



DISTRICT OF 100 MILE HOUSE

**AGENDA FOR THE REGULAR MEETING OF THE MUNICIPAL COUNCIL
TO BE HELD IN MUNICIPAL COUNCIL CHAMBERS
Tuesday, January 14th, 2025 at 5:30 PM**

A.	<u>CALL TO ORDER</u>
	<p>Mayor to call the regular meeting to order at 5:30 PM.</p> <p>Acknowledgement that this meeting is being held on Tsqescencúlecw.</p>
B.	<u>APPROVAL OF AGENDA:</u>
	<p>B1</p> <p>BE IT RESOLVED THAT the January 14th, 2025 Regular Council agenda <u>be approved.</u></p>
C.	<u>INTRODUCTION OF LATE ITEMS AND FROM COMMITTEE OF THE WHOLE:</u>
D.	<u>DELEGATIONS / PUBLIC HEARING:</u>
E.	<u>MINUTES:</u>
Regular Council – December 10th, 2024	<p>E1</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of December 10th, 2024 <u>be adopted.</u></p>
Regular Council – December 13th, 2024	<p>E2</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of December 13th, 2024 <u>be adopted.</u></p>

F.	<u>UNFINISHED BUSINESS:</u>
G.	<u>MAYOR’S REPORT:</u>
H.	<u>CORRESPONDENCE:</u>
Commissionaires Report December 2024	H1 BE IT RESOLVED THAT the Bylaw report for the period of December 1 st to 31 st 2024 <u>be received.</u>
FYI Correspondence	H2 BE IT RESOLVED THAT the For Information Correspondence List dated January 8 th , 2025 <u>be received</u>
I.	<u>STAFF REPORTS:</u>
Cultural Infrastructure Program NDIT Grant	I1 BE IT RESOLVED THAT Council of the District of 100 Mile House supports the application to Northern Development Initiative Trust for a Cultural Infrastructure Program grant for \$129,990.05 for 50% of the eligible project budget for the Martin Exeter Hall AC & Thermostat Control Modernization Project from the Cariboo Chilcotin/Lillooet Regional Development Account; and further BE IT RESOLVED THAT the balance of the project costs be allocated under the Local Government Climate Action Program funding.
J.	<u>BYLAWS:</u>
Cemetery Bylaw No. 1432, 2024	J1 BE IT RESOLVED THAT the District of 100 Mile House Cemetery Bylaw No. 1432, 2024, be adopted this 14 th day of January, 2025.
Water Rates and Regulations Amendment Bylaw No. 1437, 2024	J2 BE IT RESOLVED THAT the Water Rates and Regulations Amendment Bylaw No. 1437, 2024 be adopted this 14 th day of January, 2025.

Cross Connection Control Amendment Bylaw No. 1438, 2024	J3 BE IT RESOLVED THAT the Cross Connection Control Amendment Bylaw No. 1438, 2024 be adopted this 14 th day of January 2025.
Zoning Amendment Bylaw No. 1439, 2025	J4 BE IT RESOLVED THAT Zoning Amendment Bylaw No. 1439, be read a first and second time this 14 th day of January 2025.
Fees & Charges Amendment Bylaw No. 1440, 2025	J5 BE IT RESOLVED THAT Fees and Charges Amendment Bylaw No. 1440-2025 be read a first, second and third time this 14 th day of January 2025.
K.	<u>VOUCHERS</u>
Paid Vouchers (Dec. 5th – January 8th, 2025) #30344 – #30417 & EFTs	K1 BE IT RESOLVED THAT the paid manual vouchers #30344 to #30417 and EFT’s totaling \$606,084.51 <u>be received.</u>
L.	<u>OTHER BUSINESS:</u>
M.	<u>QUESTION PERIOD:</u> Call for questions from the public for items relevant to the agenda.
N.	<u>ADJOURNMENT:</u> BE IT RESOLVED THAT this January 14 th , meeting of Council be adjourned: Time:



E1

DISTRICT OF 100 MILE HOUSE

**MEETING HELD IN DISTRICT COUNCIL CHAMBERS
Tuesday, December 10th, 2024, AT 5:00 PM**

PRESENT:	Mayor Councillor Councillor Councillor Councillor	Maureen Pinkney Jenni Guimond Donna Barnett Marty Norgren David Mingo
STAFF:	CAO Dir. of Com. Services Dir. of Finance	Tammy Boulanger Todd Conway Sheena Elias
Other:	(5)	Media: (1)

A	<p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the meeting to order at 5:00 PM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsjescencúlecw.</p> <p style="text-align: center;">CARRIED</p>
B	<p><u>APPROVAL OF AGENDA</u></p> <p>B1</p> <p>Res: 243/24 Moved By: Councillor Norgren Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the December 10th, 2024, Regular Council agenda <u>be approved.</u></p> <p style="text-align: center;">CARRIED</p>

C	<u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u>
D	<u>DELEGATIONS / PUBLIC HEARINGS:</u>
100 Mile Nordics	<p>C. Keam, President of the 100 Mile Nordics, accompanied by the trails coordinator and treasurer provided Council with an update on operations and the upcoming cross-country ski season.</p> <p>Some key points included:</p> <ul style="list-style-type: none"> ➤ Nordics is a strictly volunteer run organization and new/more volunteers are needed! ➤ They are approaching their 50th anniversary (2027) and would like to see the traditional Cariboo Marathon event return. ➤ Memberships have been steady and are healthy considering the size of the community. ➤ Come and celebrate Solstice on Feb.21st! ➤ Ski School and Moonbeam race team have been well received by 100 Mile youth. ➤ Looking forward to an active year, hoping for lots of good snow and weather. ➤ Teck Cup scheduled for Feb. 22, 2025 ➤ Funding is limited & the society is working at ways to market and promote this amazing sport!
E	<u>MINUTES</u>
Regular Council – November 26th, 2024	<p>E1</p> <p>Res: 244/24 Moved By: Councillor Mingo Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the minutes of the Regular Council meeting of November 26th, 2024, <u>be adopted.</u></p> <p style="text-align: center;">CARRIED</p>
F	<u>UNFINISHED BUSINESS:</u>

<p>G</p>	<p><u>MAYORS REPORT:</u></p> <p>Mayor Pinkney noted the following:</p> <ul style="list-style-type: none"> ➤ Attended the ESS appreciation luncheon, it was a beautiful event held to acknowledge volunteers. ➤ Participated in turkey day to which over 450 turkeys were pledged! ➤ Provided an interview with the 100 Mile Free Press relating to the closure of BMO. ➤ Provided an interview with CBC Radio on addressing water concerns in the District. ➤ Held a meeting with MLA Doerkson on BC Transit services. ➤ Reminder to review CRD agenda/minutes as they receive a variety of good delegations. <p>Councillor Mingo noted the following:</p> <ul style="list-style-type: none"> ➤ Get out and support local food bank charities by attending the Guns & Hoses game at the SCRC December 14th @ 7:00 pm <p>Councillor Barnett noted the following:</p> <ul style="list-style-type: none"> ➤ Attended the Seniors Creekside annual Christmas potluck, it was the best one ever! ➤ Attended the 108 Historical potluck dinner, food was amazing. ➤ Attended the ESS luncheon as a member of the volunteer family. ➤ Broomball tournament organization is underway, get your teams organized for February 1st, 2025!
<p>H</p>	<p><u>CORRESPONDENCE:</u></p>
<p>Commissionaires Report November 2024</p>	<p>H1</p> <p>Res: 245/24 Moved By: Councillor Mingo Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the Bylaw report for the period of November 1st to 30th, 2024 <u>be received.</u></p> <p style="text-align: center;">CARRIED.</p>

<p>Temporary Road Closure Request</p>	<p>H2</p> <p>Res: 246/24 Moved By: Councillor Mingo Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT the temporary road closure application from the South Cariboo Chamber of Commerce <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT Council authorize the closure of Third Street from Birch Avenue east to the intersecting laneway behind the Community Hall on April 12th, 2025, between the hours of 7:00 am and 3:00 pm.</p> <p style="text-align: center;">CARRIED</p>
<p>For Information Correspondence</p>	<p>H3</p> <p>Res: 247/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the For Information Correspondence List dated November 21st, 2024 <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT staff be directed to write a letter to support the Village of Nakusp in advocating the BC Alert-Ready program to include Health Services for notification of Emergency Room Closures; and further</p> <p>BE IT RESOLVED THAT the District of 100 Mile House participate in the Communities in Bloom non-evaluated Friends category with Councillor Barnett organizing a volunteer committee.</p> <p style="text-align: center;">CARRIED.</p>
<p>I</p>	<p><u>STAFF REPORTS:</u></p>

<p>Council Meeting Schedule 2025</p>	<p>I1</p> <p>Res: 248/24 Moved By: Councillor Guimond Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the 2025 Regular Council meeting schedule be approved <u>as amended</u>.</p> <p style="text-align: center;">CARRIED</p>
<p>Employee Benefits and Pension Plan Policy Amendment</p>	<p>I2</p> <p>Res: 249/24 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the amended Employee Benefit and Pension Plan policy <u>be approved</u>.</p> <p style="text-align: center;">CARRIED</p>
<p>J</p>	<p><u>BYLAWS:</u></p>
<p>Fees & Charges Bylaw No. 1434, 2024</p>	<p>J1</p> <p>Res: 250/24 Moved By: Councillor Norgren Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the District of 100 Mile House Fees & Charges Bylaw No. 1434, 2024 be adopted this 10th day of December, 2024.</p> <p style="text-align: center;">CARRIED</p>
<p>Repeal Bylaw No. 1435, 2024</p>	<p>J2</p> <p>Res: 251/24 Moved By: Councillor Barnett Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT Repeal Bylaw No. 1435 2024 be adopted this 10th day of December, 2024.</p>

	CARRIED
<p>Financial Plan Amendment Bylaw No. 1436, 2024</p>	<p>J3</p> <p>Res: 252/24 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the District of 100 Mile House Financial Plan 2024-2028 Amendment Bylaw No. 1436, 2024 be adopted this 10th day of December, 2024.</p> <p style="text-align: center;">CARRIED</p>
<p>Cemetery Bylaw No. 1432, 2024</p>	<p>J4</p> <p>Res: 253/24 Moved By: Councillor Mingo Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT the District of 100 Mile House Cemetery Bylaw No. 1432, 2024, be read a first, second and third time this 10th day of December, 2024.</p> <p style="text-align: center;">CARRIED</p>
<p>Water Rates and Regulations Amendment Bylaw No. 1437, 2024</p>	<p>J5</p> <p>Res: 254/24 Moved By: Councillor Guimond Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT the Water Rates and Regulations Amendment Bylaw No. 1437, 2024 be read a first, second, and third time this 10th day of December, 2024.</p> <p style="text-align: center;">CARRIED</p>



DISTRICT OF 100 MILE HOUSE

**MEETING HELD IN DISTRICT COUNCIL CHAMBERS
Friday, December 13th, 2024, AT 9:30 AM**

PRESENT:	Mayor	Maureen Pinkney
	Councillor	Jenni Guimond
	Councillor	Marty Norgren
	Councillor	David Mingo
STAFF:	CAO	Tammy Boulanger
	Dir. of Ec.Dev. & Planning	Joanne Doddridge
Other:	(2)	Media: (0)

A	<p><u>CALL TO ORDER</u></p> <p>Mayor Pinkney called the meeting to order at 9:30 AM</p> <p>Mayor Pinkney acknowledged that this meeting is being held on Tsqescencúlecw.</p> <p>Res: 258/24 Moved By: Councillor Norgren Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT, pursuant to Section 92 of the <i>Community Charter</i>, that this regular meeting of Council be closed to the public under Section 90 (1)(a)(k) of the <i>Community Charter</i>.</p> <p style="text-align: right;">CARRIED</p>
B	<u>APPROVAL OF AGENDA</u>

	<p>B1</p> <p>Res: 259/24 Moved By: Councillor Norgren Seconded By: Councillor Mingo</p> <p>BE IT RESOLVED THAT the December 13th, 2024, Regular Council agenda <u>be approved.</u></p> <p style="text-align: center;">CARRIED</p>
	<p>The Mayor reconvened the regular meeting at 11:15 AM</p>
C	<u>INTRODUCTION OF LATE ITEMS AND FROM THE COMMITTEE OF THE WHOLE:</u>
D	<u>DELEGATIONS / PUBLIC HEARINGS:</u>
E	<u>MINUTES</u>
F	<u>UNFINISHED BUSINESS:</u>
G	<u>MAYORS REPORT:</u>
H	<u>CORRESPONDENCE:</u>
I	<u>STAFF REPORTS:</u>
J	<u>BYLAWS:</u>
K	<u>GENERAL VOUCHERS:</u>
L	<u>OTHER BUSINESS:</u>
M	<u>QUESTION PERIOD:</u>



District of 100 Mile House – Bylaw Enforcement Site 545
Monthly Progress Report

Period: December, 2024

In December there were 2 Requests for Service:

- A complaint regarding unlawful use of fireworks
- Barking dog

Other issues dealt with in December:

- Various parking issues at sites around the District.
- Snow clearing issues

J. Suggitt
Commissionaires B.C.

**DISTRICT OF 100 MILE HOUSE****FOR INFORMATION CORRESPONDENCE – January 8th, 2025
Received January 14th, 2025 - Regular Council Meeting**

- Correspondence from BCRHN – Annual President Report
- Call for nominations – Order of British Columbia
- Correspondence from MLA Lorne Doerkson – Transit Regionalization
- Correspondence from Enbridge – Sunrise Expansion Project
- Correspondence from ICBA – Local Government Construction
- Correspondence from CIB – Growing Together January Newsletter
- Correspondence from resident – Community Concerns



BCRHN
British Columbia
Rural Health Network

Dec 11, 2024

Annual President Report

I always like to start with a reminder the BC Rural Health Network continues to formally operate as the RHC Education Foundation although we are certainly more well known as the BCRHN.

Our mission continues to be: To promote and support a health services system that improves and sustains the health and well-being of residents in rural communities across British Columbia.

We are a not-for-profit society and registered charity that is dedicated to improving healthcare in rural and remote communities across British Columbia. We employ community-driven solutions rooted in solid science, BCRHN addresses challenges exacerbated by the COVID-19 pandemic and a growing disconnect between rural residents and their healthcare systems. The network champions communication and solution-sharing among rural communities, recognizing that while each community is unique, successful local health strategies can have pan-provincial applicability.

Over the last year so much has been built on and so much has been accomplished!

First off, as a Network we have grown! We have expanded to over 60 non-profits, 31 municipalities, 2 regional districts, and numerous individuals. who believe in the need for health equity to all rural and remote communities and residents. This is due to not only the work Paul and the membership have done but also reflects the excellent reputation, and trust the BCRHN has, for working towards our mission.

Our Board of Directors has grown as well. We have welcomed several new Board members, Margaret Scaia Lorraine Gerwing, and Sandy Pringle. We have welcomed Raelene Hodgson as a new liaison to the board. Raelene works with Foundry BC which supports rural youth mental health and wellness. Each and every individual brings with them a wealth of experience and knowledge.

I am very pleased to also introduce Mia Peterson, as a youth volunteer to our board. It is so important to not only listen and engage with our youth but also to encourage their interest in health care and its issues and solutions. We have a full executive. We are representing more areas of the province.

Through successful grant applications we have been able to retain Phoebe Lazier as our community outreach worker and are very pleased that through another grant we were able to hire Dea Lewsaw as a Community Outreach Worker to continue the good work of engaging communities.

One of the key achievements this year was the completion and publication of the Gap Analysis research Advancing Community Engagement in Healthcare in Rural BC, a partnership between The UBC Centre for Rural Health Research (CRHR) and the BCRHN.

This research brought forth much information about the disconnect between rural communities and the health care system. One statistic that was perhaps more shocking than some was that 90% of rural residents felt they had no control over their health care. This information has been shared with government agencies as well as other interested parties. The information can have a truly transformational effect on the way health care should be delivered in rural and remote by listening and utilizing the lived experience of what works in the communities.

It also has led to a further grant received from SPARC to continue this very important work, and provides funding to study the impact of Climate Change on rural communities.

The Implementation Committee under the leadership of Dr. Jude Kornelsen, continues to meet and engage numerous people from around the province to provide both knowledge expertise, insight and lived experience to inform the Policy Papers that are developed by this committee. These papers not only contain valuable insights into the topics that affect rural and remote health care but suggestions for practical solutions to these issues. This year the areas targeted were the issues surrounding Agency Nursing and its impact, as well as Aging with Dignity. including looking for alternative Long Term Care solutions for rural areas.

If you have not had the opportunity to read these Policy papers, I would encourage you to do so. If you have had the opportunity to attend these meetings you will know how energizing and rich, these discussions are.

Thank you to Jude for her leadership and commitment to this committee.

The Mission and Goals of the BCRHN is committed to representing all rural residents. To do this successfully we must understand how people are marginalized in health care and indeed in all aspects of life to help shape a more responsive health care system.

The Diversity, Equity, Inclusiveness, and Belonging Committee continued to educate the board on these issues. We have had guest speakers sharing the issues they have faced when trying to access appropriate health care. These presentations remind us that although there are so many systemic issues that must be looked at, the real effect of good health care is how the individual receiving the care is treated on a personal level. Respect and Dignity for all should be the basic expectation for any interaction with the healthcare system, and indeed in every aspect of life. Big thanks to Jane Osborne our previous chair and to Theresa Hamilton who now chairs, and the rest of the committee who work to bring forward these issues.

There are so many things that affect providing health care in rural and remote areas, that is not direct service. The lack of transportation remains a real issue. The reality of Emergency Room closures hindering the ability to get timely appropriate care. The cost of the travel, the lack of infrastructure or upkeep to provide the services needed. There are great programs and services that can support good health care that can be delivered virtually, as long as you have access to a computer and the reliability of your internet. The ability to recruit and retain health care providers to rural and remote areas is always a challenge.

The BCRHN has taken on these issues in various ways.

Over the last year partnerships with organizations such as UBC Centre for Rural Health Research, Hope Air, the Office of the Seniors Advocate, United Way, Saunder's Foundation, SPARC, BC Association of Community Health Centres, UBCM and many others, continue to strengthen and continue to develop. These collaborations have led to many solutions focused initiatives such as research, and community centered engagements and collaborations.

Several of our Network have been involved in the Rural Voices Gathering initiative both as facilitators and as participants.

Members of the Network have also had the opportunity to meet with Kelly Gunn and provide input into the Rural Health Strategy.

I would be amiss if I did not also highlight the amazing work that Paul and Jude have done with Jacqueline Podewils and the Housing is Healthcare committee they are involved with, which has not only brought this issue to the forefront garnering the Premier's attention but was truly lifesaving for Christina Unrau and her family.

