed to be a time when housing pressures were less intense to calculate a baseline level of household headship rates by renter/owner status and age cohort. This is then compared to present population household headship rates to estimate how many households would have formed if the housing had been available.

Detailed calculations are provided in Appendix 1.

Table 19: Area C Supressed Households
CARIBOO G RDA (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2021 Potential Households		2021 Actual Households		2021 Suppressed Households		
	Owner	Renter	Owner	Renter	Owner	Renter	Total
15 TO 24 YEARS	21.05	16.84	15	15	6.05	1.84	7.89
25 TO 34 YEARS	103.61	46.63	135	30	-31.39	16.63	0
35 TO 44 YEARS	171.63	47.67	190	40	-18.37	7.67	0
45 TO 54 YEARS	262.07	62.24	275	35	-12.93	27.24	14.31
55 TO 64 YEARS	654.05	37.37	570	60	84.05	-22.63	61.42
65 TO 74 YEARS	621.78	29.61	675	50	-53.22	-20.39	0
75 YEARS AND OVER	394.61	0	300	20	94.61	-20	74.61
TOTAL NEW UNITS TO MEET SUPPRESSED HOUSING NEED - 20 YEARS							158.24

Household formation rates have increased for 25–44-year-olds as well as 65–74-year-olds, however for all other cohorts a larger share of residents were leading households in 2006 than in 2021.

By this estimate, there are a shortfall of about 158 units to address suppressed household formation over 20 years.

Part D: Anticipated Household Growth

This segment is based upon BC Stats PEOPLE model of population growth, used by the Province for planning purposes. This statistic is drawn from BC Stats Household projections. BC Stats projections were harmonized with Statistics Canada in 2022 and are based upon a model using age and sex cohort data to estimate future population change from expected births, deaths, and migration. This is supplemented with data on employment, residential building permits, community plans and other indicators of housing availability.

As such it is important to note that this is *not an independent variable*. The amount of housing permitted in the past will shape population growth and shape this model's projection of future household growth. Because this data is so dependent on past policy outcomes, it should not be used on its own to inform housing needs.

The figure used by the province is a combination of two scenarios, one based upon municipal growth projections, and one based upon regional projections. As local cities and towns necessarily exist in regional housing markets, this approach reduces the impact of local specifics. For Electoral Areas, this figure is based purely on regional growth projections portioned out by population share.

The first table will show the 20-year population projection for Cariboo Regional District.

Table 20: Regional Growth Rate
CARIBOO G RDA (CSD, BC)

REGIONAL DISTRICT PROJECTIONS	2021	2041	Regional Growth Rate
HOUSEHOLDS	27,615	30,660	11.03%

For Electoral Areas, Regional District Growth rate is multiplied by the area's current population.

Table 21: Area G Projected Growth
CARIBOO G RDA (CSD, BC)

GROWTH SCENARIOS	Regional Growth Rate	Households		New Units
		2021	2041	
REGIONALLY BASED HOUSEHOLD GROWTH	11.03%	2,400	2,664.64	264.64
TOTAL NEW UNITS TO MEET HOUSEHOLD GROWTH NEEDS - 20 YEARS				264.64

Here the province estimates that Electoral Area G will require roughly 265 units to accommodate projected population growth, subject to the methodological limitations described above.

Part E: Rental Vacancy

Rental vacancy rates are a reliable indicator of limited housing supply, and it is often held that a 3% vacancy rate is a 'balanced' level. When vacancy rates are below 3%, they suggest that there are more potential households seeking tenancies than there are available tenancies, and that rent will tend to rise. When vacancy rates are above 3%, rents will tend to moderate as landlords have a harder time attracting tenants.

Rental vacancy rate data is drawn from the CMHC's Primary Rental Market 2021 Vacancy Rate data, which is based on a survey of purpose-built rental landlords. As this data is collected only for population centres above 2,500, where this data is not available rental vacancy is assumed to be the provincial average (1.4%). Though this figure is drawn from purpose-built rentals only, it is assumed that the whole market, including rented condominium units, rented houses, and other small-scale residential land-lording operations follow similar trends. As such the vacancy rate is compared to the total number of rental households. Where vacancy rates already exceed 3%, this is treated as a need for 0 new units.

Table 22: Area G Vacancy
CARIBOO G RDA (CSD, BC)

	Vacancy Rate	Occupied Rate	Renter Households	Estimated Number of Units
TARGET VACANCY RATE	3.00%	97.00%	245	252.58
LOCAL VACANCY RATE	1.40%	98.60%	245	248.48
TOTAL NEW UNITS TO ACHIEVE 3% VACANCY RATE - 20 YEARS				4.10

For these purposes, the local rental vacancy rate in Electoral Area G is assumed to be the provincial average, as CMHC does not collect rental market data for electoral areas, regrettably. Under this estimate, approximately 4 units are needed over the coming 20 years to bring the vacancy rate to healthy levels.

Williams Lake was recorded by the CMHC as having a rental vacancy rate of 0.9% in October 2023, while North Shore Kamloops was recorded as having a rental vacancy rate of 1.4%, however Quesnel was found to have a vacancy rate of 2.3%. As such the 1.4% estimate imputed for Electoral Area G is not unreasonable.

Total Assessed Housing Need

Under the Province’s formula, the assessed housing need is as follows, summing all previously discussed factors:

Table 23: Area G Housing Need Total
CARIBOO G RDA (CSD, BC)

COMPONENT	5 Year Need	20 Year Need
A. EXTREME CORE HOUSING NEED	12.36	49.46
B. PERSONS EXPERIENCING HOMELESSNESS	25.93	51.87
C. SUPPRESSED HOUSEHOLD FORMATION	39.56	158.24
D. ANTICIPATED GROWTH	136.10	264.64
E. RENTAL VACANCY RATE ADJUSTMENT	1.020	4.10
F. ADDITIONAL LOCAL DEMAND	0.00	0.00
TOTAL NEW UNITS – 5 YEARS	215	
TOTAL NEW UNITS – 20 YEARS		528

The 5-year need calculation is for most purposes $\frac{1}{4}$ of the 20-year calculation, however, to address homelessness it is expected that those units will be 50% delivered in 5 years, while the 5-year projected growth adjustment is based upon BC Stats 5-year growth projection.

As can be seen above, the largest part of the housing needs assessment is in the "Anticipated Growth" figure, accounting for half of all units. This is based upon Cariboo regional growth projections.

The implication is that the dwelling stock must be increased by 7% over the next five years and 18% over the next twenty years over the current census dwelling count.

Electoral Area H

Part A: Extreme Core Housing Need

The following table shows total owner and renter households in the four previous census years (Step 1).

Table 24: Area H Households by Tenure
CARIBOO H RDA (CSD, BC)

TOTAL HOUSEHOLDS	2006	2011	2016	2021
OWNERS	640	645	710	775
RENTERS	130	90	110	105
TOTAL	770	735	820	880

The below table shows the total number and proportion of owners with a mortgage⁵ and renter households in Extreme Core Housing Need in the four previous Censuses. Extreme Core Housing Need corresponds to a situation where households are obliged to spend 50% or more of pre-tax income for shelter costs (rent/mortgage plus utilities and taxes).

Table 25 Area H Extreme Core Housing Need
CARIBOO H RDA (CSD, BC)

EXTREME CORE HOUSING NEED	2006	2006%	2011	2011%	2016	2016%	2021	2021%	Average Rate
OWNERS WITH A MORTGAGE	N/A	N/A	N/A	N/A	N/A	N/A	0	0.00%	0.00%
RENTERS	15	11.54%	0	0.00%	10	9.09%	0	0.00%	5.16%

These are combined in the next table to represent the number of units necessary to provide replacement housing for households in extreme core housing need. This is based on the average rate over the previous four censuses.

⁵ Data on owners with a mortgage is not available for Censuses before 2021

Table 26: Area H ECHN Rates
CARIBOO H RDA (CSD, BC)

TOTAL HOUSEHOLDS	2021 HOUSEHOLDS	AVERAGE ECHN RATE	HOUSEHOLDS IN ECHN
OWNERS	775	N/A	N/A
OWNERS WITH A MORTGAGE		0.00%	0
RENTERS	105	5.16%	5.42
TOTAL NEW UNITS TO MEET ECHN - 20 YEARS			5.42

As shown in the above table, there are just about 5 units worth of assessed housing needs to address Extreme Core Housing Need over 20 years.

Part B: Homelessness

The following table apportions the homeless population of the Cariboo Regional District by the population of Electoral Area H. This figure is based on regional need rather than homelessness rates specific to Area H

Table 27: Area H Homelessness
CARIBOO H RDA (CSD, BC)

REGIONAL POPULATION	Local Population		Regional PEH	Proportional Local PEH
	#	% of region		
62,185	1,875	3.02 %	612	18.45
TOTAL NEW UNITS TO HOMELESSNESS NEEDS - 20 YEARS				18.45

PEH refers to People Experiencing Homelessness.

As shown above, about 18 units are required to address Area H's share of regional homelessness, assuming as the Provincial methodology does 1 unit per person.

Part C: Suppressed Household Formation.

Often household size is taken as a given in demographic estimates, however the number of people per household is sensitive to the cost and availability of

households. In a community undergoing housing stress there will be unusually large numbers of adult children living with their parents, unusually large numbers of roommates, unusually large numbers of couples cohabitating more early in their relationships than they might otherwise or couples staying in dysfunctional relationships due to housing costs and availability.

This figure is calculated based upon 2006 census data, assumed to be a time when housing pressures were less intense to calculate a baseline level of household headship rates by renter/owner status and age cohort. This is then compared to present population household headship rates to estimate how many households would have formed if the housing had been available. Detailed calculations are provided in Appendix 1.

Table 28: Area H Supressed Households
CARIBOO H RDA (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2021 Potential Households		2021 Actual Households		2021 Suppressed Households		
	Owner	Renter	Owner	Renter	Owner	Renter	Total
15 TO 24 YEARS	9.06	0.00	0	0	9.06	0.00	9.06
25 TO 34 YEARS	18.46	36.92	30	0	-11.54	36.92	25.38
35 TO 44 YEARS	70.00	24.50	60	20	100	4.50	14.50
45 TO 54 YEARS	103.29	24.93	125	35	-21.71	-10.07	0.00
55 TO 64 YEARS	220.68	9.59	190	20	30.68	-10.41	20.27
65 TO 74 YEARS	291.62	22.43	245	20	46.62	2.43	49.05
75 YEARS AND OVER	0.00	0.00	120	10	-120.00	-10.00	0.00
TOTAL NEW UNITS TO MEET SUPPRESSED HOUSING NEED - 20 YEARS							118.27

As above, household maintainer rates have fallen for most cohorts. By this estimate, there are a shortfall of about 118 units to address suppressed household formation over 20 years.

Part D: Anticipated Household Growth

This segment is based upon BC Stats PEOPLE model of population growth, used by the Province for planning purposes. This statistic is drawn from BC Stats Household projections. BC Stats projections were harmonized with Statistics Canada in 2022 and are based upon a model using age and sex cohort data to estimate future population change from expected births, deaths, and migration. This is supplemented with data on employment, residential building permits, community plans and other indicators of housing availability.

As such it is important to note that this is *not an independent variable*. The amount of housing permitted in the past will shape population growth and shape this model’s projection of future household growth. Because this data is so dependent on past policy outcomes, it should not be used on its own to inform housing needs.

The figure used by the province is a combination of two scenarios, one based upon municipal growth projections, and one based upon regional projections. As local cities and towns necessarily exist in regional housing markets, this approach reduces the impact of local specifics. For Electoral Areas, this figure is based purely on regional growth projections portioned out by population share.

The first table will show the 20-year population projection for Cariboo Regional District.

Table 29: Regional Growth Rate
CARIBOO H RDA (CSD, BC)

REGIONAL DISTRICT PROJECTIONS	2021	2041	Regional Growth Rate
HOUSEHOLDS	27,615	30,660	11.03%

For electoral areas, population is projected by multiplying the regional projected growth rate by the electoral area population.

Table 30: Area H Projected Growth
CARIBOO H RDA (CSD, BC)

GROWTH SCENARIOS	Regional Growth Rate	Households		New Units
		2021	2041	
REGIONALLY BASED HOUSEHOLD GROWTH	11.03%	880	977.03	97.03
TOTAL NEW UNITS TO MEET HOUSEHOLD GROWTH NEEDS - 20 YEARS				97.03

Here the province estimates that Area H will require slightly more than 97 units to accommodate projected population growth, subject to the methodological limitations described above.

Part E: Rental Vacancy

Rental vacancy rates are a reliable indicator of limited housing supply, and it is often held that a 3% vacancy rate is a 'balanced' level. When vacancy rates are below 3%, they suggest that there are more potential households seeking tenancies than there are available tenancies, and that rent will tend to rise. When vacancy rates are above 3%, rents will tend to moderate as landlords have a harder time attracting tenants.

Rental vacancy rate data is drawn from the CMHC's Primary Rental Market 2021 Vacancy Rate data, which is based on a survey of purpose-built rental landlords. As this data is collected only for population centres above 2,500, where this data is not available rental vacancy is assumed to be the provincial average (1.4%). Though this figure is drawn from purpose-built rentals only, it is assumed that the whole market, including rented condominium units, rented houses, and other small-scale residential land-lording operations follow similar trends. As such the vacancy rate is compared to the total number of rental households. Where vacancy rates already exceed 3%, this is treated as a need for 0 new units.

Table 31: Area H Vacancy
CARIBOO H RDA (CSD, BC)

	Vacancy Rate	Occupied Rate	Renter Households	Estimated Number of Units
TARGET VACANCY RATE	3.00%	97.00%	105	108.25
LOCAL VACANCY RATE	1.40%	98.60%	105	106.49
TOTAL NEW UNITS TO ACHIEVE 3% VACANCY RATE - 20 YEARS				1.76

For these purposes, the local rental vacancy rate in Area H is assumed to be the provincial average, as CMHC does not collect rental market data for rural areas, regrettably. Under this estimate, approximately 2 units are needed over the coming 20 years to bring the vacancy rate to healthy levels.

Williams Lake was recorded by the CMHC as having a rental vacancy rate of 0.9% in October 2023, while North Shore Kamloops was recorded as having a rental vacancy rate of 1.4%, however Quesnel was found to have a vacancy rate of 2.3%. As such the 1.4% estimate imputed for Area H is not unreasonable.

Total Assessed Housing Need

Under the Province’s formula, the assessed housing need is as follows, summing all previously discussed factors:

Table 32: Area H Housing Need Total
ONE HUNDRED MILE HOUSE DM (CSD, BC)

COMPONENT	5 Year Need	20 Year Need
A. EXTREME CORE HOUSING NEED	1.35	5.42
B. PERSONS EXPERIENCING HOMELESSNESS	9.23	18.45
C. SUPPRESSED HOUSEHOLD FORMATION	29.57	118.27
D. ANTICIPATED GROWTH	49.90	97.03
E. RENTAL VACANCY RATE ADJUSTMENT	0.44	1.76
F. ADDITIONAL LOCAL DEMAND	0	0
TOTAL NEW UNITS – 5 YEARS	90	
TOTAL NEW UNITS – 20 YEARS		241

The 5-year need calculation is for most purposes $\frac{1}{4}$ of the 20-year calculation, however, to address homelessness it is expected that those units will be 50% delivered in 5 years, while the 5-year projected growth adjustment is based upon BC Stats 5-year growth projection.

As can be seen above, the largest part of the housing needs assessment is in the ‘Suppressed Household Formation’ figure, accounting for nearly half the shortfall. This would suggest that Area H residents are doubling up or cohabitating or living with parents or other household options at higher rates than in 2006, suggesting reduced housing access.

The implication is that the dwelling stock must be increased by 6% over the next five years and 17% over the next twenty years over the current census dwelling count. With the very large share of Area H dwellings that are not

occupied by ordinary residents (36.4%) this could also be potentially accomplished by moving more dwellings to full time occupancy.

Electoral Area L

Part A: Extreme Core Housing Need

The following table shows total owner and renter households in the four previous census years (Step 1).

Table 33: Area L Households by Tenure
CARIBOO L RDA (CSD, BC)

TOTAL HOUSEHOLDS	2006	2011	2016	2021
OWNERS	1,745	1,735	1,805	2,070
RENTERS	115	145	155	215
TOTAL	1,860	1,880	1,960	2,285

The below table shows the total number and proportion of owners with a mortgage⁶ and renter households in Extreme Core Housing Need in the four previous Censuses. Extreme Core Housing Need corresponds to a situation where households are obliged to spend 50% or more of pre-tax income for shelter costs (rent/mortgage plus utilities and taxes).

Table 34: Area L Extreme Core Housing Need
CARIBOO L RDA (CSD, BC)

EXTREME CORE HOUSING NEED	2006	2006%	2011	2011%	2016	2016%	2021	2021%	Average Rate
OWNERS WITH A MORTGAGE	N/A	N/A	N/A	N/A	N/A	N/A	40	1.93%	1.93%
RENTERS	20	17.39%	0	0.00%	10	6.45%	0	0.00%	5.96%

These are combined in the next table to represent the number of units necessary to provide replacement housing for households in extreme core housing need. This is based on the average rate over the previous four censuses.

⁶ Data on owners with a mortgage is not available for Censuses before 2021

Table 35: Area L ECHN Rates
CARIBOO L RDA (CSD, BC)

TOTAL HOUSEHOLDS	2021 HOUSEHOLDS	AVERAGE ECHN RATE	HOUSEHOLDS IN ECHN
OWNERS	2,070	N/A	N/A
OWNERS WITH A MORTGAGE		1.93%	40.00
RENTERS	215	5.96%	12.82
TOTAL NEW UNITS TO MEET ECHN - 20 YEARS			52.82

As shown in the above table, there are just about 53 units worth of assessed housing needs to address Extreme Core Housing Need over 20 years.

Part B: Homelessness

The following table apportions the homeless population of the Cariboo Regional District by the population of Electoral Area L. This figure is based on regional need rather than homelessness rates specific to Electoral Area L.

Table 36: Area L Homelessness
CARIBOO L RDA (CSD, BC)

REGIONAL POPULATION	Local Population		Regional PEH	Proportional Local PEH
	#	% of region		
62,185	4,740	7.62%	612	46.65
TOTAL NEW UNITS TO HOMELESSNESS NEEDS - 20 YEARS				46.65

PEH refers to People Experiencing Homelessness.

As shown above, about 47 units are required to address Electoral Area L' share of regional homelessness, assuming as the Provincial methodology does 1 unit per person.

Part C: Suppressed Household Formation.

Often household size is taken as a given in demographic estimates, however the number of people per household is sensitive to the cost and availability of households. In a community undergoing housing stress there will be unusually large numbers of adult children living with their parents, unusually large

numbers of roommates, unusually large numbers of couples cohabitating more early in their relationships than they might otherwise or couples staying in dysfunctional relationships due to housing costs and availability.

This figure is calculated based upon 2006 census data, assumed to be a time when housing pressures were less intense to calculate a baseline level of household headship rates by renter/owner status and age cohort. This is then compared to present population household headship rates to estimate how many households would have formed if the housing had been available.

Detailed calculations are provided in Appendix 1.

Table 37: Area L Suppressed Households
CARIBOO L RDA (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2021 Potential Households		2021 Actual Households		2021 Suppressed Households		
	Owner	Renter	Owner	Renter	Owner	Renter	Total
15 TO 24 YEARS	4.29	0.00	15	0	-10.71	0.00	0.00
25 TO 34 YEARS	72.45	60.38	95	30	-22.55	30.38	7.83
35 TO 44 YEARS	170.50	16.63	190	35	-19.50	-18.37	0.00
45 TO 54 YEARS	214.85	10.61	200	30	14.85	-19.39	0.00
55 TO 64 YEARS	632.00	19.75	580	35	52.00	-15.25	36.75
65 TO 74 YEARS	691.48	18.20	655	45	36.48	-26.80	9.67
75 YEARS AND OVER	436.09	21.27	345	25	91.09	-3.73	87.36
TOTAL NEW UNITS TO MEET SUPPRESSED HOUSING NEED - 20 YEARS							141.62

As above, household maintainer rates have been largely stable for those under 55, while seniors have headed households at decreasing rates since 2006.

