



DISTRICT OF 100 MILE HOUSE

**AGENDA FOR THE REGULAR MEETING OF THE MUNICIPAL COUNCIL
TO BE HELD IN MUNICIPAL COUNCIL CHAMBERS
Tuesday, December 10th, 2024 at 5:00 PM**

A.	<u>CALL TO ORDER</u>
	<p>Mayor to call the regular meeting to order at 5:00 PM.</p> <p>Acknowledgement that this meeting is being held on Tsq̓escencú'ecw.</p>
B.	<u>APPROVAL OF AGENDA:</u>
	<p>B1</p> <p>BE IT RESOLVED THAT the December 10th, 2024 Regular Council agenda <u>be approved</u>.</p>
C.	<u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u>
D.	<u>DELEGATIONS / PUBLIC HEARING:</u>
100 Mile Nordics	<p>C. Keam, President of the 100 Mile Nordics will provide Council with an update on operations and the upcoming cross-country ski season.</p>
E.	<u>MINUTES:</u>
Regular Council – November 26th, 2024	<p>E1</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of November 26th, 2024 <u>be adopted</u>.</p>
F.	<u>UNFINISHED BUSINESS:</u>

G.	<u>MAYOR'S REPORT:</u>
H.	<u>CORRESPONDENCE:</u>
Commissionaires Report November 2024	H1 BE IT RESOLVED THAT the Bylaw report for the period of November 1 st to 30 th , 2024 <u>be received.</u>
Temporary Road Closure Request	H2 BE IT RESOLVED THAT the temporary road closure application from the South Cariboo Chamber of Commerce <u>be received;</u> and further BE IT RESOLVED THAT Council authorize the closure of Third Street from Birch Avenue east to the intersecting laneway behind the Community Hall on April 12 th , 2025, between the hours of 7:00 am and 3:00 pm.
FYI Correspondence	H3 BE IT RESOLVED THAT the For Information Correspondence List dated December 5 th , 2024 <u>be received</u>
I.	<u>STAFF REPORTS:</u>
Council Meeting Schedule 2025	I1 BE IT RESOLVED THAT the 2025 Regular Council meeting schedule be approved.
Employee Benefits and Pension Plan Policy Amendment	I2 BE IT RESOLVED THAT the amended Employee Benefit and Pension Plan policy <u>be approved.</u>
J.	<u>BYLAWS:</u>
Fees & Charges Bylaw No. 1434, 2024	J1 BE IT RESOLVED THAT the District of 100 Mile House Fees & Charges Bylaw No. 1434, 2024 be adopted this 10 th day of December, 2024.

<p>Repeal Bylaw No. 1435, 2024</p>	<p>J2 BE IT RESOLVED THAT Repeal Bylaw No. 1435, 2024 be adopted this 10th day of December, 2024.</p>
<p>Financial Plan Amendment Bylaw No. 1436, 2024</p>	<p>J3 BE IT RESOLVED THAT the District of 100 Mile House Financial Plan 2024-2028 Amendment Bylaw No. 1436, 2024 be adopted this 10th day of December, 2024.</p>
<p>Cemetery Bylaw No. 1432, 2024</p>	<p>J4 BE IT RESOLVED THAT the District of 100 Mile House Cemetery Bylaw No. 1432, 2024, be read a first, second and third time this 10th day of December, 2024.</p>
<p>Water Rates and Regulations Amendment Bylaw No. 1437, 2024</p>	<p>J5 BE IT RESOLVED THAT the Water Rates and Regulations Amendment Bylaw No. 1437, 2024 be read a first, second, and third time this 10th day of December, 2024.</p>
<p>Cross Connection Control Amendment Bylaw No. 1438, 2024</p>	<p>J6 BE IT RESOLVED THAT the Cross Connection Control Amendment Bylaw No. 1438, 2024 be read a first, second, and third time this 10th day of December, 2024</p>
<p>K.</p>	<p><u>VOUCHERS</u></p>
<p>Paid Vouchers (Nov. 21st – Dec. 5th) #30324 – #30343 & EFTs</p>	<p>K1 BE IT RESOLVED THAT the paid manual vouchers #30324 to #30343 and EFT’s totaling \$465,508.84 <u>be received.</u></p>
<p>L.</p>	<p><u>OTHER BUSINESS:</u></p>
<p>M.</p>	<p><u>QUESTION PERIOD:</u> Call for questions from the public for items relevant to the agenda.</p>

N.	<u>ADJOURNMENT:</u> BE IT RESOLVED THAT this December 10 th , meeting of Council be adjourned: Time:

E1



DISTRICT OF 100 MILE HOUSE

**MEETING HELD IN DISTRICT COUNCIL CHAMBERS
Tuesday, November 26th, 2024, AT 5:00 PM**

PRESENT: Mayor Maureen Pinkney
 Councillor Jenni Guimond
 Councillor Donna Barnett
 Councillor Marty Norgren
 Councillor David Mingo

STAFF: CAO Tammy Boulanger
 Dir. of Com. Services Todd Conway
 Dir. of Ec.Dev. & Planning Joanne Doddridge
 Dir. of Finance Sheena Elias

Other: (5) Media: (1)

<p>A</p>	<p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the meeting to order at 5:10 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsq̓escencú̓lecw.</p> <p style="text-align: center;">CARRIED</p>
<p>B</p>	<p><u>APPROVAL OF AGENDA</u></p> <p>B1</p> <p>Res: 227/24 Moved By: Councillor Guimond Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the November 26th, 2024, Regular Council agenda <u>be approved.</u></p> <p style="text-align: center;">CARRIED</p>

C	<u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u>
D	<u>DELEGATIONS / PUBLIC HEARINGS:</u>
J. Keough	<p>Mr. Keough discussed BC Transit services and the change BC Transit is implementing.</p> <p>Mr. Keough has provided the following recommendations for Councils consideration:</p> <ul style="list-style-type: none"> ➤ The BC Transit Board should have local, small municipal representation. ➤ There should be immediate suspension of planned regional service changes. ➤ A meeting should be held with BC Transit, Ministry of Transportation and Transit Board of Directors ➤ A new funding model for areas with small populations and large demographic needs to be implemented. <p>Res: 228/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT staff be directed to write a letter to the Minister of Transportation, addressing the lack of consultation with local governments and the vulnerability of transit in small communities due to rising costs.</p> <p>(Copied to the MLA, BC Transit and the Transit Board of Directors)</p> <p style="text-align: center;">CARRIED</p>
E	<u>MINUTES</u>

<p>Regular Council – November 12th, 2024</p>	<p>E1 Res: 229/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of November 12th, 2024, <u>be adopted.</u></p> <p style="text-align: center;">CARRIED</p>
<p>F</p>	<p><u>UNFINISHED BUSINESS:</u></p>
<p>G</p>	<p><u>MAYORS REPORT:</u></p> <p>Mayor Pinkney noted the following:</p> <ul style="list-style-type: none"> ➤ Parade was amazing, thank you to all of the families who came out to support everyone who worked so hard on creating floats and promoting holiday spirit. <p>Councillor Mingo noted the following:</p> <ul style="list-style-type: none"> ➤ Walked through downtown during the parade and such a great social event and crowd atmosphere! <p>Councillor Norgren noted the following:</p> <ul style="list-style-type: none"> ➤ Dashing alongside the District float handing out candy to an abundance of children was a delight. <p>Councillor Barnett noted the following:</p> <ul style="list-style-type: none"> ➤ Mr. & Mrs. Claus enjoyed their busy day in 100 Mile House! Thank you to staff, volunteers and the community for participating in this amazing event. ➤ The accessibility committee toured the South Cariboo Recreation Centre, and they will work with arena staff on improving overall accessibility.
<p>H</p>	<p><u>CORRESPONDENCE:</u></p>

<p>Facility Rental Application – Airport</p>	<p>H1</p> <p>Res: 230/24 Moved By: Councillor Norgren Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the facility rental application to hold a public event on the District of 100 Mile House Airport on June 21st, 2025 <u>be received</u> for approval; and further</p> <p>BE IT RESOLVED THAT the application to utilize the airport facilities on June 21st, 2025 for the BC DRAGIT event be approved.</p> <p style="text-align: center;">CARRIED.</p> <hr/> <p>Council noted to the organizers the importance of monitoring traffic and parking along Wrangler Way during the event. There shall be no parking along Wrangler Way roadway, boulevards or grass section at the Visitor Center.</p>
<p>For Information Correspondence</p>	<p>H2</p> <p>Res: 231/24 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the For Information Correspondence List dated November 21st, 2024 <u>be received</u></p> <p style="text-align: center;">CARRIED.</p> <hr/> <p>Council directed staff to respond to the correspondence received by Mr. & Mrs. Madu and to prepare a Draft Cat Roaming Restriction Bylaw to return to a Committee of the Whole meeting for consideration.</p>
<p>I</p>	<p><u>STAFF REPORTS:</u></p>

<p>South Cariboo Interim Housing Needs Assessment</p>	<p>I1</p> <p>Res: 232/24 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the South Cariboo Interim Housing Needs Assessment <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT the South Cariboo Interim Housing Needs Assessment be posted on the District of 100 Mile House website</p> <p style="text-align: center;">CARRIED</p>
<p>Grants for Assistance - 2025</p>	<p>I2</p> <p>Res: 233/24 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the Council of the District of 100 Mile House approves the 2025 Grants for Assistance contributions in the amount of \$12,550.</p> <p style="text-align: center;">CARRIED</p>
<p>J</p>	<p><u>BYLAWS:</u></p>
<p>Mobile Home Parks Bylaw No. 1379, 2024</p>	<p>J1</p> <p>Res: 234/24 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the District of 100 Mile House Mobile Home Parks Bylaw No. 1379, 2024 be adopted this 26th day of November, 2024.</p> <p style="text-align: center;">CARRIED</p>

<p>Cross Connection Control Bylaw No. 1419, 2024</p>	<p>J2</p> <p>Res: 235/24 Moved By: Councillor Guimond Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the Cross Connection Control Bylaw No. 1419, 2024 be adopted this 26th day of November, 2024.</p> <p style="text-align: center;">CARRIED</p>
<p>Repeal Bylaw No. 1431, 2024</p>	<p>J3</p> <p>Res: 236/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT Repeal Bylaw No. 1431, 2024 be adopted this 26th day of November, 2024.</p> <p style="text-align: center;">CARRIED</p>
<p>Municipal Ticket Information Amendment Bylaw No. 1433, 2024</p>	<p>J5</p> <p>Res: 237/24 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the District of 100 Mile House Municipal Ticket Information Amendment Bylaw No. 1433, 2024 be adopted this 26th day of November, 2024.</p> <p style="text-align: center;">CARRIED</p>

<p>Fees & Charges Bylaw No. 1434, 2024</p>	<p>J5 Res: 238/24 Moved By: Councillor Norgren Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the District of 100 Mile House Fees & Charges Bylaw No. 1434, 2024 be read a first, second and third time this 26th day of November, 2024.</p> <p>CARRIED</p>
<p>Repeal Bylaw No. 1435, 2024</p>	<p>J6 Res: 239/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT Repeal Bylaw No. 1435 2024 be read a first, second and third time this 26th day of November, 2024.</p> <p>CARRIED</p>
<p>Financial Plan Amendment Bylaw No. 1436, 2024</p>	<p>J7 Res: 240/24 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the District of 100 Mile House Financial Plan 2024-2028 Amendment Bylaw No. 1436, 2024 be read a first, second and third time this 26th day of November, 2024.</p> <p>CARRIED</p>
<p>K</p>	<p><u>GENERAL VOUCHERS:</u></p>



District of 100 Mile House – Bylaw Enforcement Site 545
Monthly Progress Report

Period: November 2024

In November there were 4 Requests for Service:

- Barking dog complaint.
- Took a complaint about an incident at the dog park.
- Responded to a fire on the stage at Centennial Park.
- Reunited a lost dog with owner after call from a resident.

Other issues dealt with in November:

- Parking issues.
- Commercial property clean up.
- Delivered business license application.
- Business sign issues.

J. Suggitt
Commissionaires B.C.



South Cariboo Chamber of Commerce
PO Box 2312
100 Mile House, B.C. V0K2E0
(250) 395-6124
manager@southcariboochamber.org
www.southcariboochamber.com

Providing a united voice for business and working to enhance the economic prosperity of the South Cariboo Community

Mayor & Council
District of 100 Mile House,
Box 340
100 Mile House. B.C.
V0K 2E0...


November 26, 2024

Dear Mayor & Council,

On behalf of the South Cariboo Chamber of Commerce we request the closure of 3rd street between Birch Avenue and the lane for our What's Hoppening Easter event on April 12, 2024.

Thank you for your consideration, should you have any questions please feel free to contact myself anytime.

Yours truly,


Donna Barnett
Manager

RECEIVED

NOV 26 2024

DISTRICT OF 100 MILE HOUSE
BRITISH COLUMBIA



DISTRICT OF 100 MILE HOUSE
Policy & Procedures

MUNICIPAL FACILITIES AND EVENTS BOOKING
SCHEDULE "D" – APPLICATION TO HOLD A PUBLIC EVENT

This form must be completed and returned to: District of 100 Mile House
#1-385 Birch Ave., P.O. Box 340
100 Mile House, BC
V0K 2E0

If the **Airport** is to be used, please review and complete **Schedule "E"**
If a **Parade/Street Closure** is part of this event, please review and complete **Schedule "F"**

Name of Applicant: South Cariboo Chamber of Commerce
Address of Applicant: Box 2312, 100 Mile House BC
Contact Person: O. Barnett Phone #(s) 250-395-6124
Requests Permission to Hold: What's Happening - Street Closure
Type of Event: Family Event Date: APRIL 12 2025
Location of Event: 3rd Street Time of Event: 7Am - 3pm.
Anticipated Participants: 400+ Anticipated Spectators: _____
Description of Event: What's Happening Easter Event

Included in this Event will be:

Alcoholic Beverages	Y	N
Food Preparation	Y	N
Merchandise or Food Selling	Y	N
Temporary Structures (Stages, Tents, Seating, etc.)	<input checked="" type="radio"/>	N
Entertainment, Exhibitions or Demonstrations	<input checked="" type="radio"/>	N
Amplified Music/Speeches	<input checked="" type="radio"/>	N
Fireworks	Y	N
Other (Explain)	Y	N

If "yes" is answered to any of the above questions, please attach a brief explanation.
Proof of Insurance must be submitted for ALL facility uses at least five (5) business days before use.

[Signature]
For the Applicant

Apr 27 / 2024
Date

For the District of 100 Mile House

Date

This application to hold a public event is not valid unless signed by an authorized representative of the District of 100 Mile House.



DISTRICT OF 100 MILE HOUSE
Policy & Procedures

MUNICIPAL FACILITIES AND EVENTS BOOKING
SCHEDULE "F" – PARADE/TEMPORARY ROAD CLOSURE APPLICATION FORM

Organization: (please print) South Caribou Chamber of Commerce

Request for: Parade Permit Temporary Road Closure

Clean Up Plan: Volunteers will ensure area is left clean

PARADE: @ Vendors

Purpose of Parade: _____

Date of Parade: _____ Start Time: _____ Duration: _____

Traffic Control (by applicant) _____

(Certified Traffic Control Company Name, number and location of company employees providing traffic control)

Assembly Address/Area: _____

Dis-Assembly Address/Area: _____

Map of Parade Route **MUST** be Provided Map Received: Yes No

TEMPORARY ROAD CLOSURE:

Date of Closure: April 12 2025 Event: Whodys Happening

Location/Street(s) to be closed: Third Street - Birch Ave. to Lane

Length of time for road closure: 7 Am - 3 pm.

Booking Fees and Deposits:

- a) Bookings must be made at least thirty (30) days prior to the beginning of the event.
- b) The "Application to Hold a Public Event" form must be completed.
- c) Booking fee of **\$25.00** and damage deposit of **\$500.00** must be paid at time of booking.

Signature of Applicant [Signature] Date: Apr 27/2024



DISTRICT OF 100 MILE HOUSE

**FOR INFORMATION CORRESPONDENCE – December 5th, 2024
Received December 10th, 2024 - Regular Council Meeting**

- Correspondence from 100 Mile House Curling Club – Jacket Sponsorship
- Correspondence from the Village of Nakusp – BC Alert Ready Program
- BC Communities in Bloom Registration

FOR INFORMATION CORRESPONDENCE



100 Mile House Curling Club
Box 924, 100 Mile House, BC V0K 2E0
Rink Phone: 250-395-4442
100milecurling@gmail.com

November 4, 2024

To Whom it May Concern;

Curling season is now underway for the 2024/25 season at the 100 Mile House Curling Club. We have seen an increase in league and bonspiel participation.

We are looking for businesses to sponsor the winners of our Mixed, Mens, Ladies and Doubles Leagues for the 2024/25 Season. The winners are awarded jackets that are embroidered with the sponsor's logo and the year of the event. The sponsor's name is also posted on the sponsorship board at the curling club.

The cost for providing jackets and embroidery is in the value of \$450.00, and for first time sponsors, the additional one-time cost of the development of sponsor logo.

If you are able to sponsor our 2024/25 League winners and give support to your community, we would love to hear from you.

Sincerely,

Tom Faulkner
Phone # (250) 819-6343
tom.faulkner57@gmail.com
Director

RECEIVED

NOV 29 2024

DISTRICT OF 100 MILE HOUSE
BRITISH COLUMBIA

FOR INFORMATION CORRESPONDENCE



THE VILLAGE OF
NAKUSP

November 21, 2024

Honourable Josie Osborne
Minister of Health
PO Box 9050
STN PROV GOVT
Victoria BC, V8W 9E2
HLTH.Minister@gov.bc.ca

To Honorable Josie Osborne, Minister of Health,

RE: BC Alert-Ready Program to include Health Services for notification of Emergency Room Closures

Citizens within our small rural community are outraged by the Health Authority's lack of communication when the Emergency Room at our local hospital unexpectedly closes. Rural communities are left in life-or-death situations when an ER is unexpectedly closed and effective notification is not issued. If our residents serviced by the Arrow Lakes Hospital arrive to find the ER closed, the next closest ER is two and a half (2.5) hours away. Knowing ahead of time the Arrow Lakes Hospital ER is closed allows people to respond appropriately in a time of crisis. Knowing they must travel to another hospital will save valuable time when it matters most.

We know we are not the only community in BC affected by sudden ER closures that occur without adequate public notice. However, we acknowledge that the province already has a tool to provide the public with the necessary notifications. The Province's Alert-Ready system can notify citizens and other emergency service providers about ER closures. This will save lives and ensure people are not wasting valuable time by travelling to an ER that is temporarily closed.

The Province's Alert-Ready program states that the alert must meet the following criteria before proceeding:

- There is a threat to human life
- The threat is immediate
- There are recommended actions that may save lives.

An emergency room closure, whether planned or unplanned, threatens human life. The threat is immediate, and there is a recommended action that can save lives.

On October 16, 2024, Council for the Village of Nakusp resolved the following R232/24:

THAT staff be directed to write a letter to the Provincial Government requesting they include the Provincial Health Services in their Alert Ready program to communicate with the public and advise of Emergency Room closures.

FOR INFORMATION CORRESPONDENCE



THE VILLAGE OF
NAKUSP

With best regards,

Tom Zeleznik
Village of Nakusp, Mayor

Cc:
Honourable Garry Begg, Minister of Public Safety and Solicitor General
MLA Brittney Anderson
All BC Municipalities

Growing GREAT PLACES Together

B.C. COMMUNITIES IN BLOOM NEWSLETTER

IN THIS ISSUE:

- Season's Greetings
- BC CiB 20th Anniversary 2025
- Celebrating commUnity Accomplishments
- 2025 Registration Form

GOLD SPONSORS:



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Equinox Environmental Products

NATIONAL CIB MAJOR SPONSOR

Scotts Canada

SUPPORTERS

BC Landscape & Nursery Association
BC Recreation & Parks Association
Invasive Species Council of BC

MEMBER OF

Gardens BC
BC Council of Garden Clubs



British Columbia
Communities in Bloom

UPDATED MAILING ADDRESS:

4451 212-Street, Langley, V3A 7Z8
(604) 576-6506

www.bccib.ca

[Facebook](#) [BC CiB](#) [Privacy Policy](#)

Provincial Coordinator
Catherine Kennedy
c.kennedy@telus.net

Season's Greetings

BC Communities in Bloom Board and Judges would like to wish all our Communities, and their amazing Volunteers a Happy and Healthy New Year!



File Photo

2025 marks our 20th year as a provincial not for profit organization. We encourage all past community participants and former volunteers to reach out to the provincial coordinator with your **FAVOURITE MEMORIES**.

Celebrating commUnity Accomplishments

First time participant Chase, rocking the Orange floral theme. Way to grow Chase!



Award presentations at the **City of Castlegar** with **Castlegar Communities in Bloom** team.





BC CiB Directors Heather Doheny and Linda Tomlinson presented the Showcase Certificate to the **Vernon and District Garden Club** that is very active within Vernon.

The people pictured are members of the club that care of the rose garden at the North Okanogan Hospice House where residents, their families and staff often gather or sit and reflect.

Thanks to Rosemary Botner, a club member, who sent in the Showcase.



Heather Doheny is handing Alicja Paradzik, the President of the **Kelowna Garden Club**, the certificate for achieving second place in the Great Places Showcase prize contest.

Alicja along with her committee members; Linda Edser, Marilyn DeGraw, and Lisa Boulanger lead the celebration of the club turning 100 years.

They planned a one-day conference, **Gardening into the Future** that took place in February which drew people from up and down the valley as well as

across the eastern part of British Columbia. It was a day to talk gardening and dream of warmer weather. The club wishes to thank BC CiB and Equinox for the set of Desert Planters that will be put to good use next season.

