



DISTRICT OF 100 MILE HOUSE

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MUNICIPAL COUNCIL HELD IN DISTRICT COUNCIL CHAMBERS

Tuesday January 28th, 2025, AT 5:00 PM

PRESENT: Councillor Jenni Guimond
Councillor Dave Mingo
Councillor Donna Barnett
Councillor Marty Norgren

STAFF: CAO Tammy Boulanger
Dir. Of Com. Services Todd Conway
Dir. of Finance Sheena Elias
Dir. of Ec. Dev. & Planning Joanne Doddridge
Fire Chief David Bissat

OTHERS: (14) MEDIA: (1)

	<p><u>CALL TO ORDER</u></p> <p>Chair Mingo called the Committee of the Whole meeting to order at 5:00 PM</p> <p>Chair Mingo acknowledged that this meeting is being held on Tsqescencúlecw.</p>
A	<u>APPROVAL OF AGENDA</u>

	<p>A1</p> <p>Res: 1/25 Moved By: Councillor Barnett Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT the January 28th, 2025 Committee of the Whole agenda <u>be approved</u> as amended.</p> <p style="text-align: center;">CARRIED.</p> <p>Item F3 was moved to the first item for discussion.</p>
B	<u>INTRODUCTION OF LATE ITEMS</u>
C	<u>DELEGATIONS</u>
D	<u>UNFINISHED BUSINESS</u>
E	<u>CORRESPONDENCE</u>
F	<u>STAFF REPORTS</u>
Business Licencing – Mobile Vendors	<p>F3</p> <p>Res: 2/25 Moved By: Councillor Barnett Seconded By: Councillor Guimond</p> <p>BE IT RESOLVED THAT the Council Report from Director of Finance S. Elias regarding Mobile Vendor Business Licencing <u>be received</u>; and further</p> <p>BE IT RESOLVED THAT staff prepare the amendments as directed and return to Council for final approval.</p> <p style="text-align: center;">CARRIED</p> <hr/> <p>Council directed staff to make the following amendments to the Business Licence Bylaw / Procedures:</p> <ul style="list-style-type: none"> ➤ No amendments to fees ➤ Remove the requirement to provide picture ID

- Remove the requirement to provide proof of ICBC insurance.
- Amend the requirement to provide proof of liability insurance naming the District of 100 Mile House as additionally insured for public/district property only. This is no longer required for private property.
- Minimum of \$5,000,000. of insurance will be the minimum.
- Remove the requirement for vendors to provide the District with a letter of permission from private property owners to operate on private premises.
- Council requested two spaces be identified within the Centennial Park parking lot to allow mobile food vendors to operate.
- Clarify language related to fees and renewals for mobile vendors.
- Special and community event organizers are responsible for inviting vendors to participate in their event and ensure that proper licencing is in place. (BL, Interior Health, etc.)
- It was requested that the Hot July Nights event have a clear block boundary identified. Council suggested that the food vendors approach SD #27 about the use of the 100 Mile Elementary property during this annual event.

Members of the gallery requested clarification on multiple items and provided comments which included:

- There is no penalty for late renewal on mobile vendor licencing. One fee is applicable on an annual basis.
- Licences can be purchased at anytime throughout the year and insurance can be provided at that time.
- Clarification on Signage – Staff noted that a sign bylaw review is currently underway.
- BC DragIt event & Vendors – It was recommended that the vendors coordinate and rent the parking lot at the arena to create a food court area for the event.
- Clarification that fire *inspections* are required on an annual basis.
- During large events in Centennial Park the dedicated spaces for food vendors will be unavailable as parking is limited (example – Grad, Music in the Park) In some circumstances food vendors would be part of the event and be invited by the organizer to participate inside the park area.

	<ul style="list-style-type: none"> ➤ Council suggested one (1) space in Centennial Park and the food vendors asked for re-consideration to two (2) and Council agreed. ➤ Food vendors will work together to provide the community with options at the dedicated spaces in Centennial Park parking lot spaces. The District will not be responsible for coordination.
	Two-minute recess was given – 12 members of the gallery left the meeting.
Illegal Secondary Suites	<p>F1</p> <p>Res: 3/25 Moved By: Councillor Norgren Seconded By: Councillor Barnett</p> <p>BE IT RESOLVED THAT Council rise and report the Illegal Secondary Suites Policy to the next regular council meeting for endorsement.</p> <p style="text-align: center;">CARRIED</p>
Animal Control Bylaw – Roaming Cat amendments	<p>F2</p> <p>Res: 4/25 Moved By: Councillor Barnett Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT the memo from Administration regarding amendments to the Animal Control Bylaw <u>be received.</u></p> <p style="text-align: center;">CARRIED</p> <hr/> <p>Council acknowledge the difficulty of enforcement and cats within the community. Staff was directed to use a public education campaign to raise awareness.</p>
G	<u>BYLAWS</u>
H	<u>OTHER BUSINESS</u>

<p>I</p>	<p><u>QUESTION PERIOD</u></p>
	<p>Dr. Vanderhorst read a letter from S. Mason which addressed the concerns of community hall rentals and mobile vendors focussing on retail and the effect on local businesses.</p> <hr/> <p>Staff confirmed that there is currently no measures in place to prevent businesses from renting the community hall to conduct retail business. Business licences are not required to hold an event in the community hall.</p> <p>Council stressed the value of shopping local and was compassionate to the concerns and directed staff to examine “retail” use of community hall and determine the appropriate solution to prevent “pop up” shops.</p>
<p>J</p>	<p><u>ADJOURNMENT</u></p> <p>Res: 5/25 Moved By: Councillor Barnett Seconded By: Councillor Norgren</p> <p>BE IT RESOLVED THAT this Committee of the Whole meeting for January 28th, 2025 be adjourned at 6:30 PM</p> <p style="text-align: right;">CARRIED.</p>
<p>I hereby certify these minutes to be correct.</p> <p>_____</p> <p>Mayor</p> <p style="text-align: right;">_____</p> <p style="text-align: right;">Corporate Officer</p>	