By this estimate, there are a shortfall of about 142 units to address suppressed household formation over 20 years.

Part D: Anticipated Household Growth

This segment is based upon BC Stats PEOPLE model of population growth, used by the Province for planning purposes. This statistic is drawn from BC Stats Household projections. BC Stats projections were harmonized with Statistics Canada in 2022 and are based upon a model using age and sex cohort data to estimate future population change from expected births, deaths, and migration. This is supplemented with data on employment, residential building permits, community plans and other indicators of housing availability.

As such it is important to note that this is *not an independent variable*. The amount of housing permitted in the past will shape population growth and shape this model's projection of future household growth. Because this data is so dependent on past policy outcomes, it should not be used on its own to inform housing needs.

The figure used by the province is a combination of two scenarios, one based upon municipal growth projections, and one based upon regional projections. As local cities and towns necessarily exist in regional housing markets, this approach reduces the impact of local specifics. For Electoral Areas, this figure is based purely on regional growth projections portioned out by population share.

The first table will show the 20-year population projection for Cariboo Regional District.

Table 38: Regional Growth Rate
CARIBOO L RDA (CSD, BC)

REGIONAL DISTRICT PROJECTIONS	2021	2041	Regional Growth Rate
HOUSEHOLDS	27,615	30,660	11.03%

For electoral areas, the regional population forecast growth rate is multiplied by the current electoral area population.

Table 39: Area L Projected Growth
CARIBOO L RDA (CSD, BC)

GROWTH SCENARIOS	Regional Growth Rate	Households		New Units
		2021	2041	
REGIONALLY BASED HOUSEHOLD GROWTH	11.03%	2,290	2,542.51	252.51
TOTAL NEW UNITS TO MEET HOUSEHOLD GROWTH NEEDS - 20 YEARS				252.51

Here the province estimates that Electoral Area L will require about 253 units to accommodate projected population growth, subject to the methodological limitations described above.

Part E: Rental Vacancy

Rental vacancy rates are a reliable indicator of limited housing supply, and it is often held that a 3% vacancy rate is a 'balanced' level. When vacancy rates are below 3%, they suggest that there are more potential households seeking tenancies than there are available tenancies, and that rent will tend to rise. When vacancy rates are above 3%, rents will tend to moderate as landlords have a harder time attracting tenants.

Rental vacancy rate data is drawn from the CMHC's Primary Rental Market 2021 Vacancy Rate data, which is based on a survey of purpose-built rental landlords. As this data is collected only for population centres above 2,500, where this data is not available rental vacancy is assumed to be the provincial average (1.4%). Though this figure is drawn from purpose-built rentals only, it is assumed that the whole market, including rented condominium units, rented houses, and other small-scale residential land-lording operations follow similar trends. As such the vacancy rate is compared to the total number of rental households. Where vacancy rates already exceed 3%, this is treated as a need for 0 new units.

Table 40: Area L Vacancy
CARIBOO L RDA (CSD, BC)

	Vacancy Rate	Occupied Rate	Renter Households	Estimated Number of Units
TARGET VACANCY RATE	3.00%	97.00%	215	221.65
LOCAL VACANCY RATE	1.40%	98.60%	215	218.05
TOTAL NEW UNITS TO ACHIEVE 3% VACANCY RATE - 20 YEARS				3.60

For these purposes, the local rental vacancy rate in Electoral Area L is assumed to be the provincial average, as CMHC does not collect rental market data for rural areas, regrettably. Under this estimate, approximately 4 units are needed over the coming 20 years to bring the vacancy rate to healthy levels.

Williams Lake was recorded by the CMHC as having a rental vacancy rate of 0.9% in October 2023, while North Shore Kamloops was recorded as having a rental vacancy rate of 1.4%, however Quesnel was found to have a vacancy rate of 2.3%. As such the 1.4% estimate imputed for Electoral Area L is not unreasonable.

Total Assessed Housing Need

Under the Province's formula, the assessed housing need is as follows, summing all previously discussed factors:

Table 41: Housing Need Total
CARIBOO L RDA (CSD, BC)

COMPONENT	5 Year Need	20 Year Need
A. EXTREME CORE HOUSING NEED	13.20	52.82
B. PERSONS EXPERIENCING HOMELESSNESS	23.32	46.65
C. SUPPRESSED HOUSEHOLD FORMATION	35.40	141.62
D. ANTICIPATED GROWTH	129.86	252.51
E. RENTAL VACANCY RATE ADJUSTMENT	0.90	3.60
F. ADDITIONAL LOCAL DEMAND	0.00	0.00
TOTAL NEW UNITS – 5 YEARS	203	
TOTAL NEW UNITS – 20 YEARS		497

The 5-year need calculation is for most purposes $\frac{1}{4}$ of the 20-year calculation, however, to address homelessness it is expected that those units will be 50% delivered in 5 years, while the 5-year projected growth adjustment is based upon BC Stats 5-year growth projection.

As can be seen above, the largest part of the housing needs assessment is in the 'Additional Growth' figure. This means that if Area L sees population growth at the rate of the Cariboo overall this will require 253 new homes.

The implication is that the dwelling stock must be increased by 5% over the next five years and 13% over the next twenty years over the current census dwelling count. This may also be partially accomplished by moving more units out of the 39% of Area L dwellings that are not occupied by ordinary residents into the full-time housing stock.

4. Previous Report Implementation

The Previous South Cariboo - 100 Mile House Housing Needs Report was compiled in 2022.

Since that time, the District reports that it has worked on the following:

Regarding the issue of “impending shortage of housing options for downsizing seniors,” the District of 100 Mile House has allotted staff time to working with a not-for-profit society to secure housing for seniors. Lands have been secured; funding has been applied for. Overall, connecting the not-for-profit to funding streams has not yielded positive results to date, however work continues.

Council has considered ways to deal with illegal secondary suites, namely ways to bring them into the housing mix. Policies have not yet been adopted however staff continue to explore options.

The Regional District reports the following:

The CRD has since the 2022 Housing Action Plan:

- Supported manufactured homes and mobile homes as a short-term way of enhancing the affordable housing supply in the community.
- Continued to allow secondary suites and carriage houses in all existing single-family residential zones.
- Supported rezonings to subdivide larger parcels into smaller residential lots and rezonings to permit secondary dwellings as demanded.

5. Housing & Transportation

The following data is from the last two census regarding commuting by foot, by bicycle and by transit in the study area. 2016 figures have included to show pre-pandemic figures as well. Transit, for Census purposes, includes bus, train, passenger ferry and other modes, however data is self reported.

Table 42: Main Mode of Commuting for the Employed Labour Force age 15 Years and Over with a Usual Place of Work or No Fixed Workplace

	FOOT (2021)	BIKE (2021)	TRANSIT (2021)	TOTAL COMMUTERS	TOTAL SUSTAINABLE MODE SHARE	TOTAL MODE SHARE (2016)
CRD	1,000	105	340	22,830	6.3%	7.9%
100 MILE HOUSE	85	0	10	585	16.2%	14.4%
AREA G	30	0	20	1,700	2.9%	4.8%
AREA H	55	0	0	535	10.3%	7.5%
AREA L	35	0	0	1,215	2.9%	2.2%
BRITISH COLUMBIA	121,550	36,790	174,045	1,873,690	17.7%	22.4%

Source: Census 2016, 2021, Urbanics Consultants Ltd.

These do not reflect total use of feet, cycling, and transit to get around the community, however they do reflect a widely available statistic that is useful for comparisons, and tends to reflect the overall attractiveness of non-car transportation in each area. Unusually, these figures have improved since 2016, where in many BC communities the rate of sustainable commuting has decreased. Foot transportation is the most common non-car means of getting around according to Census Data, with a modest amount of transit usage seen in Areas G and 100 Mile House. Areas H & L lack bus service.

100 Mile House's 16.2% active commuting rate is impressive for a community of that size, reflecting the walkable scale of the community for at least a notable minority of residents.

Housing in proximity to alternative transportation can take several forms. These include:

- Locating housing near bus stops (where available)

- Locating housing near sidewalks, multi-use pathways, biking infrastructure and community trails
- Locating housing near to employment, near to commercial amenities, and near to public services such that a walking trip can be carried out within a general '15 minute' area.

Where this requires infrastructure or service, it is important infrastructure or service be of sufficient quality to be useable and safe to the public. This requires that residents not feel uncomfortable crossing the street, or riding a bike, that the bus comes often enough to be useful for daily transportation.

The importance of locating housing close to alternative transportation lies in several benefits:

- The reduction of infrastructure burden
- Reduced traffic
- Improved safety
- Accessibility
- Public Health and wellbeing

Housing placed with alternative transportation in mind benefits the public by reducing the cost of infrastructure. A resident living within walking or cycling distance (or skiing, as the season may be!) is one that may potentially not drive to work, reducing traffic congestion and wear and tear on the roads, reducing demand for parking at public and private amenities as well as job sites. A multi-use pathway is much smaller and lower maintenance than a two-lane roadway, so that even if usage might be much less, the overall burden on the public can be reduced.

Additionally, the burden of water runoff is reduced. Multi-use pathways require much less hard-surface pavement per user and divert less rainfall and snowmelt out of the soil, reducing the burden per user of stormwater management requirements such as sewers, culverts, ditches, and drains.

With respect to safety, a walker or cyclist or transit rider is another vehicle not on the road. According to Transport Canada there are 257.1 injuries per billion vehicle kilometres on British Columbia roads. Generally, safety statistics for bus riders are much better due to large vehicles that are professionally driven. Pedestrians and cyclist safety is a concern; however, this can be improved with better infrastructure and tend to improve with greater usage. Additionally, s housing to make cycling or walking easier tends to shorten trips, reducing exposure to hazard.

Accessibility can be improved through making walking, cycling, and transportation more attractive to residents of new homes. For starters, many disabilities preclude driving. Users of wheelchairs benefit from better sidewalks and multi-use pathways. Residents who need to drive benefit from reduced overall traffic congestion.

Lastly, locating housing to encourage pedestrianism and cycling encourage more physical activity, which can reduce the burden on the healthcare system as well as improve mood and fitness. Pedestrians and cyclists are found to be good potential customers by many businesses, as they can better interact with the street front.

The best way to help pedestrians, cyclists, and transit riders is make it easier to build infill housing in existing communities which already have shops, public services, schools, and places of work.

Presently, some further commute information on South Cariboo communities is presented below:

Table 43: Further Commuting Statistics for South Cariboo

	% COMMUTING WITHIN CENSUS DIVISION OF RESIDENCE	% WITH COMMUTE DURATION UNDER 15 MINUTES	% WITH COMMUTE DURATION UNDER 30 MINUTES	TOTAL COMMUTERS
CRD	45.6	51.5	80.0	22,830
100 MILE HOUSE	87.5	70.1	84.6	585
AREA G	31.4	37.6	75.0	1,700
AREA H	24.4	26.2	65.5	535
AREA L	21.6	30.0	66.6	1,215

Source: Census 2021, Urbanics Consultants Ltd.

The Rural Context

This proposition is challenging in rural areas. Population densities are by definition low, meaning that there are fewer users and taxpayers to support a given meter of sidewalk or bike lane or bus route. With lower overall rates of use, these utilities are less attractive for rural taxpayers to provide. Additionally, regional and local government is constrained by Provincial agencies' control over much of the rural road network and of BC Transit services.

That said, it should not be understated that the Regional District can support non-car transportation by leveraging walking-distance proximity, even in small communities and unincorporated built-up areas. This can be supported through land use controls making local servicing retail in unincorporated built-up communities. A community such as Lac la Hache in Area G is possessed of several restaurants, cafes, bakeries and convenience stores which are at a walkable distance at the scale of the community where the main built-up area along Cariboo Hwy is less than a mile long. If planning regulations can facilitate such enterprises in other rural communities, then there will be more opportunities to locate housing in the context of walking opportunities, however small they might be.

Once established and sustained, such walkable amenities make other walkable amenities more viable, creating a virtuous cycle of improving foot traffic and comfort and greater justification for pedestrian facilities. Improvements do not need to be about creating the perfect walkable transitable urbanism while still creating meaningful ease of use.

6. Findings & Recommendations

This study constitutes an Interim Housing Needs Report, and as such does not engage in a full-depth study of the housing conditions of the South Cariboo. Nonetheless, some conclusions are appropriate from an examination of the housing needs identified.

Firstly, these results will have the most importance for 100 Mile House, which as a municipality is obliged to implement housing needs assessment findings in the Official Community Plan and zoning bylaws by December 31, 2025. This will include changes that can credibly provide for 508 new units over the coming two decades, including non-market units. The CRD is not under the same direct obligation, however the interim housing needs report is expected to inform forward community plan and bylaw work.

The total South Cariboo Housing Need amounts to 89 units per year over twenty years. This can be thought of two apartment buildings per year. At the same time, however, caution should be taken with respect to the provincial housing needs methodology and its outputs. This methodology is not a market tested estimate, and there's no guarantee that achieving the numbers suggested over twenty years will provide the 'right' amount of housing. The District and Regional District can be supportive and accommodating of public, private, and non-profit efforts to address housing shortfalls as they are found.

For the South Cariboo overall, housing needs are driven by projected population growth under BC Stat's PEOPLE model for household formation, which accounts for 42% of assessed 20-year housing needs. This is followed by suppressed household formation, which accounts for another 28% of assessed housing needs in the region. These are the sorts of housing needs that are most typically met by market housing development, and to meet them will require that market housing be more available at scale than present. This can be accomplished through more accommodating housing policy, including more permissive zoning and OCP policy, reduced Development Cost and Amenity Cost Charges, (avoidance of more expensive building code mandates where options are available to local government).

The province has provided several sample bylaws assist with the roll-out of density measures that can be adopted in whole or in part. Using provincial sample bylaws as a model will assist in making local land use regulations more understandable to a wider selection of builders and landowners, assisting with competition and policy uptake and helping to build more homes.

Local governments are understandably concerned that accommodating the need for additional market housing will impose on local taxpayers, however this is to some extent unavoidable. Development fee-based funding of community amenities and infrastructure can be useful for greenfield development; however, it does tend to raise the price of existing real estate. The District and Regional District would be well served to keep these fees at a low level, supporting residential needs.

The District and Regional District would be well served to keep a close eye on housing input and output variables outside of regular housing needs reports. Land prices, construction costs, building activity all carry a tremendous amount of fine-grained information about the state of the housing situation and much more frequently than five-yearly census data. High prices tend to correspond to a situation that is not working well. Presently, commercial real estate data provided by CoStar for the Cariboo suggests that rents have been steadily increasing since 2016. Vacancy rates bottomed out in 2023 and have risen sharply over the last year from 1.7% to 2.4%⁷, suggesting an easing of market pressure.

100 Mile House and Cariboo Regional District planners and elected officials find themselves in a challenging situation, where there are few low-cost improvements to be made given the growing cost of infrastructure, uncertain levels of future growth, and a narrow window to work with for project viability. This calls for great care and attention into how policy and practice impact the way homes are built.

⁷ this should be taken with consideration of small sample sizes for the Cariboo. Subsamples for 100 Mile House were too small to be considered.

Appendix 1: Detailed Housing Needs Calculations

These figures are to provide detailed calculations for 'suppressed households.'

100 Mile House

Below is the number of households by age and tenure of household maintainer in 2006.

ONE HUNDRED MILE HOUSE DM (CSD, BC)

AGE – PRIMARY HOUSEHOLD MAINTAINER 2006 CATEGORIES	2006 Households	
	Owner	Renter
UNDER 25 YEARS	15	30
25 TO 34 YEARS	20	70
35 TO 44 YEARS	70	60
45 TO 54 YEARS	95	45
55 TO 64 YEARS	75	50
65 TO 74 YEARS	95	20
75 YEARS AND OVER	90	90

The above table represents the 2006 numbers of household maintainers by age and tenure. This will be used to anchor an estimate of how many households in 2021, based upon present age and tenure demographics, would be expected were housing as available as in 2006. 2021 data is below.

ONE HUNDRED MILE HOUSE DM (CSD, BC)

AGE – PRIMARY HOUSEHOLD MAINTAINER 2021 CATEGORIES	2021 Households	
	Owner	Renter
15 TO 24 YEARS	0	15
25 TO 34 YEARS	20	105
35 TO 44 YEARS	35	55
45 TO 54 YEARS	45	65

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55 TO 64 YEARS	150	70
65 TO 74 YEARS	95	45
75 TO 84 YEARS	90	30
85 YEARS AND OVER	60	20

The below table will compare these census years.

ONE HUNDRED MILE HOUSE DM (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	Age Categories – Population	2006		2021	
		All Categories	Summed Categories	All Categories	Summed Categories
15 TO 24 YEARS	15 to 19 years	175		110	
	20 to 24 years	110	285	65	175
25 TO 34 YEARS	25 to 29 years	70		95	
	30 to 34 years	100	170	125	220
35 TO 44 YEARS	35 to 39 years	80		60	
	40 to 44 years	125	205	70	130
45 TO 54 YEARS	45 to 49 years	125		110	
	50 to 54 years	125	250	65	175
55 TO 64 YEARS	55 to 59 years	95		190	
	60 to 64 years	110	205	140	330
65 TO 74 YEARS	65 to 69 years	35		105	
	70 to 74 years	110	145	100	205
75 YEARS AND OVER	75 to 79 years	90		115	
	80 to 84 years	95	220	90	295
	85 years and over	35		90	

The next table will show the household-maintainer rate for 2006.

ONE HUNDRED MILE HOUSE DM (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2006 Households		2006 Population Total	2006 Headship Rate	
	Owner	Renter		Owner	Renter
15 TO 24 YEARS	15	30	285	5.26%	10.53%
25 TO 34 YEARS	20	70	170	11.76%	41.18%
35 TO 44 YEARS	70	60	205	34.15%	29.27%
45 TO 54 YEARS	95	45	250	38.00%	18.00%
55 TO 64 YEARS	75	50	205	36.59%	24.39%
65 TO 74 YEARS	95	20	145	65.52%	13.79%
75 YEARS AND OVER	90	90	220	40.91%	40.91%

Applying these rates to the 2021 provides us with an estimate of how many households you would expect to see were housing as available in 2021 as in 2006.

ONE HUNDRED MILE HOUSE DM (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2006 Headship Rate		2021 Population Total	2021 Potential Households	
	Owner	Renter		Owner	Renter
15 TO 24 YEARS	5.26%	10.53%	175	9.21	18.42
25 TO 34 YEARS	11.76%	41.18%	220	25.88	90.59
35 TO 44 YEARS	34.15%	29.27%	130	44.39	38.05
45 TO 54 YEARS	38.00%	18.00%	175	66.50	31.50
55 TO 64 YEARS	36.59%	24.39%	330	120.73	80.49
65 TO 74 YEARS	65.52%	13.79%	205	134.31	28.28
75 YEARS AND OVER	40.91%	40.91%	295	120.68	120.68

Then, subtracting the number of potential households from the number of actual households, the calculation allows us to estimate the number of 'suppressed households' in 2021.

ONE HUNDRED MILE HOUSE DM (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2021 Potential Households		2021 Households		2021 Suppressed Households		
	Owner	Renter	Owner	Renter	Owner	Renter	Total
15 TO 24 YEARS	9.21	18.42	0	15	9.21	3.42	12.63
25 TO 34 YEARS	25.88	90.59	20	105	5.88	-14.41	0.00
35 TO 44 YEARS	44.39	38.05	35	55	9.39	-16.95	0.00
45 TO 54 YEARS	66.50	31.50	45	65	21.50	-33.50	0.00
55 TO 64 YEARS	120.73	80.49	150	70	-29.27	10.49	0.00
65 TO 74 YEARS	134.31	28.28	95	45	39.31	-16.72	22.59
75 YEARS AND OVER	120.68	120.68	150	50	-29.32	70.68	41.36
TOTAL NEW UNITS TO MEET SUPPRESSED HOUSING NEED - 20 YEARS							76.58

Electoral Area G

Below is the number of households by age and tenure of household maintainer in 2006.