FOR INFORMATION CORRESPONDENCE



British Columbia
Communities in Bloom

**BC Communities in Bloom
2025 PROVINCIAL EDITION
Registration Form**

**DEADLINE
March 31, 2025**

MUNICIPALITY (PLEASE PRINT)		TOTAL POPULATION	MAYOR								
NAME OF MUNICIPAL CONTACT		POSITION / TITLE									
ADDRESS		CITY	POSTAL CODE								
PHONE		MUNICIPAL CONTACT EMAIL									
NAME OF COMMUNITY CONTACT OR LOCAL CIB CHAIR		WEBSITE ADDRESS FOR COMMUNITY									
PHONE		COMMUNITY CONTACT/CHAIR E-MAIL									
PROGRAM OPTIONS (indicate your level of participation)		REGISTRATION FEE Based on Population Size:									
<input type="checkbox"/> GROW - MODIFIED EVALUATION - 3 Criteria NEW PROGRAM OPTION! <input type="radio"/> Enhancement <input type="radio"/> Conservation <input type="radio"/> Other Combo Results are based on an in-person evaluation. More information on page 2. Community is awarded a Certificate and Report. Eligible to win a Criteria Award		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"><input type="checkbox"/> Up to 1000 - \$ 375</td> <td style="width: 33%;"><input type="checkbox"/> 10,001 to 20,000 - \$ 700</td> </tr> <tr> <td><input type="checkbox"/> 1001 to 2000 - \$ 450</td> <td><input type="checkbox"/> 20,001 to 50,000 - \$ 800</td> </tr> <tr> <td><input type="checkbox"/> 2001 to 5000 - \$ 500</td> <td><input type="checkbox"/> 50,001 to 100,000 - \$ 925</td> </tr> <tr> <td><input type="checkbox"/> 5001 to 10,000 - \$ 600 (Plus 5% GST)</td> <td><input type="checkbox"/> 100,000+ - \$1150 (Plus 5% GST)</td> </tr> </table>		<input type="checkbox"/> Up to 1000 - \$ 375	<input type="checkbox"/> 10,001 to 20,000 - \$ 700	<input type="checkbox"/> 1001 to 2000 - \$ 450	<input type="checkbox"/> 20,001 to 50,000 - \$ 800	<input type="checkbox"/> 2001 to 5000 - \$ 500	<input type="checkbox"/> 50,001 to 100,000 - \$ 925	<input type="checkbox"/> 5001 to 10,000 - \$ 600 (Plus 5% GST)	<input type="checkbox"/> 100,000+ - \$1150 (Plus 5% GST)
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<input type="checkbox"/> BLOOM - FULL EVALUATION - 6 Criteria Results are based on an in-person evaluation. More information on page 2. Community is awarded a BLOOM RATING and 18-page Report. Eligible to win a Criteria Award or Community Involvement Trophy		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"><input type="checkbox"/> Up to 1000 - \$ 500</td> <td style="width: 33%;"><input type="checkbox"/> 10,001 to 20,000 - \$ 925</td> </tr> <tr> <td><input type="checkbox"/> 1001 to 2000 - \$ 600</td> <td><input type="checkbox"/> 20,001 to 50,000 - \$1025</td> </tr> <tr> <td><input type="checkbox"/> 2001 to 5000 - \$ 675</td> <td><input type="checkbox"/> 50,001 to 100,000 - \$1225</td> </tr> <tr> <td><input type="checkbox"/> 5001 to 10,000 - \$ 800 (Plus 5% GST)</td> <td><input type="checkbox"/> 100,000+ - \$1525 (Plus 5% GST)</td> </tr> </table>		<input type="checkbox"/> Up to 1000 - \$ 500	<input type="checkbox"/> 10,001 to 20,000 - \$ 925	<input type="checkbox"/> 1001 to 2000 - \$ 600	<input type="checkbox"/> 20,001 to 50,000 - \$1025	<input type="checkbox"/> 2001 to 5000 - \$ 675	<input type="checkbox"/> 50,001 to 100,000 - \$1225	<input type="checkbox"/> 5001 to 10,000 - \$ 800 (Plus 5% GST)	<input type="checkbox"/> 100,000+ - \$1525 (Plus 5% GST)
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<input type="checkbox"/> 2001 to 5000 - \$ 675	<input type="checkbox"/> 50,001 to 100,000 - \$1225										
<input type="checkbox"/> 5001 to 10,000 - \$ 800 (Plus 5% GST)	<input type="checkbox"/> 100,000+ - \$1525 (Plus 5% GST)										
<input type="checkbox"/> FRIENDS - NON-EVALUATED - Half of Full Evaluation Registration Fee based on population size noted above. Recognition category for past CiB communities who do not want an evaluation but want to continue showing their support for their CiB initiatives and the BC Communities in Bloom provincial program.											
AMOUNT ENCLOSED Population Fee + 5% GST = \$ _____ GST # 8446 03670 RT0001											
PLEASE INVOICE US AT <input type="radio"/> Above Address or											
MAIL FORM & FEE TO BC Communities in Bloom c/o 4451 212 Street, Langley, BC V3A 7Z8 ← Please note updated mailing info											
OR PAY BY CREDIT CARD at WWW.BCCIB.CA NOTE: Please also email completed form to Catherine at c.kennedy@telus.net											
CANCELLATION POLICY Before May 15th a \$50.00 fee may be charged, after that, all registration fees are non-refundable.											
CONTACT Catherine Kennedy, Executive Director c.kennedy@telus.net (604) 576-6506 www.bccib.ca											

FOR INFORMATION CORRESPONDENCE

EVALUATED OPTIONS	
<p>GROW MODIFIED EVALUATION – 3 Criteria Only</p> <ul style="list-style-type: none"> Open to first time, smaller or returning municipalities who want a simpler CiB option. Participants may choose any 3 criteria to be evaluated OR choose a theme. Expect to provide 1-night accommodation for pair of judges. (5-hour tour day) 	<p style="color: green; font-weight: bold;">AWARDING LEVELS NO BLOOMS</p> <p style="color: green; font-weight: bold;">ELIGIBLE TO WIN A CRITERIA AWARD</p>
<p> ENHANCEMENT Theme</p> <p>Community Appearance Landscape Areas Plant & Floral Displays</p>	<p> CONSERVATION Theme</p> <p>Environmental Action Heritage Conservation Tree Management</p>
<p>BLOOM FULL EVALUATION – all 6 Criteria.</p> <div style="text-align: center; margin: 5px 0;"> </div> <ul style="list-style-type: none"> 5-Bloom winners receive a Street Banner. Open to any size Municipality wanting the full program experience and its many benefits. Communities gain social value from the community involvement elements of the program. Entry point for National and International Communities in Bloom competition. Expect to provide 2-nights accommodation for a pair of judges. (2-hr first day, 7-hr tour day) 	<p style="color: red; font-weight: bold;">AWARDING BLOOMS</p> <p style="color: red; font-weight: bold;">ELIGIBLE TO WIN A CRITERIA AWARD</p> <p style="color: red; font-weight: bold;">OR</p> <p style="color: red; font-weight: bold;">OUTSTANDING COMMUNITY INVOLVEMENT TROPHY</p>
<p>COMMUNITY RECEIVES:</p> <ul style="list-style-type: none"> Getting Started Package of Information. Evaluation by a pair of trained BC CiB Judges. Evaluation Report with Comments & Suggestions. Rating Certificate (Blooms only for full evaluated program). 5-Bloom Winners receive a special Street Banner. Profile on newsletter, press releases, www.bccib.ca website and Gardens BC tourism website. 	<p>PROGRAM BENEFITS:</p> <ul style="list-style-type: none"> Strengthens community pride for residents and businesses Collaborative, creates opportunities to celebrate volunteers Enhances enjoyment and value of green spaces Highlights climate action initiatives Contributes to a healthy social & economic lifestyle Profile for best features of the Community Measurable results with year over year benefits
<p>ADDITIONAL DETAILS:</p> <ul style="list-style-type: none"> Grow a local 'in Bloom' committee to build collaboration with residents, businesses, service clubs and a municipal rep. (Councillor, Public Works, Administration or Parks & Recreation staff). Plan to meet online mid-season with Provincial CiB Judges with a Virtual Check Up on how to support your CiB efforts. Develop a basic budget to cover registration fee and to create community wide CiB awareness projects, i.e.: parades, tidy up days. Consider planning some fundraising events too. Document volunteer contributions. Create a Community Profile Document outlining the community's achievements. Plan a judge's tour to view community in the 3 or 6 evaluation criteria. (Once registered, additional information is provided in the Getting Started Package). Host 2-judges in 2nd or 3rd week of July (TBC), in separate rooms (Hotel, B&B or Billeting if certain conditions can be met), with meals during evaluation day. Communities will be presented a Certificate and a Report at the Provincial Awards in the fall. (Event details to be confirmed) Evaluating three or six criteria, the report creates a benchmark score to celebrate successes and for future improvements. 	
NON-EVALUATED OPTIONS	
<p>FRIENDS For communities that want recognition for ongoing CiB initiatives but want to take time off from evaluation. Bonus: this category is encouraged to provide a Showcase Project. See first page.</p>	
<p>SHOWCASE (requires separate form) Recognition program for individuals, communities, neighbourhoods of all sizes. Showcase a place or space and how you are using CiB to make a better community, and world. Acknowledge your volunteers.</p>	
<p>MEMBERSHIP (requires separate form) – www.bccib.ca The BC CiB organization represents all areas of the province, if you would like more information about becoming a director or a judge, please contact Catherine at c.kennedy@telus.net.</p>	

Photo disclaimer: Submitted photos give authorization to BC Communities in Bloom to use at their discretion for program promotion.



DISTRICT OF 100 MILE HOUSE

MEMO

Date: November 26th, 2024
To: Mayor & Council
From: Administration
Subject: 2025 Council Meeting Schedule

Pursuant to Section 127 of the Community Charter (notice of council meetings), Council must prepare annually a schedule of the dates, times and place of regular Council meeting and must make the schedule available to the public by posting it at the Public Notice Posting Places.

Please find attached the proposed meeting schedule for the 2025 calendar year.

May, June, July, August, September, November and December meetings have a single meeting. In the event sufficient materials are presented demanding Council attention a special meeting will be scheduled at Council's convenience. Some meetings have been adjusted due to other provincial/municipal events.

Council schedules are posted on the District website and on the public notice posting board.

Recommendation:

BE IT RESOLVED THAT the 2025 Regular Council meeting schedule be approved.



Tammy Boulanger, CAO



District of 100 Mile House

#1-385 Birch Avenue, P.O. Box 340, 100 Mile House, British Columbia Canada V0K 2E0
T: 250.395.2434 • F: 250.395.3625 • E: district@100milehouse.com

SCHEDULE OF COUNCIL MEETINGS FOR JANUARY TO DECEMBER 2025

Regular Council Meetings are generally held on the second and fourth Tuesday of the month commencing at 5 p.m. and held in Council Chambers located at 385 Birch Avenue (Fourth Street entrance). Notices are posted on the bulletin board in the foyer at the District Office. COW meetings shall commence at 3 p.m.

100 Mile Development Corporation meetings are held on as need basis. Meeting notice will be posted in advance on the District website and notice board.

<u>MONTH</u>	<u>Regular</u>		<u>COW</u>
January	14 th	28 th	28 th
February	11 th	25 th	11 th
March	11 th	25 th	
April	8 th	22 nd	
May	6 th		6 th
June	10 th		
July	8 th		
August	12 th		
September	9 th		
October	14 th	28 th	14 th & 28 th
November		25 th	25 th
December	9 th		



DISTRICT OF

100 Mile House 2025 Council Meetings

Council meetings are generally held the second and fourth Tuesday of the month commencing at 5:00 p.m. in Council Chambers, 385 Birch Avenue (Fourth Street Entrance).

Committee of the Whole meetings - date and start times will be posted in advance.

January						
Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March						
Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			


August						
Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



September						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					



October						
Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

 District Council Meetings

 NCLGA / UBCM
 Holiday

 South Cariboo Joint Meeting
 Accessibility Committee

The District of 100 Mile House tries to assure the accuracy of all information presented, please confirm all information before making any decisions based on it. Information can be confirmed through the District by calling (250) 395-2434 or email info@100milehouse.com



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

Regular – December 10th, 2024

REPORT DATE: November 29th, 2024
TITLE: Employee Benefits and Pension Plan Policy
PREPARED BY: S.Elias, Director of Finance

PURPOSE:

The purpose of this Council report is to seek approval of the proposed amendment to the Employee Benefit and Pension Plan Policy

RECOMMENDATION:

Recommended Resolution

BE IT RESOLVED THAT the amended Employee Benefit and Pension Plan policy be approved.

BACKGROUND INFORMATION / DISCUSSION:

In June of 2024 the District had a change in benefit consultants from Encompass to Navy and Sage Benefits. Following the change to a new consultant a review was completed of our benefit policy. The review included an internal review by Navy and Sage Benefits along with submitting our policy to the benefit provider (Canada Life) to see if our policies match with their current deliverable services.

The following changes are proposed:

- Employee Election to Continue post retirement – this is not a policy that Canada Life can include in our benefit plan, requires removal from the policy.
- LTD: Employee Benefits Continuation – remove employee election to continue. This is not a standard practice and can increase expense and risk to the overall plan.

OPTIONS:

Approve amended policy as presented.



Direct staff to amend policy further.

BUDGETARY IMPACT:

No current budgetary impacts. The original policy has the potential to increase the number of plan members with potentially high benefit needs. This could result in an increased overall usage of the plan and increased benefit expense for the plan in the future.

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws):

N/A

ATTACHMENTS: Amended Employee Benefits and Pension Plan Policy

Prepared By: S. Elias
S. Elias, Director of Finance

Date: Dec 2/24

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: Dec. 2/24



DISTRICT OF 100 MILE HOUSE Personnel Policy & Procedures

10) EMPLOYEE BENEFITS & PENSION PLAN

Health & Welfare Benefits

The following Health and Welfare benefits will be provided to regular full time employees, with the District of 100 Mile House paying 100% of the premiums. Coverage begins the day following 90 days of employment.

- vii. Basic Group Life Insurance
- viii. Accidental Death and Dismemberment
- ix. Weekly Indemnity
- x. Long Term Disability
- xi. Extended Health Care
- xii. Dental

~~Upon retirement, employees who have been with the District of 100 Mile House for more than 10 years may elect to continue coverage, at their own expense, up to the termination age of the current plan. This coverage will not include disability and travel coverage.~~

h) Basic Group Life Insurance, Accidental Death and Dismemberment, Weekly Indemnity, Long Term Disability, Extended Health Care, Dental

Plan information is available in the employees handbook provided by the benefit provider for the District of 100 Mile House.

i) LTD: Employee Benefits Continuation

Life insurance, accidental death, dependent life insurance, weekly indemnity and long term disability premiums are waived while an employee is on Long Term Disability.

While an employee is on LTD, premiums for Extended Health and Dental will be paid for as follows:

Under 5 years of employment



DISTRICT OF 100 MILE HOUSE Personnel Policy & Procedures

The District will pay the premiums up to six (6) months from the date of acceptance on LTD at which time benefits will be terminated by the District. ~~unless the employee elects to continue and pay for the benefits.~~

5 to 10 years of employment

The District will pay the premiums up to twelve (12) months from the date of acceptance on LTD at which time benefits will be terminated by the District. ~~unless the employee elects to continue and pay for the benefits.~~

10 to 20 years of employment

The District will pay the premiums up to eighteen (18) months from the date of acceptance on LTD at which time benefits will be terminated by the District. ~~unless the employee elects to continue and pay for the benefits.~~

20 to 25 years of employment

The District will pay the premiums up to twenty-four (24) months from the date of acceptance on LTD at which time benefits will be terminated by the District. ~~unless the employee elects to continue and pay for the benefits.~~

Employee Election to Continue

~~All employees may elect to continue the benefits and to reimburse the District on a monthly basis until the termination age of the current employee benefit plan.~~

j) Municipal Pension Plan

Participation in the BC Municipal Pension Plan is mandatory for all regular, full time employees. Rates are set by the BC Pension Plan. An employee who chooses not to enrol in the Municipal Pension Plan must sign a waiver, which will be kept on file.

The District of 100 Mile house will provide ~~medical~~, dental and extended health coverage for the first month of an employee's retirement if so requested by the employee. This bridging policy will remain in effect until the BC Pension Corporation changes its policy of not covering employees during their first month of retirement.

k) Worker's Compensation



DISTRICT OF 100 MILE HOUSE Personnel Policy & Procedures

If you are injured on the job and cannot perform all or any of your duties, you may be covered under Worker's Compensation. The amount you will receive and the length of time the benefit will be paid depends on your salary and the degree of your injuries. If you are injured on the job, first seek medical attention if required and let your supervisor know as soon as possible.

l) Leaves of Absence

Exempt staff should refer to the Exempt Staff Personnel Policy. Union staff should refer to the collective agreement.

m) Memberships

The District promotes the membership of staff in work-related organizations that provide staff with a means to enhance their knowledge and professionalism or may be required to carry out their responsibilities within the District.

Memberships in work-related organizations that provide a benefit to the District may be approved by the applicant's Director. The membership fee of an approved application will be paid by the District within budgetary limits.

The fee to hold a professional membership that is required by legislation or required to maintain a position will be paid by the District.

n) Employee & Family Assistance Program

There are times in all our lives when personal and emotional problems may affect our ability to handle home and work responsibilities. The pressures of everyday life sometimes challenge our ability to balance the competing demands on our personal, family and work lives.

The Lifeworks Employee Assistance Program (LEAP) is designed to help you and your dependents manage work and personal life to lead a healthier, happier and more productive life.



DISTRICT OF 100 MILE HOUSE Personnel Policy & Procedures

You and your dependents are provided with support, advice and information on a wide range of every day issues including:

- Parenting & child care
- Education
- Older adults
- Midlife & retirement
- Disability
- Financial
- Legal
- Everyday issues
- Work
- Managing people
- Health
- Emotional well-being
- Grief & loss
- Addiction & recovery

Contact your supervisor if you require further information regarding this benefit.

DISTRICT OF 100 MILE HOUSE

J1

Bylaw No. 1434

Being a bylaw to establish fees and charges for goods and services provided by the District of 100 Mile House.

That the Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- (1) This bylaw may be cited as ***"Fees and Charges Bylaw No. 1434, 2024"***
- (2) That the fees and charges for goods and services provided by or conducted by the District of 100 Mile House be established as outlined in the attached Schedules A through L, attached to and forming part of this Bylaw and that the following District of 100 Mile House bylaws are amended as follows:

Amended Bylaw

Repealed Section

Animal Control and Pound Operation Bylaw No. 1131, 2008

Part 2 Subsection 2.4,2.5,2.9
Part 8 Subsection 8.7(a) & (b)
Part 8 Subsection 8.10(a)

Building Bylaw No. 695, 1996

Schedule "A" & "B"
Part 5 Subsection 5.3(f)

Business License Bylaw No. 1252, 2013

Section 3 (3.12)(3.16)&(3.17)
Section 5 (5.4) (5.7) (5.32)
Section (5.37) (5.38) (5.40)
Section (5.46) (5.50) (5.61)
Section (5.66)

Fire Services Bylaw No. 959, 2005

Schedule "A"

~~Land Use and Development Application Procedures and Fees Bylaw No. 1275, 2014~~

~~Schedule "A"~~

Road Right of Way Usage Bylaw No. 804, 1999

Schedule "A"
Division Five Subsection 502
Division Eight Subsection 804
Division Twelve Subsection 1203

Sewer Rates & Regulations Bylaw No. 1204, 2011

Schedule "A" & "B"

Sign Bylaw No. 1121, 2008

Division 6 Subsection 6.5

Solid Waste and Recyclables Regulation Bylaw No. 1284, 2015

Section 11(a) & (b)

Storm Sewer Bylaw No. 693, 1996

Schedule "A"

Amended Bylaw

Repealed Section

~~Use of Municipal Building Bylaw No. 757, 1998~~

~~Schedule "B"~~

Water Rates & Regulations Bylaw No. 1202, 2011 **1347, 2009** ~~Schedule "A" & "B"~~

~~Part 7 Subsection 12~~

~~Part 12 Subsection 2~~

(3) Any person requesting or receiving a good or service by category outlined in the attached Schedules shall pay a fee as outlined in Schedules A through L, attached to and forming part of this Bylaw:

<u>Type of Good or Service by Category</u>	<u>Fees and Charges Schedule</u>	<u>Page#</u>
Animal Control	A	4
Administrative	B	5
Building Permits	C	8
Business Licenses	D	12
Community Service	E	14
Financial	F	17
Fire Services	G	18
Land Use and Development	H	19
Liquor & Cannabis License	I	21
Parks	J	22
Utilities	K	25
Community Hall Municipal Facilities & Events Bookings	L	31

- (4) All applicable taxes will be added to each goods and service.
- (5) All fees and charges must be paid in cash, by cheque, or by debit card in advance of the service or delivery of goods.
- (6) District of 100 Mile House Fees and Charges Bylaw No. ~~1303, 2016~~ **1409, 2024** and all amendments thereto are hereby repealed.
- (7) Wherever this Bylaw sets out fees and charges with respect to other District Bylaws and such other Bylaws containing similar fees and charges, this Bylaw is deemed to prevail.

READ A FIRST, SECOND AND THIRD TIME this 26th day of November, 2024.

ADOPTED this 10th day of December 2024.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE Schedule "A" – Animal Control

1. License Fee

- | | |
|--|----------|
| (a) Each neutered male or spayed female dog | \$ 30.00 |
| (b) Each male dog other than a neutered male | 50.00 |
| (c) Each female dog other than a spayed female | 50.00 |

An application for a license received on or before February 28th in a licensing year will be issued at no cost to the applicant.

Where a dog is not four months old until after the 30th day of June in the current calendar year, or a dog has been moved into the District after the 30th day of June, the license fee shall be as follows:

- | | |
|--|----------|
| (d) Each neutered male or spayed female dog | \$ 20.00 |
| (e) Each male dog other than a neutered male | 35.00 |
| (f) Each female dog other than a spayed female | 35.00 |

2. Impoundment Fees

Fees for impounding any animal shall be:

- | | |
|--|----------|
| (a) First impoundment | \$ 25.00 |
| (b) Second impoundment | 50.00 |
| (c) Third impoundment | 150.00 |
| (d) Fourth and subsequent impoundments plus applicable license fees if the dog is unlicensed | 250.00 |

Plus Maintenance Fees

- | | |
|-------------------------------------|--------------|
| (e) Maintenance fees for any animal | \$ 15.00/day |
|-------------------------------------|--------------|

Plus a license fee where the impounded animal is a dog and the dog is unlicensed.