The BCRHN has hosted and been involved in many community events. Members have been involved with various workshop panels, and conversations around health care. These events allow us to bring awareness to the issues and make sure that rural communities have a voice. It also allows making people aware of and for the sharing of resources and options that are available.

It's important to note that Paul, Jude and others have been increasingly asked to be on panel discussions related to health care. The media reaches out to Paul for opinion and information on arising issues. These events not only provide access to discuss rural health care, it also reflects the trust that people have in the BCRHN, and our reputation. Thank you to all who make such a contribution!

You will find in your package the 2023 financials. I look at these and am amazed about how much can be done with so little!

This leads me into the goals for the coming year.

One of the number one issues we face is knowing we have consistent core funding to both fund the work of the Network and allow it to expand and grow to help meet its mission.

Although we do appreciate receiving some year end funding from the government, funding from RCCbc, as well as Grant funding, there is a need for increased consistent and reliable core funding. We will be putting forth a funding request to the Health Minister that will allow us to not only continue to provide the wonderful work being done, but also to provide competitive wages and benefits to our staff. It will also include dollars for travel, phone, internet and other necessities.

I am grateful everyday for Paul, Phoebe and Dea who gives so many hours of unpaid time to the Network. It is so frustrating to see these amazing people give us so much and not be able to adequately compensate them.

In response to our growth, we will need to update our Policy Manual over the next year. We will continue to be responsive to the Rural and Remote health care and equity issues. We will continue to highlight the issues and provide positive solution focused alternatives. We will continue to engage with communities, government and other appropriate agencies in the pursuit of good communication, sharing, and solutions.

In closing I just want to send out sincere and heartfelt thanks to so many people:

- To our partners who are such an important part of our journey.
- To you, the board members who volunteer so much of your valuable time and expertise to help us reach our mission.
- To the Executive, who's guidance and commitment I so appreciate.
- To Phoebe and Dea, you are so engaging, knowledgeable and always go the extra mile. You are amazing and represent us so well!
- To Paul, hmm where to start? Your knowledge, skills and ability never cease to amaze me! Your advice and ability to guide us on this journey is so appreciated! You have always been such a good support for me and always so patient!

2024 was a banner year in my books as we continue to grow and have positive impact as a Network! I also want to thank you all for allowing me to be on this journey with you and as your president. I am truly humbled and appreciate the trust you have put in me. I'm so excited to see what 2025 will bring!

Respectfully submitted,
Peggy Skelton



FOR INFORMATION CORRESPONDENCE

CALL FOR NOMINATIONS



ORDER *of* BRITISH COLUMBIA

Honour an
EXTRAORDINARY
INDIVIDUAL *for their*
meaningful contributions

Nomination forms and
eligibility criteria are available at
www.orderofbc.gov.bc.ca.

Established in 1989, the **ORDER OF BRITISH COLUMBIA** recognizes those who have served with distinction and excelled in any field that benefits the people of B.C. or the world. The Order of British Columbia represents the highest form of recognition the province can extend to its citizens.

MEDAL *of* GOOD CITIZENSHIP

Show a
GENEROUS PERSON *their*
contributions are noticed

Launched in 2015, the **MEDAL OF GOOD CITIZENSHIP** recognizes individuals who have acted in a particularly generous, kind or selfless manner for the common good without expectation of reward. The medal reflects their acts of selflessness, generosity, and service to community life at the local or regional level.



Nomination forms and
eligibility criteria are available at
www.gov.bc.ca/medalofgoodcitizenship.



LEGISLATIVE ASSEMBLY
of BRITISH COLUMBIA

December 11, 2024

Mike Farnworth, Minister of Transportation and Transit
Tim Croyle, VP Operations and COO, BC Transit

Re: Transit Contract Regionalization

Dear Sirs,

I write you today with grave concern regarding the ongoing process of regionalizing transit services. As MLA for the Cariboo Chilcotin, I have heard from the municipalities in my riding with their deep reservations regarding this change.

The need for transit services in rural BC has never been stronger. The growth in our rural areas has been exploding, and so services should be more available to people.

Our current providers are caring individuals, who understand the needs of the residents. They often go above and beyond to ensure services are complete and respectful.

As we move forward, it is my hope that rural BC will be heard and respected. Programs delivered in this area should reflect a knowledge of the needs of the population.

I stand with my municipalities, asking that this process be immediately reversed.

MLA Lorne Doerkson, Cariboo-Chilcotin
Conservative Caucus of BC

102-383 Oliver Street
Williams Lake, BC V2G 1M4

#7-530 Horse Lake Rd
100 Mile House, BC V0K 2E0



LEGISLATIVE ASSEMBLY
of BRITISH COLUMBIA

I am available to talk with you about this further at any time.

Sincerely,



Lorne Doerkson MLA Cariboo Chilcotin

CC Elise Wren, Government Relations Manager, BC Transit
Margo Wagner, Chair CRD Chair
BC Transit Board of Directors

Mayor and Council, Village of Ashcroft
Mayor and Council, Village of Cache Creek
Mayor and Council, District of 100 Mile House
Mayor and Council, Village of Clinton

MLA Lorne Doerkson, Cariboo-Chilcotin
Conservative Caucus of BC

102-383 Oliver Street
Williams Lake, BC V2G 1M4

#7-530 Horse Lake Rd
100 Mile House, BC V0K 2E0

FOR INFORMATION CORRESPONDENCE



Westcoast Energy Inc.
3985 22nd Avenue
Prince George BC
V2N 1B7

January 7, 2025

Dear Mayor Pinkney,

Westcoast Energy Inc. (Westcoast), an Enbridge company, would like to provide you with an update regarding the proposed Sunrise Expansion Program (Project).

As you know, on May 30, 2024, Westcoast filed an application with the Canada Energy Regulator (CER) for approval to construct and operate the Project. Since filing of the application, certain refinements to the Project scope have been made following feedback from Indigenous groups, landowners, stakeholders and other interested parties, as well as additional archaeological, geotechnical and environmental studies. These scope refinements are reflected in a Project update filed with the CER on January 6, 2025. Specifically, the Project update describes the following refinements to the Project scope since filing the Application:

- Westcoast is proposing an alternative, shorter, route for the powerline that will supply compressor station (CS)-8A (Kingsvale) with electricity.
- Westcoast is proposing to remove from the Project scope the powerline that was proposed in the Application to supply CS-8B (Othello) with electricity, instead relying on BC Hydro to upgrade its existing powerline infrastructure to supply electricity to CS-8B.
- Westcoast is proposing to decommission, by removal, a short segment of existing deactivated pipeline within the existing Westcoast system right-of-way within the proposed CS-3 (McLeod Lake) – CS-4A (Summit Lake) loop.

These scope refinements demonstrate Westcoast's commitment to incorporating local knowledge and reducing impacts to Indigenous rights and environmentally sensitive areas to build a better Project, while also building lasting and productive relationships with Indigenous groups and local communities.

The Project update can be found at <https://apps.cer-rec.gc.ca/REGDOCS/Item/View/4510491>.

Additional resources, including an updated factsheet and Project maps, can be found on our website: www.enbridge.com/sunrise.

We look forward to continuing to work with you throughout the development, construction and operation of the Project.

Please also let us know if you have any questions about the Project or require additional information. You can contact us at the information below or phone us toll free at 1-833-267-2220.

Thank you for your attention.

Yours Sincerely,

Rikk Beaudet
Supervisor, Community & Indigenous Engagement
Phone Toll-Free 1-833-267-2220
BCProjects@enbridge.com



January 7, 2025

RE: Protecting Taxpayers from Overspending on Local Government Construction

Dear Mayor and Council:

The Independent Contractors and Businesses Association (ICBA) is Canada's largest construction association and a leading industry organization in British Columbia, with more than 4,500 member and client companies. ICBA's B.C. corporate members account for approximately 85% of the province's construction sector – representing more than 190,000 jobs. Construction itself is one of the biggest B.C. industries, directly generating almost 8% of GDP. ICBA also owns and manages a rapidly growing employee health and dental benefits business which currently supports more than 300,000 Canadians.

Apart from advocating for the interests of construction companies and contractors, ICBA is a principled voice for free enterprise and the benefits of a competitive, market-based economy. Unlike many other business associations, ICBA receives no funding from governments at any level. We believe that competition and choice for consumers and taxpayers is by far the best way to deliver value-for-money and create the conditions for a thriving economy.

ICBA is writing to you and other B.C. local government bodies to share our views on the topic of public sector procurement. At a time when large numbers of British Columbians are facing affordability challenges, many small and mid-sized businesses are struggling to survive, and the B.C. government is running record budget deficits, we believe it is **important for municipal leaders to commit to open, fair and transparent procurement practices** across all domains of local and regional government activity. This includes the regular purchase of goods and services to operate local government as well as procurement that is tied to capital spending and the development and maintenance of infrastructure assets.

When municipalities pay for goods, services and capital projects, they do so on behalf of all taxpayers in the community. **Municipal policymakers have an obligation to adopt prudent fiscal policies and to ensure the best possible value-for-money when expending taxpayer dollars. Competitive procurement policies are a vital part of delivering on this fundamental obligation.**

Across Canada, local government expenses amounted to \$220 billion in 2022, with the main components of expenditures consisting of purchases of goods and services, employee compensation, subsidies and grants, interest payments on debt, and the depreciation of fixed capital (Statistics Canada, Table 10-10-0015-01). In the same year, total local government revenues were \$225 billion, of which the largest shares were grants/payments from other levels of government and revenues derived from taxes on property.

In the past few years, the B.C. government has undertaken a significant fraction of its capital projects under the "Community Benefits Agreement" (CBA) framework adopted in 2018. Under this policy, a provincial Crown Corporation (British Columbia Infrastructure Benefits Inc. – BCIB) contracts for the employees required to build certain public sector infrastructure and other capital projects. It does so through an agreement with a group of 19 trade unions that are part of the broader Building Trades Union (BTU) alliance. All employees working on CBA projects must be (or become) members of an affiliated BTU.

This very unusual arrangement dilutes the important relationship that exists between an employer and its employees across the rest of the B.C. private sector.

The province's CBA policy has the effect of restricting bidding on projects covered by the scheme. This is especially problematic given that about 85% of the people working in the B.C. construction industry are not BTU members nor employed by contractors which are covered by BTU collective agreements. **Fewer bidders means less pressure to ensure competitive costs and excellence in project delivery.** Many ICBA members will not bid on public sector projects covered CBAs because of the extra bureaucracy and administrative complexity involved and also because they do not wish to give up control and management oversight of their own workforce – as is the normal practice in Canadian business.

As demonstrated by academic research, **restricted bidding translates into higher costs for taxpayers and the users of infrastructure services established via CBA-type arrangements.**¹ Cost over-runs and unexpected delays are a common theme with CBA projects.² The net result is hundreds of millions of dollars of additional costs imposed on the B.C. taxpayers and delays in project delivery.

It is sometimes argued that restrictive tendering policies like CBAs are necessary to support local hires, apprenticeships, and pensions. In a labour shortage like B.C. construction is facing, our companies do everything they can to hire and keep local workers. ICBA is the single largest sponsor of trades apprentices in British Columbia, and open shop contractors train 82% of all apprentices in the province. When it comes to financial security, ICBA contractors and their employees utilize RRSPs, bonus programs, and profit-sharing initiatives, providing flexible and effective solutions tailored to their workforce, rather than being restricted to union-controlled pension plans.

For local governments, the lesson from B.C.'s failed experiment with CBAs is clear. **Municipal and regional government projects should be developed and managed using open, competitive procurement.** Restrictive tendering should be avoided in all areas of local government activity – capital projects, but also the day-to-day procurement of goods and services. Municipalities should not discriminate against B.C. businesses and their employees based on factors such as particular union affiliations.

If you have any questions or wish to engage ICBA in a conversation on this, or any, construction issue, please feel free to contact me directly at chris@icba.ca.

Sincerely,

INDEPENDENT CONTRACTORS AND BUSINESSES ASSOCIATION



Chris Gardner

President and CEO, ICBA

¹ Brian Dijkema and Morley Gunderson, "Restrictive Tendering: Protection for Whom?" January 2017, CARDUS.

² Renze Nauta, "Benefits for Whom? Assessing British Columbia's Community Benefits Agreements," CARDUS September 2024.

Growing Together

GREAT PLACES

B.C. COMMUNITIES IN BLOOM NEWSLETTER

IN THIS ISSUE:

- Volunteer Opportunities
- Your Favourite Memories
- Supporting Community Sustainability
- 2025 Registration Form

GOLD SPONSORS:



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NATIONAL CiB MAJOR SPONSOR

Scotts Canada

SUPPORTERS

BC Landscape & Nursery Association
BC Recreation & Parks Association
Invasive Species Council of BC

MEMBER OF

Gardens BC
BC Council of Garden Clubs



British Columbia
Communities in Bloom

UPDATED MAILING ADDRESS:

4451 212-Street, Langley, V3A 7Z8
(604) 576-6506

www.bccib.ca

[Facebook](#) BC CiB [Privacy Policy](#)

Provincial Coordinator
Catherine Kennedy
c.kennedy@telus.net

Volunteer Positions

We are looking for a few new Judges and one or two board members for the coming year. One of the best things about our provincial organization is its wide representation of the province. If you are interested, please go to our website [Volunteer](#) info page.

Do you like people and plants?

Think horticulture is a critical part of community life and wellness? BC Communities in Bloom is a not-for-profit organization looking for volunteer judges able to train and evaluate at specific times of the year. This is a great opportunity to put your expertise to use and see some incredible horticulture work in BC communities!

BCLNA member, past president, and previous CiB judge, Jeff Foley, shares his experience:

“I was lucky enough to serve as a Communities in Bloom (CiB) for three years. Each summer I would get to spend a week exploring a different zone of British Columbia. It is a very rewarding experience where you are able to see some amazing efforts to make communities more livable through horticultural initiatives. I met some awesome people in the communities and made friends with the fellow volunteers. Catherine, the Executive Director of BC CiB, makes sure you are well set up and comfortable before you embark on your tour. Judges receive excellent training and the experienced ones help to support the new ones. I would highly recommend volunteering as a judge. It is a great way to gain inspiration and also share some of your knowledge in return.”

– Jeff Foley, Para Space Landscaping

When did your Community participate in CiB?

Link to all [British Columbian participants](#) since 1995

Send us your Favourite Memories

We encourage all past community participants and former volunteers to reach out to the provincial coordinator with your Photos or Quotes.



CiB supports the 3 pillars of Sustainability.

SOCIAL INFLUENCE

Engages citizens of all ages.

Builds commUnity pride.

ECONOMIC IMPACT

Improves green spaces for locals and visitors.

Attracts business support and investment.

ENVIRONMENTAL EFFECT

Encourages responsible horticulture practices.

Creates awareness for climate change mitigation efforts.

Recognition for staff and volunteer groups.

Provides a framework for action with proven results.

Transforms overall appearance of community.

Growing Great Places Together

www.bccib.ca

Tips For Starting A Successful Communities In Bloom Group

Form a local CiB Committee:

- Look for a community cheerleader who will help spearhead your CiB effort.
- Try for one municipal representative from Council, Parks & Rec or Public Works
- Look for a representative from your local Chamber of commerce, BIA, Economic Dev.
- Encourage NEW gardeners and provide some guidance from local garden club members, master gardeners, local nursery/garden centres.

Create awareness for your CiB groups efforts:

- Municipal communications, website
- Social media (create a new page or ask for help from established groups)
- Local papers (Great for Garden Tips or announcing community events)

Engaged the community:

- Promote to homeowners, apartment dwellers, youth, and other service groups.
- Initiate projects to appeal to a variety of age groups. Create opportunities to be culturally diverse.
- Allow volunteers to direct projects they want to be involved in.
- Encourage community wide tidy-up efforts.

Consider new legacy projects for community:

- Low water gardens (xeriscape), rain gardens, community gardens with portion being donated to local food banks.
- Renovate a tired area. Improve the gateway gardens near entrance signage.
- Encourage Pollinator gardens – Identify the types of pollinators that are to be attracted.

Create a local Awards program to recognize your outstanding residential or business properties:

- Nominate your neighbour application process or develop award categories and find the best ones.
- Creating a window signage decal or door hanger as an award. (Getting some Scotts Best Garden Selection signs are an application process early in the year)
- Recognize best ones in local papers.
- Host a Thank-You event for volunteers and contributors at a year-end party.
- Winners of key prizes can nominate following year's champions.

Fundraising ideas

- Sponsor or rent self-watering planters (municipality purchases, CiB group plants and business maintains)
- Plant sales, Seedy Saturday's, Partner with a grower to sell a particular plant.
- Garden Tours, Christmas concerts.
- Parking lot concerts, Concerts in the Park
- Festivals need manpower for events and will often donate to the CiB group.
- Many of these ideas had sponsors paying for things like the band, food, etc.

How To Get The Most Out Of A CiB Evaluation

Start with three criteria first year if your community is small or volunteer group is brand new.

Works best when there is a representative who understands each evaluation criteria.

- Plan for a Judges tour to showcase 80% of the community in all evaluation criteria.
- Tell your community's story with a Community Profile document to communicate the elements not shown on the evaluation tour.
- Profile Document can become a "Welcome Package" of information for new residents and businesses.
- Upon registration more information is provided from BC Communities in Bloom with the Getting Started Package.
- Celebrate your community's results!

Contact Catherine to request more information at c.kennedy@telus.net 604 576-6506

FOR INFORMATION CORRESPONDENCE

[REDACTED]

From: no-reply@100milehouse.com on behalf of District of 100 Mile House <no-reply@100milehouse.com>
Sent: January 6, 2025 10:26 AM
To: Info District of 100 Mile
Subject: Webform submission from: Contact Us > Content rows

Submitted on Mon, 01/06/2025 - 10:25

Submitted by: Anonymous

Submitted values are:

First Name

[REDACTED]

Last Name

[REDACTED]

Phone

[REDACTED]

Email

[REDACTED]

What are you inquiring about?

General Inquiry

What kind of comment would you like to send? Concern

Subject

HOMELESS/ADDICTION

Message

Good morning,

Has anyone brought up concerns of people living/wondering the streets? There seems to be a rise of activity in the town from the either homeless or addictions. From the break ins in places like the Laundromat, Sinister Subs etc. In the alley behind fields our locks are continually being cut and then we continually have to clean up after them. They are also now lighting fires. I can see where they have caught the pole on fire in once instance.

There are no cameras in the back alley, so we have no one to report. I have raised concerns to police; however, their hands are tied and isn't much they can do. I am hoping concerns can be raised at the next council meeting. I understand many communities are facing the same issues. It's no longer safe to be out after dark. I will not allow my children to go anywhere without an adult present, its just not a safe community anymore. I'm hoping we as a community can find a solution and make 100 Mile House safe again.