CARIBOO G RDA (CSD, BC)

AGE – PRIMARY HOUSEHOLD MAINTAINER 2006 CATEGORIES	2006 Households	
	Owner	Renter
UNDER 25 YEARS	25	20
25 TO 34 YEARS	100	45
35 TO 44 YEARS	270	75
45 TO 54 YEARS	400	95
55 TO 64 YEARS	525	30
65 TO 74 YEARS	315	15
75 YEARS AND OVER	175	0

The above table represents the 2006 numbers of household maintainers by age and tenure. This will be used to anchor an estimate of how many households in 2021, based upon present age and tenure demographics, would be expected were housing as available as in 2006. 2021 data is below.

CARIBOO G RDA (CSD, BC)

AGE – PRIMARY HOUSEHOLD MAINTAINER 2021 CATEGORIES	2021 Households	
	Owner	Renter
15 TO 24 YEARS	15	15
25 TO 34 YEARS	135	30
35 TO 44 YEARS	190	40
45 TO 54 YEARS	275	35
55 TO 64 YEARS	570	60
65 TO 74 YEARS	675	50
75 TO 84 YEARS	260	20
85 YEARS AND OVER	40	0

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The below table will compare these census years.

CARIBOO G RDA (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	Age Categories – Population	2006		2021	
		All Categories	Summed Categories	All Categories	Summed Categories
15 TO 24 YEARS	15 to 19 years	310		205	
	20 to 24 years	165	475	195	400
25 TO 34 YEARS	25 to 29 years	185		175	
	30 to 34 years	230	415	255	430
35 TO 44 YEARS	35 to 39 years	255		220	
	40 to 44 years	390	645	190	410
45 TO 54 YEARS	45 to 49 years	405		260	
	50 to 54 years	465	870	310	570
55 TO 64 YEARS	55 to 59 years	495		525	
	60 to 64 years	400	895	590	1,115
65 TO 74 YEARS	65 to 69 years	340		615	
	70 to 74 years	235	575	520	1,135
75 YEARS AND OVER	75 to 79 years	145		340	
	80 to 84 years	65	255	140	585
	85 years and over	45		95	

The next table will show the household-maintainer rate for 2006.

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CARIBOO G RDA (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2006 Households		2006 Population Total	2006 Headship Rate	
	Owner	Renter		Owner	Renter
15 TO 24 YEARS	25	20	475	5.26%	4.21%
25 TO 34 YEARS	100	45	415	24.10%	10.84%
35 TO 44 YEARS	270	75	645	41.86%	11.63%
45 TO 54 YEARS	400	95	870	45.98%	10.92%
55 TO 64 YEARS	525	30	895	58.66%	3.35%
65 TO 74 YEARS	315	15	575	54.78%	2.61%
75 YEARS AND OVER	175	0	255	68.63%	0.00%

Applying these rates to the 2021 provides us with an estimate of how many households you would expect to see were housing as available in 2021 as in 2006.

CARIBOO G RDA (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2006 Headship Rate		2021 Population Total	2021 Potential Households	
	Owner	Renter		Owner	Renter
15 TO 24 YEARS	5.26%	4.21%	400	21.05	16.84
25 TO 34 YEARS	24.10%	10.84%	430	103.61	46.63
35 TO 44 YEARS	41.86%	11.63%	410	171.63	47.67
45 TO 54 YEARS	45.98%	10.92%	570	262.07	62.24
55 TO 64 YEARS	58.66%	3.35%	1,115	654.05	37.37
65 TO 74 YEARS	54.78%	2.61%	1,135	621.78	29.61
75 YEARS AND OVER	68.63%	0.00%	575	394.61	0.00

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Then, subtracting the number of potential households from the number of actual households, the calculation allows us to estimate the number of 'suppressed households' in 2021.

CARIBOO G RDA (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2021 Potential Households		2021 Households		2021 Suppressed Households		
	Owner	Renter	Owner	Renter	Owner	Renter	Total
15 TO 24 YEARS	21.05	16.84	15	15	6.05	1.84	7.89
25 TO 34 YEARS	103.61	46.63	135	30	-31.39	16.63	0
35 TO 44 YEARS	171.63	47.67	190	40	-18.37	7.67	0
45 TO 54 YEARS	262.07	62.24	275	35	-12.93	27.24	14.31
55 TO 64 YEARS	654.05	37.37	570	60	84.05	-22.63	61.42
65 TO 74 YEARS	621.78	29.61	675	50	-53.22	-20.39	0
75 YEARS AND OVER	394.61	0	300	20	94.61	-20	74.61
TOTAL NEW UNITS TO MEET SUPPRESSED HOUSING NEED - 20 YEARS							158.24

Electoral Area H

Below is the number of households by age and tenure of household maintainer in 2006.

CARIBOO H RDA (CSD, BC)

AGE – PRIMARY HOUSEHOLD MAINTAINER 2006 CATEGORIES	2006 Households	
	Owner	Renter
UNDER 25 YEARS	10	0
25 TO 34 YEARS	20	40
35 TO 44 YEARS	100	35
45 TO 54 YEARS	145	35
55 TO 64 YEARS	230	10
65 TO 74 YEARS	130	10
75 YEARS AND OVER	0	0

The above table represents the 2006 numbers of household maintainers by age and tenure. This will be used to anchor an estimate of how many households in 2021, based upon present age and tenure demographics, would be expected were housing as available as in 2006. 2021 data is below.

CARIBOO H RDA (CSD, BC)

AGE – PRIMARY HOUSEHOLD MAINTAINER 2021 CATEGORIES	2021 Households	
	Owner	Renter
15 TO 24 YEARS	0	0
25 TO 34 YEARS	30	0
35 TO 44 YEARS	60	20
45 TO 54 YEARS	125	35
55 TO 64 YEARS	190	20
65 TO 74 YEARS	245	20
75 TO 84 YEARS	105	10
85 YEARS AND OVER	15	0

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The below table will compare these census years.

CARIBOO H RDA (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	Age Categories – Population	2006		2021	
		All Categories	Summed Categories	All Categories	Summed Categories
15 TO 24 YEARS	15 to 19 years	105		90	
	20 to 24 years		160		145
25 TO 34 YEARS	25 to 29 years	80		40	
	30 to 34 years	50	130	80	120
35 TO 44 YEARS	35 to 39 years	105		95	
	40 to 44 years	145	250	80	175
45 TO 54 YEARS	45 to 49 years	180		130	
	50 to 54 years	185	365	130	260
55 TO 64 YEARS	55 to 59 years	200		195	
	60 to 64 years	170	370	160	355
65 TO 74 YEARS	65 to 69 years	140		245	
	70 to 74 years	45	185	170	415
75 YEARS AND OVER	75 to 79 years	15		105	
	80 to 84 years	0	15	65	195
	85 years and over	0		25	

The next table will show the household-maintainer rate for 2006.

CARIBOO H RDA (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2006 Households		2006 Population Total	2006 Headship Rate	
	Owner	Renter		Owner	Renter
15 TO 24 YEARS	10	0	160	6.25%	0.00%
25 TO 34 YEARS	20	40	130	15.38%	30.77%
35 TO 44 YEARS	100	35	250	40.00%	14.00%
45 TO 54 YEARS	145	35	365	39.73%	9.59%
55 TO 64 YEARS	230	10	370	62.16%	2.70%
65 TO 74 YEARS	130	10	185	70.27%	5.41%
75 YEARS AND OVER	0	0	15	0.00%	0.00%

Applying these rates to the 2021 provides us with an estimate of how many households you would expect to see were housing as available in 2021 as in 2006.

CARIBOO H RDA (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2006 Headship Rate		2021 Population Total	2021 Potential Households	
	Owner	Renter		Owner	Renter
15 TO 24 YEARS	6.25%	0.00%	145	9.06	0.00
25 TO 34 YEARS	15.38%	30.77%	120	18.46	36.92
35 TO 44 YEARS	40.00%	14.00%	175	70.00	24.50
45 TO 54 YEARS	39.73%	9.59%	260	103.29	24.93
55 TO 64 YEARS	62.16%	2.70%	355	220.68	9.59
65 TO 74 YEARS	70.27%	5.41%	415	291.62	22.43
75 YEARS AND OVER	0.00%	0.00%	195	0.00	0.00

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Then, subtracting the number of potential households from the number of actual households, the calculation allows us to estimate the number of 'suppressed households' in 2021.

CARIBOO H RDA (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2021 Potential Households		2021 Households		2021 Suppressed Households		
	Owner	Renter	Owner	Renter	Owner	Renter	Total
15 TO 24 YEARS	9.06	0.00	0	0	9.06	0.00	9.06
25 TO 34 YEARS	18.46	36.92	30	0	-11.54	36.92	25.38
35 TO 44 YEARS	70.00	24.50	60	20	10.00	4.50	14.50
45 TO 54 YEARS	103.29	24.93	125	35	-21.71	-10.07	0.00
55 TO 64 YEARS	220.68	9.59	190	20	30.68	-10.41	20.27
65 TO 74 YEARS	291.62	22.43	245	20	46.62	2.43	49.05
75 YEARS AND OVER	0.00	0.00	120	10	-120.00	-10.00	0.00
TOTAL NEW UNITS TO MEET SUPPRESSED HOUSING NEED - 20 YEARS							118.27

Electoral Area L

Below is the number of households by age and tenure of household maintainer in 2006.

CARIBOO L RDA (CSD, BC)

AGE – PRIMARY HOUSEHOLD MAINTAINER 2006 CATEGORIES	2006 Households	
	Owner	Renter
UNDER 25 YEARS	10	0
25 TO 34 YEARS	60	50
35 TO 44 YEARS	205	20
45 TO 54 YEARS	405	20
55 TO 64 YEARS	480	15
65 TO 74 YEARS	380	10
75 YEARS AND OVER	205	10

The above table represents the 2006 numbers of household maintainers by age and tenure. This will be used to anchor an estimate of how many households in 2021, based upon present age and tenure demographics, would be expected were housing as available as in 2006. 2021 data is below.

CARIBOO L RDA (CSD, BC)

AGE – PRIMARY HOUSEHOLD MAINTAINER 2021 CATEGORIES	2021 Households	
	Owner	Renter
15 TO 24 YEARS	15	0
25 TO 34 YEARS	95	30
35 TO 44 YEARS	190	35
45 TO 54 YEARS	200	30
55 TO 64 YEARS	580	35
65 TO 74 YEARS	655	45
75 TO 84 YEARS	310	25
85 YEARS AND OVER	35	0

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The below table will compare these census years.

CARIBOO L RDA (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	Age Categories – Population	2006		2021	
		All Categories	Summed Categories	All Categories	Summed Categories
15 TO 24 YEARS	15 to 19 years	265		100	
	20 to 24 years	120	385	65	165
25 TO 34 YEARS	25 to 29 years	150		155	
	30 to 34 years	115	265	165	320
35 TO 44 YEARS	35 to 39 years	225		210	
	40 to 44 years	280	505	210	420
45 TO 54 YEARS	45 to 49 years	370		140	
	50 to 54 years	450	820	295	435
55 TO 64 YEARS	55 to 59 years	470		480	
	60 to 64 years	430	900	705	1,185
65 TO 74 YEARS	65 to 69 years	385		615	
	70 to 74 years	225	610	495	1,110
75 YEARS AND OVER	75 to 79 years	175		330	
	80 to 84 years	70	275	200	585
	85 years and over	30		55	

The next table will show the household-maintainer rate for 2006.

CARIBOO L RDA (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2006 Households		2006 Population Total	2006 Headship Rate	
	Owner	Renter		Owner	Renter
15 TO 24 YEARS	10	0	385	2.60%	0.00%
25 TO 34 YEARS	60	50	265	22.64%	18.87%
35 TO 44 YEARS	205	20	505	40.59%	3.96%
45 TO 54 YEARS	405	20	820	49.39%	2.44%
55 TO 64 YEARS	480	15	900	53.33%	1.67%
65 TO 74 YEARS	380	10	610	62.30%	1.64%
75 YEARS AND OVER	205	10	275	74.55%	3.64%

Applying these rates to the 2021 provides us with an estimate of how many households you would expect to see were housing as available in 2021 as in 2006.

CARIBOO L RDA (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2006 Headship Rate		2021 Population Total	2021 Potential Households	
	Owner	Renter		Owner	Renter
15 TO 24 YEARS	2.60%	0.00%	165	4.29	0.00
25 TO 34 YEARS	22.64%	18.87%	320	72.45	60.38
35 TO 44 YEARS	40.59%	3.96%	420	170.50	16.63
45 TO 54 YEARS	49.39%	2.44%	435	214.85	10.61
55 TO 64 YEARS	53.33%	1.67%	1,185	632.00	19.75
65 TO 74 YEARS	62.30%	1.64%	1,110	691.48	18.20
75 YEARS AND OVER	74.55%	3.64%	585	436.09	21.27

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Then, subtracting the number of potential households from the number of actual households, the calculation allows us to estimate the number of 'suppressed households' in 2021.

CARIBOO L RDA (CSD, BC)

AGE CATEGORIES – HOUSEHOLD MAINTAINERS	2021 Potential Households		2021 Households		2021 Suppressed Households		
	Owner	Renter	Owner	Renter	Owner	Renter	Total
15 TO 24 YEARS	4.29	0.00	15	0	-10.71	0.00	0.00
25 TO 34 YEARS	72.45	60.38	95	30	-22.55	30.38	7.83
35 TO 44 YEARS	170.50	16.63	190	35	-19.50	-18.37	0.00
45 TO 54 YEARS	214.85	10.61	200	30	14.85	-19.39	0.00
55 TO 64 YEARS	632.00	19.75	580	35	52.00	-15.25	36.75
65 TO 74 YEARS	691.48	18.20	655	45	36.48	-26.80	9.67
75 YEARS AND OVER	436.09	21.27	345	25	91.09	-3.73	87.36
TOTAL NEW UNITS TO MEET SUPPRESSED HOUSING NEED - 20 YEARS							141.62



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

Regular Council – Nov. 26th, 2024

REPORT DATE: November 19th, 2024
TITLE: 2025 Grants for Assistance
PREPARED BY: S.Elias, Director of Finance

PURPOSE: *For Council to approve 2025 Grants for Assistance contributions.*

RECOMMENDATION:

BE IT RESOLVED THAT the Council of the District of 100 Mile House approves the 2025 Grants for assistance contributions in the amount of \$ 12,550.

BACKGROUND INFORMATION / DISCUSSION:

At the November 18th South Cariboo Joint Committee, the 2025 Grants for Assistance applications were reviewed.

A total of 29 applications totalling \$113,000 were received from various organizations in the South Cariboo. The Joint Committee approved \$48,650 in contributions.

The District of 100 Mile House committed to contribute a total of \$12,550 supporting 22 different initiatives.

The CRD Electoral Areas approved contributions in the amount of \$10,450 (Area G), \$4,150 (Area H), and \$21,500 (Area L).

OPTIONS: N/A

BUDGETARY IMPACT:

The contribution of \$12,550 falls below the maximum set by Policy 4.9 – Grants for Assistance and is included in the budget annually.



LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

ATTACHMENTS:

2025 Grants for Assistance Spreadsheet

Prepared By: S. Elias
S. Elias, Director of Finance

Date: Nov 19/24

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: Nov. 20.24

2025 Grants for Assistance Applications	Ask							G,H, L, Dis	Prev. Year funding	Notes
		G-(AI)	H-(Mar)	L-(Eric)	OMH	Total				
100 Mile & Area Men's Shed NEW	2,200		-	200	250	450	450	-	Cost of supplies for projects.	
100 Mile & District Arts Council	1,000	250	250	250	250	1,000	1,000	1,000	Expenses for Winter Arts & Craft Fair.	
100 Mile District Hospice Palliative Care Society	5,000	500	250	500	500	1,750	1,750	-	Community awareness and supporting various events	
100 Mile Festival of the Arts	3,000	500	250	500	500	1,750	1,750	1,500	Venue rental at MEH, cost associated with adjudicators.	
100 Mile Flying Club	2,250	500	-	500	500	1,500	1,500	2,250	Provide opportunity for youths to experience flight / discover as a career	
100 Mile House Hot July Nights Car & Bike Show Society	3,000	600	300	600	1,500	3,000	3,000	3,000	Event costs and admin for Hot July Nights	
100 Mile House & District Figure Skating Club NEW	1,000	250	250	250	250	1,000	1,000	-	Year end show expenses.	
100 Mile House Wranglers Jr A Hockey Club NEW	3,450	350	-	350	300	1,000	1,000	-	Costs associated with year end scholarship banquet	
100 Mile Model Flyers RC Club	4,900	250	100	250	250	850	850	1,000	Increase Safety and fire suppression at flying site.	
100 Mile Nordics	5,850	1,000	300	1,000	1,000	3,300	3,300	1,200	Interior chinking of the lodge.	
100 Mile Pride Society NEW	3,500	250	100	100	250	700	700	-	Community Events and Rainbow Visibility Project	
Bighorn Archery Club NEW	1,500	500	-	500	500	1,500	1,500	-	Repair and upgrade 3D targets.	
Cariboo Chilcotin Partners for Literacy NEW	1,000	250	100	250	250	850	850	-	Update Story walk in 100 Mile House.	
Cariboo Family Enrichment Centre - Age Friendly	5,000	-	-	-	-	-	-	5,000	Support seniors - activities, food and navigation assistance.	
Canada Mental Health	3,850	750	250	750	750	2,500	2,500	-	Summer Park Event	
Cariboo Elders Building and Recreational Society	3,000	750	500	750	1,000	3,000	3,000	-	Purchase chairs for the facility	
Eclectica Community Choir	1,000	250	250	250	250	1,000	1,000	1,000	Pay rental fees and insurance	
Groundwork Community Service Coopertive NEW	10,000	-	-	-	-	-	-	-	Costs associated with proposed Skate Spot Plaza	
Lone Butte Horse Lake Community Association	3,000	-	-	3,000	-	3,000	3,000	3,000	Halloween Event	
Loaves and Fishes NEW	5,000	500	200	500	500	1,700	1,700	-	Purchase food for Food Hampers	
Log Cabin Quilters	2,000	500	300	500	500	1,800	1,800	1,500	Stock and supplies for quilts donated for comfort, chemo, premie and raffle	
Mountain Spruce Community Centre Society NEW	5,000	-	-	3,000	-	3,000	3,000	-	Park Cleanup and Fire Mitigation.	
PSO Dry Grad	2,000	500	500	500	500	2,000	2,000	2,000	Offset expenses for dinner/dance.	
Roe Lake & District Recreation Commission	10,000	-	-	5,000	-	5,000	5,000	-	Frozen meals for Seniors program	
Rotary Club of 100 Mile House	5,000	-	-	500	500	1,000	1,000	-	Starfish meal rogram fro 100 Mile Elem.	
Royal Canadian Legion Branch 260	15,000	1,500	-	1,000	1,500	4,000	4,000	4,500	Deck and Staircase at rear of building requiring replacement.	
South Cariboo Chamber of Commerce	2,000	500	250	500	750	2,000	2,000	3,000	Easter Event in 100 Mile House	
South Cariboo Community Enhancement Foundation	1,500	-	-	-	-	-	-	1,500	Marketing and admin costs related to the operation of the SCCEF.	
Strength through our Ancestors NEW	2,000	-	-	-	-	-	-	-	Pow wow operation expenses (2024 event)	

Total 113,000 10,450 4,150 21,500 12,550 48,650

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1379

Being a Bylaw to regulate the establishment, extension, design,
and servicing of mobile home parks.