Plus any fine or penalty imposed under the most current Animal Control and Pound Operation Bylaw.

3. Replacement License

- | | |
|--|---------|
| (a) Issuance of a replacement license or license tag | \$ 2.50 |
|--|---------|

4. Destruction of Animals at Owner's Request

- | | |
|--|--|
| (a) \$ 25.00 plus the veterinarian fee | |
|--|--|

DISTRICT OF 100 MILE HOUSE Schedule "B" – Administration

1. Annual Tax Notices (copy)

(a) Owner	No charge
(b) Owner – Each Previous Year requested	No charge
(c) Non-Owner	\$ 5.00/each
(d) Non-Owner Faxed	\$ 5.00/each (plus fax fee)

2. **Business License Directory** \$ 15.00/each

3. **Certified copies of records in District files request** \$ 25.00/each
(plus other fees that may apply)

4. **Certification by Commissioner for Taking Affidavits** No charge

~~5. **Collector's Certificate for Transport Purposes** \$ 25.00/each~~
~~Accompanies the application to Transport (Relocate)
a mobile home~~

5. **Comfort Letter** \$ 100.00/each

6. **District Pins** \$ 1.00/each

7. Faxes

(a) Outgoing – In Province	\$ 1.00/page
(b) Outgoing – Out of Province	\$ 2.00/page

8. Freedom of Information

(a) Request for information under the Freedom of Information and Protection of Privacy Act will be charged out as per the schedule of fees as set out in the Freedom of Information and Protection of Privacy Act and Regulation.

9. Information Requiring Research

(a) A fee of \$40.00 per hour (plus applicable taxes) calculated in 15 min. increments, will be charged for a written response to a written request for information where research of District records is necessary in order to provide a response specifically involving confirmation of such items of, but not limited to, zoning, official community plan, charges, building or fire. Additional fees will be charged out accordingly for on-site inspections.

DISTRICT OF 100 MILE HOUSE Schedule “B” – Administration

10. List of Electors (Council candidates only)

(a) 1 st copy		No Charge
(b) 2 nd copy	\$	10.00/each

11. Mortgage Companies

(a) Property Listing for Mortgage Companies	\$	1.00/folio
(b) Mortgage Company Tax Refund	\$	5.00/folio

12. Municipal Flags \$ 90.00/each

13. Photocopies

(a) Letter size & Legal size		\$ 1.00/page
(b) Letter size – up to a maximum (80)	\$	30.00
(c) Legal size – up to a maximum (80)	\$	35.00
(d) Ledger size	\$	2.00/page
(e) Ledger size – up to a maximum (75)	\$	40.00
(f) Oversized documents (maps)	\$	10.00/page
(g) Scanning of Electronic Documents		
Letter/Legal/Ledger Size	\$	1.00/page
Oversized (plotter)	\$	5.00/page
(h) Bylaws	1 to 20 pages	\$ 5.00
	Over 20 pages	\$ 20.00
	OCP Bylaw	\$ 50.00

(i) Registered Non-Profit/Society all photocopies ½ price.

14. Tax Certificates

(a) Owner – Current Year		No charge
(b) Owner – Previous Year		No charge
(c) Non-Owner		\$25.00/property

Note: ~~“Charity” use is defined as an event where at least 95% of all net proceeds go to a recognized charity.~~

~~“Public” use is defined as non-profit~~

~~Damage deposit and book fee requirements may be set at a higher rate at the discretion of Council.~~

DISTRICT OF 100 MILE HOUSE Schedule "C" – Building Permits

1. PLAN CHECKING FEES

(a) For permit applications for other than a Single-Family Dwelling or an accessory to a Single-Family Dwelling:

- i. the plan processing fee shall be fifty percent (50%) of the estimated permit fee required pursuant to Section 3 below, to the nearest dollar;
- ii. the plan processing fee shall not exceed \$2000.00 and;

(b) For buildings exceeding 600 square metres

Review of Proposed Alternative Solutions: \$ 1000.00 - \$3000.00

(whether approved or not the fee will be charged and depending on complexity and time required the fee will be set by the Administrator)

An Alternative Solution must be presented in a format where objective and performance is documented in a measurable, quantitative way to equal or better prescriptive B.C. Building Code standards.

Re-Plan Checking Fee – \$500.00 ~~\$100.00~~

If an issued permit is active or application plans have been reviewed and the owner proposes significant modifications to the building whereby the design changes and the value of the work changes regardless of whether the value increases or decreases.

2. APPLICATION FEES

(a) A non-refundable permit application fee shall be charged for all permits except for when the building permit fee is less than the application fee. \$ 200.00

The building permit fee is in addition to this non-refundable application fee.

3. BUILDING PERMIT FEES

<u>Estimated Construction Values</u>	<u>Fee</u>
(a) \$ 1.00 to \$ 1,000;	\$200.00
(b) \$ 1,000 to \$ 200,000	\$200 plus \$10.00 per \$1,000 up to \$200,000
(c) Exceeding \$200,000	As (b) above then \$6.00 per \$1,000 value construction of excess of \$200,000

Building permit fees may be refunded only upon written request from the original applicant, up to six (6) months from the date of issue of the building permit, subject to the following conditions:

- (1) No permit-related work on site has commenced, and
- (2) A reduction of \$100 or twenty percent (20%) of the *permit fee*, whichever is the greater reduction.

Industrial, and Commercial, Institutional Public Buildings

(a) Fee formula applied to the contract price or if there is no contract, at the cost estimated by the Building Inspector with due regard to the contract price for the most recent work of a similar nature done in the closest proximity to the proposed project. If the applicant disputes the value estimated by the Building Inspector, then the average of two professional appraisals at the cost of the applicant, shall be used.

(b) Where a professional engineer or architect is retained by the owner to certify that the project design complies with the building regulations, the building fee will be reduced by five (5) percent to a maximum reduction of \$500.00 for any one property.

4. BUILDING RELOCATION

(a) For a building that is to be moved from location within the municipality to a location outside of the municipality: \$ 200.00

(b) For a building that is to be moved from a location within the municipality to another location within the municipality:

Base Fee: \$ 200.00 plus:

Fee formula applied to the value of the new foundation plus the value of any upgrading carried out, or required to be carried out by the Building Inspector.

(c) For a building that is to be moved from a location outside the municipality to a location within the municipality:

Fee calculated as follows:

- i. \$50 per hour, plus
- ii. Normal traveling expenses for two persons, for all traveling and inspection time spent in reaching and inspecting the building at the site from which it is to be removed, (both (a) and (b) are to be submitted with the application for permit, and are not refundable), plus
- iii. fee formula applied to value of the new foundation plus the value of any upgrading carried out, or required to be carried out, by the Building Inspector.

(d) Mobile or Modular Dwellings: \$50 fee plus .5% of value of foundations and addition

5. OTHER BUILDING PERMIT FEES

(a) Demolition or removal of a building \$150.00

(b) Plumbing Fixtures:

Basic Plumbing Permit – includes 1 fixture (minimum fee) \$ 200.00
\$ 10.00 per fixture after first fixture

Fixture includes domestic water heater, DWV trapped rough-in, and trapped industrial equipment.

(c) Installation of a chimney or a new solid fuel appliance \$ 150.00

(d) Fire Sprinkler Systems: fee formula applied to actual construction value

(e) Inspections due to a change of occupancy where no alterations are made \$ 80.00

6. TEMPORARY BUILDING PERMIT

Fee formula applied to the value of building (non-refundable).

7. RE-INSPECTION FEE

For inspections subsequent to the first re-inspection, unless re-inspected
In conjunction with another required construction inspection \$ 100.00

8. SPECIAL INSPECTION FEES

Where a request is made for a: voluntary inspection, change of occupancy
inspection (where no alternations have been made) code compliance or
any other similar special inspection \$ 150.00

9. PERMIT TRANSFER OR ASSIGNMENT FEE

For the transfer or assignment of a building permit–when requested
in writing by the original applicant \$ 200.00

10. PERMIT EXTENSION FEE

Where a building permit has expired prior to the project being completed. upon
written request by the applicant, the cost of the permit extension shall be
calculated based on the value of the remaining work to complete.

Fee Minimum of \$200 to a maximum of \$500

- (a) Any permit application that was received for plan review prior to the adoption of the Building Bylaw shall pay the permit fees that existed at that time for a period not exceeding 30 days from the date the permit is ready to be issued.

11. WORK COMMENCED WITHOUT PERMIT

Where work for which a permit is required by this bylaw has been commenced prior to issuance of a permit, and a stop work order has been posed on that work, the applicant shall pay double the building permit fee prescribed in this Schedule provided that the additional fee shall not exceed: \$ 750.00

12. RESTORATION AND CLEAN-UP SECURITY

- (a) Commercial construction \$ 2,500.00
- (b) Residential construction \$ 500.00

13. Construction type and costs per square foot to determine construction value

Type of Construction

- Residential: Town/Row Houses
 - Semi-detached
 - Single Family
 - Garage
 - Carport
 - Open Porch
 - Enclosed Porch
 - Breezeway
 - Solid Wall Log Exterior Walls
 - Post and Beam Frame

Cost per Square Foot

As determined by the Building Inspector through application of the RS Means "Square Foot Costs" construction cost reference publications, as amended from time to time.

Mobile Home Additions:

Unfinished, unheated	\$150.00	\$ 75.00 per square foot
Finished	\$200.00	\$ 100.00 per square foot

DISTRICT OF 100 MILE HOUSE Schedule "D" – Business Licenses

LICENSE FEES

- 1 Except where otherwise stated, the fees payable for a new Business License for the first calendar year of the application will be **One Hundred and Twenty Dollars (\$120.00)**, which fee will be reduced to **Eighty Dollars (\$80.00)** in the second and subsequent calendar years.
- 2 The fees payable for a Business License for the first calendar year of the application will be **Eighty Dollars (\$80.00)**, where a person submits an application and commences business after July 31st of the given calendar year.
License fees that remain unpaid after January 31st will be treated as a new application and the appropriate fees shall apply..

3. Cannabis – Production or Retail Sales	\$ 500.00
4 Carnivals and Circuses	\$ 175.00/day
5 Farmer's Market	\$ 80.00
6 Mobile/Street Vendor	\$ 250.00
7 Off-Premises Sales	\$ 100.00 per event
8 Rentals & Lodging	

For any person offering for rent or lease of lodging, where more than 2 rooms are available for letting or renting.

a) Apartment Houses	\$ 5.00 per unit
b) Boarding/Rooming Houses	\$ 2.00 per unit
c) Motel-Motor Hotel	\$ 5.00 per unit
d) Hotel	\$ 2.00 per room
e) Hotel-Coffee House, Dining Room, Banquet Room, Beer Parlor, Liquor Lounge	\$ 50.00 each

Minimum Business License Fee for Rentals & Lodging shall be **Eighty Dollars (\$80.00)**.

The above noted rates will apply to new or existing Business Licenses. License fees that remain unpaid after January 31st of any given year, will be cancelled and anew license will be charged out at the appropriate rates, as calculated above, plus 50%.

9 Special Events	\$ 100.00
10 Transfer Fee	\$ 35.00
11 Transfer fee where only a name of a business has changed (ownership	

and location remains the same)

\$ 10.00

DISTRICT OF 100 MILE HOUSE Schedule "E" – Community Service

1. Administration Fees

(a) Items requiring reimbursement for municipal services rendered shall include actual cost of labor, overhead for labor, equipment machinery and material costs. An administration cost of 10% shall be added thereto.

2. Airport Fees

(a) Hanger Fees \$ 1,000.00/annually
plus: additional \$4.00/square metre

3. Cross Connection Control Fees

(a) Backflow Prevention Assembly Test Tag	\$ 1.50
(b) Backflow Prevention Assembly Test Report Administration Fee	\$ 20.00
(c) Turn On/Off	\$ 40.00

4. Culverts

(a) Access Permit	\$ 50.00
(b) Culverts up to and including 7.0 meters in length	\$ 850.00
(c) Culverts over 7.0 meters to a maximum of 14.0 meters in length	\$120.00/lineal meter

NOTE: Access culverts will be sized by the Director of Community Services. Flat rate applies to all diameters.

(d) Ditch Enclosures and Construction

- i. Fees shall be estimated construction cost + 25%.
- ii. Engineering costs shall be borne by the District

5. EV Charger Fees

\$ 2.00/hr

6. Garbage/Recycling Collection

(a) The annual charges for collection of residential garbage and recycling will be determined by way of a tax levy. This levy will be imposed on all properties assessed as "Class 1-Residential" by BC Assessment Authority and will appear as a charge together with the annual property tax notice.

- (b) Trade Waste Container rental and pick up fees as supplied by the Contractor, will be invoiced to the property owner by the Contractor on a monthly basis, and paid directly to the Contractor.

DISTRICT OF 100 MILE HOUSE Schedule "E" – Community Service

7. Memorials

(a) Memorial Bench Program	(existing location / with armrests)	\$ 1,830.00/bench
Memorial Bench Program	(new location / with armrests)	\$ 3,000.00/bench
Additional Plaque		\$ 400.00/each

8. Permit Processing Fees

(a) Signs in Road Right-of-Way	\$ 30.00
(b) Commercial Uses with the Road Right-of-Way	\$ 30.00
(c) Permit Application for Highway Excavation	\$ 20.00

9. Sign Permit Fees

- (a) A permit fee based on the estimated value of the sign and any supporting structure shall be paid prior to issuance of a sign permit with the amount of the fee to be calculated as follows:

<u>Estimated Value</u>	<u>Fee</u>
\$ 1.00 - \$5,000.00	1% of sign value, with a minimum fee of \$30.00
\$5,000.00 - \$20,000.00	\$50.00 plus 0.75% of sign value over \$5,000
Greater than \$20,000	\$165.00 plus 0.5% of sign value over \$20,000

- (b) No permit fee is payable when a building permit fee is paid for the sign or sign structure pursuant to the District's building regulation bylaw.

10. Storm Sewer Connection

- (a) The connection fee shall be:

- i. For 100mm diameter service \$ 600.00
- ii. For a service connection in excess of 150mm diameter, the fee will be the actual cost of construction with a deposit at the time of application of an amount equal to the estimated cost of construction by the Director of Community Service.
- iii. To connect a disconnected sewer connection, the fee will be the actual cost of construction with a deposit at the time of application, of an amount equal to the estimated cost of construction, plus 10%, as determined by the Director of Community Service.

**DISTRICT OF 100 MILE HOUSE
Schedule "E" – Community Service**

(b) The administration fee shall be:

i. For each connection irrespective of diameter \$ 60.00

(c) Extra Length and Deep Service Connections

For any service connection which exceeds twenty (20) metres in length, or which has a depth in excess of 3.6 metres over more than half its length, the fee will be the actual cost of construction, plus 10%, with a deposit at the time of application in the amount equal to the estimated cost of the work as determined by the Director of Community Service.

(d) Disconnection Charge

Disconnection from the sewer connection or public sewer \$ 150.00

(e) Building Sewer Installed by Municipality

Where an owner fails to comply with an order to connect to the sewer connection and the work is directed to be done by the Municipality, the entire cost of the work plus a supervision and overhead charge not exceeding 20% of the total amount for labour, equipment and materials will be charged to the owner.

**DISTRICT OF 100 MILE HOUSE
Schedule "F" – Financial**

1. Accounts Receivable Interest

General Accounts Receivable will be subject to interest being charged at 2% per month on accounts outstanding on the last day of the month following the billing date.

2. Non-Sufficient Funds (NSF) Cheques and Returned Cheques

- | | |
|---|---------------|
| (a) NSF cheque (per cheque fee) | \$ 20.00/each |
| (b) Cheque returned for any other reason | \$ 20.00/each |
| (c) NSF Pre-Authorized Payment (per occurrence) | \$ 20.00/each |

**DISTRICT OF 100 MILE HOUSE
Schedule "G" – Fire Services**

COST RECOVERY

SECTION	DESCRIPTION	COST RECOVERY
Fire Protection File Searches	File searches for outstanding code violations or infractions on occupancies.	As approved by the Fire Chief.
Cost Recovery for Failure to Notify	Activation of alarm system, failure to notify of testing, repair, maintenance, adjustments or alterations.	\$300.00 per occurrence. Failure to pay results in costs being applied to the property tax of the owner.
Failure to Provide Clearance Within Time on Notice	Failure to remove an obstruction or provide 1 metre clearance around a fire hydrant within a specified time.	Cost of removal by municipal crews or private contractors and invoiced to the registered owner. Failure to pay results in costs being applied to the property tax of the owner.
Inspection Fee Cost Recovery	Fee charged after second re-inspection during year.	\$150.00 per occurrence. \$300.00 per occurrence Failure to pay results in costs being applied to the property tax of the owner.
Excessive False Alarm Incidents	More than two false alarms at an occupancy during a 1 year period where no fire or emergency situations existed, and was not a result of testing, repair, maintenance, adjustments or alterations.	\$300.00 per occurrence after initial 2 false alarms. Failure to pay results in costs being applied to the property tax of the owner.

**DISTRICT OF 100 MILE HOUSE
Schedule "G" – Fire Services
EMERGENCY SERVICES TRAINING CENTRE**

ADDITIONAL FEES (if required)

- | | | |
|--|----|---------|
| ➤ Instructor/Evaluator (1 to 5 ratio) | \$ | 300/day |
| Practice night | \$ | 35/hr |
| ➤ Live Fire Tech | \$ | 240/day |
| Includes Safety (2 required) | | |
| ➤ Practice night | \$ | 30/hr |
| ➤ Fire Extinguisher for Training Purposes @ current re-charge Rates/size (must be arranged for in advance) | | |
| ➤ Foam @ actual replacement cost + freight (must be arranged for in advance) | | |
| ➤ Lunches can be provided for on a contract basis (must be arranged for in advance) | | |

All Live Fire Training must be conducted as per the ESTC Policies and all Live Fire Instructors must be qualified to instruct (NFPA 1001, Fire Service Instructor 1 and the ESTC Instructor Course or recognized by the COTR, or JIBC **or VIERA** as a live fire instructor, NFPA 1403) and approved by the District of 100 Mile House Fire Chief. Live Fire Techs **and Safety Officers** must be qualified and approved by the District of 100 Mile House Fire Chief.

DISTRICT OF 100 MILE HOUSE Schedule "H" – Land Use and Development

1. Zoning Bylaw Amendments

- (a) Application Fee* \$ 800.00
(to be paid at the time of application)
- (b) Refundable fee of \$400.00 if the application does not proceed to a public hearing and public notice.

2. Official Community Plan Amendments

- (a) Application fee* \$ 800.00
(to be paid at the time of application)
- (b) Refundable fee of \$400.00 if the application does not proceed to a public hearing and public notice.

3. Official Community Plan and Zoning Amendment (Joint Application)

- (a) Application fee* \$ 1,000.00
(to be paid at the time of application)
- (b) Refundable fee of \$400.00 if the application does not proceed to a public hearing and public notice.

4. Development Permits

Non-Refundable application fee (to be paid at the time of application)

- (a) For works up to \$100,000 value \$ 300.00
- (b) For works between \$100,000 and \$500,000 value \$ 400.00
- (c) For works greater than \$500,000 value \$ 500.00
- (d) For amendment to existing Development Permit \$ 100.00

5. Development Variance Permits

- (a) Application fee* \$ 400.00
(to be paid at time of application)
- (b) Refundable fee \$150.00 if application does not proceed to advertising.

6. Board of Variance

- (a) Non-refundable application fee \$ 400.00
(to be paid at time of application)

DISTRICT OF 100 MILE HOUSE
Schedule “H” – Land Use and Development

7. Land Use Application – Subdivision of Land, Conversion of Strata of Existing Building or Bare Land

- (a) Non-refundable application fee \$ 500.00/1-4 units
 (to be paid at the time of application) \$ 125.00/each additional
- (b) Preliminary Layout Review extension fee \$ 250.00
- (c) Substantial revision fee \$ 250.00/each revision
- (d) Site Disclosure Statement fee \$ 100.00
- (e) Inspection fee
 2% of estimated construction costs, as determined by consulting engineer.
 (Applicable to the works that will become owned by the District)
- (f) Servicing Agreement (Interest rate payable) Prime Plus 2%

8. Road Closure Application

- (a) Non-refundable application fee \$ 100.00
 (to be paid at the time of application)
- (b) Non-refundable processing fee \$ 500.00
 (to be paid at time of submitting the Offer to Purchase)

9. ALR Exclusion Application

- (a) Non-refundable Expression of Interest fee \$ 250.00
- (b) Non-refundable ALR Exclusion Application fee \$ 1,000.00
- (c) Non-refundable public consultation fee \$ 250.00
- (d) Non-refundable notice fee \$ 500.00
- (e)

10. Mobile Home Park Application

- (a) Non-refundable Mobile Home Park Application fee \$ 250 plus \$50
 per mobile Home pad (to be paid at the time of application)
- (b) Renewal fee \$ 250
- (c) Substantial revision fee \$ 250
- (d) Collector’s Certificate for Transport Purposes \$ 25/each
 Accompanies the application to Transport (Relocate a mobile home)

11. Illegal Suite

- (a) Placing & discharging notice on title Actual Cost + 15%

12. Other Fees

- (a) Any additional costs, including but not limited to advertising, legal survey, preparation and registration of restrictive covenants, statutory rights of way, road closure and disposition. District's legal fees, District's agent fees, taxes, etc. which are required in the processing of any of the applications listed in this Schedule H are payable by the applicant, together with an administrative fee of 15% of that amount.

*includes advertising costs.