[REDACTED]

[REDACTED]



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

**Regular Council Meeting
Jan. 14, 2025**

REPORT DATE: Jan. 7, 2025
TITLE: Cultural Infrastructure Program NDIT Grant
PREPARED BY: J. Doddridge, Director Economic Development & Planning

PURPOSE: To obtain Council endorsement of the grant submission

RECOMMENDATION: Recommended Resolution:

BE IT RESOLVED THAT Council of the District of 100 Mile House supports the application to Northern Development Initiative Trust for a Cultural Infrastructure Program grant for \$129,990.05 for 50% of the eligible project budget for the Martin Exeter Hall AC & Thermostat Control Modernization Project from the Cariboo-Chilcotin/Lillooet Regional Development Account; and further

BE IT RESOLVED THAT the balance of the project costs be allocated under the Local Government Climate Action Program funding.

BACKGROUND INFORMATION / DISCUSSION:

Enclosed is an application prepared for submission (Jan. 31, 2025 deadline) for the Martin Exeter Hall AC & Thermostat Control Modernization Project. Note that several supporting documents / attachments are still being compiled.

OPTIONS: N/A

BUDGETARY IMPACT: The remainder of the funding will be sourced from the Local Government Climate Action Program (LGCAP) Grant funding we have already received. This should result in a net zero cost to the District.



LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

ATTACHMENTS: Cultural Infrastructure Program (NDIT) Application

Prepared By: J. Doddridge
J. Doddridge, Dir Ec Dev & Planning

Date: Jan. 9/25

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: Jan. 9.25.

Adobe Reader 8.0+ is required to complete this application form.

If you are using an earlier version, you will not be able to save any information you enter into the form.
 Adobe Reader is a free download available at: <http://www.adobe.com/products/acrobat/readstep2.html>



+ Please ensure documents are downloaded and saved to your computer desktop prior to entering any information. If opened and completed within your internet browser, any information entered will not be saved.

1. Project Name

Project name: Martin Exeter Hall AC & Thermostat Control Modernization	Has this facility and/or footprint previously received financial support from Northern Development under this program? <input type="radio"/> Yes <input checked="" type="radio"/> No
---	---

2. Applicant Profile

Applicant organization (legal name): District of 100 Mile House	Non-profit society registration number: <i>(if applicable)</i>
Mailing address: Box 340, 100 Mile House, BC V0K 2E0	Telephone: 250-395-2434
Email: district@100milehouse.com	Website (URL): www.100milehouse.com

3. Primary Contact Information

Primary contact (for this application): Joanne Doddridge	Position/title: Director of Economic Development & Planning	
Email: jdoddridge@100milehouse.com	Primary Phone Number: 250-395-2434	Secondary Phone Number:

4. Project Location and Resolution

Appropriate jurisdiction the project is located within:	Name of the appropriate local government or First Nations Band providing the resolution of support:
<input checked="" type="radio"/> Municipality (city, town, village or regional district):	If regional district, electoral area:
<input type="radio"/> First Nation reserve:	
Has the resolution of support been secured? <i>★ Refer to the Application Guide for sample resolution wording.</i>	
<input checked="" type="radio"/> Yes; attached to application	<input type="radio"/> No; date resolution of support is expected to be secured:

5. Project Timeline

Stage of project:	Scheduled date (dd-mmm-yyyy):
Forecasted project start date	03/03/25
Forecasted project completion date	12/31/25

6. Project Overview

Will the applicant own and operate the asset?

Yes
 No *★ If the property/building is not owned by the applicant, please provide evidence of control (i.e. lease agreement for five years or more).*

Indicate the physical condition of the asset before investment. *★ Before photos required.*

N/A
 Very poor
 Poor
 Fair
 Good
 Very good

Enter a brief description of the project, including the scope and objective/outcome:

The project will see Air Conditioning (A/C) installed in Martin Exeter Hall, in addition to a supplemental heating system, a fully integrated control system, and high efficiency HVAC components.

Upon completion, Martin Exeter Hall will have a more efficient heating/cooling system, fewer breakdowns, better environmental controls, and the addition of Carbon Monoxide detection & extraction. In addition, completion of the project will lead to controlling the humidity, and preserving the condition of the wood, pews, equipment, piano, and the overall conditions inside of the building.

The objective of the project is to create a controlled, fully automated interior environment.

Explain the rationale for the project:

All the equipment in the building is original from when the building was constructed in 1975. It is inefficient, constantly breaking down, difficult to regulate, and replacement parts are becoming harder to get.

In addition, user groups complain that they cannot book performances during extreme heat events, which are becoming more frequent, because the main auditorium becomes too uncomfortable for spectators.

Martin Exeter Hall is the only performing arts venue in the whole South Cariboo. When it was built, it was of the highest caliber construction - state of the art back in the day. The District considers it essential to preserve the Hall to maintain the vibrant Arts and Culture sector in the region.

7. Strategic Factors

Fill out all that are applicable. The following strategic factors will be considered in the application assessment.

Describe how the ongoing operating and maintenance of the new or improved asset will be managed over its life-span, paid for, and by whom:

The project will result in the District having less maintenance, and better control of inside temperatures at Martin Exeter Hall. The new energy efficiency will reduce overall winter costs. The improved asset will be incorporated into the District's long term asset management plan and it will continue to form part of the maintenance regime for District owned buildings.

Describe how the completion of the project will result in reduced operation, maintenance and related costs over the life-cycle of the asset:

Completion of the project will result in reduced operation and maintenance costs as we will not have the frequent maintenance breakdowns we have currently. The efficiency of the units will far exceed the 1975 unit standards we are working with now. In addition, integrating all the HVAC systems together will result in reduced cost, as we won't be heating the building when it's not occupied, for example, and enable us to fine tune heating and cooling systems.

Describe how the completion of the project will result in a reduced environmental footprint:

The new components will be highly efficient. The A/C will be run off a heat pump, which will increase both heating and cooling efficiency. In addition, the heat pump will provide an offset for natural gas usage from the existing boilers.

What systems, policies or practices are in place to ensure that funds to replace the asset at the end of its life will be available? *This must be demonstrated by a supporting document (e.g. Asset Management Plan). Please identify where in the document this can be found.*

The District of 100 Mile House established a municipal infrastructure reserve whereas the reserve is increased annually from revenues in accordance with the annual approved budget. An asset management framework and strategy are in place. The asset management policy has been in draft form for a period of time and is currently under review.

How is the project is aligned with the long-term plans/vision of the community that can be demonstrated by a supporting document (e.g. Official Community Plan)? *Please identify where in the document this can be found.*

2023 Council strategic priorities re Martin Exeter Hall are a) - Good Governance, District Finances, and Corporate Services identifying the importance of implementing green municipal building improvements and developing a long-term asset management plan. It also acknowledges the importance of Parks, Recreation, Arts and Culture facilities.

<p>Describe any health and safety concerns the completion of this project will alleviate:</p> <p>As an old building, there is no provision for the extraction of Carbon Monoxide. When the project is completed, there will be a whole monitoring system in place and provisions for extraction of Carbon Monoxide. In addition, reducing the heat within the facility, especially during extreme heat events that we are experiencing more frequently, will create a controlled environment which will provide fewer extreme temperatures and a better environment for audiences and user groups.</p>
<p>Describe any accessibility concerns the completion of this project will alleviate:</p> <p>n/a</p>
<p>If any market research or a business case been completed, summarize the results: <i>Please attach the supporting document(s).</i></p> <p>n/a</p>
<p>Describe how the project will support resident/workforce attraction and retention:</p> <p>100 Mile House has an active and vibrant performing arts community. This not only supports resident retention, it is also a draw for new residents looking to relocate to the South Cariboo. Having a modern, comfortable performing arts venue will meet the expectations of some new residents and professionals, and also support the District's priority to maintain the arts and culture sector to further enhance resident attraction efforts.</p>
<p>How does the project result in the preservation/creation of an amenity that serves multiple uses?</p> <p>As a small community that services a much larger regional population, we are fortunate to have an acoustically correct, purpose-designed performing arts theatre. It is a multi-functional facility, used by high schools, bands, performing arts, dance groups, theatre groups, funerals, weddings, and other groups seeking a variety of uses. Bringing the facility up to current standards will not only improve environmental controls, it will better meet the expectations of these user groups.</p>

8. Mandatory Key Deliverables

Current employment (baseline)

Nature of positions:	Number of existing positions:	Hours of employment per week (average):	Total person months employed annually (average):
Direct permanent full-time jobs:	0	35+ hours/week	12 months/year
Direct permanent part-time jobs:	5	35 hours/week	12 months/year
Direct permanent seasonal jobs:	0	0 hours/week	0 months/year

New employment

✦ *The applicant will be required to report on jobs after project completion to demonstrate the direct economic benefits of the project.*

Nature of positions:	Number of new positions to be created:	Hours of employment per week (average):	Total person months of employment to be created (average):	Position(s)/title(s):
Direct permanent full-time jobs:	0	35+ hours/week	12 months/year	
Direct permanent part-time jobs:	5	40 hours/week	12 months/year	increase in hours
Direct permanent seasonal jobs:	0	0 hours/week	0 months/year	
TOTAL PROPOSED FULL-TIME EQUIVALENT (FTE) JOB CREATION:				5.7
✦ <i>Full-time equivalent (FTE) job creation is aggregated from information provided above. 1.0 FTE is equal to 1 new position working 35 hours/week for 12 months/year.</i>				
Direct temporary jobs: (construction and/or consulting)	6	48 hours/week	1 months/year	Cameo Plumbing & Heating Installers

Revenue generation

✦ *The applicant will be required to report on revenues after project completion to demonstrate the direct economic benefits of the project.*

Current annual revenues:	Projected annual revenues:	
	Year 1:	Year 2:
\$ 20,000	\$ 23,000	\$ 26,450
INCREASED REVENUE EXPECTED OVER TWO YEARS:		\$ 9,450
<i>Increased revenue expected is the sum of the projected annual revenues for the two years after the project minus the current annual revenues.</i>		

Describe how the completion of this project influences your revenue projections:

We anticipate that with improved environmental controls, the facility will be rented out more frequently. We are projecting a modest 15% increase in Year 1 revenues and a further 15% increase over Year 1 in Year 2.

9. Additional Key Deliverables

✦ Complete a minimum of two key deliverables sections. The applicant will be required to report on these after project completion to demonstrate the success and benefits of the project.

Facility traffic

		Projected annual traffic level:	
Current annual traffic level:		Year 1:	Year 2:
Describe how the project will result in increased usage of the facility upon its completion:			
Describe how the applicant will track this information to ensure the accuracy of key deliverables reporting:			

Number of operating hours

		Projected operating hours annually:	
Current operating hours annually:		Year 1:	Year 2:
Describe how the project will result in increased availability of the facility:			
Describe how the applicant will track this information to ensure the accuracy of key deliverables reporting:			

Number of programs offered by the applicant

		Projected # of programs offered annually:	
Current # of programs offered annually:		Year 1:	Year 2:
Describe how the project will result in increased number or programs offered by the applicant:			
Describe how the applicant will track this information to ensure the accuracy of key deliverables reporting:			

Number of performances, exhibits and/or events at the facility

Current # of performances, exhibits and/or events hosted at the facility annually:	Projected # of performances, exhibits and/or events annually:	
	Year 1:	Year 2:
12	13	14
Describe how the project will result in increased performances, exhibits and/or events hosted at the facility upon project completion:		
User groups have told us they would schedule more events in the summer months if there were better cooling systems in the facility. In 2024, we had only one summer booking at Martin Exeter Hall. In the winter months, there is no ability to regulate the indoor temperatures properly, so user groups also miss out on events and attendance during the winter.		
Describe how the applicant will track this information to ensure the accuracy of key deliverables reporting:		
Our booking manager already tracks the number of performances / rentals of Martin Exeter Hall. Adding them up at the end of each year is a straightforward exercise.		

Membership

Current # of annual memberships:	Projected # of annual memberships:	
	Year 1:	Year 2:
Describe how the project will result in increased membership to the applicant organization:		
Describe how the applicant will track this information to ensure the accuracy of key deliverables reporting:		

User satisfaction

Current overall user satisfaction level:	Projected overall user satisfaction level:	
	Year 1:	Year 2:
0		
Describe how the project will result in improved user satisfaction:		
User groups have complained that the heat levels in the building in winter are not able to be controlled. Likewise, in summer, without Air Conditioning, the building becomes very warm. The project will improve the ambient temperatures in the building, resulting in improved user satisfaction.		
Describe how the applicant will track this information to ensure the accuracy of key deliverables reporting:		
We will prepare a User Satisfaction Survey, with rating parameters, and provide it to each event organizer at the conclusion of their performance. While a somewhat subjective ranking, it should provide a consistent metric for reporting.		

10. Project Budget, Funding Request, and Funding %

✦ Complete this section if the eligible budget \$200,000 or less.

Eligible project budget (as per Project Budget Template):	Funding request (grant):	Requested funding %:
\$	\$	%
✦ Applicants are required to use the Project Budget Template .	✦ Maximum \$100,000.	✦ Maximum 70%.

✦ Complete this section if the eligible budget greater than \$200,000.

Eligible project budget (as per Project Budget Template):	Funding request (grant):	Requested funding %:
\$ 259,980.10	\$ 129,990	% 50.00
✦ Applicants are required to use the Project Budget Template .	✦ Maximum \$300,000.	✦ Maximum 50%.

11. Other Funding Sources

Funding source: ✦ Do not use acronyms.	Amount (\$):	Identify funding terms:	Identify funding confirmation:
Local Government Climate Action Program 50% of project costs	\$ 129,990.00	Applicant contribution	<input checked="" type="checkbox"/> Approval letter attached <input type="checkbox"/> Date approval expected:
	\$	<input checked="" type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
	\$	<input type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected:
TOTAL OTHER FUNDING: \$ 129,990.00		TOTAL PROJECT FUNDING: \$ 259,980.05 (Northern Development + Other Sources)	
✦ Eligible project budget must match total project funding ✦			

12. Attachments

Check all documents that are applicable and attached to this application:

Document name:
<input checked="" type="checkbox"/> Detailed project budget using Northern Development's Project Budget Template (required; in excel format)
<input checked="" type="checkbox"/> Detailed quotes
<input checked="" type="checkbox"/> Funding approval confirmations (required prior to approval, except in the Northeast)
<input checked="" type="checkbox"/> Local government or band resolution of support (required prior to the regional advisory committee meeting)
<input type="checkbox"/> Society certificate of incorporation (required for not-for-profit applicants)
<input checked="" type="checkbox"/> 'Before' photo(s)
<input checked="" type="checkbox"/> Most recent annual financial statements
<input checked="" type="checkbox"/> Letters of support from community organizations
<input type="checkbox"/> Lease agreement/or user agreement
<input type="checkbox"/> Business case or other market research
<input checked="" type="checkbox"/> Asset management plan
<input checked="" type="checkbox"/> Community alignment document (OCP, council priorities, strategic plan, economic development plan etc.)
<input checked="" type="checkbox"/> Other: Explanation of LGCAP approved funding
<input checked="" type="checkbox"/> Other: Draft User Satisfaction Survey
<input type="checkbox"/> Other:
<input type="checkbox"/> Other:
<input type="checkbox"/> Other:

13. Authorization

- I have read and understand the [Application Guide](#) and confirm that all the required information has been completed in this form, and required attachments are being submitted.
- I understand that Northern Development has the right to discard incomplete applications.
- I confirm that the information in this application is accurate and complete, and that the project proposal, including plans and budgets, is fairly presented.
- I agree to enter into an agreement with Northern Development prior to commencing the project. Project costs incurred by the Applicant in the absence of a signed agreement are at the sole risk of the Applicant and any such costs may be considered ineligible for reimbursement.
- I agree that once funding is approved, any change to the project proposal will require prior approval of Northern Development.
- I also agree to submit reporting materials as required by Northern Development.
- I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- I agree to acknowledge funding by Northern Development, where applicable.
- I authorize Northern Development to make enquiries, collect and share information with such persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations, as Northern Development deems necessary for decision, administration, and monitoring purposes for this project.
- I agree that information provided in this application may be shared with the appropriate regional advisory committee(s), board of directors, Northern Development staff, and consultants.

Name (organization signing authority): ✦ <i>Please type name.</i>	Position/title:	Date:
Tammy Boulanger	CAO	Jan. 9, 2025

14. Submitting Your Application

Completed funding applications (with all required attachments) should be provided electronically to Northern Development by email to info@northerndevelopment.bc.ca.

✦ *Please submit this Application Form and all attachments in one email; do not scan this form.*

Project Budget

Project Name: Martin Exeter Hall AC & Thermostat Control Modernization
 Prepared By: Joanne Doddridge, Director Ec Dev & Planning
 Date: Jan. 7, 2024

Expense Item	Amount	Vendor	Quote or Detailed Breakdown Attached? (Yes or No)
Eligible Expenses			
<i>* Refer to the Application Guide for eligible costs. PST is eligible. Insert additional rows as necessary.</i>			
<i>* Please do not combine multiple quotes on a single line.</i>			
Supply & Install Hydronic Heat Thermostats	\$ 20,929.10	Cameo Plumbing & Heating	yes
Supply & Install HVAC upgrades	\$ 200,819.00	Cameo Plumbing & Heating	yes
Supply & Install electrical service	\$ 38,232.00	Garth's Electric	yes
Eligible Expenses Subtotal		\$ 259,980.10	
Other Eligible Non-Cash:			
In-Kind Volunteer Labour, Internal Equipment Use, and/or Monetized Donations			
<i>* Refer to the Application Guide for other (non-cash) eligibility. If eligible, eligible rates and required attachment(s) are identified in the Application Guide. Insert additional rows as necessary.</i>			Other Type (use dropdown): (In-Kind Volunteer Labour, Internal Equipment Use, or Monetized Donation)
Other Eligible Non-Cash Subtotal		\$ -	
Eligible Project Budget Total		\$ 259,980.10	
Ineligible Expenses			
<i>* Refer to the Application Guide for ineligible costs. GST is ineligible. Insert additional rows as necessary.</i>			
Cameo Plumbing & Heating GST	\$ 1,015.90		
Cameo Plumbing & Heating GST	\$ 9,531.00		
Garth's Electric GST	\$ 1,765.00		
Ineligible Expenses Subtotal		\$ 12,311.90	
Total Project Budget		\$ 272,292.00	



Cameo PLUMBING & HEATING

Cameo Plumbing (100 Mile House) Ltd.
Box 699
100 Mile House, BC
V0K 2E0

Phone: 250-395-3535

FAX: 250-395-2842

December 17, 2024
District of 100 Mile House
385 Birch Ave
100 Mile House, BC
V0K 2E0

We are pleased to quote for the HVAC upgrades at the 100 Mile District Martin Exeter Hall as follows:

To supply and install the following items for the main Auditorium:

- 2- HP-1 ~ Allied Air Heat Pump ~ EL120XPSST1J ~ 10 ton, 575/3/60, Two Circuit.
- 2- AH-1 ~ Allied Commercial Fan Coil ~ EL120XASD-1J ~ High Static, 575/3/60.
- 2- Allied Hot Water Coils.
- 2- Allied 14" Roof Curbs.
- All required refrigerant lines.
- 1- Custom Merv11 Media Cabinet.
- All Necessary Proton DDC Controls required to complete the previously installed Proton Controls system.
- All necessary roof curbing and flashings.
- All Necessary ducting alterations and additions in the basement mechanical room.
- 26- CT-580-12x5-XX-5-01-N-AG35-CC linear bar grille w./ damper floor grilles.
- All necessary duct cleaning
- All necessary commissioning of all new equipment.