The Municipal Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as “***District of 100 Mile House Mobile Home Parks Bylaw No. 1379, 2024***”.
2. The *Village of 100 Mile House Mobile Home Parks By-Law No. 269, 1978* and all amendments thereto are hereby repealed.
3. The purpose of this Bylaw is to ensure the development and expansion of Mobile Home Parks in an environment appropriate for residential use.

DIVISION 1 – DEFINITIONS AND INTERPRETATION

1.1 In this Bylaw, unless the context otherwise requires:

“**Accessory Building or Structure**” means:

- (a) a Building or Structure for the common use of the residents of a Mobile Home Park;
- (b) a Building or Structure accommodating utility infrastructure; or
- (c) a Building or Structure ancillary to a Residential Use, including, without limitation, a shed, greenhouse, or carport.

“**Access Driveway**” means any entrance to a Mobile Home Park, where the Mobile Home Park intersects with a District road;

“**Amenity Area**” means an area within a Mobile Home Park provided and maintained for the recreation of Mobile Home Park occupants and may include pedestrian trails, playgrounds, and picnic areas but does not include Buffer Areas, parking, roadways, Mobile Home Sites, storage areas, or any Building except those Buildings specifically used for recreation purposes;

“**Buffer Area**” means an area between the Mobile Home Park and abutting properties, public roads, and rights-of-way in accordance with section 4.6 of this Bylaw;

“**Building**” has the meaning ascribed in the District of 100 Mile *Building Bylaw No. 695, 1996*;

“Common Property” means all property within a Mobile Home Park that is not a Mobile Home Site;

“Deck” means a covered or uncovered platform, which may include visual partitions and railings, with a walking surface or floor that is more than 0.6 meters above grade;

“Depot” means a location within a Mobile Home Park where occupants may deposit their household garbage and recycling for disposal;

“District” means the District of 100 Mile House;

“Dwelling Unit” has the meaning ascribed in the British Columbia *Building Code*;

“Interior Roads” means any road within a Mobile Home Park that provides access to Mobile Home Sites;

“Mobile Home” means a factory-built, frame rail supported single or double wide Dwelling Unit conforming to CAN/CSA Z-240 MH series certification or CSA A277 certification;

“Mobile Home Pad” means the portion of a Mobile Home Site that is designed, designated, and prepared for the support of a Mobile Home, and contains service connections;

“Mobile Home Park” means a parcel of land used for the purpose of providing Mobile Home Pads for Mobile Homes for Residential Use and includes all Common Property;

“Mobile Home Site” means an area of land, within a Mobile Home Park, allocated for the placement of one Mobile Home and all permitted additions;

“Municipal Ticket Information Bylaw” means the District’s *Municipal Ticket Information Bylaw No. 1340, 2019* as amended, repealed, and/or replaced from time to time, including all successor bylaws”.

“Owner” means the registered owner of the parcel on which the Mobile Home Park is situated or any person acting as their agent;

“Portable Building or Structure” has the meaning ascribed in the District of 100 Mile House *Zoning Bylaw No. 1290, 2016*;

“Residential Use” means the use of land, Buildings, or Structures as living accommodations for one or more individuals;

“Shipping Container” means an enclosed unit used or intended to be used for storing or transporting goods via ship, rail, or truck, whether or not it is actually being used for such a purpose;

“Sign” has the meaning ascribed in the District of 100 Mile House *Sign Permit Bylaw No. 1121, 2008*;

“Skirting” means detachable panels fitted between the ground and the base of the Mobile Home to enclose the Mobile Home Pad; and

“Structure” has the meaning ascribed in the District of 100 Mile House *Building Bylaw No. 695, 1996*.

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- 1.2 Unless otherwise stated, and notwithstanding the case used (upper case or lower case), when words or phrases that are defined in 1.1 of this Bylaw are used in the body or schedules of this Bylaw, they have the meaning ascribed to them in section 1.1.
- 1.3 Words or phrases defined in the British Columbia *Interpretation Act*, *Community Charter*, or *Local Government Act* shall have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.
- 1.4 The recitals and headings contained in this Bylaw are for convenience only and are not to be construed as defining or in any way limiting the scope or the intent of the provisions of this Bylaw.
- 1.5 Any enactment referred to in this Bylaw is a reference to a provincial or federal enactment, as the case may be, as amended, revised, consolidated, or replaced from time to time, and any bylaw or District standard or policy referred to herein (as may be cited by short title or otherwise) is a reference to a bylaw, standard, or policy of the District of 100 Mile House, as amended, revised, consolidated, or replaced from time to time.
- 1.6 If any section, subsection, sentence, clause, or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Bylaw.

DIVISION 2 – APPLICABILITY

- 2.1 This Bylaw applies to all Mobile Home Parks within the District and all Mobile Home Sites and Mobile Homes situated within such Mobile Home Parks.
- 2.2 No person shall:
 - (a) locate, establish, construct, alter, extend, expand, subdivide, or operate a Mobile Home Park; or
 - (b) cause or allow a Mobile Home to be parked or to remain in a Mobile Home Park in contravention of this Bylaw.

DIVISION 3 – SITING AND SETBACKS

- 3.1 All Mobile Home Parks and Mobile Home Sites must comply with siting and setback requirements in the District's *Zoning Bylaw*.
- 3.2 All Portable Buildings or Structures situated within a Mobile Home Park must comply with the requirements in the District's *Zoning Bylaw*.
- 3.3 No more than one Mobile Home may be located on each Mobile Home Site.
- 3.4 All Mobile Home Sites must be clearly marked on the ground by permanent flush stakes, markers, or other means approved by the District.
- 3.5 No Shipping Container may be placed, or allowed to be placed, or remain on any Mobile Home Site or in any Mobile Home Park.

DIVISION 4 – MOBILE HOME PARK REQUIREMENTS

4.1 The location, establishment, construction, alteration, expansion, operation, and subdivision of all Mobile Home Parks must comply with this Bylaw and all other District bylaws.

Servicing

4.2 Every Mobile Home Park must:

- (a) have its own water system supplied with water from the District's water distribution system;
- (b) have its own sewer system to discharge sanitary sewage into the District's sewage disposal system; and
- (c) be designed to manage on-site surface water run-off in compliance with the District's *Works & Services Bylaw*.

4.3 All electrical services to Mobile Homes and Mobile Home Sites must be underground.

4.4 The Owner must maintain all services within the Mobile Home Park in accordance with this Bylaw, including, without limitation:

- (a) water, sewer, and drainage systems;
- (b) Buffer Areas;
- (c) Interior Roads, including maintenance, and snow and ice removal;
- (d) lighting;
- (e) landscaping;
- (f) signs,
- (g) garbage and recycling collection and disposal; and
- (h) fire hydrants.

Buffer Areas

4.5 Each Mobile Home Park must have a Buffer Area between the Mobile Home Park and abutting properties, public roads, and rights-of-way.

4.6 All Buffer Areas must:

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- (a) be landscaped;
- (b) comply with firesmart principles, guidelines, and best practices as published from time-to-time by FireSmart British Columbia; and
- (c) not contain any Buildings or Structures, except fences and signs.

Accessory Structures on Common Property

- 4.7 A maximum of one (1) Accessory Building or Structure is permitted on Common Property within a Mobile Home Park for use as park maintenance or service.
- 4.8 All Accessory Buildings or Structures must comply with the siting and setback requirements in the District's *Zoning Bylaw*.
- 4.9 Any Accessory Building or Structure on Common Property must be located:
- (a) more than 6.0 meters from any Mobile Home; and
 - (b) more than 3.0 meters from any other Accessory Building or Structure.
- 4.10 Accessory Buildings or Structures are not permitted in any Buffer Area or Amenity Area.

Amenity Areas

- 4.11 A minimum of five percent (5%) of the total area of a Mobile Home Park must be provided and maintained as an Amenity Area.

Interior Roads

- 4.12 All Interior Roads must:
- (a) be surfaced with asphalt;
 - (b) be graded and drained to safely dispose of surface run-off water; and
 - (c) have a minimum width of 7.0 meters for two-way traffic or 4.0 meters for one-way traffic.
- 4.13 All cul-de-sacs within a Mobile Home Park must:
- (a) end with a paved turning circle with a minimum radius of 12.0 meters; and
 - (b) not exceed 150 meters in length.
- 4.14 All one-way roads within a Mobile Home Park must not exceed 150 meters in length.

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- 4.15 The Owner of a Mobile Home Park must install and maintain on all Interior Roads, signs limiting the speed of vehicle traffic in the area to fifteen (15) kilometers per hour.

Parking

- 4.16 All off-street parking within a Mobile Home Park must comply with the District's *Zoning Bylaw*.
- 4.17 Every Mobile Home Park must include a minimum of one (1) visitor parking space for every seven (7) Mobile Home Sites and such visitor parking spaces must:
- (a) be clearly marked as visitor parking; and
 - (b) not be on or along any Interior Road.
- 4.18 The Owner of a Mobile Home Park must ensure that motor vehicles are not parked on any road or area other than those areas designated as parking spaces within the Mobile Home Park, and, without limiting the foregoing, the Owner of a Mobile Home Park must ensure that emergency vehicles at all times have unobstructed access to all Interior Roads and all Mobile Home Sites.

Lighting

- 4.19 Every Mobile Home Park must have street lighting that illuminates the following areas within the Mobile Home Park:
- (a) all Access Driveways;
 - (b) all road intersections;
 - (c) all cul-de-sacs; and
 - (d) any point where the road changes direction by 30 degrees or more.
- 4.20 All power cables for street lighting within a Mobile Home Park must be underground.

Landscaping

- 4.21 All areas of a Mobile Home Park that are not covered by Buildings, Structures, parking areas, roads, or Mobile Home Sites must be landscaped in accordance with the landscaping plans approved by the District as part of the application under section 4.27 of this Bylaw.

Signs

- 4.22 All Signs within a Mobile Home Park must comply with the District's *Sign Permit Bylaw*.
- 4.23 Every Mobile Home Park must have Directional Signs at the entrance to the Mobile Home Park showing the layout of the Mobile Home Park.

Garbage and Recycling Collection

- 4.24 The Owner of every Mobile Home Park must provide for the collection and disposal of the Mobile Home Park's occupants' garbage and recycling in accordance with the District's *Solid Waste and Recyclables Regulation Bylaw*.
- 4.25 All garbage and recycling Depots within a Mobile Home Park must be:
- (a) screened;
 - (b) landscaped; and
 - (c) conveniently located for Mobile Home Park occupants' use.

Fire Hydrants

- 4.26 All Fire Hydrants within a Mobile Home Park must comply with the District's Private Fire Hydrant Testing and Maintenance Policy.

Applications and Fees

- 4.27 Every person who wishes to construct, operate, permit, or allow a Mobile Home Park on their property must apply for approval from the District before commencing construction or operation of the Mobile Home Park.
- 4.28 An application under section 4.27 of this Bylaw must include:
- (a) the name and contact information of the property owner or their agent;
 - (b) a copy of the certificate of title, including any encumbrances thereon;
 - (c) site profiles, geotechnical, surrounding property use, and road information;
 - (d) landscaping plans approved by the District;
 - (e) engineering reports outlining the technical design and layout of the utilities and services of the proposed Mobile Home Park, including water supply, sewage and wastewater disposal, and storm water management;
 - (f) engineering reports pertaining to wildfire protection and floodplain exemption;
 - (g) scaled working drawings prepared by a professional engineer, illustrating the following:
 - (i) the area, dimensions, scale, north arrow, and legal description of the subject parcel;

- (ii) the dimensions and location of the perimeter Buffer Area;
- (iii) the number, location, dimensions, and designations of all Mobile Home Sites;
- (iv) the location and dimensions of all Interior Roads;
- (v) the location and dimensions of all Amenity Areas and recreation buildings;
- (vi) the internal layouts of all service Accessory Buildings or Structures;
- (vii) the location and details of all on-site garbage and recycling collection areas and Depots;
- (viii) an overall site landscaping plan, including planting specifications, drought management, BC FireSmart provisions, and irrigation;
- (ix) all watercourses or water frontage within or adjacent to the subject land and a riparian area assessment, if applicable;
- (x) all steep banks or slopes within or adjacent to the subject land;
- (xi) the relationship of the proposed Mobile Home Park to adjacent land uses, roads, Agricultural Land Reserve, and natural resource activities; and
- (xii) a declaration of anticipated phasing plans.

4.29 Every person who makes an application to construct a Mobile Home Park under section 4.27 of this Bylaw must pay:

(a) an application fee; and

(b) a permit fee,

as set out in the District's *Fees & Charges Bylaw*.

DIVISION 5 – MOBILE HOME AND MOBILE HOME SITE REQUIREMENTS

Applicable Standards

5.1 Every Mobile Home in a Mobile Home Park must:

- (a) meet the Canadian Standards Association Standard Z-240 or A-277 for factory-built, frame rail supported single or double wide dwelling units; and

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- (b) be no more than three (3) years old at the time of installation in the Mobile Home Park.
- 5.2 Prior to final District approval of any Mobile Home Park and at the Owner's expense, the Owner must register a restrictive covenant with the Land Titles Office limiting the age of any Mobile Homes installed in the Mobile Home Park to less than three (3) years old at the time of installation, which said restrictive covenant must contain terms and conditions acceptable to the District.
- 5.3 Every Mobile Home Site in a Mobile Home Park must:
- (a) be properly drained;
 - (b) be clearly numbered; and
 - (c) have a clearly discernible Mobile Home Pad.

Construction, Occupancy, and Destruction

- 5.4 Prior to commencing any construction, installation, expansion, or alteration of a Mobile Home in a Mobile Home Park, the Mobile Home owner must obtain a Building Permit from the District.
- 5.5 Prior to occupying a Mobile Home, the Mobile Home owner must have an approved Final Inspection issued by the District.
- 5.6 Prior to demolishing or moving a Mobile Home in or out of the District, the Mobile Home owner must obtain a Collector's Certificate for Transport Purposes from the District.

Parking

- 5.7 All Mobile Home Sites must have at least two (2) dedicated vehicle parking spaces.

Skirting

- 5.8 All Mobile Homes must, within 60 days of installation of the Mobile Home in the Mobile Home Park, have Skirting that complies with this Bylaw.
- 5.9 All Mobile Homes must have Skirting that has two (2) easily removable access panels of at least 1.2 meters in width to allow access to:
- (a) the Mobile Home's utility connections for inspection and servicing; and
 - (b) the area enclosed by the skirting for storage.

DIVISION 6 – SUPERVISION AND REPORTING

- 6.1 The Owner of a Mobile Home Park must:

- (a) maintain all service buildings, sanitary facilities, and equipment in or on the Mobile Home Park in a clean, safe, and sanitary condition;
 - (b) report to the District the installation or replacement of any Mobile Home; and
 - (c) report to the District any construction within the Mobile Home Park.
- 6.2 The Owner of a Mobile Home Park must pay to the District all applicable fees and charges under the *Fees & Charges Bylaw*.

DIVISION 7 – ENFORCEMENT, OFFENCES, AND PENALTIES

Right to Enter – No Obstruction

- 7.1 The District and its officers, employees, and agents may enter into and upon any Mobile Home Park at all reasonable times to ensure compliance with this Bylaw.
- 7.2 No person may prevent or obstruct, or attempt to prevent or obstruct, any person authorized by the District, from entering property to ascertain whether the regulations, prohibitions, or requirements of this Bylaw are being met or observed.

Penalties

- 7.3 A person commits an offence and is subject to the penalties imposed by this Bylaw, the Municipal Ticket Information Bylaw, and the *Offence Act*, if that person:
- (a) contravenes a provision of this Bylaw;
 - (b) consents to, allows, or permits an act or thing to be done contrary to this Bylaw; or
 - (c) neglects or refrains from doing anything required by this Bylaw.
- 7.4 The maximum fine that may be imposed for a contravention of this Bylaw is \$50,000.
- 7.5 Each day that an offence against this Bylaw continues is deemed a separate and distinct offence.
- 7.6 Any penalty imposed pursuant to this Bylaw is in addition to, and not in substitution for, any other penalty or remedy imposed pursuant to any other applicable statute, law, or regulation.

Orders to Comply

- 7.7 If the District finds that:
- (a) any provision of this Bylaw has been contravened or has not been complied with;
- or

(b) any provision of this Bylaw has been complied with improperly or only in part,
the District may make such orders to comply as it deems appropriate to ensure full and proper compliance with this Bylaw.

7.8 An order to comply made under this Bylaw may be in writing and must be directed to the Owner or occupier of the Mobile Home Park or Mobile Home in respect of which the order is made.

READ A FIRST, SECOND AND THIRD TIME this 12th day of November, 2024.

ADOPTED this 26th day of November, 2024.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE CROSS CONNECTION CONTROL BYLAW NO. 1419, 2024

A Bylaw Respecting Cross Connection Control

WHEREAS pursuant to its powers under the *Community Charter*, S.B.C. 2003, chapter 26, the District of 100 Mile House has established a water supply system;

AND WHEREAS provincial legislation requires water suppliers to ensure that provisions are in place for the elimination and prevention of contamination between their potable water and any non-potable sources;

NOW THEREFORE the Council of the District of 100 Mile House, in open meeting assembled, **ENACTS AS FOLLOWS:**

1.0 : TITLE

1.1 This Bylaw may be cited for all purposes as “Cross Connection Control Bylaw No.1419,2024”.

2.0 : GENERAL DEFINITIONS AND INTERPRETATION

2.1 In this Bylaw, the following terms shall have the following meanings:

“Auxiliary Water Supply” means any water available on or to a premise that originates from a source or system other than the designated potable water system supplied by the District of 100 Mile House

“Backflow” means the flow of water or other liquids, gases or solids from any source, opposite to the normal direction of flow back into the potable Private Water System or the Water Supply System;

“Backflow Preventer” means a mechanical apparatus or a piping arrangement installed on a water system that prevents Backflow of Contaminants into the potable Private Water System or the Water Supply System and to meet the design and installation criteria requirements of the CAN/CSA standards B64 Series (most current editions).

