



DISTRICT OF  
**100 Mile House**

#1-385 Birch Avenue, PO Box 340  
100 Mile House, BC, V0K 2E0  
250-395-2434  
info@100milehouse.com

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**E-MAIL UTILITY BILL NOTIFICATION AGREEMENT**

Account #: \_\_\_\_\_ Civic Address: \_\_\_\_\_

Name of Registered Owner (s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone # (Home) / (Cell): \_\_\_\_\_ Phone # (Work): \_\_\_\_\_

**EMAIL ADDRESS:**

**DATE:**

**E-MAIL UTILITY BILL NOTIFICATION DETAILS**

I/We acknowledge that it is my/our responsibility to notify the District of 100 Mile House of any changes to my/our e-mail address.

E-Mail billing addresses may only be changed by submitting a new agreement.

The District of 100 Mile House may terminate this agreement at any time upon written notice (including e-mail notice where applicable). Upon termination, notification of billed charges will be by regular mail.

Notice of a utility charges billing will be delivered to me at least 10 calendar days before the payment date. I/We recognize and agree that delivery of the billing notice cannot be guaranteed, and that delivery is made on a best-efforts basis following the normal processing procedures followed by the District. Failure to deliver a billing notice does not relieve me/us of our obligation to pay the amount owing under this agreement.

I/We may revoke my/our authorization at any time, subject to providing written notice of at least fifteen (15) business days before the next quarterly billing is scheduled.

I/We agree to the above noted terms and conditions regarding e-mail billing notification.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*If you use spam filters for emails, please add the District's email address to your approved senders list: [info@100milehouse.com](mailto:info@100milehouse.com)

The information collected on this form will be managed, used and disclosed in accordance with the provisions of the *Freedom of Information and Protection of Privacy Act*.