



Sign Permit Application

Sign Permit # _____ (Office use only) Date Received: _____

BUSINESS INFORMATION			
Business Name:			
Legal Land Description:			
Civic Address of Property:			
APPLICANT			
Name(s):			
Address:			
Email:			
Phone #:		Cell:	
REGISTERED OWNER(S) IF DIFFERENT FROM ABOVE			
Name(s):			
Address:			
Email:			
Phone #:		Cell:	
WHICH SPECIAL DISTRICT AREA IS YOUR BUSINESS WITHIN? See page 3 for map			

Downtown

Highway

Exeter

Outside

MANDATORY SIGN PLANS & PHOTOS

*Please include clear drawings/digital mock-ups of proposed sign AND a photo of building showing proposed location as well as any relevant details regarding placement, dimensions, mounting, landscaping, etc.

Drawing/Digital Mock-up

Photo of Proposed Location

APPROVED SIGNAGE PLAN?			
<p>An approved signage plan is required as part of a development permit or sign permit application for any of the following types of development: multi-tenant building/developments, major redevelopment of a building or exterior alteration of a business façade.</p>			
<input type="checkbox"/> No	<input type="checkbox"/> Yes	If yes, signage plan # _____ (office use)	



**DISTRICT OF
100 Mile House**

SIGN DETAILS

#1-385 Birch Avenue, PO Box 340
100 Mile House, BC V0K 2E0
250-395-2434
info@100milehouse.com

Awning or Canopy Sign: _____ m² _____ m canopy length

Type of illumination: Backlit Externally Lit None

Quantity: _____ Description: _____

Animated or Digital Sign: _____ % of main sign area

Type of illumination: Backlit Externally Lit None

Quantity: _____ Description: _____

Fascia Sign: sign Area _____ m² business Frontage _____ m

_____ % of wall _____ m projection from wall

Type of illumination: Backlit Externally Lit None

Quantity: _____ Description: _____

Freestanding Sign: _____ m² sign area _____ m sign height

_____ m setback from lot line(s)

_____ m separation from another freestanding sign

Type of illumination: Backlit Externally Lit None

Quantity: _____ Description: _____

Hanging or Projecting Sign: _____ m² sign area _____ m projection

_____ m vertical clearance _____ m setback from curb line

_____ m separation from another hanging sign

Type of illumination: Backlit Externally Lit None

Quantity: _____ Description: _____

Home-Based Business Sign: _____ m² sign area _____ m sign height

_____ m setback from property lot line

Type: Fascia or Freestanding

Quantity: _____ Description: _____

Monument Sign: _____ m² sign area _____ m sign height _____ m setback from lot line