“Backflow Prevention Assembly” means a Backflow Preventer that is designed to be tested and repaired in-line and to meet the design, installation and testing criteria requirements of the CSA B64 series and CSA B64.10 “Selection and Installation of Backflow Preventers” (most current editions);

“Backflow Prevention Assembly Test Report” means a form, physical or electronic, provided by or approved for use by the District to be used when testing an Approved Backflow Prevention Assembly to record all pertinent information and test data;

“Backflow Prevention Assembly Tester” means a person possessing a valid backflow assembly tester certificate issued by the BC Water and Waste Association and approved by the District for the purpose of conducting a test to determine the operating condition of Backflow Prevention Assemblies;

“Backflow Prevention Assembly Test Tag” means an approved identifier attached to and displayed on a Backflow Prevention Assembly displaying the purpose of the device, the manufacturer and testing information as indicated on the test tag;

“Council” means the Council of the District of 100 Mile House

“Consumer” means any Person who is the Owner, or agent of the Owner, of any Premises that receives potable water Service provided by the District of 100 Mile House and includes any Person who is an occupier of such Premise;

“Contaminant or Contamination” means an impairment of the water in a potable water system or private waterworks by the introduction or admission of a foreign material, gas, chemical, biological, radiological, or other substance or causes any physical change which may render the water non-potable or changes the aesthetic characteristics of that water;

“Cross Connection” means any temporary, permanent or potential water connection, whether it be direct or indirect, between the Potable Water Supply System and any source of non-potable water, or other contaminant;

“Cross Connection Control Program (CCC Program)” means the Cross Connection Control Program and applicable codes and adopted standards, including all policies, procedures, bulletins or specifications developed and implemented by the District to administer and regulate the requirements of this bylaw;

“Cross Connection Survey” means a comprehensive review by the District of 100 Mile House or Director, of any and all water systems located in or on a Premise in order to determine the existence of cross connections, the presence and condition of any existing backflow preventers, or other conditions that could pose a risk to the Water Supply System for the purpose of evaluating conformity with the terms and conditions of this Bylaw;

“CSA” means the Canadian Standards Association;

“Customer” means any Person who is the Owner, or agent of the Owner, of any Premise to which water is supplied or made available from the Water Supply System and includes any person who is the occupier of such Premise and any person who is a user of water supplied to any Premises or by any Service from the Water Supply System;

“Curb Stop” means a Turn Off valve on the Water Supply System at or near a property line and is used to control flow to the Customer’s Premise;

“Discontinue” means to terminate Service or arrangement between the District and the Customer for the supply of water and to Turn Off the service pipe, disconnect, or remove it;

“Director” shall mean the person appointed as Director of Community Services for the District of 100 Mile House, as well as his or her designate

“District” means the District of 100 Mile House;

“Irrigation Service” means the provision of Service to a Private Water System for the purpose of delivering and distributing irrigation water for Farm Use on a Premise;

“Non-Potable Water” means water that is not fit for human consumption as specified in the Drinking Water Protection Act that may or may not contain a pollutant or contaminant;

“Non-Potable Water System” means an assembly of pipes, fittings, valves, and other appurtenances that collects and distributes Non-Potable Water;

“Owner” means has the same meaning as ascribed in the Community Charter, as amended from time to time, and in relation to common property under the *Strata Property Act*, as amended from time to time, means the strata corporation;

“Participating Area” means the water supply local area that was established by Bylaw 2537;

“Person” means and shall include not only a natural person but also a corporation, firm or partnership, and the personal or other legal representative of a Person;

“Potable Water” means water that is fit for human consumption as defined in the *Drinking Water Protection Act* and regulations, as amended from time to time;

“Premise” means a parcel, lot, or other distinguishable unit of real property, including all of the facilities thereon;

“Premise Isolation” means the prevention of Backflow into the Water Supply System by the installation of one or more Backflow Preventers on the private water system at the service connection point or other location(s) approved by the District, and upstream of the first outlet at or on a Premise;

“Private Water System” means any privately owned pipe, fittings and valves located downstream of the service connection point and intended for the delivery or distribution of water or other liquid to or within a Premise;

“Proper Operating Condition” means where a Backflow Preventer functions as designed and in accordance with the District’s Cross Connection Control Program;

“Service” means the supply of water from the Water Supply System to any Person and includes all pipes, taps, valves, connections, meters and other appurtenances necessary to supply water;

“Service Area” means the areas within the boundaries of the District that receives Service and is connected to the Water Supply System;

“Service Connection Point” means the point of physical connection between the District’s Water Supply System and the Private Water System;

“Temporary Water Use Permit” means a permit issued by the District for any Person requesting water from a fire hydrant, stand pipe, or temporary water connection for purposes other than emergency fire protection

“Turn Off” or “Turned Off” means to stop the flow of water by closing a Municipal owned valve or Curb Stop or by any other means approved by the District;

“Turn On” or “Turned On” means to start the flow of water by opening a Municipal owned valve or Curb Stop or by any other means approved by the District;

“Water Supply System” means the potable water distribution system provided by the District of 100 Mile House and includes all connections, pipes, pumps, reservoirs, connections and other things necessary to or used to supply water.

3.0 INTERPRETATION

- 3.1 In this Bylaw, words, or phrases herein, have the same meaning as defined in the Interpretation Act, the Community Charter, the Local Government Act, the British Columbia Building Code and the Canadian Standards Group CSA B64 Standards
- 3.2 In this Bylaw, the headings contained herein, are for convenience only and shall not be construed as defining or limiting the intent of the provisions of this Bylaw.
- 3.3 Any enactment referred to in this Bylaw is a reference to that enactment and its regulations as amended, revised, consolidated or replaced from time to time, and any Bylaw referred to herein (as may be cited by short title or otherwise) is a reference to a District bylaw, as amended, revised, consolidated or replaced from time to time and any code, standard, or certification referred to herein references the most current version.
- 3.4 If any provisions of this Bylaw is held to be invalid by a court of competent jurisdiction, the provision may be severed from the Bylaw, and such invalidity shall not affect the validity of the remaining portions of this Bylaw.

4.0 PURPOSE

- 4.1 The purpose of this Bylaw is to protect the Municipal Potable Water supply against the possibility of *Contamination* through *Cross Connections* and to provide acceptable methods to control *Cross Connections* including the inspection, installation and maintenance of *Backflow Preventers* and other devices or piping arrangements to effectively prevent *Contamination* of the *Water Supply System*.

5.0 WATER SUPPLY AND PRESSURE

- 5.1 The District may, without notice, change the operating water pressure of the *Water Supply System*, for the purposes of making repairs, extensions, alterations or improvements, or for any other reason.
- 5.2 The District does not:
 - a) warrant or guarantee water pressure or the continuous supply of water; or
 - b) accept responsibility at any time for the maintenance of pressure in its *Water Supply System* or for increases or decreases in pressure.
- 5.3 *Service* supplied by the District to a *Customer* shall only be provided where, in the opinion of the Director, the *Water Supply System* has been effectively protected from any actual or potential *Cross Connections* existing at or within the *Customer's Private Water System* in compliance with this Bylaw.
- 5.4 Any *Customer* whose *Service* has been *Turned Off* pursuant to this Bylaw shall not have the *Service* from the *Water Supply System Turned On* until all requirements of the District have been met and the *Customer* has paid to the District all costs associated with the *Turn Off* and *Turn On* of *Service*.
- 5.5 The District of 100 Mile House does not warrant or represent that the water in the *Water Supply System* will not, from time to time, contain sediments, deposits, or other foreign matter.
- 5.6 Where steam or hot water boilers or other equipment is fed with water by pressure directly from the *Water Supply System*, the District shall not be liable for any injury or damage which may result from such pressure or from lack of such pressure or any injury or damage resulting from the improper installation of a *Backflow Preventer*.

6.0 ACCESS TO PREMISE

6.1 The Director shall be entitled, at its determination and with reasonable notice to:

- a) Access the *Private Water System* located on private property at all reasonable hours in order to carry out inspections and *cross connection surveys* of the *premise* to determine the existence of connections, *cross connections* or conditions prohibited by this bylaw and as stated in the District Cross-Connection Control Program.
- b) Impose minimum standards that must be met and satisfied relating to the type of *backflow preventer* and the installation and maintenance of the same as specified by the District Cross Connection Control Program.
- c) Inspect the type of *backflow preventer*, the installation and state of maintenance and repair of the same.

7.0 CONDITION OF SERVICE

7.1 *Service* supplied by the District to a *Customer* shall only be provided where, in the opinion of the Director, the *Water Supply System* has been effectively protected from any actual or potential *cross connections* existing at or within a *premise*.

7.2 No *Person* shall *turn on a water valve* to provide *service* to the occupants of any newly renovated, constructed or reconstructed *premise* until the *Private Water System* in such *premise* has been inspected for *Cross Connections* and approved by the Director.

8.0 CROSS CONNECTION PROHIBITED

8.1 No *Person* shall create a *Cross Connection* by connecting, causing to be connected, or allowing to remain connected to the *Water Supply System* any device, piping, fixture, fitting, container, appliance or any other chattel or thing which, under any circumstances that may allow *non-potable water* or other substance to enter the *Water Supply System*.

9.0 REGULATIONS

9.1 GENERAL CROSS CONNECTION CONTROL

9.1.1 The *Customer* shall remedy or control every *Cross Connection* on a *premise*, as the case may be, in accordance with the District of 100 Mile House's Cross Connection Control Program.

9.1.2 The *Customer* shall provide a backflow preventer(s) installed as *Premise Isolation* corresponding to the degree of hazard as stipulated in and as applicable by:

- a) The Provincial Plumbing Code;
- b) The CAN/CSA Standard B64.10 "Selection and Installation of Backflow Preventers" (most current edition).
- c) Any order or direction issued by the Director under this bylaw.

9.2 DUTY TO NOTIFY

9.2.1 Any *Person* who knows or suspects that an unprotected *cross connection* may exist or that contamination of the water system may have occurred as a result of backflow, either on or in a *premise*, shall immediately give notice to the District of 100 Mile House.

- 9.2.2 Where there is a visible or other indication that a *Backflow Preventer* is malfunctioning or not in proper operating condition, it is the responsibility of the *Customer* to immediately notify the District, this includes but is not limited to damage by: freezing, hot water, snow, fire or otherwise due to neglect.
- 9.2.3 The *Customer* or *Certified Backflow Preventer Tester* shall notify the District of 100 Mile House whenever faulty *backflow preventer* has been replaced or repaired and that it is in *proper operating conditions*.

9.3 BACKFLOW PREVENTION ASSEMBLY SELECTION, INSTALLATION AND REMOVAL

- 9.3.1 The purchase, installation, field testing, maintenance, repair, removal, or replacement of a *Backflow Preventer(s)* located in or on a *premise* shall be at the sole expense of the *Customer*.
- 9.3.2 *Backflow Preventers* shall be selected and installed in compliance with the British Columbia Plumbing Code and the Canadian Standards Association CAN/CSA B64.10 "Selection and Installation of Backflow Preventers" (most current edition) where applicable and as indicated in the District of 100 Mile House's Cross Connection Control Program.
- 9.3.3 *Backflow preventers* installed as *premise isolation* shall be installed on the *private water system* immediately downstream of the *service connection point* or where the *service connection point* enters the building and downstream of the water meter, or in another location(s) approved by the Director.
- 9.3.4 No *Person* shall alter, modify, damage or tamper with a *Backflow Preventer* in any way that interferes with its proper operating condition or otherwise causes a *backflow preventer* to be inoperative.
- 9.3.5 No *Person* shall remove a *Backflow Preventer* unless prior written consent is obtained from the District of 100 Mile House or Director.
- 9.3.6 Prior written consent is not required when a *Backflow Prevention Assembly* is removed and immediately replaced with an equivalent *Backflow Prevention Assembly* and details are submitted to the District or Director on a *Backflow Assembly Test Report*.

9.4 BACKFLOW PREVENTION ASSEMBLY TESTING, MAINTENANCE AND REPAIR

- 9.4.1 A *Customer* shall arrange for all *Backflow Prevention Assemblies* required under this Bylaw to be tested by a *Backflow Prevention Assembly Tester*, upon installation, after repair, is replaced or relocated and at least once in every twelve (12) month period or more often as directed by the District of 100 Mile House Director.
- 9.4.2 Where a *Backflow Preventer* or a *Backflow Prevention Assembly* is faulty, malfunctioning, damaged, is not in *Proper Operating Condition* or does not meet the testing requirements and criteria stipulated in the District of 100 Mile House CCC Program, the *Customer* shall have the *Backflow Prevention Assembly* repaired or replaced and then retested within (30) calendar days of the initial test date or other period as directed by the Director.

- 9.4.3 The *Customer* shall cause a *Backflow Preventer(s)* to be repaired or replaced within 30 days, or other in a period as directed by the Director, where a backflow preventer(s) is faulty, malfunctioning, damaged or otherwise determined not to be in *Proper Operating Condition*.
- 9.4.4 A *Backflow Prevention Assembly Tester* shall possess a valid *Backflow Assembly Tester Certificate* issued from the British Columbia Water and Waste Association and in compliance with the requirements stipulated in the District's Cross Connection Control Program.
- 9.4.5 A *Backflow Prevention Assembly Tester* shall only use and submit to the District, a *Backflow Prevention Assembly Test Report* form or format authorized by the District of 100 Mile House.
- 9.4.6 A *Backflow Prevention Assembly Tester* shall complete in full and physically attach a District of 100 Mile House *Backflow Prevention Assembly Test Tag* to all *Backflow Prevention Assemblies* located within the boundaries of the District of 100 Mile House.
- 9.4.7 A District of 100 Mile House *Backflow Prevention Assembly Test Report* shall only be completed by a *Backflow Prevention Assembly Tester*.
- 9.4.8 The *Customer* or a *Backflow Prevention Assembly Tester* shall submit a properly completed *Backflow Prevention Assembly Test Report* to the Director within thirty (30) days of the test date for each *Backflow Prevention Assembly*.
- 9.4.9 A *Backflow Prevention Assembly Tester* shall confirm and document the following:
- a) That it is an approved *Backflow Prevention Assembly*, selected and installed correctly in compliance with CAN/CSA Standard B64.10 "Selection and Installation of Backflow Preventers" (most current edition) and is in *Proper Operating Condition*.
 - b) The reason or cause of a defective or faulty *Backflow Prevention Assembly*.
 - c) That the *Backflow Prevention Assembly Test Report / Tag* is accurately completed, legible and contains all information requested on the report form or tag.
- 9.4.10 A *Backflow Prevention Assembly Tester* shall pay for each *Backflow Prevention Test Tag* as set out in the District of 100 Mile House Fees & Charges Bylaw.
- 9.4.11 A *Backflow Prevention Assembly Tester* shall pay for each *Backflow Prevention Assembly Test Report Form* fee or an administration fee as set out in the District of 100 Mile House Fees & Charges Bylaw, for each *Backflow Prevention Assembly Test Report* submitted to the District of 100 Mile House under this bylaw.
- 9.4.12 The Director may invalidate any *Backflow Prevention Assembly Test* and/or reject any *Backflow Prevention Assembly Test Report* where;
- a) the information submitted contains incomplete, illegible, false, or misleading information.
 - b) a non-approved District *Backflow Assembly Test Report* form or format is submitted.
 - c) a *Backflow Prevention Assembly Tester* Certification or testing equipment is invalid.

10 CROSS CONNECTION SURVEY

- 10.1 Where, in the opinion of the Director, has reason to believe that a *cross connection* or other condition exists within a *premise* that could pose a risk to the *Water Supply System*, the-Director shall direct that a *Cross Connection Survey* be conducted of the *premise*.
- 10.2 Where a *Cross Connection Survey* is conducted for an existing *premise*, the survey shall only be completed by a person that is approved and authorized by the District's Cross Connection Control Program.

11. TEMPORARY WATER USE CONNECTION

- 11.1 Except for emergency fire use, no *Person* shall connect, cause to be connected, or allow to remain connected, any hosing, piping, fixture, fitting, container or appliance to a fire hydrant, standpipe, or other temporary water connection to the *Water Supply System*:
- a) in a manner which, under any circumstances, may allow *non-potable water* or any other liquid or substance of any kind to enter that *Water Supply System*;
 - b) without using a *Backflow Prevention Assembly* and in compliance the District Cross Connection Control Program;
 - c) without first obtaining a District *Temporary Water Use Permit*;
 - d) without first submitting a copy of a *Backflow Prevention Assembly Test Report* confirming that is in *Proper Operating Condition*.
- 11.2 In addition to any other penalties that may be applicable under this Bylaw, any *Person* who contravenes this section may be refused access to *Service* through the use of a fire hydrant.

12 COMMERCIAL AND AGRICULTURAL IRRIGATION SERVICES

- 12.1 Where a *Cross Connection* exists between the District *Water Supply System* and an irrigation service, in addition to the general provisions stated in this bylaw, the *Customer* shall also comply with the following:
- a) A *Customer* shall have installed a type of *backflow preventer* in conformance with the CSA B64.10 (most current edition), for all irrigation systems;
 - b) A *Customer* shall notify and receive prior written approval from the Director before a chemical injector or mixing applicator is installed on, is modified or removed from any irrigation system;
 - c) Any *Person* operating an irrigation system shall have a *Backflow Prevention Assembly* installed and then tested for each irrigation season and;
 - i) prior to commencement of operation of the irrigation system of each season or as otherwise directed by the Director.
 - d) A *Backflow Prevention Assembly Test Report* shall be completed and submitted to the District within 20 days after the irrigation system has been turned on date.

13 AUXILIARY WATER SUPPLIES AND NON-POTABLE WATER SYSTEMS

- 13.1 A *Customer* of a Premise that contains or has access to an *Auxiliary Water Supply System* shall install a *Backflow Preventer as Premise Isolation* with a type of *Backflow Preventer* determined by the requirements stipulated in the District CCC Program.
- 13.2 A *Customer* shall ensure that there is no direct connection between a *non-potable water system* and any other *potable water system* except with the approval in writing from the Director.
- 13.3 All piping, exposed standpipes, fittings, valves and outlets from any *non-potable water system* must be permanently identified and marked in conformance with the CSA B128.1 "Design and Installation of Non-Potable Water Systems" or otherwise as approved by the Director.

14 COMPLIANCE ORDERS AND COST RECOVERY

- 14.1 Where any *Cross Connection*, configuration or other condition of any *Private Water System* is found to exist that exposes the *Water Supply System* to risk of contamination in or on a *Premise*, the Director shall, at their discretion, take one or more of the following actions:
- a) Issue an order to the *Customer* to install a *Backflow Preventer* commensurate to the degree of hazard, or undertake other measures to correct the condition(s) or *cross connection(s)* at the sole expense of the *Customer* within 30 days or a time period that the Director considers reasonable or;
 - b) Issue an order to the *Customer* to undertake such other maintenance, repairs, replacement, or other works as related to the proper installation and operating condition of any *Backflow Preventer(s)* at the sole expense of the *Customer* within 30 days or a time period that the Director considers reasonable (or otherwise as listed in Schedule A); or
 - c) Provide notice to the *Customer* and *Turn off or Discontinue Service* until the *Cross Connection* other condition is properly eliminated, and any fees, costs and expenses incurred by the District and owed by the *Customer* are fully paid;
 - d) Issue a ticket to the *Customer* in the amount indicated in District of 100 Mile House Bylaw Notice Enforcement Bylaw each day until, the condition is corrected;
- 14.2 Failure of the District or Director to issue or deliver a notice or order, or failure of the *Customer* or other responsible party to receive a notice or order, shall not excuse the mandatory duty of the *Customer* or other responsible party to comply with the conditions contained within this Bylaw and all other applicable Bylaws or the District's Cross Connection Control Program.
- 14.3 A *Person* who creates an illegal *Cross Connection* shall be liable for all costs associated with the work undertaken by the District or its agent to restore the *Water Supply System*.
- 14.4 Any and all costs, damages or losses sustained by the District as a result of a *Backflow* event involving a *contaminant* originating from a *Premise* shall be borne by the *Customer*.

15 PENALTIES AND ENFORCEMENT

- 15.1 A *Person* commits an offence and is subject to the penalties imposed by the District of 100 Mile House Bylaw Enforcement Bylaw No. 1429, 2024 and the Offence Act, if that *Person*:

- a) contravenes a provision of this Bylaw;
- b) consents to, allows, or permits an act or thing to be done contrary to this Bylaw; or
- c) neglects or refrains from doing anything required by this Bylaw.

15.2 The maximum fine that may be imposed for a contravention of this Bylaw is ten thousand (\$10,000.00) dollars.

15.3 Each day during which an offence under this Bylaw continues is a new and separate offence.

15.4 Any penalty imposed pursuant to this Bylaw will be in addition to, and not in substitute for, any other penalty or remedy imposed pursuant to any other applicable statute, law, or legislation.

16 SEVERABILITY

16.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

READ a FIRST, SECOND and THIRD TIME this 12th day of November, 2024.

ADOPTED this 26th day of November, 2024.

Mayor

Corporate Officer

Schedule "A"
Time Period Schedule

Description	Section	Time Period
1. Installation of a Backflow Preventers		
a. 2 inch and smaller devices		90 days from a notification issued by the District of 100 Mile House or otherwise no later than January of 2026*
b. 2 inch and larger devices		90 days from a notification issued by the District of 100 Mile House or otherwise no later than January of 2026*
c. Fire Sprinkler System Backflow Preventer		During the next system upgrade or significant piping changes as necessary to the fire sprinkler system*
2. Test required of an Approved Backflow Prevention Assembly	8.3	30 days
3. Repair of an Approved Backflow Prevention Assembly	8.5	30 days*

(*Unless otherwise indicated or agreed to in writing by the Director)

DISTRICT OF 100 MILE HOUSE**Bylaw No. 1431, 2024**

**Being a bylaw to repeal
Rental Premises Standards of Maintenance Bylaw 730, 1997**

WHEREAS Part 5, Division 3, Section 137 of the *Community Charter* allows Council to amend or repeal a bylaw.