General system operation:

- The 2- 10T systems are to be installed in parallel, each system will have dampers to section it off from the other so that either system can run alternatively or at the same time depending on the operating status and demand.
- CO2 levels are to be always monitored by the DDC, and outdoor fresh air is to be introduced, with the operation of the main exhaust fan to maintain acceptable levels.
- Free cooling is to be utilised when possible.
- The heat pumps are to be set as the main source of heating, with backup gas.
- Dehumidification can be utilized if required.
- Occupied modes via Google Calendar can be made available to change setpoints.

To supply and install the following items for the Practice Stage:

- 1- Allied Air 600cfm Hydronic Fan Coil (Heating Only).
- 1- Allied 50,000btu Hydronic coil.
- 1- Merv 11 filter Media Cabinet.
- 1- ACI AC-A/CO2-VDC-R 4-20ma CO2 Sensor.

- All required Proton DDC Controls complete with a T1100 thermostat.
- All require ducting changes to separate the basement practice stage ducting from the main auditorium ducting.
- All necessary duct cleaning
- All necessary commissioning of all new equipment.

General system operation:

- The fan coil is to be installed in the storage room next to the existing return air grille.
- CO2 levels are to be always monitored by the DDC, and outdoor fresh air is to be introduced, with the operation of the main exhaust fan to maintain acceptable levels.
- Free cooling is to be utilised when possible.
- The heat pumps are to be set as the main source of heating, with backup gas.
- Occupied modes via Google Calendar can be made available to change setpoints.

To supply and install the following items for the existing Boiler System:

- 2- Grundfos Magna3 Smart Pumps. (To replace the existing Main Circ Pump).
- 1- Axiom 20" Side Stream Filter Package complete with sight glass.
- All necessary Polypropylene glycol required to bring the system to a 50% mixture.
- All necessary 2", 1 1/2", 1", and 1/2" copper piping required to connect the two new Grundfos pumps, three new fan coils, and the side stream filter.
- All necessary 1 1/2" copper branch required to connect to the two new 10t Fan Coils are to be installed in place of the existing main circulator pump, it will serve all zones and devices on the hydronic system.

Notes:

- Framing and drywall alterations to install or remove equipment have not been included.
- High Voltage electrical is not included.
- General cleanup and dusting to be done by others.
- The DDC controls included are to be added to the previously purchased controls, This is not a complete controls package.

TOTAL FOR ABOVE INCLUDING ALL TAXES, LABOUR AND MATERIAL: \$210,350.00
(GST \$9,531.00)

To add steam humidification to the main auditorium, add \$5,995.00 to the above price. (GST \$274.31)

Terms: One half of above price due upon acceptance of contract, balance due upon completion. Payment is due within ten (10) days following receipt of invoice. 24% per annum interest charged on all overdue accounts. On acceptance of quote, please sign and return one copy of this quote. This tender will be honoured for (30) thirty days.

Signed, 

Accepted and Dated:

Cameo Plumbing (100 Mile House) LTD.

By: _____

Dated: _____

Credit cards not accepted on contracts.



Cameo PLUMBING & HEATING

**Cameo Plumbing (100 Mile House) Ltd.
Box 699
100 Mile House, BC
V0K 2E0**

Phone: 250-395-3535

FAX: 250-395-2842

District of 100 Mile House
385 Birch Ave
100 Mile House, BC
V0K 2E0

December 17, 2024

We are pleased to quote for the Hydronic Heat Thermostats at the 100 Mile District Martin Exeter Hall as follows:

To supply and install the following items:

- 10- Prolon T1100 thermostats. (Connected to the existing zone valves).
- All required DDC Controls complete the installation.
- All necessary commissioning of all new equipment.

General system operation:

- The Prolon T1100 thermostats are to be installed in place of the existing thermostats throughout the building.
- The new system will be accessible from the Prolon Focus web portal.
- The system is to be programmed to follow the occupied times of the Main Hall.
- Notifications and alerts via email are to be utilised.
- Occupied modes via Google Calendar can be made available to change setpoints.

Notes:

- Framing and drywall alterations to install or remove equipment have not been included.
- High Voltage electrical is not included. (should not be required)
- General cleanup and dusting to be done by others.

TOTAL FOR ABOVE INCLUDING ALL TAXES, LABOUR AND MATERIAL: \$14,950.00 (GST \$692.88)

To add new Belimo ZoneTight zone valves, add \$6,995.00 to the above price. (GST \$323.02)

Terms: One half of above price due upon acceptance of contract, balance due upon completion. Payment is due within ten (10) days following receipt of invoice. 24% per annum interest charged on all overdue accounts. On acceptance of quote, please sign and return one copy of this quote. This tender will be honoured for (30) thirty days.

Signed, 

Accepted and Dated:

By: _____

Cameo Plumbing (100 Mile House) LTD.

Dated: _____

Credit cards not accepted on contracts.

Confirmation of LGCAP Funding

LGCAP funding is provided to local governments in advance for use on a variety of projects that support the province's Clean BC initiative. We are obligated to report annually on how the money was used. It is a different type of funding with no specific eligible projects. Below are some quoted areas we believe our Martin Exeter Hall project fits.

- Heat pump technologies are efficient and cost less to operate. Plus, they double as air conditioners in increasingly hotter summers and can include air filtration, protecting people from wildfire smoke, pollen and pollution.
- Highest efficiency heating equipment standards for existing buildings
- Integrating climate resilience, for example, to address heat waves and air quality issues
- Encourage more people to install electric heat pumps



ESTIMATE

GARTH'S ELECTRIC CO. LTD.

Industrial Road - P.O. Box 818
100 Mile House, B.C. V0K 2E0

Telephone 250-395-2545
Fax 250-395-4035
1-800-942-2545
G.S.T.# R101953107

CUSTOMER'S NAME

DISTRICT OF 100 MILE HOUSE

ADDRESS

ATTN: TODD CONWAY

Purchase Order

Date

JULY 12/24

POSTAL CODE

QTY.	ITEM NUMBER	DESCRIPTION	PRICE	ECO FEE	Amount
		ESTIMATE TO SUPPLY & INSTALL A 400 AMP 120/240 VOLT SINGLE PHASE SERVICE FOR THE MARTIN EXETER HALL AND A SECOND 200 AMP FEEDER AND PANEL FOR THE MECHANICAL ROOM IN THE BASEMENT.			
	PARTS				\$24,500. ⁰⁰
	LABOUR				\$10,800. ⁰⁰
		NOTE: ESTIMATE DOES NOT INCLUDE TRENCHING OR BACK FILLING. ALSO DOES NOT INCLUDE CIVIL FOR THE CONCRETE BASE REQUIRED FOR THE KIOSK.			
		PERMIT & FEE			1217. ⁰⁰

ESTIMATOR'S SIGNATURE

CUSTOMER'S SIGNATURE

CONTRACT PRICE	
MATERIAL TOTAL	24,500. ⁰⁰
LABOUR	10,800. ⁰⁰
G.S.T.	1765. ⁰⁰
P.S.T.	1715. ⁰⁰
PERMIT AND FEE	1217. ⁰⁰
ESTIMATED AMOUNT	\$39,997. ⁰⁰

This is an ESTIMATE ONLY valid for 30 days from above date.

Attention: Joanne Doddridge

Director of Economic Development & Planning

100 Mile House

Hello,

We at the 100 Mile Performing Arts Society hope that you will consider the need for updated HVAC systems at Martin Exeter Hall.

The current system is ineffective, leading to extreme heat, and there is a lack of circulation in the seating area which leads to stale air during performances. Currently, we avoid performances in the late spring, summer and early fall due to a subpar audience experience, and even for shows in the winter, we turn off the heat in the hall early in the day in order to cool the seating area enough to handle the heat of the lighting system and a full audience.

The 100 Mile Performing Arts Society would love to bring shows to the community year round. An improved HVAC system would allow us to use Martin Exeter Hall for that purpose.

Thank you for your time,

Lisa Grey

President, 100 Mile Performing Arts Society

DISTRICT OF 100 MILE HOUSE



CEMETERY BYLAW NO. 1432, 2024

A bylaw to repeal District of 100 Mile House Cemetery Bylaw No. 1341, 2019 and amendments thereto in their entirety and hereby create a new District of 100 Mile House Cemetery Bylaw.

WHEREAS, the Council of the District of 100 Mile House, acting as the Board of Trustees of the municipal cemetery, deems it expedient to create a new cemetery bylaw.

AND WHEREAS, the Council of the District of 100 Mile House, wishes to repeal District of 100 Mile House Cemetery Bylaw No. 1341, 2019 and amendments thereto in their entirety;

NOW THEREFORE, the Council of the District of 100 Mile House in open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as “**Cemetery Bylaw No. 1432, 2024**”.
2. District of 100 Mile House Cemetery Bylaw No. 1341, 2019 and amendments thereto are hereby repealed in their entirety.

Words or phrases defined in the *British Columbia Cremation, Interment and Funeral Services Act* and its regulations or the *Business Practices and Consumer Protection Act* and its regulations will have the same meaning when used in this bylaw unless otherwise defined in this Bylaw.

The headings contained in this bylaw are for convenience only and are not to be construed as defining, or in any way limiting the scope or the intent of the provisions of this bylaw.

If any portion of this bylaw is for any reason held invalid by any court of competent jurisdiction, the invalid portion will be severed and the severance will not affect the validity of the remainder.

DISTRICT OF 100 MILE HOUSE
CEMETERY BYLAW NO. 1432, 2024

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SECTION I – DEFINITIONS

1. For the purpose of this Bylaw, unless the context otherwise requires:

Care Fund	means a fund required and governed by the <i>Cremation, Interment and Funeral Services Act</i> , for the care, maintenance and repair of the cemetery.
Caretaker	means a person or persons duly appointed or employed by the District, from time to time, as Operation Supervisor.
Cemetery	means land that is set apart or used as a place of Interment of Human Remains or Cremated Remains and includes any incidental or ancillary buildings on the land.
Child	means any person one year old up to and including 14 years of age.
Columbarium	means a vault with single or double compartment niches for urns containing Cremated Remains.
Commingled Remains	means the intentional and irreversible mixing of the Cremated Remains of more than one deceased person.
Council	means the Council of the District of 100 Mile House acting as the Board of Trustees of the municipal cemetery.
Cremated Remains	means the human bone fragments and ashes left after human remains are cremated.
Disinterment	means the removal for the purpose of permitted relocation, of human remains and the container, or any remaining container holding the human remains, from the Lot which the human remains are interred.
Exhumation	means the exposure and removal of interred human remains for the purposes of viewing or examination.
Finance Officer	means the person duly appointed as such from time to time by Council.

Grave Space	means a space of ground in a Cemetery intended to be used for the permanent interment in the ground for the remains of a deceased person.
Infant	means any person up to the age of one year.
Inurnment	means one form of interment and shall mean the placement of cremated remains in a niche.
Interment	means the permanent disposition of humans remains by burial in a cemetery, entombment in a mausoleum or inurnment in a columbarium.
Interment Rights Certificate	means a District issued certificate that recognizes the holder has pre-arranged access to Interment Rights at a specified location.
Medical Health Officer	means a person holding office as the Medical Officer with jurisdiction within the District.
Minister	means that member of the Executive Council charged by Order of the Lieutenant-Governor-In-Council with the administration of the <i>Cremation, Interment and Funeral Services Act</i> and/or <i>Business Practices and Consumer Protection Act</i> and includes any person designated therein as having appropriate administrative authority to act as a Director under the <i>Business Practices and Consumer Protection Act</i> .
Niche	means a recessed space in the Columbarium used or intended to be used for the inurnment of Cremated Remains.
Non-resident	means any person who is not a resident as defined in this bylaw.
Resident	means a deceased person who resided in the District of 100 Mile House or the Cariboo Regional District (Area G, H & L) at the time of death, or was a five (5) year resident of the area within the eighteen (18) months preceding death, or was a property owner in the area at the time of death or was a property owner in the area for more than ten (10) years at any time preceding death.

Scattering Garden

means a designated area for the placement of non-recoverable, commingled cremated remains scattered within the designated garden area.

The use of words signifying the masculine will include the feminine.

All other words and phrases in this Bylaw will be construed in accordance with any definitions assigned to them in the *Cremation, Interment and Funeral Services Act* and the *Business Practices and Consumer Protection Act*, and their associated regulations, all as amended or replaced from time to time.

SECTION 2 – LEGAL DESCRIPTION

2. The following lands have been set aside, operated, used and maintained as the Cemetery by the Board:
 - a) 100 Mile House Cemetery, legally described as;
Lot A, Plan KAP66971, DL 2136 Lillooet Land District
 - b) A copy of the plan of the Cemetery shall be filed with the Director of *Business Practices and Consumer Protection Authority* and copies shall also be kept available for public inspection at the District office and at such other places as may be required or deemed necessary.
 - c) Council hereby established itself as a Board of Trustees to own and operate the Cemetery and to exercise all of the powers and duties of the Board of Trustees pursuant to the *Cremation, Interment and Funeral Services Act*.

SECTION 3 – GENERAL

3. RIGHT OF INTERMENT

- a) The District may grant to any person paying the fees, therefore, according to the Schedule of fees hereinafter provided and subject to the terms of Section 4 hereof, exclusive use by him or his executors or administrators, of any one or more grave spaces which may be vacant and unreserved in the Cemetery upon payment of said fees and being issued an Interment Right Contract.
- b) Application for one or more Rights of Interment shall be made to the District during office hours, Monday to Friday, except holidays and shall include a statement of:
 - i) The applicant's name and address'
 - ii) The name and address of the person or person for which the Right of Interment is being acquired;
 - iii) If applicable, the date of death and time and date of the funeral for that person(s); and
 - iv) Any other information that the District reasonably requests.

- c) The District reserves the right to refuse to sell the Right of Interment for the use of more than two (2) grave or niche spaces to any one individual.
- d) The Board may by agreement with a society, church or other organization, reserve a section of the Cemetery to be used exclusively for the interment of deceased members of the society, church, or other organization concerned and upon such agreement being made no person shall be issued an Interment Right Contract to use such grave space in the reserved section unless his application to the District to purchase an Interment Right Contract is accompanied by a certificate from the society, church or organization concerned, stating that he or the person on whose behalf he may be acting, is entitled to burial in the reserved section. All Interment Right Contracts issued and services rendered by the District under these conditions shall be subject to payment at the regular rates set forth in the schedule of rates duly attached hereto as Schedule "A".
- e) **TRANSFERS:** Where the holder of an Interment Right Contract to use and occupy grave space in the Cemetery wishes to transfer his right of use and occupancy to another person, he shall first provide the Administrator, or designate, with full particulars of the name, address and other description of the person to whom the transfer is to be made, in consideration to be paid therefore, and such other information as the Administrator, or designate, may reasonably request. The provision of such information shall not bind the board to accept the proposed transfer.
- f) If the Interment Right Contract transfer relates to a grave space located in an area reserved under an agreement made between the Board and an organization pursuant to Section 3(d) hereof, the requirements of said Section 3(d) concerning entitlement to burial in a reserve section of the Cemetery will apply to the person to whom the transfer is made.
- g) Upon acceptance by the District of the transfer fee prescribed in Schedule "A", and upon compliance with the requirements of this Bylaw by the Interment Right Contract holder and the person to whom the Interment Right Contract is to be transferred, the Administrator, or designate, shall effect the desired transfer by an endorsement upon the Interment Right Contract and shall record the transfer in the books or other records kept by him for that purpose.
- h) **CANCELLATIONS:** An Interment Right holder may cancel an Interment Right Contract and obtain a refund of the original purchase price for the space identified less the amount of the Care Fund contribution for the space, at the time of purchase, and less an Administration fee of 10% on the difference, subject to the following:
 - i. There were no interments in the lot;

- ii. The original Right of Interment is surrendered; and
- iii. The costs for removal of any memorial(s) are paid.

After 31 days from the date of entering into a purchase agreement no refund shall be made on any Care Fund contribution collected.

- i) All Interment Rights Contracts issued for the use of grave space in the Cemetery shall be subject to the provisions of this bylaw and all bylaws now or thereafter to be passed by the Board.
- j) Plots may be reserved for future use provided that the fees for the grave space or columbarium niche is paid in accordance to Schedule "A". Fees for burial and other goods and services will be payable at such time as the grave or columbarium space is required for use.

FEES AND CHARGES

- a) The applicable fees for interment, disinterment, and care of graves and niches, scattering of cremated remains and the charges for goods required for burial by the District for use in the Cemetery and any other cemetery fees are shown in Schedule "A".
- b) The fees set out in Schedule "A" to this bylaw shall be paid at the District office at the time of entering into an Interment Rights Contract or purchase of any goods or services sold by the District in connection with the operation of the Cemetery.
- c) Winter burials fees are charged between November 15th and March 15th each year at the direction of the Director of Community Services.