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**DISTRICT OF 100 MILE HOUSE
Schedule "I" – Liquor License**

- | | |
|--|------------------|
| 1. Amendments to existing Liquor Licenses ** | \$ 1,000.00/each |
| 2. New Liquor License | \$ 1,000.00/each |

****\$600 will be refunded where a "no comment" resolution is passed****

- | | |
|---|------------------|
| 3. New Retail Cannabis Sales License | \$ 1,500.00/each |
| 4. Amendments to existing Retail Cannabis Sales License | \$ 1,500.00/each |

****Retail Cannabis Licensing fees are non-refundable****

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**DISTRICT OF 100 MILE HOUSE
Schedule "J" – Parks**

1. Municipal Campsite

(a) Campsite fees per site \$ 15.00 per night

2. Parks

	Non-Refundable Booking Fee	Refundable Deposit
(a) Park Events: Private/Commercial/Public Use (eg: weddings, charity fund raising music festivities)	\$ 20.00	\$ 150.00
(b) Multi-Authority: (Use-All)	\$ 20.00	\$ 150.00
(c) Serving of Alcoholic Beverages: (Use-All)	\$ 20.00	\$ 200.00
(d) All Other Uses: (Use-All)	\$ 20.00	\$ 150.00

NOTE: * "Charity" use is defined as an event where at least 95% of all net proceeds go to a recognized charity.

**** Where any vehicular traffic is used for events the Refundable Damage Deposit shall be increased to \$1,000.00.****

DISTRICT OF 100 MILE HOUSE
Schedule “K” – Utilities

1.Sewer Connection

(a) Non Refundable Application Fee

Domestic Service	\$ 20.00
Commercial Service	\$ 40.00

(b) Connection Fee

4” Service Connection	\$ Actual Cost
Pre-Serviced Lots	\$ 905.00 flat fee

Applied parameters are:

- a) Length does not exceed 45 feet (13.72m)
- b) Removal and replacement of concrete and asphalt at additional actual costs.

(c) Other Connection Fees

All other connections are to be charged out at actual cost of labour including all benefits related thereto, equipment and materials and an administration fee of ten percent (10%) of the labour, equipment, and materials, with the estimated cost being deposited with the Collector on application. Where the work involves the disruption of asphalt or other hard road or sidewalk surface, the costs shall include the removal and replacement of that surface.

AND FURTHER, the District reserves the right to refuse to make main extensions and install service pipe to a customer’s property line under frost conditions that would, in the opinion of the District, make such undertaking impractical. If the customer still requests an extension or installation under frost conditions, then, if approved by the District, the customer shall deposit with the District, in advance of construction, an amount equal to the estimated cost of the installation, and any difference between the deposit and actual costs shall be either refunded to or paid by the customer.

2. Sewer Rates – Quarterly Billing

	Effective <u>Jan 1, 2023</u>	Effective <u>Jan 1, 2024</u>
RESIDENTIAL		
Single Family	\$ 69.95	\$ 73.45
Duplex	139.90	146.90
Triplex	209.80	220.35
Fourplex	279.75	293.80
Fiveplex	349.70	367.25
Mobile Home/Apartment/Suite	69.95	73.45
Strata Unit	69.95	73.45
COMMERCIAL		
Arena	445.35	467.60
Barber Shop: per chair	29.05	30.50
Bank	133.55	140.25
Beauty Parlor: per chair	33.50	35.20
Beer Parlor	445.25	467.50
Business Office	60.20	63.20
Café/Restaurant: per seat	16.10	16.90
Car Wash: per bay	111.30	116.85
Church	102.30	107.40
Deli/Bakery: 1-9 seats	66.90	70.25
Deli/Bakery: 10-15 seats	84.65	88.90
Deli/Bakery: 16-20 seats	106.90	112.30
Dental Clinic	111.30	116.85
Dining/Banquet Room	133.55	140.15
Dormitories: per bed	22.20	23.30
Drive-In Café	173.70	182.40
Garage	102.30	107.40
Hall/Club/Poolroom/ Bowling Alley: per unit	133.55	140.15
Hospital: per bed	89.05	93.50
Hotels/Motels: per room	22.20	23.30
Laundries	244.95	257.20
Laundromat: per washer	26.65	28.00
Library	66.90	70.25
Licensed Club/Lounge	244.95	257.20
Medical Clinic	244.95	257.20
Public Washroom	151.60	159.20

	<u>Effective</u> <u>Jan 1, 2023</u>	<u>Effective</u> <u>Jan 1, 2024</u>
Sani-Station	222.65	233.80
Schools: per room	86.85	91.20
Service Station	244.95	257.20
Stores: per washroom	73.45	77.10
Theatre	173.85	182.55

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3. Water Connection

(a) Non Refundable Application Fee

Domestic Service	\$ 20.00
Commercial Service	\$ 40.00

(b) Connection Fee

20m (3/4") Service Connection	\$ Actual Cost
Pre-Serviced Lots	\$ 925.00 flat fee

Applied parameters are:

- a) Length does not exceed 50 feet (15.2m)
- b) Removal and replacement of concrete and asphalt at additional actual costs.

(c) Other Connection Fees:

All other connections are to be charged out at actual cost of labour including all benefits related thereto, equipment and materials and an administration fee of ten percent (10%) of the labour, equipment, and materials with the estimated cost being deposited with the Collector on application. Where the work involves the disruption of asphalt or other hard road or sidewalk surface, the costs shall include the removal and replacement of that surface.

(d) Water Turn-On/Turn Off:

~~\$ 35.00~~ **50.00**
for each turn on or turn off

(e) Service Pipes

Extra Inspection requirement due to defective service work or work not ready for inspection	\$ 30.00
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(f) DISCONTINUATION OF SERVICE

Reconnection as a result of disconnection for violation of the provision of the current Water Rates & Regulations Bylaw, payable in advance.	\$ 50.00
--	----------

4. Water Rates – Quarterly Billing

	Effective Jan 1, 2023	Effective Jan 1, 2024
RESIDENTIAL		
Single Family	\$ 116.80	128.48
Duplex	233.55	256.91
Triplex	350.40	385.44
Fourplex	467.15	513.87
Fiveplex	583.95	642.35
Mobile Home (per pad)		
/Apartment (per unit)		
Suite (per unit)	93.45	102.80
Strata Unit	93.45	102.80
COMMERCIAL		
Barber Shop: per chair	42.50	46.75
Beauty Parlor: per chair	49.55	54.51
Bowling Alley: per alley	13.00	14.30
Coffee Shop/Restaurant		11.83
Dining: per seat	10.75	132.39
Deli/Bakery: maximum 20 seats	120.35	135.03
Drive-In Restaurant	122.75	46.86
Garage: per washroom	42.60	77.99
Halls & Clubs: per washroom	70.90	77.99
Halls & Clubs: per kitchen	70.90	33.83
Hotel/Motel: per room	30.75	257.02
Laundries	233.65	67.76
Laundromat: per washer	61.60	11.83
Licensed Club/Lounge	10.75	46.86
Office/Store: per washroom	42.60	148.01
Pools	134.55	14.30
Pool Rooms: per table	13.00	77.99
Schools: per room	70.90	33.83
School Dormitory: per bed	30.75	77.99
Service Station: per washroom	70.90	74.45
Up to 5,000 gallons	4.75	5.23
5,001 to 30,000 gallons	4.85	5.34
over 30,000 gallons	5.25	5.78

	<u>Effective</u> <u>Jan 1, 2023</u>	<u>Effective</u> <u>Jan 1, 2024</u>
COMMERCIAL METERED		
(MINIMUM CHARGE)		
20mm meter	\$ 116.80	\$ 128.48
25mm meter	143.00	\$ 157.30
40mm meter	285.60	\$ 314.16
50mm meter	415.50	\$ 457.05
Hospital	415.50	\$ 457.05
Standpipe	30.75	\$ 33.83
Hydrants	73.25	\$ 80.58

FIRE HOSE CONNECTION		
1 1/2" (40mm) diameter outlet	26.25	28.88
2 1/2" (65mm) diameter outlet	52.05	57.26

SPRINKLER SYSTEM CONNECTION		
Up to 4" (100mm) diameter connection	106.25	116.88
6" (150)mm diameter connection	151.10	166.21
Other: per fixture	10.70	11.77

****NOTE: Full "economic rate" to be charged on all public recreation facilities (ballfields, parks, soccer fields).****

5. BULK WATER RATES

a)	Account Access Fee	\$ 100.00
b)	Bulk Water	\$ 0.02/litre

DISTRICT OF 100 MILE HOUSE
Schedule "L" – Community Hall
Municipal Facilities & Events Bookings

COMMUNITY HALL

1. Booking Fees (non-refundable)	\$ 25.00
2. Day rental – 8 hours or more	\$ 400.00
3. Half day rental – 8am-3pm or 4pm – 12pm	\$ 250.00
4. Hourly rate up to 4 hours (over 4 hours goes to the half day rate or full day rate)	\$ 50.00/hr
5. Kitchen only	\$ 80.00
6. Bar area only	\$ 60.00
7. Damage Deposit - Hall (refundable)	\$ 200.00 500.00
8. Damage Deposit – Bar and/or Kitchen	\$ 200.00
9. Key Deposit (refundable)	\$ 35.00

~~Deposits are due 45 days prior to the event date. Hall rental payment is due in full 30 days prior to the event. If the event is booked less than 45 days then full amount including deposit and hall rental is due.~~

All rental fees and deposits are payable at the time of booking in order to secure the day(s) of the event.

Cancellations less than 30 days prior to event, will **receive a refund for** the damage deposit **only**.

MARTIN EXETER HALL

1. Booking Fees (non-refundable)	\$ 25.00
2. Upstairs Daily	\$ 425.00
3. Upstairs Weekly	\$ 875.00
4. Boardroom Daily	\$ 175.00
5. Basement Theater Daily	\$ 125.00
6. Basement Theater Weekly	\$ 475.00
7. Clean Up Fee	\$ 25.00/hr
8. Damage Deposit – (refundable)	\$ 200.00 500.00
9. Key Deposit (refundable)	\$ 35.00

~~Deposits are due 45 days prior to the event date. Hall rental payment is due in full 30 days prior to the event. If the event is booked less than 45 days then full amount including deposit and hall rental is due.~~

All rental fees and deposits are payable at the time of booking in order to secure the day(s) of the event.

Cancellations less than 30 days prior to event, will **receive a refund for** the damage deposit **only**.

AIRPORT RENTAL

- | | |
|--|----------------------|
| 1. Booking Fee (non-refundable) | \$ 25.00 |
| 2. Apron only | \$ 250.00/day |
| 3. Apron and runway | \$ 500.00/day |
| 4. Damage deposit (refundable) | \$ 500.00 |

Registered Not-For-Profit group/society Fly-In or Air Show – No charge except for damage deposit.

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PARADE/TEMPORARY ROAD CLOSURE

- | | |
|--|------------------|
| 1. Booking Fee (non-refundable) | \$ 25.00 |
| 2. Damage Deposit (refundable) | \$ 500.00 |

Registered Not-For-Profit group/society – No charge

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DISTRICT OF 100 MILE HOUSE

Bylaw No. 1435, 2024

Being a bylaw to repeal
Municipal Buildings Bylaw No. 757, 1998

WHEREAS Part 5, Division 3, Section 137 of the *Community Charter* allows Council to amend or repeal a bylaw.

NOW THEREFORE, the Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

- 1) That this bylaw be cited as “**Repeal Bylaw No. 1435, 2024**”.
- 2) That Use of Municipal Buildings Bylaw No. 757, 1998 be repealed.

READ A FIRST, SECOND AND THIRD TIME this 26th day of November, 2024.

ADOPTED this 10th day of December, 2024.

Mayor

Corporate Officer

**DISTRICT OF 100 MILE HOUSE
Bylaw No. 1436, 2024**

A bylaw to amend the 2024 to 2028 Financial Plan.

The Council of the District of 100 Mile House in open meeting assembled, hereby enacts as follows:

TITLE

1. This bylaw may be cited for all purposes as "**District of 100 Mile House 2024 Financial Plan Amendment Bylaw No. 1436, 2024**".

ENACTMENT

2. THAT, Bylaw No. 1422-2024 Financial Plan Schedule "A" be repealed and replaced with the Schedule "A" attached to and forming part of this bylaw.

READ A FIRST, SECOND AND THIRD TIME this 26th day of November 2024.

ADOPTED this 10th day of December 2024.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE
2024 Financial Plan Amendment Bylaw No. 1436, 2024
Schedule A

REVENUES	2024	2025	2026	2027	2028
Taxes & Grants In Lieu	\$ 3,150,615	\$ 3,238,615	\$ 3,312,425	\$ 3,383,225	\$ 3,455,830
Utility Rates	1,091,890	1,146,255	1,203,335	1,263,265	1,326,185
Sales of Services	309,325	307,190	308,620	310,735	312,845
Government Grants	1,792,580	1,207,935	1,208,525	1,209,120	1,209,720
Contributions & DCC	4,090	4,090	4,090	4,090	4,090
Other Revenue	730,045	643,290	643,290	643,290	643,290
Transfer from Reserves	74,800	23,500	23,500	23,500	23,500
Transfer from Other	1,855,734	1,710,940	1,652,525	1,615,430	1,525,060
	\$ 9,009,079	\$ 8,281,815	\$ 8,356,310	\$ 8,452,655	\$ 8,500,520

EXPENDITURES	2024	2025	2026	2027	2028
General Government	\$ 1,429,985	\$ 1,126,730	\$ 1,158,050	\$ 1,163,115	\$ 1,185,535
Protective Services	814,450	811,530	820,475	826,600	835,965
Transportation Services	1,691,875	1,578,770	1,600,860	1,616,830	\$ 1,640,145
Environmental & Public Health	143,425	139,445	142,095	144,310	146,230
Recreation & Culture	219,615	209,160	212,285	214,135	217,400
Utility Operations	1,180,065	1,158,920	1,171,325	1,191,805	1,211,430
Development & Planning	705,590	449,145	455,520	459,035	465,610
Interest & Bank Charges	18,130	14,200	14,200	14,200	14,200
Principal Debt Payment	5,275	-	-	-	-
Amortization	1,713,219	1,616,920	1,579,145	1,566,385	1,499,145
Transfer to Capital Reserve	281,890	316,075	357,310	394,690	428,560
Transfer to Equipment Reserve	257,425	257,425	257,425	257,425	257,425
Transfer to Other Reserves	548,135	603,495	587,620	604,125	598,875
	\$ 9,009,079	\$ 8,281,815	\$ 8,356,310	\$ 8,452,655	\$ 8,500,520

	\$ -	\$ -	\$ -	\$ -	\$ -
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CAPITAL	2024	2025	2026	2027	2028
Capital Expenditure	11,592,775	9,709,000	5,631,000	887,000	558,000
Transfer from Operating Surplus	7,940	-	-	-	-
Transfer from Reserves	7,323,015	6,709,000	1,631,000	887,000	558,000
Grant Funding	2,861,820	3,000,000	4,000,000	-	-
Developer Contributions	1,400,000	-	-	-	-
	\$ -	\$ -	\$ -	\$ -	\$ -



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

Meeting – December 10, 2024

REPORT DATE: November 29th, 2024
TITLE: Cemetery Bylaw No. 1432, 2024
PREPARED BY: Sheena Elias - Director of Finance

PURPOSE:

The purpose of this report is to provide Council with information on the proposed new Cemetery Bylaw No. 1432-2024.

RECOMMENDATION:

Recommended Resolution

“BE IT RESOLVED THAT the District of 100 Mile House Cemetery Bylaw No. 1432, 2024, be read a first, second and third time the 10th day of December, 2024.”

BACKGROUND INFORMATION / DISCUSSION:

Cemetery Bylaw 1341-2019 was adopted in June of 2019, since adoption 4 (four) amendments have been made.

Staff wishes to repeal the existing Cemetery Bylaw 1341-2019 and replace with Cemetery Bylaw No. 1432-2024. The new bylaw includes all 4 previous amendments along with a couple of housekeeping updates on fees, winter burials and oversized liners.

- Resident and Non-Resident burial fees to be the same.
- Direction on when to apply Winter burial rates
- Direction on charging oversized liner fee.



OPTIONS:

- 1) Approve bylaw as presented
- 2) Bring back to Council with changes as directed

BUDGETARY IMPACT: n/a

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws):

ATTACHMENTS:

District of 100 Mile House Cemetery Bylaw No. 1432, 2024 (changes indicated in red)

Prepared By: S. Elias
Sheena Elias, Director of Finance

Date: Dec. 4. 24

Reviewed By: Tammy Boulanger
Tammy Boulanger, CAO

Date: Dec. 4. 24

DISTRICT OF 100 MILE HOUSE



CEMETERY BYLAW NO. 1432, 2024

A bylaw to repeal District of 100 Mile House Cemetery Bylaw No. 1341, 2019 and amendments thereto in their entirety and hereby create a new District of 100 Mile House Cemetery Bylaw.

WHEREAS, the Council of the District of 100 Mile House, acting as the Board of Trustees of the municipal cemetery, deems it expedient to create a new cemetery bylaw.

AND WHEREAS, the Council of the District of 100 Mile House, wishes to repeal District of 100 Mile House Cemetery Bylaw No. 1341, 2019 and amendments thereto in their entirety;

NOW THEREFORE, the Council of the District of 100 Mile House in open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as “**Cemetery Bylaw No. 1432, 2024**”.
2. District of 100 Mile House Cemetery Bylaw No. 1341, 2019 and amendments thereto are hereby repealed in their entirety.

Words or phrases defined in the *British Columbia Cremation, Interment and Funeral Services Act* and its regulations or the *Business Practices and Consumer Protection Act* and its regulations will have the same meaning when used in this bylaw unless otherwise defined in this Bylaw.

The headings contained in this bylaw are for convenience only and are not to be construed as defining, or in any way limiting the scope or the intent of the provisions of this bylaw.

If any portion of this bylaw is for any reason held invalid by any court of competent jurisdiction, the invalid portion will be severed and the severance will not affect the validity of the remainder.

DISTRICT OF 100 MILE HOUSE
CEMETERY BYLAW NO. 1432, 2024

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SECTION I – DEFINITIONS

1. For the purpose of this Bylaw, unless the context otherwise requires:

Care Fund	means a fund required and governed by the <i>Cremation, Interment and Funeral Services Act</i> , for the care, maintenance and repair of the cemetery.
Caretaker	means a person or persons duly appointed or employed by the District, from time to time, as Operation Supervisor.
Cemetery	means land that is set apart or used as a place of Interment of Human Remains or Cremated Remains and includes any incidental or ancillary buildings on the land.
Child	means any person one year old up to and including 14 years of age.
Columbarium	means a vault with single or double compartment niches for urns containing Cremated Remains.
Commingled Remains	means the intentional and irreversible mixing of the Cremated Remains of more than one deceased person.
Council	means the Council of the District of 100 Mile House acting as the Board of Trustees of the municipal cemetery.
Cremated Remains	means the human bone fragments and ashes left after human remains are cremated.
Disinterment	means the removal for the purpose of permitted relocation, of human remains and the container, or any remaining container holding the human remains, from the Lot which the human remains are interred.

Exhumation	means the exposure and removal of interred human remains for the purposes of viewing or examination.
Finance Officer	means the person duly appointed as such from time to time by Council.
Grave Space	means a space of ground in a Cemetery intended to be used for the permanent interment in the ground for the remains of a deceased person.
Infant	means any person up to the age of one year.
Inurnment	means one form of interment and shall mean the placement of cremated remains in a niche.
Interment	means the permanent disposition of humans remains by burial in a cemetery, entombment in a mausoleum or inurnment in a columbarium.
Interment Rights Certificate	means a District issued certificate that recognizes the holder has pre-arranged access to Interment Rights at a specified location.
Medical Health Officer	means a person holding office as the Medical Officer with jurisdiction within the District.
Minister	means that member of the Executive Council charged by Order of the Lieutenant-Governor-In-Council with the administration of the <i>Cremation, Interment and Funeral Services Act</i> and/or <i>Business Practices and Consumer Protection Act</i> and includes any person designated therein as having appropriate administrative authority to act as a Director under the <i>Business Practices and Consumer Protection Act</i> .
Niche	means a recessed space in the Columbarium used or intended to be used for the inurnment of Cremated Remains.
Non-resident	means any person who is not a resident as defined in this bylaw.

Resident	means a deceased person who resided in the District of 100 Mile House or the Cariboo Regional District (Area G, H & L) at the time of death, or was a five (5) year resident of the area within the eighteen (18) months preceding death, or was a property owner in the area at the time of death or was a property owner in the area for more than ten (10) years at any time preceding death.
Scattering Garden	means a designated area for the placement of non-recoverable, commingled cremated remains scattered within the designated garden area.

The use of words signifying the masculine will include the feminine.

All other words and phrases in this Bylaw will be construed in accordance with any definitions assigned to them in the *Cremation, Interment and Funeral Services Act* and the *Business Practices and Consumer Protection Act*, and their associated regulations, all as amended or replaced from time to time.

SECTION 2 – LEGAL DESCRIPTION

2. The following lands have been set aside, operated, used and maintained as the Cemetery by the Board:
 - a) 100 Mile House Cemetery, legally described as;
Lot A, Plan KAP66971, DL 2136 Lillooet Land District
 - b) A copy of the plan of the Cemetery shall be filed with the Director of *Business Practices and Consumer Protection Authority* and copies shall also be kept available for public inspection at the District office and at such other places as may be required or deemed necessary.
 - c) Council hereby established itself as a Board of Trustees to own and operate the Cemetery and to exercise all of the powers and duties of the Board of Trustees pursuant to the *Cremation, Interment and Funeral Services Act*.

SECTION 3 – GENERAL

3. RIGHT OF INTERMENT

- a) The District may grant to any person paying the fees, therefore, according to the Schedule of fees hereinafter provided and subject to the terms of Section 4 hereof, exclusive use by him or his executors or administrators, of any one or more grave spaces which may be vacant and unreserved in the Cemetery upon payment of said fees and being issued an Interment Right Contract.
- b) Application for one or more Rights of Interment shall be made to the District during office hours, Monday to Friday, except holidays and shall include a statement of:
 - i) The applicant's name and address'
 - ii) The name and address of the person or person for which the Right of Interment is being acquired;
 - iii) If applicable, the date of death and time and date of the funeral for that person(s); and
 - iv) Any other information that the District reasonably requests.
- c) The District reserves the right to refuse to sell the Right of Interment for the use of more than two (2) grave or niche spaces to any one individual.
- d) The Board may by agreement with a society, church or other organization, reserve a section of the Cemetery to be used exclusively for the interment of deceased members of the society, church, or other organization concerned and upon such agreement being made no person shall be issued an Interment Right Contract to use such grave space in the reserved section unless his application to the District to purchase an Interment Right Contract is accompanied by a certificate from the society, church or organization concerned, stating that he or the person on whose behalf he may be acting, is entitled to burial in the reserved section. All Interment Right Contracts issued and services rendered by the District under these conditions shall be subject to payment at the regular rates set forth in the schedule of rates duly attached hereto as Schedule "A".