NOW THEREFORE, the Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- 1) That this bylaw be cited as **“Repeal Bylaw No. 1431, 2024”**.
- 2) That Rental Premises Standards of Maintenance Bylaw No. 730, 1997 be repealed.

READ A FIRST, SECOND AND THIRD TIME this 12th day of November, 2024.

ADOPTED this 26th day of November, 2024.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1433, 2024

A bylaw to amend the District of 100 Mile House
Municipal Ticket Information Bylaw.

This bylaw may be cited for all purposes as the ***“District of 100 Mile House Municipal Ticket Information Amendment Bylaw No. 1433, 2024”***.

The Council of the District of 100 Mile House in open meeting assembled enacts as follows:

1. That the *“District of 100 Mile House Municipal Ticket Information Bylaw No. 1340, 2019”* is hereby amended as follows:
 - (a) That Schedule “A”, be repealed and replaced with the new Schedule “A”, attached to and forming part of this bylaw.
 - (b) That Schedule “G”, be repealed and replaced with the new Schedule “G”, attached to and forming part of this bylaw.

READ A FIRST, SECOND AND THIRD TIME this 12th day of November, 2024.

ADOPTED this _____ day of _____, 2024.

Mayor

Corporate Administrator

SCHEDULE "A"

TICKET INFORMATION

(Page 1 of 2)

COLUMN 1

DESIGNATED BYLAWS

Regulation of Untidy and Unsightly
Premises Bylaw No. 1017, 2006

Residential Mobile Home Parks
Bylaw No. ~~269, 1978~~ 1379, 2024

Fire Services Bylaw No. 959, 2005

Water Rates and Regulations Bylaw
No. 477, 1989

Sewer Rates and Regulation Bylaw
No. 479, 1989

100 Mile House Clean Indoor Air
Bylaw No. 495, 1990

Noise Control Bylaw No. 953, 2005

District of 100 Mile House Zoning
Bylaw No. 801, 1999

District of 100 Mile House Noxious
Weed Control Bylaw No. 533, 1991

District of 100 Mile House Garbage
Regulation and Rates Bylaw No. 542, 1991

District of 100 Mile House Parks
Bylaw No. 568, 1992

District of 100 Mile House Fireworks
Bylaw No. 576, 1992

COLUMN 2

**DESIGNATED BYLAW ENFORCEMENT
OFFICER**

Bylaw Enforcement Officer
Corporate Administrator

Bylaw Enforcement Officer
Building Inspector

Fire Chief, Deputy Fire Chief
Bylaw Enforcement Officer

Director of Community Services
Bylaw Enforcement Officer

Director of Community Services
Bylaw Enforcement Officer

Bylaw Enforcement Officer

Bylaw Enforcement Officer
Royal Canadian Mounted Police

Bylaw Enforcement Officer
Corporate Administrator

Bylaw Enforcement Officer

Bylaw Enforcement Officer

Director of Community Services
Royal Canadian Mounted Police
Bylaw Enforcement Officer

Fire Chief
Bylaw Enforcement Officer
Royal Canadian Mounted Police

SCHEDULE "A"

TICKET INFORMATION

(Page 2 of 2)

COLUMN 1

DESIGNATED BYLAWS

COLUMN 2

DESIGNATED BYLAW ENFORCEMENT OFFICER

Sign Bylaw No. 1121, 2008

Building Inspector
Approving Officer

District of 100 Mile House Animal Control
And Pound Operation Bylaw No. 1131, 2008

Animal Control Officer
Bylaw Enforcement Officer
Royal Canadian Mounted Police

District of 100 Mile House Parking and
Traffic Bylaw No. 979, 2005

Bylaw Enforcement Officer
Director of Community Services
Royal Canadian Mounted Police

District of 100 Mile House Business
License Bylaw No. 850, 2000

Bylaw Enforcement Officer
Municipal Collector

District of 100 Mile House Storm Sewer Bylaw
No. 693, 1996

Bylaw Enforcement Officer
Director of Community Services

District of 100 Mile House Building Bylaw
No. 695, 1996

Building Inspector

District of 100 Mile House Rental Premises
Standards of Maintenance Bylaw No. 730, 1997

Building Inspector

Highways Access Bylaw
No. 583, 1995

Director of Engineering
& Community Services

SCHEDULE "G"

DISTRICT OF 100 MILE HOUSE MOBILE HOME PARKS
BYLAW NO. 1379, 2024

<u>COLUMN 1</u>	<u>COLUMN 2</u>	<u>COLUMN 3</u>
<u>Offence</u>	<u>Bylaw Section</u>	<u>Fine</u>
Obstruction of Municipal Official	1.07(2) 7.2	\$150.00 \$250.00
Failure to obtain a permit	2.02(1) 4.29(b)	\$ 100.00
Failure to comply with Municipal Bylaws	3.03 7.7	\$100.00 \$250.00

DISTRICT OF 100 MILE HOUSE

J5

Bylaw No. 1434

Being a bylaw to establish fees and charges for goods and services provided by the District of 100 Mile House.

That the Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) This bylaw may be cited as ***“Fees and Charges Bylaw No. 1434, 2024”***
- (2) That the fees and charges for goods and services provided by or conducted by the District of 100 Mile House be established as outlined in the attached Schedules A through L, attached to and forming part of this Bylaw and that the following District of 100 Mile House bylaws are amended as follows:

Amended Bylaw

Repealed Section

Animal Control and Pound Operation Bylaw
No. 1131, 2008

Part 2 Subsection 2.4,2.5,2.9
Part 8 Subsection 8.7(a) & (b)
Part 8 Subsection 8.10(a)

Building Bylaw No. 695, 1996

Schedule “A” & “B”
Part 5 Subsection 5.3(f)

Business License Bylaw No. 1252, 2013

Section 3 (3.12)(3.16)&(3.17)
Section 5 (5.4) (5.7) (5.32)
Section (5.37) (5.38) (5.40)
Section (5.46) (5.50) (5.61)
Section (5.66)

Fire Services Bylaw No. 959, 2005

Schedule “A”

~~Land Use and Development Application
Procedures and Fees Bylaw No. 1275, 2014~~

~~Schedule “A”~~

Road Right of Way Usage Bylaw No. 804, 1999

Schedule “A”
Division Five Subsection 502
Division Eight Subsection 804
Division Twelve Subsection 1203

Sewer Rates & Regulations Bylaw
No. 1204, 2011

Schedule “A” & “B”

Sign Bylaw No. 1121, 2008

Division 6 Subsection 6.5

Solid Waste and Recyclables Regulation
Bylaw No. 1284, 2015

Section 11(a) & (b)

Storm Sewer Bylaw No. 693, 1996

Schedule “A”

Amended Bylaw

Repealed Section

~~Use of Municipal Building Bylaw No. 757, 1998~~

~~Schedule "B"~~

Water Rates & Regulations Bylaw No. 1202, 2011 **1347, 2009**

~~Schedule "A" & "B"~~
~~Part 7 Subsection 12~~
~~Part 12 Subsection 2~~

(3) Any person requesting or receiving a good or service by category outlined in the attached Schedules shall pay a fee as outlined in Schedules A through L, attached to and forming part of this Bylaw:

<u>Type of Good or Service by Category</u>	<u>Fees and Charges Schedule</u>	<u>Page#</u>
Animal Control	A	4
Administrative	B	5
Building Permits	C	8
Business Licenses	D	12
Community Service	E	14
Financial	F	17
Fire Services	G	18
Land Use and Development	H	19
Liquor & Cannabis License	I	21
Parks	J	22
Utilities	K	25
Community Hall Municipal Facilities & Events Bookings	L	31

- (4) All applicable taxes will be added to each goods and service.
- (5) All fees and charges must be paid in cash, by cheque, or by debit card in advance of the service or delivery of goods.
- (6) District of 100 Mile House Fees and Charges Bylaw No. ~~1303, 2016~~ **1409, 2024** and all amendments thereto are hereby repealed.
- (7) Wherever this Bylaw sets out fees and charges with respect to other District Bylaws and such other Bylaws containing similar fees and charges, this Bylaw is deemed to prevail.

READ A FIRST, SECOND AND THIRD TIME this day of 2024.

ADOPTED this day of 2024.

 Mayor

 Corporate Officer

DISTRICT OF 100 MILE HOUSE Schedule "A" – Animal Control

1. License Fee

(a) Each neutered male or spayed female dog	\$ 30.00
(b) Each male dog other than a neutered male	50.00
(c) Each female dog other than a spayed female	50.00

An application for a license received on or before February 28th in a licensing year will be issued at no cost to the applicant.

Where a dog is not four months old until after the 30th day of June in the current calendar year, or a dog has been moved into the District after the 30th day of June, the license fee shall be as follows:

(d) Each neutered male or spayed female dog	\$ 20.00
(e) Each male dog other than a neutered male	35.00
(f) Each female dog other than a spayed female	35.00

2. Impoundment Fees

Fees for impounding any animal shall be:

(a) First impoundment	\$ 25.00
(b) Second impoundment	50.00
(c) Third impoundment	150.00
(d) Fourth and subsequent impoundments plus applicable license fees if the dog is unlicensed	250.00

Plus Maintenance Fees

(e) Maintenance fees for any animal	\$ 15.00/day
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Plus a license fee where the impounded animal is a dog and the dog is unlicensed.

Plus any fine or penalty imposed under the most current Animal Control and Pound Operation Bylaw.

3. Replacement License

(a) Issuance of a replacement license or license tag	\$ 2.50
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4. Destruction of Animals at Owner's Request

(a) \$ 25.00 plus the veterinarian fee	
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DISTRICT OF 100 MILE HOUSE Schedule "B" – Administration

1. Annual Tax Notices (copy)

(a) Owner	No charge
(b) Owner – Each Previous Year requested	No charge
(c) Non-Owner	\$ 5.00/each
(d) Non-Owner Faxed	\$ 5.00/each (plus fax fee)

2. **Business License Directory** \$ 15.00/each

3. **Certified copies of records in District files request** \$ 25.00/each
(plus other fees that may apply)

4. **Certification by Commissioner for Taking Affidavits** No charge

~~5. **Collector's Certificate for Transport Purposes** \$ 25.00/each~~
~~Accompanies the application to Transport (Relocate)
a mobile home~~

5. **Comfort Letter** \$ 100.00/each

6. **District Pins** \$ 1.00/each

7. Faxes

(a) Outgoing – In Province	\$ 1.00/page
(b) Outgoing – Out of Province	\$ 2.00/page

8. Freedom of Information

(a) Request for information under the Freedom of Information and Protection of Privacy Act will be charged out as per the schedule of fees as set out in the Freedom of Information and Protection of Privacy Act and Regulation.

9. Information Requiring Research

(a) A fee of \$40.00 per hour (plus applicable taxes) calculated in 15 min. increments, will be charged for a written response to a written request for information where research of District records is necessary in order to provide a response specifically involving confirmation of such items of, but not limited to, zoning, official community plan, charges, building or fire. Additional fees will be charged out accordingly for on-site inspections.

DISTRICT OF 100 MILE HOUSE Schedule "B" – Administration

10. List of Electors (Council candidates only)

(a) 1 st copy		No Charge
(b) 2 nd copy	\$	10.00/each

11. Mortgage Companies

(a) Property Listing for Mortgage Companies	\$	1.00/folio
(b) Mortgage Company Tax Refund	\$	5.00/folio

12. Municipal Flags \$ 90.00/each

13. Photocopies

(a) Letter size & Legal size		\$ 1.00/page
(b) Letter size – up to a maximum (80)	\$	30.00
(c) Legal size – up to a maximum (80)	\$	35.00
(d) Ledger size	\$	2.00/page
(e) Ledger size – up to a maximum (75)	\$	40.00
(f) Oversized documents (maps)	\$	10.00/page
(g) Scanning of Electronic Documents		
Letter/Legal/Ledger Size	\$	1.00/page
Oversized (plotter)	\$	5.00/page
(h) Bylaws		
1 to 20 pages	\$	5.00
Over 20 pages	\$	20.00
OCP Bylaw	\$	50.00

(i) Registered Non-Profit/Society all photocopies ½ price.

14. Tax Certificates

(a) Owner – Current Year		No charge
(b) Owner – Previous Year		No charge
(c) Non-Owner		\$25.00/property

Note: ~~“Charity” use is defined as an event where at least 95% of all net proceeds go to a recognized charity.~~

~~“Public” use is defined as non-profit~~

~~Damage deposit and book fee requirements may be set at a higher rate at the discretion of Council.~~

DISTRICT OF 100 MILE HOUSE Schedule "C" – Building Permits

1. PLAN CHECKING FEES

(a) For permit applications for other than a Single-Family Dwelling or an accessory to a Single-Family Dwelling:

- i. the plan processing fee shall be fifty percent (50%) of the estimated permit fee required pursuant to Section 3 below, to the nearest dollar;
- ii. the plan processing fee shall not exceed \$2000.00 and;

(b) For buildings exceeding 600 square metres

Review of Proposed Alternative Solutions: \$ 1000.00 - \$3000.00

(whether approved or not the fee will be charged and depending on complexity and time required the fee will be set by the Administrator)

An Alternative Solution must be presented in a format where objective and performance is documented in a measurable, quantitative way to equal or better prescriptive B.C. Building Code standards.

Re-Plan Checking Fee – \$500.00 ~~\$100.00~~

If an issued permit is active or application plans have been reviewed and the owner proposes significant modifications to the building whereby the design changes and the value of the work changes regardless of whether the value increases or decreases.

2. APPLICATION FEES

(a) A non-refundable permit application fee shall be charged for all permits except for when the building permit fee is less than the application fee. \$ 200.00

The building permit fee is in addition to this non-refundable application fee.

3. BUILDING PERMIT FEES

<u>Estimated Construction Values</u>	<u>Fee</u>
(a) \$ 1.00 to \$ 1,000;	\$200.00
(b) \$ 1,000 to \$ 200,000	\$200 plus \$10.00 per \$1,000 up to \$200,000
(c) Exceeding \$200,000	As (b) above then \$6.00 per \$1,000 value construction of excess of \$200,000

Building permit fees may be refunded only upon written request from the original applicant, up to six (6) months from the date of issue of the building permit, subject to the following conditions:

- (1) No permit-related work on site has commenced, and
- (2) A reduction of \$100 or twenty percent (20%) of the *permit fee*, whichever is the greater reduction.

Industrial, and Commercial, Institutional Public Buildings

- (a) Fee formula applied to the contract price or if there is no contract, at the cost estimated by the Building Inspector with due regard to the contract price for the most recent work of a similar nature done in the closest proximity to the proposed project. If the applicant disputes the value estimated by the Building Inspector, then the average of two professional appraisals at the cost of the applicant, shall be used.
- (b) Where a professional engineer or architect is retained by the owner to certify that the project design complies with the building regulations, the building fee will be reduced by five (5) percent to a maximum reduction of \$500.00 for any one property.

4. BUILDING RELOCATION

- (a) For a building that is to be moved from location within the municipality to a location outside of the municipality: \$ 200.00
- (b) For a building that is to be moved from a location within the municipality to another location within the municipality:

Base Fee: \$ 200.00 plus:

Fee formula applied to the value of the new foundation plus the value of any upgrading carried out, or required to be carried out by the Building Inspector.

- (c) For a building that is to be moved from a location outside the municipality to a location within the municipality:

Fee calculated as follows:

- i. \$50 per hour, plus
- ii. Normal traveling expenses for two persons, for all traveling and inspection time spent in reaching and inspecting the building at the site from which it is to be removed, (both (a) and (b) are to be submitted with the application for permit, and are not refundable), plus
- iii. fee formula applied to value of the new foundation plus the value of any upgrading carried out, or required to be carried out, by the Building Inspector.

(d) Mobile or Modular Dwellings: \$50 fee plus .5% of value of foundations and addition

5. OTHER BUILDING PERMIT FEES

(a) Demolition or removal of a building \$150.00

(b) Plumbing Fixtures:

Basic Plumbing Permit – includes 1 fixture (minimum fee) \$ 200.00
\$ 10.00 per fixture after first fixture

Fixture includes domestic water heater, DWV trapped rough-in, and trapped industrial equipment.

(c) Installation of a chimney or a new solid fuel appliance \$ 150.00

(d) Fire Sprinkler Systems: fee formula applied to actual construction value

(e) Inspections due to a change of occupancy where no alterations are made \$ 80.00

6. TEMPORARY BUILDING PERMIT

Fee formula applied to the value of building (non-refundable).

7. RE-INSPECTION FEE

For inspections subsequent to the first re-inspection, unless re-inspected
In conjunction with another required construction inspection \$ 100.00

8. SPECIAL INSPECTION FEES

Where a request is made for a: voluntary inspection, change of occupancy
inspection (where no alternations have been made) code compliance or
any other similar special inspection \$ 150.00

9. PERMIT TRANSFER OR ASSIGNMENT FEE

For the transfer or assignment of a building permit–when requested
in writing by the original applicant \$ 200.00

10. PERMIT EXTENSION FEE

Where a building permit has expired prior to the project being completed. upon
written request by the applicant, the cost of the permit extension shall be
calculated based on the value of the remaining work to complete.

Fee Minimum of \$200 to a maximum of \$500

- (a) Any permit application that was received for plan review prior to the adoption of the Building Bylaw shall pay the permit fees that existed at that time for a period not exceeding 30 days from the date the permit is ready to be issued.

11. WORK COMMENCED WITHOUT PERMIT

Where work for which a permit is required by this bylaw has been commenced prior to issuance of a permit, and a stop work order has been posed on that work, the applicant shall pay double the building permit fee prescribed in this Schedule provided that the additional fee shall not exceed: \$ 750.00

12. RESTORATION AND CLEAN-UP SECURITY

- (a) Commercial construction \$ 2,500.00
- (b) Residential construction \$ 500.00

13. Construction type and costs per square foot to determine construction value

Type of Construction

- Residential: Town/Row Houses
Semi-detached
Single Family
Garage
Carport
Open Porch
Enclosed Porch
Breezeway
Solid Wall Log Exterior Walls
Post and Beam Frame

Cost per Square Foot

As determined by the Building Inspector through application of the RS Means "Square Foot Costs" construction cost reference publications, as amended from time to time.

Mobile Home Additions:

- | | | |
|----------------------|----------|--------------------------------------|
| Unfinished, unheated | \$150.00 | \$ 75.00 per square foot |
| Finished | \$200.00 | \$ 100.00 per square foot |

DISTRICT OF 100 MILE HOUSE Schedule "D" – Business Licenses

LICENSE FEES

- 1 Except where otherwise stated, the fees payable for a new Business License for the first calendar year of the application will be **One Hundred and Twenty Dollars (\$120.00)**, which fee will be reduced to **Eighty Dollars (\$80.00)** in the second and subsequent calendar years.
- 2 The fees payable for a Business License for the first calendar year of the application will be **Eighty Dollars (\$80.00)**, where a person submits an application and commences business after July 31st of the given calendar year.
License fees that remain unpaid after January 31st will be treated as a new application and the appropriate fees shall apply..

3. Cannabis – Production or Retail Sales	\$ 500.00
4. Carnivals and Circuses	\$ 175.00/day
5. Farmer’s Market	\$ 80.00
6. Mobile/Street Vendor	\$ 250.00
7. Off-Premises Sales	\$ 100.00 per event
8. Rentals & Lodging	

For any person offering for rent or lease of lodging, where more than 2 rooms are available for letting or renting.

a) Apartment Houses	\$ 5.00 per unit
b) Boarding/Rooming Houses	\$ 2.00 per unit
c) Motel-Motor Hotel	\$ 5.00 per unit
d) Hotel	\$ 2.00 per room
e) Hotel-Coffee House, Dining Room, Banquet Room, Beer Parlor, Liquor Lounge	\$ 50.00 each

Minimum Business License Fee for Rentals & Lodging shall be **Eighty Dollars (\$80.00)**.