SECTION 4 – INTERMENT, EXHUMATION AND CREMATION

4. PERMISSION TO INTER, EXHUME AND CREMATE

- a) No human remains will be interred in a cemetery until a Right of Interment has been issued by the District and the applicable fee has been paid to the District, except as may be permitted otherwise under the terms of Section 4(f).
- b) All applications for a Right of Interment in a cemetery will be made to the District during regular office hours on all days of the week except Saturday or Sunday

- or Statutory Holidays, and, in the case of emergency, as described in Section 4(f).
- c) No interments will be permitted with less than 24 hours notice from Monday to Sunday unless an additional fee is paid as set out in Schedule “A” of this bylaw. Interments on Statutory Holidays will be charged an additional fee as set out in Schedule “A”.
 - d) Any person who makes application for a Right of Interment will provide the District with a statement of the name, age and date of death of the deceased, whether or not death was caused by a communicable disease as listed in the *Health Act Communicable Disease Regulation* made under the *Public Health Act*, the time and date of the funeral and any other information which it is reasonable for the District to request.
 - e) No person shall be granted Right of Interment in an area of the Cemetery which the Board has reserved under provisions of Section 3(d) hereof for burial of members of a church, society, or other organization, except where the applicant for the permit furnishes the Administrator, or designate, with a Certificate from the organization for whom the area has been reserved, stating that the deceased person for whom the permit is required is entitled to burial in the reserved area.
 - f)
 - i. Where the Medical Health Officer directs, pursuant to the *Health Act Communicable Disease Regulation* or otherwise, that human remains will be buried in the Cemetery during any period when the District offices are closed, the Ministry of Health must grant approval for same and retroactive approval must be obtained from the District during normal working hours.
 - ii. Where a burial in the Cemetery is performed under the conditions subsection 4(f)(i) the person who permitted the burial and the person who performed the burial shall report the matter to the Administrator, or designate, with full details of the deceased as required by Section 4(d) together with such fees as required in accordance with Schedule “A”, if such fees have not previously been paid.
 - iii. The information required to be given to the Administrator, or designate, under the terms of subsection 4(f)(ii) shall be provided to the Administrator, or designate, as soon after such interment as the District office is opened.
 - g) No deceased person interred in the Cemetery shall be exhumed without a written order being first obtained from the Business Practices and Consumer Protection Authority in accordance with the requirements of the Cremation,

Interment and Funeral Services Act and the presentation for such order to the Administrator, or designate, for his examination.

- h) It shall be unlawful for any person to cremate or burn a deceased person within the limits of the district of 100 Mile House save and except as authorized under the terms of the Cremation, Interment and Funeral Services Act and the regulations made thereunder and the presentation of such order to the Administrator, or designate.

INTERMENT IN THE CEMETERY

- i) No remains other than human remains or cremated remains will be interred in the Cemetery and all interments will be subject to, and comply with, the provisions of this bylaw.
- j) The Rights Holder for a grave space must not permit an interment to be made in the grave space to with the Right of Interment refers, not transfer or dispose of the said grave space to another person, group or organization, unless such interment, transfer or disposal is made pursuant to the provisions of this bylaw.
- k)
 - i. Where the body of a person who died while suffering a communicable disease is to be buried in the Cemetery, any instruction given by the Medical Health Officer respecting the interment shall be fully and carefully followed by those who perform the interment.
 - ii. Where the body delivered to the Cemetery for interment is subject to the direction of the Medical Health Officer under the terms of *Health Act Communicable Diseases Regulations*, the person delivery the body to the Cemetery shall inform the Administrator, or designate.

COLUMBARIUM

- l)
 - i. Inurnment shall be permitted only in columbarium structures owned and maintained by the District.
 - ii. All inurnments, disinurnments and removals, including all openings and closings niches shall be made only by persons designated by the Administrator, or designate.
 - iii. No more than one urn may be placed in a single size niche and the external dimensions of the urn to be placed shall not exceed 25cmx25cmx25cm.
 - iv. No more than two urns may be placed in a double size niche and the external dimensions of the two urns to be placed shall not exceed 25cmx25cmx35cm.

- v. Upon payment of the fee prescribed in Schedule "A" of this bylaw, a memorial inscription plate shall be supplied and installed by the District on the door of the niche.

GRAVE SPACE

- m)
 - i. Each interment in the Cemetery, other than the interment of cremated remains shall provide for not less than one (1) metre of earth between the upper surface of the coffin, or grave liner or vault enclosing the coffin and the top surface of the adjacent ground.
 - ii. A maximum of five (5) interments shall be allowed in any one grave space, of which no more than two may be a body.
 - iii. Where two interments are permitted in one (1) grave space, and each interment is in respect of a body not in the form of a cremated remains, the first body shall be buried in the grave at a lower level depth than the second and each of the two burials in the grave shall conform to the requirements of subsection 4(m)(i).
 - iv. Cremains may be interred over a casket or caskets; however, these cremains may not be disturbed to use the plot for a regular interment.
 - v. Subject to subsection 4(m)(iv), three (3) cremain interments are permitted in addition to regular interment(s) in standard and child size plots and two cremain interments are permitted in addition to regular interments in infant size plots.
 - vi. No more than two (2) interments of cremated remains shall be permitted in cremation size plot.
 - vii. The interment of cremated remains in a plot in the Cemetery shall be made in a container encased in either concrete, polypropylene or fiberglass, not less than 4cm thick and shall be buried in the grave not less than 0.6 metres deep, except where the concrete encased container of cremated remains is used as a foundation-base for a memorial tablet installed on the grave according to the requirements of section 5(b)
- n) No grave shall be dug or opened by any person other than the person duly authorized by the District, or by the Administrator, or designate.
- o) No mausoleums, vaults or other methods of interment above ground shall be permitted in the Cemetery except for those constructed by the District.

- p) A grave liner or vault shall be used for each interment, except where cremated remains are interred according to the requirements of section 4(m)(ii). Should an oversized liner be required it will be billed as specified in Schedule "A".

SCATTERING GARDEN

- q) i. It shall be unlawful for any person to scatter cremated remains within the confines of the Cemetery except within a scattering garden. All cremated remains that are placed in the scattering garden are considered non-recoverable and commingled.
- ii. No remains shall be scattered in the scattering garden until a permit to scatter the remains has been obtained from the District and the fee as specified in Schedule "A" has been paid to the District except as may be permitted otherwise under the terms of Section 4(f)(i).

SECTION 5 – MEMORIALIZATION

5. MEMORIALS

- a) No memorial other than a tablet type memorial, as specified in Section 5(b), may be installed on a grave.
- b) A tablet type memorial may be installed on a grave in the Cemetery provided the installation fee as set out in Schedule "A" is paid and upon payment such person or persons shall be entitled to receive an Interment Right Contract. The memorial is to be made of stone or bronze and conform to the following:
- i. Each memorial tablet shall be installed in a position on the grave according to that established by the Board for memorials on graves in the Cemetery and shall have its top surface set level and flush with the surface of the surrounding ground.
- ii. Each bronze memorial tablet shall be attached to a concrete base of not less than 10cm (4") thick, with side surfaces true and perpendicular with the top surface of the attached tablet.
- iii. Each stone memorial tablet shall not be less than 7.5cm (3") thick and shall have its side surfaces true and perpendicular with its surface.
- iv. Except as permitted otherwise in subsection 5(b)(i) the top surface of memorial tablets and concrete bases shall measure as follows:

On Adult Size Graves

Memorialization of one (1) or two (2)

30cm x 60cm

persons (in case of double depth burial	(12"X24")
<u>On Child Size Graves</u>	30cm x 50cm (12" x 20")
<u>On Infant Size Graves</u>	25cm x 45cm (10"x18")
<u>On Cremated Remains Size Graves</u>	30cm x 50cm (12"x20")

- v. A bronze memorial tablet intended for installation on the grave of an adult or child may be smaller than its concrete base provided the concrete base conforms to the size for the grave as required in subsection (iv) above and provided the part of the base extending beyond the tablet does not exceed 5cm (2") wide and has smooth, slightly beveled surface to shed water at its outer edges.
 - vi. One memorial tablet only may be installed on each grave, but where two persons are buried side by side in adjacent graves, one 45cm x 74cm (18"x30") tablet which provides for the same memorialization of both persons may be used instead of two separate tablets, provided the single tablet so used is set to embrace evenly the two graves concerned.
 - vii. On a cremated remains size grave a memorial which conforms to the requirements of this section and which supports a stone or bronze tablet, may enclose one or two containers of cremated remains of a deceased person(s).
- c) A plaque may be installed on a memory structure to commemorate the person whose ashes have been scattered in the scattering garden.
 - d) Memorials are placed in the cemetery at the risk of the licensee of the plot or of the applicant. The District accepts no responsibility for theft or damage resulting from vandalism.
 - e) The District accepts no responsibility for the degrading of the memorials or markers due to normal wear or deterioration. Minor chipping and scratches on the memorials and markers or damage to pictures and frames or covers on the memorials and markers as a result of turf mowing and trimming operations or by equipment used for the opening and closing of a burial plot is considered normal wear.

SECTION 6 – CEMETERY CARETAKER

6. The Caretaker shall be responsible for:
- a) Dig and prepare or cause to be dug and prepared, all plots required to be dug, as well as be responsible for the opening and closing of graves.
 - b) Direct all funerals in the Cemetery to the correct grave site.
 - c) Direct all ceremonies for the scattering of remains to the scattering garden.
 - d) Install or arrange for the installation of all memorial tablets.
 - e) Carry out or cause to be carried out, the general work of the Cemetery to maintain it in a neat and tidy conditions, including the maintenance of paths, gates, fences and other cemetery improvements.
 - f) Maintain or cause to be maintained, records as required and submit to the Administrator, or designate, whatever reports are required of him.
 - g) Complete such other work as may be directed by the Administrator, or designate.
 - h) Ensure that no plot in the Cemetery shall be defined by a fence, hedge, rooted plant, border, curbing or railing unless permission for such installation is first obtained from the Board, the fees as set by the Board are first paid, and the improvements are constructed according to specifications of the Caretaker. Maintenance of the entire cemetery plot on which such special items are installed shall be the responsibility of the party obtaining such permission. If such upkeep is not maintained, those special items shall be removed by the Caretaker.

SECTION 7 – ADMINISTRATION AND CARE FUND

7. a) The Administrator, or designate and Finance Officer must:
- i. Maintain all records and files necessary for the administration and management of the Cemetery as required by the *Cremation, Interment and Funeral Services Act* and its regulations;

- ii. Review and issue Rights of Interments and permits for exhumation/disinterment;
 - iii. Coordinate interments, exhumations and the placement of memorials with the Caretaker; and
 - iv. Maintain an accounting of all monies received and expended under this bylaw.
- b) The Administrator, or designate is hereby authorized on behalf of the District and subject to the provisions of this bylaw to issue a Right of Interment in respect of:
- i. any unoccupied Grave for which a Right of Interment has not already been issued;
 - ii. any Niche for which a Right of Interment has not already been issued; and
 - iii. the scattering garden area in the Cemetery.
- c) Upon issuing a Right of Interment or upon viewing an order for exhumation from the proper authority as specified in Section 4(g), the Administrator, or designate will notify the Caretaker before the time of the intended interment or exhumation giving the name of the deceased, the number and location of the Grave concerned and any instructions of the Medical Health Officer relative to the interment or exhumation.
- d)
- i. A Care Fund is hereby continued, to be administered in accordance with the requirements of the *Cremation, Interment and Funeral Services Act*.
 - ii. All fees specified as "Care Fund" fees in Schedule "A" to this Bylaw shall be levied and paid into the Care Fund and held, invested and used by the District in strict compliance with the *Cremation, Interment and Funeral Services Act* and its regulations.
 - iii. A bank account shall be established to be known as "Cemetery Care Trust Fund" into which the Finance Officer shall pay all funds received for care fund purposes and all such funds shall be deposited into said account, and held pending investment as hereafter provided.
 - iv. For all Rights of Interment, the Finance Officer shall pay into the Cemetery Care Trust Fund, a Cemetery Care Fund Fee as specified in Schedule "A" for which the said contribution shall be irrevocable.

- v. On all Interment Right Contracts for the use of grave space the amount required to be used for Care Fund purposes shall be specified.
 - vi. Any owner of a memorial marker, tablet, monument, memorial or curbing desiring to install same in the Cemetery, shall pay the amount specified in Schedule "A", prior to the installation of such memorial. The Finance Officer shall pay into the Cemetery Care Trust Fund the memorial installation Care Fund Fee as specified in Schedule "A".
 - vii. The income from the Cemetery Care Trust Fund, including any appreciation thereof, shall be used for the sole purpose of upkeep and maintenance of properties licensed as the District Cemetery.
 - viii. The principal sum from the Cemetery Care Trust Fund, shall not be reduced other than in accordance with the provisions providing for such as contained within the *Cremation, Interment and Funeral Services Act*.
- e) A separate account of all monies received under the provision of this Bylaw and all monies expended hereunder shall be kept by the Finance Officer and any surplus remaining of receipts over expenditures shall be paid at the end of each fiscal year into the Cemetery Care Trust Fund.

COLUMBARIUM REPLACEMENT FUND

- f)
 - i. A fund shall be established to be known as the "Columbarium Replacement Fund".
 - ii. On all Interment Rights contracts for the purchase of a columbarium niche space, there shall be paid into the "Columbarium Replacement Fund" the amount received for each Interment Right Contract purchased from fees as specified in Schedule "A".
 - iii. On all Interment Right Contracts for the purchase of columbarium niche space the amount required to be used for the Columbarium Replacement Fund purposes shall be specified.
 - iv. The income from the Columbarium Replacement fund, including any appreciation therefore, shall be used for the sole purpose of adding columbarium niche space in the Cemetery once the current columbarium niche spaces are filled.

- g) A separate account of all monies received under the provisions of the bylaw and all monies expended shall be kept by the Finance Officer and any surplus remaining of receipts over expenditures shall be paid at the end of each fiscal year into the Columbarium Replacement Fund.

MEMORY WALL REPLACEMENT FUND

- h) i. A fund shall be established to be known as the "Memory Wall Replacement Fund".
- ii. On all Interment Rights contracts for the reservation of Memory Wall space, and Prepayment/Engraving for Memory Wall there shall be paid into the "Memory Wall Replacement Fund" the amount received for each. from fees as specified in Schedule "A".
- iii. On all Interment Right Contracts for the Memory Wall space and Prepayment/Engraving for Memory Wall, the amount required to be used for the Memory Wall Replacement Fund purposes shall be specified.
- iv. The income from the Memory Wall Replacement fund, including any appreciation therefore, shall be used for the sole purpose of adding a memory wall in the Cemetery once the current memory wall spaces are filled.
- i) A separate account of all monies received under the provisions of the bylaw and all monies expended shall be kept by the Finance Officer and any surplus remaining of receipts over expenditures shall be paid at the end of each fiscal year into the Memory Wall Replacement Fund.

SECTION 8 – OTHER

8. a) Placing memorial items on plots
- i. No glass permitted year round
- ii. Cut real flowers only between May 1st and October 31st (flowers will be disposed of when condition degrades)
- iii. Between November 1st and April 30th memorial items are permitted, including artificial flowers and wreaths. An opportunity for the collection of items prior to the May 1st date will be advertised.
- iv. A one-month grace period for placing of memorial items is permitted following a burial.
- v. Any memorial items placed on plots may be removed by the Caretaker when their condition is considered to be detrimental to the Cemetery.

- b) No person shall plant, remove, cut down or destroy any trees, shrubs, plants, flowers, bulbs or rocks in the Cemetery other than an employee of the District authorized to do so by the Caretaker.
- c) No persons shall damage or deface any memorial, fence, gate or structure in the Cemetery, or any improvements in the Cemetery.
- d) No person shall enter the Cemetery in a vehicle after sunset, or drive a vehicle in the Cemetery at any time at a speed of more than 15km per hour (10 mph) and all vehicles and their drivers, while in the Cemetery grounds, shall be subject to the direction and order of the Caretaker.
- e) No person shall solicit orders for markers, tablets, memorials, capping, or lie works within the limits of the Cemetery.
- f) All persons and funeral processions in the Cemetery shall follow instructions of the Caretaker.
- g) The discharging of firearms, other than in regular volleys at military burial services, is prohibited in the Cemetery.
- h) Any person who willfully destroys, mutilates, defaces, injures or removes any tomb, monument, memorial or other structure placed in the Cemetery, or any fence, railing or other work for the protection or ornament of the Cemetery, or of any monument, gravestone, or other structure or lot within the Cemetery, or willfully destroys, cuts, breaks, or injures any shrub or plant or plays at any game or sport, or who willfully or unlawfully disturbs persons assembled for the purposes of burying someone in the Cemetery, or who commits a nuisance, or behaves within the Cemetery in an indecent or unseemly manner, or deposits any rubbish or offensive matter or thing within the Cemetery, shall be guilty of an infraction of this bylaw and shall be liable to the penalties thereof, as provided for by Part 9 thereof.
- i) Only dogs on a leash will be permitted within the Cemetery. Horses are not permitted on any turf areas in the Cemetery.
- j) HOURS OF OPERATION

The cemetery shall be open to visitors from 8:00 a.m. to 8:00 p.m. daily. Any persons in the Cemetery between 8:00 p.m. and 8:00 a.m. the following morning, without the special permission of the Caretaker shall be guilty of an infraction of this Bylaw.

SECTION 9 – OFFENCE AND PENALTY

9. a) Every person who commits an offence against this Bylaw is liable to a fine and penalty not exceeding two thousand dollars (\$2,000.00) and costs.
- b) Notwithstanding anything herein contained, the administration and operation of the Cemetery shall be carried out at all times in accordance with the Cremation, Interment and funeral Services Act and Regulations made thereunder.

This bylaw is made by the Council of the District of 100 Mile House acting as the Board of Trustees of the Cemetery.

READ A FIRST, SECOND AND THIRD TIME THIS 10th DAY OF December, 2024

ADOPTED THIS 14th DAY OF January, 2025

Mayor

Corporate Officer

SCHEDULE "A"

**100 MILE HOUSE CEMETERY
DISTRICT OF 100 MILE HOUSE
#1-385 Birch Avenue, Box 340
100 Mile House, BC V0K 2E0**

Price List Effective: Jan. 14th, 2025
(date adopted)

RESIDENT FEES

Grave Space	Right of Interment (Including Care Fund)	Care Fund (@ 50%)	Burial Fees Monday to Sunday (except statutory holidays)	Burial Fees After hours (less than 24 hours notice or statutory holidays)	Liner (Supplied by District)
Adult	\$ 710.00	355.00	780.00	1090.00	515.00
Child	535.00	267.50	590.00	825.00	515.00
Infant	355.00	177.50	390.00	545.00	515.00
Cremated Remains	320.00	160.00	350.00	490.00	145.00

NON-RESIDENT FEES

Grave Space	Right of Interment (Including Care Fund)	Care Fund (@ 50%)	Burial Fees Monday to Sunday (except statutory holidays)	Burial Fees After hours (less than 24 hours notice or statutory holidays)	Liner (Supplied by District)
Adult	\$ 1295.00	647.50	-780.00	1090.00	515.00
Child	970.00	485.00	-590.00	825.00	515.00
Infant	645.00	322.50	-390.00	545.00	515.00
Cremated Remains	495.00	247.50	-350.00	490.00	145.00

DISINTERMENT/EXHUMATION FEES

Grave Space	Burial Fees Monday to Sunday (except statutory holidays)	Burial Fees After hours (less than 24 hours notice or statutory holidays)			
Adult	\$1145.00	1820.00			
Child	895.00	1420.00			
Infant	725.00	1200.			
Cremated Remains	430.00	825.00			

Schedule "A"

**100 MILE HOUSE CEMETERY
DISTRICT OF 100 MILE HOUSE
#1-385 Birch Ave., Box 340
100 Mile House, BC V0K 2E0**

Price List Effective: Jan.14th 2025
(date adopted)

COLUMBARIUM	Niche (Including Care Fund)	Care Fund (@ 20%)	Replacement Fund (@ 50%)	Inurnment	Inurnment Less than 24hrs notice or Statutory Holidays	Engraving and Handling of Niche Plates (Flat Rate)
Resident	\$ 1010.00	202.00	505.00	150.00	150.00	175.000
Non-Resident	1420.00	285.00	710.00	175.00	175.00	200.00

Niche plates engraving font: Century School Book 34 characters per line. Maximum 6 lines.