- e) **TRANSFERS:** Where the holder of an Interment Right Contract to use and occupy grave space in the Cemetery wishes to transfer his right of use and occupancy to another person, he shall first provide the Administrator, or designate, with full particulars of the name, address and other description of the person to whom the transfer is to be made, in consideration to be paid therefore, and such other information as the Administrator, or designate, may reasonably request. The provision of such information shall not bind the board to accept the proposed transfer.
- f) If the Interment Right Contract transfer relates to a grave space located in an area reserved under an agreement made between the Board and an organization pursuant to Section 3(d) hereof, the requirements of said Section 3(d) concerning entitlement to burial in a reserve section of the Cemetery will apply to the person to whom the transfer is made.
- g) Upon acceptance by the District of the transfer fee prescribed in Schedule "A", and upon compliance with the requirements of this Bylaw by the Interment Right Contract holder and the person to whom the Interment Right Contract is to be transferred, the Administrator, or designate, shall effect the desired transfer by an endorsement upon the Interment Right Contract and shall record the transfer in the books or other records kept by him for that purpose.
- h) **CANCELLATIONS:** An Interment Right holder may cancel an Interment Right Contract and obtain a refund of the original purchase price for the space identified less the amount of the Care Fund contribution for the space, at the time of purchase, and less an Administration fee of 10% on the difference, subject to the following:
 - i. There were no interments in the lot;
 - ii. The original Right of Interment is surrendered; and
 - iii. The costs for removal of any memorial(s) are paid.

After 31 days from the date of entering into a purchase agreement no refund shall be made on any Care Fund contribution collected.

- i) All Interment Rights Contracts issued for the use of grave space in the Cemetery shall be subject to the provisions of this bylaw and all bylaws now or thereafter to be passed by the Board.
- j) Plots may be reserved for future use provided that the fees for the grave space or columbarium niche is paid in accordance to Schedule "A". Fees for burial and other goods and services will be payable at such time as the grave or columbarium space is required for use.

FEES AND CHARGES

- a) The applicable fees for interment, disinterment, and care of graves and niches, scattering of cremated remains and the charges for goods required for burial by the District for use in the Cemetery and any other cemetery fees are shown in Schedule "A".
- b) The fees set out in Schedule "A" to this bylaw shall be paid at the District office at the time of entering into an Interment Rights Contract or purchase of any goods or services sold by the District in connection with the operation of the Cemetery.
- c) Winter burials fees are charged between November 15th and March 15th each year at the direction of the Director of Community Services.

SECTION 4 – INTERMENT, EXHUMATION AND CREMATION

4. PERMISSION TO INTER, EXHUME AND CREMATE

- a) No human remains will be interred in a cemetery until a Right of Interment has been issued by the District and the applicable fee has been paid to the District, except as may be permitted otherwise under the terms of Section 4(f).
- b) All applications for a Right of Interment in a cemetery will be made to the District during regular office hours on all days of the week except Saturday or Sunday or Statutory Holidays, and, in the case of emergency, as described in Section 4(f).
- c) No interments will be permitted with less than 24 hours notice from Monday to Sunday unless an additional fee is paid as set out in Schedule "A" of this bylaw. Interments on Statutory Holidays will be charged an additional fee as set out in Schedule "A".
- d) Any person who makes application for a Right of Interment will provide the District with a statement of the name, age and date of death of the deceased, whether or not death was caused by a communicable disease as listed in the *Health Act Communicable Disease Regulation* made under the *Public Health Act*, the time and date of the funeral and any other information which it is reasonable for the District to request.

- e) No person shall be granted Right of Interment in an area of the Cemetery which the Board has reserved under provisions of Section 3(d) hereof for burial of members of a church, society, or other organization, except where the applicant for the permit furnishes the Administrator, or designate, with a Certificate from the organization for whom the area has been reserved, stating that the deceased person for whom the permit is required is entitled to burial in the reserved area.
- f) i. Where the Medical Health Officer directs, pursuant to the *Health Act Communicable Disease Regulation* or otherwise, that human remains will be buried in the Cemetery during any period when the District offices are closed, the Ministry of Health must grant approval for same and retroactive approval must be obtained from the District during normal working hours.
- ii. Where a burial in the Cemetery is performed under the conditions subsection 4(f)(i) the person who permitted the burial and the person who performed the burial shall report the matter to the Administrator, or designate, with full details of the deceased as required by Section 4(d) together with such fees as required in accordance with Schedule "A", if such fees have not previously been paid.
- iii. The information required to be given to the Administrator, or designate, under the terms of subsection 4(f)(ii) shall be provided to the Administrator, or designate, as soon after such interment as the District office is opened.
- g) No deceased person interred in the Cemetery shall be exhumed without a written order being first obtained from the Business Practices and Consumer Protection Authority in accordance with the requirements of the Cremation, Interment and Funeral Services Act and the presentation for such order to the Administrator, or designate, for his examination.
- h) It shall be unlawful for any person to cremate or burn a deceased person within the limits of the district of 100 Mile House save and except as authorized under the terms of the Cremation, Interment and Funeral Services Act and the regulations made thereunder and the presentation of such order to the Administrator, or designate.

INTERMENT IN THE CEMETERY

- i) No remains other than human remains or cremated remains will be interred in the Cemetery and all interments will be subject to, and comply with, the provisions of this bylaw.

- j) The Rights Holder for a grave space must not permit an interment to be made in the grave space to which the Right of Interment refers, not transfer or dispose of the said grave space to another person, group or organization, unless such interment, transfer or disposal is made pursuant to the provisions of this bylaw.

- k)
 - i. Where the body of a person who died while suffering a communicable disease is to be buried in the Cemetery, any instruction given by the Medical Health Officer respecting the interment shall be fully and carefully followed by those who perform the interment.

 - ii. Where the body delivered to the Cemetery for interment is subject to the direction of the Medical Health Officer under the terms of *Health Act Communicable Diseases Regulations*, the person delivering the body to the Cemetery shall inform the Administrator, or designate.

COLUMBARIUM

- l)
 - i. Inurnment shall be permitted only in columbarium structures owned and maintained by the District.

 - ii. All inurnments, disinurnments and removals, including all openings and closings niches shall be made only by persons designated by the Administrator, or designate.

 - iii. No more than one urn may be placed in a single size niche and the external dimensions of the urn to be placed shall not exceed 25cmx25cmx25cm.

 - iv. No more than two urns may be placed in a double size niche and the external dimensions of the two urns to be placed shall not exceed 25cmx25cmx35cm.

 - v. Upon payment of the fee prescribed in Schedule "A" of this bylaw, a memorial inscription plate shall be supplied and installed by the District on the door of the niche.

GRAVE SPACE

- m)
 - i. Each interment in the Cemetery, other than the interment of cremated

remains shall provide for not less than one (1) metre of earth between the upper surface of the coffin, or grave liner or vault enclosing the coffin and the top surface of the adjacent ground.

- ii. A maximum of five (5) interments shall be allowed in any one grave space, of which no more than two may be a body.
 - iii. Where two interments are permitted in one (1) grave space, and each interment is in respect of a body not in the form of a cremated remains, the first body shall be buried in the grave at a lower level depth than the second and each of the two burials in the grave shall conform to the requirements of subsection 4(m)(i).
 - iv. Cremains may be interred over a casket or caskets; however, these cremains may not be disturbed to use the plot for a regular interment.
 - v. Subject to subsection 4(m)(iv), three (3) cremain interments are permitted in addition to regular interment(s) in standard and child size plots and two cremain interments are permitted in addition to regular interments in infant size plots.
 - vi. No more than two (2) interments of cremated remains shall be permitted in cremation size plot.
 - vii. The interment of cremated remains in a plot in the Cemetery shall be made in a container encased in either concrete, polypropylene or fiberglass, not less than 4cm thick and shall be buried in the grave not less than 0.6 metres deep, except where the concrete encased container of cremated remains is used as a foundation-base for a memorial tablet installed on the grave according to the requirements of section 5(b)
- n) No grave shall be dug or opened by any person other than the person duly authorized by the District, or by the Administrator, or designate.
 - o) No mausoleums, vaults or other methods of interment above ground shall be permitted in the Cemetery except for those constructed by the District.
 - p) A grave liner or vault shall be used for each interment, except where cremated remains are interred according to the requirements of section 4(m)(ii). **Should an oversized liner be required it will be billed as specified in Schedule "A".**

SCATTERING GARDEN

- q) i. It shall be unlawful for any person to scatter cremated remains within the confines of the Cemetery except within a scattering garden. All cremated remains that are placed in the scattering garden are considered non-recoverable and commingled.
- ii. No remains shall be scattered in the scattering garden until a permit to scatter the remains has been obtained from the District and the fee as specified in Schedule "A" has been paid to the District except as may be permitted otherwise under the terms of Section 4(f)(i).

SECTION 5 – MEMORIALIZATION

5. MEMORIALS

- a) No memorial other than a tablet type memorial, as specified in Section 5(b), may be installed on a grave.
- b) A tablet type memorial may be installed on a grave in the Cemetery provided the installation fee as set out in Schedule "A" is paid and upon payment such person or persons shall be entitled to receive an Interment Right Contract. The memorial is to be made of stone or bronze and conform to the following:
 - i. Each memorial tablet shall be installed in a position on the grave according to that established by the Board for memorials on graves in the Cemetery and shall have its top surface set level and flush with the surface of the surrounding ground.
 - ii. Each bronze memorial tablet shall be attached to a concrete base of not less than 10cm (4") thick, with side surfaces true and perpendicular with the top surface of the attached tablet.
 - iii. Each stone memorial tablet shall not be less than 7.5cm (3") thick and shall have its side surfaces true and perpendicular with its surface.
 - iv. Except as permitted otherwise in subsection 5(b)(i) the top surface of memorial tablets and concrete bases shall measure as follows:

On Adult Size Graves

Memorialization of one (1) or two (2) persons (in case of double depth burial)	30cm x 60cm (12"X24")
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On Child Size Graves

	30cm x 50cm (12" x 20")
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On Infant Size Graves

25cm x 45cm
(10"x18")

On Cremated Remains Size Graves

30cm x 50cm
(12"x20")

- v. A bronze memorial tablet intended for installation on the grave of an adult or child may be smaller than its concrete base provided the concrete base conforms to the size for the grave as required in subsection (iv) above and provided the part of the base extending beyond the tablet does not exceed 5cm (2") wide and has smooth, slightly beveled surface to shed water at its outer edges.
 - vi. One memorial tablet only may be installed on each grave, but where two persons are buried side by side in adjacent graves, one 45cm x 74cm (18"x30") tablet which provides for the same memorialization of both persons may be used instead of two separate tablets, provided the single tablet so used is set to embrace evenly the two graves concerned.
 - vii. On a cremated remains size grave a memorial which conforms to the requirements of this section and which supports a stone or bronze tablet, may enclose one or two containers of cremated remains of a deceased person(s).
- c) A plaque may be installed on a memory structure to commemorate the person whose ashes have been scattered in the scattering garden.
 - d) Memorials are placed in the cemetery at the risk of the licensee of the plot or of the applicant. The District accepts no responsibility for theft or damage resulting from vandalism.
 - e) The District accepts no responsibility for the degrading of the memorials or markers due to normal wear or deterioration. Minor chipping and scratches on the memorials and markers or damage to pictures and frames or covers on the memorials and markers as a result of turf mowing and trimming operations or by equipment used for the opening and closing of a burial plot is considered normal wear.

PART 6 – CEMETERY CARETAKER

- 6. The Caretaker shall be responsible for:

- a) Dig and prepare or cause to be dug and prepared, all plots required to be dug, as well as be responsible for the opening and closing of graves.
- b) Direct all funerals in the Cemetery to the correct grave site.
- c) Direct all ceremonies for the scattering of remains to the scattering garden.
- d) Install or arrange for the installation of all memorial tablets.
- e) Carry out or cause to be carried out, the general work of the Cemetery to maintain it in a neat and tidy conditions, including the maintenance of paths, gates, fences and other cemetery improvements.
- f) Maintain or cause to be maintained, records as required and submit to the Administrator, or designate, whatever reports are required of him.
- g) Complete such other work as may be directed by the Administrator, or designate.
- h) Ensure that no plot in the Cemetery shall be defined by a fence, hedge, rooted plant, border, curbing or railing unless permission for such installation is first obtained from the Board, the fees as set by the Board are first paid, and the improvements are constructed according to specifications of the Caretaker. Maintenance of the entire cemetery plot on which such special items are installed shall be the responsibility of the party obtaining such permission. If such upkeep is not maintained, those special items shall be removed by the Caretaker.

PART 7 – ADMINISTRATION AND CARE FUND

- 7. a) The Administrator, or designate and Finance Officer must:
 - i. Maintain all records and files necessary for the administration and management of the Cemetery as required by the *Cremation, Interment and Funeral Services Act* and its regulations;
 - ii. Review and issue Rights of Interments and permits for exhumation/disinterment;
 - iii. Coordinate interments, exhumations and the placement of memorials with the Caretaker; and

- iv. Maintain an accounting of all monies received and expended under this bylaw.
- b) The Administrator, or designate is hereby authorized on behalf of the District and subject to the provisions of this bylaw to issue a Right of Interment in respect of:
- i. any unoccupied Grave for which a Right of Interment has not already been issued;
 - ii. any Niche for which a Right of Interment has not already been issued; and
 - iii. the scattering garden area in the Cemetery.
- c) Upon issuing a Right of Interment or upon viewing an order for exhumation from the proper authority as specified in Section 4(g), the Administrator, or designate will notify the Caretaker before the time of the intended interment or exhumation giving the name of the deceased, the number and location of the Grave concerned and any instructions of the Medical Health Officer relative to the interment or exhumation.
- d)
- i. A Care Fund is hereby continued, to be administered in accordance with the requirements of the *Cremation, Interment and Funeral Services Act*.
 - ii. All fees specified as "Care Fund" fees in Schedule "A" to this Bylaw shall be levied and paid into the Care Fund and held, invested and used by the District in strict compliance with the *Cremation, Interment and Funeral Services Act* and its regulations.
 - iii. A bank account shall be established to be known as "Cemetery Care Trust Fund" into which the Finance Officer shall pay all funds received for care fund purposes and all such funds shall be deposited into said account, and held pending investment as hereafter provided.
 - iv. For all Rights of Interment, the Finance Officer shall pay into the Cemetery Care Trust Fund, a Cemetery Care Fund Fee as specified in Schedule "A" for which the said contribution shall be irrevocable.

- v. On all Interment Right Contracts for the use of grave space the amount required to be used for Care Fund purposes shall be specified.
 - vi. Any owner of a memorial marker, tablet, monument, memorial or curbing desiring to install same in the Cemetery, shall pay the amount specified in Schedule "A", prior to the installation of such memorial. The Finance Officer shall pay into the Cemetery Care Trust Fund the memorial installation Care Fund Fee as specified in Schedule "A".
 - vii. The income from the Cemetery Care Trust Fund, including any appreciation thereof, shall be used for the sole purpose of upkeep and maintenance of properties licensed as the District Cemetery.
 - viii. The principal sum from the Cemetery Care Trust Fund, shall not be reduced other than in accordance with the provisions providing for such as contained within the *Cremation, Interment and Funeral Services Act*.
- e) A separate account of all monies received under the provision of this Bylaw and all monies expended hereunder shall be kept by the Finance Officer and any surplus remaining of receipts over expenditures shall be paid at the end of each fiscal year into the Cemetery Care Trust Fund.

COLUMBARIUM REPLACEMENT FUND

- f)
 - i. A fund shall be established to be known as the "Columbarium Replacement Fund".
 - ii. On all Interment Rights contracts for the purchase of a columbarium niche space, there shall be paid into the "Columbarium Replacement Fund" the amount received for each Interment Right Contract purchased from fees as specified in Schedule "A".
 - iii. On all Interment Right Contracts for the purchase of columbarium niche space the amount required to be used for the Columbarium Replacement Fund purposes shall be specified.
 - iv. The income from the Columbarium Replacement fund, including any appreciation therefore, shall be used for the sole purpose of adding columbarium niche space in the Cemetery once the current columbarium niche spaces are filled.

- g) A separate account of all monies received under the provisions of the bylaw and all monies expended shall be kept by the Finance Officer and any surplus remaining of receipts over expenditures shall be paid at the end of each fiscal year into the Columbarium Replacement Fund.

MEMORY WALL REPLACEMENT FUND

- h)
 - i. A fund shall be established to be known as the “Memory Wall Replacement Fund”.
 - ii. On all Interment Rights contracts for the reservation of Memory Wall space, and Prepayment/Engraving for Memory Wall there shall be paid into the “Memory Wall Replacement Fund” the amount received for each. from fees as specified in Schedule “A”.
 - iii. On all Interment Right Contracts for the Memory Wall space and Prepayment/Engraving for Memory Wall, the amount required to be used for the Memory Wall Replacement Fund purposes shall be specified.
 - iv. The income from the Memory Wall Replacement fund, including any appreciation therefore, shall be used for the sole purpose of adding a memory wall in the Cemetery once the current memory wall spaces are filled.
- i) A separate account of all monies received under the provisions of the bylaw and all monies expended shall be kept by the Finance Officer and any surplus remaining of receipts over expenditures shall be paid at the end of each fiscal year into the Memory Wall Replacement Fund.

PART 8 – OTHER

- 8. a) Placing memorial items on plots
 - i. No glass permitted year round
 - ii. Cut real flowers only between May 1st and October 31st (flowers will be disposed of when condition degrades)

- iii. Between November 1st and April 30th memorial items are permitted, including artificial flowers and wreaths. An opportunity for the collection of items prior to the May 1st date will be advertised.
 - iv. A one-month grace period for placing of memorial items is permitted following a burial.
 - v. Any memorial items placed on plots may be removed by the Caretaker when their condition is considered to be detrimental to the Cemetery.
- b) No person shall plant, remove, cut down or destroy any trees, shrubs, plants, flowers, bulbs or rocks in the Cemetery other than an employee of the District authorized to do so by the Caretaker.
 - c) No persons shall damage or deface any memorial, fence, gate or structure in the Cemetery, or any improvements in the Cemetery.
 - d) No person shall enter the Cemetery in a vehicle after sunset, or drive a vehicle in the Cemetery at any time at a speed of more than 15km per hour (10 mph) and all vehicles and their drivers, while in the Cemetery grounds, shall be subject to the direction and order of the Caretaker.
 - e) No person shall solicit orders for markers, tablets, memorials, capping, or lie works within the limits of the Cemetery.
 - f) All persons and funeral processions in the Cemetery shall follow instructions of the Caretaker.
 - g) The discharging of firearms, other than in regular volleys at military burial services, is prohibited in the Cemetery.
 - h) Any person who willfully destroys, mutilates, defaces, injures or removes any tomb, monument, memorial or other structure placed in the Cemetery, or any fence, railing or other work for the protection or ornament of the Cemetery, or any monument, gravestone, or other structure or lot within the Cemetery, or willfully destroys, cuts, breaks, or injures any shrub or plant or plays at any game or sport, or who willfully or unlawfully disturbs persons assembled for the purposes of burying someone in the Cemetery, or who commits a nuisance, or behaves within the Cemetery in an indecent or unseemly manner, or deposits any rubbish or offensive matter or thing within the Cemetery, shall be guilty of an infraction of this bylaw and shall be liable to the penalties thereof, as provided for by Part 9 thereof.

i) Only dogs on a leash will be permitted within the Cemetery. Horses are not permitted on any turf areas in the Cemetery.

j) HOURS OF OPERATION

The cemetery shall be open to visitors from 8:00 a.m. to 8:00 p.m. daily. Any persons in the Cemetery between 8:00 p.m. and 8:00 a.m. the following morning, without the special permission of the Caretaker shall be guilty of an infraction of this Bylaw.

PART 9 – OFFENCE AND PENALTY

9. a) Every person who commits an offence against this Bylaw is liable to a fine and penalty not exceeding two thousand dollars (\$2,000.00) and costs.

b) Notwithstanding anything herein contained, the administration and operation of the Cemetery shall be carried out at all times in accordance with the Cremation, Interment and funeral Services Act and Regulations made thereunder.

This bylaw is made by the Council of the District of 100 Mile House acting as the Board of Trustees of the Cemetery.