The above noted rates will apply to new or existing Business Licenses. License fees that remain unpaid after January 31st of any given year, will be cancelled and anew license will be charged out at the appropriate rates, as calculated above, plus 50%.

9. Special Events	\$ 100.00
10. Transfer Fee	\$ 35.00
11. Transfer fee where only a name of a business has changed (ownership	

and location remains the same)

\$ 10.00

DISTRICT OF 100 MILE HOUSE Schedule "E" – Community Service

1. Administration Fees

(a) Items requiring reimbursement for municipal services rendered shall include actual cost of labor, overhead for labor, equipment machinery and material costs. An administration cost of 10% shall be added thereto.

2. Airport Fees

(a) Hanger Fees

\$ 1,000.00/annually
plus: additional \$4.00/square metre

3. Cross Connection Control Fees

(a) Backflow Prevention Assembly Test Tag	\$ 1.50
(b) Backflow Prevention Assembly Test Report Administration Fee	\$ 20.00
(c) Turn On/Off	\$ 40.00

4. Culverts

(a) Access Permit	\$ 50.00
(b) Culverts up to and including 7.0 meters in length	\$ 850.00
(c) Culverts over 7.0 meters to a maximum of 14.0 meters in length	\$120.00/lineal meter

NOTE: Access culverts will be sized by the Director of Community Services. Flat rate applies to all diameters.

(d) Ditch Enclosures and Construction

- i. Fees shall be estimated construction cost + 25%.
- ii. Engineering costs shall be borne by the District

5. EV Charger Fees

\$ 2.00/hr

6. Garbage/Recycling Collection

(a) The annual charges for collection of residential garbage and recycling will be determined by way of a tax levy. This levy will be imposed on all properties assessed as "Class 1-Residential" by BC Assessment Authority and will appear as a charge together with the annual property tax notice.

- (b) Trade Waste Container rental and pick up fees as supplied by the Contractor, will be invoiced to the property owner by the Contractor on a monthly basis, and paid directly to the Contractor.

DISTRICT OF 100 MILE HOUSE Schedule "E" – Community Service

7. Memorials

(a) Memorial Bench Program	(existing location / with armrests)	\$ 1,830.00/bench
Memorial Bench Program	(new location / with armrests)	\$ 3,000.00/bench
Additional Plaque		\$ 400.00/each

8. Permit Processing Fees

(a) Signs in Road Right-of-Way	\$ 30.00
(b) Commercial Uses with the Road Right-of-Way	\$ 30.00
(c) Permit Application for Highway Excavation	\$ 20.00

9. Sign Permit Fees

- (a) A permit fee based on the estimated value of the sign and any supporting structure shall be paid prior to issuance of a sign permit with the amount of the fee to be calculated as follows:

<u>Estimated Value</u>	<u>Fee</u>
\$ 1.00 - \$5,000.00	1% of sign value, with a minimum fee of \$30.00
\$5,000.00 - \$20,000.00	\$50.00 plus 0.75% of sign value over \$5,000
Greater than \$20,000	\$165.00 plus 0.5% of sign value over \$20,000

- (b) No permit fee is payable when a building permit fee is paid for the sign or sign structure pursuant to the District's building regulation bylaw.

10. Storm Sewer Connection

- (a) The connection fee shall be:

- i. For 100mm diameter service \$ 600.00
- ii. For a service connection in excess of 150mm diameter, the fee will be the actual cost of construction with a deposit at the time of application of an amount equal to the estimated cost of construction by the Director of Community Service.
- iii. To connect a disconnected sewer connection, the fee will be the actual cost of construction with a deposit at the time of application, of an amount equal to the estimated cost of construction, plus 10%, as determined by the Director of Community Service.

**DISTRICT OF 100 MILE HOUSE
Schedule "E" – Community Service**

(b) The administration fee shall be:

i. For each connection irrespective of diameter \$ 60.00

(c) Extra Length and Deep Service Connections

For any service connection which exceeds twenty (20) metres in length, or which has a depth in excess of 3.6 metres over more than half its length, the fee will be the actual cost of construction, plus 10%, with a deposit at the time of application in the amount equal to the estimated cost of the work as determined by the Director of Community Service.

(d) Disconnection Charge

Disconnection from the sewer connection or public sewer \$ 150.00

(e) Building Sewer Installed by Municipality

Where an owner fails to comply with an order to connect to the sewer connection and the work is directed to be done by the Municipality, the entire cost of the work plus a supervision and overhead charge not exceeding 20% of the total amount for labour, equipment and materials will be charged to the owner.

**DISTRICT OF 100 MILE HOUSE
Schedule "F" – Financial**

1. Accounts Receivable Interest

General Accounts Receivable will be subject to interest being charged at 2% per month on accounts outstanding on the last day of the month following the billing date.

2. Non-Sufficient Funds (NSF) Cheques and Returned Cheques

- | | |
|---|---------------|
| (a) NSF cheque (per cheque fee) | \$ 20.00/each |
| (b) Cheque returned for any other reason | \$ 20.00/each |
| (c) NSF Pre-Authorized Payment (per occurrence) | \$ 20.00/each |

**DISTRICT OF 100 MILE HOUSE
Schedule "G" – Fire Services**

COST RECOVERY

SECTION	DESCRIPTION	COST RECOVERY
Fire Protection File Searches	File searches for outstanding code violations or infractions on occupancies.	As approved by the Fire Chief.
Cost Recovery for Failure to Notify	Activation of alarm system, failure to notify of testing, repair, maintenance, adjustments or alterations.	\$300.00 per occurrence. Failure to pay results in costs being applied to the property tax of the owner.
Failure to Provide Clearance Within Time on Notice	Failure to remove an obstruction or provide 1 metre clearance around a fire hydrant within a specified time.	Cost of removal by municipal crews or private contractors and invoiced to the registered owner. Failure to pay results in costs being applied to the property tax of the owner.
Inspection Fee Cost Recovery	Fee charged after second re-inspection during year.	\$150.00 per occurrence. \$300.00 per occurrence Failure to pay results in costs being applied to the property tax of the owner.
Excessive False Alarm Incidents	More than two false alarms at an occupancy during a 1 year period where no fire or emergency situations existed, and was not a result of testing, repair, maintenance, adjustments or alterations.	\$300.00 per occurrence after initial 2 false alarms. Failure to pay results in costs being applied to the property tax of the owner.

**DISTRICT OF 100 MILE HOUSE
Schedule "G" – Fire Services
EMERGENCY SERVICES TRAINING CENTRE**

ADDITIONAL FEES (if required)

- | | | |
|--|----|----------------|
| ➤ Instructor/Evaluator (1 to 5 ratio) | \$ | 300/day |
| Practice night | \$ | 35/hr |
| ➤ Live Fire Tech | \$ | 240/day |
| Includes Safety (2 required) | | |
| ➤ Practice night | \$ | 30/hr |
| ➤ Fire Extinguisher for Training Purposes @ current re-charge Rates/size (must be arranged for in advance) | | |
| ➤ Foam @ actual replacement cost + freight (must be arranged for in advance) | | |
| ➤ Lunches can be provided for on a contract basis (must be arranged for in advance) | | |

All Live Fire Training must be conducted as per the ESTC Policies and all Live Fire Instructors must be qualified to instruct (NFPA 1001, Fire Service Instructor 1 and the ESTC Instructor Course or recognized by the COTR, or JIBC **or VIERA** as a live fire instructor, NFPA 1403) and approved by the District of 100 Mile House Fire Chief. Live Fire Techs **and Safety Officers** must be qualified and approved by the District of 100 Mile House Fire Chief.

DISTRICT OF 100 MILE HOUSE **Schedule "H" – Land Use and Development**

1. Zoning Bylaw Amendments

- (a) Application Fee* \$ 800.00
(to be paid at the time of application)
- (b) Refundable fee of \$400.00 if the application does not proceed to a public hearing and public notice.

2. Official Community Plan Amendments

- (a) Application fee* \$ 800.00
(to be paid at the time of application)
- (b) Refundable fee of \$400.00 if the application does not proceed to a public hearing and public notice.

3. Official Community Plan and Zoning Amendment (Joint Application)

- (a) Application fee* \$ 1,000.00
(to be paid at the time of application)
- (b) Refundable fee of \$400.00 if the application does not proceed to a public hearing and public notice.

4. Development Permits

Non-Refundable application fee (to be paid at the time of application)

- (a) For works up to \$100,000 value \$ 300.00
- (b) For works between \$100,000 and \$500,000 value \$ 400.00
- (c) For works greater than \$500,000 value \$ 500.00
- (d) For amendment to existing Development Permit \$ 100.00

5. Development Variance Permits

- (a) Application fee* \$ 400.00
(to be paid at time of application)
- (b) Refundable fee \$150.00 if application does not proceed to advertising.

6. Board of Variance

- (a) Non-refundable application fee \$ 400.00
(to be paid at time of application)

DISTRICT OF 100 MILE HOUSE Schedule "H" – Land Use and Development

7. Land Use Application – Subdivision of Land, Conversion of Strata of Existing Building or Bare Land

- | | |
|---|---------------------------|
| (a) Non-refundable application fee | \$ 500.00/1-4 units |
| (to be paid at the time of application) | \$ 125.00/each additional |
| (b) Preliminary Layout Review extension fee | \$ 250.00 |
| (c) Substantial revision fee | \$ 250.00/each revision |
| (d) Site Disclosure Statement fee | \$ 100.00 |
| (e) Inspection fee | |
| 2% of estimated construction costs, as determined by consulting engineer.
(Applicable to the works that will become owned by the District) | |
| (f) Servicing Agreement (Interest rate payable) | Prime Plus 2% |

8. Road Closure Application

- | | |
|--|-----------|
| (a) Non-refundable application fee | \$ 100.00 |
| (to be paid at the time of application) | |
| (b) Non-refundable processing fee | \$ 500.00 |
| (to be paid at time of submitting the Offer to Purchase) | |

9. ALR Exclusion Application

- | | |
|--|-------------|
| (a) Non-refundable Expression of Interest fee | \$ 250.00 |
| (b) Non-refundable ALR Exclusion Application fee | \$ 1,000.00 |
| (c) Non-refundable public consultation fee | \$ 250.00 |
| (d) Non-refundable notice fee | \$ 500.00 |
| (e) | |

10. Mobile Home Park Application

- | | |
|---|------------------|
| (a) Non-refundable Mobile Home Park Application fee | \$ 250 plus \$50 |
| per mobile Home pad (to be paid at the time of application) | |
| (b) Renewal fee | \$ 250 |
| (c) Substantial revision fee | \$ 250 |
| (d) Collector's Certificate for Transport Purposes | \$ 25/each |
| Accompanies the application to Transport (Relocate a mobile home) | |

11. Illegal Suite

- | | |
|---|-------------------|
| (a) Placing & discharging notice on title | Actual Cost + 15% |
|---|-------------------|

12. Other Fees

- (a) Any additional costs, including but not limited to advertising, legal survey, preparation and registration of restrictive covenants, statutory rights of way, road closure and disposition. District's legal fees, District's agent fees, taxes, etc. which are required in the processing of any of the applications listed in this Schedule H are payable by the applicant, together with an administrative fee of 15% of that amount.

*includes advertising costs.

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**DISTRICT OF 100 MILE HOUSE
Schedule "I" – Liquor License**

- | | |
|--|------------------|
| 1. Amendments to existing Liquor Licenses ** | \$ 1,000.00/each |
| 2. New Liquor License | \$ 1,000.00/each |

\$600 will be refunded where a "no comment" resolution is passed

- | | |
|---|------------------|
| 3. New Retail Cannabis Sales License | \$ 1,500.00/each |
| 4. Amendments to existing Retail Cannabis Sales License | \$ 1,500.00/each |

Retail Cannabis Licensing fees are non-refundable

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**DISTRICT OF 100 MILE HOUSE
Schedule "J" – Parks**

1. Municipal Campsite

(a) Campsite fees per site \$ 15.00 per night

2. Parks

	Non-Refundable Booking Fee	Refundable Deposit
(a) Park Events: Private/Commercial/Public Use (eg: weddings, charity fund raising music festivities)	\$ 20.00	\$ 150.00
(b) Multi-Authority: (Use-All)	\$ 20.00	\$ 150.00
(c) Serving of Alcoholic Beverages: (Use-All)	\$ 20.00	\$ 200.00
(d) All Other Uses: (Use-All)	\$ 20.00	\$ 150.00

NOTE: * "Charity" use is defined as an event where at least 95% of all net proceeds go to a recognized charity.

**** Where any vehicular traffic is used for events the Refundable Damage Deposit shall be increased to \$1,000.00.****

DISTRICT OF 100 MILE HOUSE
Schedule "K" – Utilities

1.Sewer Connection

(a) Non Refundable Application Fee

Domestic Service	\$ 20.00
Commercial Service	\$ 40.00

(b) Connection Fee

4" Service Connection	\$ Actual Cost
Pre-Serviced Lots	\$ 905.00 flat fee

Applied parameters are:

- a) Length does not exceed 45 feet (13.72m)
- b) Removal and replacement of concrete and asphalt at additional actual costs.

(c) Other Connection Fees

All other connections are to be charged out at actual cost of labour including all benefits related thereto, equipment and materials and an administration fee of ten percent (10%) of the labour, equipment, and materials, with the estimated cost being deposited with the Collector on application. Where the work involves the disruption of asphalt or other hard road or sidewalk surface, the costs shall include the removal and replacement of that surface.

AND FURTHER, the District reserves the right to refuse to make main extensions and install service pipe to a customer's property line under frost conditions that would, in the opinion of the District, make such undertaking impractical. If the customer still requests an extension or installation under frost conditions, then, if approved by the District, the customer shall deposit with the District, in advance of construction, an amount equal to the estimated cost of the installation, and any difference between the deposit and actual costs shall be either refunded to or paid by the customer.

2. Sewer Rates – Quarterly Billing

	<u>Effective</u> <u>Jan 1, 2023</u>	<u>Effective</u> <u>Jan 1, 2024</u>
RESIDENTIAL		
Single Family	\$ 69.95	\$ 73.45
Duplex	139.90	146.90
Triplex	209.80	220.35
Fourplex	279.75	293.80
Fiveplex	349.70	367.25
Mobile Home/Apartment/Suite	69.95	73.45
Strata Unit	69.95	73.45
COMMERCIAL		
Arena	445.35	467.60
Barber Shop: per chair	29.05	30.50
Bank	133.55	140.25
Beauty Parlor: per chair	33.50	35.20
Beer Parlor	445.25	467.50
Business Office	60.20	63.20
Café/Restaurant: per seat	16.10	16.90
Car Wash: per bay	111.30	116.85
Church	102.30	107.40
Deli/Bakery: 1-9 seats	66.90	70.25
Deli/Bakery: 10-15 seats	84.65	88.90
Deli/Bakery: 16-20 seats	106.90	112.30
Dental Clinic	111.30	116.85
Dining/Banquet Room	133.55	140.15
Dormitories: per bed	22.20	23.30
Drive-In Café	173.70	182.40
Garage	102.30	107.40
Hall/Club/Poolroom/ Bowling Alley: per unit	133.55	140.15
Hospital: per bed	89.05	93.50
Hotels/Motels: per room	22.20	23.30
Laundries	244.95	257.20
Laundromat: per washer	26.65	28.00
Library	66.90	70.25
Licensed Club/Lounge	244.95	257.20
Medical Clinic	244.95	257.20
Public Washroom	151.60	159.20

	<u>Effective</u> <u>Jan 1, 2023</u>	<u>Effective</u> <u>Jan 1, 2024</u>
Sani-Station	222.65	233.80
Schools: per room	86.85	91.20
Service Station	244.95	257.20
Stores: per washroom	73.45	77.10
Theatre	173.85	182.55

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3. Water Connection

(a) Non Refundable Application Fee

Domestic Service	\$ 20.00
Commercial Service	\$ 40.00

(b) Connection Fee

20m (3/4") Service Connection	\$ Actual Cost
Pre-Serviced Lots	\$ 925.00 flat fee

Applied parameters are:

- a) Length does not exceed 50 feet (15.2m)
- b) Removal and replacement of concrete and asphalt at additional actual costs.

(c) Other Connection Fees:

All other connections are to be charged out at actual cost of labour including all benefits related thereto, equipment and materials and an administration fee of ten percent (10%) of the labour, equipment, and materials with the estimated cost being deposited with the Collector on application. Where the work involves the disruption of asphalt or other hard road or sidewalk surface, the costs shall include the removal and replacement of that surface.

(d) Water Turn-On/Turn Off:	\$ 35.00 50.00
	for each turn on or turn off

(e) Service Pipes

Extra Inspection requirement due to defective service work or work not ready for inspection	\$ 30.00
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(f) DISCONTINUATION OF SERVICE

Reconnection as a result of disconnection for violation of the provision of the current Water Rates & Regulations Bylaw, payable in advance.	\$ 50.00
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4. Water Rates – Quarterly Billing

	Effective Jan 1, 2023	Effective Jan 1, 2024
RESIDENTIAL		
Single Family	\$ 116.80	128.48
Duplex	233.55	256.91
Triplex	350.40	385.44
Fourplex	467.15	513.87
Fiveplex	583.95	642.35
Mobile Home (per pad) /Apartment(per unit)		
Suite (per unit)	93.45	102.80
Strata Unit	93.45	102.80
COMMERCIAL		
Barber Shop: per chair	42.50	46.75
Beauty Parlor: per chair	49.55	54.51
Bowling Alley: per alley	13.00	14.30
Coffee Shop/Restaurant		11.83
Dining: per seat	10.75	132.39
Deli/Bakery: maximum 20 seats	120.35	135.03
Drive-In Restaurant	122.75	46.86
Garage: per washroom	42.60	77.99
Halls & Clubs: per washroom	70.90	77.99
Halls & Clubs: per kitchen	70.90	33.83
Hotel/Motel: per room	30.75	257.02
Laundries	233.65	67.76
Laundromat: per washer	61.60	11.83
Licensed Club/Lounge	10.75	46.86
Office/Store: per washroom	42.60	148.01
Pools	134.55	14.30
Pool Rooms: per table	13.00	77.99
Schools: per room	70.90	33.83
School Dormitory: per bed	30.75	77.99
Service Station: per washroom	70.90	74.45
Up to 5,000 gallons	4.75	5.23
5,001 to 30,000 gallons	4.85	5.34
over 30,000 gallons	5.25	5.78

	Effective Jan 1, 2023	Effective Jan 1, 2024
COMMERCIAL METERED (MINIMUM CHARGE)		
20mm meter	\$ 116.80	\$ 128.48
25mm meter	143.00	\$ 157.30
40mm meter	285.60	\$ 314.16
50mm meter	415.50	\$ 457.05
Hospital	415.50	\$ 457.05
Standpipe	30.75	\$ 33.83
Hydrants	73.25	\$ 80.58

FIRE HOSE CONNECTION		
1 1/2" (40mm) diameter outlet	26.25	28.88
2 1/2" (65mm) diameter outlet	52.05	57.26

SPRINKLER SYSTEM CONNECTION		
Up to 4" (100mm) diameter connection	106.25	116.88
6" (150)mm diameter connection	151.10	166.21
Other: per fixture	10.70	11.77

****NOTE: Full "economic rate" to be charged on all public recreation facilities (ballfields, parks, soccer fields).****

5. BULK WATER RATES

- a) Account Access Fee \$ 100.00
- b) Bulk Water \$ 0.02/litre

DISTRICT OF 100 MILE HOUSE
Schedule "L" – Community Hall
Municipal Facilities & Events Bookings

COMMUNITY HALL

1. Booking Fees (non-refundable)	\$ 25.00
2. Day rental – 8 hours or more	\$ 400.00
3. Half day rental – 8am-3pm or 4pm – 12pm	\$ 250.00
4. Hourly rate up to 4 hours (over 4 hours goes to the half day rate or full day rate)	\$ 50.00/hr
5. Kitchen only	\$ 80.00
6. Bar area only	\$ 60.00
7. Damage Deposit - Hall (refundable)	\$ 200.00 500.00
8. Damage Deposit – Bar and/or Kitchen	\$ 200.00
9. Key Deposit (refundable)	\$ 35.00

~~Deposits are due 45 days prior to the event date. Hall rental payment is due in full 30 days prior to the event. If the event is booked less than 45 days then full amount including deposit and hall rental is due.~~

All rental fees and deposits are payable at the time of booking in order to secure the day(s) of the event.