Type of illumination: Backlit Externally Lit None

Quantity: _____ Description: _____

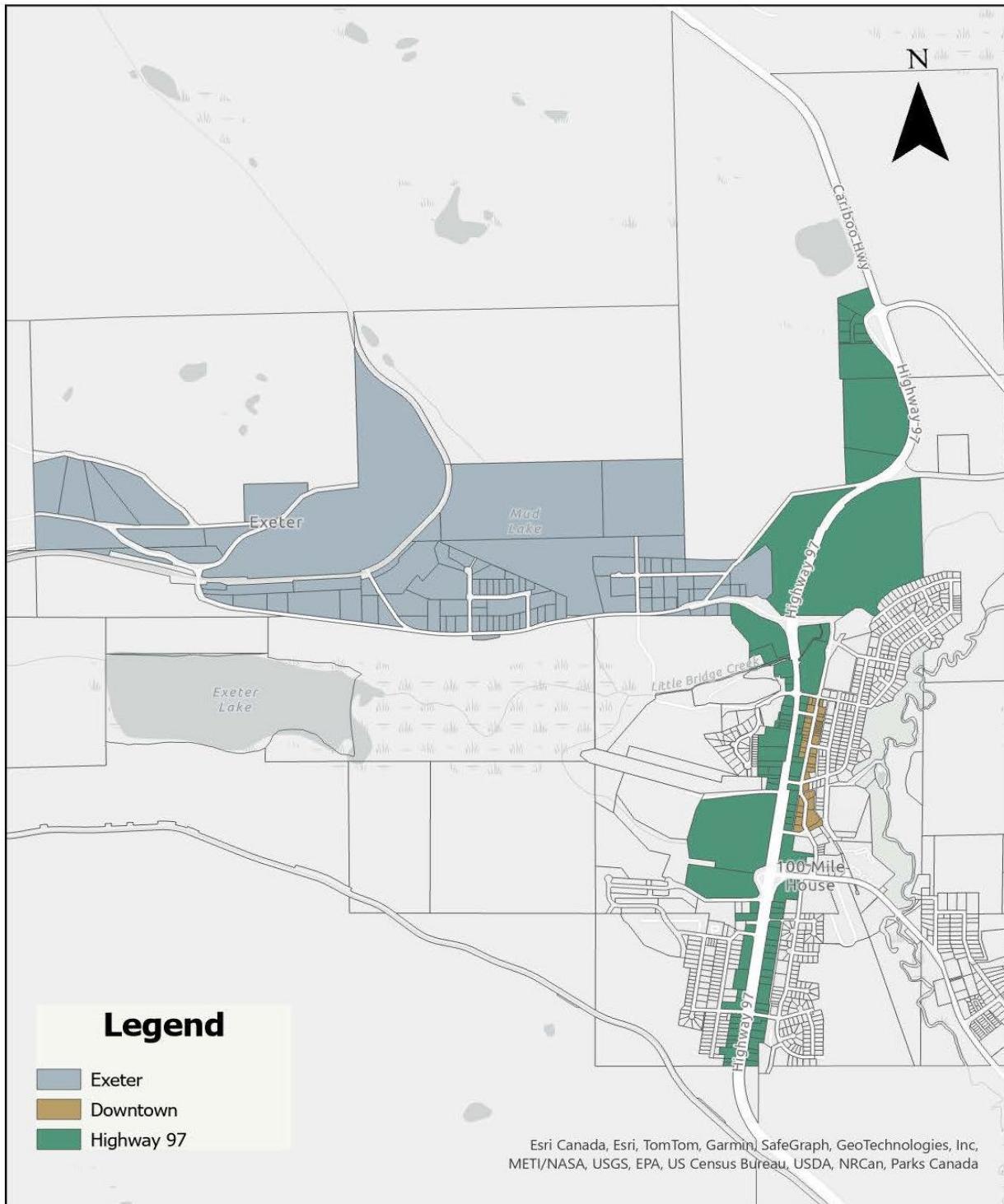
Window Sign: _____ m² sign area _____ % of total window _____ m business frontage

Quantity: _____ Description: _____



DISTRICT OF 100 Mile House

Map of Special District Areas





100 Mile House

Sign Permit only, payment at time of application.

Sign Permit with a new business license, payment due when both are ready for pickup.

Value of sign(s): \$ _____

No. of existing signs: _____

I, _____ (Applicant's Name), understand and agree to comply with District of 100 Mile House zoning, sign, building, fire and health by-laws and regulations, the BC Building Code, and Canadian Electrical Code and I shall acquaint myself with all regulations pertaining to this permit.

Signature: _____

Date: _____

Send Sign Permit Application to:

Email: info@100milehouse.com

Mail: PO Box 340, 100 Mile House, BC V0K 2E0

Note: ALL businesses are required to have a Sign Permit and ANY change of sign requires a Sign Permit.

The collection of personal information is authorized under section 26(c) of the *Freedom of Information and Protection of Privacy Act (FIPPA)*. This information will be used for processing this application. Questions can be directed to: Privacy Contact Person, 385 Birch Avenue, 100 Mile House, BC V0K 2E0 250-395-2434 tboulanger@100milehouse.com