READ A FIRST, SECOND AND THIRD TIME THIS 10th DAY OF December, 2024

ADOPTED THIS _____ DAY OF _____, 2025

Mayor

Corporate Officer

SCHEDULE "A"

**100 MILE HOUSE CEMETERY
DISTRICT OF 100 MILE HOUSE
385 Birch Avenue, Box 340
100 Mile House, BC V0K 2E0**

Price List Effective: _____
(date adopted)

RESIDENT FEES

Grave Space	Right of Interment (Including Care Fund)	Care Fund (@ 50%)	Burial Fees Monday to Sunday (except statutory holidays)	Burial Fees After hours (less than 24 hours notice or statutory holidays)	Liner (Supplied by District)
Adult	\$ 710.00	355.00	780.00	1090.00	515.00
Child	535.00	267.50	590.00	825.00	515.00
Infant	355.00	177.50	390.00	545.00	515.00
Cremated Remains	320.00	160.00	350.00	490.00	145.00

NON-RESIDENT FEES

Grave Space	Right of Interment (Including Care Fund)	Care Fund (@ 50%)	Burial Fees Monday to Sunday (except statutory holidays)	Burial Fees After hours (less than 24 hours notice or statutory holidays)	Liner (Supplied by District)
Adult	\$ 1295.00	647.50	650.00-780.00	910.00 1090.00	515.00
Child	970.00	485.00	490.00-590.00	680.00 825.00	515.00
Infant	645.00	322.50	325.00-390.00	455.00 545.00	515.00
Cremated Remains	495.00	247.50	300.00-350.00	450.00 490.00	145.00

DISINTERMENT/EXHUMATION FEES

Grave Space	Burial Fees Monday to Sunday (except statutory holidays)	Burial Fees After hours (less than 24 hours notice or statutory holidays)			
Adult	\$1145.00	1820.00			
Child	895.00	1420.00			
Infant	725.00	1200.			
Cremated Remains	430.00	825.00			

Schedule "A"

**100 MILE HOUSE CEMETERY
DISTRICT OF 100 MILE HOUSE
385 Birch Ave., Box 340
100 Mile House, BC V0K 2E0**

Price List Effective: Sep.10th 2024
(date adopted)

COLUMBARIUM	Niche (Including Care Fund)	Care Fund (@ 20%)	Replacement Fund (@ 50%)	Inurnment	Inurnment Less than 24hrs notice or Statutory Holidays	Engraving and Handling of Niche Plates (Flat Rate)
Resident	\$ 1010.00	202.00	505.00	150.00	150.00	175.000
Non-Resident	1420.00	285.00	710.00	175.00	175.00	200.00

Niche plates engraving font: Century School Book 34 characters per line. Maximum 6 lines.

Cemetery Goods and Services					
Scattering of Ashes	(including Care Fund)	100.00	Care Fund (@ 50%)		50.00
Memory Wall Name Reservation	(Flat Rate)	100.00	Replacement Fund (@ 100%)		100.00
Engraving for Memory Wall	(Flat Rate)	175.00	Replacement Fund (@ 100%)		175.00
Memorial Installation	(including Care Fund)	125.00	Care Fund (flat rate)		50.00
Deep burial (Two (2) burials placed in one (1) adult grave space)		200.00			
Transfer of License		25.00			
Oversized Adult Liners		725.00			
Winter Burials – Adult (Additional)		200.00			
Winter Burials – Cremation (Additional)		150.00			

Schedule "B"

Cancellation or Transfer of Reserved Cemetery Lot

I, _____, of _____
(full legal name) (address)

being the Right of Interment holder of:

A. In Grave Space: Block _____, Plot _____, Section _____ OR

B. In Columbarium Niche: Block _____, Plot _____, Side _____

of the 100 Mile House Cemetery, hereby surrender to the District of 100 Mile House the above reserved Plot or Niche;

OR

Hereby transfer to _____ (transferee) the above reserved Plot or Niche.

I certify that:

1. The Right of Interment has not been transferred, sold, or otherwise assigned to any other person and that I am the sole person entitled to request this cancellation or transfer;
2. No human or cremated remains have been interred nor is any interment pending in the Plot or Niche to which the Right of Interment applies as of the date of this cancellation or transfer.

Dated at _____ this _____ day of _____, 20__.

Signature of Applicant for Cancellation or Transfer

The District of 100 Mile House hereby acknowledges receipt of the original Right of Interment contract together with this cancellation or transfer and agrees to pay the holder of such Right of Interment contract the applicable fees.

Dated at 100 Mile House this _____ day of _____, 20 ____.

Authorized Signature

Schedule "C"

DISINTERMENT/EXHUMATION REQUEST

DATE OF DISINTERMENT: _____

In consideration of the "Disinterment/Exhumation Request", issued by the Business Practices & Consumer Protection Authority, permission is hereby granted to:

_____ to have the remains of

_____ disinterred from the 100 Mile House Cemetery

Grave Space: Block _____ Plot _____ Section _____; OR

Disinterred from Columbarium Niche: Block _____ Plot _____ Side _____

To be interred: _____

In accordance with Schedule "A" of this bylaw the following disinterment fees, paid by cash, cheque or interact, shall be collected prior to the disinterment.

Grave Space	Fees
Adult	
Child	
Infant	
Cremated Remains	
Columbarium Niche	

The applicant hereby assures the District that no further authorization is required from the Coroner's Office or the Health Authority in regards to this matter and that the cause of death was not from an infectious disease.

It is understood that unless the human remains are being re-interred/inurned in the 100 Mile House Cemetery, the funeral home _____ shall be directly responsible for:

- Receiving the human remains immediately after the grave space/columbarium niche is opened;
- Transportation of the human remains in accordance with the regulations.

The District shall not be held liable for any damage to or deterioration of the condition of the interred/inurned container or remains.

I agree and accept the above written permit upon the terms and subject to the conditions above expressed.

Date

Signature of Agent/Permittee



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

Meeting – December 10th, 2024

REPORT DATE: December 2, 2024

TITLE: Water Rates and Regulations Amendment Bylaw No. 1437 2024

PREPARED BY: S. Elias, Director of Finance

PURPOSE:

The purpose of this report is to provide Council with information on the Water Rates and Regulation Amendment Bylaw No. 1437-2024, a bylaw to amend the current Water Rates and Regulations Bylaw 1347-2019.

RECOMMENDATION:

Recommended Resolution

BE IT RESOLVED THAT the Water Rates & Regulations Amendment Bylaw No. 1437-2024 be read a first, second and third time this 10th day of December 2024.

BACKGROUND INFORMATION / DISCUSSION:

During the course of the 2024 Interim audit it was recommended that the District improve how Bulk Water Station fees for non-commercial/industrial accounts are collected.

Currently fees are billed monthly, and statements are mailed out. Followed by work being done each month to collect on the amount owing. Collecting on these fees can be difficult, as the customers are primarily in the rural areas and there is no mechanism to collect aside from discontinuing accounts.

In an effort to keep the customer list current, it has also been added to the bylaw that any account unused for 2 years will be discontinued.



OPTIONS:

Approve the changes noted above and give the amendment bylaw three readings.

Amend the changes noted above and refer the bylaw to the next regular meeting of Council for three readings.

BUDGETARY IMPACT: N/A

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws)

ATTACHMENTS:

District of 100 Mile House Water Rates and Regulations Amendment Bylaw No. 1437, 2024

District of 100 Mile House Water Rates and Regulations Bylaw No. 1347, 2019

Prepared By: S. Elias
S. Elias, Director of Finance

Date: Dec 4/24

Reviewed By: Tammy Boulanger
Tammy Boulanger, CAO

Date: Dec 4.24

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1437, 2024

A bylaw to amend the District of 100 Mile House Water Rates and Regulations Bylaw No. 1347, 2019

This bylaw may be cited for all purposes as ***“Water Rates and Regulations Amendment Bylaw No. 1437, 2024”***.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

1. That the *“District of 100 Mile House Water Rates and Regulation Bylaw No. 1347, 2019”* is hereby amended as follows:

a) By amending section 11.5 under the subheading “Bulk Water Station” to read:

Commercial and Industrial customers will be invoiced monthly for usage. Water rates imposed under the current Fees & Charges Bylaw which remain unpaid after sixty (60) days after the billing will result in the District discontinuing service to that account.

b) By amending section 11.6 under the subheading “Bulk Water Station” by:

Deleting the word “person” and replacing with “commercial or industrial customer”.

c) By adding the following new sections 11.7 and 11.8 under the subheading “Bulk Water Station”:

11.7 Pre-paid bulk water service will be required for all non – commercial or industrial customers. Usage fees will be deducted from the customers prepaid credit at the current Fees & Charges Bylaw amount. Refunds for prepaid credits can be requested in writing.

11.8 Bulk water accounts that have been unused for 2 years will be discontinued. Discontinued accounts may be reopened as a new account, following payment of all applicable fees set out in the current Fees and Charges Bylaw to set up a new bulk water account.

READ A FIRST, SECOND AND THIRD TIME this 10th day of December , 2024.

ADOPTED this ____ day of _____, 2024.

Mayor

Corporate Administrator

DISTRICT OF 100 MILE HOUSE

BYLAW NO. 1347

A bylaw to regulate the terms and conditions under which water from the District municipal water facilities may be supplied and used.

WHEREAS Section 194 of the *Community Charter*, provides that Council may, by bylaw, fix the rates and terms under which water may be supplied and used and may provide for the classification of users and prescribe different rates, terms and conditions for different users;

NOW THEREFORE the Municipal Council of the District of 100 Mile House in open meeting assembled, enacts as follows:

PART I – DEFINITIONS

In this bylaw, unless the context otherwise requires:

- “Actual Cost” shall mean all charges incurred by the District in carrying out the work, including overtime when required, plus administrative and overhead costs.
- “Building Inspector” shall mean the Building Inspector for the District of 100 Mile House.
- “Bulk Water” shall mean the supply of District water by way of water hauler, or PIN operated facility;
- “Collector” shall mean the person, appointed by Council from time to time, to act in the capacity of the Collector as provided under Section 154 of the *Community Charter*.
- “Consumer” shall mean any person, company or corporation who is the owner or agent for the owner of any premises to which water is supplied or made available from the works and also any person who is the occupier of any such premises, and also includes any person who is actually a user of water supplied to any premises or by any service from the said works.
- “Contaminant” shall mean any physical, chemical, biological or radiological substance or matter in water which may render the water non-potable, according to regulations of the Province of BC.

“Council”	shall mean the Municipal Council of the District of 100 Mile House.
“Cross Connections”	shall mean any physical piping arrangement where a public water supply is directly or indirectly connected to a secondary water source, fixture or device that may contain contaminants, sewage or other waste liquid capable of contaminating the water supply.
“Director”	shall mean the person appointed as Director of Community Services for the District of 100 Mile House, as well as his or her designate.
“District or Municipality”	shall mean the District of 100 Mile House.
“Dwelling Unit”	shall mean one self-contained unit designed for year-round occupancy by one (1) family, and the principal use of such dwelling is residential, with complete living facilities for one (1) or more persons, and containing only one (1) complete set of cooking facilities.
“media”	shall mean any publication or periodical that contains items of news and advertising and is distributed at least once weekly in the District, or any radio broadcast with coverage in the District.
“metered rate”	shall mean the rate charged for metered water use.
“meters”	shall mean meters and all equipment and instruments supplied and used by the District and authorized by the District to be used to calculate the amount of water consumed on the premises upon which such meters are situated.
“mobile home”	shall mean the same as a dwelling unit.
“multiple family dwelling unit”	shall mean buildings containing more than one dwelling unit.
“Person”	shall mean an individual, a corporation, proprietorship, business, society or group maintaining control over a property.

“rate and rates”	shall mean the price or sum of money to be paid by any consumer, either for the quantity of water supplied to him or for the services to his premises for a stated period of time.
“service pipes”	shall mean that portion of the water supply line extending from the property line of the consumer’s property to the building situated thereon, and joining the water connection to the plumbing system at the building.
“water connection”	shall mean the water line extending from the water main to the property line of the property being serviced (the consumer’s property) or about to be serviced.
“water mains or main”	shall mean any water service under the control of the municipality which is intended to carry and distribute water for public use.
“water service”	shall mean the supply of water from the works to any premises and all the pipes, taps, valves, meters, connections and other things necessary to, and actually used for, for the purpose of such supply.
“works”	shall mean the waterworks of the District of 100 Mile House.

PART 2 – WATER WORKS AUTHORITY

1. Where applicable, the provisions of the “Health Act” and Drinking Water Protection Act” and any other Provincial statute shall apply.
2. The provisions of this bylaw apply to all areas within the municipal boundaries that are currently connected to the water system, or will be connected to the water system in the future.
3. All works and lands which form part of the various water systems of the District, including any valves, meters or other elements of the water system, whether on public streets, or roads, or other properties or easements belonging to the District whether enclosed or unenclosed, are the property to the District and any unauthorized person or persons trespassing or tampering in any manner whatsoever are guilty of a breach of this bylaw.

4. Testing and maintenance of potable water quality shall be done in accordance with the provisions of the *Drinking Water Protection Act*, and the District shall assume responsibility for the care and upkeep of all works and lands forming part of the water system.

PART 3 – AUTHORITY OF THE DIRECTOR

1. The Director is hereby authorized and directed to have a general supervision over the installation, construction and maintenance of all water works in the District, and it shall be his/her duty to see that all water works are installed, constructed and maintained in a condition that they will not cause damage to life or property.
2. Before any person shall install or construct any water works, or shall commence doing any construction work in relation to or in connection with same, he shall notify the Director in writing. If required by the Director, the person shall furnish a plan and specification which shall show;
 - a) the purpose for which the water is to be used, the size of pipes and the number of outlets in connection with such an installation;
 - b) a description of the material which the applicant proposes to use in connection with such installation or construction.
3. For the purposes of inspecting the water works, the Director shall cause any obstruction, matter or thing which may interfere with the inspection to be removed, and no person shall interfere with or prevent the Director from removing any obstruction, matter or thing which may interfere with or prevent his making a thorough inspection of any water works.
4. Immediately after the completion of any water works or part thereof, and before the work or any part thereof has been covered or concealed, the Director shall be notified that the work is ready for inspection. The notice shall request the Director to inspect such work within two (2) days thereafter (not including Saturdays, Sundays or Public Holidays).
5. No person shall obstruct or prevent the Director or any person duly authorized by him/her from carrying out any or all of the provisions of this bylaw, nor shall any person

refuse to grant the Director, or any person duly authorized by him/her, permission to inspect any water works at any reasonable time.

6. The Director shall have authority to suspend, regulate or stop the supply of water to any of all consumers from purposes of water conservation or whenever, in the opinion of the Director, public interest may require it. If an action is taken, written notice shall be provided forthwith to Council stating the reasons for the action.

PART 4 – REGULATIONS

1. No person shall make or maintain any connection to, or use water from the waterworks without written authorization from the Director.
2. No person shall destroy, injure or tamper with any hydrant, or other fixture of the works, and no person shall in any manner interfere or meddle with the water connection or works in any street, or make any additions or alterations to the water service or water connection, or turn on or off any stop-cock, service valve or gate-valve without express approval of the Director.
3. No person shall sell or dispose of water from the works, or give it away to any person or persons whatsoever, or permit it to be taken away or carried away by any person or persons, whomsoever, or use or supply it to the use or benefit of others.
4. No connection or cross connection between the works and any other water system or source of water supply shall be permitted.
5. No person is permitted to connect equipment adapted for use on service pipes for pressure spraying of fertilizers, pesticides, insecticides or any materials of a toxic or non-toxic nature.
6. No person shall consume water for irrigation purposes, except for household gardens unless metered.
7. No person shall obstruct at any time or in any manner the access to any hydrant, valve, stop-valve or other fixture connected with the works, and should any person obstruct such access the Director or any other employee or servant of the municipality may, by his order, remove such obstruction and the expenses of such removal shall be charged

to and paid by the person so obstructing, and on non-payment thereof, the municipality may recover the said expenses, if outstanding at the year end, as a charge against the real property of such person as taxes in arrears.

PART 5 – WATER SUPPLY AND PRESSURE

1. The District does not guarantee a constant pressure nor a continuous supply of water, and it reserves the right at any and all times, without notice, to change operating conditions for the purposes of making repairs, extensions, alterations or improvements or for any other reason.
2. The District shall not incur any liability by reason of the water containing sediments, deposits or other foreign matter.
3. Customers depending on a continuous or uninterrupted supply of water or having processes or equipment that require particularly clear or pure water shall provide facilities as they consider necessary to ensure a continuous and uninterrupted supply, pressure and/or quality of water required for their use at their own expense.

PART 6 – WATER SERVICE CONNECTIONS

1. Applications for water service shall be made in writing upon the form provided for that purpose and must be signed by the owner of such property or his duly authorized agent. Each application, when signed by the potential consumer, shall be an agreement whereby the consumer agrees to abide by the terms and conditions of this bylaw. No water connection or change in service will be made until the application and agreement contained therein have been completed, executed, and approved and the required deposit has been paid to the Collector.
2. Upon receipt of an application for a connection, and where the water service is already in place to the consumers property line, the District is entitled to, and demands from the applicant in advance, the fee as set out in Schedule "A", attached hereto and forming part of this bylaw.
3. Upon receipt of an application, and provided that the District's water mains are laid to within twenty meters of the applicant's property, the District will tap the main and lay a

service pipe to the nearest boundary of the applicant's property. For such connection, the District is entitled to demand and receive from the applicant, in advance, the fees as outlined in Schedule "A", attached hereto and forming part of this bylaw.

4. Where application for water service has been made in accordance with this bylaw and it is found that no municipal mains are within 20 meters, the applicant shall have the option to:
 - a) at the discretion of the Director, pay in advance for the extra water service which is required, the fee as set out in Schedule "A", attached hereto and forming part of this bylaw; or
 - b) accept a full return of monies paid at the time of service application.
5. The District shall in every case determine the location and size of the service pipe to be used, having first given due consideration to any specific request.
6. Where a specific size of water service has been requested and where the District cannot readily supply that service, the applicant shall have the option to:
 - a) accept the size of water service as determined by the Director;
 - b) pay in advance the appropriate cost of upgrading the District's mains to meet the requested specifications, according to the fee as set out in Schedule "A", attached hereto and forming part of this bylaw; or
 - c) accept a full return of monies paid at the time of service application.
7. No person, except the duly authorized agent of the District, may tap or make any connections with the District mains unless authorization is given in advance by the Director.
8. No person may use the water for purposes other than those for which the original application for water was made.
9. When any residential or commercial water services is abandoned, it shall be sealed off by an authorized agent of the District, and for that service the District is entitled to demand and receive the fee as outlined in Schedule "A", attached hereto and forming part of this bylaw.

10. Unless the Director otherwise approves, there shall not be more than one water service to any building or one site, however, where there are two or more residential buildings or dwelling units supplied by one water service, each residential building or dwelling unit shall be considered to be a separate service.

PART 7 – SERVICE PIPES

1. The installation of service pipes shall be the responsibility of the property owner but shall conform to specifications approved by the Director.
2. All underground pipes on any premises shall be placed below the frost line, and in no case, not less than sixty inches (60”), (152cm) below the surface of the ground. All other pipes exposed to frost shall be properly and sufficiently protected therefrom.
3. It shall be the duty of every consumer to provide that all taps, fittings and other things connected with the service within the premises are in good order and installed and connected in accordance with the provisions of the Building and Plumbing Bylaws.
4. Every premise shall have a properly placed stop valve.
5. The minimum size of pipe to serve any one consumer shall be three-quarters of an inch (3/4”), (20mm).
6. When the owner’s service pipe plans and water connection application have been approved, he may proceed with the installation of the service pipes. When the service pipes have been installed, but before the excavation is backfilled, the Director shall be notified that such work is ready for inspection and he shall make, or shall cause to be made, such inspection within two days thereafter, excluding Saturdays, Sundays and Public Holidays.
7. The backfilling of the service pipes shall not be commenced until the Director has signified in writing that he is satisfied that the materials and workmanship employed are to his/her satisfaction and that the pertinent sections of this and other bylaws have been adhered to.
8. The Director or any other officer or employee of the municipality shall refuse to turn on water to any premises not complying with this section.

9. i) In the event of leakage, freezing or other condition which causes the interruption of supply in the service pipe, repairs shall be the responsibility of the consumer. If the consumer feels that such conditions are present in the municipality's connection pipe, and not in the consumer's service pipe, he shall deposit with the municipality a sum of money equal to the District's estimate of the cost of excavation and backfilling required, or sign a form of responsibility pursuant to this clause.

ii) In the event that the municipality's connection pipe is faulty and is the cause of the consumer's complaint, the municipality shall repair such faults and return the deposit to the consumer. If there is no fault found in the municipality's connection pipe, the consumer shall forfeit that portion of the deposit in the amount equal to the consumer. The consumer shall have the right to inspect the site of the excavation by the municipality and satisfy himself as to the condition of the connection pipe.
10. A consumer may be required, if so determined by the Director, to provide a pressure-reducing valve and/or a pressure valve or check valve to the main service his/her premises.
11. Every consumer that depends on high pressure or heated water or pressurizes water on or in any property or premises for the operation of their premises, must provide a backflow preventer or check valve at a location approved by the Director.
12. Should the Director find upon inspection that any water service work is defective, or should such work be not ready for inspection after the Director has received notification as required herein, the owner, Plumber or Contractor, as the case may be, shall file a further notice of inspection, together with a fee of \$30.00 to cover the cost of extra inspection.

PART 8 – WATER SERVICE EXTENSIONS

1. Applications for extensions of water service shall be made in writing.
2. Any facilities installed hereunder shall be the sold property of the District.

3. The size, type, quality of materials, and their location will be specified by the District and the actual construction will be done by the District or by a person acceptable to the District.

All hydrants, valves, apparatus and other materials deemed necessary, by the District, as part of an extension shall be at the cost of the applicant. Hydrants shall be placed at no greater distance apart than five hundred feet (500'), (152m), unless otherwise authorized by the District. The final location of hydrants shall be specified by the District.

4. Adjustment of any difference between the estimated cost and the actual cost of any water service extension made hereunder will be made within sixty (60) days after the actual cost of the installation has been ascertained by the District.
5. In arriving at the length of a water service extension necessary to render service at any point, the distance from such point to the nearest distribution water service shall be considered along lines of proper construction, due consideration being given to the general layout of the system. The length of the extension shall be measured along the lines of proper construction from the center of the property last served or from the nearest distribution pipe to the center of the furthest property to be served.
6. Where the property of the applicant or applicants is located adjacent to a street or highway exceeding twenty (20) meters in width, or a freeway, waterway, or railroad right of way, the District may elect to install a main extension on the same side thereof as the property of the applicant or applicants, and the estimated cost in such case will be based on such an extension.
7. The District will not be required to make extensions where grades have not been brought to those established by the District Engineers.
8. Where an extension must comply with an ordinance, regulation or specifications of the District Engineers, the estimated cost of said extension shall be based upon the facilities required to comply therewith.
9. Advances which may be required from applicants in payment for extensions will be held by the District without interest. Refunds will be made in accordance with these rules and no depositor will be refunded to him/her an amount in excess of the amount of his/her advance. Refunds will be payable to the current owner of the property from

which the deposit was received. Any amount remaining unrefunded at the end of three (3) years from the date the advance was received by the District from the original applicant or applicants will be retained by the District.