Cemetery Goods and Services					
Scattering of Ashes	(including Care Fund)	100.00	Care Fund (@ 50%)		50.00
Memory Wall Name Reservation	(Flat Rate)	100.00	Replacement Fund (@ 100%)		100.00
Engraving for Memory Wall	(Flat Rate)	175.00	Replacement Fund (@ 100%)		175.00
Memorial Installation	(including Care Fund)	125.00	Care Fund (flat rate)		50.00
Deep burial (Two (2) burials placed in one (1) adult grave space)		200.00			
Transfer of License		25.00			
Oversized Adult Liners		725.00			
Winter Burials – Adult (Additional)		200.00			
Winter Burials – Cremation (Additional)		150.00			

Schedule "B"

Cancellation or Transfer of Reserved Cemetery Lot

I, _____, of _____
(full legal name) (address)

being the Right of Interment holder of:

- A. In Grave Space: Block _____, Plot _____, Section _____ OR
B. In Columbarium Niche: Block _____, Plot _____, Side _____

of the 100 Mile House Cemetery, hereby surrender to the District of 100 Mile House the above reserved Plot or Niche;

OR

Hereby transfer to _____ (transferee) the above reserved Plot or Niche.

I certify that:

1. The Right of Interment has not been transferred, sold, or otherwise assigned to any other person and that I am the sole person entitled to request this cancellation or transfer;
2. No human or cremated remains have been interred nor is any interment pending in the Plot or Niche to which the Right of Interment applies as of the date of this cancellation or transfer.

Dated at _____ this _____ day of _____, 20__.

Signature of Applicant for Cancellation or Transfer

The District of 100 Mile House hereby acknowledges receipt of the original Right of Interment contract together with this cancellation or transfer and agrees to pay the holder of such Right of Interment contract the applicable fees.

Dated at 100 Mile House this _____ day of _____, 20__.

Authorized Signature

DISINTERMENT/EXHUMATION REQUEST

DATE OF DISINTERMENT: _____

In consideration of the "Disinterment/Exhumation Request", issued by the Business Practices & Consumer Protection Authority, permission is hereby granted to:

_____ to have the remains of _____ disinterred from the 100 Mile House Cemetery

Grave Space: Block _____ Plot _____ Section _____; OR

Disinterred from Columbarium Niche: Block _____ Plot _____ Side _____

To be interred: _____

In accordance with Schedule "A" of this bylaw the following disinterment fees, paid by cash, cheque or interact, shall be collected prior to the disinterment.

Grave Space	Fees
Adult	
Child	
Infant	
Cremated Remains	
Columbarium Niche	

The applicant hereby assures the District that no further authorization is required from the Coroner's Office or the Health Authority in regards to this matter and that the cause of death was not from an infectious disease.

It is understood that unless the human remains are being re-interred/inurned in the 100 Mile House Cemetery, the funeral home _____ shall be directly responsible for:

- Receiving the human remains immediately after the grave space/columbarium niche is opened;
- Transportation of the human remains in accordance with the regulations.

The District shall not be held liable for any damage to or deterioration of the condition of the interred/inurned container or remains.

I agree and accept the above written permit upon the terms and subject to the conditions above expressed.

Date

Signature of Agent/Permittee

It is understood that unless the human remains are being re-interred/inurned in the 100 Mile House Cemetery, the funeral home _____ shall be directly responsible for:

- Receiving the human remains immediately after the grave space/columbarium niche is opened;
- Transportation of the human remains in accordance with the regulations.

The District shall not be held liable for any damage to or deterioration of the condition of the interred/inurned container or remains.

I agree and accept the above written permit upon the terms and subject to the conditions above expressed.

Date

Signature of Agent/Permittee

DISTRICT OF 100 MILE HOUSE**Bylaw No. 1437, 2024**

A bylaw to amend the District of 100 Mile House Water Rates and Regulations Bylaw
No. 1347, 2019

This bylaw may be cited for all purposes as ***“Water Rates and Regulations Amendment Bylaw No. 1437, 2024”***.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

1. That the *“District of 100 Mile House Water Rates and Regulation Bylaw No. 1347, 2019”* is hereby amended as follows:

a) By amending section 11.5 under the subheading “Bulk Water Station” to read:

Commercial and Industrial customers will be invoiced monthly for usage. Water rates imposed under the current Fees & Charges Bylaw which remain unpaid after sixty (60) days after the billing will result in the District discontinuing service to that account.

b) By amending section 11.6 under the subheading “Bulk Water Station” by:

Deleting the word “person” and replacing with “commercial or industrial customer”.

c) By adding the following new sections 11.7 and 11.8 under the subheading “Bulk Water Station”:

11.7 Pre-paid bulk water service will be required for all non – commercial or industrial customers. Usage fees will be deducted from the customers prepaid credit at the current Fees & Charges Bylaw amount. Refunds for prepaid credits can be requested in writing.

11.8 Bulk water accounts that have been unused for 2 years will be discontinued. Discontinued accounts may be reopened as a new account, following payment of all applicable fees set out in the current Fees and Charges Bylaw to set up a new bulk water account.

READ A FIRST, SECOND AND THIRD TIME this 10th day of December , 2024.

ADOPTED this 14th day of January, 2025.

Mayor

Corporate Administrator

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1438, 2024

A bylaw to amend the District of 100 Mile House Cross Connection Control Bylaw No. 1419, 2024

This bylaw may be cited for all purposes as ***“Cross Connection Control Amendment Bylaw No. 1438, 2024”***.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

1. That the *“District of 100 Mile House Cross Connection Control Bylaw No. 1419, 2024”* is hereby amended as follows:

a) By adding Section 17 under the subheading “Repeals” to read:

17.1 The District of 100 Mile House Cross Connection Control Bylaw No. 1172, 2009 and all amendments thereto are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME this 10th day of December, 2024.

ADOPTED this 14th day of January, 2025.

Mayor

Corporate Administrator



**District of
100 MILE HOUSE**

**COUNCIL REPORT
File No. 570-01**

**Regular Meeting
Jan. 14, 2025**

REPORT DATE: Jan. 7, 2025
TITLE: 721 Cariboo Trail – Zoning Application
PREPARED BY: J. Doddridge, Director Economic Development & Planning

PURPOSE: To present a zoning amendment application to Council for consideration

RECOMMENDATION: Recommended Resolution:

BE IT RESOLVED THAT Zoning Amendment Bylaw No. 1439, 2025 be read a first and second time this 14th day of January, 2025.

BACKGROUND INFORMATION / DISCUSSION:

Attached is a zoning amendment application from Children Matter Community Services. The application requests changes to the District of 100 Mile House Zoning Bylaw to allow for “specialized home support services” site-specific at Lot 19, Plan 28704, DL 2136, Lillooet District, also known as 721 Cariboo Trail. A subject property map is also attached.

Specialized home support services is defined as: A staffed residential premises providing care, counseling, life skills training, and 24-hour support for up to two children or youth per unit, exempt from licensing under the *Community Care and Assisted Living Act* as per the applicable health authority’s regulations.

The property presently contains a single-family home with a recently legalized basement suite. The final Building Permit authorizing occupancy as a secondary suite has been issued. Therefore, if zoning is approved, up to 4 children or youth would reside at the property under 24-hour supervision by Children Matter Community Services staff.



Planning Considerations and Impacts

Official Community Plan

The Official Community Plan (OCP) provides guidance on future land use decisions. The subject property is designated Low Density Residential in the OCP.

Zoning

The proposed zoning amendment would introduce a business component, where multiple staff would be on site at all times. Currently, residential off-street parking regulation is one parking space per unit (total of 2 spaces). The additional staff parking generated by the proposed use would also need to be contained on site.

Other

Children Matter Community Services has submitted a Business Licence application, which is on hold pending the outcome of the zoning amendment process.

Referrals

The application has been referred to municipal departments and other agencies with an interest in the property. Comments received to date are copied below.

Building Inspection, Fire Department, Community Services – *If the Occupancy classification is determined to be a care facility, additional Building Permits will be required.*

A couple definitions that will determine the Occupancy Classification from the BC Building Code:

- *Care Occupancy – means the occupancy or use of a building or part thereof where care is provided to residents.*
- *Care - means the provisions of service other than treatment by or through care facility management to residents who require these services because of cognitive, physical or behavioural limitations.*

These comments are jointly provided by Fire Chief David Bissat and myself [Todd Conway, Chief Building Official and Director of Community Services].

Ministry of Transportation – *The Ministry of Transportation has no objection to the proposed site specific rezoning application for 721 Cariboo Trail.*

Note: Ministry approval is required for all zoning amendments within 800m of a controlled access highway.



Interior Health Licencing Officer – *A Community Care Facility Licence would not be required if there was only two people in care in each unit, if the operator can show each unit has its own legal physical address, and the units are running separately from each other. Each unit has its own staff, they are not covering for breaks, or helping with any duties during a shift.*

I have included some definitions from the Community Care and Assisted Living Act, as you can see the from the definition of facility and premises, both include the whole building/property, so they would need to have legal separate addresses, and show that they are running independently of each other.

Community Care and Assisted Living Act

"community care facility" means a premises or part of a premises

(a) in which a person provides care to 3 or more persons who are not related by blood or marriage to the person and includes any other premises or part of a premises that, in the opinion of the medical health officer, is used in conjunction with the community care facility for the purpose of providing care, or

(b) designated by the Lieutenant Governor in Council to be a community care facility;

"care" means supervision that is provided to

(a) a child through a prescribed program,

(b) a child or youth through a prescribed residential program, or

(c) an adult who is

(i) vulnerable because of family circumstances, age, disability, illness or frailty, and

(ii) dependent on caregivers for continuing assistance or direction;

"premises" means a building or structure and includes outside areas adjacent to the building or structure ordinarily used in the course of providing services;

BUDGETARY IMPACT: N/A

LEGISLATIVE CONSIDERATIONS (Applicable Policies and/or Bylaws): N/A

ATTACHMENTS:

- Zoning Amendment application from Children Matter Community Services
- Subject property map



Process and Timeline:

Given strong public interest in this matter, staff recommends holding the public hearing off-site to accommodate additional space and seating. It is also recommended that the Public Hearing be held on a non-Council meeting night to ensure there is adequate time for all public comments to be heard.

Should Council concur, the following process and timeline are in order:

- 1st and 2nd Reading Jan. 14, 2025
- Posting on District website Jan. 27, 2025
- Distribution to District subscription service Jan. 27, 2025
- Notify adjacent property owners (within 60m radius) Jan. 27, 2025
- Advertisement – Free Press Jan. 30, 2025
- Public Hearing Feb. 4, 2025
- 3rd Reading Feb. 11, 2025
- Adoption Feb. 25, 2025

Prepared By: J. Doddridge
J. Doddridge, Dir Ec Dev & Planning

Date: Jan. 7, 2025

Reviewed By: T. Boulanger
T. Boulanger, CAO

Date: Jan. 8, 2025



DISTRICT OF
100 Mile House

#1-385 Birch Avenue, PO Box 340
100 Mile House, BC, V0K 2E0
250-395-2434
district@100milehouse.com

LAND USE APPLICATION

Reference to Land Use Application Procedure and Fees Bylaw No. 1258

Official Community Plan
Zoning Amendment
Board of Variance

Development Permit
Development Variance Permit

Applicants are advised to consult with the District of 100 Mile House staff before submitting an application.

****This application will not be accepted unless it is complete, and the required fee(s) and plans are attached****

APPLICATION TYPE

Check appropriate box(s)

- | | |
|---|--------------|
| <input type="checkbox"/> Development Permit | Fee \$ _____ |
| <input type="checkbox"/> Development Variance Permit | Fee \$ _____ |
| <input checked="" type="checkbox"/> Zoning Bylaw Amendment | Fee \$800 |
| <input type="checkbox"/> Official Community Plan Bylaw Amendment | Fee \$ _____ |
| <input type="checkbox"/> Joint Zoning and Official Community Plan Bylaw Amendment | Fee \$ _____ |
| <input type="checkbox"/> Board of Variance | Fee \$ _____ |

Total Fee \$800

PROPERTY INFORMATION

Legal Description of Property(s): Lot 19 District Lot 2136 Plan KAP 28704 Lillooet District

Civic Address of Property(s): 721 Cariboo Trail, 100 Mile House

Size of Property(s): 9583 sqft / 0.22 Acre BC Assessment Roll No.: PID: 004-490-631

Current Zoning: R-1 Current OCP Designation: _____

Proposed Zoning: _____ Proposed OCP Designation: _____

FOR OFFICE USE ONLY

Application Fee Paid: \$ 800.00

Receipt Number: 101460

Received by OP - Email


Date: Dec. 9/24


INFORMATION FORM

APPLICANT/AGENT	OWNER(S)
Name: <u>Children Matter Community Services</u>	Name: <u>Katie and Tyler Judd</u>
Mailing Address: <u>138 - 160 Celano Crescent</u> <u>Kelowna, BC</u>	Mailing Address: _____
Postal Code: <u>V1V 1X9</u>	Postal Code: _____
Phone Numbers: (Bus): _____ (Home): <u>204-898-6483</u>	Phone Numbers: (Bus): _____ (Home): _____
(Fax): _____	(Fax): _____
E-mail: <u>ShawnEnns@cmcs-bc.com</u>	E-mail: _____

If the applicant is not the registered owner, complete the owner information and have the property owner(s) sign the application form. Note also the owner requirement in Attachment H.

As owner(s) of the land described in this application, I/we hereby authorize Children Matter Cor to act as applicant in regard to this land development application.

Signature: 
Date: 2024-Sept-19

Signature: 
Date: 2024-Sept-19

I have attached the required documentation as noted on the Application Submission Checklist, along with the required application fee and hereby agree to submit further information deemed necessary for processing this application. Furthermore, I hereby acknowledge that any fees paid are non-refundable except as noted on the fee schedule, if applicable.

I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand **this application, including any plans submitted, is public information**. I authorize reproduction of any plans/reports for the purposes of application processing and reporting.

Signature: *Shawn Enns* Date: October 17th, 2024

I/We Children Matter Community Services INC. agree to allow the agents of the District of 100 Mile House to enter onto the subject property to inspect the land and buildings.
(Applicant's Name)

A copy of a State Title of Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.

DESCRIPTION OF EXISTING LAND USE: (use separate sheet if necessary)

See separate attachment.

DESCRIPTION OF PROPOSED DEVELOPMENT/USE/BYLAWS CHANGE:

(use separate sheet if necessary)

See separate attachment.

Services Currently Existing or Readily Available to the Property (check applicable area)

Services	Currently Existing		Readily Available*	
	YES	NO	YES	NO
Road Access	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Supply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Bus Service	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NOTE:*Readily available means existing services can be easily extended to the subject property.

Proposed Water Supply Method

Pre-existing.

Proposed Sewage Disposal Method

Pre-existing.

Approximate Commencement Date of Proposed Project

As soon as possible.

Reasons in Support of Application

Reasons and comments in support of the application (use separate sheet if necessary)

See separate attachment.

Maps and Drawings:

The following maps and drawings must accompany the application:

1. A dimensional Sketch Plan drawn to scale showing the parcel(s) or part of the parcel(s) and the location of existing buildings, structures and uses.

Minimum size required: 11 x 17 (ledger size)

2. A dimensional Site Plan drawn to scale showing the proposed use, buildings and structures, elevations, highway access etc.

Minimum size required: 11 x 17 (ledger size)

3. A Contour Map (Plan) drawn to scale with contour interval of up to no more than 10 metres, if warranted by the topographic condition (of the subject site).

Required: Yes No

FOR OFFICE USE ONLY	
<input checked="" type="checkbox"/> Application Form Complete	<input type="checkbox"/> Dimensioned Sketch Plan Submitted
<input checked="" type="checkbox"/> Application Fee Received	<input type="checkbox"/> Dimensioned Site Development Plan Submitted
<input checked="" type="checkbox"/> Certificate of Title Received	<input type="checkbox"/> Contour Map Submitted
<input checked="" type="checkbox"/> Authorization of Owner Submitted (if applicable)	<input type="checkbox"/> Other studies/Reports Submitted (if applicable)
<input checked="" type="checkbox"/> Contaminated Sites Declaration Form	



Existing Land Use

The property at **721 Cariboo Trail** is currently zoned **R-1**, which permits the following:

Principal Use:

- Single Detached Dwelling

Accessory Permitted Uses:

- Accessory buildings and structures
- Bed and Breakfast
- Child Care
- Home Occupation
- Secondary Suite

Proposed Use: Specialized Home Support Services

We propose a **site-specific amendment** to the R-1 zoning for 721 Cariboo Trail to allow for **Specialized Home Support Services**, a program offering:

- 24-hour support, counseling, life skills training, and care.
- Services for **a maximum of two children or youth** per unit.

This program provides tailored care for children and youth with unique needs, fostering their personal development and equipping them with the skills to become contributing members of the community.

Alignment with Current Zoning Intent

The proposed use aligns closely with the spirit of the existing "**Child Care**" permitted use under R-1 zoning but goes further by addressing the specific needs of children and youth requiring specialized support. This proposal ensures children and youth in 100 Mile House can access care within their community, reducing the need for relocation to outside areas.

While **Interior Health guidelines** exempt care settings for two or fewer children from licensing under the **Community Care and Assisted Living Act**, the current zoning definition does not accommodate this care model, creating a barrier to providing essential services.

Proposed Site-Specific Amendment

To address this gap, we request the following site-specific amendment:

Add to R-1 Principal Permitted Uses for 721 Cariboo Trail:

- "Specialized Home Support Services: A staffed residential premise providing care, counseling, life skills training, and 24-hour support for up to two children or youth per unit, exempt from licensing under the Community Care and Assisted Living Act as per the applicable health authority's regulations."



Community Benefits

1. **Accessible Support for Local Youth:**
 - Ensures children and youth in 100 Mile House receive necessary care without being relocated.
2. **Alignment with Community Needs:**
 - Reflects the evolving needs of families in the community while maintaining the character of R-1 zoning.
3. **Preservation of Residential Integrity:**
 - The proposed use is small-scale and discreet, ensuring minimal impact on the surrounding neighborhood.
4. **Positive Outcomes for Youth:**
 - Promotes stability, development, and life skills in children and youth, enabling them to thrive within their home community.