Cancellations less than 30 days prior to event, will **receive a refund for** the damage deposit **only**.

MARTIN EXETER HALL

1. Booking Fees (non-refundable)	\$ 25.00
2. Upstairs Daily	\$ 425.00
3. Upstairs Weekly	\$ 875.00
4. Boardroom Daily	\$ 175.00
5. Basement Theater Daily	\$ 125.00
6. Basement Theater Weekly	\$ 475.00
7. Clean Up Fee	\$ 25.00/hr
8. Damage Deposit – (refundable)	\$ 200.00 500.00
9. Key Deposit (refundable)	\$ 35.00

~~Deposits are due 45 days prior to the event date. Hall rental payment is due in full 30 days prior to the event. If the event is booked less than 45 days then full amount including deposit and hall rental is due.~~

All rental fees and deposits are payable at the time of booking in order to secure the day(s) of the event.

Cancellations less than 30 days prior to event, will **receive a refund for** the damage deposit **only**.

AIRPORT RENTAL

- 1. Booking Fee (non-refundable) \$ 25.00**
- 2. Apron only \$ 250.00/day**
- 3. Apron and runway \$ 500.00/day**
- 4. Damage deposit (refundable) \$ 500.00**

Registered Not-For-Profit group/society Fly-In or Air Show – No charge except for damage deposit.

DRAFT

PARADE/TEMPORARY ROAD CLOSURE

- | | |
|--|------------------|
| 1. Booking Fee (non-refundable) | \$ 25.00 |
| 2. Damage Deposit (refundable) | \$ 500.00 |

Registered Not-For-Profit group/society – No charge

DRAFT

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1435, 2024

Being a bylaw to repeal
Municipal Buildings Bylaw No. 757, 1998

WHEREAS Part 5, Division 3, Section 137 of the *Community Charter* allows Council to amend or repeal a bylaw.

NOW THEREFORE, the Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- 1) That this bylaw be cited as “**Repeal Bylaw No. 1435, 2024**”.
- 2) That Use of Municipal Buildings Bylaw No. 757, 1998 be repealed.

READ A FIRST, SECOND AND THIRD TIME this 26th day of November, 2024.

ADOPTED this _____ day of _____, 2024.

Mayor

Corporate Officer



District of
100 MILE HOUSE

COUNCIL REPORT
File No. 570-01

Regular – November 26, 2024

REPORT DATE: November 21, 2024
TITLE: Financial Plan Amendment Bylaw No. 1436, 2024
PREPARED BY: S. Elias, Director of Finance

PURPOSE: *To amend Financial Plan Bylaw No. 1422, 2024.*

RECOMMENDATION:

BE IT RESOLVED THAT Bylaw 1436, 2024 be read a first, second and third time this 26th day of November 2024

BACKGROUND INFORMATION / DISCUSSION:

The following items have been amended/added to the 2024 Budget/Financial Plan:

General Operations Revenue

<u>2-1-550-00 Return on Investments</u>	\$ 86,755.00
Increased return on investments due to higher interest rates	
<u>2-1-713-00 Planning Grants</u>	\$ 8,000.00
Contributions to Tourism Forum	
<u>2-1-717-00 Other Grants</u>	(\$ 50,000.00)
NDIT Intern – not hired	
<u>2-1-861-00 CRD – Fire Protection</u>	(\$ 40,000.00)
Final contract pending – received less than expected	



<u>2-1-875-00 CRD – Rec Management</u>	(\$ 52,500.00)
Rec Management fee to remain in 100 Mile Development Corporation	
<u>2-1-921-00 Transfer from Reserves</u>	\$44,000.00
Woodlot Reserve for new Woodlot Manager - \$4,000	
Increase in Capital project values - \$40,000 (Fire Engine / Mower)	
<u>2-1-930-00 Transfer from Equity in Capital</u>	\$29,726.00
PSAB – 3280 Accounting requirement for Asset Retirement Obligations	

General Operations Expenditures

<u>2-2-123-35 Contract Services</u>	\$32,500.00
Administration/Council Advisory Services	
<u>2-2-123-46 Grants Admin - Others</u>	(\$ 50,000.00)
NDIT Intern – not hired	
<u>2-2-243-21 FD Travel & Training</u>	(\$ 25,000.00)
Province funded required Hazmat course	
<u>2-2-321-41 Roadway Purchase Maintenance</u>	\$77,000.00
Horse Lake Bridge repair	
<u>2-2-331-35 Airport Contract Services</u>	\$17,500.00
Line Painting and Crack Sealing	
<u>2-2-640-35 Woodlot Contact Services</u>	\$4,000.00
New Woodlot Manger	
<u>2-2-651-41 Dev Corp Fee for Service</u>	(\$ 52,500.00)
Reduced fee for service due to Rec Management Fee remaining in Dev Corp	
<u>2-2-822-84 Transfer to General Capital</u>	\$40,000.00
Increase in Capital project values - \$40,000 (Fire Engine / Mower)	
<u>2-2-827-84 Transfer to Equipment Reserve</u>	(\$ 47,245.00)
Final Fire Services contract pending – received no capital contribution	



2-2-870-00 Accretion expense – Building Asbestos

\$29,726.00

PSAB – 3280 Accounting requirement for Asset Retirement Obligations

Sewer Fund Operations & Capital

No amendments to Sewer Operations or Capital

Water Operations & Capital

Revenue

6-1-930-00 Transfer from Equity in Capital

\$2,048

PSAB – 3280 Accounting requirement for Asset Retirement Obligations

Expenditures

6-2-870-00 Accretion expense – Well Decommissioning

\$2,048

PSAB – 3280 Accounting requirement for Asset Retirement Obligations

ATTACHMENTS: Financial Plan Amendment Bylaw No. 1436, 2024

Prepared By: S. Elias
S. Elias, Director of Finance

Date: Nov 22/24

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: Nov. 22/24

**DISTRICT OF 100 MILE HOUSE
Bylaw No. 1436, 2024**

A bylaw to amend the 2024 to 2028 Financial Plan.

The Council of the District of 100 Mile House in open meeting assembled, hereby enacts as follows:

TITLE

1. This bylaw may be cited for all purposes as "**District of 100 Mile House 2024 Financial Plan Amendment Bylaw No. 1436, 2024**".

ENACTMENT

2. THAT, Bylaw No. 1422-2024 Financial Plan Schedule "A" be repealed and replaced with the Schedule "A" attached to and forming part of this bylaw.

READ A FIRST, SECOND AND THIRD TIME this 26th day of November 2024.

ADOPTED this _____ 2024.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE
2024 Financial Plan Amendment Bylaw No. 1436, 2024
Schedule A

REVENUES	2024	2025	2026	2027	2028
Taxes & Grants In Lieu	\$ 3,150,615	\$ 3,238,615	\$ 3,312,425	\$ 3,383,225	\$ 3,455,830
Utility Rates	1,091,890	1,146,255	1,203,335	1,263,265	1,326,185
Sales of Services	309,325	307,190	308,620	310,735	312,845
Government Grants	1,792,580	1,207,935	1,208,525	1,209,120	1,209,720
Contributions & DCC	4,090	4,090	4,090	4,090	4,090
Other Revenue	730,045	643,290	643,290	643,290	643,290
Transfer from Reserves	74,800	23,500	23,500	23,500	23,500
Transfer from Other	1,855,734	1,710,940	1,652,525	1,615,430	1,525,060
	\$ 9,009,079	\$ 8,281,815	\$ 8,356,310	\$ 8,452,655	\$ 8,500,520
EXPENDITURES					
General Government	\$ 1,429,985	\$ 1,126,730	\$ 1,158,050	\$ 1,163,115	\$ 1,185,535
Protective Services	814,450	811,530	820,475	826,600	835,965
Transportation Services	1,691,875	1,578,770	1,600,860	1,616,830	\$ 1,640,145
Environmental & Public Health	143,425	139,445	142,095	144,310	146,230
Recreation & Culture	219,615	209,160	212,285	214,135	217,400
Utility Operations	1,180,065	1,158,920	1,171,325	1,191,805	1,211,430
Development & Planning	705,590	449,145	455,520	459,035	465,610
Interest & Bank Charges	18,130	14,200	14,200	14,200	14,200
Principal Debt Payment	5,275	-	-	-	-
Amortization	1,713,219	1,616,920	1,579,145	1,566,385	1,499,145
Transfer to Capital Reserve	281,890	316,075	357,310	394,690	428,560
Transfer to Equipment Reserve	257,425	257,425	257,425	257,425	257,425
Transfer to Other Reserves	548,135	603,495	587,620	604,125	598,875
	\$ 9,009,079	\$ 8,281,815	\$ 8,356,310	\$ 8,452,655	\$ 8,500,520
	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL					
	2024	2025	2026	2027	2028
Capital Expenditure	11,592,775	9,709,000	5,631,000	887,000	558,000
Transfer from Operating Surplus	7,940	-	-	-	-
Transfer from Reserves	7,323,015	6,709,000	1,631,000	887,000	558,000
Grant Funding	2,861,820	3,000,000	4,000,000	-	-
Developer Contributions	1,400,000	-	-	-	-
	\$ -	\$ -	\$ -	\$ -	\$ -

Cheque Register-Summary-Bank



Supplier : 079850 To ZZ9950
 Pay Date : 07-Nov-2024 To 20-Nov-2024
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
30255	15-Nov-2024	108E50	108 RESOURCE MANAGEMENT LTD	Issued	417	C	1,942.50
30256	15-Nov-2024	1MDE50	100 MILE DEVELOPMENT CORPORATION	Issued	417	C	195.77
30257	15-Nov-2024	1MFE50	100 MILE FEED & RANCH SUPPLY LTD	Issued	417	C	65.96
30258	15-Nov-2024	1MTC50	100 MILE TRAFFIC CONTROL	Issued	417	C	1,911.85
30259	15-Nov-2024	911S50	911 SUPPLY INC	Issued	417	C	1,368.64
30260	15-Nov-2024	93MI50	93 MILE AGGREGATES	Issued	417	C	441.00
30261	15-Nov-2024	ACEC50	ACE COURIER SERVICES	Issued	417	C	330.25
30262	15-Nov-2024	AVIN50	VINJE, ALICIA	Issued	417	C	112.82
30263	15-Nov-2024	BCOE50	BC ONE CALL	Issued	417	C	136.34
30264	15-Nov-2024	BONS50	BANK OF NOVA SCOTIA	Issued	417	C	2,052.51
30265	15-Nov-2024	BRAN50	BRANDT TRACTOR LTD	Issued	417	C	1,594.78
30266	15-Nov-2024	BREN50	BRENNTAG CANADA INC	Issued	417	C	6,006.23
30267	15-Nov-2024	BURG50	BURGESS PLUMBING HEATING & ELECTRIC/	Issued	417	C	82.44
30268	15-Nov-2024	CARE50	CARIBOO REGIONAL DISTRICT	Issued	417	C	7,241.08
30269	15-Nov-2024	CARN50	CARO ANALYTICAL SERVICES	Issued	417	C	549.69
30270	15-Nov-2024	CENU50	CENTURY HARDWARE LTD	Issued	417	C	414.35
30271	15-Nov-2024	CHAM50	CHARTREUSE MOOSE CAPPUCCINO BAR & I	Issued	417	C	1,152.91
30272	15-Nov-2024	CINT50	CINTAS CANADA LIMITED	Issued	417	C	441.50
30273	15-Nov-2024	CITN50	CITY OF NANAIMO	Issued	417	C	330.75
30274	15-Nov-2024	CLEA50	CLEARTECH INDUSTRIES INC	Issued	417	C	1,601.20
30275	15-Nov-2024	CLEN50	CLEANWAY SUPPLY INC	Issued	417	C	85.08
30276	15-Nov-2024	COGF50	CITY OF GRAND FORKS	Issued	417	C	2,205.96
30277	15-Nov-2024	COMI50	COMMISSIONAIRES BRITISH COLUMBIA	Issued	417	C	1,260.84
30278	15-Nov-2024	CONN50	CONNECT HEARING	Issued	417	C	750.75
30279	15-Nov-2024	CORI50	ICONIX WATERWORKS	Issued	417	C	168.00
30280	15-Nov-2024	CYCL50	CYCLONE HYDROVAC LTD	Issued	417	C	2,415.00
30281	15-Nov-2024	DONE50	DONEX Pharmacy & Department Store (2001) L	Issued	417	C	100.90
30282	15-Nov-2024	E36050	ENVIRONMENTAL 360 SOLUTIONS CENTRAL	Issued	417	C	7,381.11
30283	15-Nov-2024	EXEC50	EXETER COUNTRY TIRE	Issued	417	C	1,039.58
30284	15-Nov-2024	FALC50	FALCON EQUIPMENT LTD	Issued	417	C	2,428.50
30285	15-Nov-2024	FIRT50	FIRST TRUCK CENTRE INC	Issued	417	C	3,078.18
30286	15-Nov-2024	FRES50	FRESHCO #8943 / 1225288 BC LTD	Issued	417	C	140.17
30287	15-Nov-2024	FULT50	FULTON & COMPANY	Issued	417	C	1,727.38
30288	15-Nov-2024	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	417	C	7,072.99
30289	15-Nov-2024	GOLT50	GOLD TRAIL RECYCLING LTD	Issued	417	C	102.06
30290	15-Nov-2024	HERA50	HERITAGE SIGNWORKS	Issued	417	C	94.08
30291	15-Nov-2024	HMAE50	HM AERO AVIATION CONSULTING	Issued	417	C	9,156.00
30292	15-Nov-2024	INLA50	INLAND KENWORTH PARTNERSHIP	Issued	417	C	147.60
30293	15-Nov-2024	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	417	C	608.69
30294	15-Nov-2024	INTO50	INTERIOR LOCKSMITH	Issued	417	C	33.60
30295	15-Nov-2024	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	417	C	474.18
30296	15-Nov-2024	JUST50	JUSTICE INSTITUTE OF BC	Issued	417	C	409.94
30297	15-Nov-2024	LAFR50	LAFARGE CANADA INC.	Issued	417	C	9,546.79
30298	15-Nov-2024	LISA50	LISA M CURRY	Issued	417	C	3,676.54
30299	15-Nov-2024	LONE50	LONE BUTTE SUPPLY LTD	Issued	417	C	398.80
30300	15-Nov-2024	MAWN50	MAWNELL HOMES LTD.	Issued	417	C	500.00
30301	15-Nov-2024	MINI50	MINISTER OF FINANCE	Issued	417	C	435.00
30302	15-Nov-2024	NAPA50	NAPA AUTO PARTS - 100 MILE HOUSE	Issued	417	C	1,406.01
30303	15-Nov-2024	NORM50	NORTHERN COMPUTER	Issued	417	C	3,701.88
30304	15-Nov-2024	NURN50	NURNDY-FORFIRE EMERGENCY GRAPHICS I	Issued	417	C	164.79
30305	15-Nov-2024	PAPY50	PAPYRUS PRINTING	Issued	417	C	536.48
30306	15-Nov-2024	PATE50	PATERSON SEPTIC SERVICE	Issued	417	C	4,790.00
30307	15-Nov-2024	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Issued	417	C	36.41
30308	15-Nov-2024	PERS50	PERFECT SOLUTIONS LTD	Issued	417	C	332.41

DISTRICT OF 100 MILE HOUSE
Cheque Register-Summary-Bank



AP5090

Page : 2

Date : Nov 20, 2024

Time : 11:31 am

Supplier : 079850 To ZZ9950
 Pay Date : 07-Nov-2024 To 20-Nov-2024
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4 ROYAL BANK - CURRENT ACCOUNT							
30309	15-Nov-2024	PETA50	PETER A. TRUCH	Issued	417	C	826.88
30310	15-Nov-2024	PETR50	PETERS BROS CONSTRUCTION LTD	Issued	417	C	30,117.23
30311	15-Nov-2024	PURO50	PUROLATOR INC	Issued	417	C	253.40
30312	15-Nov-2024	SAVE50	SAVE ON FOODS	Issued	417	C	51.96
30313	15-Nov-2024	SHAF50	SHANNONS FLOUR SHOP	Issued	417	C	184.28
30314	15-Nov-2024	TASC50	TASCO SUPPLIES LTD	Issued	417	C	389.30
30315	15-Nov-2024	TIMH50	TIM HORTON'S	Issued	417	C	102.02
30316	15-Nov-2024	TSUN50	TSUNAMI SOLUTIONS LTD.	Issued	417	C	42.00
30317	15-Nov-2024	ULIN50	ULINE CANADA CORPORATION	Issued	417	C	603.37
30318	15-Nov-2024	UNIT50	UNITED CONCRETE & GRAVEL LTD	Issued	417	C	855.68
30319	15-Nov-2024	VIST50	VISTA RADIO LTD	Issued	417	C	330.75
30320	15-Nov-2024	WCEL50	W.C. ELECTRIC LTD	Issued	417	C	96.77
30321	15-Nov-2024	WILLS50	WILLISCROFT, SHARON	Issued	417	C	19.22
30322	15-Nov-2024	WILO50	WILLIAM LOVE	Issued	417	C	1,564.50
30323	15-Nov-2024	WURT50	WURTH CANADA LTD	Issued	417	C	156.80
00000-0171	08-Nov-2024	PENS50	PENSION CORPORATION	Issued	393	E	9,535.60
00000-0172	15-Nov-2024	RECE50	RECEIVER GENERAL OF CANADA	Issued	394	E	1,229.32
00000-0173	15-Nov-2024	RECE50	RECEIVER GENERAL OF CANADA	Issued	395	E	12,641.08
00000-0181	08-Nov-2024	BLAK50	BLACK PRESS GROUP LTD	Issued	403	E	410.70
00000-0182	08-Nov-2024	BLAK50	BLACK PRESS GROUP LTD	Issued	404	E	99.21
00000-0183	08-Nov-2024	ROYL50	ROYAL BANK VISA	Issued	405	E	1,575.54
00000-0184	08-Nov-2024	ROYL50	ROYAL BANK VISA	Issued	406	E	412.23
00000-0185	08-Nov-2024	FORT50	FORTIS BC - NATURAL GAS	Issued	407	E	1,981.39
00000-0186	08-Nov-2024	FORT50	FORTIS BC - NATURAL GAS	Issued	408	E	133.43
00000-0187	12-Nov-2024	TELM50	TELUS MOBILITY CELLULAR INC	Issued	409	E	582.81
00000-0188	12-Nov-2024	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	410	E	13,622.00
00000-0189	13-Nov-2024	BLAK50	BLACK PRESS GROUP LTD	Issued	411	E	157.50
00000-0190	13-Nov-2024	BLAK50	BLACK PRESS GROUP LTD	Issued	412	E	469.26
00000-0191	13-Nov-2024	TELU50	TELUS COMMUNICATIONS COMPANY	Issued	413	E	34.36
00000-0192	08-Nov-2024	ROYL50	ROYAL BANK VISA	Issued	414	E	1,795.20
00000-0193	14-Nov-2024	FRCO50	FOUR RIVERS CO-OPERATIVE	Issued	415	E	95.19
00000-0194	14-Nov-2024	SHAW50	SHAW CABLE	Issued	416	E	395.14

Total Computer Paid : 129,972.43
 Total Manually Paid : 0.00

Total EFT PAP : 45,169.96
 Total EFT File : 0.00

Total Paid : 175,142.39

86 Total No. Of Cheque(s) ...

CAPITAL:

\$30,117.23