10. The District reserves the right to refuse to make water service extensions to a consumer's property line when weather conditions, especially in the winter months, in the opinion of the Director, would make such extensions impractical and what is impractical is to be determined by the Director in his/her sole discretion. In the event the consumer, after the Director makes his/her determination that such extension is impractical, still requires a water service extension, the Director may authorize same provided that the expense of so doing is entirely that of the consumer and provided that the consumer deposits with the District a sum equal to the estimated cost of the commencement of such water service extension. Any difference between such deposit and the actual cost of the water service extension required by the consumer shall be either refunded to the consumer or paid by the consumer to the District.

PART 9 – WATER METERS

1. The District may (whenever it shall be deemed advisable) compel the use of water meters by any person using or consuming water supplied by the District, and may refuse to supply water to any premises whatsoever unless the person requiring water shall first sign an agreement to take, use and pay for that water according to the terms of this bylaw.
2. When the use of an un-metered water service changes, the District may request, in writing, that the consumer install the appropriate sized meter for the amount of water consumed.
3. An owner of an apartment building containing more than four suites may choose to have the building metered and pay the rates according to Schedule "B" attached hereto and forming part of this bylaw. Once an apartment building has been metered it cannot be reverted to flat rate.
4. All water meters will be available from the District and the cost and installation of the meter shall be borne by the consumer.

5. The property owner shall be responsible for upkeep and maintenance of all frost-proof chambers for meters within their respective properties.
6. All meters shall be maintained and repaired or replaced by the District, provided however;
 - a) That when the repair or replacement becomes necessary through no fault of the consumer, the repair or replacement will be carried out at the expense to the District.
 - b) When the repair or replacement becomes necessary through the fault of or by negligence of the consumer, such repair or replacement will be carried out at the expense of the owner or customer.
7. The consumer shall make provisions for the installation of a water meter and remote readout to the satisfaction of the Building Inspector and Director of Community Services. All valve bypasses shall remain as sealed by the Director, or other designated municipal employee.
8. The Director or any other authorized person may enter, at any reasonable time, the consumer's premises for the purposes of reading and inspecting water meters, inspecting and ascertaining whether the provisions of this bylaw or any other regulations made hereunder are being duly observed by a consumer entitled to use District water.
9. The Director, with sole discretion, may determine that an existing meter requires a remote reader. The consumer shall, upon receipt of written notice, and within thirty days connect the remote reader in a location approved by the Director.
10. If a meter reading is disputed by either the District or the consumer, written notice shall be given to the other. Following written notice, a meter situated on the premises of the consumer shall be tested or calibrated by a proper official designated by the District. If the meter is found to be accurate within +/- 1.5% of the volume of water passing through it, the expense of the tests and calibrations shall be borne by the party giving such notice. If the meter is inaccurate with the aforesaid limits the meter shall be repaired or replaced by another meter and the expense of doing so shall be borne by the District.

11. If the meter is inaccurate within the limits of +/- 1.5% of the water passing through it, the accounts based upon the meter readings for the past three (3) consecutive readings immediately preceding the date of the tests or calibrations shall be corrected in proportion to the error. The consumer shall pay or be refunded the amount so determined. The payment or refund shall be accepted by both the District and the consumer as settlement in full, to the date thereof, for all claims on account of the inaccuracy of the meter.
12. If a meter cannot be read, the Collector shall estimate the flow based upon the average of the last three (3) consecutive readings and render an account owing.

PART 10 – FIRE HYDRANT USE

1. Fire hydrants may be used in an emergency for fire fighting, and may, with the Director's approval, be used for:
 - a) Testing and flushing water mains;
 - b) Emergency potable water supply and
 - c) Pollution or environmental protection activities, including flushing or dilution.
2. No person, except employees or agents of the District in the course of their employment, shall open any hydrant, standpipe or valve or use water there from.

PART 11 – BULK WATER STATION

1. No person may withdraw water from the District bulk water station unless and until the person opens a bulk water account with the District by:
 - a. Submitting to the District a completed bulk station PIN# application form; and
 - b. Paying to the District the applicable application fee set out in the current Fees & Charges Bylaw.
2. Where a pin (personal identification number) for a bulk water account is stolen or lost, a person must set up a new pin and pay the applicable fee set out in the current Fees & Charges Bylaw.

3. A person who wishes to cancel a bulk water account must submit a written request for cancellation to the District and any outstanding amount must be paid full.
4. A person shall pay the applicable water rate for bulk water set out in the current Fees & Charges Bylaw.
5. **Commercial and Industrial customers will be invoiced monthly for usage.** Water rates imposed under the current Fees & Charges Bylaw which remain unpaid after sixty (60) days after the billing will result in the District discontinuing service to that account.
6. Where bulk water service to a **person commercial or industrial customer** has been discontinued due to non-payment of District fees imposed under this Bylaw, the **person commercial or industrial customer** shall, prior to resuming bulk water service, pay to the District all outstanding amounts and the applicable fees set out in the current Fees and Charges Bylaw to set up a new bulk water account. A deposit will also be required that will be equivalent to an average of three months billings and such deposit will be held by the District without interest for application against further outstanding billings and shall be refunded at the end of twelve (12) consecutive months of payment of billings which have not required any penalty.
7. **Pre-paid bulk water service will be required for all non – commercial or industrial customers. Usage fees will be deducted from the customers prepaid credit at the current Fees & Charges Bylaw amount. Refunds for prepaid credits can be requested in writing.**
8. **Bulk water accounts that have been unused for 2 years will be discontinued. Discontinued accounts may be reopened as a new account, following payment of all applicable fees set out in the current Fees and Charges Bylaw to set up a new bulk water account.**
9. The following procedures for the bulk water station must be adhered to:
 - a. All connections must be kept clean at all times
 - b. Ensure all hose connections are disconnected before leaving
 - c. No tampering with kiosks and control valves
 - d. Any damage incurred while entering or leaving the station, the District must be contact immediately at (250)395-2434 during office hours of 8:30 a.m. to 4:30 p.m. Monday to Friday and after hours at (250) 706-7362.

10. All costs incurred by the District to make the station operational due to neglect indicated above will be charged back to the negligent person/company.

PART 12 – WATER TURN-ON AND TURN-OFF

1. There shall be a fee as set out in Schedule “A” attached hereto and forming part of this bylaw, charged for turning a water service on or turning a water service off. This fee shall be levied and collected by the Collector at the time the application is made in writing on the appropriate form provided for that purpose.
2. The water turn-on/turn-off fee shall not apply to a water service being turned on at the time of service connection, except that, if a request or application is made to leave the water service turned off at the time of connection, then the fee shall be charged when application is made for turning the water service on.
3. Turn-on/turn-off fees may be temporarily or fully waived by order of the Director in emergencies or in cases where it is impractical, or would create undue delay or hardship. If waived temporarily, an application must be submitted as soon as possible and no later than fifteen (15) days after the order of the Director.
4. No person, except the duly authorized agent of the District, is permitted to turn on or turn off any service pipe stopcock or valve.

PART 13 – DISCONTINUATION OF SERVICE

1. Water service may be discontinued by the District, in accordance with the enabling provisions of the *Community Charter*, for any of the following reasons:
 - a) By application in writing by the consumer stating the purpose for the disconnection, and the length of time of disconnection.
 - b) By order of the Director for repairs or replacement
 - c) By order of Council for non-payment of fees of water supplied to any consumer
 - d) By order of Council for any other infractions of the provisions of this bylaw.

2. A charge of Fifty (\$50.00) Dollars shall be paid in advance to the collector prior to service being reconnected as a result of disconnection for violation of the provisions of this bylaw.
3. Where water service is discontinued for non-payment of charges, the service shall not be turned on until payment of all arrears has been made.

PART 14 – OBLIGATION OF SERVICE

1. Nothing in the bylaw shall obligate the District to supply water to any parcel where, in the opinion of the Director, the cost of laying water mains or water service connections to the property would be prohibitive or create an excessive burden upon the resources of the system.
2. Where the District determines not to provide the supply of water to a parcel due to cost alone, the sufficient capacity exists to provide service to the property, the owner of the property may, subject to approval by the Director, pay the District for the cost of the installation as per Schedule “A”, attached hereto and forming part of this bylaw.

PART 15 – WATER RESTRICTIONS

1. All residential and commercial customers who receive their water supply from the District’s water system are required to comply with the following sprinkling regulations:
 - a) Properties with even numbered addresses are allowed to sprinkle only on even numbered days.
 - b) Properties with odd numbered addresses are allowed to sprinkle only on odd numbered days.
 - c) Sprinkling is only allowed during those times so designated by Community Services.
 - d) Hand watering of plants using a hose with a working spring-loaded shut-off nozzle or a hand-held container is allowed at any time.
 - e) Every person who commits an offence against this section of the bylaw may be subject to penalties under this bylaw.
2. The Council of the District may, in its sole discretion, whenever the public interest so requires, suspend or limit the consumption of water from the works and water service,

or either of them, or may regulate the hours of consumption or may further prescribe the manner in which water from the works and water service, or either of them, may be consumed.

PART 16 – RATES

1. All rates and charges shall be paid to the District on or before the last working day of the billing month and according to the amount set out in Schedule “B”, attached hereto and forming part of this bylaw.
2. Water billings shall be levied quarterly for the periods January to March, April to June, July to September and October to December.
3. The Collector shall apply a five percent (5%) discount to all bills paid up to the last working day of the billing month.
4. New flat rate consumers shall be charged with the full monthly rate if their application is dated on or before the fifteenth (15th) day of the month, otherwise they shall be charged one-half of the monthly charge. Consumer rates for the remainder of the billing period shall be paid by new consumers at the time of application.
5. Failure to receive a water billing notice by mail will not be recognized as a valid excuse for failure to pay rates when due, or make the necessary alterations or repairs as may be required.
6. When an application to turn-on a water connection is made, billing shall commence on the first day of the month following the turn-on of water.
7. It is the sole responsibility of the consumer to make application to turn-off the water if they will not be using the water service.
8. Any rate or charge as specified in this bylaw that is due and payable by December 31st and unpaid on that date shall be deemed to be taxes in arrears and shall be so entered on the tax roll by the Collector.

PART 17 – REPEAL OF BYLAWS

1. Upon adoption of this bylaw, the "Water Rates and Regulations Bylaw No. 1202, 2011 and any and all amendments thereto are hereby repealed.

PART 18 – SEVERABILITY

1. If any portion of this bylaw is held invalid by a Court of competent jurisdiction, then that invalid portion must be severed and the remainder of this bylaw must be deemed to have been adopted without the severed portion.

PART 19 - OFFENCES

1. Every person who contravenes a provision of this bylaw is guilty of an offence and upon summary conviction is liable to a fine of not more than Two Thousand Dollars (\$2000.00), plus the costs of prosecution.

PART 20 – ADOPTION

1. This bylaw may be cited for all purposes as "***Water Rates & Regulation Bylaw No. 1347, 2019.***"
2. This bylaw shall come into force and take effect upon the date of final adoption by the Council of the District of 100 Mile House.

READ A FIRST, SECOND AND THIRD TIME this 18th day of June, 2019.

ADOPTED THIS 9th day of July, 2019.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1438, 2024

A bylaw to amend the District of 100 Mile House Cross Connection Control Bylaw No. 1419, 2024

This bylaw may be cited for all purposes as **“Cross Connection Control Amendment Bylaw No. 1438, 2024”**.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

1. That the *“District of 100 Mile House Cross Connection Control Bylaw No. 1419, 2024”* is hereby amended as follows:

a) By adding Section 17 under the subheading “Repeals” to read:

17.1 The District of 100 Mile House Cross Connection Control Bylaw No. 1172, 2009 and all amendments thereto are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME this 10th day of December , 2024.

ADOPTED this ____ day of _____, 2024.

Mayor

Corporate Administrator

DISTRICT OF 100 MILE HOUSE CROSS CONNECTION CONTROL BYLAW NO. 1419, 2024

A Bylaw Respecting Cross Connection Control

WHEREAS pursuant to its powers under the *Community Charter*, S.B.C. 2003, chapter 26, the District of 100 Mile House has established a water supply system;

AND WHEREAS provincial legislation requires water suppliers to ensure that provisions are in place for the elimination and prevention of contamination between their potable water and any non-potable sources;

NOW THEREFORE the Council of the District of 100 Mile House, in open meeting assembled, **ENACTS AS FOLLOWS:**

1.0 : TITLE

1.1 This Bylaw may be cited for all purposes as “Cross Connection Control Bylaw No.1419, 2024”.

2.0 : GENERAL DEFINITIONS AND INTERPRETATION

2.1 In this Bylaw, the following terms shall have the following meanings:

“Auxiliary Water Supply” means any water available on or to a premise that originates from a source or system other than the designated potable water system supplied by the District of 100 Mile House

“Backflow” means the flow of water or other liquids, gases or solids from any source, opposite to the normal direction of flow back into the potable Private Water System or the Water Supply System;

“Backflow Preventer” means a mechanical apparatus or a piping arrangement installed on a water system that prevents Backflow of Contaminants into the potable Private Water System or the Water Supply System and to meet the design and installation criteria requirements of the CAN/CSA standards B64 Series (most current editions).

“Backflow Prevention Assembly” means a Backflow Preventer that is designed to be tested and repaired in-line and to meet the design, installation and testing criteria requirements of the CSA B64 series and CSA B64.10 “Selection and Installation of Backflow Preventers” (most current editions);

“Backflow Prevention Assembly Test Report” means a form, physical or electronic, provided by or approved for use by the District to be used when testing an Approved Backflow Prevention Assembly to record all pertinent information and test data;

“Backflow Prevention Assembly Tester” means a person possessing a valid backflow assembly tester certificate issued by the BC Water and Waste Association and approved by the District for the purpose of conducting a test to determine the operating condition of Backflow Prevention Assemblies;

“Backflow Prevention Assembly Test Tag” means an approved identifier attached to and displayed on a Backflow Prevention Assembly displaying the purpose of the device, the manufacturer and testing information as indicated on the test tag;

“Council” means the Council of the District of 100 Mile House

“Consumer” means any Person who is the Owner, or agent of the Owner, of any Premises that receives potable water Service provided by the District of 100 Mile House and includes any Person who is an occupier of such Premise;

“Contaminant or Contamination” means an impairment of the water in a potable water system or private waterworks by the introduction or admission of a foreign material, gas, chemical, biological, radiological, or other substance or causes any physical change which may render the water non-potable or changes the aesthetic characteristics of that water;

“Cross Connection” means any temporary, permanent or potential water connection, whether it be direct or indirect, between the Potable Water Supply System and any source of non-potable water, or other contaminant;

“Cross Connection Control Program (CCC Program)” means the Cross Connection Control Program and applicable codes and adopted standards, including all policies, procedures, bulletins or specifications developed and implemented by the District to administer and regulate the requirements of this bylaw;

“Cross Connection Survey” means a comprehensive review by the District of 100 Mile House or Director, of any and all water systems located in or on a Premise in order to determine the existence of cross connections, the presence and condition of any existing backflow preventers, or other conditions that could pose a risk to the Water Supply System for the purpose of evaluating conformity with the terms and conditions of this Bylaw;

“CSA” means the Canadian Standards Association;

“Customer” means any Person who is the Owner, or agent of the Owner, of any Premise to which water is supplied or made available from the Water Supply System and includes any person who is the occupier of such Premise and any person who is a user of water supplied to any Premises or by any Service from the Water Supply System;

“Curb Stop” means a Turn Off valve on the Water Supply System at or near a property line and is used to control flow to the Customer’s Premise;

“Discontinue” means to terminate Service or arrangement between the District and the Customer for the supply of water and to Turn Off the service pipe, disconnect, or remove it;

“Director” shall mean the person appointed as Director of Community Services for the District of 100 Mile House, as well as his or her designate

“District” means the District of 100 Mile House;

“Irrigation Service” means the provision of Service to a Private Water System for the purpose of delivering and distributing irrigation water for Farm Use on a Premise;

“Non-Potable Water” means water that is not fit for human consumption as specified in the Drinking Water Protection Act that may or may not contain a pollutant or contaminant;

“Non-Potable Water System” means an assembly of pipes, fittings, valves, and other appurtenances that collects and distributes Non-Potable Water;

“Owner” means has the same meaning as ascribed in the *Community Charter*, as amended from time to time, and in relation to common property under the *Strata Property Act*, as amended from time to time, means the strata corporation;

“Participating Area” means the water supply local area that was established by Bylaw 2537;

“Person” means and shall include not only a natural person but also a corporation, firm or partnership, and the personal or other legal representative of a Person;

“Potable Water” means water that is fit for human consumption as defined in the *Drinking Water Protection Act* and regulations, as amended from time to time;

“Premise” means a parcel, lot, or other distinguishable unit of real property, including all of the facilities thereon;

“Premise Isolation” means the prevention of Backflow into the Water Supply System by the installation of one or more Backflow Preventers on the private water system at the service connection point or other location(s) approved by the District, and upstream of the first outlet at or on a Premise;

“Private Water System” means any privately owned pipe, fittings and valves located downstream of the service connection point and intended for the delivery or distribution of water or other liquid to or within a Premise;

“Proper Operating Condition” means where a Backflow Preventer functions as designed and in accordance with the District’s Cross Connection Control Program;

“Service” means the supply of water from the Water Supply System to any Person and includes all pipes, taps, valves, connections, meters and other appurtenances necessary to supply water;

“Service Area” means the areas within the boundaries of the District that receives Service and is connected to the Water Supply System;

“Service Connection Point” means the point of physical connection between the District’s Water Supply System and the Private Water System;

“Temporary Water Use Permit” means a permit issued by the District for any Person requesting water from a fire hydrant, stand pipe, or temporary water connection for purposes other than emergency fire protection

“Turn Off” or “Turned Off” means to stop the flow of water by closing a Municipal owned valve or Curb Stop or by any other means approved by the District;

“Turn On” or “Turned On” means to start the flow of water by opening a Municipal owned valve or Curb Stop or by any other means approved by the District;

“Water Supply System” means the potable water distribution system provided by the District of 100 Mile House and includes all connections, pipes, pumps, reservoirs, connections and other things necessary to or used to supply water.

3.0 INTERPRETATION

- 3.1 In this Bylaw, words, or phrases herein, have the same meaning as defined in the Interpretation Act, the Community Charter, the Local Government Act, the British Columbia Building Code and the Canadian Standards Group CSA B64 Standards
- 3.2 In this Bylaw, the headings contained herein, are for convenience only and shall not be construed as defining or limiting the intent of the provisions of this Bylaw.
- 3.3 Any enactment referred to in this Bylaw is a reference to that enactment and its regulations as amended, revised, consolidated or replaced from time to time, and any Bylaw referred to herein (as may be cited by short title or otherwise) is a reference to a District bylaw, as amended, revised, consolidated or replaced from time to time and any code, standard, or certification referred to herein references the most current version.
- 3.4 If any provisions of this Bylaw is held to be invalid by a court of competent jurisdiction, the provision may be severed from the Bylaw, and such invalidity shall not affect the validity of the remaining portions of this Bylaw.

4.0 PURPOSE

- 4.1 The purpose of this Bylaw is to protect the Municipal Potable Water supply against the possibility of *Contamination* through *Cross Connections* and to provide acceptable methods to control *Cross Connections* including the inspection, installation and maintenance of *Backflow Preventers* and other devices or piping arrangements to effectively prevent *Contamination* of the *Water Supply System*.

5.0 WATER SUPPLY AND PRESSURE

- 5.1 The District may, without notice, change the operating water pressure of the *Water Supply System*, for the purposes of making repairs, extensions, alterations or improvements, or for any other reason.
- 5.2 The District does not:
 - a) warrant or guarantee water pressure or the continuous supply of water; or
 - b) accept responsibility at any time for the maintenance of pressure in its *Water Supply System* or for increases or decreases in pressure.
- 5.3 *Service* supplied by the District to a *Customer* shall only be provided where, in the opinion of the Director, the *Water Supply System* has been effectively protected from any actual or potential *Cross Connections* existing at or within the *Customer's Private Water System* in compliance with this Bylaw.
- 5.4 Any *Customer* whose *Service* has been *Turned Off* pursuant to this Bylaw shall not have the *Service* from the *Water Supply System Turned On* until all requirements of the District have been met and the *Customer* has paid to the District all costs associated with the *Turn Off* and *Turn On* of *Service*.
- 5.5 The District of 100 Mile House does not warrant or represent that the water in the *Water Supply System* will not, from time to time, contain sediments, deposits, or other foreign matter.
- 5.6 Where steam or hot water boilers or other equipment is fed with water by pressure directly from the *Water Supply System*, the District shall not be liable for any injury or damage which may result from such pressure or from lack of such pressure or any injury or damage resulting from the improper installation of a *Backflow Preventer*.

6.0 ACCESS TO PREMISE

- 6.1 The Director shall be entitled, at its determination and with reasonable notice to:
- a) Access the *Private Water System* located on private property at all reasonable hours in order to carry out inspections and *cross connection surveys* of the *premise* to determine the existence of connections, *cross connections* or conditions prohibited by this bylaw and as stated in the District Cross-Connection Control Program.
 - b) Impose minimum standards that must be met and satisfied relating to the type of *backflow preventer* and the installation and maintenance of the same as specified by the District Cross Connection Control Program.
 - c) Inspect the type of *backflow preventer*, the installation and state of maintenance and repair of the same.

7.0 CONDITION OF SERVICE

- 7.1 *Service* supplied by the District to a *Customer* shall only be provided where, in the opinion of the Director, the *Water Supply System* has been effectively protected from any actual or potential *cross connections* existing at or within a *premise*.
- 7.2 No *Person* shall *turn on* a *water valve* to provide *service* to the occupants of any newly renovated, constructed or reconstructed *premise* until the *Private Water System* in such *premise* has been inspected for *Cross Connections* and approved by the Director.