Commitment to Collaboration

CMCS is committed to working closely with the District of 100 Mile House to address any concerns and ensure this amendment aligns with the broader interests of the community.

Conclusion

A site-specific bylaw amendment for 721 Cariboo Trail will enable Children Matter Community Services to meet a critical need in the community by providing targeted support to children and youth in their home environment. This amendment aligns with the intent of the existing zoning while addressing a significant gap in local care services.

We look forward to working collaboratively with the District to make this vision a reality for the benefit of the 100 Mile House community.

Shawn Enns
President

Shawn Enns



CHILDREN MATTER
COMMUNITY SERVICES (C.M.C.S.) INC.

Proposed Site-Specific Bylaw Amendment: Children Matter Community Services

Submitted by: Children Matter Community Services (C.M.C.S.) INC.

Date: December 9th, 2024

Subject: Site-Specific Zoning Bylaw Amendment to Enable Specialized Home Support Services

Description of Proposed Development and Use

Children Matter Community Services (CMCS) respectfully requests a **site-specific amendment** to the zoning bylaw for 721 Cariboo Trail, where CMCS plans to operate. The amendment seeks to address a discrepancy between the current zoning definitions and the intended use of the site for providing care to children and youth in a small-scale, home-based setting.

Current Zoning and Licensing Challenges

Under the current zoning bylaw, care provided in residential settings requires licensing under the **Community Care and Assisted Living Act**. CMCS proposes to care for fewer than three children per unit, a model explicitly exempt from licensing under guidelines set forth by **Interior Health**, the health authority overseeing the 100 Mile District. However, the zoning bylaw does not accommodate this unlicensed care model, creating an obstacle for CMCS's specialized services.

Proposed Site-Specific Bylaw Amendment

We propose a site-specific amendment for the properties identified for CMCS use, introducing a tailored definition that accommodates the small-scale care model. Specifically, the amendment would add the following provision for the site(s):

Add to R-1 Principal Permitted Uses for 721 Cariboo Trail:

- "Specialized Home Support Services: A staffed residential premise providing care, counseling, life skills training, and 24-hour support for up to two children or youth per unit, exempt from licensing under the Community Care and Assisted Living Act as per the applicable health authority's regulations."

This site-specific provision would apply only to 721 Cariboo Trail, under CMCS management, ensuring the amendment does not broadly impact the existing zoning framework while addressing the identified gap for these specific uses.



CHILDREN MATTER
COMMUNITY SERVICES (C.M.C.S.) INC.

Alignment with Comparable Municipal Practices

Similar flexibility has been implemented in other municipalities:

- **West Kelowna:** Definitions for group homes and care facilities include the phrase “licensed as required,” offering adaptability.
- **Vernon:** Group Home definitions reference licensing “as required,” accommodating unlicensed care models permitted by local health authorities.
- **Kelowna:** Definitions differentiate between licensed and unlicensed care based on capacity, supporting a range of care types.

Benefits of the Site-Specific Amendment

1. **Facilitates Service Provision:**
 - Allows CMCS to provide essential Specialized Home Support Services for children and youth in 100 Mile.
2. **Tailored for Local Needs:**
 - Enables the District to address a unique service gap without broadly altering existing zoning definitions.
3. **Maintains Regulatory Alignment:**
 - Reflects Interior Health guidelines, ensuring services remain compliant with health authority requirements.
4. **Promotes Community Well-being:**
 - Keeps vulnerable children and youth in their home community, fostering stability, connection, and support.

Conclusion

This site-specific bylaw amendment will enable CMCS to deliver vital services to children and youth within the 100 Mile community, ensuring alignment with health authority standards while maintaining the integrity of the zoning framework.

We trust this proposed amendment reflects the District's commitment to meeting community needs and welcome further discussions to refine and implement this change.

Shawn Enns
President

Shawn Enns



CHILDREN MATTER

COMMUNITY SERVICES (C.M.C.S.) INC.

Reasons in Support of Application: Site-Specific Bylaw Amendment for Specialized Home Support Services at 721 Cariboo Trail

Date: December 9th, 2024

Supporting Statement: CMCS's Commitment to Children, Youth, and Community

At **Children Matter Community Services (CMCS)**, our mission is to provide a nurturing, supportive environment for children and youth who cannot remain in their own homes. We believe in fostering stability, care, and connection within their home communities. To achieve this, we create welcoming homes staffed 24/7 by trained professionals, providing individualized care for a maximum of **two children per unit**.

Proposed Use: Specialized Home Support Services

Our homes are designed to replicate the structure and routine of a family home, offering:

- **24-hour support** to meet physical, emotional, social, spiritual, and mental health needs.
- Routines, rules, and activities that foster personal development.
- Opportunities for community engagement, social interaction, and education.

The proposed use ensures children and youth receive care while remaining rooted in their communities, avoiding unnecessary relocation to unfamiliar areas.

Community Involvement and Mentorship

CMCS emphasizes the importance of community in the lives of children and youth. Through mentorship programs, we connect youth with positive role models from their neighborhoods, providing:

- Guidance and support that instills essential life skills.
- Opportunities to build lasting, meaningful relationships.

These connections not only broaden horizons for the children we serve but also strengthen the bonds within the community as a whole.

Fostering Neighborhood Engagement

As part of our commitment to being good neighbors, CMCS actively encourages youth participation in:

- Local events and community activities.
- Volunteer opportunities that foster a sense of responsibility and belonging.

Our approach empowers youth to grow into active, engaged, and caring members of their neighborhoods, while contributing positively to the community's social fabric.

Economic Benefits to the Community

The establishment of CMCS at 721 Cariboo Trail will directly contribute to the local economy by:

- Creating **10 full-time positions** and **up to 10 part-time jobs**, all offering living wages and career development opportunities.
- Supporting local businesses through purchasing and sourcing goods and services within the 100 Mile House area.

By providing stable employment and reinvesting in the community, CMCS is committed to fostering economic growth and sustainability.

Conclusion: Aligning Services with Community Needs

CMCS's proposed Specialized Home Support Services are a vital resource for children and youth in 100 Mile House. This site-specific zoning amendment will enable us to meet the critical need for care while supporting the community through job creation, local engagement, and mentorship opportunities.

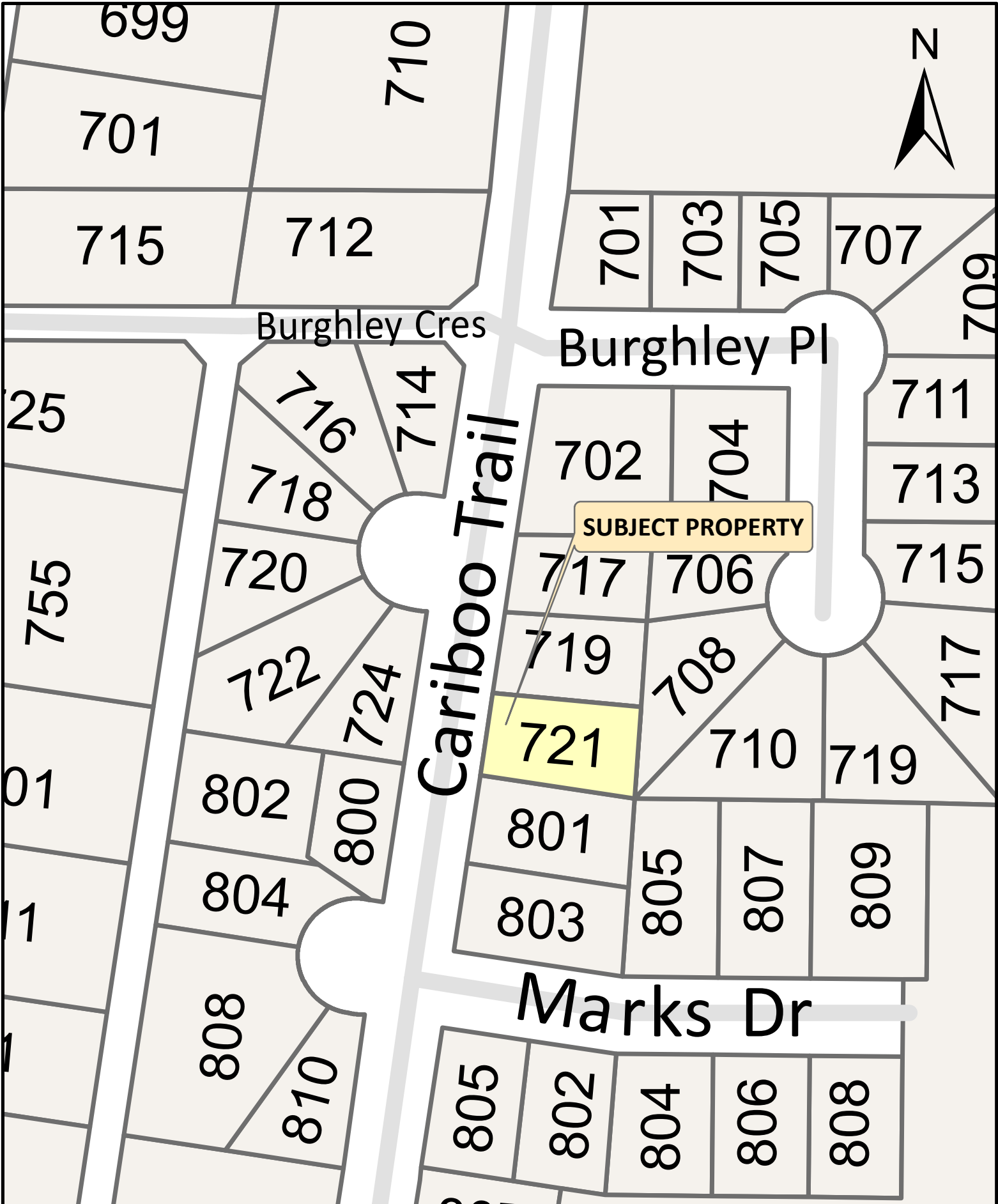
Our approach reflects the values of the community and the intent of R-1 zoning by ensuring that these homes remain indistinguishable from other family dwellings in the neighborhood.

CMCS is eager to collaborate with the District of 100 Mile House to ensure this amendment benefits the children, youth, and families we serve while respecting and enriching the local community.

Shawn Enns

President

Shawn Enns



DISTRICT OF 100 MILE HOUSE

Bylaw No. 1439

A bylaw to amend the District of 100 Mile House Zoning Bylaw No. 1290, 2016

This bylaw may be cited for all purposes as **“Zoning Amendment Bylaw No. 1439, 2025”**.

The Council of the District of 100 Mile House, in open meeting assembled, enacts as follows:

(1) That District of 100 Mile House Zoning Bylaw No. 1290, 2016, Section 3.3 Definitions is amended by adding:

“ **specialized home support services**” means a staffed residential premises providing care, counseling, life skills training, and 24-hour support for up to two children or youth per unit, exempt from licensing under the Community Care and Assisted Living Act as per the applicable health authority’s regulations.

(2) That Section 8.3.13 Specific Use Regulations, is amended by adding:

i) Specialized home support services is permitted as a principal use on the property located at Lot 19, Plan 28704, District Lot 2136, Lillooet District, also known as 721 Cariboo Trail.

READ A FIRST AND SECOND TIME this _____ day of _____, 2025.

ADVERTISED _____, 2025.

POSTED on WEBSITE _____, 2025.

DISTRIBUTED by EMAIL SUBSCRIPTION SERVICE _____, 2025.

PUBLIC HEARING held this _____ day of _____, 2025.

READ A THIRD TIME this _____ day of _____, 2025.

RECEIVED MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

this _____ day of _____, 2025. _____
Ministry of Transportation and Infrastructure

ADOPTED this _____ day of _____, 2025.

Mayor

Corporate Officer

DISTRICT OF 100 MILE HOUSE

Bylaw No. 1440

Being a Bylaw to amend the District of 100 Mile House Fees & Charges Bylaw No. 1434-2024

This bylaw may be cited for all purposes as “**District of 100 Mile House Fees and Charges Amendment Bylaw No. 1440-2025.**”

The Council of the District of 100 Mile House in open meeting assembled enacts as follows:

- 1) That the District of 100 Mile House Fees and Charges Bylaw No. 1434-2024 is hereby amended as follows:
 - a) Schedule “K” be repealed and replaced with Schedule “K” attached to and forming part of this bylaw; and

READ A FIRST, SECOND AND THIRD TIME this 14th day of January, 2025.

ADOPTED this _____ day of _____, 2025.

Mayor

Corporate Administrator

DISTRICT OF 100 MILE HOUSE

Schedule "K" – Utilities

1. Sewer Connection

(a) Non Refundable Application Fee

Domestic Service	\$ 20.00
Commercial Service	\$ 40.00

(b) Connection Fee

4" Service Connection	\$ Actual Cost
Pre-Serviced Lots	\$ 905.00 flat fee

Applied parameters are:

- a) Length does not exceed 45 feet (13.72m)
- b) Removal and replacement of concrete and asphalt at additional actual costs.

(c) Other Connection Fees

All other connections are to be charged out at actual cost of labour including all benefits related thereto, equipment and materials and an administration fee of ten percent (10%) of the labour, equipment, and materials, with the estimated cost being deposited with the Collector on application. Where the work involves the disruption of asphalt or other hard road or sidewalk surface, the costs shall include the removal and replacement of that surface.

AND FURTHER, the District reserves the right to refuse to make main extensions and install service pipe to a customer's property line under frost conditions that would, in the opinion of the District, make such undertaking impractical. If the customer still requests an extension or installation under frost conditions, then, if approved by the District, the customer shall deposit with the District, in advance of construction, an amount equal to the estimated cost of the installation, and any difference between the deposit and actual costs shall be either refunded to or paid by the customer.

2. Sewer Rates – Quarterly Billing

	<u>Effective</u> <u>Jan 1, 2023</u>	<u>Effective</u> <u>Jan 1, 2024</u>	<u>Effective</u> <u>Jan 1, 2025</u>
RESIDENTIAL			
Single Family	\$ 69.95	\$ 73.45	\$ 77.10
Duplex	139.90	146.90	154.20
Triplex	209.80	220.35	231.30
Fourplex	279.75	293.80	308.40
Fiveplex	349.70	367.25	385.50
Mobile Home/Apartment/Suite	69.95	73.45	77.10
Strata Unit	69.95	73.45	77.10
COMMERCIAL			
Arena	445.35	467.60	491.00
Barber Shop: per chair	29.05	30.50	32.05
Bank	133.55	140.25	147.25
Beauty Parlor: per chair	33.50	35.20	36.95
Beer Parlor	445.25	467.50	490.90
Business Office	60.20	63.20	66.35
Café/Restaurant: per seat	16.10	16.90	17.75
Car Wash: per bay	111.30	116.85	122.70
Church	102.30	107.40	112.75
Deli/Bakery: 1-9 seats	66.90	70.25	73.75
Deli/Bakery: 10-15 seats	84.65	88.90	93.35
Deli/Bakery: 16-20 seats	106.90	112.30	117.90
Dental Clinic	111.30	116.85	122.70
Dining/Banquet Room	133.55	140.15	147.15
Dormitories: per bed	22.20	23.30	24.45
Drive-In Café	173.70	182.40	191.50
Garage	102.30	107.40	112.75
Hall/Club/Poolroom/ Bowling Alley: per unit	133.55	140.15	147.15
Hospital: per bed	89.05	93.50	98.20
Hotels/Motels: per room	22.20	23.30	24.45
Laundries	244.95	257.20	270.05
Laundromat: per washer	26.65	28.00	29.40
Library	66.90	70.25	73.75
Licensed Club/Lounge	244.95	257.20	270.05
Medical Clinic	244.95	257.20	270.05
Public Washroom	151.60	159.20	167.15

	<u>Effective Jan 1, 2023</u>	<u>Effective Jan 1, 2024</u>	<u>Effective Jan 1, 2025</u>
Sani-Station	222.65	233.80	245.50
Schools: per room	86.85	91.20	95.75
Service Station	244.95	257.20	270.05
Stores: per washroom	73.45	77.10	80.95
Theatre	173.85	182.55	191.70

3. Water Connection

(a) Non Refundable Application Fee

Domestic Service	\$ 20.00
Commercial Service	\$ 40.00

(b) Connection Fee

20m (3/4") Service Connection	\$ Actual Cost
Pre-Serviced Lots	\$ 925.00 flat fee

Applied parameters are:

- a) Length does not exceed 50 feet (15.2m)
- b) Removal and replacement of concrete and asphalt at additional actual costs.

(c) Other Connection Fees:

All other connections are to be charged out at actual cost of labour including all benefits related thereto, equipment and materials and an administration fee of ten percent (10%) of the labour, equipment, and materials with the estimated cost being deposited with the Collector on application. Where the work involves the disruption of asphalt or other hard road or sidewalk surface, the costs shall include the removal and replacement of that surface.

(d) Water Turn-On/Turn Off:	\$50.00
	for each turn on or turn off

(e) Service Pipes

Extra Inspection requirement due to defective service work or work not ready for inspection	\$ 30.00
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(f) DISCONTINUATION OF SERVICE

Reconnection as a result of disconnection for violation of the provision of the current Water Rates & Regulations Bylaw, payable in advance.	\$ 50.00
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4. Water Rates – Quarterly Billing

	<u>Effective</u> <u>Jan 1, 2023</u>	<u>Effective</u> <u>Jan 1, 2024</u>	<u>Effective</u> <u>Jan 1, 2025</u>
RESIDENTIAL			
Single Family	\$ 116.80	122.65	134.90
Duplex	233.55	245.15	269.80
Triplex	350.40	367.90	404.70
Fourplex	467.15	490.50	539.60
Fiveplex	583.95	613.15	674.50
Mobile Home <small>(per pad)</small>			
/Apartment <small>(per unit)</small>			
Suite <small>(per unit)</small>	93.45	98.10	107.90
Strata Unit	93.45	98.10	107.90
COMMERCIAL			
Barber Shop: per chair	42.50	44.60	49.05
Beauty Parlor: per chair	49.55	52.05	57.25
Bowling Alley: per alley	13.00	13.65	15.00
Coffee Shop/Restaurant	10.75	11.30	12.45
Dining: per seat			
Deli/Bakery: maximum 20 seats	120.35	126.35	139.00
Drive-In Restaurant	122.75	128.90	141.80
Garage: per washroom	42.60	44.75	49.20
Halls & Clubs: per washroom	70.90	74.45	81.90
Halls & Clubs: per kitchen	70.90	74.45	81.90
Hotel/Motel: per room	30.75	32.30	35.55
Laundries	233.65	245.35	269.90
Laundromat: per washer	61.60	64.70	71.15
Licensed Club/Lounge	10.75	11.30	12.45
Office/Store: per washroom	42.60	44.75	49.25
Pools	134.55	141.30	155.45
Pool Rooms: per table	13.00	13.65	15.00
Schools: per room	70.90	74.45	81.90
School Dormitory: per bed	30.75	32.30	35.55
Service Station: per washroom	70.90	74.45	81.90
Up to 5,000 gallons	4.75	5.00	5.50
5,001 to 30,000 gallons	4.85	5.10	5.60
over 30,000 gallons	5.25	5.50	6.05

	<u>Effective Jan 1, 2023</u>	<u>Effective Jan 1, 2024</u>	<u>Effective Jan 1, 2025</u>
COMMERCIAL METERED (MINIMUM CHARGE)			
20mm meter	\$ 116.80	\$ 122.65	134.90
25mm meter	143.00	\$ 150.15	165.15
40mm meter	285.60	\$ 299.90	329.90
50mm meter	415.50	\$ 436.25	479.90
Hospital	415.50	\$ 436.25	479.90
Standpipe	30.75	\$ 32.30	35.55
Hydrants	73.25	\$ 76.90	84.60

FIRE HOSE CONNECTION

1 1/2" (40mm) diameter outlet	26.25	27.55	30.30
2 1/2" (65mm) diameter outlet	52.05	54.65	60.10

SPRINKLER SYSTEM CONNECTION

Up to 4" (100mm) diameter connection	106.25	111.55	122.70
6" (150)mm diameter connection	151.10	158.65	174.50
Other: per fixture	10.70	11.25	12.35

****NOTE: Full "economic rate" to be charged on all public recreation facilities (ballfields, parks, soccer fields).****

5. BULK WATER RATES

a)	Account Access Fee	\$ 100.00
b)	Bulk Water	\$ 0.02/litre

DISTRICT OF 100 MILE HOUSE
Cheque Register-Summary-Bank



AP5090

Date : Jan 08, 2025

Page : 1

Time : 7:5

K1

Supplier : 079850 To ZZ9950
 Cheque Dt. 05-Dec-2024 To 08-Jan-2025
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 10C

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
30344	05-Dec-2024	KINP50	KING, PAM	Issued	461	C	800.00
30345	13-Dec-2024	1MDT50	100 MILE DISTRICT HOSPICE PALLITIVE CAR	Issued	492	C	235.00
30346	13-Dec-2024	1MLA50	100 MILE LAUNDROMAT	Issued	492	C	94.50
30347	13-Dec-2024	ABRC50	ABRAMS, COLE	Issued	492	C	300.00
30348	13-Dec-2024	ACEC50	ACE COURIER SERVICES	Issued	492	C	415.30
30349	13-Dec-2024	ANDR50	ANDRE'S ELECTRONIC EXPERTS	Issued	492	C	978.32
30350	13-Dec-2024	ARCA50	ARCADA RENTALS	Issued	492	C	374.08
30351	13-Dec-2024	BOU50	BOULANGER, TAMMY	Issued	492	C	300.00
30352	13-Dec-2024	BOWC50	BOWETT, CHARLES A	Issued	492	C	335.00
30353	13-Dec-2024	BREE50	BREE CONTRACTING LTD	Issued	492	C	67,626.28
30354	13-Dec-2024	CAME50	CAMEO PLUMBING LTD	Issued	492	C	374.35
30355	13-Dec-2024	CASK50	CASK & CLEAVER BREWING	Issued	492	C	1,810.50
30356	13-Dec-2024	CENU50	CENTURY HARDWARE LTD	Issued	492	C	87.47
30357	13-Dec-2024	CITN50	CITY OF NANAIMO	Issued	492	C	141.75
30358	13-Dec-2024	COMI50	COMMISSIONAIRES BRITISH COLUMBIA	Issued	492	C	2,521.68
30359	13-Dec-2024	DICJ50	DICKERSON, JOSH	Issued	492	C	225.00
30360	13-Dec-2024	E36050	ENVIRONMENTAL 360 SOLUTIONS CENTRAL	Issued	492	C	7,381.11
30361	13-Dec-2024	EDED50	EDGE, DAVE	Issued	492	C	300.00
30362	13-Dec-2024	ELIS50	ELIAS, SHEENA	Issued	492	C	300.00
30363	13-Dec-2024	EXEC50	EXETER COUNTRY TIRE	Issued	492	C	251.36
30364	13-Dec-2024	EXEV50	EXETER VALLEY TRUCK & CAR WASH	Issued	492	C	191.61
30365	13-Dec-2024	FRES50	FRESHCO #8943 / 1225288 BC LTD	Issued	492	C	917.94
30366	13-Dec-2024	GART50	GARTH'S ELECTRIC CO LTD - INC NO. 248102	Issued	492	C	6,527.18
30367	13-Dec-2024	GOLT50	GOLD TRAIL RECYCLING LTD	Issued	492	C	102.06
30368	13-Dec-2024	HALJ50	HALLIDAY, JUDITH	Issued	492	C	37.00
30369	13-Dec-2024	INTO50	INTERIOR LOCKSMITH	Issued	492	C	275.46
30370	13-Dec-2024	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	492	C	502.16
30371	13-Dec-2024	JAYC50	JAYCO PLUMBING	Issued	492	C	2,278.50
30372	13-Dec-2024	JONE50	JONES, LIZ	Issued	492	C	101.33
30373	13-Dec-2024	LAWT50	TYRELL LAW FORESTRY CONSULTING	Issued	492	C	265.00
30374	13-Dec-2024	LONE50	LONE BUTTE SUPPLY LTD	Issued	492	C	1,908.58
30375	13-Dec-2024	MCLM50	MCLAUHLIN, MITCHELL	Issued	492	C	300.00
30376	13-Dec-2024	MOBJ50	MOBBS, JESSICA	Issued	492	C	315.00
30377	13-Dec-2024	NAPA50	NAPA AUTO PARTS - 100 MILE HOUSE	Issued	492	C	596.19
30378	13-Dec-2024	PARA50	LASZLO RETI	Issued	492	C	175.00
30379	13-Dec-2024	PARJ50	PARKER, JOHN	Issued	492	C	300.00
30380	13-Dec-2024	PATE50	PATERSON SEPTIC SERVICE	Issued	492	C	336.00
30381	13-Dec-2024	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Issued	492	C	36.41
30382	13-Dec-2024	PETA50	PETER A. TRUCH	Issued	492	C	236.25
30383	13-Dec-2024	PINM50	PINKNEY, MAUREEN	Issued	492	C	300.00
30384	13-Dec-2024	PLEW50	PLEWES, LYNN	Issued	492	C	126.88
30385	13-Dec-2024	REGC50	REGENCY CHRYSLER	Issued	492	C	704.26
30386	13-Dec-2024	RISJ50	RISLUND, JOEY	Issued	492	C	300.00
30387	13-Dec-2024	SAVE50	SAVE ON FOODS	Issued	492	C	47.64
30388	13-Dec-2024	SPES50	SPEERS, DELANEY	Issued	492	C	315.00
30389	13-Dec-2024	TASC50	TASCO SUPPLIES LTD	Issued	492	C	3,547.66
30390	13-Dec-2024	TIMH50	BCCD ENTERPRISES LTD	Cancelled	499	C	0.00
30391	13-Dec-2024	TODB50	TODD, BARRY	Issued	492	C	300.00
30392	13-Dec-2024	WILO50	WILLIAM LOVE	Issued	492	C	934.50
30393	13-Dec-2024	WORN50	WORK n PLAY CLOTHING COMPANY	Issued	492	C	1,007.60
30394	19-Dec-2024	106050	1060057 BC LTD	Issued	501	C	5,000.00
30395	19-Dec-2024	134350	1343096 BC LTD	Issued	501	C	500.00
30396	19-Dec-2024	1MDA50	100 MILE & DISTRICT ARTS COUNCIL	Issued	501	C	160.00
30397	19-Dec-2024	1MDT50	100 MILE DISTRICT HOSPICE PALLITIVE CAR	Issued	501	C	435.00

Cheque Register-Summary-Bank



Supplier : 079850 To ZZ9950
 Cheque Dt. 05-Dec-2024 To 08-Jan-2025
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4 ROYAL BANK - CURRENT ACCOUNT							
30398	19-Dec-2024	1MPP50	100 MILE POWER PIONEERS	Issued	501	C	235.00
30399	19-Dec-2024	ACEC50	ACE COURIER SERVICES	Issued	501	C	44.67
30400	19-Dec-2024	CITN50	CITY OF NANAIMO	Issued	501	C	561.75
30401	19-Dec-2024	COMI50	COMMISSIONAIRES BRITISH COLUMBIA	Issued	501	C	1,260.84
30402	19-Dec-2024	CONW50	CONWAY, TODD M	Issued	501	C	140.45
30403	19-Dec-2024	EXPE50	EXPEDITION MANAGEMENT CONSULTING LT	Issued	501	C	5,460.00
30404	19-Dec-2024	GRUN50	GRUNDIG, NURI	Issued	501	C	2,500.00
30405	19-Dec-2024	INTU50	INTERNATIONAL UNION OF OPERATING ENG	Issued	501	C	496.53
30406	19-Dec-2024	JUDT50	JUDD, TYLER	Issued	501	C	500.00
30407	19-Dec-2024	KRAG50	KRANKY'S GARAGE LTD	Issued	501	C	5,000.00
30408	19-Dec-2024	MACO50	MACON CONSTRUCTION LTD	Issued	501	C	500.00
30409	19-Dec-2024	PERF50	PERFORMANCE ALL TERRAIN & RENTALS LT	Issued	501	C	393.97
30410	19-Dec-2024	PINM50	PINKNEY, MAUREEN	Issued	501	C	500.00
30411	19-Dec-2024	RISJ50	RISLUND, JOEY	Issued	501	C	250.00
30412	19-Dec-2024	SAVE50	SAVE ON FOODS	Issued	501	C	18.89
30413	19-Dec-2024	SCHC50	SCHOENIT, CINDY	Issued	501	C	435.00
30414	19-Dec-2024	SMIT50	SMITTY'S JANITORIAL SERVICES (1993)	Issued	501	C	2,388.75
30415	19-Dec-2024	TIMH50	BCCD ENTERPRISES LTD	Issued	501	C	44.05
30416	19-Dec-2024	WCSO50	WOMEN'S CONTACT SOCIETY	Issued	501	C	200.00
30417	19-Dec-2024	WFML70	WEST FRASER MILLS LTD	Issued	501	C	435.00
00000-0228	05-Dec-2024	BCTR50	BC TRANSIT	Issued	457	E	21,972.64
00000-0230	05-Dec-2024	ROYL50	ROYAL BANK VISA	Issued	459	E	349.58
00000-0231	05-Dec-2024	ROYL50	ROYAL BANK VISA	Issued	460	E	2,071.29
00000-0232	06-Dec-2024	PENS50	PENSION CORPORATION	Issued	462	E	9,954.83
00000-0233	13-Dec-2024	RECE50	RECEIVER GENERAL OF CANADA	Issued	463	E	14,623.17
00000-0234	13-Dec-2024	RECE50	RECEIVER GENERAL OF CANADA	Issued	464	E	1,423.01
00000-0235	06-Dec-2024	ROYL50	ROYAL BANK VISA	Issued	465	E	2,524.24
00000-0236	06-Dec-2024	NURN50	NURNDY-FORFIRE EMERGENCY GRAPHICS I	Issued	467	E	164.79
00000-0237	06-Dec-2024	FORT50	FORTIS BC - NATURAL GAS	Issued	468	E	207.63
00000-0238	09-Dec-2024	WURT50	WURTH CANADA LTD	Issued	470	E	156.80
00000-0239	09-Dec-2024	ETAX50	EMPLOYER HEALTH TAX	Issued	471	E	8,217.02
00000-0240	09-Dec-2024	FORT50	FORTIS BC - NATURAL GAS	Issued	472	E	3,221.49
00000-0241	09-Dec-2024	TELM50	TELUS MOBILITY CELLULAR INC	Issued	473	E	1,640.05
00001-0001	09-Dec-2024	BCOE50	BC ONE CALL	Issued	475	T	136.34
00001-0002	09-Dec-2024	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	475	T	169.60
04550-0001	10-Dec-2024	BCHY50	BC HYDRO & POWER AUTHORITY	Issued	476	E	15,076.43
04551-0001	10-Dec-2024	BDOC50	BDO CANADA LLP	Issued	477	E	8,988.00
04552-0001	10-Dec-2024	ESRI50	ESRI CANADA LIMITED	Issued	478	E	2,184.00
04553-0001	11-Dec-2024	FRCO50	FOUR RIVERS CO-OPERATIVE	Issued	479	E	113.91
04554-0001	12-Dec-2024	BLUE50	BLUEGREEN ARCHITECTURE INC.	Issued	480	T	1,050.00
04554-0002	12-Dec-2024	FALC50	FALCON EQUIPMENT LTD	Issued	480	T	702.63
04554-0003	12-Dec-2024	ISNC50	ISN CANADA GROUP HOLDINGS INC	Issued	480	T	16,763.53
04554-0004	12-Dec-2024	LEXI50	LEXISNEXIS CANADA INC	Issued	480	T	1,004.85
04554-0005	12-Dec-2024	SHAS50	SHAWS ENTERPRISES LTD	Issued	480	T	157.27
04554-0006	12-Dec-2024	SOUT50	SOUTHERN IRRIGATION	Issued	480	T	4,157.79
04554-0007	12-Dec-2024	TECS50	TECHNICAL SAFETY BC	Issued	480	T	54.00
04554-0008	12-Dec-2024	TSUN50	TSUNAMI SOLUTIONS LTD.	Issued	480	T	84.84
04554-0009	12-Dec-2024	URCL50	URBANICS CONSULTANTS LTD	Issued	480	T	2,677.50
04554-0010	12-Dec-2024	WESW50	WESTERN WATER ASSOCIATES LTD	Issued	480	T	5,618.35
04554-0011	12-Dec-2024	WURT50	WURTH CANADA LTD	Issued	480	T	711.38
04555-0001	12-Dec-2024	ROYL50	ROYAL BANK VISA	Issued	481	E	280.97
04556-0001	13-Dec-2024	TELU50	TELUS COMMUNICATIONS COMPANY	Issued	482	E	17.01
04557-0001	13-Dec-2024	ROYL50	ROYAL BANK VISA	Issued	490	E	898.94

DISTRICT OF 100 MILE HOUSE
Cheque Register-Summary-Bank



AP5090

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Date : Jan 08, 2025

Time : 7:59 am

Supplier : 079850 To ZZ9950
 Cheque Dt. 05-Dec-2024 To 08-Jan-2025
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 6 - 100

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 4 ROYAL BANK - CURRENT ACCOUNT							
04558-0001	20-Dec-2024	RECE50	RECEIVER GENERAL OF CANADA	Issued	493	E	7,008.72
04559-0001	20-Dec-2024	RECE50	RECEIVER GENERAL OF CANADA	Issued	494	E	25,954.10
04560-0001	20-Dec-2024	PENS50	PENSION CORPORATION	Issued	495	E	9,821.94
04561-0001	17-Dec-2024	PITW50	PITNEYWORKS	Issued	496	E	820.00
04562-0001	18-Dec-2024	ALBE50	ALBERTA FIRE CHIEFS ASSOCIATION	Issued	497	T	1,166.65
04562-0002	18-Dec-2024	BROG50	BROGAN FIRE AND SAFETY	Issued	497	T	1,009.20
04562-0003	18-Dec-2024	CARE50	CARIBOO REGIONAL DISTRICT	Issued	497	T	125.00
04562-0004	18-Dec-2024	CARN50	CARO ANALYTICAL SERVICES	Issued	497	T	190.58
04562-0005	18-Dec-2024	INLA50	INLAND KENWORTH PARTNERSHIP	Issued	497	T	33.64
04562-0006	18-Dec-2024	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	497	T	593.77
04562-0007	18-Dec-2024	NORM50	NORTHERN COMPUTER	Issued	497	T	4,063.89
04562-0008	18-Dec-2024	WESW50	WESTERN WATER ASSOCIATES LTD	Issued	497	T	2,042.04
04562-0009	18-Dec-2024	WURT50	WURTH CANADA LTD	Issued	497	T	70.51
04563-0001	19-Dec-2024	WILO50	WILLIAM LOVE	Issued	502	T	790.13
04564-0001	20-Dec-2024	ADTS50	ADT CANADA INC	Issued	503	E	193.99
04565-0001	20-Dec-2024	BREE50	BREE CONTRACTING LTD	Issued	504	T	175,811.43
04566-0001	02-Jan-2025	WORK50	WORKERS' COMPENSATION BOARD	Issued	1	E	12,472.43
00000-0160	31-Dec-2024	PITN50	PITNEY BOWES GLOBAL CREDIT SERVICES	Cancelled	505	E	-433.40
04567-0001	02-Jan-2025	WORK50	WORKERS' COMPENSATION BOARD	Issued	2	E	200.01
04568-0001	03-Jan-2025	BCTR50	BC TRANSIT	Issued	507	T	24,006.77
04568-0002	03-Jan-2025	CARE50	CARIBOO REGIONAL DISTRICT	Issued	507	T	5,842.48
04568-0003	03-Jan-2025	CARN50	CARO ANALYTICAL SERVICES	Issued	507	T	3,945.39
04568-0004	03-Jan-2025	CLEA50	CLEARTECH INDUSTRIES INC	Issued	507	T	1,183.26
04568-0005	03-Jan-2025	INNO50	INNOV8 DIGITAL SOLUTIONS	Issued	507	T	83.52
04568-0006	03-Jan-2025	NORM50	NORTHERN COMPUTER	Issued	507	T	374.85
04568-0007	03-Jan-2025	TRUE50	TRUE CONSULTING GROUP	Issued	507	T	61,114.46
04569-0001	31-Dec-2024	ROYL50	ROYAL BANK VISA	Issued	3	E	1,504.39
04570-0001	31-Dec-2024	ROYL50	ROYAL BANK VISA	Issued	4	E	34.39
04571-0001	31-Dec-2024	ROYL50	ROYAL BANK VISA	Issued	5	E	1,383.68
04572-0001	07-Jan-2025	ROYL50	ROYAL BANK VISA	Issued	6	E	1,381.98
04573-0001	07-Jan-2025	ROYL50	ROYAL BANK VISA	Issued	7	E	624.02

Total Computer Paid :	135,296.81	Total EFT PAP :	155,052.05	Total Paid :	606,084.51
Total Manually Paid :	0.00	Total EFT File :	315,735.65		

138 Total No. Of Cheque(s) ...

CAPITAL: \$328,976.09