8.0 CROSS CONNECTION PROHIBITED

- 8.1 No *Person* shall create a *Cross Connection* by connecting, causing to be connected, or allowing to remain connected to the *Water Supply System* any device, piping, fixture, fitting, container, appliance or any other chattel or thing which, under any circumstances that may allow *non-potable water* or other substance to enter the *Water Supply System*.

9.0 REGULATIONS

9.1 GENERAL CROSS CONNECTION CONTROL

- 9.1.1 The *Customer* shall remedy or control every *Cross Connection* on a *premise*, as the case may be, in accordance with the District of 100 Mile House's Cross Connection Control Program.
- 9.1.2 The *Customer* shall provide a backflow preventer(s) installed as *Premise Isolation* corresponding to the degree of hazard as stipulated in and as applicable by:
- a) The Provincial Plumbing Code;
 - b) The CAN/CSA Standard B64.10 "Selection and Installation of Backflow Preventers" (most current edition).
 - c) Any order or direction issued by the Director under this bylaw.

9.2 DUTY TO NOTIFY

- 9.2.1 Any *Person* who knows or suspects that an unprotected *cross connection* may exist or that contamination of the water system may have occurred as a result of backflow, either on or in a *premise*, shall immediately give notice to the District of 100 Mile House.

- 9.2.2 Where there is a visible or other indication that a *Backflow Preventer* is malfunctioning or not in proper operating condition, it is the responsibility of the *Customer* to immediately notify the District, this includes but is not limited to damage by: freezing, hot water, snow, fire or otherwise due to neglect.
- 9.2.3 The *Customer* or *Certified Backflow Preventer Tester* shall notify the District of 100 Mile House whenever faulty *backflow preventer* has been replaced or repaired and that it is in *proper operating conditions*.

9.3 BACKFLOW PREVENTION ASSEMBLY SELECTION, INSTALLATION AND REMOVAL

- 9.3.1 The purchase, installation, field testing, maintenance, repair, removal, or replacement of a *Backflow Preventer(s)* located in or on a *premise* shall be at the sole expense of the *Customer*.
- 9.3.2 *Backflow Preventers* shall be selected and installed in compliance with the British Columbia Plumbing Code and the Canadian Standards Association CAN/CSA B64.10 "Selection and Installation of Backflow Preventers" (most current edition) where applicable and as indicated in the District of 100 Mile House's Cross Connection Control Program.
- 9.3.3 *Backflow preventers* installed as *premise isolation* shall be installed on the *private water system* immediately downstream of the *service connection point* or where the *service connection point* enters the building and downstream of the water meter, or in another location(s) approved by the Director.
- 9.3.4 No *Person* shall alter, modify, damage or tamper with a *Backflow Preventer* in any way that interferes with its proper operating condition or otherwise causes a *backflow preventer* to be inoperative.
- 9.3.5 No *Person* shall remove a *Backflow Preventer* unless prior written consent is obtained from the District of 100 Mile House or Director.
- 9.3.6 Prior written consent is not required when a *Backflow Prevention Assembly* is removed and immediately replaced with an equivalent *Backflow Prevention Assembly* and details are submitted to the District or Director on a *Backflow Assembly Test Report*.

9.4 BACKFLOW PREVENTION ASSEMBLY TESTING, MAINTENANCE AND REPAIR

- 9.4.1 A *Customer* shall arrange for all *Backflow Prevention Assemblies* required under this Bylaw to be tested by a *Backflow Prevention Assembly Tester*, upon installation, after repair, is replaced or relocated and at least once in every twelve (12) month period or more often as directed by the District of 100 Mile House Director.
- 9.4.2 Where a *Backflow Preventer* or a *Backflow Prevention Assembly* is faulty, malfunctioning, damaged, is not in *Proper Operating Condition* or does not meet the testing requirements and criteria stipulated in the District of 100 Mile House CCC Program, the *Customer* shall have the *Backflow Prevention Assembly* repaired or replaced and then retested within (30) calendar days of the initial test date or other period as directed by the Director.

- 9.4.3 The *Customer* shall cause a *Backflow Preventer(s)* to be repaired or replaced within 30 days, or other in a period as directed by the Director, where a backflow preventer(s) is faulty, malfunctioning, damaged or otherwise determined not to be in *Proper Operating Condition*.
- 9.4.4 A *Backflow Prevention Assembly Tester* shall possess a valid *Backflow Assembly Tester Certificate* issued from the British Columbia Water and Waste Association and in compliance with the requirements stipulated in the District's Cross Connection Control Program.
- 9.4.5 A *Backflow Prevention Assembly Tester* shall only use and submit to the District, a *Backflow Prevention Assembly Test Report* form or format authorized by the District of 100 Mile House.
- 9.4.6 A *Backflow Prevention Assembly Tester* shall complete in full and physically attach a District of 100 Mile House *Backflow Prevention Assembly Test Tag* to all *Backflow Prevention Assemblies* located within the boundaries of the District of 100 Mile House.
- 9.4.7 A District of 100 Mile House *Backflow Prevention Assembly Test Report* shall only be completed by a *Backflow Prevention Assembly Tester*.
- 9.4.8 The *Customer* or a *Backflow Prevention Assembly Tester* shall submit a properly completed *Backflow Prevention Assembly Test Report* to the Director within thirty (30) days of the test date for each *Backflow Prevention Assembly*.
- 9.4.9 A *Backflow Prevention Assembly Tester* shall confirm and document the following:
- a) That it is an approved *Backflow Prevention Assembly*, selected and installed correctly in compliance with CAN/CSA Standard B64.10 "Selection and Installation of Backflow Preventers" (most current edition) and is in *Proper Operating Condition*.
 - b) The reason or cause of a defective or faulty *Backflow Prevention Assembly*.
 - c) That the *Backflow Prevention Assembly Test Report / Tag* is accurately completed, legible and contains all information requested on the report form or tag.
- 9.4.10 A *Backflow Prevention Assembly Tester* shall pay for each *Backflow Prevention Test Tag* as set out in the District of 100 Mile House Fees & Charges Bylaw.
- 9.4.11 A *Backflow Prevention Assembly Tester* shall pay for each *Backflow Prevention Assembly Test Report Form* fee or an administration fee as set out in the District of 100 Mile House Fees & Charges Bylaw, for each *Backflow Prevention Assembly Test Report* submitted to the District of 100 Mile House under this bylaw.
- 9.4.12 The Director may invalidate any *Backflow Prevention Assembly Test* and/or reject any *Backflow Prevention Assembly Test Report* where;
- a) the information submitted contains incomplete, illegible, false, or misleading information.
 - b) a non-approved District *Backflow Assembly Test Report* form or format is submitted.
 - c) a *Backflow Prevention Assembly Tester Certification* or testing equipment is invalid.

10 CROSS CONNECTION SURVEY

- 10.1 Where, in the opinion of the Director, has reason to believe that a *cross connection* or other condition exists within a *premise* that could pose a risk to the *Water Supply System*, the-Director shall direct that a *Cross Connection Survey* be conducted of the *premise*.
- 10.2 Where a *Cross Connection Survey* is conducted for an existing *premise*, the survey shall only be completed by a person that is approved and authorized by the District's Cross Connection Control Program.

11. TEMPORARY WATER USE CONNECTION

- 11.1 Except for emergency fire use, no *Person* shall connect, cause to be connected, or allow to remain connected, any hosing, piping, fixture, fitting, container or appliance to a fire hydrant, standpipe, or other temporary water connection to the *Water Supply System*:
- a) in a manner which, under any circumstances, may allow *non-potable water* or any other liquid or substance of any kind to enter that *Water Supply System*;
 - b) without using a *Backflow Prevention Assembly* and in compliance the District Cross Connection Control Program;
 - c) without first obtaining a District *Temporary Water Use Permit*;
 - d) without first submitting a copy of a *Backflow Prevention Assembly Test Report* confirming that is in *Proper Operating Condition*.
- 11.2 In addition to any other penalties that may be applicable under this Bylaw, any *Person* who contravenes this section may be refused access to *Service* through the use of a fire hydrant.

12 COMMERCIAL AND AGRICULTURAL IRRIGATION SERVICES

- 12.1 Where a *Cross Connection* exists between the District *Water Supply System* and an irrigation service, in addition to the general provisions stated in this bylaw, the *Customer* shall also comply with the following:
- a) A *Customer* shall have installed a type of *backflow preventer* in conformance with the CSA B64.10 (most current edition), for all irrigation systems;
 - b) A *Customer* shall notify and receive prior written approval from the Director before a chemical injector or mixing applicator is installed on, is modified or removed from any irrigation system;
 - c) Any *Person* operating an irrigation system shall have a *Backflow Prevention Assembly* installed and then tested for each irrigation season and;
 - i) prior to commencement of operation of the irrigation system of each season or as otherwise directed by the Director.
 - d) A *Backflow Prevention Assembly Test Report* shall be completed and submitted to the District within 20 days after the irrigation system has been turned on date.

13 AUXILIARY WATER SUPPLIES AND NON-POTABLE WATER SYSTEMS

- 13.1 A *Customer* of a Premise that contains or has access to an *Auxiliary Water Supply System* shall install a *Backflow Preventer* as *Premise Isolation* with a type of *Backflow Preventer* determined by the requirements stipulated in the District CCC Program.
- 13.2 A *Customer* shall ensure that there is no direct connection between a *non-potable water system* and any other *potable water system* except with the approval in writing from the Director.
- 13.3 All piping, exposed standpipes, fittings, valves and outlets from any *non-potable water system* must be permanently identified and marked in conformance with the CSA B128.1 "Design and Installation of Non-Potable Water Systems" or otherwise as approved by the Director.

14 COMPLIANCE ORDERS AND COST RECOVERY

- 14.1 Where any *Cross Connection*, configuration or other condition of any *Private Water System* is found to exist that exposes the *Water Supply System* to risk of contamination in or on a *Premise*, the Director shall, at their discretion, take one or more of the following actions:
 - a) Issue an order to the *Customer* to install a *Backflow Preventer* commensurate to the degree of hazard, or undertake other measures to correct the condition(s) or *cross connection(s)* at the sole expense of the *Customer* within 30 days or a time period that the Director considers reasonable or;
 - b) Issue an order to the *Customer* to undertake such other maintenance, repairs, replacement, or other works as related to the proper installation and operating condition of any *Backflow Preventer(s)* at the sole expense of the *Customer* within 30 days or a time period that the Director considers reasonable (or otherwise as listed in Schedule A); or
 - c) Provide notice to the *Customer* and *Turn off* or *Discontinue Service* until the *Cross Connection* other condition is properly eliminated, and any fees, costs and expenses incurred by the District and owed by the *Customer* are fully paid;
 - d) Issue a ticket to the *Customer* in the amount indicated in District of 100 Mile House Bylaw Notice Enforcement Bylaw each day until, the condition is corrected;
- 14.2 Failure of the District or Director to issue or deliver a notice or order, or failure of the *Customer* or other responsible party to receive a notice or order, shall not excuse the mandatory duty of the *Customer* or other responsible party to comply with the conditions contained within this Bylaw and all other applicable Bylaws or the District's Cross Connection Control Program.
- 14.3 A *Person* who creates an illegal *Cross Connection* shall be liable for all costs associated with the work undertaken by the District or its agent to restore the *Water Supply System*.
- 14.4 Any and all costs, damages or losses sustained by the District as a result of a *Backflow* event involving a *contaminant* originating from a *Premise* shall be borne by the *Customer*.

15 PENALTIES AND ENFORCEMENT

- 15.1 A *Person* commits an offence and is subject to the penalties imposed by the District of 100 Mile House Bylaw Enforcement Bylaw No. 1429, 2024 and the Offence Act, if that *Person*:

- a) contravenes a provision of this Bylaw;
- b) consents to, allows, or permits an act or thing to be done contrary to this Bylaw; or
- c) neglects or refrains from doing anything required by this Bylaw.

15.2 The maximum fine that may be imposed for a contravention of this Bylaw is ten thousand (\$10,000.00) dollars.

15.3 Each day during which an offence under this Bylaw continues is a new and separate offence.

15.4 Any penalty imposed pursuant to this Bylaw will be in addition to, and not in substitute for, any other penalty or remedy imposed pursuant to any other applicable statute, law, or legislation.

16 SEVERABILITY

16.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

17 REPEALS

17.1 The District of 100 Mile House Cross Connection Control Bylaw No. 1172, 2009 and all amendments thereto are hereby repealed.

Bylaw 1438-2024

READ a FIRST, SECOND and THIRD TIME this 12th day of November, 2024.

ADOPTED this 26th day of November, 2024.

Mayor

Corporate Officer

Schedule "A"
Time Period Schedule

Description	Section	Time Period
1. Installation of a Backflow Preventers		
a. 2 inch and smaller devices		90 days from a notification issued by the District of 100 Mile House or otherwise no later than January of 2026*
b. 2 inch and larger devices		90 days from a notification issued by the District of 100 Mile House or otherwise no later than January of 2026*
c. Fire Sprinkler System Backflow Preventer		During the next system upgrade or significant piping changes as necessary to the fire sprinkler system*
2. Test required of an Approved Backflow Prevention Assembly	8.3	30 days
3. Repair of an Approved Backflow Prevention Assembly	8.5	30 days*

(*Unless otherwise indicated or agreed to in writing by the Director)

DISTRICT OF 100 MILE HOUSE
Cheque Register-Summary-Bank



AP5090

Date : Dec 05, 2024

Page

Time

K1

Supplier : 079850 To ZZ9950
 Pay Date : 21-Nov-2024 To 05-Dec-2024
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 10C

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
30266	15-Nov-2024	BREN50	BRENNTAG CANADA INC	Cancelled	417	C	-6,006.23
30269	15-Nov-2024	CARN50	CARO ANALYTICAL SERVICES	Cancelled	417	C	-549.69
30272	15-Nov-2024	CINT50	CINTAS CANADA LIMITED	Cancelled	417	C	-441.50
30274	15-Nov-2024	CLEA50	CLEARTECH INDUSTRIES INC	Cancelled	417	C	-1,601.20
30276	15-Nov-2024	COGF50	CITY OF GRAND FORKS	Cancelled	417	C	-2,205.96
30278	15-Nov-2024	CONN50	CONNECT HEARING	Cancelled	417	C	-750.75
30279	15-Nov-2024	CORI50	ICONIX WATERWORKS	Cancelled	417	C	-168.00
30280	15-Nov-2024	CYCL50	CYCLONE HYDROVAC LTD	Cancelled	417	C	-2,415.00
30284	15-Nov-2024	FALC50	FALCON EQUIPMENT LTD	Cancelled	453	C	-2,428.50
30285	15-Nov-2024	FIRT50	FIRST TRUCK CENTRE INC	Cancelled	451	C	-3,078.18
30287	15-Nov-2024	FULT50	FULTON & COMPANY	Cancelled	417	C	-1,727.38
30293	15-Nov-2024	INNO50	INNOV8 DIGITAL SOLUTIONS	Cancelled	417	C	-608.69
30296	15-Nov-2024	JUST50	JUSTICE INSTITUTE OF BC	Cancelled	417	C	-409.94
30297	15-Nov-2024	LAFR50	LAFARGE CANADA INC.	Cancelled	456	C	-9,546.79
30303	15-Nov-2024	NORM50	NORTHERN COMPUTER	Cancelled	417	C	-3,701.88
30308	15-Nov-2024	PERS50	PERFECT SOLUTIONS LTD	Cancelled	417	C	-332.41
30311	15-Nov-2024	PURO50	PUROLATOR INC	Cancelled	417	C	-253.40
30316	15-Nov-2024	TSUN50	TSUNAMI SOLUTIONS LTD.	Cancelled	417	C	-42.00
30317	15-Nov-2024	ULIN50	ULINE CANADA CORPORATION	Cancelled	417	C	-603.37
30324	29-Nov-2024	1MDE50	100 MILE DEVELOPMENT CORPORATION	Issued	445	C	622.52
30325	29-Nov-2024	1MTC50	100 MILE TRAFFIC CONTROL	Issued	445	C	1,353.45
30326	29-Nov-2024	1MWR50	100 MILE HOUSE WRANGLERS JUNIOR B HO	Issued	445	C	200.00
30327	29-Nov-2024	ACEC50	ACE COURIER SERVICES	Issued	445	C	142.93
30328	29-Nov-2024	BREE50	BREE CONTRACTING LTD	Issued	445	C	216,305.45
30329	29-Nov-2024	BRID50	BRIDGE LAKE TOWING	Issued	445	C	546.00
30330	29-Nov-2024	CENU50	CENTURY HARDWARE LTD	Issued	445	C	248.47
30331	29-Nov-2024	CONW50	CONWAY, TODD M	Issued	445	C	116.26
30332	29-Nov-2024	DAWS50	DAWSON ROAD MAINTENACE LTD	Issued	445	C	70,210.73
30333	29-Nov-2024	EXEC50	EXETER COUNTRY TIRE	Issued	445	C	51.49
30334	29-Nov-2024	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	445	C	35,958.95
30335	29-Nov-2024	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	445	C	518.01
30336	29-Nov-2024	LORD50	LORDCO AUTO PARTS LTD	Issued	445	C	442.81
30337	29-Nov-2024	NCRF50	NEW CAL RABBIT FARM	Issued	445	C	604.80
30338	29-Nov-2024	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Issued	445	C	192.09
30339	29-Nov-2024	ROBT50	ROBERT MORRISON	Issued	445	C	600.00
30340	29-Nov-2024	SAVE50	SAVE ON FOODS	Issued	445	C	721.06
30341	29-Nov-2024	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	445	C	2,388.75
30342	29-Nov-2024	SOBE50	SOBEYS INC	Issued	445	C	2,500.00
30343	29-Nov-2024	WILO50	WILLIAM LOVE	Issued	445	C	1,050.00
0000-0195	29-Nov-2024	RECE50	RECEIVER GENERAL OF CANADA	Issued	418	E	1,403.70
0000-0196	29-Nov-2024	RECE50	RECEIVER GENERAL OF CANADA	Issued	419	E	12,463.07
0000-0197	22-Nov-2024	PENS50	PENSION CORPORATION	Issued	420	E	9,630.84
0000-0198	25-Nov-2024	SHAW50	SHAW CABLE	Issued	421	E	312.26
0000-0199	25-Nov-2024	SHAW50	SHAW CABLE	Issued	422	E	254.19
0000-0200	30-Nov-2024	CINT50	CINTAS CANADA LIMITED	Issued	424	E	694.37
0000-0201	30-Nov-2024	NORM50	NORTHERN COMPUTER	Issued	425	E	3,394.30
0000-0202	30-Nov-2024	NORM50	NORTHERN COMPUTER	Issued	426	E	3,701.88
0000-0203	30-Nov-2024	FULT50	FULTON & COMPANY	Issued	427	E	1,727.38
0000-0204	26-Nov-2024	FULT50	FULTON & COMPANY	Issued	428	E	3,465.28
0000-0205	26-Nov-2024	PERS50	PERFECT SOLUTIONS LTD	Issued	429	E	332.41
0000-0206	26-Nov-2024	COGF50	CITY OF GRAND FORKS	Issued	430	E	2,205.96
0000-0207	26-Nov-2024	ULIN50	ULINE CANADA CORPORATION	Issued	431	E	603.37
0000-0208	26-Nov-2024	CORI50	ICONIX WATERWORKS	Issued	432	E	168.00
0000-0209	27-Nov-2024	CYCL50	CYCLONE HYDROVAC LTD	Issued	433	E	2,415.00

DISTRICT OF 100 MILE HOUSE
Cheque Register-Summary-Bank



AP5090

Page : 2

Date : Dec 05, 2024

Time : 10:07 am

Supplier : 079850 To ZZ9950
 Pay Date : 21-Nov-2024 To 05-Dec-2024
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4 ROYAL BANK - CURRENT ACCOUNT							
00000-0210	27-Nov-2024	JUST50	JUSTICE INSTITUTE OF BC	Issued	434	E	409.94
00000-0211	27-Nov-2024	TSUN50	TSUNAMI SOLUTIONS LTD.	Issued	435	E	42.00
00000-0212	27-Nov-2024	CLEA50	CLEARTECH INDUSTRIES INC	Issued	436	E	1,601.20
00000-0213	01-Dec-2024	CLIF50	CANADA LIFE	Issued	437	E	7,099.76
00000-0214	27-Nov-2024	TRUE50	TRUE CONSULTING GROUP	Issued	438	E	64,892.43
00000-0215	27-Nov-2024	CONN50	CONNECT HEARING	Issued	439	E	750.75
00000-0216	27-Nov-2024	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	440	E	608.69
00000-0218	28-Nov-2024	BREN50	BRENNTAG CANADA INC	Issued	442	E	5,917.47
00000-0219	28-Nov-2024	CARN50	CARO ANALYTICAL SERVICES	Issued	443	E	549.69
00000-0220	30-Nov-2024	NORM50	NORTHERN COMPUTER	Issued	444	E	-3,394.30
00000-0221	03-Dec-2024	SHAW50	SHAW CABLE	Issued	447	E	190.40
00000-0222	03-Dec-2024	SHAW50	SHAW CABLE	Issued	448	E	151.20
00000-0223	03-Dec-2024	SHAW50	SHAW CABLE	Issued	449	E	107.47
00000-0224	03-Dec-2024	FRCO50	FOUR RIVERS CO-OPERATIVE	Issued	450	E	8,783.63
00000-0225	04-Dec-2024	FIRT50	FIRST TRUCK CENTRE INC	Issued	452	E	3,078.18
00000-0226	04-Dec-2024	FALC50	FALCON EQUIPMENT LTD	Issued	454	E	2,428.50
00000-0227	04-Dec-2024	BLAK50	BLACK PRESS GROUP LTD	Issued	455	E	97.49
00000-0228	05-Dec-2024	BCTR50	BC TRANSIT	Issued	457	E	21,972.64
00000-0229	04-Dec-2024	LAFR50	LAFARGE CANADA INC.	Issued	458	E	9,546.79

Total Computer Paid :	297,902.90	Total EFT PAP :	167,605.94	Total Paid :	465,508.84
Total Manually Paid :	0.00	Total EFT File :	0.00		

73 Total No. Of Cheque(s) ...

CAPITAL:

\$216,305.45